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WILLIAM RAINEY HARPER COLLEGE
34 West Palatine Road
Palatine, Illinois 60067

AGENDA
September 28, 1967

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Bills
- V. Communications
- VI. Unfinished Business
 - A. Recommendation - Regular Board Meeting Location (Exhibit A)
- VII. New Business
 - A. Recommendation - Final Action on Choice of CPM Consultant - Fridstein and Fitch
 - B. Discussion of New or Revised Laws Affecting Harper College as a Result of 75th Assembly Action:
 - 1. Chargeback
 - 2. Vice Chairman
 - 3. Other
 - C. Recommendation - Purchase of Additional Audio-visual Equipment (Exhibit B)
 - D. Discussion of Establishment of Awards (Exhibit C)
 - E. Other
- VIII. President's Report
 - A. Project Status
 - B. Groundbreaking Ceremonies
 - C.
- IX. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND MCHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, September 28, 1967

CALL TO ORDER: The regular meeting of the Board of Junior College District No. 512 was called to order at 8:11 p.m. at 799 Kensington Road, Mount Prospect, Illinois, by President Haas.

ROLL CALL: Present: Haas, Hansen, Hutchings, O'Dea, and Nicklas.
Absent: Hamill and Johnson.

Also present: Ralph P. Klatt, Des Plaines Suburban Times; Elaine Mehlman, Paddock Publications; Elizabeth K. Alanne, Day Publications; Dr. Robert Lahti, Drs. H. Pankratz, Kenneth Andeen, and George Makas, Roy Sedrel, John Upton, Wm. Mann, Don Misic, and Eleanor Williams, Harper College.

President Haas informed the board that the father of Member Richard Johnson passed away and is resting at Faire Brothers Funeral Home in Chicago.

MINUTES: Member O'Dea suggested that under "orientation", the comments made by Dr. Pankratz be revised so that his explanation cannot be misinterpreted.

Member O'Dea moved and Member Nicklas seconded the motion to approve the minutes of the adjourned regular board meeting of September 7, 1967 and the corrected minutes of the regular board meeting of September 14, 1967. Motion unanimously carried.

INVOICES: Member Hansen moved and Member O'Dea seconded the motion to approve for payment the payroll of September 28, 1967, checks numbered 1766 thru 1913, in the amount of \$42,142.25.

Upon roll call, the vote was

Aye: Haas, Hansen, Hutchings, O'Dea, and Nicklas.
Nay: None

Member O'Dea inquired if the payroll report would be presented to the board on the night of the board meeting.

INVOICES:
(Continued)

President Haas responded in the affirmative and mentioned a study is being made on the presentation of the payroll. The invoice listing will be distributed at the time the agenda is distributed.

COMMUNICATIONS:

President Haas read an invitation to attend a meeting of various governmental agencies serving District No. 25. This invitation was extended by Mr. Bukowski, President of the Board of District No. 25, Arlington Heights. President Haas replied to this invitation stating it was impossible to attend as our own board meet on this particular night.

Secretary Nicklas read a memo from the League of Women Voters from Palatine, with reference to a meeting on Monday, October 30, at 8:00 p.m.

Secretary Nicklas announced the fall meeting of the Illinois Association of Junior Colleges and the Illinois Junior College Board to be held in Peoria November 16th thru the 18th.

President Haas stressed the importance of this meeting and would like to see as many board members as can, attend this session. Messrs. Smith and Spencer will attend and it is hopeful that Mr. Frank Fowle would also attend.

UNFINISHED
BUSINESS:

Regular Board Meeting Location: President Haas commented on the article in Paddock Publications with reference to our parking problem at Harper Grove and inquired if anything is being done to help alleviate the situation. Dr. Harvey responded that he met with Chief Jenkins of the Elk Grove Police Department. The greatest problem now is the parking in the fire lanes. Police cannot ticket violators at the present time because lines are not painted nor have signs been posted; this is now being done. We are securing two additional parking lots, the Lions Park and the Lutheran Church. Students will be informed of the situation and warned that they will be ticketed. We have hired police officers from 4:00 p.m. to 10:30 p.m. and also have on order district stickers for proper identity of all automobiles. There are a few more possibilities for additional lots within one or two blocks from the school.

Mr. Mann informed the board that he and Dr. Harvey are in daily contact with District 214 on this subject. Mr. Haskell, Principle of Elk Grove High School, feels the whole situation has improved greatly and they are pleased with the progress made to date.

UNFINISHED
BUSINESS:
(Continued)

Member O'Dea inquired if provisions have been made for faculty parking.

Dr. Harvey responded the faculty arrived early enough in the afternoon that the problem does not exist for them.

Dr. Pankratz announced the cafeteria situation has improved and the floors are clean. The problem was solved within a day after the announcement was made to the students.

President Haas brought the meeting back to its original question of where to hold the regular board meetings. Member O'Dea recommended we wait until Member Hamill arrives before taking final action on a new meeting place.

NEW BUSINESS:
CPM Consultant

Dr. Lahti informed the board he had received a letter from Mr. Marvin Fitch in which Mr. Fitch recommended the firm of McKee-Berger-Mansueto, Inc. as Critical Path Method Consultants. The contract will be drawn up between Harper College and MBM and assigned to Corbetta Construction Co. The language of the contract and the performance specifications within the contract must be approved by the board of Harper College. It was suggested that the contract contain a stipulation that a printout be given to the Board of MBM. MBM will be in constant contact with the contractor and will make office visits weekly.

Dr. Lahti gave a brief rundown of the proposed contract with comments about where they will add to the contract.

Member O'Dea inquired about the Arthur Anderson Company.

Dr. Lahti commented their proposal was almost identical with that of MBM, with the same procedure to be followed as to form, etc. The only difference being that the Arthur Anderson Company is an outside firm as far as the critical path method is concerned and MBM does this type of work regularly.

Member Hamill entered the meeting at 8:54 p.m.

In comparing the Arthur Anderson Company and the McKee-Berger-Mansueto, Inc. costwise, the fee for MBM would be \$2,000.00 more but their background experience more than qualifies them for this job. After a thorough discussion of this matter,

NEW BUSINESS:
CPM Consultant
(Continued)

Member Hutchings moved and Member Hamill seconded the motion to name McKee-Berger-Mansueto, Inc., as Critical Path Method Consultants for the Harper College campus construction project, subject to board approval of the contract.

Upon roll call, the vote was

Aye: Haas, Hansen, Hamill, Hutchings, and Nicklas
Nay: None
Abstain: O'Dea

Motion carried.

Regular Board
Meeting Location

At this point, President Haas referred back to the setting of a location for the regular meetings of the Board of Trustees of William Rainey Harper College.

Member Hamill commented on recent articles in the local newspapers with reference to the traffic problems at Harper Grove and recommended the Data Processing Center be the location for board meetings.

Member Hansen moved and Member O'Dea seconded the motion to accept the following resolution whereby the location of the regular meetings of the Board of Trustees of William Rainey Harper College is established:

RESOLUTION

IT IS HEREBY RESOLVED by the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry and State of Illinois, as follows:

Section 1. That the regular meetings of the College Board be held on the 2nd and 4th Thursday of each and every month, at the Data Processing Center of the College, 1200 W. Algonquin Road, Palatine, Illinois, commencing at the hour of 8:00 P.M., commencing on the 12th day of October, 1967, being the 2nd Thursday of that month.

Section 2. That this resolution shall be in full force and effect from and after its passage, and that all resolutions heretofore adopted which are in whole or in part in conflict herewith, be and hereby are repealed to the extent of such conflict.

Upon roll call, the vote was

NEW BUSINESS:
Regular Board
Meeting Location
(Continued)

Aye: Haas, Hamill, Hansen, Hutchings, O'Dea, and
Nicklas.
Nay: None

Member O'Dea inquired if furniture would have to be purchased immediately.

Dr. Lahti responded that the furniture originally purchased for board meetings and located at the administrative office, would be moved to the new meeting location.

Discussion of
New or Revised
Laws Affecting
Harper College

Dr. Lahti stated that in compliance with the Scariano Act, posting of and publication of our new location for the Meetings of the Board of Trustees will be followed.

Dr. Harvey referred to a revision of House Bill 1820 wherein it states that any student making application to his home board thirty (30) days prior to the semester quarter, or term, be granted a charge-back.

The question raised was: are these thirty days mandatory or just a policy to be setup? Dr. Harvey conferred with Gerald Smith and was informed each board has the right to be more liberal.

President Haas inquired if we do have a course of study at our college and a student wants to attend another college, is he qualified for a chargeback?

Dr. Harvey responded that a chargeback will not be granted.

Electing of a
Vice-Chairman

Due to Member Johnson's absence, it was recommended that the election of a Vice-Chairman be postponed until the next regular meeting of the Board of Trustees. It was also recommended that the "President" of the Board be referred to as "Chairman" henceforth.

Wm. J. Mann, Dean of Business, informed the board that a Working Cash Fund Provision for the Tax Levy was omitted from the current State Legislation. A letter has been drafted by Mr. Frank Hines and Mr. Mann to be sent to the State of Illinois.

Member Hamill inquired if Mr. James Broman could be consulted on items such as this.

NEW BUSINESS:
(Continued)

Chairman Haas responded that he should be contacted and that Jim Broman is doing an excellent job based on existing conditions.

Purchase of additional Audio-Visual Equipment

Don Misic, Purchasing Agent, referred to Exhibit B and stated this was a continuation of a list of equipment presented to the board at an earlier date.

It was indicated that the equipment recommended for purchase would be suitable for transfer and implementation to the new facilities.

Member Hamill moved and Member Hansen seconded the motion to approve the purchase of the following equipment.

Item No.	15	16	18	20
Allied	\$135.00	NB	NB	\$122.00 ea.
	#960			
Ampex	\$399.95	\$2310.00	\$1350.00	\$255.00 ea.
Ed. Aids	NB	NB	NB	NB
Midwest Visual	NB	* \$5000.00	\$1524.00	\$153.00 ea.
			plus	

*verbal quote

Upon roll call, the vote was

Aye: Haas, Hamill, Hansen, Hutchings, O'Dea, and Nicklas.

Nay: None

Purchase of Bank Instruments or Organ

Dr. Makas, Music Department, brought to the board's attention that funds had been appropriated for a forty piece band, in the amount of \$8,476.50, on August 10, 1967. An amount of \$4,731 was withheld from these funds. Because of the lack of participation in band, and because we have a very talented instructor, Dr. Makas conferred with Dr. Pankratz and it was decided an organ should be purchased.

Member Hamill inquired as to the cost of an organ.

Cost depends on the type of organ purchased, whether new, rebuilt, size, etc., Dr. Makas feels it is better to have a good rebuilt organ rather than a new but smaller one of lesser quality.

An organ purchased for present use can also be installed in our auditorium at our permanent site. It was the consensus of opinion of the board that there were no objections to the change in recommended purchases for the Music Department.

NEW BUSINESS:
(Continued)

Member O'Dea introduced an important topic that the Board's knowledge of the Educational Program should be expanded by reports from the faculty.

Dr. Lahti agreed and stated that a report is being scheduled for the agenda of October 12, 1967.

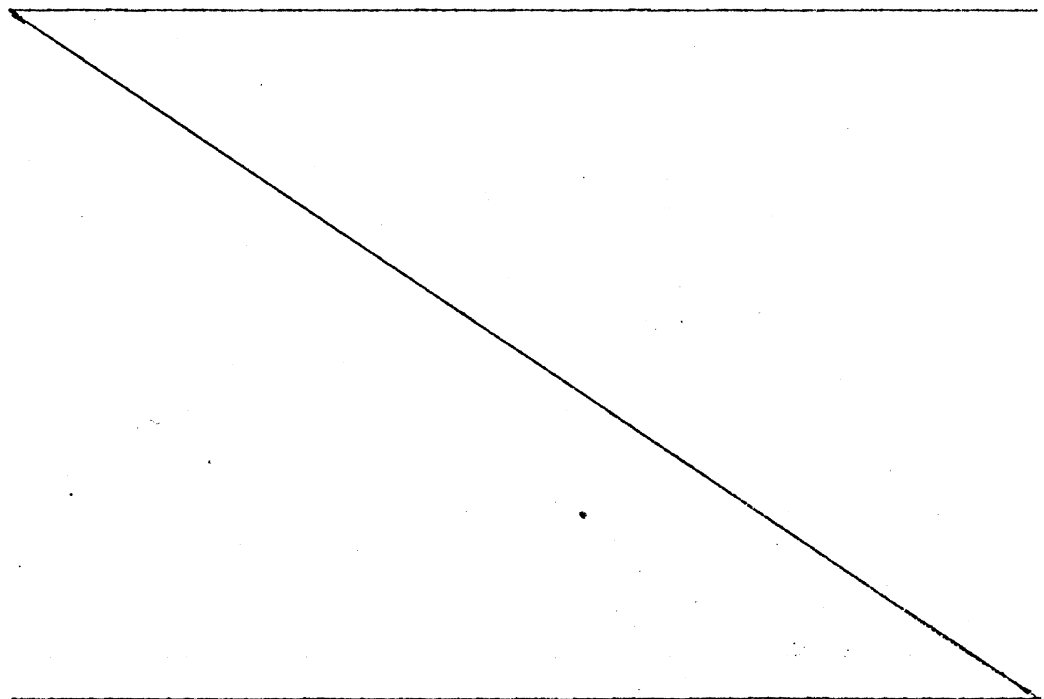
Dr. Lahti mentioned that Dr. James Spencer will be in the administrative office of Harper College on Monday, October 21, and that representatives from the North Central Association will be in the office the later part of October or the first part of November.

Resolution
re: \$654,287.23
in Expenditures
phases IA & 1B

Chairman Haas presented to the board a resolution pertaining to the sum of \$654,287.23 which represents expenditures incurred by Harper College which are wholly applicable and allocable to Phases IA and IB of the college construction project.

Member Hansen moved and Member Nicklas seconded the motion to adopt the resolution certifying the sum of \$654,287.23 had been expended by the college, said amount to be used as credit to the Illinois Building Authority toward our construction project:

R E S O L U T I O N



NEW BUSINESS:

Upon roll call, the vote was

(Continued)

Aye: Haas, Hamill, Hansen, Hutchings, O'Dea, and Nicklas.

Nay: None

State of Illinois
Board of Higher
Education

Member O'Dea referred to the article distributed this evening with reference to the State of Illinois, Board of Higher Education and their desire to locate a senior college in the Chicago area.

Dr. Lahti reported that Dr. Lyman Glenny was in the community on Wednesday evening and he essentially reported the same as in the article. He did comment that by 1975-80, in the metropolitan Chicago area, there will be an estimated one-half million students going on to college. The staff had recommended three such institutions for the Chicago area but the legislature had funded only one. A thorough investigation of the particular needs and location of such an institution is being made by a sub-committee headed by Mr. Worthy. Another decision to be made by the sub-committee is whether this institution should be a 3rd and 4th year, a 3rd, 4th, and 5th year, or a full four year institution.

Dr. Lahti reported that preliminary ground breaking was underway by the contractor.

Mr. Mann commented that he and Frank Hines, attorney, had successfully discussed immediate action on the part of the contractor. A copy of the board's resolution whereby the contracts were approved, was sent to the contractor. Corbetta Construction Company was on the job on Monday, September 25, 1967.

Ground Breaking
Ceremony

Mr. Upton reported that the ground breaking ceremony will be held on Sunday, October 8, at 2:00 p.m. at the college site, 1200 West Algonquin Road, Palatine. Senator Graham will be the guest speaker, Congressman Rumsfeld, Representatives David Regner and Eugenia Chapman, also on the platform. The Fremnd High School Band will supply the music for the program. Mr. Upton also stated there will be soil samples from Muskingham University, Yale University, and the University of Chicago that will be intermingled with that of William Rainey Harper College.

Dr. Andeen informed the board that arrangements have been made with Ampex for a consultant to spend a day with the faculty, October 13, to determine our needs.

Institutions

Dr. Lahti gave a very enthusiastic report on his meeting

NEW BUSINESS:

(Continued)

or Consortium in Baltimore, Maryland. There were six i.e. Miami-Dade Junior College, Miami, Florida; Cantonsville Junior College, Canton, Ohio; Oakland Community College, Oakland, Michigan; Essex County Community College, Newark, New Jersey; Bloom Community College, North Chicago, Illinois; and William Rainey Harper College, Palatine, Illinois.

The purpose of the banding of these junior colleges is that experiences in common projects may be shared on a time and cost basis. The designing and producing of quality educational materials is something to strive for with a group such as this one. The next meeting will be attended by the chief officer of the Kettering Foundation and a representative of the U.S. Office of Education will attend the next meeting.

Member O'Dea commented he felt this is what should be done to develop outstanding colleges throughout the country.

Roy Sedrel felt that a meeting such as this stimulates thinking of the overall operational picture of the college.

It was the consensus of opinion of the board that the consortium should be continued and for Dr. Lahti to give every encouragement to this group for their success.

At 11:15 p.m.

Member Hamill moved and Member Nicklas seconded the motion that the meeting adjourn to the new meeting place at the Data Processing Center of William Rainey Harper College, 1200 West Algonquin Road, Palatine, Illinois, on October 12, 1967 at 8:00 p.m. Motion carried.

Chairman Haas

Secretary Nicklas