

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, June 18, 2025

I CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Kelley on Wednesday, June 18, 2025, at 5:00 p.m. in the Wojcik Amphitheater.

Member Robb led the Pledge of Allegiance.

II ROLL CALL

Present: Student Member Adekunbi Aransiola, Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Absent: None

Also present: Mike Barzacchini, Director, Marketing Services; Dr. Dennis Baskin, Associate Provost of Student Affairs; Amber Blake, Manager, Internal Communications; Tony Butler, Director of Risk Management; Orlando Cabrera, Technical Support Specialist; Tom Cassell, Senior Director of Business Development and Event Operations; Christopher Dunn, Faculty; Amanda Duval-Norwood, Chief Human Resource Officer; Marcia Frank, Senior Director - Innovation and Development; Rob Galick, EVP Finance and Administrative Services; Megan Giacomino, Faculty; Dr. Kathleen Gorski, Associate Provost - Curriculum and Instruction; Bob Grapenthien, Controller; Erika Hartman, Administrative Coordinator; Michael Healy, Police Officer; Dr. Joanne Ivory, Dean of Career and Technical Programs; Dr. Tamara Johnson, Vice President of Diversity, Equity and Inclusion; Jeff Julian, Chief of Staff and Vice President of External Affairs; Njambi Kamoche, Dean, Resources for Learning; Rick Kellerman, Network Specialist; Cari Kosiba, Faculty; Dr. Derek Leiter, Dean of Health Careers; Matt McLaughlin, Director of Insights, Planning and Decision Support; Nancy Medina, Executive Director of Facilities Management; Kristyn Meyer, Associate Executive Director - Foundation and Major Gifts; Bob Parzy, Associate Provost Enrollment Services; Steve Petersen, Campus Architect; Gloria Plaza, Director - Business Operations and Security; Kim Pohl, Director of Communications; Kimberley Polly, Dean Mathematics and Science; Dr. Avis Proctor, President; Colleen Rice, Executive Assistant; Dr. Jaime Riewerts, Dean Liberal Arts; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Dr. Michelé Smith, Vice President of Workforce Solutions; Jennifer Smith, Faculty; Dr. Anna Strati, Director, Institutional Research and Analytics; Deann Surdo,

Director - Outcomes Assessment and Institutional Effectiveness; Darice Trout, Senior Director, Workforce Solutions and Job Placement; Dr. Roderica Williams, Dean - Student Success and Retention; Dr. Ruth Williams, Provost; Heather Zoldak, Chief Advancement Officer

Guests: Phil Gerner, Robbins Schwartz

III AGENDA APPROVAL

Member Stack moved, Member Hill seconded, approval of the agenda.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

IV NEW BUSINESS

Exhibit IV-A: Approval of the FY 2026-2029 Strategic Plan

Member Robb moved, Member Mundt seconded, to approve the recommendation for the College's next four-year strategic plan, as outlined in Exhibit IV-A.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Exhibit IV-B: Approval of Preliminary Budget for Fiscal Year 2026

Member Stack moved, Member Knox seconded, to approve the recommendation for the College's preliminary budget for fiscal year ending June 30, 2026, as outlined in Exhibit IV-B.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Exhibit IV-C: Resolution to Establish the 2025-2026 Budget Hearing Date

Member Hill moved, Member Stack seconded, to approve the recommendation for the established 2025-2026 budget public hearing date scheduled for 6:00 PM in the Harper College Wojcik Conference Center Amphitheater, room W-120 on August 20, 2025, as outlined in Exhibit IV-C.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

RESOLUTION

BE IT RESOLVED: That the fiscal year for Community College District 512, Counties of Cook, Kane, Lake and McHenry, and State of Illinois, be and hereby is established as commencing on July 1, 2025 and ending on June 30, 2026.

BE IT FURTHER RESOLVED: That the public hearing on the tentative budget for the fiscal year beginning July 1, 2025 and ending on June 30, 2026 be set for 6:00 p.m. in the Conference Center Amphitheater – W-120 on August 20, 2025, of said College at 1200 W. Algonquin Road, Palatine, Illinois, and that proper notice of said hearing and of the availability of the budget for public inspection be given by the Secretary of this Board of Trustees by publishing notice thereof at least thirty days prior to August 20, 2025 in the Arlington Heights Herald, Barrington Herald, Buffalo Grove Herald, Des Plaines Herald, Elk Grove Herald, Hanover Park Herald, Hoffman Estates Herald, Mount Prospect Herald, Palatine Herald, Rolling Meadows Herald, Schaumburg Herald, Streamwood Herald, Wheeling Herald, being newspapers published in this College District, which notice shall be in substantially the following form:

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9 a.m. on June 23, 2025 a tentative budget for said College district for the fiscal year beginning July 1, 2025, and ending June 30, 2026, will be available on the College's website at

<https://www.harpercollege.edu/leadership/planning/index.php>

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 6:00 p.m. on the 20th day of August 2025, in the Conference Center Amphitheater, Room W-120 of said College at 1200 W. Algonquin Road, Palatine, Illinois.

DATED at Palatine, Illinois this 18th day of June, 2025.

Board of Trustees of Community

College District No. 512

Counties of Cook, Kane, Lake & McHenry, State of Illinois

Dr. Nancy Robb

Secretary

Exhibit IV-D: Fiscal Year
2026 Authorization to
Spend

Member Robb moved, Member Mundt seconded, to approve the recommendation to authorize the College to continue to incur the necessary expenses and commitments for the ongoing operations of

the College prior to the adoption of the Fiscal Year 2026 Budget, as outlined in Exhibit IV-D.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Exhibit IV-E: Administrative Employment Contracts

Member Hill moved, Member Stack seconded, to approve the recommendation that Administrative Staff members receive a 2.5% where applicable, as outlined in Exhibit IV-E.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Exhibit IV-F: Amendment to President's Employment Agreement – Salary Increase

Member Mundt moved, Member Stack seconded, to approve the recommendation for the President to receive a 2.5% salary increase for the 2025-2026 contract year, as outlined in Exhibit IV-F.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Exhibit IV-G: Naming of art exhibition space in recognition of donor Martha A. Bell

Member Hill moved, Student Member Aransiola seconded, to approve the recommendation to name the art exhibition space located in C200 the Bell Gallery, as outlined in Exhibit IV-G.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Exhibit IV-H: Learning and Career Center Upgrade HVAC System Project Funding and Trust Agreement (CDB Project #810-032-031)

Member Stack moved, Member Knox seconded, to approve the recommendation to provide funding for the College's portion of the Learning and Career Center (LCC) Upgrade HVAC System Project managed by the Capital Development Board ("CDB"), and to authorize the College to enter into a trust agreement with the CDB and PMA Financial Inc. to set up and fund a trust account for the College's required share of the project, as outlined in Exhibit IV-H.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Exhibit IV-I: Authorization for Personnel Appointments, Payment of Vouchers, and Requests to Purchase

Member Mundt moved, Member Stack seconded, to approve the recommendation to authorize Dr. Proctor, or her delegate, to approve personnel actions, pay vouchers, and approve purchases from June 19, 2025, to August 19, 2025, since there is no Board meeting in July, as outlined in Exhibit IV-I.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

V PRESENTATION
2025 Graduation Recap

Dr. Proctor asked Mike Barzacchini, director of marketing services, and Bob Parzy, associate provost of enrollment services, to share a recap of the 2025 graduation ceremony, highlighting key outcomes, new features, and the collective effort behind the event.

The 2025 graduation ceremony, held May 16 at the NOW Arena, marked a record year with 808 student participants, surpassing the previous year. Family attendance was strong as well, with an estimated 4,000 guests. A major addition was the *First Generation* stole, worn by over 450 students, with plans to extend the recognition to faculty and staff in 2026.

Two new student groups, high school diploma graduates and Career Skills Institute participants, joined the main ceremony for the first time, fostering a more inclusive experience. A new feature coined the *Tunnel of Student Success*, allowed faculty and staff to cheer students as they exited, creating an emotional and celebratory close.

The *Everwall* social media display enabled real-time messages from graduates and families via hashtag or QR code, generating over 500 posts. Pre-ceremony events like *Convocation* and *Destination Graduation* built momentum, with over 250 students participating.

Video content also played a major role, including highlights, class profiles, and student shout-outs compiled into a YouTube playlist. The ceremony concluded with graduates receiving flashlights used during a symbolic moment led by Dr. Proctor to “light the way to the future.” Planning for the 2026 ceremony is already underway, led by a committee that meets year-round to ensure a meaningful experience.

In response to Trustee Mundt, Parzy noted the committee is targeting 850 graduates next year. He emphasized that outreach and last-minute support continue to drive participation and that graduation numbers strongly reflect the college's impact.

Trustees commended all involved for their outstanding work. They noted that the ceremony highlights student success, community engagement, and the ongoing efforts that make Harper College exceptional.

VI STUDENT TRUSTEE REPORT

Student Trustee Adekunbi Aransiola thanked staff and everyone involved in making the 2025 graduation ceremony a memorable success. Reflecting on his summer classes, he praised Harper for its accessible, affordable, and high-quality education that draws students year-round. He highlighted the value of transportation support programs like Lyft passes and bus rides in helping students access campus. To further improve the student experience, he encouraged continued attention to expanding transportation options. He concluded by congratulating the Class of 2025 and expressing appreciation for the college community's hard work.

VII FACULTY SENATE PRESIDENT'S REPORT

No report for June.

VIII PRESIDENT'S REPORT

Dr. Proctor expressed enthusiasm for the proposed 2026-29 Strategic Plan, highlighting a yearlong, broadly inclusive process involving students, faculty, staff, trustees, community members, business leaders, alumni, and other stakeholders. She commended Vice President Darlene Schlenbecker, Professor James Gramlich, and the Strategic Planning and Accountability Committee for their leadership.

She updated the Board on recent federal and state legislative developments affecting higher education. Notable federal wins included preservation of Pell Grant eligibility and approval for short-term workforce Pell programs. At the state level, community colleges received a 1% budget increase with a possible additional 2%, continued funding for key programs such as healthcare workforce pipelines and mental health support, and reappropriation of capital projects including the Emergency Services Training Center (ESTC). Dr. Proctor acknowledged federal and state legislators, including Senator Durbin, Representatives Grasse and Syed, for securing a combined \$2.4 million to offset ESTC costs.

Dr. Proctor reported progress on dual credit initiatives and ongoing efforts to pass community college baccalaureate degree legislation, anticipating a final push during the fall veto session. She recognized key legislative champions including Governor J.B. Pritzker and Representative Tracy Katz Muhl for their support.

She publicly honored EVP Rob Galick upon his retirement, noting his leadership through the pandemic, campus master planning, emergency preparedness, and fiscal stewardship.

Finally, Dr. Proctor highlighted the recent Trustees Annual Convention, including trustee professional development sessions and the recognition of faculty excellence. Professor Pardess Mitchell was nominated for Outstanding Full-Time Faculty, and adjunct faculty Christopher Dunn received the Outstanding Adjunct Faculty Award.

IX STUDENT SUCCESS REPORT

Practical Nursing Program: Expanding Access to Nursing Careers

Dr. Proctor introduced Dr. Derek Leiter, dean of health careers; Megan Giacomino, director of nursing and assistant professor; and Cari Kosiba, program coordinator, to present on expanding access to nursing careers through Harper's Practical Nursing program.

Dr. Leiter highlighted recent changes positively impacting students, the community, and healthcare partners.

Giacomino explained Harper's stackable nursing pathway—from Certified Nursing Assistant to Practical Nursing Certificate to Associate Degree in Nursing—and emphasized the vital role of Licensed Practical Nurses (LPNs) in various healthcare settings. She shared local data forecasting 5.4% growth in LPN jobs and a national shortage by 2037. Harper's Practical Nursing program offers a fast, accessible path to a financially sustainable career, with local LPNs earning about \$66,000 annually.

Kosiba described equity-focused program changes: removing the Test of Essential Academic Skills (TEAS) entrance exam, moving prerequisites into the program for financial aid eligibility, and adding an intercultural communication course. These adjustments nearly tripled fall 2025 applications compared to spring 2025. The program supports students' advancement by facilitating seamless bridges to Harper's Registered Nursing degree, strengthening the healthcare workforce and fulfilling Harper's mission.

In response to Trustee Stack, Kosiba noted clinical partners have expanded LPN roles in acute care hospitals post-COVID, increasing student opportunities. Kosiba and Giacomino confirmed most PN

students bridge directly into Harper's RN program before pursuing bachelor's degrees. Dr. Proctor added that data is being reviewed to assess the need for a BSN program at Harper.

In response to Trustee Robb, Kosiba estimated PN program completion at about 60%, with exact data forthcoming. Giacomino said it's too early to assess the impact of recent changes on completion rates, but standards remain rigorous and student supports are strong.

In response to Trustee Meyer, Giacomino stated faculty staffing is currently sufficient, but clinical placement capacity limits enrollment growth.

Trustees thanked Dr. Leiter, Giacomino, and Kosiba for an excellent presentation and recognized the program's valuable impact on the College and community.

X PUBLIC COMMENTS

Harper College Police Officer Michael Healy signed up for public comment but respectfully declined to speak when given the opportunity.

XI CONSENT AGENDA

Member Stack moved, Member Hill seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

The Consent Agenda included:

The minutes for May 14, 2025, Committee of the Whole meeting, May 21, 2025, Board of Trustees meeting; accounts payable; student disbursements; payroll for May 2, 2025 and May 16, 2025; estimated payroll for May 30, 2025 and June 13, 2025; bid awards; requests for proposals; purchase orders; faculty/administrative appointments; board travel; approval of travel expense exceptions; Approval of Service Providers; First Reading of Harper College Hazing Policy; First Reading of Revised Policy_Acceptable Use Policy (07.09.00); Approval of Depository, Financial Services Providers, and Investment Brokers for College Funds; The Resource Allocation and Management Plan for Community Colleges (RAMP); Intergovernmental Agreement with The City of Prospect Heights; monthly financial statements; board committee and liaison reports; grants and gifts status report; review of

consortiums, cooperatives and State of Illinois contracts purchasing status report, personnel actions, Disposal of Obsolete or Damaged Personal Property; as outlined in Exhibits XI-A.1 through XI-B.6.

Minutes May 14, 2025, Committee of the Whole meeting, May 21, 2025, Board of Trustees meeting.

Fund Expenditures	Accounts Payable	\$5,067,265.06
	Student Disbursements	\$126,132.61

The payroll of May 2, 2025, in the amount of \$3,605,424.84 and May 16, 2025, in the amount of \$3,631,317.89; estimated payroll of May 30, 2025, in the amount of \$3,500,000.00 and June 13, 2025, in the amount of \$3,500,000.00.

Bid Awards Ex. XI-A.3.a Accept bid and award contract for the Building I Business and Social Sciences Building Project based on proposals and bids received from the following contractors as the lowest responsible and responsive bidders in the total amount of \$64,066,909.00, including a base bid of \$49,539,515.00, general conditions fee of \$2,977,444.00, Pepper Construction management fee of \$2,727,670.00, CM fee (2.35%) of \$1,337,276.00, builders risk fee of \$78,239.00, bonds, fee, and insurance of \$1,582,500.00, and 10% contingency of \$5,824,265.00, as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Building I Business and Social Sciences Building Project budget.:

- 03.1 – Cast-in-Place Concrete – Abbey Construction Co., Inc.
- 04.1 – Masonry and Air Vapor Barrier – Rasco Mason Contractors, Inc.
- 05.1 – Structural Steel – K&K Iron Works, LLC
- 05.2 – Misc Metals – K&K Iron Works, LLC
- 06.1 – General Trades – Hargrave Builders
- 06.2 – Architectural Millwork – CS Architectural Woodworking
- 07.1 – Metal Wall Panels – All American Exterior Solutions
- 07.2 – Roofing – J.L. Adler Roofing and Sheet Metal, Inc.
- 08.1 – Curtain Wall and Storefronts – IG Commercial, Inc.

- 09.1 – Cold-Formed Metal Framing, Sheathing, Insulation, Metal Framing and Drywall – Doherty Construction, Inc.
- 09.2 – Tiling – Douglas Floor Covering
- 09.3 – Resilient Flooring and Carpeting – Douglas Floor Covering
- 09.4 – Acoustical Ceilings – Alpine Acoustics
- 09.5 – Painting and Wall Coverings – Ascher Brothers Co., Inc.
- 21.1 – Fire Protection – Absolute Fire Protection, Inc.
- 22.1 – Plumbing – Hartwig Mechanical, Inc.
- 23.1 – Mechanical and BAS – Great Lakes Plumbing and Heating Company
- 26.1 – Electrical, Low Voltage, and Fire Alarm – Powerlink Electric, LLC
- 31.1 – Earthwork – Lima Contractors, Inc.
- 32.1 – Asphalt Paving – Abbey Construction Co., Inc.
- 32.2 – Site Concrete – Abbey Construction Co., Inc.
- 32.3 – Landscaping, Retaining Walls and Playground Equipment – Breezy Hill Landscaping, Inc.
- 33.1 – Site Utilities – Lima Contractors, Inc.

Ex. XI-A.3.b Accept bid and award contract for Building D Hawk's Care Renovation Project to Arlington Construction Services Inc., as the lowest responsible and responsive bidder in the total amount of \$110,261.00 including a base bid of \$100,237.00, and 10% construction contingency of \$10,024.00, as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Hawk's Care Project budget.

Ex. XI-A.3.c Accept bid and award contract for the 2025 Parking Garage Maintenance and Repair Project to Ramirez Group LLC, as the lowest responsible and responsive bidder in the total amount of \$247,600.00 including a base bid of \$210,000.00, 10% construction contingency of \$21,000.00, base fee (Walker Consultants) of \$15,600.00, and reimbursables (estimate) of \$500.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the 2025 Parking Lot and Garage Maintenance Project budget.

Requests for Proposals

Ex. XI-A.4.a Approve a proposal and award contract to FGM Architects, Inc. for Evaluation and Recommendations for Signage and Wayfinding, in the amount of \$364,000.00,

as provided in the Operations and Maintenance (Restricted) Fund budget.

Ex. XI-A.4.b Approve a proposal and award contract to Tallgrass Restoration, LLC, a habitat restoration and management company, for annual maintenance services for the Craig Stettner Prairie, in the amount of \$34,794.00.00, as provided in the Education Fund budget.

Ex. XI-A.4.c Approve a proposal and award contract to Delicious Unlimited, Inc. to provide catering services for the Early Childhood Lab School, in the amount of \$34,356.50, as provided in the Auxiliary Fund budget.

Purchase Orders

Ex. XI-A.5.a Approve a purchase order to extend the Emeric Facility Services contract to provide janitorial services for the Health and Recreation Center (HRC) and snow shoveling for Building M to June 30, 2026, in the amount of \$340,234.00, as provided in the Auxiliary Fund.

Ex. XI-A.5.b Approve a purchase order to Vector Solutions to provide training courses for Harper College employees, in the amount of \$25,962.00, as provided in the Education Fund budget.

Ex. XI-A.5.c Approve recommendation for Harper College to provide transportation assistance to all enrolled students via rideshare and partner with Lyft, in the amount of \$306,000.00, as provided in the Restricted Purposes Fund budget.

Faculty/Administrative Appointments

Ex. XI-A.6.a Approval of faculty appointments:

- i. LEAD Faculty Fellow (1st Year) - Nursing, Maritza Recendez, August 12, 2025, \$59,008.00/year
- ii. Legal Studies, Full Time Tenure Track Faculty, Ian J. Sharping, August 12, 2025, \$75,247.00/year
- iii. Computer Science, Full Time Tenure Track Faculty, Emily Johnson, August 12, 2025, \$59,008.00/year

Ex. XI-A.6.b Approval of administrative appointment:

- i. Dean – Resources for Learning, Michelle Harrell, July 14, 2025, \$127,000/year

Board Travel

Approval of travel-related charges for the Board of Trustees, as presented in Exhibit XI-A.7.

Travel Expense Exceptions	No travel expense exceptions, as presented in Exhibit XI-A.8.
Approval of Service Providers	Approval of the recommendation of the updated list of service providers through December 2025, as presented in Exhibit XI-A.9.
First Reading of Harper College Hazing Policy	Approval of the recommendation of the first reading of Harper College Hazing Policy, as presented in Exhibit XI-A.10.
First Reading of Revised Policy Acceptable Use Policy (07.09.00)	Approval of the recommendation of the first reading of the updated Acceptable Use Policy, as presented in Exhibit XI-A.11.
Approval of Depository, Financial Services Providers, and Investment Brokers for College Funds	Approval of the recommendation of the depositories, financial service providers, and investment brokers to be used by the College, as presented in Exhibit XI-A.12.

RESOLUTION APPROVING FINANCIAL INSTITUTIONS

WHEREAS, it is prudent cash management for William Rainey Harper College (College) to maintain substantial deposits of the College funds in certain banks; and

WHEREAS, it is also prudent to assure that the College funds will at all times be fully protected from any loss.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Harper College, that the following financial institutions, investment services companies and financial services providers are hereby designated as depositories for Community College District No. 512, State of Illinois provided that each institution complies with the terms of the College's investment policy provisions applicable to financial institutions.

ABN AMRO Bank, N.V.
 Amalgamated Bank of Chicago
 Bank of America
 Belmont Bank and Trust
 BMO Harris Bank, N.A.
 Illinois School District Liquid Asset Fund Plus
 JPMorgan Chase, N.A.
 PMA Financial Network, Inc.
 The Illinois Funds
 Wintrust Financial Corporation

Dated this 18th day of June, 2025

William F. Kelley

Chair

Board of Trustees

Dr. Nancy Robb

Secretary

Board of Trustees

The Resource Allocation
and Management Plan for
Community Colleges
(RAMP)

Approval of the recommendation of the RAMP documents and set
aside the funds to provide the necessary College contribution, as
presented in Exhibit XI-A.13.

Intergovernmental
Agreement with The City of
Prospect Heights

Approval of the recommendation of an intergovernmental agreement
between William Rainey Harper College and the City of Prospect
Heights, as presented in Exhibit XI-A.14.

RESOLUTION NO. R-25-34

RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION
OF A MEMORANDUM OF UNDERSTANDING (MOU) CONCERNING
POLICE ENFORCEMENT BETWEEN THE PROSPECT HEIGHTS
POLICE DEPARTMENT AND COLLEGE DISTRICT 512 - HARPER
COLLEGE

WHEREAS, the City of Prospect Heights Police Department has
jurisdiction within, and is responsible for, providing Police services to
the whole of the Prospect Heights community; and,

WHEREAS, College District 512 -Harper College maintains an onsite
Police Department whose primary operational responsibility is to
provide police service to the College's campuses with all of the powers
of police officers in cities and sheriffs in counties, when such is required
for the protection of community college personnel, students, property,
or interests, and;

WHEREAS, The City of Prospect Heights and College District 512-
Harper College both believe it is in the best interest of both parties to
create a memorandum of understanding between the organizations
concerning the regulation of vehicular and parking traffic enforcement,
as well as the enforcement of all city codes and ordinances on the
College District 512 premises.

Now, therefore, be it resolved by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

SECTION 1: The City Council finds that the above recitals are true and correct and incorporate the same as part of this resolution.

SECTION 2: The Mayor and City Council of the City of Prospect Heights authorize and approve the attached MOU (Exhibit "A") and such other related documents that are necessary for the City of Prospect Heights to fulfill its obligations under the MOU.

SECTION 3: The Mayor and City Council authorize and direct the City Administrator, or their designees, to execute the attached MOU (Exhibit "A"), and to execute and deliver the signed MOU and all other instruments and documents necessary to fulfill the City of Prospect Heights's obligations under the MOU.

SECTION 4: This Resolution shall be in full force and effect from and after its passage as provided by law and that the City Administrator is directed to take any action necessary to carry out the purpose of this Resolution.

PASSED and APPROVED this 12th day of May, 2025

Pat Ludvigsen, Mayor

Attest:

Deputy Clerk

AYES: Cameron, Anderson, Morgan – Adams, Dolick

NAYS: None

ABSENT: Dash

Monthly Financial
Statements

Review of monthly financial statement as outlined in Exhibit XI-B.1.

Board Committee and
Liaison Reports

Alumni Liaison Report:

Trustee Knox reported on Alumni Night at Harper's Outdoor Concert Series on July 17th, which featured performances by Harper guitar alumni and a special pre-event pizza picnic for donors to the Harper College Educational Foundation. All alumni attending received a gift from Alumni Relations.

For fiscal year 2025, Alumni Relations engaged 345 alumni through 14 events, with 219 alumni donating a total of \$216,204, exceeding the fundraising goal by 134%. Additionally, 40 alumni volunteers contributed as speakers and mentors.

Foundation Liaison Report:

Trustee Hill reported that the 36th annual Harper College Educational Foundation golf outing on June 2nd raised over \$155,000 from more than 100 corporate and community golfers to support programs and scholarships.

The Foundation Board is developing its next strategic plan aligned with the college's plan, with retreats held in May and planned for fall, and final approval expected in December 2025.

At the June 10th annual meeting, the Board approved the FY26 budget of \$3.8 million, an 11% increase over 2025, and elected new officers: Brad Stetson as president; Brenda Knox as past president; Jake Sadoff, vice president for development; Tom Wischhusen, vice president for membership; Ella Lieberman, vice president for programs; Jim Pfeifer, treasurer; Patrick Dominick, member at large; and Marcela Melendez, secretary. Outgoing officers were recognized, with special thanks to Brenda Knox for her three years as president.

The Board also hosted a social networking event to foster camaraderie, which included trustee participation and was positively received.

ICCTA/ACCT Liaison Report:

No report this month.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit XI-B.3.

Review of Consortiums, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit XI-B.4.

Personnel Actions

Approval of personnel actions, as outlined in Exhibit XI-B.5.

Appointments

Marcia Frank, AD, Senior Director - Innovation and Development, Workforce Solutions, 5/5/2025, \$122,000.00/year

Jessica Rodriguez, CS, Human Resources Generalist, Human Resources, 5/5/2025, \$44,850.00/year

Citlaly Garcia, CS, Clerk-Receptionist, Assessment Center, 5/19/2025, \$28,923.44/year

Position Changes

Vicenta Irizarry, SM, Analyst - HCM Systems Support, Human Resources, 5/5/2025, \$67,340.00/year

Helen Oh, SM, Supervisor - Training and Client Support, Client Systems, 5/19/2025, \$76,821.00/year

Chris Candelas, PT, Academic Advisor, Advising Services, 5/19/2025, \$64,748.00/year

Separations

Isaiah Carrington, FAC, Lead Faculty Fellow, Liberal Arts, 5/20/2025, End of Assignment, 1 year 9 months

Frank Trost, FAC, Associate Professor, Career and Technical Programs, 7/31/2025, Resignation, 5 years 11 months

Susan Egan, SM, Operations Coordinator, Planning and Institutional Effectiveness, 6/30/2025, Retirement, 16 years 1 month

John McManus, SM, Senior Technical Manager, Infrastructure Services, 6/30/2025, Retirement, 29 years 8 months

Paul Kim, PT, Laboratory Assistant - Innovation, P/T, Business and Social Science, 4/30/2025, Position Eliminated (Makers Space), 4 years 3 months

Abigail Nichols, PT, Manager - Grants Administration, Strategic Alliances & Innovation, 5/16/2025, Resignation, 5 years 4 months

Karin Lacour-Rivers, PT, Academic Advisor, Advising Services, 6/30/2025, Retirement, 32 years 10 months

Heidi Spirakes, PT, Lab Technician - Biology, Mathematics and Science, 6/30/2025, Retirement, 19 years 6 months

Disposal of Obsolete or Damaged Personal Property

Approval of the annual disposition of College personal property report is presented to the Board for review, as presented in Exhibit XI-B.6.

XII ANNOUNCEMENTS

BY CHAIR

Communications

No communications.

Calendar

The next Committee of the Whole Meeting will be Wednesday, August 13, 2025, at 5:00 p.m. in the Wojcik Amphitheater. The next Board of Trustees Meeting will be Wednesday, August 20, 2025, at 6:00 p.m. in the Wojcik Amphitheater.

XIII OTHER BUSINESS

No other business.

XIV CLOSED SESSION

No closed session.

XV ADJOURNMENT

Member Stack moved, Student Member Aransiola seconded, to adjourn the meeting.

In a voice vote, motion carried at 5:58 pm.

Chair

Secretary