

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067

AGENDA

October 29, 1968

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 - A. Construction Payouts
 - B. Bills Payable
 - C. Payroll, October 1-15, 1968
 - D. Estimated Payroll, October 16 - Nov. 15, 1968
 - E. Financial Statement
- V. Communications
- VI. Unfinished Business
- VII. New Business
 - A. CRS presentation - preliminary design - Music and Science wing addition
 - B. Proposed Policy - Data Processing Contract - Work & Fee Exhibit A.
Schedule
 - C. Construction Report and Forecast Exhibit B & C
 - D. Other
- VIII. President's report
- IX. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND MCHENRY, STATE OF ILLINOIS

Because of lack of a quorum, the adjourned
meeting of the Board of Junior College District
No. 512 was not held on Tuesday, October 29,
1968.

October 24, 1968

BOARD OF TRUSTEES

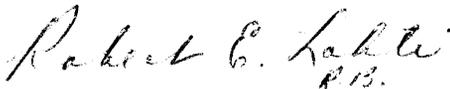
Dear Trustee:

Enclosed is the Agenda and supporting information for the Board Meeting scheduled for Tuesday, October 29, 1968, 1200 West Algonquin Road, Palatine, Illinois, 8:00 p.m.

The Financial Statement will be hand carried to the meeting.

I shall look forward to seeing you on Tuesday, eight o'clock in the evening.

Sincerely,

A handwritten signature in cursive script that reads "Robert E. Lahti". Below the signature, the initials "R.E." are written in a smaller, simpler script.

Robert E. Lahti
President

REL:rb
enclosures

Exhibit A

Schedule of Fees for External Uses of
Harper College Computer Center Facilities

INTRODUCTION

The College Computer Center represents a substantial financial investment in equipment and personnel. It is the philosophy of the College and the Computer Center that this investment must be utilized to its fullest potential. Therefore, one objective of the Harper College Computer Center is to maximize the utilization of its facilities through an extension of these facilities, where practical and feasible, to users outside the immediate institution. However, it should be recognized that it is not the goal nor the role of the Computer Center to become a "commercial service bureau", or to compete in any form with commercial service bureaus. Therefore, at all times the instructional, administrative, and research needs of the College will take precedence over any non-institutional uses of the Computer Center facilities. The following policy will govern the use of the College Computer Center by outside agencies.

POLICY

I. Use of the College Computer Center facilities, including staff, will be assigned priority in the following order:

- (1) College instructional, administrative, and institutional research needs;
- (2) Services for or use by educational institutions in the College district;
- (3) Use by other governmental or non-profit agencies in the College district.

(4) Use by educational, governmental, or other non-profit making agencies outside the College district.

(5) Use by commercial business and industrial firms.

II. Use of the Computer Center facilities by in-district educational institutions will be at the discretion of the President of the College and the Director of Data Processing for projects or services which are of short duration and non-reoccurring in nature. Projects or services of extended duration or continuous in nature must have prior approval by the Board of Trustees.

III. Cooperation with other governmental, business, and industrial organizations where the projected use of Computer Center resources is less than 20 hours will be at the discretion of the President of the College and the Director of Data Processing.

IV. Cooperation with other governmental, business, and industrial organizations where the projected use of Computer Center resources is in excess of 20 hours will be by specific action of the Board of Trustees.

V. All charges and fees for use of Computer Center resources, including staff, are to be billed by and paid directly to William Rainey Harper College.

VI. Schedule of Charges (see attached sheet) for use of Computer Center facilities is to be equal to or greater than the average commercial service bureau rate for similar equipment and/or services.

VII. All firms and agencies using the Computer Center facilities and performing their own processing, must provide the College with:

1. Identification of all personnel entering the premises.
2. Signed release relieving the College of any and all responsibility to persons or property of the using firm.

(Copy Attached)

3. Signed agreement to reimburse the College for any damages sustained to College equipment, etc. as a result of user action.

WILLIAM RAINEY HARPER COLLEGE

34 W. PALATINE RD. • PALATINE, ILLINOIS 60067 • AREA CODE 312 358-9100

September 27, 1968

William Rainey Harper College
1200 West Algonquin Road
Palatine, Illinois 60067

In consideration of the use of the Harper College data processing equipment and facilities by the User, User agrees as follows:

(1) To pay for any and all damages sustained by the equipment and/or the premises during said use, including but not limited to costs incurred by the owner in leasing other data processing equipment during such period that the subject equipment is under repair or otherwise inoperative.

(2) To immediately notify Owner's agent or agents designated herein, upon the malfunctioning of, damage to, or other unusual occurrence which in any way involves the subject equipment, and to immediately cease the use thereof until so permitted by the Owner.

(3) To release, indemnify, hold harmless, and defend the College District and the Board thereof, and their officers, employees, and agents, against all suits, actions, legal proceedings, claims, and demands; and, against all damages, losses, costs, and expenses, including Attorneys' fees and court costs, in any manner caused by, arising from, incidental to and/or connected with or growing out of the use of the subject equipment and said premises.

User Representative Signature

Harper College Representative Signature

Date

Date

Company or Agency Name

Schedule of Charges for Use of

Harper College Computer Center Facilities

October 1968

Computer System	Computer Per CPU Hour		CARDS & FORMS	Operator Costs Per Clock Hour			Disk Packs Per Week	Consultation and/or Technical Assistance ³
	W/Out Disks			Prime Shift	2nd Shift & Saturday	3rd Shift & Sunday		
\$64.00	\$51.00		Actual Cost + 5%	\$4.20	\$6.30	\$8.40	\$5.00	\$15.00 per hour
\$65.00	\$65.00		Actual Cost + 20%	\$6.00	\$9.00	\$12.00	\$5.00	\$20.00 per hour
\$65.00	\$65.00		Actual Cost + 5%	\$4.20	\$6.30	\$8.40	\$5.00	\$20.00 per hour
\$55.56	\$45.50		Actual Cost	\$3.80	\$5.70	\$7.60	\$3.75	\$12.50 per hour

right to change above price schedule without notice to user.

as manufacturing and business firms, service bureaus, and other commercial profit-making organizations.

profit agencies defined as village governments, police departments, park districts, fire departments, and shops such as Little City, Clearbrook Center, etc.

udes systems design, systems service and maintenance, and/or programming services by any member of the

Schedule of Charges for Use of
Harper College Computer Center Facilities

October 1968

USER CATEGORY	Computer Per CPU Hour		CARDS & FORMS	Operator Costs Per Clock Hour			Di F
	All System	W/Out Disks		Prime Shift	2nd Shift & Saturday	3rd Shift & Sunday	
Commercial Users ¹ in College District	\$64.00	\$51.00	Actual Cost + 5%	\$4.20	\$6.30	\$8.40	
Commercial Users out- side College District	\$65.00	\$65.00	Actual Cost + 20%	\$6.00	\$9.00	\$12.00	
Use of facilities for Contract Programming by College Faculty	\$65.00	\$65.00	Actual Cost + 5%	\$4.20	\$6.30	\$8.40	
Government and other non-profit agencies ² in the College Dis- trict and educational institutions outside the College District	\$55.56	\$45.50	Actual Cost	\$3.80	\$5.70	\$7.60	

NOTE: College reserves right to change above price schedule without notice to user.

¹Commercial users defined as manufacturing and business firms, service bureaus, and other commercial prof
Government and other non-profit agencies defined as village governments, police departments, park distri
other non-profit groups such as Little City, Clearbrook Center, etc.

³Technical assistance includes systems design, systems service and maintenance, and/or programming servic
Data Processing staff.

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

RECEIVED Office of Education

OCT 16 1968 MONTHLY CONSTRUCTION REPORT

BUSINESS OFFICE

A. Project Number 3-5-00009-0 *Harper*

State Code No. 23 *B*

Code Action E2

Numeric Date: 10/10/68

Mo./Day/Year
(Mo.: 01 to 12)
(Day: 01 to 31)
(Year: 68 to 99)

B. Applicant: WILLIAM RAINEY HARPER COLLEGE
C. Location: 1501 S. Roselle Rd Palatine, Ill.

D. Description of Project: BUILDINGS OF NEW JUNIOR COLLEGE CAMPUS

E. Report No. 12 For Month of September, 19 68

(Architect completes the above box)

F. Status of Construction by Prime Contract (s)
As of Date of Visit

Contract No.	Contractor	Start Date (Act.)	Scheduled Completion	% Time Elapsed	% Work Completed
74-95-01	Corbetta Construction Co., of Illinois, Inc.	10/23/67	7/1/69		49%
% All Prime Contracts				55%	49%

G. Summary of Change Orders Approved Since Last Report (Attach Copy of Each Change Order)

Contract No.	C.O. No.	Description	Contract Cost Chg.	New Net Amount
		None		

H. General description of overall progress including details as to factors contributing to failure to meet construction schedule.

Unit A - 50% complete.
Unit B - 70% complete.
Unit C.- 70% complete.
Unit D - 30% complete.
Unit E - 14% complete.
Unit F - 53% complete.

I. Briefly describe corrective actions by the contractor (s) to correct discrepancies noted in your last report. If corrective action not taken, give explanation.

CPM report indicates that all buildings, except D & E, are ahead of schedule. These two units were started late but the contractor is prepared to provide temporary enclosures so that when the structural frame is completed that the masonry exterior can proceed and interior work be done so that the completion date will be met.

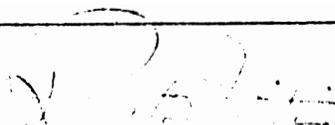
Contractor intends to close in "B" & "C" buildings for interior finishing and will require use of permanent heating system. System cannot be operative until water main extension is provided.

J. Briefly describe work being performed at time of visit. October 9, 1968

Unit "F" topped out. Unit "C" & "B" ready for glazing. Pouring structural frame on A, D, & E. Masonry work being done on A, D, E, & F. Mechanical & Electrical trades working in all buildings, and on site work. Water main extension started by City of Palatine. Still no action on Sanitary sewer extension in Algonquin Road.

October 10, 1968

Date



Signature of architect or architect's representative preparing report

1. This form is to be completed in original and two copies. The original and one copy shall be forwarded to the OE District Engineer.

2. If additional space is required to complete information or to furnish comments, attach additional sheets.

WILLIAM RAINEY HARPER COLLEGE

CONSTRUCTION PROGRESS REPORT NO. 41

(Forecast to week ending November 6, 1968)

TO: Dean W. J. Mann

FROM: Mr. Robert J. Hughes

Plans are firm to complete following work by 11/6/68, providing weather is favorable.

GENERAL SITE WORK

1. Pave Parking Lot "A" and Road "A" with binder course
2. Install cam base course in Parking Lot "B" and Road "B"
3. Complete excavation for deceleration lane Roselle Road to Road "B"
4. Back fill curbs and islands with black dirt
5. Bring lake berms to finish grade
6. Form and pour headwalls for storm sewer drain pipe
7. Form and pour bridge deck
8. Rip rap lake berms per plan
9. Build dam
10. Finish underground electrical wiring and bring manholes to grade
11. Back fill condenser water line excavation from Bldg. "A" to Bldg "B"
12. Coordinate installation of natural gas line from Roselle Road to Building "B" with Northern Illinois Gas Company
13. Install acid waste basins
14. Bring manholes to grade.

BUILDING "A" - COLLEGE CENTER

1. Frame and pour half concrete roof beams
2. Set half roof precast roof slabs
3. Brick exterior walls to roof line
4. Start installation of interior partitions
5. Insulate steam and condensate lines
6. Rough in electrical connections.

CONSTRUCTION PROGRESS REPORT NO. 41 - (continued)

BUILDING "B" - POWER PLANT

1. Install interior partitions
2. Install steel overhead rolling doors
3. Install steel grating
4. Install glass in exterior window walls
5. Continue to insulate steam piping.

BUILDING "C" - FINE ARTS

1. Install glass in exterior window walls
2. Install metal roof, build up roof flashing
3. Start installing interior partitions
4. Rough in electrical connections.

BUILDING "D" - SCIENCE BLDG.

1. Frame and pour center core columns to roof line.
Install center core roof beams to roof line
2. Frame and pour concrete beams, East wing to second floor.

BUILDING "E" - LECTURE DEMONSTRATION

Holding this period.

BUILDING "F" - LEARNING RESOURCES

1. Form and pour stairs to second floor
2. Complete pour - south retaining wall
3. Start forming retaining wall west of the building.

TIME LOST - 10/9/68 to 10/23/68 - 0 days