

A G E N D A

January 11, 1966

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes - December 23, 1965 and  
December 28, 1965
- IV. Approval of Bills
- V. Old Business
  - A. Approval of Lease Agreement relating to  
34 West Palatine Road, Palatine, Illinois
  - B. Site Acquisition Discussion
  - C. Discussion, addition and revision of Board  
Policy Proposal
  - D. Adopt statement of philosophy and objectives  
for District 301
- VI. New Business
  - A. Employment of Business Manager
    - 1. Recommendation by President Lahti
  - B. Adoption of the Resolution of Appreciation for  
Helene Bristol
  - C. Discussion of Future Meetings for January
  - D. Other Items
- VII. President's Report
- VIII. Adjournment

MINUTES OF SPECIAL MEETING OF BOARD OF EDUCATION  
JUNIOR COLLEGE SCHOOL DISTRICT 301, COOK COUNTY, ILLINOIS  
Held at 799 West Kensington Road  
Mount Prospect, Illinois  
January 11, 1966

I.

The meeting was called to order at 8:30 p.m. by President John A. Haas.

In the absence of Secretary Nicklas, a motion was made by Member Hansen, seconded by Member Bernstein, to elect Member Hamill secretary pro tem. Nominations were closed and a unanimous ballot was cast for Member Hamill to act as secretary pro tem.

II.

The roll was called by the secretary pro tem:

Present: President John A. Haas, Members Abraham M. Bernstein, James J. Hamill, Milton C. Hansen, Paul O'Dea.

Absent: Members Richard L. Johnson, Jessalyn M. Nicklas.

Also present: Mrs. Kathryn Pelletreau, representing FOCUS, Mr. Lawrence, Frazee, representing Arlington Heights News, Miss Joan Lorenson, representing Paddock Publications.

III.

On the motion of Member Hansen, seconded by Member O'Dea, and unanimously carried, the minutes of December 23, 1965 and December 28, 1965 meetings were approved.

IV.

On the motion of Member Hamill, seconded by Member O'Dea, the bills, totalling \$2,591.82, were approved.

Roll call: Ayes: President Haas, Members Bernstein, Hamill, Hansen, O'Dea.

Nayes: None

V.

A.- On the motion of Member Hamill, seconded by Member Bernstein, the President of the Board was authorized to sign the Lease Agreement for office space at 34 West Palatine Road, Palatine, Illinois.

Roll call: Ayes: President Haas, Members Bernstein,  
Hamill, Hansen, O'Dea.

Nayes: None

B.- Members Bernstein and Hamill reported on their meeting with Seymour Simon to discuss a trade of land adjacent to forest preserve property for a lesser amount of present forest preserve property. Mr. Simon informed Members Bernstein and Hamill that in order to preserve the forests it would be impossible to provide land for anything other than roads. Mr. Simon was not receptive to the idea of renting or leasing land and indicated he would recommend against the 301 Board proposal.

President Haas reported a communication had been received from Union Oil Company in which they had indicated that the Pure Oil Building and site is not going to be declared surplus property within the time that we might be able to take action on it. President Haas indicated that District 301 had made a proposal to purchase the Pure Oil site but Union Oil Company does not know when they are going to abandon the site, if at all.

Members Haas, Hamill, Hansen and O'Dea reported on a meeting held with Mr. Atcher, Schaumburg Village President, to discuss land for a potential college site which is in the Schaumburg area.

C.- After a general discussion of the Board Policy Manual, it was the consensus of the Board that recommendations discussed be incorporated in the policy manual and that the manual be placed on the next agenda for final discussion and approval.

D.- The Board discussed the revised draft of the Philosophy and Objectives for District 301. It was a consensus of the Board that the word "Community" be deleted in the first sentence of the Philosophy. Member Hamill made a motion, seconded by Member Bernstein, to adopt the Philosophy and Objectives for Junior College District 301.

Roll call: Ayes: Members Bernstein, Hamill, Hansen,  
O'Dea and President Haas.

Nayes: None

V.  
(continued)

E. - Members Hamill and Haas reported on the Conference of Area Junior College Districts for the Rock Valley Conference which was held on January 8, 1966, at Rockford, Illinois.

VI.

A.- After interviewing the seven candidates for the position of Business Manager, Dr. Lahti recommended that the Board hire Mr. James D. Perry to fill this position. A motion was made by Member Hamill, seconded by Member Bernstein, to hire Mr. James D. Perry as Business Manager of Junior College District 301 at the salary of \$17,500 a year, with a stipulation of an additional \$500.00, to be prorated over his first year's salary, at the time he completes his advanced degree. Reasonable moving expenses will be paid by District 301 for Mr. Perry's move from Iowa City, Iowa, to the Arlington Heights area. Mr. Perry's contract will be for three years, with the first year being a probationary one and the right of District 301 Board to cancel at the end of the first year if Mr. Perry's performance is not satisfactory.

Roll call: Ayes: President Haas, Members Bernstein,  
Hamill, Hansen, O'Dea.

Nayes: None

B.- On motion of Member Bernstein, seconded by Member O'Dea, a Resolution of Appreciation for Helene Bristol was adopted.

Roll call: Ayes: President Haas, Members Bernstein,  
Hamill, Hansen, O'Dea.

Nayes: None

C.- On motion of Member Hamill, seconded by Hansen, and unanimously carried, the next regular Board meeting will be held on January 27, 1966, at 799 West Kensington Road, Mount Prospect, Illinois.

On motion of Member Hamill, seconded by Member Hansen, and unanimously carried, the regular meeting which would be held on January 13, 1966, will be cancelled, in view of the special meeting held tonight, January 11, 1966. The next regular meeting will be held on January 27, 1966, at 8:00 p.m. at 799 West Kensington Road, Mount Prospect, Illinois.

VI.

D.- It was the consensus of the Board that District 301 should start making plans for the bond referendum. President Haas stressed the importance of having the citizens committee work with the Board on this referendum.

VII.

President Lahti reported that applications are now coming into the office for the positions of Academic Dean and Dean of Student Services. There have been 20 applications for Academic Dean and 30 for Dean of Student Services.

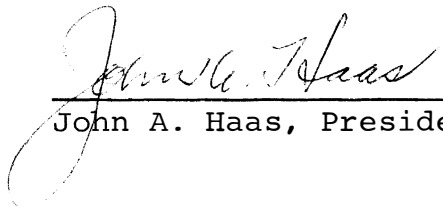
VIII.

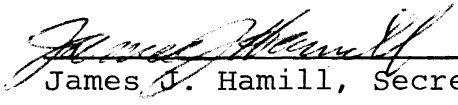
On motion of Member Bernstein, seconded by Member Hamill, and unanimously carried, the Board had an executive session for the purpose of discussing site.

Executive session.

IX.

The Board reconvened at 11:55 p.m. There being no further business to come before the Board, on the motion of Member Bernstein, seconded by Member Hamill, and unanimously carried, the meeting was adjourned at 12:00 midnight.

  
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John A. Haas, President

  
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James J. Hamill, Secretary  
Pro Tem

JUNIOR COLLEGE SCHOOL DISTRICT 301

Expenditures approved by the Board of Education  
January 11, 1966

<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>	<u>CHECK</u>
American Council on Education	Book--American Jr.Colleges	\$ 10.00	201
Henricksen & Company	Coat and Hat Rack for office	74.41	202
Frank M. Hines	Legal fees for District 301	1,217.50	203
Illinois Bell Telephone Co.	Service at Dist.301 office	231.63	204
Illinois Drilling and Testing Company	Four sets of reports - 18 test borings, probings & preparation of the report--on and off the site including site surveyance 35 hours @ \$25.00 an hour.	875.00	205
I.B.M. Corporation	Maintenance agreement on equipment, 12/20/65 thru 12/15/66	37.48	206
Palatine Office Supply	Office supplies	39.82	207
Mr.James Perry	Travel expenses for Business Manager candidate	68.03	208
Shamrock Best Maintenance Service	Maintenance service - 12/6/65 through 12/27/65	30.00	209
Universal Stationers, Inc.	Office supplies	<u>7.95</u>	210
TOTAL. . .		<u>.2,591.82</u>	

*James J. Hamill*  
James J. Hamill, Secretary Pro Tem

*John A. Haas*  
John A. Haas, President

R E S O L U T I O N

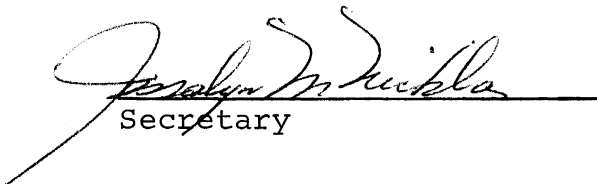
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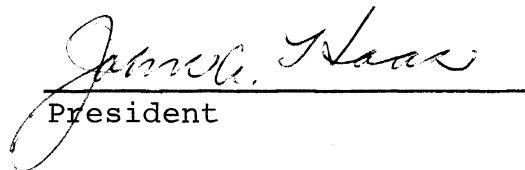
January 4, 1966

BE IT HEREBY RESOLVED that the Board of Junior College District 301 recognizes the great contribution that Helene Bristol made to education in this community with her printed word, her depth of understanding of school operation, and her enthusiasm, and

that this Board has great appreciation for her important work as a newspaper woman and as a citizen during the last four years in acquainting the area of the need and the feasibility of a junior college, and

that this Board is especially grateful for the warm friendship she gave to all who worked with her.

  
Secretary

  
President