

# **Community College District 512 Trustee Election Packet**

**April 6, 2021  
Consolidated Election**

Note: This information is being provided as a courtesy to those interested in participating as a candidate in the 2021 Consolidated Election. Please refer to the Candidate Guide for the State of Illinois for complete information at this [link](#).

Serving as a trustee is an excellent experience for all community-minded persons, regardless of age, sex, racial, or socioeconomic background. Anyone can benefit from serving on a board, and more importantly, all can contribute by sharing their own unique experiences and perspectives.

A board that most closely represents the demographic composition of the region it serves is not only desirable, but often essential for true representation of the district.

So don't let a feeling of inexperience keep you from seeking trusteeship. If it seems right for you, it's probably right for your community.

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## HOW DO I BECOME A TRUSTEE?

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If you are 18 or older, a citizen of the United States, and have lived in your community college district for at least one year, then you can seek a board seat in your home district. The only other qualification is an honest commitment to the community college mission: that is, a belief in the value of the services and educational opportunities granted to more than 1 million Illinois citizens each year. Outside Chicago, elections are held in April of odd-numbered years, with trustees serving staggered six-year terms.

If you are interested in becoming a trustee and would like more information, call your local community college. Attending a board meeting and talking with current trustees is a great way to get a feel for the office.

You may also contact the Illinois Community College Trustees Association at 1-800-454-2282 or [www.communitycolleges.org](http://www.communitycolleges.org). ICCTA is a statewide organization providing legislative advocacy and educational programs for trustees.

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## WHAT ARE THE DEADLINES FOR THE 2021 TRUSTEE ELECTIONS?

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**September 22, 2020**

First day to circulate nominating petitions (a petition must be signed by at least 50 voters or 10 percent of the voters residing within the college district, whichever is less)

**December 14 - 21, 2020**

Filing period for candidate nominating petitions with the local election official

**April 6, 2021**

Election of community college trustees at the consolidated election

**May 4, 2021**

Last day for community college boards to conduct organizational meetings and seat trustees elected on April 6

# ICCTA

Illinois Community College Trustees Association

**For more information, contact  
ICCTA at 1-800-454-2282 or  
[iccta@communitycolleges.org](mailto:iccta@communitycolleges.org)**

# TRUSTEESHIP



*Leadership that makes  
a difference*

# ICCTA

Illinois Community College Trustees Association

401 E. Capitol Ave., Suite 200  
Springfield, Illinois 62701-1711  
Phone: 1-800-454-2282  
Fax: 217-528-8662

[ICCTA@communitycolleges.org](mailto:ICCTA@communitycolleges.org)  
[www.communitycolleges.org](http://www.communitycolleges.org)

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## LEADERSHIP THAT MAKES A DIFFERENCE

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There is a unique bond between a community college and the people it serves that even the most prestigious university cannot match.

It is that bond, derived from the very nature of the community college -- with its "open door" admissions policy, affordable tuition, and programs tailored to local occupational interests -- that makes dedicated and "in-touch-with-the-people" college leadership absolutely essential.

Because a community college must address an array of interests as diverse as the district itself, the best leadership often arises not from those with in-depth knowledge of educational policy, but rather from those who have the pulse of their community and are willing to act tirelessly on its behalf.

These people are the 273 community college trustees serving the people of Illinois. True public servants, their diligent yet often unrecognized work helps build better schools, better communities, and a better quality of life for all of us.

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## WHAT IS A COMMUNITY COLLEGE TRUSTEE?

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Each one of Illinois' 39 community college districts is represented by its own seven-member board of trustees, helping shape the activities of the one or more community colleges within its jurisdiction.

In 38 of the districts, a locally elected board of trustees provides college governance. Voters in two districts -- Lincoln Land Community College and Southwestern Illinois College -- elect trustees by regional subdistricts.

In the city of Chicago, trustees are appointed by the mayor of Chicago and govern all seven community colleges within that district.

In addition, a non-voting student trustee is selected every spring to serve a one-year term on each local board.

Overall, it is the duty of the board to ensure that the priorities and spending of its district meshes with those of the community as a whole. It is therefore incumbent upon each trustee to do his or her part in accomplishing this daunting task.

This entails remaining neutral and balanced in looking at issues, avoiding the tendency to focus solely on one topic, and always keeping the overall interests of the community in mind.

In addition, trustees are required to work cooperatively with other board members, college administrators, and community leaders. It is easy to see how demanding being a trustee truly is. It is a position that requires dedication, diplomacy, integrity, and an open mind.

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## WHAT DOES A COMMUNITY COLLEGE TRUSTEE DO?

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Trustees are charged with several tasks essential to the operation of their institution, including:

- Approving the annual college budget
- Hiring and evaluating the college president
- Setting the college mission
- Participating in legislative advocacy
- Mentoring new trustees
- Helping shape a positive image of the college within the campus and the community

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## WHAT ARE MY COMMITMENTS?

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While the job is rewarding, it does require a significant amount of time, interest, dedication and energy on the part of each trustee. More specifically, all trustees are expected to:

- Attend monthly board and committee meetings
- Participate in special college activities
- Stay informed on educational trends and issues at the state and federal levels
- Be involved in state and national trustee associations

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## WHY ME?

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Perhaps a better question to ask yourself is "Why *not* me?"

Many Americans are making positive changes in their communities as members of religious groups or societies aimed at helping youth or the poor. Just as important, however, is the need for able members of the community to contribute skills, knowledge and perspectives in charting the course of their local community college.

Excellence in any community begins with teaching and learning, and on the community college level, that begins with a strong board.

In addition to the sense of pride that trustees feel in helping build their communities, their work enables them to strengthen their communication skills and gain a broader perspective of the events and institutions shaping their district.

**CANDIDATE INFORMATION SHEET**  
**CONSOLIDATED ELECTION – TUESDAY, APRIL 6, 2021**

**Harper College**  
**Community College District #512**  
**Board of Trustees**

**IMPORTANT: This information is intended as a general guide only. The Illinois State Board of Elections, the law firm of Robbins Schwartz, the Illinois Community College Trustees Association, and Harper College strongly recommend that all prospective candidates consult with competent legal counsel when preparing their nomination papers and prior to filing.**

**CANDIDATE QUALIFICATIONS**

1. Each candidate must, on the date of his\her election,
  - be a citizen of the United States,
  - be 18 years of age or older,
  - be a registered voter, and
  - be a resident of the State of Illinois and territory that is included in Community College District #512 for at least one year immediately preceding his\her election.
  - The election or appointment to the Board of Trustees of a person who is a member of a common school board constitutes a resignation from that common school board, when applicable.

A petition signed by at least 50 registered voters residing within District #512 shall make nomination for election to the Board.

**TERMS OF OFFICE OPEN**

There are three six-year terms open on the Board of Trustees. The three six-year term successful candidates shall each serve terms beginning with the reorganizational Board Meeting in April 2021 and ending at the reorganizational Board Meeting in April or May 2027.

By law, the last date on which the 2021 organizational meeting can be held is Tuesday, May 4, 2021 – within 28 days after the Consolidated Election.

**NOMINATION PAPERS FILED BY A CANDIDATE SHALL CONSIST OF**

1. Statement of Candidacy
2. Nominating Petition Sheets (signed by at least 50 registered voters residing within District #512)
3. Receipt for the filing of a Statement of Economic Interests
4. Loyalty Oath (optional)

**NOMINATION PAPERS FILED BY A CANDIDATE SHALL BE IN THE FOLLOWING FORMAT**

All nominating petition signature sheets must be:

1. Of uniform size, neatly fastened together at one edge in book form in a secure manner, and
2. Numbered consecutively, beginning with the top sheet as number “1”.

The Statement of Candidacy, Loyalty Oath (optional), and Receipt for filing a Statement of Economic Interests are to be attached (preferably on top) to the nominating petition signature sheets.

### **TIMETABLE OF DATES PERTINENT TO APRIL 6, 2021 ELECTION**

First day to **circulate** nominating petitions – Tuesday, September 22, 2020

First day to **file** original nomination papers – Monday, December 14, 2020

**Last** day to **file** original nomination papers – Monday, December 21, 2020

Last day to file **objection** to nominating papers – Wednesday, January 6, 2021

Nomination papers may be filed either in person or by mail. By law, any nomination papers received by mail prior to the first day and time of filing or after the last day and time of filing will not be eligible for the election.

Last day to withdraw by filing notarized Withdrawal of Candidacy form – Thursday, January 28, 2021

### **HOURS TO FILE ORIGINAL NOMINATION PAPERS**

**Open** Monday, December 14, 2020 through Monday, December 21, 2020

Monday-Thursday 8:00 am to 5:00 pm

Friday 8:00 am to 4:30 pm

**Last Day to File** Monday, December 21, 2020 – 8:00 a.m. to 5:00 p.m.

### **LOCATION TO FILE ORIGINAL NOMINATION PAPERS**

Filing will take place in the Office of the Local Election Official (the Secretary of the Board of Trustees of Harper College, Community College District #512), who is represented by the Board Liaison Dr. Maria Coons, in Wojcik Conference Center, Room W-344, located at 1200 W. Algonquin Rd., Palatine, IL 60067 (telephone 847-925-6143).

### **DETERMINATION OF BALLOT POSITION**

1. On the **first day of filing**, petitions filed by persons waiting in line as of the **normal opening hour of the Office of the Local Election Official (8:00 a.m.)** shall be deemed filed simultaneously with petitions received in the first mail delivery or pickup of that day. Within nine days following the last day for petition filing, a lottery will, if needed, be held for simultaneous filings in order to break any tie for ballot position.
2. Ballot position for **all subsequent filings** is determined by date and time of filing.
3. On the **last day of filing at 5:00 pm**, if two or more nominating petitions for the same office are presented, they shall be deemed filed simultaneously. Within nine days following the last day for petition filing, a lottery will if needed be held for simultaneous filings in order to break any tie for ballot position.

**ELECTION DAY: TUESDAY, APRIL 6, 2021**

**POLLS OPEN: 6:00 A.M. to 7:00 P.M.**

## **INFORMATION ATTACHED**

<u>Candidate Information Sheet</u>	Important information for prospective Board candidates.
<u>Important Dates</u>	This timetable summarizes information from the first date on which nominating petition signature sheets may be circulated through the last date on which the Board organizational meeting may be held.
<u>Communities in District #512</u>	This map of District #512 on the following page will assist you in knowing where to circulate your nominating petitions. Please note, however, that parts of some these communities are <u>not</u> in District #512.


## **TO FIND THE FOLLOWING AND OTHER OFFICIAL DOCUMENTS ONLINE, GO TO:**

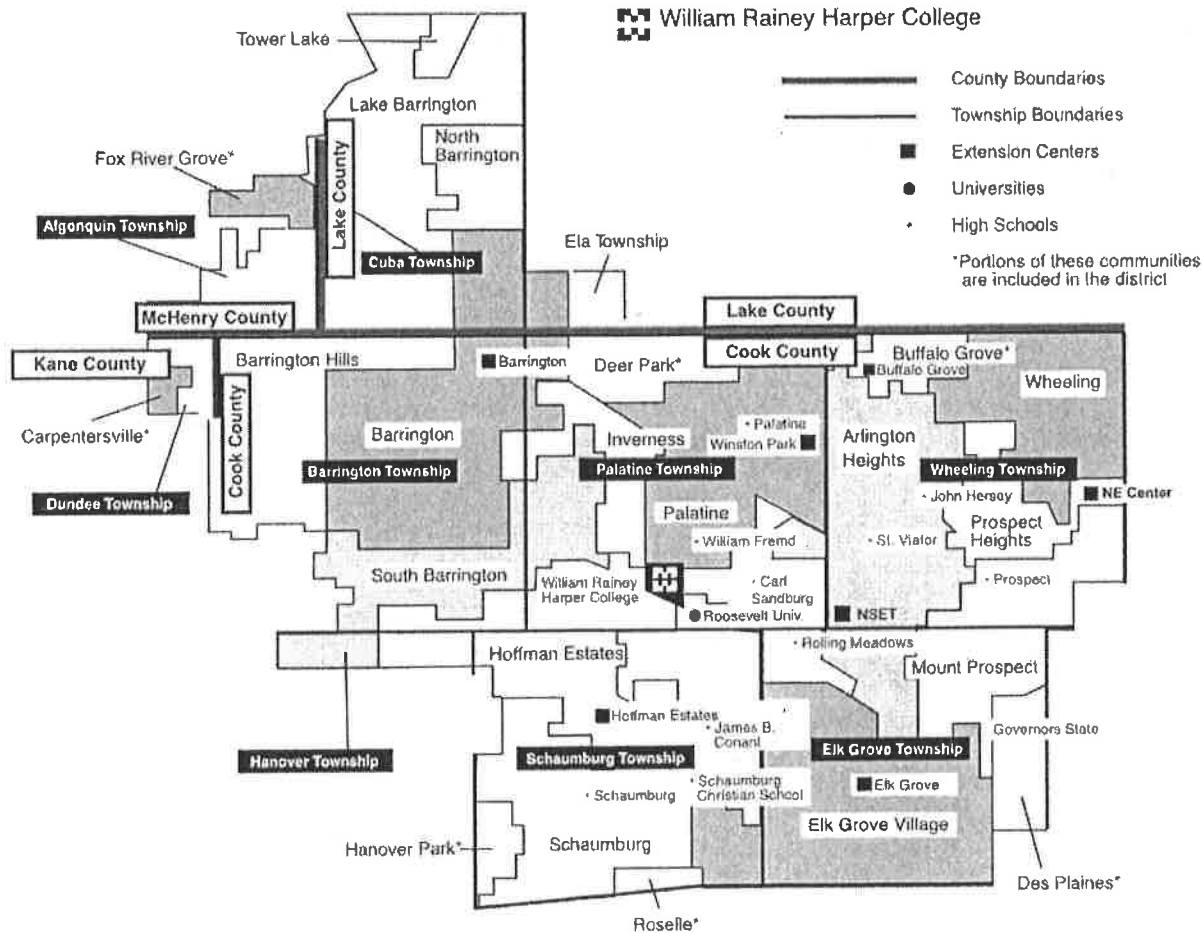
<https://www.elections.il.gov/>

<u>Candidate's Guide</u>	The <i>State of Illinois Candidate's Guide</i> , issued by the Illinois State Board of Elections.
<u>Petition for Nomination Sheets</u>	Requirement: Petition for Nomination signature sheets must be signed by at least 50 registered voters residing within Community College District #512. (The Petition for Nomination signature sheets must be in the form required by law; you are encouraged to seek competent legal counsel for advice.)
<u>Statement of Candidacy</u>	The Statement of Candidacy form must be completed by the candidate, notarized, and filed with the original nominating petition signature sheets.
<u>Statement of Economic Interests</u>	<b>The Statement of Economic Interests must be completed and filed in calendar year 2020 in the <u>Cook</u> County Clerk's Office, regardless of the candidate's county of residence.</b> The Cook County Clerk will give the candidate a <u>receipt</u> for filing. <b>That receipt <u>must accompany the original nominating petition signature</u> sheets</b> filed in the office of the Local Election Official.
<u>Loyalty Oath</u>	Filing of the Loyalty Oath is <u>optional</u> .
<u>Withdrawal of Candidacy</u>	If applicable, the Withdrawal of Candidacy form must be completed, signed, notarized, and filed in the Office of the Secretary to the Board of Trustees no later than 5 p.m. on January 28, 2021.

## Community College District 512 Map

### Community College District 512

 William Rainey Harper College



Source: 2017-2018 College Plan

# FORMS



## STATEMENT OF CANDIDACY

## NONPARTISAN

NAME:	OFFICE:  A Full Term is sought, unless an unexpired term is stated here: ____ year unexpired term
ADDRESS – ZIP CODE:	CITY, VILLAGE OR SPECIAL DISTRICT:

If required pursuant to 10 ILCS 5/7-10.2, 8-8.1 or 10-5.1, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS \_\_\_\_\_ UNTIL NAME CHANGED ON \_\_\_\_\_  
(List all names during last 3 years) (List date of each name change)

STATE OF ILLINOIS )  
 ) SS.  
County of \_\_\_\_\_ )

I, \_\_\_\_\_ being first duly sworn (or affirmed), say that I reside at \_\_\_\_\_, in the City, Village, Unincorporated Area of \_\_\_\_\_  
(if unincorporated, list municipality that provides postal service) Zip Code \_\_\_\_\_, in the County of \_\_\_\_\_, State of Illinois; that I am a qualified voter therein, that I am a candidate for Nomination/

Election to the office of \_\_\_\_\_ in the \_\_\_\_\_  
(Name of City, Village or Special District)

to be voted upon at the election to be held on \_\_\_\_\_ (date of election) and that I am legally qualified to hold such office and that I have filed (or I will file before the close of the petition filing period) a Statement of Economic Interests as required by the Illinois Governmental Ethics Act and I hereby request that my name be printed upon the official ballot for Nomination/Election to such office.

\_\_\_\_\_  
(Signature of Candidate)

Signed and sworn to (or affirmed) by \_\_\_\_\_ before me, on \_\_\_\_\_  
(Name of Candidate) (insert month, day, year)

(SEAL)

\_\_\_\_\_  
(Notary Public's Signature)

**PETITION FOR NOMINATION**  
**TO THE SECRETARY OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. \_\_\_\_\_**

We, the undersigned, being (\_\_\_\_\_ or more) (or 10% or more) of the voters residing within said district, hereby petition that \_\_\_\_\_ who resides at \_\_\_\_\_ in the City, Village, Unincorporated Area of \_\_\_\_\_ (If unincorporated, list municipality that provides postal service) in \_\_\_\_\_ Township in said district shall be a candidate for the office of member of the Board of Trustees, to be voted for at the Consolidated Election to be held on \_\_\_\_\_ (date of election).

**A Full Term is sought, unless an unexpired term is stated here: \_\_\_\_\_ year unexpired term**

If required pursuant to 10 ILCS 5/10-5.1, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS \_\_\_\_\_ UNTIL NAME CHANGED ON \_\_\_\_\_  
(List all names during last 3 years) (List date of each name change)

NAME (VOTER'S SIGNATURE)	VOTER'S PRINTED NAME (optional)	STREET ADDRESS OR RR NUMBER	CITY, TOWN OR VILLAGE	COUNTY
1.			,IL	
2.			,IL	
3.			,IL	
4.			,IL	
5.			,IL	
6.			,IL	
7.			,IL	
8.			,IL	
9.			,IL	
10.			,IL	

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ ) SS.

I, \_\_\_\_\_ (Circulator's Name) do hereby certify that I reside at \_\_\_\_\_, in the City/Village/Unincorporated Area of \_\_\_\_\_ (if unincorporated, list municipality that provides postal service) (Zip

Code) \_\_\_\_\_, County of \_\_\_\_\_, State of \_\_\_\_\_ that I am 18 years of age or older (or 17 years of age and qualified to vote in Illinois), that I am a citizen of the United States, and that the signatures on this sheet were signed in my presence, not more than 90 days preceding the last day of filing of the petitions and are genuine and that to the best of my knowledge and belief the persons so signing were at the time of signing the petition registered voters of the political division in which the candidate is seeking elective office, and their respective residences are correctly stated, as above set forth.

\_\_\_\_\_  
(Circulator's Signature)

Signed and sworn to (or affirmed) by \_\_\_\_\_ before me, on \_\_\_\_\_  
(Name of Circulator) (Insert month, day, year)

(SEAL)

\_\_\_\_\_  
(Notary Public's Signature)

## STATEMENT OF ECONOMIC INTERESTS RECEIPT

### OBTAINING A STATEMENT OF ECONOMIC INTEREST FORM

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Candidates filing with the State Board of Elections may obtain Statement of Economic Interests forms from the State Board of Elections or the Index Division of the office of the Secretary of State. Candidates filing with county or local election authorities may obtain Statement of Economic Interests forms from the county clerk's office.

### FILING THE FORM

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The completed Statement of Economic Interests **form** must be filed with the Index Division of the office of the Secretary of State, located at 111 East Monroe in Springfield, IL 62756, for candidates who file petitions with the State Board of Elections, or they may be filed with the county clerk in the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) For more information on filing the form, contact your election authority or the Secretary of State's Index Division at (217) 782-7017 or (312) 814-8218.

**NOTE:** The Statement of Economic Interests is not required for federal or party offices.

### FILING THE RECEIPT

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Each candidate must file a **receipt** indicating that they have filed a Statement of Economic Interests as required by the Illinois Governmental Ethics Act. (10 ILCS 5/7-10, 7-12, 8-8, 10-5; 5 ILCS 420/1-101, *et seq.*)

**NOTE:** The receipt is not required if the Statement of Economic Interests is filed with the same officer with which the nominating papers are filed (i.e. county officers). (10 ILCS 5/7-12(8))

Candidates are advised to file their receipt at the same time they file their nominating petitions. While the receipt does not need to accompany the nominating petitions at the time of filing, it must be filed not later than 5:00 p.m. for the State Board of Elections, or the close of business for other offices, on the last day to file those petitions.

**NOTE:** The date and time at which a nominating petition was filed is not changed when the receipt of economic interests is filed at another time during the filing period. (10 ILCS 5/7-12, 10-5)

ATTACH TO PETITION

10 ILCS 5/7-10.1

Suggested  
Revised July, 2004  
SBE No. P-1C

**LOYALTY OATH**  
**(OPTIONAL)**

United States of America                    )  
  )  
State of Illinois                            )       SS.

I, \_\_\_\_\_, do swear (or affirm) that I am a citizen of the United States and the State of Illinois, that I am not affiliated directly or indirectly with any communist organization or any communist front organization, or any foreign political agency, party, organization or government which advocates the overthrow of constitutional government by force or other means not permitted under the Constitution of the United States or the Constitution of this State; that I do not directly or indirectly teach or advocate the overthrow of the government of the United States or of this State or any unlawful change in the form of the governments thereof by force or any unlawful means.

\_\_\_\_\_  
(Signature of Candidate)

Signed and sworn to (or affirmed) by \_\_\_\_\_ before me,  
(Name of Candidate)

on \_\_\_\_\_.  
(insert month, day, year)

\_\_\_\_\_  
(Notary Public's Signature)

(SEAL)

# WITHDRAWAL OF CANDIDACY

I, \_\_\_\_\_ (Name of Candidate) being first duly sworn, say that I reside at \_\_\_\_\_ in the City/Village of \_\_\_\_\_, County of \_\_\_\_\_ and State of Illinois; that I am the same person whose name is subscribed hereto in whose behalf nomination papers were filed for the office of \_\_\_\_\_, \_\_\_\_\_ district, \_\_\_\_\_ Party, and I hereby withdraw as a candidate for said office and respectfully request that my name **NOT** be printed upon the official ballot as a candidate for the \_\_\_\_\_ Election to be held on \_\_\_\_\_ (date of election).

\_\_\_\_\_  
**SIGNATURE OF CANDIDATE**

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS.

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid, do hereby certify that \_\_\_\_\_ personally known to me to be the same person whose name is subscribed to in the foregoing withdrawal, appeared before me in person this day and acknowledged that he/she signed the said instrument as his free and voluntary act of his/her own will and accord.

Signed and sworn to (or affirmed) by \_\_\_\_\_ before me on \_\_\_\_\_  
(Name of Candidate)  
(insert month, day, year)

**(SEAL)**

\_\_\_\_\_  
(Notary Public's Signature)

Withdrawal is filed with the office where original nominating petition or certificate of nomination was filed. Upon receipt, the local election official must issue amended certification to each election authority who prepares ballots for the political subdivision.