

A G E N D A

December 23, 1965

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes - December 9, 1965
- IV. Approval of Bills
- V. Communications
- VI. Old Business
 - A.
 - B.
- VII. New Business
 - A. Approval of Architect's Contract with District 301
 - B. Administrative Office Space
 - C. Other Items
- VIII. President's Report
 - A. Class I Status
 - B. Business Manager Status
 - C. January 8, 1966 - Rockford, Illinois Conference of Area Junior College Districts
- IX. Adjournment

MINUTES OF REGULAR MEETING OF BOARD OF EDUCATION
JUNIOR COLLEGE SCHOOL DISTRICT 301, COOK COUNTY, ILLINOIS
Held at 799 W. Kensington Road
Mount Prospect, Illinois
December 23, 1965

I.

The meeting was called to order at 8:15 p.m. by President John A. Haas.

II.

The roll was called by the Secretary:

Present: President John A. Haas, Secretary Jessalyn M. Nicklas, Members Abraham M. Bernstein, Milton C. Hansen, James J. Hamill, Richard L. Johnson, Paul O'Dea.

Absent: None

Also present: Attorney Frank M. Hines, Mr. Robert Grabitz, citizen.

III.

On the motion of Member Johnson, seconded by Member Hansen, and unanimously carried, the minutes of December 9, 1965 meeting were approved.

IV.

On the motion of Member Hamill, seconded by Member O'Dea, the bills, totalling \$2,261.80, were approved.

Roll call: Ayes: President Haas, Secretary Nicklas, Members Bernstein, Hamill, Hansen, Johnson, O'Dea.

Nayes: None

V.

A letter has been received from Mr. W. D. Musser, Regional Representative of the Department of Health, Education and Welfare stating that Junior College District 301 will be notified as soon as Nike Battery Site C-80-81 has been declared surplus.

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V.
(continued)

Correspondence has been received from Edward R. Burr, attorney-at-law, offering to assist in the financing of a land purchase for a future site. Dr. Lahti acknowledged this letter of interest and advised Attorney Burr that the District would be in touch with him if they should wish to exercise his offer.

Member Bernstein suggested a financial committee, composed of Board members, be named by President Haas to investigate other possibilities for money from representative Chicago loop banks in order that the money would be available when needed.

VI.

Dr. Lahti, Members Hamill, Hansen and Haas attended a meeting with members of the Arlington Heights Park District present on December 16, 1965. Members of the Park Board attending this meeting were: Mr. Thomas Thornton, Park Superintendent, Mr. Charles Cronin, President of the Park District, the Park Board's legal counsel, and other representatives. The Park Board wanted to know what the Junior College Board's interest was in the hundred acres of the Niki land and whether the interest was genuine. A representative of the Park District stated they had been trying to acquire this site for some time as they wish to develop it into an 18-hole golf course. Member Haas reported that the Board was not prepared to make a definite statement as to their interests until further information was available.

VII.

Changes and additions in contract of Caudill, Rowlett & Scott, principal architect, and Fridstein and Fitch, associate architects, as suggested by the Board:

Page 1 - Add to Article 2 - 2.6 - But for preliminary designs, the obligations on the part of the Owner to pay pursuant to this contract will be dependent upon passage of a bond referendum and/or receipt of anticipated State or Federal Funds.

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VII.
(continued)

Add to Article 3: 3.4.6 - Preparing as-built drawings showing construction changes in the work and final locations of mechanical service lines and outlets on the basis of data furnished by the Contractor. (Moved from Article 4.9)

Add to Article IV: 4.3.2 - That there be no additional responsibility on the part of the Owner for fees incurred regarding redesigning if instituted by virtue of the fact that the lowest responsible bidder as determined by the Owner submits a bid in excess of that amount which the Owner has instructed the Architect to design to.

Article 14 (Page 4) Landscape Services

The architect shall provide landscape services, including the consultants, as may be necessary as part of the basic services as described in Article 3 and shall be compensated for landscape services as set forth in Article 2.1.

It is also the Board's desire that Caudill, Rowlett & Scott and Fridstein and Fitch furnish Certificates of Insurance to the Board prior to any on-site activity.

Motion was made by Member Bernstein, seconded by Member Johnson, and unanimously carried, that these points be taken into consideration and on the condition that President Lahti, with the advice of the district's attorney, can word these additions and changes satisfactorily.

A motion was made by Member Bernstein, seconded by Member Johnson, to approve and adopt this contract, with the above changes, and authorize the contract to be signed by the President and Secretary of the Board.

Roll call: Ayes: President Haas, Secretary Nicklas, Members Hamill, Hansen, Johnson, Bernstein, O'Dea.

Nayes: None

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VIII.

President Lahti reported he had met with Roy LaLonde and Mr. Wilde regarding additional office space. The rent will remain \$275.00 per month until February 1, 1966. Dr. Lahti recommended proceeding with finalizing of a contract. At this point, Dr. Lahti outlined the remodeling that has to be done in the available space which will increase the rent to \$583.00 a month, effective February 1, 1966, pending completion of the remodeling by this deadline.

Mr. Haas, president of District 301, suggested putting the door in right away. Also felt "we should be careful about the length of time of time we are under contract--should read a year at a time...have an amendment attached to the original concerning the increase in rental rate--this will take place February 1, 1966, or such later time as the premises are ready for occupancy."

Member Bernstein wanted to know if there was any more space available and was informed by Dr. Lahti that we can use the space in the hallway.

After a general discussion, it was moved by Member Bernstein, seconded by Member Johnson, that Dr. Lahti be authorized, along with the President and Secretary of the Board, to sign the contract.

Roll call: Ayes: President Haas, Secretary Nicklas, Members Bernstein, Hamill, Hansen, Johnson, O'Dea.

IX.

Member Johnson recommended that several Board members should take a look at outstanding examples of Junior College architecture during the month of January. Member Johnson, having visited Foothills College, Los Altos, California, felt it would be money well spent by the district to have the Board visit this campus and others in the immediate proximity prior to planning and designing of facilities for Junior College District 301.

X.

Member O'Dea made a motion, seconded by Member Hamill, which unanimously carried, to have a Board meeting the evening of December 28, 1965, to discuss philosophy and objectives for Junior College District 301.

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XI.

Member Hamill reported he and Dr. Lahti had attended the State Junior College Board Meeting which was December 21, 1965. The Board approved our Class I status and sent it on the Board of Higher Education for final action on the recommendation on January 3, 1966. Five applications for Class I Status were approved at this meeting.

XII.

Dr. Lahti reported thirty applications for Business Manager had been screened by the selection committee composed of Mr. Harold Slichenmyer, Superintendent of District 214, Mr. Gerald McElroy, Superintendent of District 211 and Dr. Lahti. The eight finalists will be interviewed by Dr. Lahti and the final decision and recommendation to the Board expected in early January.

XIII.

It was also reported by Dr. Lahti that there were applications now being received for the positions of Academic Dean and Dean of Student Services. These positions are expected to be filled around July 1, 1966.

XIV.

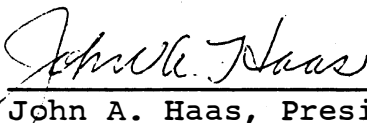
Member O'Dea made a motion, seconded by Member Hansen, and unanimously carried, to go into executive session for the purpose of discussing site.

Executive session.

XV.

The Board reconvened at 11:05 p.m. and there being no further business to come before the Board, on the motion of Member Hamill, seconded by Member O'Dea, and unanimously carried, the meeting was adjourned to Tuesday evening at 7:30, December 28, 1965, at 34 West Palatine Road, Palatine, Illinois.

Respectfully submitted,



John A. Haas, President



Jessalyn M. Nicklas, Secretary