

WILLIAM RAINEY HARPER COLLEGE
34 West Palatine Road
Palatine, Illinois

AGENDA
September 15, 1966

(Meeting adjourned from September 8, 1966, to September 15, 1966,
799 Kensington Road, Mount Prospect, Illinois.)

VI. NEW BUSINESS

- A. Opening of Bids for Sale of \$3,375,000 in Bonds
 - 1. Acceptance or rejection of a bid as recommended by financial consultants.
- B. Recommendation of Broadening of Fringe Benefit Committee to include Salary Study and Schedule Proposal.
- C. Authorization of Administration to Proceed with Graphic Standards Development and Manual for College Publications. (Exhibit A)
- D. Authorization of Administration to Enter into a Lease or Purchase of Two (2) College Vehicles. (Exhibit B)

VII. OTHER ITEMS

- A. Class I College Meeting October 22, 1966, Edwardsville, Illinois.
- B. Admissions Office Report - Admission of Harper College Students to Other 4-year Colleges and Universities (Exhibit C).

VIII. PRESIDENT'S REPORT

IX. ADJOURNMENT

WILLIAM RAINEY HARPER COLLEGE

34 W. PALATINE RD. • PALATINE, ILLINOIS 60067 • AREA CODE 312 358-9100

September 12, 1966

Dear Trustee:

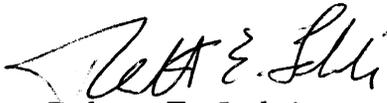
Enclosed you will find the Agenda for the adjourned board meeting of Thursday, September 8, 1966, to be held September 15, 1966, at 799 Kensington Road, Mount Prospect.

Please note Exhibit "A", "B", and "C", which are included in the items for discussion.

I am also enclosing a letter to Caudill, Rowlett and Scott which in my opinion was the consensus of the board for their further direction.

I shall look forward to seeing you Thursday evening, September 15, 1966, at eight o'clock.

Sincerely,



Robert E. Lahti
President

REL:jal
Enclosures

WILLIAM RAINEY HARPER COLLEGE
 BOARD OF JUNIOR COLLEGE DISTRICT 512
 COUNTY OF COOK, STATE OF ILLINOIS

Minutes of the adjourned regular meeting of September 15, 1966.

CALL TO ORDER: The adjourned regular meeting of Junior College District No. 512 was called to order at 8:05 p.m. at 799 Kensington Road, Mount Prospect, Illinois, by President Haas.

In the absence of Secretary Nicklas, Member O'Dea nominated, and Member Hansen seconded the nomination of Member Johnson as secretary pro tem pore. Motion unanimously carried.

ROLL CALL: Present: Bernstein, Johnson, Haas, O'Dea, and Hansen.

Absent: Nicklas and Hamill.

Also present: Lawrence H. Brown, the Northern Trust Company; Charles W. Unfer, The First National Bank of Chicago; Howard Lopsep, Halsey Stuart; Ralph P. Klatt, Des Plaines Suburban Times; Lawrence E. Frazee, Arlington Heights News; Marty Moser, Paddock Publications, Inc.; Jack Vandermyn, Day Publications; Thomas C. Zay, Municipal Research Associates; D. Patterson, Greenbrier Civic Association; John H. Upton and Donn Stansbury, Harper College.

OPENING OF BIDS
FOR SALE OF
 \$3,375,000. BONDS

President Haas appointed secretary pro tem pore Johnson and Mr. Tom Zay, representative from Municipal Research Associates, to open bids. Bids were received as follows:

<u>Bidders</u>	<u>Total Int. Cost</u>	<u>Premium</u>	<u>Net Int. Cost</u>	<u>Avg. Int. Rate</u>
The First National Bank of Chicago	\$1,525,478.13	\$171.13	\$1,525,307.	4.383853
The Northern Trust Company of Chicago	1,528,200.00	156.00	1,528,044.	4.39171
The Continental Illinois Natl. Bank of Chicago	1,546,328.13	614.93	1,545,713.20	4.44250
Halsey Stuart & Company, Inc.	1,553,253.13	1454.63	1,551,798.50	4.45999

Mr. Tom Zay requested that the board delay their decision on granting the bid until he reviewed the accuracy of the bids presented.

During this interum period, the board moved to the items of new business.

Member Hamill entered the meeting at 8:25 p.m.

NEW BUSINESS:
Committee Reports

The Fringe Benefit Committee gave a report of the progress made toward the development of a fringe benefit package. It was recommended that the Fringe Benefit Committee be charged the additional responsibility of developing a professional staff salary schedule. This salary study should be started immediately in view of the search for staff and the need to provide pertinent salary information to prospective employees. In order to proceed on schedule, it would be necessary that a recommendation be brought before the board at the regular October meeting. Member Hamill expressed concern that since salaries amount to approximately 80% of the total budget, it should be a matter of concern for the entire board. He further indicated that he felt this matter should be turned over to the committee of the whole.

Member Hamill moved and Member Haas seconded the motion that the matter of a salary schedule determination be referred to a committee of the whole. Upon roll call, the vote was as follows:

Aye: Bernstein, Haas, O'Dea, Hansen,
and Hamill.

Nay: Johnson

It was the consensus of the board to hold the next Fringe Benefit Committee Meeting on September 22d, at 8:00 p.m. in the Harper College Administration building, 34 West Palatine Road, Palatine, Illinois

Graphic Standards
Development

The board reviewed the proposal presented by Mr. Carl Regehr, Design Incorporated, to develop consistency and continuity in communications design in a series of publications for Harper College. This proposal included design exploration, final design solutions, a graphic standards manual, and cost requirements.

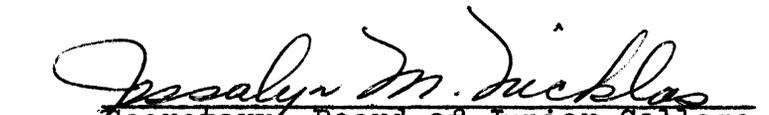
The entire design package was limited to a cost not to exceed \$2,000.

STATE OF ILLINOIS }
COUNTY OF COOK } SS

I, Jessalyn M. Nicklas, do hereby certify that I am the duly qualified and acting Secretary of the Board of Junior College District No. 512, County of Cook and State of Illinois, and as such officer I am the keeper of the records and files of the Board of said District.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the legally convened meeting of the Board of said Junior College District No. 512 held on the 15th day of September, 1966, insofar as the same relates to the adoption of a resolution providing for the issuance of \$3,375,000 School Bonds, dated September 1, 1966, of said Junior College District, a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

IN WITNESS WHEREOF, I have hereunto affixed my official hand this _____ day of September, 1966.


Secretary, Board of Junior College
District No. 512, County of Cook
and State of Illinois

RESOLUTION providing for the issue of
\$3,375,000 School Bonds of Junior College
District No. 512, County of Cook and
State of Illinois.

* * *

WHEREAS the Board of Junior College District No. 512, County of Cook and State of Illinois, on May 3, 1966, adopted a resolution calling a special election to be held in and for said District on June 4, 1966, for the purpose of voting on the following proposition:

Shall the Board of Junior College District No. 512, County of Cook and State of Illinois, issue bonds of said District to the amount of Seven Million Three Hundred Seventy-five Thousand Dollars (\$7,375,000) for the purpose of borrowing money to pay the cost of a site for junior college purposes and to build and equip suitable buildings thereon and to provide funds for transfer to the Illinois Building Authority in accordance with the provisions contained in Article V of the Public Junior College Act of the State of Illinois?

and

WHEREAS the Board did cause to be given at least ten days' notice of said election by publishing notice thereof once in each of the following newspapers: Arlington Heights Herald, Rolling Meadows Herald, Prospect Heights Herald, Mt. Prospect Herald, Elk Grove Herald, Hoffman Herald, Cook County Herald, Wheeling Herald, Hanover-Streamwood Herald and Palatine Enterprise, the same being newspapers published in and having a general circulation in said Junior College District, all as evidenced by a newspaper clipping of said notice as was so published in each of said newspapers with the respective publisher's certificate attached thereto now on file with the Secretary of this Board and made a part of the permanent records of this Board, which said notice as so published did specify the places where such election was to be held, the time of opening and closing the polls and the question to be voted upon; and

WHEREAS a majority of the votes cast at said election on the proposition as above set forth were cast in favor of said proposition, and the returns of said election have been submitted to this Board and it has heretofore found and determined that said proposition voted upon at said special election, as above referred to, did receive a majority of the votes cast thereon and was fully and properly carried, and that this Board was authorized to borrow the sum of Seven Million Three Hundred Seventy-five Thousand Dollars (\$7,375,000) upon the credit of said Junior College District and issue bonds therefor for the purpose of paying the cost of acquiring a site for junior college purposes and building and equipping suitable buildings thereon and to provide funds for transfer to the Illinois Building Authority in accordance with the provisions contained in Article V of the Public Junior College Act of the State of Illinois, approved July 15, 1965; and

WHEREAS of said bonds in the aggregate amount of Seven Million Three Hundred Seventy-five Thousand Dollars (\$7,375,000) so authorized to be issued, as above referred to, it is necessary and for the best interests of the District that only Three Million Three Hundred Seventy-five Thousand Dollars (\$3,375,000) be borrowed at this time and that bonds of the District in the amount of \$3,375,000 be issued in evidence thereof, the proceeds of such bonds to be used for the purpose of paying the cost of acquiring a site for junior college purposes and commencing the building and equipping of suitable buildings thereon and to provide funds for transfer to the Illinois Building Authority in accordance with the provisions contained in Article V of the Public Junior College Act of the State of Illinois; and

WHEREAS of the said bonds in the aggregate amount of \$3,375,000 now proposed to be issued, it is necessary and for the best interests of the District that said bonds be 675 in number,

be numbered consecutively from 1 to 675, inclusive, be of the denomination of \$5,000 each, and that said bonds become due serially \$175,000 on December 1, 1968 and \$200,000 on December 1 of each of the years 1969 to 1984, inclusive:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Junior College District No. 512, County of Cook and State of Illinois, as follows:

Section 1. That it be and it is hereby found and determined that this Board of Junior College District No. 512, County of Cook and State of Illinois, has been authorized by a majority of all the votes cast on the proposition submitted and voted upon at an election called and held in this District for that purpose on June 4, 1966, to borrow the sum of Seven Million Three Hundred Seventy-five Thousand Dollars (\$7,375,000) upon the credit of this District, and as evidence of such indebtedness to issue the bonds of this District in that amount.

Section 2. That in order to raise the sum of Three Million Three Hundred Seventy-five Thousand Dollars (\$3,375,000) needed at this time for the purpose of paying the cost of acquiring a site for junior college purposes and commencing the building and equipping of suitable buildings thereon and to provide funds for transfer to the Illinois Building Authority in accordance with the provisions contained in Article V of the Public Junior College Act of the State of Illinois, approved July 15, 1965, there be borrowed on the credit of and for and on behalf of this District the sum of Three Million Three Hundred Seventy-five Thousand Dollars (\$3,375,000) and that the bonds of this District be issued therefor. That such bonds be dated September 1, 1966, be designated "School Bonds," be six hundred seventy-five in number, be numbered consecutively from 1 to 675, inclusive, be of the denomination of

\$5,000 each, and said bonds shall become due serially on December 1 of the years and in the amounts and bear interest at the rates as follows:

<u>Year</u>	<u>Amount</u>	<u>Numbered</u>	<u>Rate of Interest</u>
1968	\$175,000	1 to 35	4.75
1969	200,000	36 to 75	4.75
1970	200,000	76 to 115	4.75
1971	200,000	116 to 155	4.75
1972	200,000	156 to 195	4.75
1973	200,000	196 to 235	4.75
1974	200,000	236 to 275	4.75
1975	200,000	276 to 315	4.75
1976	200,000	316 to 355	4.30
1977	200,000	356 to 395	4.25
1978	200,000	396 to 435	4.25
1979	200,000	436 to 475	4.25
1980	200,000	476 to 515	4.25
1981	200,000	516 to 555	4.25
1982	200,000	556 to 595	4.25
1983	200,000	596 to 635	4.25
1984	200,000	636 to 675	4.25

the interest on said bonds to be payable on December 1, 1967, and semiannually thereafter on the first days of June and December in each year until said bonds are paid; that said bonds be signed by the President and the Secretary of this Board and be registered, numbered and countersigned by the School Treasurer who receives the taxes of this District. That the interest accruing on such bonds be evidenced by coupons thereto attached maturing on the several days when such interest matures, and signed by the President and Secretary of this Board by their facsimile signatures, which officials, respectively, by the execution of said bonds shall adopt as and for their respective proper signatures their respective facsimile signatures appearing on said coupons; and that said bonds and coupons be payable at First National Bank of Chicago, in the City of Chicago, Illinois.

That such bonds and coupons be payable to bearer, provided, however, that such bonds may be subject to registration as to principal in the name of the holder upon the books of the School

Treasurer who receives the taxes of said District, such registration to be evidenced by notation of said Treasurer upon the back of such bonds so registered. No bond so registered shall be subject to transfer except upon such books and similarly noted on the back thereof unless the last registration shall have been to bearer. Such registration of any bond shall not, however, affect the negotiability of the coupons thereto affixed, but such coupons shall continue transferable by delivery merely.

Section 3. That such bonds, coupons and form of registration shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF COOK

JUNIOR COLLEGE DISTRICT NO. 512

SCHOOL BOND

Number _____ \$5,000

KNOW ALL MEN BY THESE PRESENTS, that Junior College District No. 512, County of Cook and State of Illinois, hereby acknowledges itself to owe and for value received promises to pay to bearer, or if registered, to the registered holder hereof, the sum of FIVE THOUSAND DOLLARS (\$5,000) on the first day of December, 19___, with interest thereon at the rate of _____ per cent (_____%) per annum from date until payment thereof, payable December 1, 1967 and semiannually thereafter on the first days of June and December in each year, on presentation and surrender of the interest coupons hereto attached as they severally become due. Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America at _____, in the City of _____, Illinois. For the prompt payment

of this bond, both principal and interest at maturity, the full faith, credit and resources of said Junior College District are hereby irrevocably pledged.

This bond is one of a series of bonds aggregating the principal sum of Three Million Three Hundred Seventy-five Thousand Dollars (\$3,375,000) issued by said Junior College District No. 512 for the purpose of paying the cost of acquiring a site for junior college purposes and commencing the building and equipping of suitable buildings thereon and to provide funds for transfer to the Illinois Building Authority in accordance with the provisions contained in Article V of the Public Junior College Act of the State of Illinois, approved July 15, 1965, in full compliance with the provisions of an Act of the General Assembly of the State of Illinois entitled "AN ACT in relation to the establishment, operation and maintenance of public junior colleges, and making an appropriation in connection therewith," approved July 15, 1965, and all laws amendatory thereof and supplementary thereto, and was authorized by a majority of all votes cast on the proposition voted upon at an election duly called and held for that purpose in said Junior College District on June 4, 1966, and by resolutions duly and properly passed by the Board of said District.

This bond is subject to registration as to principal in the name of the holder on the books of the School Treasurer who receives the taxes of said District, such registration to be evidenced by notation of said Treasurer on the back hereof, and after such registration no transfer hereof, except upon such books and similarly noted hereon, shall be valid unless the last registration shall have been to bearer. Registration hereof shall not affect the negotiability of the coupons hereto attached, which shall continue negotiable by delivery merely, notwithstanding registration hereof.

And it is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuing of this bond, did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of said Junior College District, including this bond, does not exceed any limitation imposed by law, and that provision has been made for the collection of a direct annual tax sufficient to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity.

IN TESTIMONY WHEREOF, said Junior College District No. 512, County of Cook and State of Illinois, by its Board has caused this bond to be signed by its President and by its Secretary and to be registered, numbered and countersigned by the School Treasurer who receives the taxes of said District, and the coupons hereto attached to be signed by the President and Secretary of said Board of said Junior College District by their facsimile signatures, which officials, respectively, by the execution hereof do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, all as of the first day of September, 1966.

President, Board of Junior College
District No. 512, County of Cook
and State of Illinois

Secretary, Board of Junior College
District No. 512, County of Cook
and State of Illinois

Registered, Numbered and Countersigned:

School Treasurer

(Form of Coupon)

No. _____ \$ _____

On the first day of _____, 19____, Junior College District No. 512, County of Cook and State of Illinois, will pay to bearer _____ Dollars (\$_____) in lawful money of the United States of America at _____, in the City of _____, Illinois, for interest due that day on its School Bond, dated September 1, 1966, Number _____.

President, Board of Junior College District No. 512, County of Cook and State of Illinois

Secretary, Board of Junior College District No. 512, County of Cook and State of Illinois

(Form of Registration)

<u>Date of Registration</u>	<u>Name of Registered Owner</u>	<u>Signature of School Treasurer</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section 4. That said bonds hereby authorized and bearing numbers 1 to 675, both numbers inclusive, of the aggregate principal amount of Three Million Three Hundred Seventy-five Thousand Dollars (\$3,375,000), be executed as in this resolution provided as soon after the passage hereof as may be and thereupon be deposited with the Treasurer who receives the taxes of this District, and be by said Treasurer delivered to the purchaser thereof, namely, _____, of the City of _____, upon receipt of the purchase

For the year 1971, a tax sufficient to produce the sum of \$309,850.00 for interest and principal;

For the year 1972, a tax sufficient to produce the sum of \$300,350.00 for interest and principal;

For the year 1973, a tax sufficient to produce the sum of \$290,850.00 for interest and principal;

For the year 1974, a tax sufficient to produce the sum of \$281,350.00 for interest and principal;

For the year 1975, a tax sufficient to produce the sum of \$272,300.00 for interest and principal;

For the year 1976, a tax sufficient to produce the sum of \$263,750.00 for interest and principal;

For the year 1977, a tax sufficient to produce the sum of \$252,250.00 for interest and principal;

For the year 1978, a tax sufficient to produce the sum of \$246,750.00 for interest and principal;

For the year 1979, a tax sufficient to produce the sum of \$238,250.00 for interest and principal;

For the year 1980, a tax sufficient to produce the sum of \$229,750.00 for interest and principal;

For the year 1981, a tax sufficient to produce the sum of \$221,250.00 for interest and principal;

For the year 1982, a tax sufficient to produce the sum of \$212,750.00 for interest and principal; and

For the year 1983, a tax sufficient to produce the sum of \$204,250.00 for interest and principal.

That principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same be paid promptly when due from the general funds of said District and that such funds be reimbursed out of the taxes hereby levied when the same shall be collected.

Section 6. That forthwith upon the passage of this resolution the Secretary of this Board shall file a certified copy of this resolution in the office of the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to annually in and for each of the years 1966 to 1983, inclusive,

price therefor, the same to be not less than the par value of said bonds, a premium of \$ 171.13 plus accrued interest on said bonds from the date thereof to date of delivery, contract for the sale of said bonds, heretofore entered into, be and the same is hereby in all respects ratified, approved and confirmed. That said bonds, before being issued, shall be numbered, registered and countersigned by said School Treasurer, such registration being made in a book provided for that purpose, in which shall be entered the record of the election authorizing this Board to borrow said money and a description of the bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

Section 5. That in order to provide for the collection of a direct annual tax sufficient to pay the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity there be and there is hereby levied upon all the taxable property within said District a direct annual tax for each of the years while said bonds, or any of them, are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all the taxable property in said District the following direct annual tax, to-wit:

For the year 1966, a tax sufficient to produce the sum of \$ 264,971.88 for interest maturing up to and including June 1, 1968;

For the year 1967, a tax sufficient to produce the sum of \$ 322,256.25 for interest and principal;

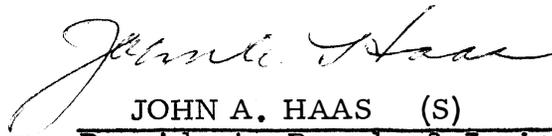
For the year 1968, a tax sufficient to produce the sum of \$ 338,350.00 for interest and principal;

For the year 1969, a tax sufficient to produce the sum of \$ 328,850.00 for interest and principal;

For the year 1970, a tax sufficient to produce the sum of \$ 319,350.00 for interest and principal;

ascertain the rate necessary to produce the tax herein levied and extend the same for collection on the tax books against all of the taxable property situated within this Junior College District in connection with other taxes levied in each of said years for junior college purposes, and in each of said years such annual tax shall be computed and extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general school purposes of said Junior College District, and when collected the tax hereby levied shall be placed to the credit of a special fund to be designated "Principal and Interest Fund for School Bonds, dated September 1, 1966," which fund is hereby irrevocably pledged to and shall be used only for the purpose of paying principal of and interest on the bonds herein authorized; and a like certified copy of this resolution shall be filed with the Treasurer of this District.

Section 7. That all resolutions and parts of resolutions in conflict with the provisions hereof be and the same are hereby repealed and that this resolution be in force forthwith upon its passage.



JOHN A. HAAS (S)
President, Board of Junior College
District No. 512, County of Cook
and State of Illinois.

ATTEST:

JESSALYN M. NICKLAS (S)
Secretary, Board of Junior College
District No. 512, County of Cook
and State of Illinois.

NEW BUSINESS
(CONTINUED)
Graphic Standards
Development Contd.

Member Johnson moved and Member Hansen seconded the motion to employ Mr. Regehr as design development specialist at a figure not to exceed \$2,000.

At this point, Mr. Tom Zay returned to the meeting with his evaluation of bids and the motion on the Graphic Standards Development was tabled for later consideration.

Sale of Bonds

Mr. Zay indicated that after a review of the accuracy of the bid proposals, he recommended the awarding of the bid to the low bidder, namely; the First National Bank of Chicago at an average interest rate of 4.383853.

Member Bernstein moved and Member Johnson seconded the motion to accept the low bid of the First National Bank of Chicago as follows:

<u>Avg.Int.Rate</u>	<u>Total Int.Cost</u>	<u>Premium</u>	<u>Net Int.Cost</u>
4.383853	\$1,525,478.13	\$171.13	\$1,525,307.

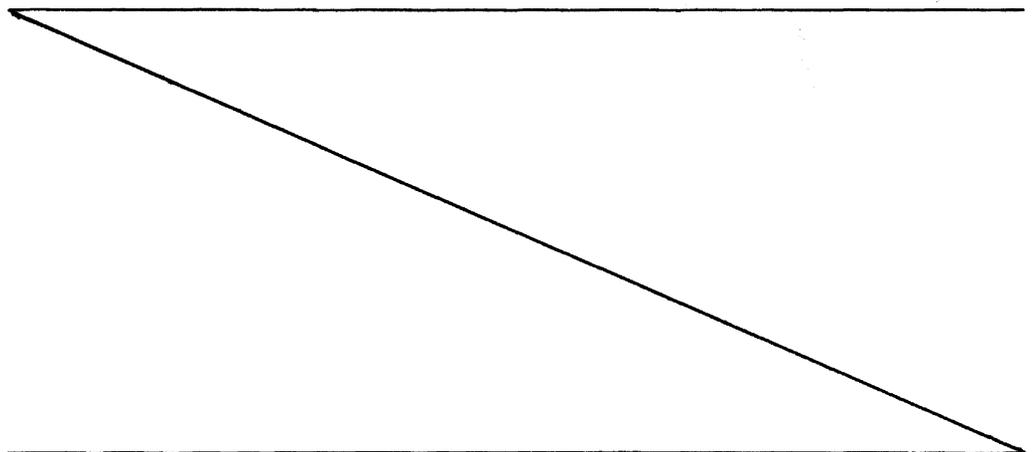
Upon roll call, the vote was as follows:

Aye: Bernstein, Haas, O'Dea, Hansen,
 Johnson, and Hamill

Nay: None

The Resolution providing for the issue of \$3,375,000. school bonds was presented to the board as follows:

(RESOLUTION ATTACHED TO ORIGINAL MINUTES)



NEW BUSINESS:
Graphic Standards
Development Contd.

At this point, Member Johnson moved and Member Hansen seconded the motion to remove the previous motion on Graphic Standards Development from the table. Motion carried.

Member Johnson moved and Member Hansen seconded the employment of Mr. Carl Regehr in the capacity of design development specialist, at a fee not to exceed \$2,000. Upon roll call, the vote was as follows:

Aye: Bernstein, Haas, O'Dea, Hansen,
Johnson, and Hamill.

Nay: None

Lease or Purchase
of Automobiles

Dr. Lahti reviewed for the board, the need for obtaining automobile transportation for Harper College. Dr. Perry presented a survey of automobile leasing and purchasing plans available to Harper College. Dr. Perry explained the various leasing and purchasing plans and pointed out the possibilities available to the college.

Member Hamill moved and Member O'Dea seconded the motion to lease one four-door Chevrolet sedan at \$120.95 per month and one six-passenger Chevrolet station wagon at \$124.32 from Lattof Chevrolet, Arlington Heights, for a period of two years. Upon roll call, the vote was as follows:

Aye: Haas, Hamill, O'Dea, and Hansen.

Nay: Bernstein and Johnson.

OTHER ITEMS:
Class I Jr.
College Meeting

Dr. Lahti informed the board of the next Class I Junior College Meeting to be hosted by the Danville Junior College on October 21-22 at the Holiday Inn in Edwardsville, Illinois. Members Johnson, Hamill, Bernstein, and Hansen indicated that they plan to attend this meeting.

Dr. Harvey and Mr. Stansbury presented an admissions report for junior college students, to be reviewed by the board. After some discussion, the board indicated general approval and directed them to proceed with the further development of the admissions procedures.

PRESIDENT'S
REPORT:

Dr. Lahti reviewed with the board, the progress of A. D. Little, Educational Consultants, and indicated his concern over another delay in the printing of their report.

Reference was made to a recent Chicago Tribune news article in which the Board of Higher Education will recommend \$150,000,000. for the capital construction support of Class I junior colleges during the next bi-annum. It was further indicated that on October 1st, the State Junior College Board will review requests relative to Phase I building needs for Harper College.

A discussion ensued regarding the design development of Harper College and recommendations were made by board members relative to design changes they felt should be directed to Caudill, Rowlett, and Scott. Board suggestions included the breaking up of the rectilinear shape of the overall campus structure, the change in pace of blank walls, the inclusion of more intimate spaces and fireplaces in the student center, the exploration of a slightly pitched roof, possible low ceiling lounges and minor changes in the location of parking lots. The board directed Dr. Lahti to forward these suggestions to Caudill, Rowlett, and Scott.

Dr. Lahti reviewed a report on the status of Class I junior colleges that are now in operation in the State of Illinois. At the present time, there are sixteen Class I junior colleges, six Class II junior colleges operating as separate districts and four Class II junior colleges operated by high school districts. Member Johnson indicated a need for a revenue article during the next session of the legislature to provide money to cover requests of higher education. Dr. Lahti reviewed recent feelings of the State Junior College Board and Lyman Glenney, relative to the possibility of obtaining a deficiency appropriation at the earliest possible date. After some discussion, Member Bernstein moved and Member Hamill seconded the motion in favor of Class I junior colleges establishing an association to represent the Class I junior colleges in legislative matters in the State of Illinois. Upon roll call, the vote was as follows:

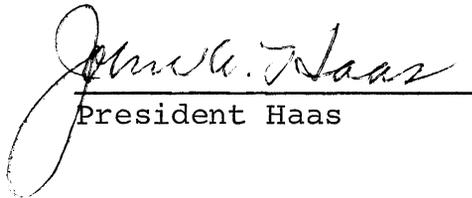
Aye: Bernstein, Haas, O'Dea, Hansen, and Johnson

Nay: None

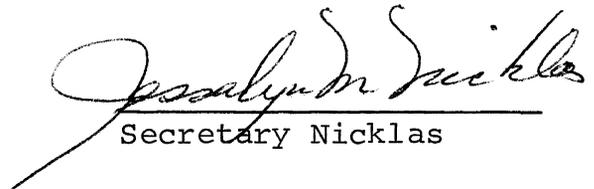
PRESIDENT'S
REPORT CONTD.

The board directed Dr. Lahti to send a copy of the preceding board motion and the feelings of the board, to all Class I junior college districts and to talk to this point at the next meeting of Class I junior colleges. In addition, a statement of legality in regard to the establishment of such an organization was to be obtained from Attorney Hines prior to the October 21-22 meeting of the Class I junior colleges.

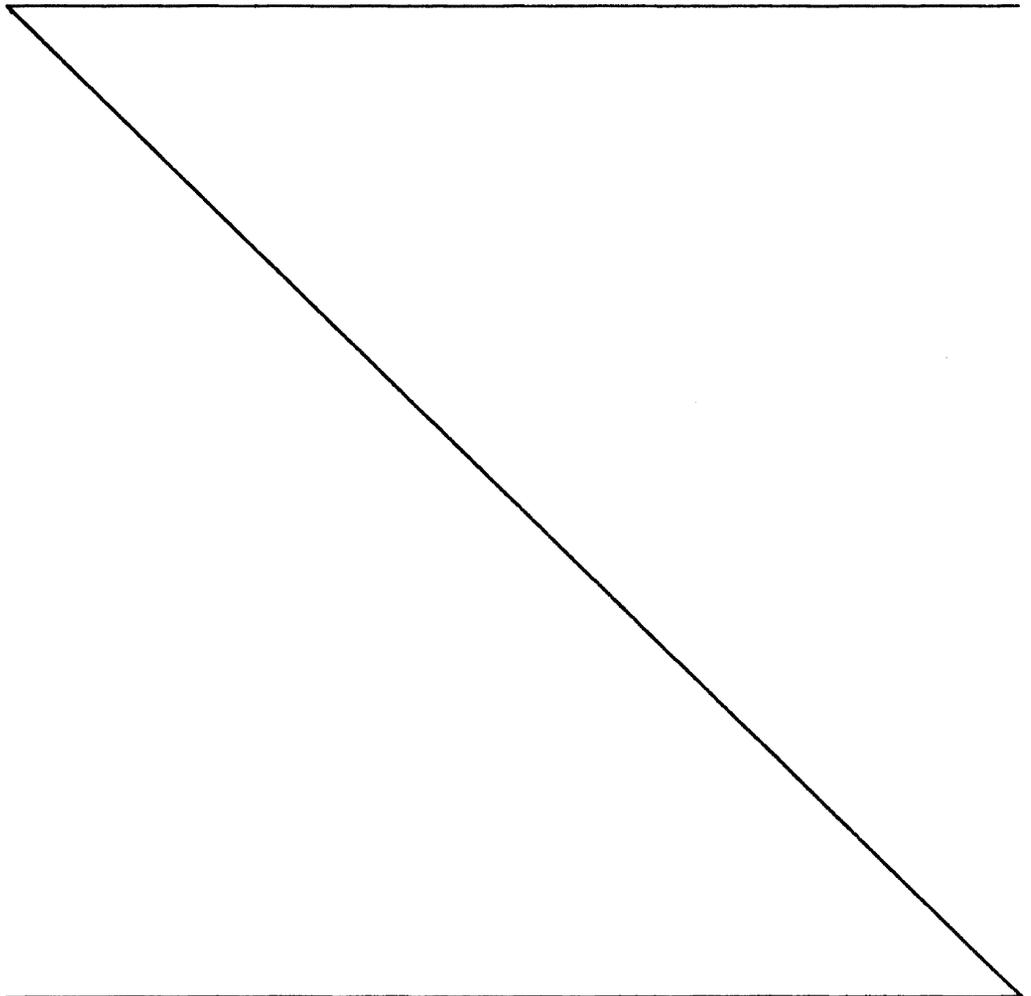
Member Bernstein moved and Member Hamill seconded the motion to adjourn. Motion carried.



President Haas



Secretary Nicklas





.....FROM THE DESK OF
FRANK M. HINES

September 30, 1966

Dr. James D. Perry
Junior College District #512

Enclosed for your files is copy of the minutes of the adjourned meeting held on September 15th, 1966 relative to the adoption of the bond resolution.

Sincerely,

A handwritten signature in cursive script that reads "Frank M. Hines".

fmh;kr
enc.

MINUTES OF an Adjourned MEETING
OF THE BOARD OF JUNIOR COLLEGE DISTRICT
NO. 512, COUNTY OF COOK AND STATE OF
ILLINOIS, HELD AT 799 Kensington - Mt. Prospect
IN SAID DISTRICT, AT 8:00 O'CLOCK
P.M., ON THE 19th DAY OF September,
1966.

The meeting was called to order by the President, and upon the roll being called, JOHN A. HAAS, the President, and the following members answered present:

John A. Haas, Richard L. Johnson, James J. Hamill,
A. M. Bernstein, Paul O'Dea and Milton Hansen

and the following members were absent:
Jessalyn M. Nicklas

After a discussion of the need of financing the acquisition of a site for junior college purposes and commencing the building and equipping of suitable buildings thereon, the estimated cost thereof, the need to borrow money at this time to pay such costs and in evidence thereof, issue bonds of this District in the aggregate amount of \$3,375,000, said bonds being a part of the bonds authorized to be issued at the special election held in and for the District on June 4, 1966, all being necessary to enable this District to provide facilities for junior college purposes, Member Hamill presented and the Secretary read in full, a resolution as follows:

RESOLUTION providing for the issue of
\$3,375,000 School Bonds of Junior College
District No. 512, County of Cook and
State of Illinois.

* * *

WHEREAS the Board of Junior College District No. 512,
County of Cook and State of Illinois, on May 3, 1966, adopted a
resolution calling a special election to be held in and for said
District on June 4, 1966, for the purpose of voting on the fol-
lowing proposition:

Shall the Board of Junior College District No. 512,
County of Cook and State of Illinois, issue bonds
of said District to the amount of Seven Million
Three Hundred Seventy-five Thousand Dollars (\$7,375,000)
for the purpose of borrowing money to pay the cost
of a site for junior college purposes and to build
and equip suitable buildings thereon and to provide
funds for transfer to the Illinois Building Authority
in accordance with the provisions contained in
Article V of the Public Junior College Act of the
State of Illinois?

and

WHEREAS the Board did cause to be given at least ten
days' notice of said election by publishing notice thereof once
in each of the following newspapers: Arlington Heights Herald,
Rolling Meadows Herald, Prospect Heights Herald, Mt. Prospect
Herald, Elk Grove Herald, Hoffman Herald, Cook County Herald,
Wheeling Herald, Hanover-Streamwood Herald and Palatine Enterprise,
the same being newspapers published in and having a general circu-
lation in said Junior College District, all as evidenced by a
newspaper clipping of said notice as was so published in each of
said newspapers with the respective publisher's certificate attached
thereto now on file with the Secretary of this Board and made a
part of the permanent records of this Board, which said notice
as so published did specify the places where such election was
to be held, the time of opening and closing the polls and the
question to be voted upon; and

WHEREAS a majority of the votes cast at said election on the proposition as above set forth were cast in favor of said proposition, and the returns of said election have been submitted to this Board and it has heretofore found and determined that said proposition voted upon at said special election, as above referred to, did receive a majority of the votes cast thereon and was fully and properly carried, and that this Board was authorized to borrow the sum of Seven Million Three Hundred Seventy-five Thousand Dollars (\$7,375,000) upon the credit of said Junior College District and issue bonds therefor for the purpose of paying the cost of acquiring a site for junior college purposes and building and equipping suitable buildings thereon and to provide funds for transfer to the Illinois Building Authority in accordance with the provisions contained in Article V of the Public Junior College Act of the State of Illinois, approved July 15, 1965; and

WHEREAS of said bonds in the aggregate amount of Seven Million Three Hundred Seventy-five Thousand Dollars (\$7,375,000) so authorized to be issued, as above referred to, it is necessary and for the best interests of the District that only Three Million Three Hundred Seventy-five Thousand Dollars (\$3,375,000) be borrowed at this time and that bonds of the District in the amount of \$3,375,000 be issued in evidence thereof, the proceeds of such bonds to be used for the purpose of paying the cost of acquiring a site for junior college purposes and commencing the building and equipping of suitable buildings thereon and to provide funds for transfer to the Illinois Building Authority in accordance with the provisions contained in Article V of the Public Junior College Act of the State of Illinois; and

WHEREAS of the said bonds in the aggregate amount of \$3,375,000 now proposed to be issued, it is necessary and for the best interests of the District that said bonds be 675 in number,

be numbered consecutively from 1 to 675, inclusive, be of the denomination of \$5,000 each, and that said bonds become due serially \$175,000 on December 1, 1968 and \$200,000 on December 1 of each of the years 1969 to 1984, inclusive:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Junior College District No. 512, County of Cook and State of Illinois, as follows:

Section 1. That it be and it is hereby found and determined that this Board of Junior College District No. 512, County of Cook and State of Illinois, has been authorized by a majority of all the votes cast on the proposition submitted and voted upon at an election called and held in this District for that purpose on June 4, 1966, to borrow the sum of Seven Million Three Hundred Seventy-five Thousand Dollars (\$7,375,000) upon the credit of this District, and as evidence of such indebtedness to issue the bonds of this District in that amount.

Section 2. That in order to raise the sum of Three Million Three Hundred Seventy-five Thousand Dollars (\$3,375,000) needed at this time for the purpose of paying the cost of acquiring a site for junior college purposes and commencing the building and equipping of suitable buildings thereon and to provide funds for transfer to the Illinois Building Authority in accordance with the provisions contained in Article V of the Public Junior College Act of the State of Illinois, approved July 15, 1965, there be borrowed on the credit of and for and on behalf of this District the sum of Three Million Three Hundred Seventy-five Thousand Dollars (\$3,375,000) and that the bonds of this District be issued therefor. That such bonds be dated September 1, 1966, be designated "School Bonds," be six hundred seventy-five in number, be numbered consecutively from 1 to 675, inclusive, be of the denomination of

\$5,000 each, and said bonds shall become due serially on December 1 of the years and in the amounts and bear interest at the rates as follows:

<u>Year</u>	<u>Amount</u>	<u>Numbered</u>	<u>Rate of Interest</u>
1968	\$175,000	1 to 35	4.75
1969	200,000	36 to 75	4.75
1970	200,000	76 to 115	4.75
1971	200,000	116 to 155	4.75
1972	200,000	156 to 195	4.75
1973	200,000	196 to 235	4.75
1974	200,000	236 to 275	4.75
1975	200,000	276 to 315	4.75
1976	200,000	316 to 355	4.30
1977	200,000	356 to 395	4.25
1978	200,000	396 to 435	4.25
1979	200,000	436 to 475	4.25
1980	200,000	476 to 515	4.25
1981	200,000	516 to 555	4.25
1982	200,000	556 to 595	4.25
1983	200,000	596 to 635	4.25
1984	200,000	636 to 675	4.25

the interest on said bonds to be payable on December 1, 1967, and semiannually thereafter on the first days of June and December in each year until said bonds are paid; that said bonds be signed by the President and the Secretary of this Board and be registered, numbered and countersigned by the School Treasurer who receives the taxes of this District. That the interest accruing on such bonds be evidenced by coupons thereto attached maturing on the several days when such interest matures, and signed by the President and Secretary of this Board by their facsimile signatures, which officials, respectively, by the execution of said bonds shall adopt as and for their respective proper signatures their respective facsimile signatures appearing on said coupons; and that said bonds and coupons be payable at First National Bank of Chicago, in the City of Chicago, Illinois.

That such bonds and coupons be payable to bearer, provided, however, that such bonds may be subject to registration as to principal in the name of the holder upon the books of the School

Treasurer who receives the taxes of said District, such registration to be evidenced by notation of said Treasurer upon the back of such bonds so registered. No bond so registered shall be subject to transfer except upon such books and similarly noted on the back thereof unless the last registration shall have been to bearer. Such registration of any bond shall not, however, affect the negotiability of the coupons thereto affixed, but such coupons shall continue transferable by delivery merely.

Section 3. That such bonds, coupons and form of registration shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF COOK

JUNIOR COLLEGE DISTRICT NO. 512

SCHOOL BOND

Number _____ \$5,000

KNOW ALL MEN BY THESE PRESENTS, that Junior College District No. 512, County of Cook and State of Illinois, hereby acknowledges itself to owe and for value received promises to pay to bearer, or if registered, to the registered holder hereof, the sum of FIVE THOUSAND DOLLARS (\$5,000) on the first day of December, 19___, with interest thereon at the rate of _____ per cent (_____%) per annum from date until payment thereof, payable December 1, 1967 and semiannually thereafter on the first days of June and December in each year, on presentation and surrender of the interest coupons hereto attached as they severally become due. Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America at _____, in the City of _____, Illinois. For the prompt payment

of this bond, both principal and interest at maturity, the full faith, credit and resources of said Junior College District are hereby irrevocably pledged.

This bond is one of a series of bonds aggregating the principal sum of Three Million Three Hundred Seventy-five Thousand Dollars (\$3,375,000) issued by said Junior College District No. 512 for the purpose of paying the cost of acquiring a site for junior college purposes and commencing the building and equipping of suitable buildings thereon and to provide funds for transfer to the Illinois Building Authority in accordance with the provisions contained in Article V of the Public Junior College Act of the State of Illinois, approved July 15, 1965, in full compliance with the provisions of an Act of the General Assembly of the State of Illinois entitled "AN ACT in relation to the establishment, operation and maintenance of public junior colleges, and making an appropriation in connection therewith," approved July 15, 1965, and all laws amendatory thereof and supplementary thereto, and was authorized by a majority of all votes cast on the proposition voted upon at an election duly called and held for that purpose in said Junior College District on June 4, 1966, and by resolutions duly and properly passed by the Board of said District.

This bond is subject to registration as to principal in the name of the holder on the books of the School Treasurer who receives the taxes of said District, such registration to be evidenced by notation of said Treasurer on the back hereof, and after such registration no transfer hereof, except upon such books and similarly noted hereon, shall be valid unless the last registration shall have been to bearer. Registration hereof shall not affect the negotiability of the coupons hereto attached, which shall continue negotiable by delivery merely, notwithstanding registration hereof.

And it is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuing of this bond, did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of said Junior College District, including this bond, does not exceed any limitation imposed by law, and that provision has been made for the collection of a direct annual tax sufficient to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity.

IN TESTIMONY WHEREOF, said Junior College District No. 512, County of Cook and State of Illinois, by its Board has caused this bond to be signed by its President and by its Secretary and to be registered, numbered and countersigned by the School Treasurer who receives the taxes of said District, and the coupons hereto attached to be signed by the President and Secretary of said Board of said Junior College District by their facsimile signatures, which officials, respectively, by the execution hereof do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, all as of the first day of September, 1966.

President, Board of Junior College
District No. 512, County of Cook
and State of Illinois

Secretary, Board of Junior College
District No. 512, County of Cook
and State of Illinois

Registered, Numbered and Countersigned:

School Treasurer

(Form of Coupon)

No. _____ \$ _____

On the first day of _____, 19____, Junior College District No. 512, County of Cook and State of Illinois, will pay to bearer _____ Dollars (\$ _____) in lawful money of the United States of America at First National Bank of Chicago, in the City of Chicago, Illinois, for interest due that day on its School Bond, dated September 1, 1966, Number _____.

President, Board of Junior College District No. 512, County of Cook and State of Illinois

Secretary, Board of Junior College District No. 512, County of Cook and State of Illinois

(Form of Registration)

<u>Date of Registration</u>	<u>Name of Registered Owner</u>	<u>Signature of School Treasurer</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section 4. That said bonds hereby authorized and bearing numbers 1 to 675, both numbers inclusive, of the aggregate principal amount of Three Million Three Hundred Seventy-five Thousand Dollars (\$3,375,000), be executed as in this resolution provided as soon after the passage hereof as may be and thereupon be deposited with the Treasurer who receives the taxes of this District, and be by said Treasurer delivered to the purchaser thereof, namely, First National Bank of Chicago, of the City of Chicago, Illinois, upon receipt of the purchase

Ord. mtg. Sept 15, 1966

price therefor, the same to be not less than the par value of said bonds, a premium of \$ 171.13 plus accrued interest on said bonds from the date thereof to date of delivery, contract for the sale of said bonds, heretofore entered into, be and the same is hereby in all respects ratified, approved and confirmed. That said bonds, before being issued, shall be numbered, registered and countersigned by said School Treasurer, such registration being made in a book provided for that purpose, in which shall be entered the record of the election authorizing this Board to borrow said money and a description of the bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

Section 5. That in order to provide for the collection of a direct annual tax sufficient to pay the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity there be and there is hereby levied upon all the taxable property within said District a direct annual tax for each of the years while said bonds, or any of them, are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all the taxable property in said District the following direct annual tax, to-wit:

For the year 1966, a tax sufficient to produce the sum of \$ 264,971.88 for interest maturing up to and including June 1, 1968;

For the year 1967, a tax sufficient to produce the sum of \$ 322,256.25 for interest and principal;

For the year 1968, a tax sufficient to produce the sum of \$ 338,350.00 for interest and principal;

For the year 1969, a tax sufficient to produce the sum of \$ 328,850.00 for interest and principal;

For the year 1970, a tax sufficient to produce the sum of \$ 319,350.00 for interest and principal;

For the year 1971, a tax sufficient to produce the sum of \$309,850.00 for interest and principal;

For the year 1972, a tax sufficient to produce the sum of \$300,350.00 for interest and principal;

For the year 1973, a tax sufficient to produce the sum of \$290,850.00 for interest and principal;

For the year 1974, a tax sufficient to produce the sum of \$281,350.00 for interest and principal;

For the year 1975, a tax sufficient to produce the sum of \$272,300.00 for interest and principal;

For the year 1976, a tax sufficient to produce the sum of \$263,750.00 for interest and principal;

For the year 1977, a tax sufficient to produce the sum of \$252,250.00 for interest and principal;

For the year 1978, a tax sufficient to produce the sum of \$246,750.00 for interest and principal;

For the year 1979, a tax sufficient to produce the sum of \$238,250.00 for interest and principal;

For the year 1980, a tax sufficient to produce the sum of \$229,750.00 for interest and principal;

For the year 1981, a tax sufficient to produce the sum of \$221,250.00 for interest and principal;

For the year 1982, a tax sufficient to produce the sum of \$212,750.00 for interest and principal; and

For the year 1983, a tax sufficient to produce the sum of \$204,250.00 for interest and principal.

That principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same be paid promptly when due from the general funds of said District and that such funds be reimbursed out of the taxes hereby levied when the same shall be collected.

Section 6. That forthwith upon the passage of this resolution the Secretary of this Board shall file a certified copy of this resolution in the office of the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to annually in and for each of the years 1966 to 1983, inclusive,

price therefor, the same to be not less than the par value of said bonds, a premium of \$ 171.13 plus accrued interest on said bonds from the date thereof to date of delivery, contract for the sale of said bonds, heretofore entered into, be and the same is hereby in all respects ratified, approved and confirmed. That said bonds, before being issued, shall be numbered, registered and countersigned by said School Treasurer, such registration being made in a book provided for that purpose, in which shall be entered the record of the election authorizing this Board to borrow said money and a description of the bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

Section 5. That in order to provide for the collection of a direct annual tax sufficient to pay the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity there be and there is hereby levied upon all the taxable property within said District a direct annual tax for each of the years while said bonds, or any of them, are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all the taxable property in said District the following direct annual tax, to-wit:

For the year 1966, a tax sufficient to produce the sum of \$ 254,971.88 for interest maturing up to and including June 1, 1968;

For the year 1967, a tax sufficient to produce the sum of \$ 322,222.19 for interest and principal;

For the year 1968, a tax sufficient to produce the sum of \$ 338,356.86 for interest and principal;

For the year 1969, a tax sufficient to produce the sum of \$ 328,856.86 for interest and principal;

For the year 1970, a tax sufficient to produce the sum of \$ 319,356.86 for interest and principal;

For the year 1971, a tax sufficient to produce the sum of \$ 307,850.00 for interest and principal;

For the year 1972, a tax sufficient to produce the sum of \$ 300,350.00 for interest and principal;

For the year 1973, a tax sufficient to produce the sum of \$ 295,850.00 for interest and principal;

For the year 1974, a tax sufficient to produce the sum of \$ 281,350.00 for interest and principal;

For the year 1975, a tax sufficient to produce the sum of \$ 272,350.00 for interest and principal;

For the year 1976, a tax sufficient to produce the sum of \$ 263,750.00 for interest and principal;

For the year 1977, a tax sufficient to produce the sum of \$ 255,250.00 for interest and principal;

For the year 1978, a tax sufficient to produce the sum of \$ 246,750.00 for interest and principal;

For the year 1979, a tax sufficient to produce the sum of \$ 238,250.00 for interest and principal;

For the year 1980, a tax sufficient to produce the sum of \$ 229,750.00 for interest and principal;

For the year 1981, a tax sufficient to produce the sum of \$ 221,250.00 for interest and principal;

For the year 1982, a tax sufficient to produce the sum of \$ 212,750.00 for interest and principal; and

For the year 1983, a tax sufficient to produce the sum of \$ 204,250.00 for interest and principal.

That principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same be paid promptly when due from the general funds of said District and that such funds be reimbursed out of the taxes hereby levied when the same shall be collected.

Section 6. That forthwith upon the passage of this resolution the Secretary of this Board shall file a certified copy of this resolution in the office of the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to annually in and for each of the years 1966 to 1983, inclusive,

ascertain the rate necessary to produce the tax herein levied and extend the same for collection on the tax books against all of the taxable property situated within this Junior College District in connection with other taxes levied in each of said years for junior college purposes, and in each of said years such annual tax shall be computed and extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general school purposes of said Junior College District, and when collected the tax hereby levied shall be placed to the credit of a special fund to be designated "Principal and Interest Fund for School Bonds, dated September 1, 1966," which fund is hereby irrevocably pledged to and shall be used only for the purpose of paying principal of and interest on the bonds herein authorized; and a like certified copy of this resolution shall be filed with the Treasurer of this District.

Section 7. That all resolutions and parts of resolutions in conflict with the provisions hereof be and the same are hereby repealed and that this resolution be in force forthwith upon its passage.

JOHN A. HAAS (S)

President, Board of Junior College
District No. 512, County of Cook
and State of Illinois.

ATTEST:

JESSALYN M. NICKLAS (S)

Secretary, Board of Junior College
District No. 512, County of Cook
and State of Illinois.

Member Hamill moved and Member
 O'Dea seconded the motion that said resolution
as presented and read by the Secretary be adopted.

After a full discussion thereof, the President directed
that the roll be called for a vote upon the motion to adopt said
resolution as read.

Upon the roll being called the following members voted
AYE: John A. Haas, Richard L. Johnson, James J. Hamill,
 A. M. Bernstein, Paul O'Dea, Milton Hansen

The following members voted NAY:

 none

Whereupon the President declared the motion carried and
the resolution adopted, and did direct the Secretary to record the
same in the records of this Board of Junior College District No.
512, County of Cook and State of Illinois.

Other business not pertinent to the adoption of said
resolution was duly transacted at said meeting.

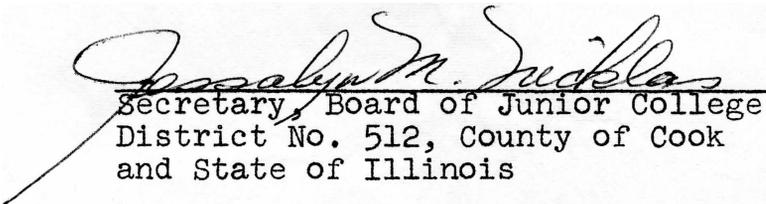
Upon motion duly made and seconded the meeting was
adjourned.

STATE OF ILLINOIS }
COUNTY OF COOK } SS

I, Jessalya M. Nicklas, do hereby certify that I am the duly qualified and acting Secretary of the Board of Junior College District No. 512, County of Cook and State of Illinois, and as such officer I am the keeper of the records and files of the Board of said District.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the legally convened meeting of the Board of said Junior College District No. 512 held on the 18th day of September, 1966, insofar as the same relates to the adoption of a resolution providing for the issuance of \$3,375,000 School Bonds, dated September 1, 1966, of said Junior College District, a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

IN WITNESS WHEREOF, I have hereunto affixed my official hand this 19 day of September, 1966.


Secretary, Board of Junior College
District No. 512, County of Cook
and State of Illinois

Carl Regehr Design, Inc.
2219 North Bissell Street
Chicago, Illinois 60614
Area Code 312, 348 0262

September 8, 1966

To: Dr. Robert Lahti

William Rainey Harper College

From: Carl Regehr

DESIGN PROPOSAL

THE ROLE OF MANAGEMENT IN DESIGN IDENTIFICATION

The task of management is to determine the single outstanding image that the company or institution should strive to cultivate. In the normal company with a single product, this decision can be easily arrived at through research and motivation studies.

With an educational institution, we have a more significant problem. The mark and/or seal we would develop, should reflect the future objectives of the school and its role of leadership and deep involvement in the community life on all levels. I think that we have agreed on this in our discussion.

With this charge from the committee the designer can explore many visual images which will involve the committee in the creative process and establish a firm direction for the final solution of a symbol for the institution.

DESIGN EXPLORATION

The following work would be accomplished for presentation to your committee:

- 1, An exploration of many traditional and contemporary letter forms to establish clarity and identity of the college name.
- 2, An exploration of historical symbols which were evolved in the educational process
- 3, An exploration of abstract shapes and forms that visualize the function of the school and its role in the community.
- 4, An exploration of secondary marks that symbolize the various schools within the school.

The purpose of this presentation is to show the committee the various images that the institution can project. The committee becomes part of the determining process by the ideas that are generated in this meeting, and usually can give a firm direction to the final solution by the elimination of those areas that are unnecessary to explore. After this meeting we can make the necessary evaluation to determine the final mark.

THE FINAL DESIGN SOLUTION

Included in this presentation would be the following elements:

- 1, The recommended solutions to the new symbol
- 2, The new symbol with examples of identification
- 3, Applications of the mark with suggested typefaces
- 4, Applications of the mark to architecture
- 5, Examples of printed forms where the mark and typography would appear.

This is the most critical stage of the project. The committee responsible for determining the final solution would hopefully, make a 'yes or no' decision at this time. If approval can be given, a graphic standards manual should be implemented.

THE GRAPHIC STANDARDS MANUAL

The graphic standards manual is basically a policy directive for establishing quality control and economic control of all printing and application of the mark in signage and architecture. Its value assures a design discipline that would create a consistent image in all visual communications that the institution uses, both internally and externally. It would include:

Production specifications for printers and typographers

The symbol: specifications for reproduction and use

Standards for use on all office forms and printed matter

Standards for use on signs

Standards for use on architecture

And, or, any other forms and areas that the committee would determine.

Budget Requirements of Carl Regehr Design, Inc.

The established rates in the Chicago region are as follows:

Creative design time and conference time for designers: \$25 an hour
Production time: work necessary to reproduce creative work,
mechanical drawing, reproduction art, keyline drawings for
printing, and mechanical pasteup of type: \$15 an hour

DESIGN EXPLORATION

60 hours design time @ \$25 and hour.....	\$1500.00
20 hours production time @ \$15 an hour.....	300.00
Photostats and photoprints.....	50.00
Typography for letterforms.....	150.00
Total	\$2000.00

Method of payment:

One-third of budget costs upon assignment of project. Balance to be paid on completion and approval for final design solution.

FINAL DESIGN SOLUTION

This is wholly dependent on the evaluation of the committee of the explorative phase and the committee's directive to the designer in accomplishing the final solution. Very often after the first phase a final solution is agreed on, and the implementing of the final solution is one of refinement and a minimum number of hours would be needed to implement this. Estimates can be given at that time.

Budget requirements, continued

Graphic Standards Manual

This is wholly dependent on the completion of the two phases listed on the preceding page. An inventory should be made by your personnel on all materials that have to be printed and a firm estimate of time can be given to implement this work.

The matter of application for signs and architecture can also be estimated, but only after direct communication with the architects. After a conference with them, we can evaluate the commitment necessary to establish the depth of involvement necessary to accomplish the work that has to be done.

A handwritten signature in cursive script, appearing to read 'Carl Regehr', written in black ink.

Carl Regehr, President

Carl Regehr Design, Inc.

Carl Regehr Design, Inc.
2219 North Bissell Street
Chicago, Illinois 60614
Area Code 312, 348 0262

Carl Regehr, designer and art director.

Over 200 awards from all major graphic arts organizations here and abroad. Has served as juror and judge to the graphic arts industry.

Seminar participant, Aspen Institute for Humanistic Studies, sponsored by the National Science Foundation, 1964

Seminar leader, International Design Conference in Aspen, 1966

Member, Mayor's Committee for Cultural and Economic Development, Chicago

Vice President, New Chicago Foundation, Publisher: Chicago Magazine

Lecturer and Advisor, Graduate School, Institute of Design, IIT

Jury Member, Chicago Film Festival, October of 1966

Design Consultant, Chicago City Planning and Development Department

Current work for major Corporations includes special Sales and

Marketing Design Projects, including Corporate Identity Programs.

WILLIAM RAINEY HARPER COLLEGE
 34 West Palatine Road
 Palatine, Illinois

Survey of Automobile Leasing and Purchasing Plans Available to Harper College

<u>Dealer</u>	<u>Make of Car</u>	<u>4-Door Sedan</u>		<u>6-Passenger Stationwagon</u>	
		<u>Monthly Lease</u>	<u>Purchase</u>	<u>Monthly Lease</u>	<u>Purchase</u>
George Poole Ford Arlington Heights Mr. Hugh McCleod 259-3141	Ford	\$122.50	\$2,396.	\$130.00	\$2,678.
Bill Cook Buick Arlington Heights Fred Gloor Cl. 3-2100	Chevrolet	145.00	2,900.	145.00	2,950.
	Buick	150.00	3,250.	150.00	3,550.
Lattof Chevrolet Arlington Heights Bill Filly-Mike Raupp Cl. 9-4100	Chevrolet	120.95	2,313.	124.32	2,535.
Horace Motors Elgin Howard Bohl 741-9400	Dodge	125.30	2,600.	132.40	2,875.
Bender-Reger Pontiac Barrington Harvey Bender 381-6000	Pontiac	135.00	2,628.	140.00	3,004.
Roselle Auto Leasing Roselle, Illinois Paul Barnum 529-5551	Medium Model Ford or com- parable model in any other make of car	100.00		103.00 (no maintenance)	
Nickey Chevrolet 4501 Irving Park Road Chicago, Illinois 777-2000	Chevrolet	120.00		125.50	

EXHIBIT B

1. Quotes were obtained on medium price range automobiles.
2. Lease periods were set at two years to obtain maximum price differentials.
3. Lease agreements with companies such as Valcar, Hertz, Avis, and Budget Rent-A-Cars, require the leasing of a minimum of five to ten automobiles.
4. Insurance on the leased automobiles listed above includes \$200,000. to \$500,000. public liability, \$100,000. property damage, \$50. deductible collision, comprehensive, and licenses.

ADMISSIONS OFFICE REPORT

Memo to: Board of Trustees
From: James Harvey, Dean of Students
Re: Acceptance of Harper College Credits
For: Information

For several weeks Mr. Stansbury and I have been investigating the transferability of credits from Harper College prior to our receiving full accreditation.

We've been extremely pleased with the responses we've received from a sampling of colleges to whom we've written. In effect, we can now tell students that they will not be handicapped in transferring to senior colleges from Harper while we are in the early years of operation.

Below you will find excerpts from the letters we've received from senior colleges and universities.

Rockford College "This letter is to provide formal notice that Rockford College anticipates accepting qualified transfer students from William Rainey Harper College, granting them full credit for academic work completed at Harper College on the same basis as we accept transfer students from two-year colleges."

Southern Illinois University "In response to your letter of August 16, I am happy to indicate to you that Southern Illinois University accepts credits earned at two-year institutions which are either Class I institutions, as rated by the Illinois Board of Higher Education, or regionally accredited by NCA. As your institution has received Class I status, we will accept credit on the above basis."

Knox College "Upon application a tentative evaluation of their junior college transcripts will be made for purposes of avoiding duplication of courses. A subsequent evaluation of these transcripts will be made after the completion of a year's work at Knox College. To receive full credit for the work tentatively estimated at the time of application, the student must earn a C average in his first academic year here. Such students not

achieving this C average find their transfer credit evaluated on a pro rata basis. Thus a 1.80 index is ninety per cent of 2.00. Students from unaccredited junior colleges who earn a 1.80 index in their first year at Knox College are allowed ninety per cent of their tentative evaluation as blanket credit. Such students who subsequently raise their Knox index to 2.00 may petition for full acceptance of the tentative evaluation."

**Western Illinois
University**

"Until Harper College has been accredited by the Regional Accreditation Association (NCA), we shall admit by transfer qualified students and will accept appropriate college level credit after the student has demonstrated satisfactory achievement at Western Illinois University.

Courses will transfer in which the student has earned a grade of C or better and which will fit into his program here. The courses must correspond to courses offered by this university within the first two years. Total credit transferred from junior colleges may total no more than 66 semester hours, as agreed upon by the Committee on Admissions and Records for the six state universities.

All transfer students must have an accumulative C average for all previous work and must have demonstrated adherence to good citizenship standards."

**University of
Illinois**

"I am pleased to advise that the three campuses of the University of Illinois accepts on an hour-for-hour basis credit as shown on official transcripts of record received directly from Class I Junior Colleges or other fully accredited collegiate institutions who may or may not be a member of the Regional Accrediting Association.

University of
Illinois (con't)

The acceptance of all transfer credit towards satisfying degree requirements is a matter requiring the decision of the dean of the college in which the transfer student enrolls. Credit transferred from an accredited junior college is limited only by the fact that the student must earn the last 60 hours required for the degree at the University of Illinois or at any other approved four-year institution, except that the student must meet the residence requirements for a degree from the University. When a school or college requires three years of preprofessional collegiate credit for admission, at least the last 30 semester hours of preprofessional credit must be earned in an approved four-year collegiate institution."

The University
of Michigan

"If the University of Illinois has indicated that credit earned at William Rainey Harper College will be accepted in transfer there, I think you can proceed with reasonable confidence that the credits will be accepted at most other institutions. This is the point of reference we use at the University of Michigan, so I believe that students who enter your college can expect that they would receive full credit at the University of Michigan for courses taken with you which are appropriate to the degree being pursued here and in which the final grade in the course is C or above."

Cornell University

"It would be my general observation that if a candidate for transfer admission should apply to Cornell at some time in the future from Harper College, he or she would not be unduly handicapped by the newness of your institution if the other factors of College Board test results, I.Q.'s, high school and college record, etc. seemed to be strong enough to merit admission."

Dartmouth College

"We admit every student to Dartmouth College on an individual basis. We try to assess his readiness to cope with the classroom work of the College. We assess his credentials in relation to the credentials of other lads. We have admitted youngsters

Dartmouth
College (con't)

whose college preparatory work has been done by correspondence courses. And we have admitted youngsters from unaccredited preparatory schools and/or colleges. Thus we should be very happy to have candidates for admission from William Rainey Harper College. Whether or not they will be accepted for admission will depend upon the competitive situation at the time they apply."

Illinois State
University

"Illinois State University will be happy to accept students from your institution and accept up to 66 semester hours plus Physical Education. For advanced standing full value for this work is granted after the completion of 30 semester hours of "C" work at Illinois State University. This statement of full value after completion of 30 semester hours is pretty much formality. Work done at your institution will be fully evaluated at the time a student makes application for admission except applying toward graduation requirements here."

WILLIAM RAINEY HARPER COLLEGE

34 W. PALATINE RD. • PALATINE, ILLINOIS 60067 • AREA CODE 312 358-9100

September 12, 1966

Mr. Ed Finlay
Caudill, Rowlett & Scott
P. O. Box 22427
Houston, Texas 77027

Dear Ed:

As a follow-up to the board meeting of September 8, 1966, at which time Caudill, Rowlett & Scott made a design and development presentation to the board, I will summarize what I consider to be the consensus of members of the board and administrators as you proceed to develop the plans for Harper College.

1. Caudill, Rowlett & Scott to proceed with contract documents on a modified Phase I plan as per attached document dated September 9, 1966. The facilities to be included are:

College Center	134,700 sq. ft.
Central Plant	5,400
Science and Technology Laboratories	52,500
Science and Technology Classrooms	24,200
Art Wing	23,600
Sub-central Plant	3,000
Learning Resources Center	105,400
Lecture Center	<u>20,800</u>
Total	369,600 sq. ft.

2. There seems to be a general concern that your plans include too many plain brick wall surfaces exposed to the viewers eye as one would walk across campus. We would like you and representatives of your firm to be extremely sensitive to this point and attempt to handle this problem and at some early future date present some suggestions as to how you would propose to modify your present solutions. I believe the plainness on the south side of the proposed auditorium is one of the elements that concerns us most, but we would like for you to study all buildings.

3. There seems to be consensus that there was an exaggerated amount of rectilinear form in the campus plan. Even though you may not be able to redesign the present facilities, we would like you to be particularly sensitive to the landscaping that takes place within the plaza areas in order that you might utilize some various ellipse or circular forms in developing lawn areas and other shrubbery or tree planning. It is my feeling that wherever you are able to move away from the rectilinear form, more informality and less rigidity will prevail.
4. As per our discussion in your outline specification cost estimate, page 3, item C-3, Roof, I would suggest at least a 20 year bondable roof because we have so many flat surfaces which tend to become problems quicker than slope roofs.
5. Representatives of your firm should be sensitive to the comments of the board in relation to your permanent layout and design of parking lots.

Sincerely,



Robert E. Lahti
President

REL:jal
Enclosures

WILLIAM RAINEY HARPER COLLEGE
COST ESTIMATE
PHASE I MODIFIED (CONTRACT DOCUMENTS)

September 9, 1966

Building Cost (369,600 @ \$24 <u>±</u>)	\$ 8,624,000
Site Development	1,548,000
Exterior Utilities	300,000
Fixed Equipment	1,100,000
Total Construction	\$11,572,000
Movable Equipment	600,000
Fees	694,000
Site Acquisition	1,400,000
Project Contingency	<u>800,000</u>
Total	\$14,266,000