AGENDA

June 24, 1965

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Adoption of Resolution re Collectors of Taxes, Cook County and Four Townships
- V. Signing of Exemption Certificate re Phone Service
- VI. Signing of Lease
- VII. Report on Funds for District
- VIII. Obtaining Furniture
- IX. Report of Consultants
- X. Illinois Organization of District Junior Colleges
- XI. Appointment of Budget Committee
- XII. Old Business
- XIII. New Business
 - a. Architect
 - b. Executive Session if necessary re: Land Acquisition
 - c. Insurance Refer to Attorney Hines for coverage required
- XIV. Adjournment

MINUTES OF REGULAR MEETING OF BOARD OF EDUCATION JUNIOR COLLEGE SCHOOL DISTRICT 301, COOK COUNTY, ILLINOIS Held at 799 West Kensington Road Mount Prospect, Illinois June 24, 1965

I

The meeting was called to order at 8:00 pm by President John A. Haas.

II

The roll was called by Secretary Nicklas.

President John A. Haas, Secretary Nicklas Present:

Members Bernstein, Hamill, Hansen, Johnson, O'Dea

Absent: None

Herb Braden, representing Arlington Heights News; Also Present:

Mr. Hines, Attorney for the District; Bob Setlik,

representing Paddock Publications; Mr. Jones,

Palatine citizen; Mrs. Don Hipple.

III

On the motion of Member Hamill, seconded by Member Johnson, and unanimously carried, the minutes of the meeting of June 10, 1965 were approved.

IV

On motion of Member Hamill, seconded by Member O'Dea, the resolution regarding notification of the various collectors of taxes in the Townships and Cook County was approved by the Board of Education of Junior College School District 301. A copy of the resolution is attached to the minutes of this meeting.

V

On motion of Member Hansen, seconded by Member O'Dea, the Board authorized the signing of the Exemption Certificate, so that District 301 would not have to pay excise tax on telephone service.

Roll Call: President Haas, Secretary Nicklas, Members Ayes:

Bernstein, Hamill, Hansen, Johnson and O'Dea:

Nayes: None Page 2

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VI

Specific lease now ready to be signed for offices at 34 West Chicago Avenue, Palatine, Illinois. Phone Number is 358-9100. On motion of Member Bernstein, seconded by Member Hansen, the Board authorized the signing of the lease.

Roll Call: Ayes: President Haas, Secretary Nicklas, Members
Bernstein, Hamill, Hansen, Johnson, O'Dea

Nayes: None

VII

Mr. Hines, Attorney for the District, reported there was no further information regarding funds the district is to receive from the State. Mr. Jones reported that he had taken the application for funds directly to Ray Page's office to help speed things up. It was the consensus that the President and Secretary exert every effort possible to try to stimulate action.

VIII

Secretary Nicklas reported that she had information on hand regarding federal funds; however, application forms need to be secured.

IX

Discussion followed regarding the furniture to be purchased for the office. It was the consensus of opinion that Mr. Johnson investigate the possibility of obtaining furniture for the office.

X

Member O'Dea was delegated to redraft a letter directed to potenticollege presidential candidates, outlining opportunities, responsibilities and remuneration of the vital position, and this was to be sent to Dr. Olsen, one of the consultants, who had written the first letter, and he, in turn, would send out the final letter to the candidates. The Board members were particularly insistent the letter more strongly emphasize the great opportunity for rewarding experience as well as personal growth for the successful candidate.

ΧI

A letter was read by Secretary Nicklas from Blackhawk Junior Colle

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asking if District 301 would be interested in joint meetings, one to be held at Rockford and one at Sterling, Illinois. This organization is the Illinoir Organization of District Junior Colleges. Consensus that the President reply to this communication and to thank them for their interest, stating that our District would be interested in joining at a later date.

XII

A budget committee, comprised of Member Bernstein and Secretary Nicklas will be advised by Mr. Hines, Attorney, on setting preliminary budgets. Member Bernstein suggested that the committee request copies of the budgets used by Rock Valley, Blackhawk and Triton Junior Colleges.

XIII

Old Business - Obtain information on types and amount of insurance that should be carried.

Member O'Dea had received a list of names for the new junior college from Mrs. Bristol and she wants the Board to choose ten names which will be presented to the public to vote on. A letter was written by Mrs. Milton Daniels in which she submitted three names to be added to the present list--Pottawattamie, Sauganash and Shabbona. It will be on the Agenda at the next meeting to decide on names to be submitted to Paddock Publications.

XIV

A letter from District 21 requested a copy of the Minutes of the Board meetings. Member Hamill moved and Member Bernstein seconded a motion that we fulfill this request. Motion carried.

Letter to be sent to Superintendent K. F. Gill, 999 West Dundee Road Community Consolidated School, Wheeling, Illinois 60090.

ΧV

New Business - The Board agreed that site selection should in no way wait for selection of an architectural firm. Mr. Jones reporte that it will take a minimum of 18 months to be operational from the time ground is broken and said it could take two and one-half years Mr. Jones also said you have to have a framework for the committees:

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(XV - Cont'd)

Secretary Nicklas pointed to the already-formed citizens committee that did so much to get the college underway and to the forty-one candidates for Board membership as persons who had necessary interest in the project.

Member Hansen felt that an architect was helpful but not essential. An engineering firm would be better than an architect to help on the site.

Chairman Haas thought it could be of benefit to have an architect as they have engineering firms they can contact.

The citizens committee will probably be utilized to secure raw data and sub-committees will be formed to serve other necessary functions.

Member Hamill said the citizens committee should be organized immediately to get some of the fact-finding that goes on which the administration and architect need.

Chairman Haas would like to do some studying and make suggestions to the Board at the next meeting and see what kind of presentation can be made in terms of architects.

Moved by Member Johnson, seconded by Member Bernstein, that the Board go into executive session to consider specific sites and hear report of Member Hansen, chairman of site committee. Motion carried.

Executive Session

XVI

There being no further business to come before the Board, the meeting was adjourned at 12:30 a.m.

Respectfully submitted,

John A. Haas, President

Jessalvn M. Nicklas, Secretar