

A G E N D A

August 12, 1965

- I Call to Order
- II Roll Call
- III Approval of Minutes
- IV Approval of Bills Payable
- V Report on Inquiry regarding Duplicating Equipment
- VI Report of Committee on Furniture Selection
- VII Report on Selection of an Administrator
- VIII Report on Selection of Architects
- IX Report of Budget Committee
- X Report on Site Selection
- XI Report on Suggested Mailing to Citizens Committee
- XII Other Old Business
- XIII Purchase of Additional Stationery
- XIV New Business
- XV Correspondence
- XVI Adjournment

MINUTES OF REGULAR MEETING OF BOARD OF EDUCATION  
JUNIOR COLLEGE SCHOOL DISTRICT 301, COOK COUNTY, ILLINOIS  
Held at 799 West Kensington Road  
August 12, 1965

I

The meeting was called to order at 8:00 pm by President John A. Haas.

II

The Roll was called by Secretary Nicklas:

Present: President John A. Haas, Secretary Nicklas, Members  
Bernstein, Hansen, Hamill, Johnson

Absent: Member Paul O'Dea

Also Present: Mrs. Helene Briston, representing Paddock  
Publications.

III

On the motion of Member Johnson, and seconded by Member Bernstein, carried unanimously, the minutes of the meeting of July 22, 1965 were approved.

IV

Secretary Nicklas presented a list of the bills payable totalling \$4,867.93. On motion of Member Hamill, seconded by Member Johnson, and carried unanimously, the bills were approved.

Roll Call: Ayes: President Haas, Secretary Nicklas, Members  
Bernstein, Hamill, Hansen, Johnson

Nayes: None

Absent: Member Paul O'Dea

V

Secretary Nicklas reported on the various types of duplicating equipment that could be used in the office. Moved by Secretary Nicklas, seconded by Member Johnson and carried unanimously, that a mimeograph machine be purchased at a price not to exceed \$697.50 for the machine and \$62.55 for the cabinet.

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(V - Cont'd)

Roll Call: Ayes: President Haas, Secretary Nicklas, Members  
Bernstein, Hamill, Hansen, Johnson

Nayes: None

Absent: Member Paul O'Dea

President Haas directed Secretary Nicklas to purchase a mimeograph machine.

VI

Secretary Nicklas has checked with three companies as to price and quality of furniture. The Leopold line seems to be the best as far as quality is concerned and the Horder Company quoted the best price.

On motion of Member Johnson, seconded by Member Bernstein, and carried unanimously, the Board approved the purchase of furnishings for the President's office, conference room and the reception area, at a cost not to exceed \$6,000.

Roll Call: Ayes: President Haas, Secretary Nicklas, Members  
Bernstein, Hamill, Hansen, Johnson

Nayes: None

Absent: Member Paul O'Dea

President Haas directed Mrs. Nicklas to make the purchases at the most favorable price.

VII

President Haas read a letter which was sent by Dr. George Olsen, Consultant, to the candidates applying for the presidency of the junior college. In this letter, he gave the dates for the selection of the final six or seven candidates for this position.

VIII

It was the consensus of the Board that two sub-committees, with



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(XIII-Cont'd)

Ernst & Ernst asking a representative to talk to the Board of Education to describe the services this accounting firm can give.

XIV

A letter has been received from the Association of Junior Colleges asking Junior College District 301 to join the association. Secretary Nicklas was directed to write to the Association asking for the necessary forms needed in order to join and asking them to send the Board an outline of their objectives.

Correspondence has been received from W. H. Whalen, President of the Black Hawk Community College, inviting the members of the Board of Education of District 301 to a meeting on September 24 at the Black Hawk Community College in Moline, Illinois. Problems common to our type of administrative and financial organizations will be discussed. President Haas, Secretary Nicklas and Member Johnson plan to attend.

The State of Illinois Board of Higher Education, in making a state-wide space survey, requires the return of duplicate copies of Form A from Junior College School District 301. Secretary Nicklas was directed to complete and return these forms to the State of Illinois Board of Higher Education.

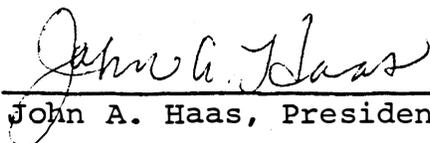
The Department of Health requested a report on a bond referendum of District 301. Secretary Nicklas will report to them that plans for a bond referendum have not been made at this time.

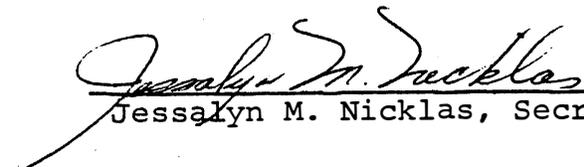
A report of Treasurer's Disbursements from E. C. McAuliff, Treasurer of School District 301, shows purchase of U. S. Treasury Bills in the amount of \$73,525.60 in the Educational Fund, with the maturity date of February 3, 1966.

XV

There being no further business to come before the Board, on the motion of Member Bernstein, seconded by Member Hansen, and carried unanimously, the meeting was adjourned at 11:30 pm.

Respectfully Submitted,

  
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John A. Haas, President

  
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Jessalyn M. Nicklas, Secretary