

WILLIAM RAINEY HARPER COLLEGE

AGENDA
May 12, 1966

- I Call to Order
- II Roll Call
- III Approval of Minutes
- IV Bills
- V Communications
- VI Old Business
- VII New Business
 - A. Recommendation for appointment of Budget Committee and setting of public hearing date for 1966-67 Harper College Budget (Exhibit A)
 - B. Recommendation for appointment of Data Processing and Systems specialist
 - C. Discussion and approval of Treasurer's salary for period covering August 1965 to April 30, 1966
 - D. Approval of treasurer's Insurance Bond
 - E. Recommendation for opening of position - Registrar and Admissions (Exhibit B)
 - F. Other Items
 - G. Architectural Presentation
Caudill, Rowlett & Scott -- Fridstein & Fitch
- VIII President's Report
- IX Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF JUNIOR COLLEGE DISTRICT 512
COOK COUNTY, ILLINOIS

Minutes of Regular Board Meeting, May 12, 1966:

CALL TO ORDER: The meeting of the Board of Junior College District 512 was called to order at 8:10 p.m. at 799 Kensington Road, Mount Prospect, Illinois, by President Haas.

ROLL CALL: Present: Haas, Johnson, O'Dea, Hamill, Hansen, and Nicklas.

Absent: Bernstein

Also present were David B. Patterson and Ron Chrastka, Greenbrier Civic Association, Robert Allare, Ivy Hill Civic Association, Dave Crippen Paddock Publications, Jim Ross, Day Publications, E. E. Jones and Robert W. Carington, Fridstein & Fitch, Ralph E. Lockett and Edward F. Poshadel, Elk Ridge Home Owners' Association, Herbert R. Pankratz, Harper Collège.

MINUTES: Member Johnson moved and Member O'Dea seconded the approval of the minutes of the regular meeting, the adjourned regular meeting, the reorganizational meeting, and the regular meeting as a Class I Institution, all held on Thursday, April 14, 1966 and the special meeting of May 3, 1966. The vote being unanimous, the chairman declared the motion carried.

BILLS: Member Hamill moved and Member Johnson seconded the approval of the payrolls of April 29, 1966 and of May 31, 1966, in addition to the invoices of May 12, 1966 in the amount of \$16,605.46. Upon roll call, the vote was as follows:

Aye: Haas, Johnson, O'Dea, Hamill, Hansen, and Nicklas.

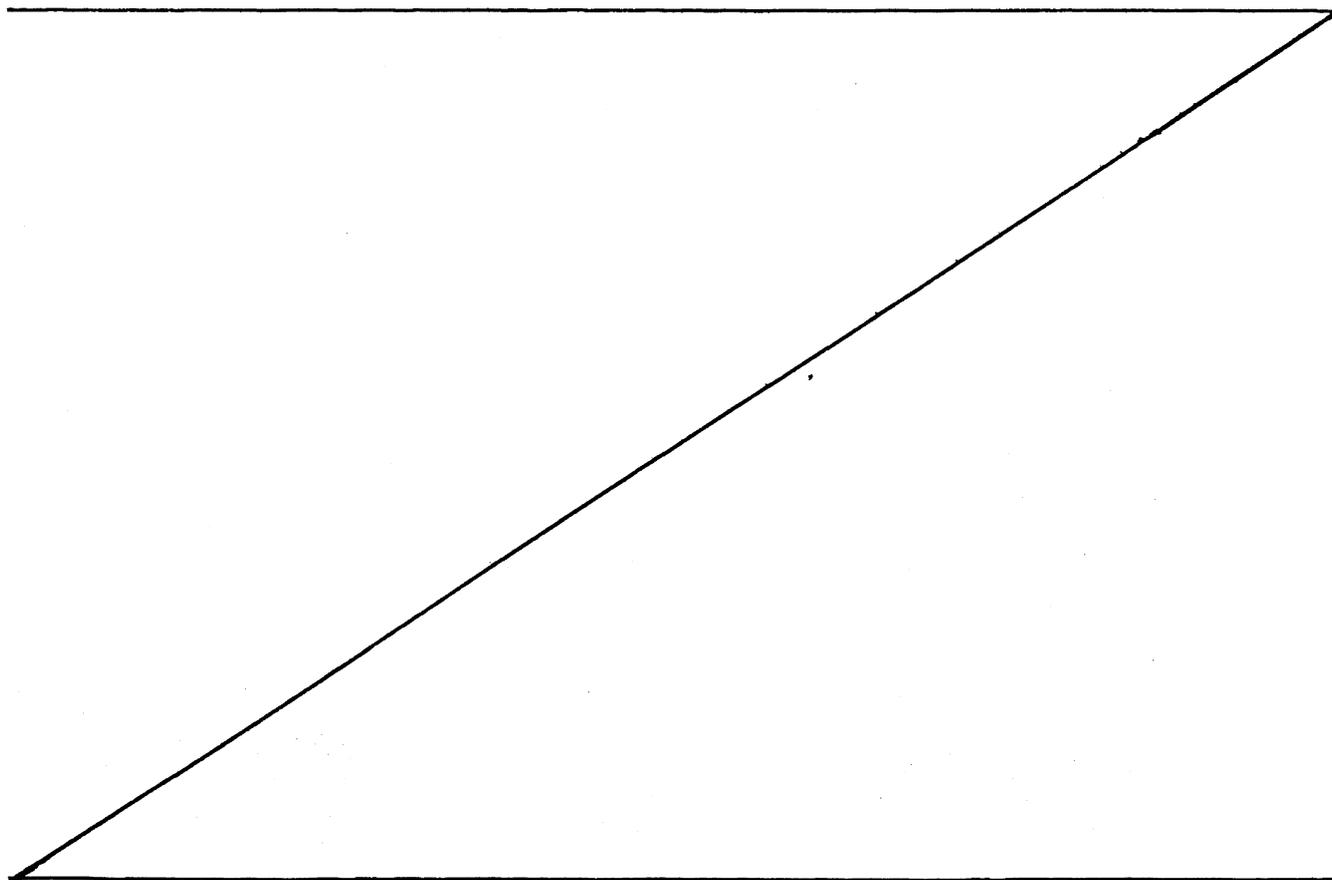
Nay: None

COMMUNICATIONS: A letter from Clarence Feiereisel was distributed to the board members relative to the name chosen for Junior College District 512. This communication was placed on file.

BUDGET COMMITTEE,
APPOINTMENT OF:

President Haas appointed Members Bernstein and Hansen as board representatives on the Budget Committee for the fiscal year commencing on July 1, 1966 and ending on June 30, 1967. A motion was made by Member Johnson and seconded by Member Hamill to ratify the appointment of Members Bernstein and Hansen and to appoint Dr. Robert E. Lahti, President of the college, Mr. Frank M. Hines, attorney, and Mr. James D. Perry, Dean of Business Affairs, to prepare a budget in tentative form to be presented to the Board of Junior College District 512 prior to the public hearing set for 7:30 p.m. on the 14th day of July, 1966, at 799 Kensington Road, Mount Prospect, Illinois. The vote being unanimous, the chairman declared the motion carried.

(RESOLUTION ATTACHED TO OFFICIAL MINUTES)



Member Bernstein entered the meeting at 8:45 p.m.

DATA PROCESSING,
DIRECTOR OF

Dr. Robert H. Lahti recommended approval for the appointment of Roy Sedrel as Director of Data Processing and Institutional Program Director effective July 1, 1966. James Perry outlined his qualifications and gave an overview of qualifications of all applicants for this position. He also recommended the hiring of Roy Sedrel at a salary of \$13,500 annually. Member Hamill moved and Member Johnson seconded the approval of hiring Roy Sedrel as Data Processing and Instructional Program Director at a salary of \$13,500. annually. Upon roll call the vote was as follows:

Aye: Haas, Johnson, O'Dea, Hamill, Hansen, Bernstein, and Nicklas.

Nay: None

NEW BUSINESS:
(Treasurer's
Salary)

A discussion was held relative to the salary to be paid the college treasurer, Mr. Edward C. McAuliff, for the period covering August, 1965 through April 30, 1966. Mr. McAuliff reported that he had spent approximately 119 hours on college financial accounting functions during this period. Ernst & Ernst, our financial consultants, indicated that the going rate for an accountant in this area ranged between \$6.00 and \$10.00 per hour. Mr. McAuliff indicated that a rate of \$7.50 per hour would be agreeable with him. The total payment due for the period of Mr. McAuliff's services amounted to \$892.50 Member Johnson moved and Member Hamill seconded the approval of \$892.50 as the salary to be paid to E. C. McAuliff, Treasurer, for services rendered. Upon roll call the vote was as follows:

Aye: Haas, Johnson, O'Dea, Hamill, Hansen, Bernstein, and Nicklas.

Nay: None

At this point, Member Bernstein recommended that a letter be sent to Mr. McAuliff complimenting him on a job well done and indicating the board's appreciation and approval for services rendered.

TREASURER'S
INSURANCE BOND:

Member Hamill moved and Member Johnson seconded the approval of a \$500,000 bond for Treasurer James Perry, with the American Motorists' Insurance Company, for a period of two years at a rate of \$380. annually. Upon roll call the vote was as follows:

Aye: Haas, Johnson, O'Dea, Hamill, Hansen, Bernstein, and Nicklas.

Nay: None

REGISTRAR-
ADMISSIONS
OFFICER:

Dr. Lahti recommended approval for the opening of a position as Registrar-Admissions Officer at a salary range of \$10,000. to \$14,000., effective July 1st or August 1, 1966. This individual would report to the Dean of Students and be responsible for assisting in all areas of student involvement regarding records, procedures, and other student personnel duties as assigned by the Dean of Students. Member Johnson moved and member Hamill seconded the approval for the establishment of the position of Registrar-Admissions Officer. The vote being unanimous, the chairman declared the motion carried.

OTHER ITEMS:

President Haas asked Member Johnson to relate to the board the progress being made relative to the study of the proposed criteria recommended by the State Junior College Board administrators in attempting to establish grant priorities. Member Johnson indicated that efforts were being made by Dr. Lahti and himself to bring together members of the Class I Junior College Boards and administrators to make possible suggestion and improvements in these grant priority regulations. Member O'Dea indicated a need for better terms which might be used in explaining the criteria being recommended by the State Junior College Board. Member Johnson indicated that he and Dr. Lahti would be meeting with the State Junior College Board on Friday, May 13, 1966, in Chicago and would further discuss this matter with them.

A PRESENTATION:

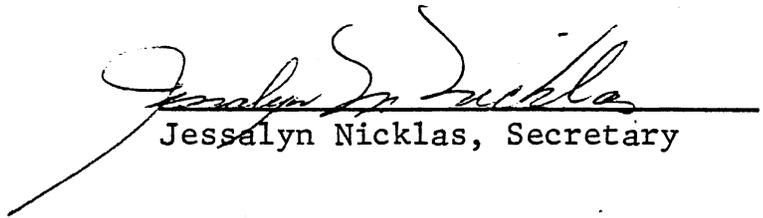
Ed. Finlay, project supervisor, Joe Thomas, chief engineer and Frank Lawyer, chief designer for the firm of Caudill, Rowlett & Scott, Architectural firm from Houston, Texas, made a presentation relative to their progress in the development of a campus plan for the William Rainey Harper College.

A PRESENTATION:
(Continued)

At the conclusion of the presentation, the architectural representatives asked for comments and suggestions from the board and permission to proceed to the next step of design development. The consensus of the board indicated that this plan met with unanimous approval and that they proceed into design development.

A motion was made by Member Hamill and seconded by Member O'Dea to adjourn. The vote being unanimous, the chairman declared the meeting closed.


John A. Haas, President


Jessalyn Nicklas, Secretary

