

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067

AGENDA

February 12, 1970

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 - a. Construction Payouts
- V. Communications
- VI. Unfinished Business
 - a. Salary Ranges for Opened Positions Exhibit A
- VII. New Business
 - a. Recommendation & Discussion: Dedication Date
 - b. Report: Evaluation Progress Report Summer Workshop Exhibit B
1968
 - c. Recommendation: Bid - Q-792 Hevi-Duty Furnace Exhibit C
 - d. Approval: Revision Permanent Leases Insurance Exhibit D
Provisions Construction Project
 - e. Discussion: Management Letter (Ernst & Ernst)
(To be hand carried)
 - f. Other
- VIII. President's Report
- IX. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, February 12, 1970

CALL TO ORDER: In the absence of Chairman Johnson, Vice-Chairman Hansen called the regular meeting of the Board of Trustees of Junior College District No. 512 to order on February 12, 1970, at 8:10 p.m., in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL: Present: Members John Haas, James Hamill, Milton Hansen, LeRoi Hutchings, Lawrence Moats, and Jessalyn Nicklas
Absent: Member Richard Johnson

Also present: Robert E. Lahti, Donald Andries, Charles F. Falk, Guerin Fischer, S.B.Friedman, James Harvey, Robert J. Hughes, George Makas, W. J. Mann, T. R. McCabe, Donald Misic, C.H.Schauer, John Upton, Fred Vaisvil, and G.H.Voegel--Harper College; Frank Hines--Board Attorney; Chris Pancratz--Halcyon; Kathie Radtke--Day Publications; Tom Wellman--Paddock Publications; Sybil Friedman--League of Women Voters; and Mr. and Mrs. Robert J. Wilson, Jr.

MINUTES: Member Nicklas moved and Member Hamill seconded the motion that the minutes of the January 22, 1970 meeting be approved as distributed.

Chairman Johnson entered the meeting at 8:12 p.m. and assumed the duties of the chair.

Member Hansen asked the minutes be amended on page 8, middle of the page; in the motion approving a referendum to be held on March 21, 1970, the parenthetical phrase in that motion and the giant Z following it be stricken.

Member Moats requested the minutes be amended with an addition on page 2, under Unfinished Business--Grievance Committee. After the wording"Member Moats discussed the progress of the Grievance Committee meeting".. add the following: "and made three points with respect to that meeting. 1) We seemed to be moving forward toward a final decision-maker that would reconcile differences between president and faculty grievance committee. 2) The faculty seemed to agree they could

MINUTES:
(Cont.)

examine seriously the role of the faculty committee in regard to planning a more judicial role, rather than an advocate role in making a decision. 3) The faculty considered redefining a definition of a grievance so that it would not include the making of policy."

Member Hansen moved the minutes of January 22, 1970 be approved as amended. Member Moats seconded the motion. Motion carried unanimously.

DISBURSEMENTS:
Construction
Payouts

In the discussion which followed on the payment of reduction in retainage to Corbetta Construction Co., Chairman Johnson asked if there would be enough money retained to cover liquidated damages if they were assessed. Mr. Mann stated that based on discussions he had had with Mr. Larocca and the amount of funds we are retaining beyond that which is needed to actually complete the campus, there should be sufficient to handle this problem. In addition, he stated, there remained approximately \$125,000 in change orders that are yet to be settled, and Mr. Larocca and he felt this would provide an additional cushion to handle any unforeseen problems.

Member Hansen moved and Member Haas seconded the motion to authorize W. J. Mann, Vice-President of Business Affairs to approve the following construction payouts:

William Zeigler & Son, Inc.	\$ 19,748.70
L.K.Comstock-Gibson Electric (reduction in retainage)	51,878.89
Corbetta Construction Co. (reduction in retainage)	200,000.00

At the Board's request, Dr. Lahti agreed Corbetta Construction Company would be notified that the Board would not anticipate any further payments to Corbetta Construction Company until the differences between the college and the contractor have been resolved.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson, Moats and Nicklas
Nays: None

DISBURSEMENTS:
Financial
Statements

A discussion of the financial statements followed, and board members questioned the losses in the cafeteria. Chairman Johnson requested a special report be made to the Board on the financial status of the cafeteria, which would include a month through month projection through the end of the year as against the budget-- strictly operational, a projection of the productivity per man hour, and an evaluation of pricing structure.

COMMUNICATIONS:
Management Letter
from Ernst & Ernst

Chairman Johnson called attention to the Management Letter from the auditors, Ernst & Ernst, which the Board had requested. The Board agreed the points covered in the letter were minor and indicated the college's accounting system was sound. Member Hamill asked about paragraph three on page two of the letter, referring to records on governmental claims. Mr. Mann stated the ledger on these claims was not up-to-date but would be shortly.

Chairman Johnson indicated a letter had been received from Dr. Zwingle of the Association of Governing Board of Colleges and Universities announcing a meeting of the association in San Francisco on April 19-21.

Members Nicklas, Haas and Johnson expressed an interest in attending this meeting.

UNFINISHED
BUSINESS:
Committee
Reports

Chairman Johnson requested reports from Board committees. Member Hamill asked that the report from the Grievance Committee be deferred until later in the meeting. Member Nicklas reported that the Salary Committee had met on February 11, and had gone over suggestions and explained various ideas. She stated they plan to do some studying on some more data and meet again on February 16. Dr. Lahti reported the Budget Committee had not yet met. He stated this was being delayed until some of the big decisions were out of the way, which would make the budget more stable.

Chairman Johnson commented on the heavy work load of the administrative staff during the last two weeks, pointing out that he felt the spirit existing in the administrative staff was tremendous.

UNFINISHED
BUSINESS:

Chairman Johnson asked the Board Attorney if he had any report on the lawsuit. Mr. Hines stated he had no report since the last memo he had sent to the Board. He stated he felt the college would be going in shortly for a hearing and, hopefully, the date for that would be set before the next Board meeting.

Member Moats asked about Mr. Mann's statement at the last meeting in reference to the referendum, in which he stated the college would probably have to levy the entire amounts in the educational and building funds. Mr. Mann explained this would depend on how extensive a program Maine-Niles Community College would have when they opened in the fall. He pointed out Harper would lose a substantial amount of charge-back students to Maine-Niles. Member Hamill pointed out that the college would not tax anymore than is needed to balance the budget. Mr. Mann stated this money would not come in until 1971-72. Member Hutchings stated there was no doubt in his mind that the college would have to levy the full amount in the following year. The Board concurred with this statement.

Salary Ranges
for Opened
Positions

Dr. Schauer apologized for the omission of the salary ranges on the positions opened at the last board meeting. Dr. Voegel discussed the three positions--TV Producer/Director, Graphics Design Coordinator, Graphics Design Artist--and their responsibilities. Member Nicklas questioned the salary ranges. In response to a question from Dr. Lahti, Dr. Voegel stated they had discussed these salary ranges with Carl Regehr and Mr. Regehr had been satisfied these ranges were sufficient.

Member Moats stated he had grave reservations about hiring these people until the referendum was passed. Chairman Johnson pointed out this was not a commitment--the administration would have to come back with certain individuals for approval. Member Hamill stated he felt the Board should proceed with the long-range plan they have had for the college. Member Moats asked what the priorities were. Dr. Lahti stated this would be instruction, and he would place it as one of the highest priorities in the college. He further stated specialists were needed in this area. Member Haas

UNFINISHEDBUSINESS:

Salary Ranges
for Opened
Positions (cont.)

commented that these instructional materials have an effect on the whole instructional program--how much benefit these things are to the teacher in the classroom, how much load it takes off, how much better a job the teacher can do. He stated that over a period of time the Board had discussed how essential these things are to the faculty. Member Haas stated it was his position that even if the referendum were defeated the college would go ahead with something like this and go into tax warrants on their financial program. Member Hamill stated the college had been committed a long time ago to developing this program area. He stated that last year they had discussed the functional programs, and that they had started off with a plan and had not deviated from it. Dr. Voegel stated, as head of the Learning Resource Center, he felt the college was behind in staffing. Member Nicklas stated she felt the first priority was the students and what would be beneficial for them.

Member Hutchings moved and Member Hamill seconded the motion that the following salary ranges, as shown in Exhibit A, be authorized:

TV Producer/Director	\$12,000 - \$15,000
Graphics Design Coordinator	12,000 - 15,000
Graphics Design Artist	8,000 - 9,000

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson, Moats, and Nicklas

Nays: None

NEW BUSINESS:

Dedication Date

Dr. Lahti reported he had commissioned John Upton and Don Andries to make plans for the official campus dedication and to recommend a date to the board for the dedication. He stated Dr. Upton would be chairman of the committee, with the Board's approval

Dr. Upton reported there had been one meeting of the committee. They were recommending Sunday afternoon, May 3, as the date for the dedication. The Board concurred on the date. Dr. Upton stated they were currently working on attracting a major speaker for the dedication. He reported on some of the commitments already made--the grandchildren of William Rainey Harper would be there, the American Jazz Band also, and the Halcyon was planning a special issue.

NEW BUSINESS:

Dedication Date

Chairman Johnson requested that Board members contact Dr. Upton if they had any suggestions for a speaker for the dedication.

A discussion followed on the TV series on Channel 11 on community colleges. Dr. Lahti informed the Board he would see that they received schedules of these programs.

Employment of Staff

Dr. Schauer informed the Board the administration was recommending a candidate for employment in the field of Philosophy. He stated this was one of the more difficult positions to be filled.

Dr. Makas discussed the background and qualifications of Ernest C. Douglin.

Chairman Johnson asked if the administration had checked out the question of hiring a non-citizen as a teacher. Mr. Hines pointed out that a provision in the School Code relating to teaching in the classroom refers generically to all schools and specifically to junior colleges. Mr. Hines stated he had written to the State Junior College Board for clearance on this particular person.

Member Haas moved the employment of Ernest C. Douglin, rank of Instructor, salary of \$9,000.00, for a 9 month contract, contingent upon the college receiving approval for his employment from the Illinois State Junior College Board, and on condition that written official evidence of resident alien status is submitted by April 1, 1970. Member Hansen seconded the motion.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson, Moats and Nicklas
Nays: None

Evaluation of Summer Workshop

Dr. Lahti asked Dr. Schauer if he had any comments on the workshop which had taken place before Dr. Schauer had joined the staff. Dr. Schauer stated it was a very fine idea and he would like to continue this.

Dr. Voegel reported on the 1968 Summer Workshop. He discussed the various aspects of the workshop, the faculty involved and their reactions. A lengthy dis-

NEW BUSINESS:
Evaluation of
Summer Workshop
(cont.)

cussion followed, in which Dr. Voegel answered questions of various board members. He discussed the audio visual materials and techniques developed to supplement instructional processes. Dr. Voegel discussed future plans, and stated they hope to have a workshop in the spring for faculty who want to use media the college has more effectively. Chairman Johnson thanked Dr. Voegel for his presentation.

Bid--Q792 Hevi-Duty Furnace

Mr. Mistic discussed Exhibit C, the bid and recommendation for a Hevi-Duty Furnace. He pointed out that the last sentence on page 1 of the Exhibit erroneously showed \$375.00 for transportation, and stated this should be corrected to read \$190.00 for transportation.

Mr. Sander Friedman discussed the bid for this furnace, pointing out that the bid is as specified by the Engineering Department and will meet all the necessary requirements for the planned courses in the Mechanical Design Program.

Member Hamill moved and Member Hutchings seconded the motion to approve the award of bid Q-792 for Hevi-Duty Furnace to the Lindberg Heavy Duty Company for a total of \$6,827.00.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson, Moats and Nicklas
Nays: None

Revision in Per-
manent Leases
Insurance Provisions

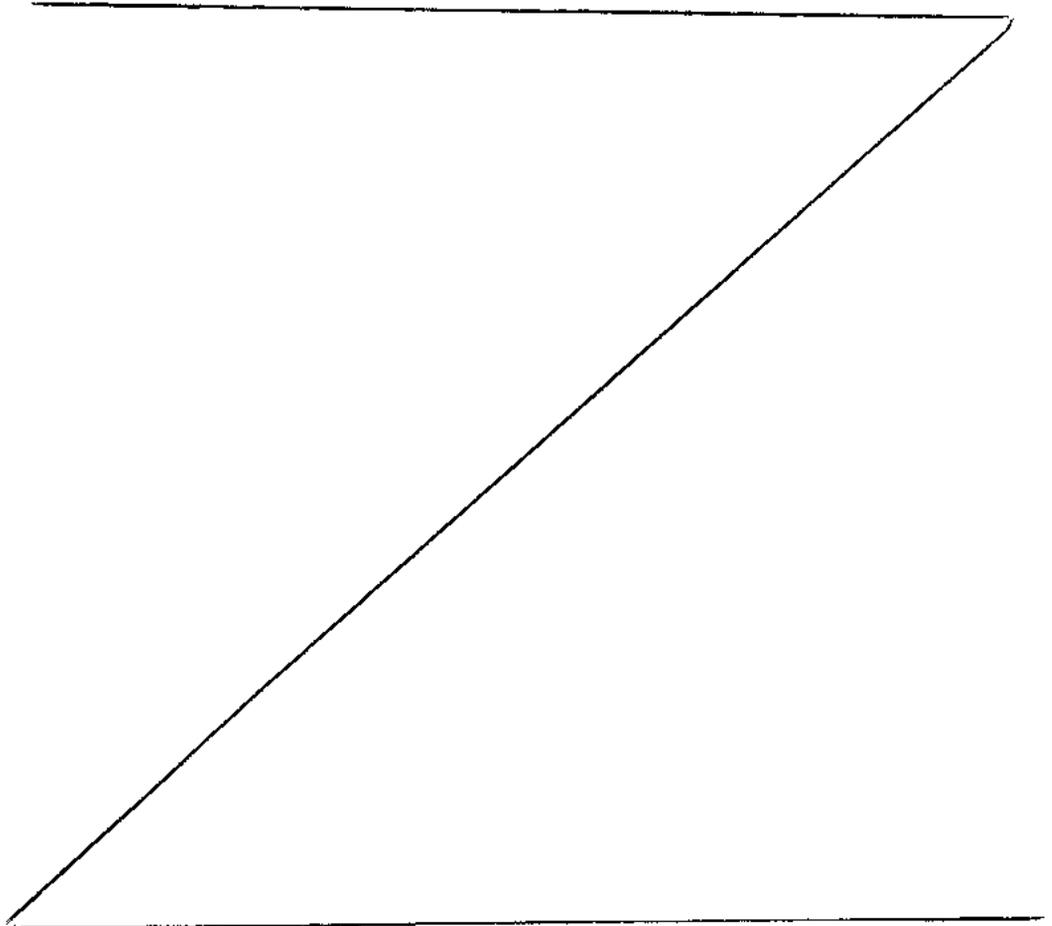
Mr. Mann requested that this item be delayed until the next meeting. As there was no objection, this matter was deferred.

Other--Election
Resolution

Mr. Hines stated he had prepared a resolution formally calling an election consistent with the resolution the Board had approved at the January 22, 1970 meeting. He stated this did not have the list of judges and polling places, but they would be included in the formal resolution. He read the two propositions which will appear on the ballot and informed the Board this resolution had the approval of Chapman and Cutler.

NEW BUSINESS:
Election
Resolution (cont.)

Member Hansen moved and Member Nicklas seconded the motion to adopt the resolution calling a referendum election to be held on March 21, 1970, for 12¢ in the educational fund and 5¢ in the building fund. (Formal resolution attached to Minutes in the Official Board of Trustees Book of Minutes.)



Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson, Moats and Nicklas

Nays: None

PRESIDENT'S
REPORT:

Dr. Lahti asked Mr. Mann to report on lighting. Mr. Mann stated the temporary units are in place. He stated the proposed lighting system drawings would probably be in the mail the next day. Mr. Mann informed the Board the engineer from Houston had been here, and a new lighting plan is forthcoming based on a lot more knowledge of the situation.

Dr. Lahti discussed the progress of the acceptance of the buildings, reporting that a week ago the adminis-

PRESIDENT'S
REPORT:
(cont.)

tration had spent one full day with the representatives of both architectural firms going over the items on the check-list. Mr. Mann stated the administration had relied heavily on the administrators in the various areas.

Member Haas reported he had attended several meetings on the referendum. He stated in both cases the time allotted was very limited, but the reception was good.

UNFINISHED
BUSINESS:
Grievance
Committee

Chairman Johnson asked that Member Hamill, as Chairman of the Grievance Committee, make his report.

Member Hamill stated, as Chairman of the Grievance Committee, he was going to read an introductory statement and then propose a resolution. He read the following statement:

The Board of Trustees is most desirous of drafting a grievance policy which will assure the twin goals of due process to the aggrieved and meeting the long term, best interests of the community and college as seen by the Board of Trustees. To these ends, we have had a series of meetings with the faculty and administration and have made good progress in most areas of the grievance procedure with the notable exception of the question of the right of the aggrieved to go outside of Harper College to an arbitrator. I think better progress better progress can be made toward obtaining a grievance procedure fitting our goals if we now make our position clear as to the question of arbitration. Therefore, I am introducing the following resolution and ask you to vote thereon.

Member Hamill then moved the adoption of the following resolution. Member Nicklas seconded the motion.

At this time, the Board of Trustees sees no need for or benefits to the college in affording an aggrieved party with the ability, as a matter of right, to institute an arbitration proceeding.

Member Hamill stated the committee had studied this matter at length, and he felt the Board needed to take a clear stand on arbitration because it would make a great difference in the steps they would take and

UNFINISHEDBUSINESS:

Grievance
Committee (cont.)

the procedures they would go through in the future. Member Hamill stated the next step would be to hold a meeting next week to go ahead on the grievance procedure.

Member Hansen, a member of the committee, stated the committee had discussed clarifying the system and the California system had looked better to the committee than the proposal of the AAA. He stated he would prefer to see this tabled for some period of time, unless the faculty could accept a policy that reads that when a particular case reached the final step the Board would consider at that time whether some form of outside mediation would be desirable.

Member Moats, also a member of the committee, stated he thought it was reasonable for the Board to accept an outside opinion as part of the criteria they would use to make a final judgment.

Member Hamill discussed the following five basic thoughts which he had developed:

1. Question of responsibility of Board in this role.
2. Question of the advisability of an organization being forced to work out their own problems-- as professional faculty and professional administration.
3. Question of the need at this particular time-- the advisability of getting some experience with the grievance procedure.
4. Question of precedent. Member Hamill stated, as far as he knew, no school districts in the northwest suburbs had arbitration procedures, and many higher institutions of learning throughout the country have existed without arbitration procedures.
5. Member Hamill stated he thought there had always been a question in the Board's mind on the definition of a grievance, which could cover almost any item conceivable.

Member Moats stated he was advocating an outside advisor and opinion. He further stated he thought

UNFINISHED
BUSINESS:
Grievance
Committee
(cont.)

there was no question that the parties within an institution have certain vested interests, and the aggrieved party, if the faculty grievance committee backed his position, should be able to go outside the institution.

Member Nicklas stated, in the field of education, part of education is the ability to look at all sides of a question objectively. Other universities have eventually found a way to make these decisions themselves. She stated if it were necessary to go to other organizations for decisions, it would seem the college was not very mature themselves. Member Nicklas stated she felt this could be worked out without going outside.

Member Hutchings stated he could see no need at this time for arbitration, and that from his association with this Board he did not feel that anybody was ever going to get a "raw deal" from the college.

Member Moats stated the faculty obviously did feel grievance policy is necessary in order to insure a more just atmosphere.

Member Hansen stated his position was somewhere in between. He stated at this time he was not in favor of getting locked into any procedure which would end in arbitration necessarily, but that if the time would come where there would be an impasse between the faculty grievance committee and the administration and it was brought to the Board, he might at that time be in favor of considering outside mediation in that particular case.

Member Haas stated he disagreed that the time to make a decision was when a problem came up. He stated he felt the Board needed a policy before the problem arose. He further stated he would be opposed to binding arbitration, but he felt the faculty should be entitled to know they have this avenue before it ultimately came to the Board.

Member Hamill stated the matter of arbitration was the only critical issue which was holding up the grievance procedure. He requested direction from the Board.

Member Nicklas expressed concern that a built-in arbitration clause would increase the tendency to go all the way to arbitration, rather than making a decision within the organization.

UNFINISHEDBUSINESS:

Grievance
Committee (Cont.)

Member Haas expressed interest in Dr. Lahti's viewpoint. Dr. Lahti stated he felt this was pretty much of a Board issue. He read a paragraph from a speech by T.R. McConnell, a University of California educator, who stressed "a return to the rule of reason," and he distributed copies to the board members. Dr. Lahti stated his rule was to build integrity in the organization, and when you can solve your own problems you are building integrity in your own organization.

Chairman Johnson asked Mr. Martin Ryan, chairman of the faculty committee, if he had any comments.

Mr. Ryan stated he agreed with Member Hamill on the amount of time spent on arbitration and grievance in the last year. He commented it would be difficult to disagree with the excerpt Dr. Lahti had read, but a university situation differed greatly from a junior college situation--in faculty power. He pointed out that Triton College had just adopted an arbitration policy.

Mr. Ryan then reviewed the calendar of meetings, beginning with October 15, 1968, which had been held relative to the matter of grievance. He then read the following statement, at the direction of the Faculty Senate:

It is apparent to the Senate and the faculty that we have conscientiously and diligently worked to provide a mutually acceptable grievance procedure, to no avail. I am thus directed to indicate to the Board that the faculty committee would be willing to meet further only if there is some change on their part regarding the central issue of the entire grievance procedure, namely arbitration or some form of mutually agreeable outside objective resolution, of ultimate differences between the faculty and the administration in application of the established policies of the Board of Trustees.

Mr. Ryan informed the Board a sheet had been circulated among the faculty on arbitration and over 100 faculty had signed it. He stated the faculty committee and the Board committee had reached an impasse on arbitration.

UNFINISHED
BUSINESS:

Member Hamill asked Mr. Ryan, if the Board adopted the proposed resolution, did his statement mean the Faculty Senate would not meet further with the Board committee on the grievance problem.

Mr. Ryan stated since the faculty seemed to make themselves clear that outside arbitration was fundamental to settlement of faculty grievance, the answer would be yes.

Member Nicklas requested a copy of the statement, and Mr. Ryan agreed copies would be distributed to all Board members.

Member Moats stated some Board members might contend that faculty grievance committee would always find in favor of the faculty member, and this is probably why the faculty would think the Board would do the same thing with the administration. He stated he felt the Board was afraid of controversy over the issue.

Member Nicklas stated that rather than shrinking away from responsibility, the feeling of many in the institution was that they wanted to keep the responsibility within the institution.

Member Haas stated he would prefer to see the policy structured so that arbitration would be the last step and only used infrequently. He stated he would still be reluctant to eliminate arbitration entirely.

Member Hutchings stated that he felt the majority of the Board was not afraid of arbitration, and that arbitration would have more drawbacks than advantages.

Member Hamill expressed concern on the statement relative to the breaking off of the committee meetings, if the proposed resolution was passed. He stated he thought the committee was going to meet the next week, and he wished they had left the door open for further discussion. He stated he would not disband his committee. Member Hamill stated, if in fact the faculty did not want to meet with the Board if the resolution was adopted, then the Board might have to exercise some other authority.

UNFINISHED

BUSINESS:

Grievance
Committee (cont.)

Chairman Johnson stated he felt the problem was basically the question of fairness to the institution and to the individual, and that there is no intent on the part of any Board member to be unfair to a faculty member at a time when he has a serious problem. He stated he thought the concern whereas has been whether or not an outsider or outsider group can be as understanding as the Board to this faculty--that this was the basic issue.

Chairman Johnson asked the Secretary to call the roll.

Upon roll call, the vote was as follows:

Ayes: Members Hamill, Hutchings, Johnson and Nicklas

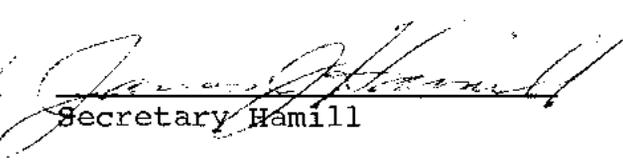
Nays: Members Haas and Moats

Abstained: Member Hansen

ADJOURNMENT:

Member Hansen moved and Member Haas seconded the motion that the meeting be adjourned at 11:35 p.m. Motion unanimously carried.


Chairman Johnson


Secretary Hamill

RESOLUTION CALLING SPECIAL ELECTION

WHEREAS, this Board of Trustees of Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois is now maintaining a Class I Junior College District, and is presently authorized to levy taxes for educational purposes at the rate of .11 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue; and

WHEREAS, this Board of Trustees has heretofore found and determined and does hereby find and determine that the existing tax rate for educational purposes is not sufficient to provide an efficient and adequate program to meet the needs of this Junior College District and it has heretofore been found and it is hereby found and determined by this Board of Trustees that the need exists for increasing the present educational tax rate of this Junior College District and establishing the same at the rate of .23 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue; and

WHEREAS, before this Board of Trustees is authorized to levy the taxes at the increased rate of .23 per cent for educational purposes, the proposition of increasing and establishing said educational tax rate at said .23 per cent must be submitted to the voters of said School District as provided by Article 3 of The Public Junior College Act, and be approved by a majority of the votes cast on the proposition and it is hereby deemed advisable, necessary and in the best interests of said Junior College District that the proposition of increasing said educational tax rate and establishing the same at said rate of .23 percent be submitted to the voters of said District at a special election; and

WHEREAS, this Board of Trustees is presently authorized to levy taxes for building purposes and the purchase of school grounds at the rate of .04 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue; and

WHEREAS, this Board of Trustees has heretofore found and determined and does hereby find and determine that the existing tax rate for building purposes and the purchase of school grounds is not sufficient to raise sufficient funds to provide and maintain efficient and adequate buildings to meet the needs of this Junior College District and it has heretofore been found and it is hereby found and determined by this Board of Trustees that the need exists for increasing the present tax rate for building purposes and the purchase of school grounds of this Junior College District and establishing the same at the rate of .09 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue; and

WHEREAS, before this Board of Trustees is authorized to levy taxes at the increased rate of .09 per cent for building purposes and the purchase of school grounds, the proposition of increasing and establishing said annual tax rate for building purposes and the purchase of school grounds at said rate of .09 per cent must be submitted to the voters of said Junior College District as provided by the applicable provisions of Article 3 of The Public Junior College Act, and the proposition be approved by a majority of the votes cast on the proposition and it is deemed advisable, necessary and in the best interests of said Junior College District that the proposition of increasing said annual tax rate for building purposes and the purchase of school grounds and establishing the same at said rate of .09 percent be submitted to the voters of said District at a special election:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, as follows:

Section 1. That a special election be and is hereby called to be held in and for said Junior College District on Saturday, the 21st day of March, 1970, for the purpose of submitting to the voters of said District the proposition of increasing the annual tax rate of said District for educational purposes and establishing the same at .23 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue, instead of .11 per cent, being the maximum rate otherwise applicable to the next taxes to be extended for educational purposes, and the proposition of increasing the annual tax rate of said District for building purposes and the purchase of school grounds and establishing such rate at .09 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue, instead of .04 per cent, being the maximum rate otherwise applicable to the next taxes to be extended for said purpose, in accordance with the applicable provisions of The Public Junior College Act, as amended, and that the polls at said special election shall be opened from twelve o'clock Noon to seven o'clock P.M. of that day.

Section 2. That for the purpose of said election said Junior College District shall be divided into forty-three voting precincts and the boundaries of said voting precincts and the name of the polling place designated for each voting precinct shall be as hereinafter set forth in the form of the notice to be given of said election.

Section 3. That notice of said election shall be given by the Secretary of this Board of Trustees by publishing notice thereof once in each of the following newspapers published in and having a general circulation within said District :

Arlington Day, Mt. Prospect Day, Northwest Day, Barrington Courier Review, Arlington Heights Herald, Rolling Meadows Herald, Mt. Prospect Herald, Prospect Heights Herald, Elk Grove Herald, The Herald, Cook County Herald, Palatine Herald, Wheeling Herald,
the date of the publication of such notice to be at least ten

(10) days prior to the date set for said election, and that such notice shall be in substantially the following form:

NOTICE OF SPECIAL ELECTION

Junior College District No. 512,
Counties of Cook, Kane, Lake
and McHenry and State of Illinois

(William Rainey Harper College)

NOTICE is hereby given that on the 21st day of March, 1970, a special election will be held in and for Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, for the purpose of submitting to the voters of said Junior College District the following propositions:

I. PROPOSITION TO INCREASE MAXIMUM ANNUAL
TAX RATE FOR EDUCATIONAL PURPOSES

Shall the maximum annual tax rate for educational purposes of Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, be increased and established at .23 per cent on the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue, instead of .11 per cent, the maximum rate otherwise applicable to the next taxes to be extended for said purpose?

- (a) The approximate amount of educational taxes extendible under the maximum rate now in force in said Junior College District is \$1,209,733 .
- (b) The approximate amount of educational taxes extendible under the proposed rate is the sum of \$2,529,443 .

II. PROPOSITION TO INCREASE MAXIMUM ANNUAL
TAX RATE FOR BUILDING PURPOSES AND THE
PURCHASE OF SCHOOL GROUNDS

Shall the maximum annual tax rate for building purposes and the purchase of school grounds of Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, be increased and established at .09 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue, instead of .04 per cent, the maximum rate otherwise applicable to the next taxes to be extended for said purpose?

- (a) The approximate amount of building taxes extendible under the maximum rate now in force in said Junior College District is \$ 439,903 .
- (b) The approximate amount of building taxes extendible under the proposed increased rate is the sum of \$ 989,782 .

That for the purpose of said election said Junior College District has been divided into 43 voting precincts and the boundaries of said voting precincts and the polling places within each voting precinct are as follows:

PRECINCT BOUNDARIES - MARCH 21, 1970 REFERENDUM

- Precinct No. 1 Shall consist of that part of the College District in that part of School District No. 21 lying East of the East boundary of the right-of-way of the Minneapolis, St. Paul and Sault Ste. Marie Railroad and North of Hintz Road.
- POLLING PLACE: Walt Whitman School
133 South Wille Street
Wheeling, Illinois
- Precinct No. 2 Shall consist of that part of the College District in that part of School District No. 21 lying West of the East boundary of the right-of-way of the Minneapolis, St. Paul and Sault Ste. Marie Railroad, North of Hintz Road and East of a line which commences at the junction of Arlington Heights Road and Hintz Road, thence runs North along Arlington Heights Road to Dundee Road, thence East along Dundee Road to Buffalo Grove Road, thence North along Buffalo Grove Road to Aptakisic Road, thence Northeasterly along Aptakisic Road to McHenry Road, thence Easterly along McHenry Road to Aptakisic Road, thence Northerly along Aptakisic Road to the North boundary of said School District No. 21.
- POLLING PLACE: Jack London Junior High School
1001 West Dundee Road
Wheeling, Illinois
- Precinct No. 3 Shall consist of that part of the College District in that part of School District No. 21 lying North of Dundee Road and West of a line which commences at the junction of Dundee Road and Buffalo Grove Road, thence runs North along Buffalo Grove Road to Aptakisic Road, thence Northeasterly along Aptakisic Road to McHenry Road, thence Easterly along McHenry Road to Aptakisic Road, thence Northerly along Aptakisic Road to the North boundary of said School District No. 21.
- POLLING PLACE: Louisa May Alcott School
530 West Bernard Drive
Buffalo Grove, Illinois
- Precinct No. 4 Shall consist of that part of the College District in that part of School District No. 21 lying South of Hintz Road.
- POLLING PLACE: Robert Frost School
305 Aspen Drive
Prospect Heights, Illinois
- Precinct No. 5 Shall consist of that part of the College District in that part of School District No. 21 lying West of Arlington Heights Road and South of Dundee Road.
- POLLING PLACE: The Poe School
2800 North Highland
Arlington Heights, Illinois

- Precinct No. 6 Shall consist of that part of the College District in School District No. 23
- POLLING PLACE: Anne Sullivan Elementary School
Schoenbeck and Palatine Roads
Prospect Heights, Illinois
- Precinct No. 7 Shall consist of that part of the College District in School District No. 26.
- POLLING PLACE: River Trails Jr. High School
1000 Wolf Road
Mt. Prospect, Illinois
- Precinct No. 8 Shall consist of that part of the College District in that part of School District Number 57, lying North of the center line of Northwest Highway and lying East of the center line of Route 83.
- POLLING PLACE: Busse School
101 North Owen
Mt. Prospect, Illinois
- Precinct No. 9 Shall consist of that part of the College District in that part of School District No. 57, lying South of the center line of Northwest Highway and lying East of the center line of Route 83.
- POLLING PLACE: Lions Park School
300 East Council Trail
Mt. Prospect, Illinois
- Precinct No. 10 Shall consist of that part of the College District in that part of School District Number 57, lying North of the center line of Northwest Highway and lying West of the center line of Route 83.
- POLLING PLACE: Fairview School
300 North Fairview
Mt. Prospect, Illinois
- Precinct No. 11 Shall consist of that part of the College District in that part of School District Number 57, lying South of the center line of Northwest Highway and lying West of the center line of Route 83.
- POLLING PLACE: Lincoln School
700 West Lincoln
Mt. Prospect, Illinois
- Precinct No. 12 Shall consist of that part of the College District in that part of School District No. 25 lying South of the center line of Oakton Street and North of the center line of the Chicago & North Western Railway.
- POLLING PLACE: Miner Junior High School
1101 East Miner
Arlington Heights, Illinois

- Precinct No. 13 Shall consist of that part of the College District in that part of School District No. 25 lying North of the center line of Oakton Street.
- POLLING PLACE: Thomas Junior High School
303 East Thomas
Arlington Heights, Illinois
- Precinct No. 14 Shall consist of that part of the College District in that part of School District No. 25 lying South of the center line of the Chicago and North Western Railway.
- POLLING PLACE: South Junior High School
314 South Highland
Arlington Heights, Illinois
- Precinct No. 15 Shall consist of that part of the College District in that part of School District No. 59 lying North of the center line of the Northwest Tollway and West of the following described line: Commencing at the intersection of the North-South center line of Section 10, Township 41 North, Range 11, East of the Third Principal Meridian, and the North boundary of said School District No. 59; thence South along the center line of Section 10 aforesaid and the center line of Section 15 of the same township and range, to the East-West center line of said Section 15 to a line which is the East boundary of the Village of Arlington Heights and the West boundary of the Village of Mount Prospect; thence South along said boundary line to the center line of Algonquin Road; thence Southeasterly along the center line of Algonquin Road to the West boundary of the Commonwealth Company right-of-way to the center line of the Northwest Tollway.
- POLLING PLACE: Juliette Low School
1530 South Highland
Arlington Heights, Illinois
- Precinct No. 16 Shall consist of that part of the College District in that part of School District No. 59 lying within the following described boundary: Commencing at the intersection of the center lines of We-Go Trail and Golf Road; thence North along the center line of We-Go Trail to its intersection with the center line of Lonquist Boulevard; thence West along the center line of Lonquist Boulevard to its intersection with the center line of Busse Road; thence North along the center line of Busse Road to its intersection with the Northerly boundary of said School District No. 59; thence West along the said Northerly boundary to its intersection with the North-South center line of Section 10, Township 41 North, Range 11 East of the Third Principal Meridian; thence south along the center line of Section 10, and the center line of Section 15 of

the same Township and Range, to the East-West center line of said Section 15; thence East along said East-West center line of said Section 15 to a line which is the East boundary of the Village of Arlington Heights and the West boundary of the Village of Mount Prospect; thence South along said Boundary line to the center line of Algonquin Road; thence South-easterly along the center line of Algonquin Road to the center line of Busse Road; thence North along the center line of Busse Road to the center line of Golf Road; thence Easterly to the center line of We-Go Trail.

POLLING PLACE: Forest View School
1901 Estates Drive
Mount Prospect, Illinois

Precinct No. 17 Shall consist of that part of the College District which is in that part of School District No. 59, lying North of the center line of the Northwest Tollway, West of the center line of Elmhurst Road, South of the center line of Golf Road and East of the following described line: Commencing at the intersection of the center lines of Golf Road and Busse Road; thence South along the center line of Busse Road to the center line of Algonquin Road; thence North-westerly along the center line of Algonquin Road to the West boundary of the Commonwealth Edison Company right-of-way; thence South along the West boundary of the Commonwealth Edison Company right-of-way to the center line of the Northwest Tollway.

POLLING PLACE: Robert Frost School
1308 South Cypress Drive
Mount Prospect, Illinois

Precinct No. 18 Shall consist of that part of the College District which is in that part of School District No. 59 lying North of the center line of Algonquin Road and East of the center line of Elmhurst Road.

POLLING PLACE: High Ridge Knolls School
588 South Dara James Road
Des Plaines, Illinois

Precinct No. 19 Shall consist of that part of the College District which is in that part of School District No. 59 lying south of the center line of Algonquin Road, East of the center line of Elmhurst Road, and North of the center line of the Northwest Tollway.

POLLING PLACE: Devonshire School
1401 South Pennsylvania
Des Plaines, Illinois

Precinct No. 20 Shall consist of that part of the College District in that part of School District No. 59 lying West of the center line of Tonne Road and the center line of Tonne Road as extended Northerly to the center line of Landmeier Road, East of a line representing the center of Salt Creek, South of the following described line: Commencing at the intersection of the center line of Tonne Road as extended Northerly and the center line of Landmeier Road, thence Westerly along the center line of Landmeier Road and the center line of Landmeier Road as extended Westerly to its intersection with the center line of Arlington Heights Road, thence Southwesterly along the center line of Arlington Heights Road to a line representing the center of Salt Creek; and North of the following described line: Commencing at the intersection of the center line of Tonne Road and the center line of Elk Grove Boulevard as extended Easterly, thence Westerly along the center line of Elk Grove Boulevard, as extended and the center line of Elk Grove Boulevard to its intersection with the center line of John F. Kennedy Boulevard as extended Easterly, thence Westerly along the center line of John F. Kennedy Boulevard as extended and the center line of John F. Kennedy Boulevard to a line representing the center of Salt Creek.

POLLING PLACE: Ridge School
650 Ridge Avenue
Elk Grove Village, Illinois

Precinct No. 21 Shall consist of that part of the College District in that part of School District No. 59 lying East of a line representing the center of Salt Creek, West of the center line of Tonne Road, and South of a line described as follows: Commencing at the intersection of the center line of Tonne Road and the center line of Elk Grove Boulevard as extended Easterly, thence Westerly along the center line of Elk Grove Boulevard as extended and the center line of Elk Grove Boulevard to its intersection with the center line of John F. Kennedy Boulevard as extended Easterly, thence Westerly along the center line of John F. Kennedy Boulevard as extended and the center line of John F. Kennedy Boulevard to a line representing the center of Salt Creek.

POLLING PLACE: Clearmont School
280 Clearmont Drive
Elk Grove Village, Illinois

Precinct No. 22 Shall consist of that part of the College District in that part of School District No. 59 lying West of a line representing the center of Salt Creek and South of the following described line: Commencing at the intersection of the center line of Arlington Heights Road and a line representing the center of Salt Creek, thence Westerly

along the center line of Arlington Heights Road to its intersection with the center line of Cosman Road as extended Southerly, thence Northerly along the center line of Cosman Road as extended and the center line of Cosman Road to its intersection with the East-West center line of Section 29, Township 41 North, Range 11, East of the Third Principal Meridian, thence West along the center line of said Section 29 and the East-West center line of Section 30 of the same Township and Range to the Western boundary of said School District No. 59.

POLLING PLACE: Salt Creek School
65 John F. Kennedy Boulevard
Elk Grove Village, Illinois

Precinct No. 23

Shall consist of that part of the College District in that part of School District No. 59, lying Westerly and Southerly of a line described as follows: Commencing at the intersection of the center line of Mount Prospect Road and the Southerly boundary of said School district No. 59, thence North along the center line of Mount Prospect Road to its intersection with the center line of the Northwest Tollway, thence Northwesterly along the center line of the Northwest Tollway to its intersection with the center line of Golf (Evanston-Elgin) Road, thence Westerly along the center line of Golf (Evanston-Elgin) Road to the Western boundary of said School District No. 59; excepting from said Area that portion thereof bounded on the East by the center line of Tonne Road and the center line of Tonne Road as extended Northerly to its intersection with the center line of Landmeier Road, and on the North by a line described as follows: Commencing at the intersection of the center line of Landmeier Road and the center line of Tonne Road as extended Northerly, thence Westerly along the center line of Landmeier Road and the center line of Landmeier Road as extended Westerly to its intersection with the center line of Arlington Heights Road, thence Southwesterly along the center line of Arlington Heights Road to its intersection with the center line of Cosman Road as extended Southerly, thence Northerly along the center line of Cosman Road as extended Southerly and the center line of Cosman Road to its intersection with the East-West center line of Section 29, Township 41 North, Range 11, East of the Third Principal Meridian, thence West along the center line of Section 29 as aforesaid and the East-West center line of Section 30 of the same township and range to the Western boundary of said School District No. 59.

POLLING PLACE: Rupley School
305 East Oakton Street
Elk Grove Village, Illinois

Precinct No. 24

Shall consist of that part of the College District situated within those parts of School District No. 54 (1) within that part of the Village of Schaumburg lying North of the center line of Higgins Road and East of the center line of Roselle Road, (2) Lying East of the center

line of Roselle Road and South of the center line of Higgins Road, excluding, however, any part of the Village of Hoffman Estates.

POLLING PLACE: Schaumburg School
Schaumburg Road East of Roselle Road
Village of Schaumburg, Illinois

Precinct No. 25 Shall consist of that part of the College District situated within those parts of School District No. 54 (1) Lying North of the center line of Higgins Road and East of the center line of Roselle Road, excluding, however, any parts of the Village of Schaumburg and (2) Lying within that part of the Village of Hoffman Estates South of the center line of Higgins Road and East of the center line of Roselle Road.

POLLING PLACE: Twinbrook School
Ash Road and Bluebonnet Lane
Village of Hoffman Estates, Illinois

Precinct No. 26 Shall consist of that part of the College District situated in that part of School District No. 54, lying West of the center line of Roselle Road and North of the center line of Golf Road excluding, however, any part of the Village of Schaumburg and excepting also that part thereof lying West and North of the following described line: Commencing at the center line of Jones Road and the Northerly boundary of said School District No. 54; thence Southerly along said center line to the center line of Higgins Road; thence Southeasterly along the center line of Higgins Road to the center line of Golf Road; thence Westerly along the center line of Golf Road to the Westerly boundary of said School District No. 54.

POLLING PLACE: Hillcrest School
Hillcrest Blvd and Fremont Road
Village of Hoffman Estates, Illinois

Precinct No. 27 Shall consist of that part of the College District which is situated within that part of School District No. 54, lying West of the center line of Roselle Road, South of the center line of Golf Road and North of the center line of Schaumburg Road.

POLLING PLACE: Hoffman School
Grand Canyon Lane and Glendale Lane
Village of Hoffman Estates, Illinois

Precinct No. 28 Shall consist of that part of the College District which is situated within that part of School District No. 54 lying west of the center line of Springingsguth (Spring South) Road and the north-south center line of Section 32, Township 41 North, Range 10, East of the Third Principal Meridian and south of the center line of Schaumburg Road, excluding however, any part of the Village of Hanover Park.

POLLING PLACE: Campanelli School
Springingsguth Road
Village of Schaumburg, Illinois

- Precinct No. 29 Shall consist of that part of the College District which is in that part of School District No. 54 situated in the Village of Hanover Park.
- POLLING PLACE: Hanover Highlands School
1451 Cypress Lane
Hanover Park, Illinois
- Precinct No. 30 Shall consist of that part of the College District which is in that part of School District No. 54 lying West and North of the following described line: Commencing at the center line of Jones Road and the Northerly boundary of said School District No. 54, thence Southerly along said center line to the center line of Higgins Road; thence Southeasterly along the center line of Higgins Road to the center line of Golf Road; thence Westerly along the center line of Golf Road to the Westerly boundary of said School District No. 54.
- POLLING PLACE: MacArthur School
Chippendale Road and Harper Lane
Village of Hoffman Estates, Illinois
- Precinct No. 31 Shall consist of that part of the College District which is situated within that part of School District No. 54 lying west of the center line of Roselle Road, East of the center line of Springingsguth (Spring South) Road and the north-south center line of Section 32, Township 41 North, Range 10, East of the Third Principal Meridian, and south of the center line of Schaumburg Road.
- POLLING PLACE: Dr. Thomas Dooley School
Lowell and Norwood Lane
Schaumburg, Illinois
- Precinct No. 32 Shall consist of that part of the College District in School District No. 15 lying South of the North line of the Chicago and North Western Railroad, East of the center line of Hicks Road, and North of the center line of Kirchoff Road.
- POLLING PLACE: The Kimball Hill School
2905 Meadow Drive
Rolling Meadows, Illinois
- Precinct No. 33 Shall consist of that part of the College District in School District No. 15 lying South of the center line of Kirchoff Road and East of the center line of Hicks Road.
- POLLING PLACE: The Jonas E. Salk School
3705 Pheasant Drive
Rolling Meadows, Illinois
- Precinct No. 34 Shall consist of that part of the College District in School District No. 15 lying North of the North line of the Chicago and North Western Railroad and West of the center line of Hicks Road as extended North.
- POLLING PLACE: The Gray M. Sanborn School
101 North Oak Street
Palatine, Illinois

- Precinct No. 35 Shall consist of that part of the College District in School District No. 15 lying South of the North line of the Chicago and North Western Railroad, West of the center line of Hicks Road and East of the center line of Roselle Road and said center line as extended North.
- POLLING PLACE: The Stuart R. Paddock School
Washington Court
Palatine, Illinois
- Precinct No. 36 Shall consist of that part of the College District in School District No. 15 lying South of the North line of Roselle Road and said center line as extended North.
- POLLING PLACE: The Inverness Field House
Located at the end of Highland Road
Inverness, Illinois
- Precinct No. 37 Shall consist of that part of the College District in School District No. 15 lying North of the North line of the Chicago and North Western Railroad, East of the center line of Hicks Road and said center line as extended North.
- POLLING PLACE: The Winston Park School
900 East Palatine Road
Palatine, Illinois
- Precinct No. 38 Shall consist of that part of the College District in that part of High School District No. 224 lying North of the center line of Route 22.
- POLLING PLACE: North Barrington School
310 North Highway 59
North Barrington, Illinois
- Precinct No. 39 Shall consist of that part of the College District in that part of High School District No. 224 lying South of the center line of Route 22, East and North of the following line: Beginning at the intersection of the Western boundary of School District No. 4 with the center line of Route 22, thence Southerly and Easterly along said boundary line until said boundary line runs along the Chicago North Western Railway right-of-way, thence continuing Southeasterly along said Chicago North Western Railway right-of-way to its intersection with the center line of Hart Road, thence South along said center line to its intersection with the center line of Lake-Cook Road, thence Easterly along the center line of Lake-Cook Road to its intersection with the boundary line between Cuba Township and Ela Township; and West of the boundary line between Cuba Township and Ela Township.
- POLLING PLACE: Roslyn Road School
Roslyn Road
Barrington, Illinois
- Precinct No. 40 Shall consist of that part of the College District in that part of High School District No. 224 lying in Ela Township and that part of said High School District

No. 224 lying North of the center line of Route 14 (Northwest Highway) in Palatine Township and that part of said High School District No. 224 in Barrington Township lying North and east of the center line of said Route 14.

POLLING PLACE: Barrington Middle School
215 Eastern Avenue
Barrington, Illinois

Precinct No. 41 Shall consist of that part of College District in that part of High School District No. 224 lying within School District No. 4 South and West of the following line: Beginning at the intersection of the center line of Route 14 (Northwest Highway) with the East boundary of said High School District No. 224, thence Northwesterly along said center line of Route 14 to its intersection with the center line of Lake-Cook Road, thence West along said center line to its intersection with the center line of Hart Road, thence Northerly along said center line to its intersection with the boundary line of School District No. 1, thence West and North along said boundary line to the West boundary line of School District No. 4.

POLLING PLACE: Grove Avenue School
900 South Grove Avenue
Barrington, Illinois

Precinct No. 42 Shall consist of that part of the College District in that part of High School District No. 224 lying West of the Western boundary of School District No. 4, except that portion lying within the Village of Carpentersville.

POLLING PLACE: Countryside School
Brinker Road and County Line Road
Barrington Hills, Illinois

Precinct No. 43 Shall consist of that part of the College District in that part of High School District No. 224 lying within the Village of Carpentersville, Illinois.

POLLING PLACE: Sunny Hill School
Helm Road
Carpentersville, Illinois

Voters must vote at the polling place designated for the voting precinct within which they reside.

The polls at said election will be opened at twelve o'clock Noon and will be closed at seven o'clock P.M. on said day.

By order of the Board of Trustees of Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois.

DATED this 12th day of February, 1970.

Richard L. Johnson (s)

Chairman

James J. Hamill (s)

Secretary

Section 4. That the Secretary be and is hereby authorized and directed to prepare ballots for said special election and the ballots to be used thereat shall be in substantially the following form:

(Face of Ballot)

OFFICIAL BALLOT

I. PROPOSITION TO INCREASE MAXIMUM ANNUAL TAX RATE FOR EDUCATIONAL PURPOSES

(INSTRUCTIONS TO VOTERS: Mark a cross (x) in the space opposite the word indicating the way you desire to vote.)

: Shall the maximum annual tax rate for edu-	:	:	:
: tional purposes of Junior College District	:	:	:
: No. 512, Counties of Cook, Kane, Lake and	: YES	:	:
: McHenry and State of Illinois, be increased	:	:	:
: and established at .23 per cent on the full,	:	:	:
: fair cash value of taxable property as	:	:	:
: equalized or assessed by the Department of	:	:	:
: Revenue, instead of .11 per cent, the maxi-	: NO	:	:
: mum rate otherwise applicable to the next	:	:	:
: taxes to be extended for said purpose?	:	:	:

II. PROPOSITION TO INCREASE MAXIMUM ANNUAL TAX RATE FOR BUILDING PURPOSES AND THE PURCHASE OF SCHOOL GROUNDS

(INSTRUCTIONS TO VOTERS: Mark a cross (x) in the space opposite the word indicating the way you desire to vote.)

: Shall the maximum annual tax rate for	:	:	:
: building purposes and the purchase of	:	:	:
: school grounds of Junior College District	:	:	:
: No. 512, Counties of Cook, Kane, Lake and	: YES	:	:
: McHenry and State of Illinois, be in-	:	:	:
: creased and established at .09 per cent	:	:	:
: upon the full, fair cash value of taxable	:	:	:
: property as equalized or assessed by the	:	:	:
: Department of Revenue, instead of .04 per	:	:	:
: cent, the maximum rate otherwise applicable	: NO	:	:
: to the next taxes to be extended for said	:	:	:
: purpose?	:	:	:

On the back of the ballot shall appear the following:

OFFICIAL BALLOT

SPECIAL ELECTION held on March 21, 1970, in and for Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois. Ballot for voting on the propositions to increase the maximum annual tax rate for educational purposes and to increase the maximum annual tax rate for building purposes and the purchase of school grounds of said Junior College District.

Voting Precinct Number _____
Polling Place: _____

in the _____ of _____,
Illinois.

(Facsimile Signature)
Secretary, Board of Trustees

Section 5. That for said election the following designated persons, being electors of said Junior College District and resident within said Junior College District and resident within the voting precinct for which they are appointed for at least one year prior to the date of the election, and they are hereby appointed to act as judges of election for said election:

(Here insert names of persons to act as judges, such persons being electors of the District and resident for at least one year within the particular precinct for which they are appointed. Members of the Board of Trustees are not qualified for appointment as judges.)

- Voting Precinct No. 1 Ruth Wieder, Alvera Kopper, Mila Lange
- Voting Precinct No. 2 Harriet Abrams, Nelda Paisley, Marion Miner
- Voting Precinct No. 3 Inez Baer, Vila Marchman, Virginia Avildsen
- Voting Precinct No. 4 Carolyn Helms, Joyce Gauper, Irene Mede
- Voting Precinct No. 5 Mary Perrin, Lois Richard, Sharon Nowak
- Voting Precinct No. 6 Kay Kent, Patricia Sutherland, Ray (Mrs.) Weinberg
- Voting Precinct No. 7 Jane Pennisi, Angie DeFano, Kay Shovanec

Voting Precinct No. 8 Mrs. R. Oswald, Mrs. R. J. Schultz, Mrs. O. Sebby

Voting Precinct No. 9 Mrs. C. Nelson, Mrs. W. Joern, Mrs. E. Jones

Voting Precinct No. 10 Mrs. D. Bedford, Anne Glade, Mrs. R. Graham

Voting Precinct No. 11 Mrs. J. Weber, Mrs. E. Trandel, Mrs. R. Hagen

Voting Precinct No. 12 Delores Kovacs, Myrtle Ritchie, Marian Schuler

Voting Precinct No. 13 Edith Jolly, Moira Malady, Mrs. P. Bishop

Voting Precinct No. 14 Lois Nelson, Shirley McDougall, Iris Hipple

Voting Precinct No. 15 Eunice Hutchings, Margaret Gorr, Martha Sundblad

Voting Precinct No. 16 Mary Larson, Lorraine Bretag, Betty Bongirno

Voting Precinct No. 17 C. Johnson, Irene Waterhouse, E. Tenerowicz

Voting Precinct No. 18 Marge Krueger, Marie Koter, Georgia Tolp

Voting Precinct No. 19 J. Adams, A. Karlis, R. Collesi

Voting Precinct No. 20 E. Christensen, Mary Brock, Barbara Watson

Voting Precinct No. 21 Janice Phillips, C. O'Hara, Joyce Doering

Voting Precinct No. 22 P. Livesay, Lucille Barlow, Alice Beine

Voting Precinct No. 23 G. Davidsmeyer, J. Lundquist, T. Jarmuth

Voting Precinct No. 24 J. Helsper, M. Ellis, B. Ellis

Voting Precinct No. 25 I. Marthinson, J. Greaney, G. Turek

Voting Precinct No. 26 Carol Darfler, Mary Barr, Jackie Chalmers

Voting Precinct No. 27 J. Hart, H. Sutherland, Mrs. R. M. Olson

Voting Precinct No. 28 Joan Berg, Kate McNamee, Donna Long

Voting Precinct No. 29 K. Dalla Valle, Mrs. R. Ricker, C. Zepeda

Voting Precinct No. 30 D. Buenger, B. MacEachron, A. Knapp

Voting Precinct No. 31 M. Bisceglia, R. Sells, Linda Eads

Voting Precinct No. 32 I. Krupa, M. Garrity, H. Mazur

Voting Precinct No. 33 P. Conway, M. Van Horn, Mr. E. Dreischarf

Voting Precinct No. 34 Shirley Munson, P. Louis, Mrs. H. Berg

Voting Precinct No. 35 Mrs. A. Killeen, Zena Olson, G. Moscinski

Voting Precinct No. 36 Bess Stauber, Norma Nicholson, Gloria Kelly
 Voting Precinct No. 37 E. Kalogeras, D. Matson, L. Naffziger
 Voting Precinct No. 38 E. Smith, Mrs. W. Garvey, Mrs. N. Hollander
 Voting Precinct No. 39 G. Swanson, Mrs. D. Hendee, Mrs. H. Wagner
 Voting Precinct No. 40 Lynn Geerds, Mary Mack, Mrs. J. Robinson
 Voting Precinct No. 41 D. Hallett, Marlene Mattern, Sharon Adams
 Voting Precinct No. 42 N. Kadlec, Mrs. R. Tredup, Mrs. Harold Wright
 Voting Precinct No. 43 M. Huckeby, P. Grass, M. Witsiepe

Section 6. That said election shall be held and conducted and the returns thereof duly canvassed, all in the manner and the time as provided by law and all persons desiring to vote at such election, upon presenting themselves at the polls, shall first request of the judges of the election and sign an affidavit which will contain the following: (a) the name and address of the voter, (b) a statement that the voter resides within this Junior College District and is registered to vote in general elections from a residence located within this District, and (c) a statement that such person so desiring to vote at said election is a qualified voter of this District and that such affidavit to be used at said election be in substantially the following form:

(Form of Multiple Affidavit)

STATE OF ILLINOIS)
) SS
 COUNTY OF _____)

AFFIDAVIT

Each of the undersigned, being first duly sworn, affirms and states that he is a citizen of the United States of America,

is above the age of twenty-one (21) years and has resided in the State of Illinois for one (1) year or more, in the County of _____ for ninety (90) days or more, and in Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, for thirty (30) days or more, prior to the date of signing hereof and further affirms and states that he presently resides within said Junior College District and at the address shown opposite his signature as hereinbelow set forth and that he is presently registered to vote at general elections from a residence located in said District, that he desires to vote at the special election heretofore called to be held in and for said District on the 21st day of March, 1970, and that he is a qualified voter of said District.

Signature

Address

1. _____, Illinois
2. etc.

Subscribed and sworn to before me
by each of the persons whose names
appear above on this _____ day of
_____, 1970.

Notary Public or Election Judge

Section 7. That all resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed, and that this resolution be in effect forthwith upon its passage.

APPROVED:

Chairman, Board of Trustees

ATTEST:



Secretary, Board of Trustees

SPECIMEN BALLOT
(WILLIAM RAINEY HARPER COLLEGE)

ELECTION SATURDAY, MARCH 21, 1970

SPECIAL ELECTION held on March 21, 1970, in and for Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois. Ballot for voting on the propositions to increase the maximum annual tax rate for educational purposes and to increase the maximum annual tax rate for building purposes and the purchase of school grounds of said Junior College District.

James J. Hamill

Secretary, Board of Junior College District No. 512,
Counties of Cook, Kane, Lake and McHenry and
State of Illinois

**1. PROPOSITION TO INCREASE MA
FOR EDUCATIONAL PURPOSES.**

(INSTRUCTIONS TO VOTERS: Mark a cr
word indic

Shall the maximum annual tax rate for purposes of Junior College District No. 512 of Cook, Kane, Lake and McHenry and State of Illinois, be increased and established at .23 per cent of the full, fair cash value of taxable property equalized or assessed by the Department of Revenue instead of .11 per cent, the maximum rate otherwise applicable to the next taxes to be extended for said purpose?

**2. PROPOSITION TO INCREASE MA
FOR BUILDING PURPOSES AND T
GROUNDS.**

(INSTRUCTIONS TO VOTERS: Mark a cr
word indic

Shall the maximum annual tax rate for building purposes and the purchase of school grounds of Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, be increased and established at .09 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue, instead of the maximum rate otherwise applicable to the next taxes to be extended for said purpose?

VOTING PRECINCT NUMBER 1
POLLING PLACE: Walt Whitman School
133 South Wille Street
Wheeling, Illinois

PRECINCT NUMBER 2
POLLING PLACE: Jack London Junior High School
1001 West Dundee Road
Wheeling, Illinois

PRECINCT NUMBER 3
POLLING PLACE: Louisa May Alcott School
530 West Bernard Drive
Buffalo Grove, Illinois

PRECINCT NUMBER 4
POLLING PLACE: Robert Frost School
205 Aspen Drive

PRECINCT NUMBER 15
POLLING PLACE: Juliette Low School
1530 South Highland Avenue
Arlington Heights, Illinois

PRECINCT NUMBER 16
POLLING PLACE: Forest View School
1901 Estates Drive
Mount Prospect, Illinois

PRECINCT NUMBER 17
POLLING PLACE: Robert Frost School
1308 So. Cypress Drive
Mount Prospect, Illinois

PRECINCT NUMBER 18
POLLING PLACE: High Ridge Knolls School
598 South Dana Avenue Rd

PRECINCT
POLLING

PRECINCT
POLLING

PRECINCT
POLLING

PRECINCT
POLLING

1. PROPOSITION TO INCREASE MAXIMUM ANNUAL TAX RATE FOR EDUCATIONAL PURPOSES.

(INSTRUCTIONS TO VOTERS: Mark a cross (X) in the space opposite the word indicating the way you desire to vote.)

Shall the maximum annual tax rate for educational purposes of Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, be increased and established at .23 per cent on the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue, instead of .11 per cent, the maximum rate otherwise applicable to the next taxes to be extended for said purpose?	YES	
	NO	

2. PROPOSITION TO INCREASE MAXIMUM ANNUAL TAX RATE FOR BUILDING PURPOSES AND THE PURCHASE OF SCHOOL GROUNDS.

(INSTRUCTIONS TO VOTERS: Mark a cross (X) in the space opposite the word indicating the way you desire to vote.)

Shall the maximum annual tax rate for building purposes and the purchase of school grounds of Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, be increased and established at .09 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue, instead of .04 per cent, the maximum rate otherwise applicable to the next taxes to be extended for said purpose?	YES	
	NO	

BALLOT
HARPER COLLEGE)

Y, MARCH 21, 1970

nd on March 21, 1970, in
istrict No. 512, Counties of
enry and State of Illinois.
ropositions to increase the
for educational purposes
imum annual tax rate for
urchase of school grounds
istrict.

Hamill

Junior College District No. 512,
ne, Lake and McHenry and

PRECINCT NUMBER 15
POLLING PLACE: Juliette Low School
1530 South Highland Avenue
Arlington Heights, Illinois

PRECINCT NUMBER 16
POLLING PLACE: Forest View School
1901 Estates Drive
Mount Prospect, Illinois

PRECINCT NUMBER 17
POLLING PLACE: Robert Frost School
1308 So. Cypress Drive
Mount Prospect, Illinois

PRECINCT NUMBER 18
POLLING PLACE: High Ridge Knolls School
588 South Dearborn Avenue
Rolling Meadows, Illinois

PRECINCT NUMBER 29
POLLING PLACE: Hanover Highlands School
1451 Cypress Lane
Hanover Park, Illinois

PRECINCT NUMBER 30
POLLING PLACE: MacArthur School
Chippendale Road & Harper Lane
Village of Hoffman Estates, Illinois

PRECINCT NUMBER 31
POLLING PLACE: Dr. Thomas Dooley School
Lowell and Norwood Lane
Village of Schaumburg, Illinois

PRECINCT NUMBER 32
POLLING PLACE: The Kimball Hill School
2905 Meadow Drive
Rolling Meadows, Illinois

College District No. 512, Counties of Co
Lake and McHenry and State of Illinois, be
and established at .09 per cent upon the ful
value of taxable property as equalized or a
the Department of Revenue, instead of .04
the maximum rate otherwise applicable to
taxes to be extended for said purpose?

VOTING PRECINCT NUMBER 1

POLLING PLACE: Walt Whitman School
133 South Wille Street
Wheeling, Illinois

PRECINCT NUMBER 2

POLLING PLACE: Jack London Junior High School
1001 West Dundee Road
Wheeling, Illinois

PRECINCT NUMBER 3

POLLING PLACE: Louisa May Alcott School
530 West Bernard Drive
Buffalo Grove, Illinois

PRECINCT NUMBER 4

POLLING PLACE: Robert Frost School
305 Aspen Drive
Prospect Heights, Illinois

PRECINCT NUMBER 5

POLLING PLACE: The Poe School
2800 North Highland
Arlington Heights, Illinois

PRECINCT NUMBER 6

POLLING PLACE: Anne Sullivan Elementary School
Schoenbeck and Palatine Roads
Prospect Heights, Illinois

PRECINCT NUMBER 7

POLLING PLACE: River Trails Jr. High School
1000 Wolf Road
Mount Prospect, Illinois

PRECINCT NUMBER 8

POLLING PLACE: Busse School
101 North Owen
Mount Prospect, Illinois

PRECINCT NUMBER 9

POLLING PLACE: Lions Park School
300 East Council Trail
Mount Prospect, Illinois

PRECINCT NUMBER 10

POLLING PLACE: Fairview School
300 North Fairview Avenue
Mount Prospect, Illinois

PRECINCT NUMBER 11

POLLING PLACE: Lincoln School
700 West Lincoln Avenue
Mount Prospect, Illinois

PRECINCT NUMBER 12

POLLING PLACE: Miner Junior High School
1101 East Miner
Arlington Heights, Illinois

PRECINCT NUMBER 13

POLLING PLACE: Thomas Junior High School
303 East Thomas
Arlington Heights, Illinois

PRECINCT NUMBER 14

POLLING PLACE: South Junior High School
314 South Highland
Arlington Heights, Illinois

PRECINCT NUMBER 15

POLLING PLACE: Juliette Low School
1530 South Highland Avenue
Arlington Heights, Illinois

PRECINCT NUMBER 16

POLLING PLACE: Forest View School
1901 Estates Drive
Mount Prospect, Illinois

PRECINCT NUMBER 17

POLLING PLACE: Robert Frost School
1308 So. Cypress Drive
Mount Prospect, Illinois

PRECINCT NUMBER 18

POLLING PLACE: High Ridge Knolls School
588 South Dara James Rd.
Des Plaines, Illinois

PRECINCT NUMBER 19

POLLING PLACE: Devonshire School
1401 South Pennsylvania
Des Plaines, Illinois

PRECINCT NUMBER 20

POLLING PLACE: Ridge School
650 Ridge Avenue
Elk Grove Village, Illinois

PRECINCT NUMBER 21

POLLING PLACE: Clearmont School
280 Clearmont Drive
Elk Grove Village, Illinois

PRECINCT NUMBER 22

POLLING PLACE: Salt Creek School
65 John F. Kennedy Boulevard
Elk Grove Village, Illinois

PRECINCT NUMBER 23

POLLING PLACE: Rupley School
305 East Oakton Street
Elk Grove Village, Illinois

PRECINCT NUMBER 24

POLLING PLACE: Schaumburg School
Schaumburg Rd. E. of Roselle Rd.
Village of Schaumburg, Illinois

PRECINCT NUMBER 25

POLLING PLACE: Twinbrook School
Ash Road and Bluebonnet Lane
Village of Hoffman Estates, Illinois

PRECINCT NUMBER 26

POLLING PLACE: Hillcrest School
Hillcrest Blvd. and Fremont Rd.
Village of Hoffman Estates, Illinois

PRECINCT NUMBER 27

POLLING PLACE: Hoffman School
Grand Canyon Ln. and Glendale Ln.
Village of Hoffman Estates, Illinois

PRECINCT NUMBER 28

POLLING PLACE: Campanelli School
Springinsguth Road
Village of Schaumburg, Illinois

PRECINCT
POLLING

College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, be increased and established at .09 per cent upon the full, fair cash value of taxable property as equalized or assessed by the Department of Revenue, instead of .04 per cent, the maximum rate otherwise applicable to the next taxes to be extended for said purpose?

YES	
NO	

PRECINCT NUMBER 15
POLLING PLACE: Juliette Low School
 1530 South Highland Avenue
 Arlington Heights, Illinois

PRECINCT NUMBER 16
POLLING PLACE: Forest View School
 1901 Estates Drive
 Mount Prospect, Illinois

PRECINCT NUMBER 17
POLLING PLACE: Robert Frost School
 1308 So. Cypress Drive
 Mount Prospect, Illinois

PRECINCT NUMBER 18
POLLING PLACE: High Ridge Knolls School
 588 South Dara James Rd.
 Des Plaines, Illinois

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 Elk Grove Village, Illinois

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 Village of Schaumburg, Illinois

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 Village of Hoffman Estates, Illinois

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POLLING PLACE: Hanover Highlands School
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 Hanover Park, Illinois

PRECINCT NUMBER 30
POLLING PLACE: MacArthur School
 Chippendale Road & Harper Lane
 Village of Hoffman Estates, Illinois

PRECINCT NUMBER 31
POLLING PLACE: Dr. Thomas Dooley School
 Lowell and Norwood Lane
 Village of Schaumburg, Illinois

PRECINCT NUMBER 32
POLLING PLACE: The Kimball Hill School
 2905 Meadow Drive
 Rolling Meadows, Illinois

PRECINCT NUMBER 33
POLLING PLACE: The Jonas E. Salk School
 3705 Pheasant Drive
 Rolling Meadows, Illinois

PRECINCT NUMBER 34
POLLING PLACE: The Gray M. Sanborn School
 101 North Oak Street
 Palatine, Illinois

PRECINCT NUMBER 35
POLLING PLACE: The Stuart R. Paddock School
 Washington Court
 Palatine, Illinois

PRECINCT NUMBER 36
POLLING PLACE: Inverness Field House
 at end of Highland Road
 Inverness, Illinois

PRECINCT NUMBER 37
POLLING PLACE: The Winston Park School
 900 East Palatine Road
 Palatine, Illinois

PRECINCT NUMBER 38
POLLING PLACE: North Barrington School
 310 North Highway 59
 North Barrington, Illinois

PRECINCT NUMBER 39
POLLING PLACE: Roslyn Road School
 Roslyn Road
 Barrington, Illinois

PRECINCT NUMBER 40
POLLING PLACE: Barrington Middle School
 215 Eastern Avenue
 Barrington, Illinois

PRECINCT NUMBER 41
POLLING PLACE: Grove Avenue School
 900 South Grove Avenue
 Barrington, Illinois

PRECINCT NUMBER 42
POLLING PLACE: Countryside School
 Brinker Road and County Line Road
 Barrington Hills, Illinois

PRECINCT NUMBER 43
POLLING PLACE: Sunny Hill School
 Helm Road
 Carpentersville, Illinois

WILLIAM RAINEY HARPER COLLEGE

February 11, 1970

To: Board of Trustees

From: W. J. Mann, Vice-President of Business Affairs

Subject: Construction Payouts

The following construction payouts have been recommended by our architect and have been reviewed by Mr. Hughes, Director of Buildings and Grounds. The administration recommends that W. J. Mann, Vice-President of Business Affairs, be authorized to approve the following construction payouts:

William Zeigler & Son, Inc.	\$ 19,748.70
L. K. Comstock-Gibson Electric Co. (reduction in retainage--see letter attached)	51,878.89
Corbetta Construction Co. (reduction in retainage--see letter attached)	200,000.00

RECEIVED
FEB 6 1970
BUSINESS OFFICE

February 5, 1970

Mr. William Mann
William Rainey Harper College
District #512
1501 South Roselle Road
Palatine, Illinois 60067

Re: William Rainey Harper College - Phase 1

We have reviewed the requests for reduction in retainage as submitted to us this past month by Corbetta Construction Company and Comstock-Gibson Electric Company, Inc.

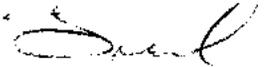
In Analyzing the value of the work yet to be complete and the punch list items still pending we feel that there are adequate funds still being retained to insure full compliance with the Contract.

Corbetta is asking for a payment of \$200,000.00 from their retainage. This will leave \$59,796.26 in the retainage and \$17,238.46 in work yet incomplete for a total of \$77,034.72 yet to be funded. In addition to this, there is the matter of \$126,000 in Change Orders still outstanding.

Comstock-Gibson Electric Company is asking for a payment of \$51,878.89 leaving a retainage of \$42,636.63.

If you have any questions or would like me to be at the Board meeting, please give me a call.

Yours very truly,


Frank L. Larocca

FLL/C

cc: Mr. Charles Martini, IBA

WILLIAM RAINEY HARPER COLLEGE
JUNIOR COLLEGE DISTRICT 512
FINANCIAL STATEMENT
FOR THE PERIOD ENDING DECEMBER 31, 1969

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WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 STATEMENT OF POSITION
 EDUCATIONAL FUND, DECEMBER 31, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>DEC. BALANCE</u>	<u>ENCUM.</u>	<u>UNENCUMBERED BALANCE</u>
<u>Cash</u>				
Petty Cash	111.00	\$ 630.00	\$ -0-	\$ 630.00
Imprest Fund	112.00	10,000.00	-0-	10,000.00
Cash in Bank	113.00	(58,210.12)	-0-	(58,210.12)
<u>Investments</u>				
Treasury Bills	121.00	1,364,620.79	-0-	1,364,620.79
Other	124.00	99,877.50	-0-	99,877.50
<u>Receivables</u>				
<u>Interfund Receivables</u>				
Building Fund	131.02	175,627.23	-0-	175,627.23
Bond & Interest Fund	131.03	21,712.53	-0-	21,712.53
Auxiliary Fund	131.05	107,246.36	-0-	107,246.36
Trust & Agency Fund	131.06	131,173.83	-0-	131,173.83
<u>Taxes Receivables</u>				
Back Taxes	133.00	51,118.98	-0-	51,118.98
<u>Governmental Claims</u>				
Receivable	137.00	-0-	-0-	-0-
<u>Other Receivables</u>				
Accounts Rec.-Chargebacks	138.11	86.30	-0-	86.30
Accounts Rec.-Other	138.90	28,696.17	-0-	28,696.17
<u>Accrued State Apportionment</u>	143.00	22,780.00	-0-	22,780.00
<u>Deferred Charges</u>				
Inventories	162.01	3,907.90	-0-	3,907.90
Deposits	164.00	600.00	-0-	600.00
TOTAL ASSETS		<u>\$1,959,867.47</u>	<u>\$ -0-</u>	<u>\$1,959,867.47</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
EDUCATIONAL FUND, DECEMBER 31, 1969

<u>LIABILITIES</u>	<u>ACCOUNT NUMBER</u>	<u>DEC. BALANCE</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCE</u>
<u>Payroll Deductions</u>				
Group Insurance	214.00	\$ 1,109.00	-0-	\$ 1,109.00
Other	215.00	(9.50)	-0-	(9.50)
 <u>Interfund Payables</u>				
Building Fund	231.02	251.13	-0-	251.13
Bond & Interest Fund	231.03	733.31	-0-	733.31
Site & Const. Fund	231.04	19.67	-0-	19.67
Auxiliary Fund	231.05	7,881.35	-0-	7,881.35
Trust & Agency Fund	231.06	70,376.37	-0-	70,376.37
 <u>Accounts Payable</u>	240.10	75,973.87	-0-	75,973.87
Reserve for Encumbrances	260.00	-0-	2,123,504.42	2,123,504.42
TOTAL LIABILITIES		<u>\$ 156,335.20</u>	<u>\$ 2,123,504.42</u>	<u>\$2,279,839.62</u>
 Fund Balance	300.00	<u>\$1,803,532.27</u>	<u>\$(2,123,504.42)</u>	<u>\$(319,972.15)</u>
TOTAL LIABILITIES & FUND BALANCE		<u>\$1,959,867.47</u>	<u>\$ -0-</u>	<u>\$1,959,867.47</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1969		\$1,902,561.16	\$ -0-	\$1,902,561.16
Add: Revenue to Date		1,477,195.11	-0-	1,477,195.11
		<u>\$3,379,756.27</u>	\$ -0-	<u>\$3,379,756.27</u>
Less: Expenditures to Date		1,576,224.00	2,123,504.42	3,699,728.42
BALANCE		<u>\$1,803,532.27</u>	<u>\$(2,123,504.42)</u>	<u>\$(319,972.15)</u>

WILLIAM RAINY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

REVENUE	ACCOUNT NUMBER	REVENUE		UNENCUMBERED BALANCE
		BUDGET	TO DATE	
Fund Equity, July 1, 1968	300.00	\$ 1,825,000.00	\$ -0-	\$ (77,561.16)
Local Resources	410.00	1,198,000.00	-0-	1,198,000.00
Taxes - Current 1969	411.00	22,000.00	-0-	6,297.90
Taxes - Back	412.00	\$1,220,000.00	\$ -0-	\$1,204,297.90
Intermediate Resources	420.00			
Tuition - Students	421.00	\$ 819,000.00	\$ 2,808.64	561,629.45
Other Charges (Charge-backs)	422.00	468,000.00	-0-	425,688.54
Student Fees	423.00	46,000.00	10.00	45,910.00
Other-Late Reg. Fees	427.00	23,000.00	101.58	22,418.67
State Resources	430.00	\$1,356,000.00	\$ 2,920.22	\$ 751,387.76
State Apportionment	431.10	\$1,386,800.00	\$ 761,724.00	\$ 849,996.50
State Apport. Summer School	431.20	65,500.00	-0-	65,500.00
Board of Voc.Ed. & Rehab. 1969-70	432.00	182,000.00	-0-	(20,980.00)
Other	433.00	-0-	-0-	-0-
Federal Resources	440.00	\$1,634,300.00	\$ 761,724.00	\$ 829,016.50
Other-Title VI 1969-70	441.00	\$ 10,155.00	\$ -0-	\$ 10,155.00
Public Services-Dental Clinic Rec.	456.10	\$ -0-	\$ 420.30	\$ (1,364.00)
Interest on Investments	470-00			
Treasury Bills	471.00	\$ 25,000.00	\$ 2,768.84	\$ 21,090.27
Certificates of Deposit	472.00	-0-	-0-	-0-
Other	474.00	-0-	-0-	(4,727.50)
Other Revenue	491.00	\$ 25,000.00	\$ 2,768.84	\$ (817.77)
Total Accrued Revenue		\$ -0-	\$ -0-	\$ (682.50)
TOTAL ACCRUED REVENUE & FUND EQUITY		\$4,245,455.00	\$767,833.36	\$2,768,259.89
		\$6,070,455.00	\$767,833.36	\$2,690,698.73

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
			DEC.	TO DATE		
<u>Instruction</u>	110-000					
<u>Salaries</u>	110-510					
Administrative	110-511	\$ 206,600.00	\$ 8,676.55	\$ 96,144.02	\$ 187,838.16	\$ 18,761.84
Professional	110-512	26,614.00	1,250.00	5,252.00	12,725.00	13,889.00
Instructional	110-513	1,777,686.00	114,809.75	458,078.32	1,344,570.72	96,743.66
Instructional-Part Time	110-514	-0-	35,859.92	127,729.71	336,371.62	-0-
Instructional-Substitute	110-515	5,000.00	110.00	300.00	300.00	4,700.00
Office	110-516	101,655.00	8,355.65	46,057.73	103,672.70	(2,017.70)
Student Employees	110-518	23,910.00	975.21	2,798.18	7,085.39	16,824.61
Total Salaries		\$2,141,465.00	\$170,037.08	\$736,332.96	\$1,992,563.59	\$148,901.41
<u>Contractual Services</u>	110-520					
Audit Service	110-521	\$ -0-	\$ (92.50)	\$ -0-	\$ -0-	\$ -0-
Educational	110-522	16,200.00	840.00	1,059.20	1,259.20	14,940.80
Architectural	110-523	-0-	-0-	-0-	-0-	-0-
Maintenance	110-524	28,670.00	1,339.94	(1,718.06)	1,842.53	26,827.47
Office Services	110-527	200.00	-0-	527.65	527.65	(327.65)
Other Services	110-529	16,735.00	1,862.04	2,267.19	7,327.55	9,407.45
Total Contractual Services		\$ 61,805.00	\$ 3,949.48	\$ 2,135.98	\$ 10,956.93	\$ 50,848.07
<u>Instructional Matls.& Supplies</u>	110-5 0					
Instructional Supplies	110-531	\$ 117,726.00	\$ 4,687.15	\$ 23,678.04	\$ 58,106.68	\$ 59,619.32
Audio & Visual Materials	110-535	-0-	-0-	-0-	-0-	-0-
Total Instructional Matls. & Supplies		\$ 117,726.00	\$ 4,687.15	\$ 23,678.04	\$ 58,106.68	\$ 59,619.32
<u>General Materials & Supplies</u>	110-540					
Office	110-541	\$ 8,450.00	\$ 157.21	\$ 4,320.19	\$ 4,733.13	\$ 3,716.87
Printing & Offset Dupl.	110-542	23,200.00	1,401.98	5,931.44	7,733.84	15,466.16
Postage	110-543	1,600.00	-0-	-0-	-0-	1,600.00
Advertising	110-544	24,010.00	267.05	5,974.85	9,849.40	14,160.60
Publications & Dues	110-545	1,250.00	175.93	353.88	432.08	817.92
Repair Matl. & Supplies	110-547	-0-	-0-	982.23	1,023.83	(1,023.83)
Total Gen.Matls. & Supplies		\$ 58,510.00	\$ 2,002.17	\$ 17,562.59	\$ 23,772.28	\$ 34,737.72

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

PENDING	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
			DEC.	TO DATE		
Travel & Meetings	110-550					
Meetings	110-551	\$ 7,800.00	(204.15)	\$ 1,033.26	\$ 1,035.05	\$ 6,764.95
Lease - Local	110-552	6,600.00	352.80	616.06	616.06	5,983.94
Travel	110-554	22,800.00	1,871.93	6,166.32	6,166.32	16,633.68
Other	110-559	3,000.00	-0-	237.99	237.99	2,762.01
Total Travel & Meetings		\$ 40,200.00	\$ 2,020.58	\$ 8,053.63	\$ 8,055.42	\$ 32,144.58
Fixed Charges	110-576					
Rental of Equipment		\$ -0-	\$ -0-	\$ 1,540.27	\$ 2,751.56	\$ (2,751.56)
Total Fixed Charges		\$ -0-	\$ -0-	\$ 1,540.27	\$ 2,751.56	\$ (2,751.56)
Capital Outlay	110-580					
Equipment - Office	110-585	\$ 12,984.00	(10.04)	\$ 7,649.87	\$ 9,484.37	\$ 3,499.63
Equip.-Educ. Non-Reim.	110-586	271,142.00	14,714.51	52,334.80	130,017.50	141,124.50
Equip.-Educ. Reimbur.	110-587	14,120.00	1,962.80	1,962.80	34,558.50	(20,438.50)
Total Capital Outlay		\$ 298,246.00	\$ 16,667.27	\$ 61,947.47	\$ 174,060.37	\$ 124,185.63
TOTAL INSTRUCTION EXPENDITURES		\$ 2,717,952.00	\$ 199,363.73	\$ 851,250.94	\$ 2,270,266.83	\$ 447,685.17

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>EXPENDITURES</u>		<u>EXP. & ENCUM. TO DATE</u>	<u>UNENCUMBER. BALANCE</u>
		<u>BUDGET</u>	<u>DEC. TO DATE</u>		
<u>Learning Resource Center</u>	120-000				
Salaries	120-510				
Administration	120-511	\$ 50,000.00	\$ 2,875.00	\$ 34,500.00	\$ 15,500.00
Professional Office	120-512	81,977.00	6,010.80	69,506.79	12,470.21
Student Employees	120-516	59,310.00	4,560.55	50,031.97	9,278.03
Total Salaries	120-518	26,500.00	1,645.09	15,150.25	11,349.75
<u>Contractual Services</u>	120-520	\$217,787.00	\$15,091.44	\$169,189.01	\$48,597.99
Maintenance Service	120-524	\$ -0-	\$ 131.80	\$ 176.83	\$ (176.83)
Other Services	120-529	-0-	-0-	443.15	(443.15)
Total Contractual Services		\$ -0-	\$ 131.80	\$ 619.98	\$ (619.98)
<u>Instr. Matls. & Supplies</u>	120-530				
Library	120-534	\$ 5,560.00	\$ 17.55	\$ 2,765.33	\$ 2,794.67
Audio-Visual Aids	120-535	68,250.00	10,995.86	58,397.98	9,852.02
Books & Bindings	120-537	85,000.00	8,766.05	44,188.53	40,811.47
Publications	120-538	15,000.00	5,673.33	17,274.98	(2,274.98)
Total Instr. Matls. & Supplies		\$173,810.00	\$25,452.79	\$122,626.82	\$51,183.18
<u>General Materials & Supplies</u>	120-540				
Office	120-541	\$ 3,100.00	\$ 62.93	\$ 687.39	\$ 2,412.61
Printing & Offset Dupl.	120-542	1,100.00	98.39	132.81	967.19
Postage	120-543	-0-	-0-	-0-	-0-
Advertising	120-544	100.00	-0-	-0-	100.00
Publications & Dues	120-545	200.00	23.25	266.47	(66.47)
Repairs	120-547	5,000.00	340.34	1,488.99	3,511.01
Total Gen. Matls. & Supplies		\$ 9,500.00	\$ 524.91	\$ 2,575.66	\$ 6,924.34
<u>Travel & Meeting Expense</u>	120-550				
Meeting Expense	120-551	\$ 250.00	\$ -0-	\$ 7.00	\$ 243.00
Mileage - Local	120-552	300.00	-0-	13.40	286.60
Travel	120-554	2,450.00	-0-	997.48	1,452.52
Total Travel & Meeting Expense		\$ 3,000.00	\$ -0-	\$ 1,017.88	\$ 1,982.12

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBER BALANCE
			DEC.	TO DATE		
Fixed Charges	120-570					
Rental of Equipment	120-576	\$ 2,500.00	\$ 36.00	\$ 767.00	\$ 1,631.00	\$ 869.00
TOTAL FIXED CHARGES		\$ 2,500.00	\$ 36.00	\$ 767.00	\$ 1,631.00	\$ 869.00
Capital Outlay	120-580					
Equipment - Office	120-585	\$ 4,080.00	\$ 833.00	\$ 1,487.19	\$ 3,950.19	\$ 129.81
Equip.-Educ.-Non-Reim.	120-586	76,649.00	10,677.70	30,531.74	44,325.92	32,323.08
Equip.-Educ.-Reimbursable	120-587	-0-	-0-	13.32	106,892.32	(106,892.32)
TOTAL CAPITAL OUTLAY		\$ 80,729.00	\$ 11,510.70	\$ 32,032.25	\$ 155,168.43	\$ (74,439.43)
TOTAL LEARNING RESOURCE CENTER EXPENDITURES		\$ 487,326.00	\$ 52,747.64	\$ 159,268.95	\$ 452,828.78	\$ 34,497.22

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES	BUDGET		EXPENDITURES		EXP. & ENCUM. UNENCUMBERED	
	NUMBER	DEC.	TO DATE	TO DATE	BALANCE	
<u>Student Services & Aids</u>						
Salaries	130-000	\$ 92,225.00	\$ 7,685.38	\$ 46,112.29	\$ 92,224.57	\$.43
Administration	130-510	167,377.00	12,036.08	60,700.03	160,090.06	7,286.94
Professional	130-512	-0-	1,311.02	3,933.06	3,933.06	(3,933.06)
Instr. Staff-Part Time	130-514	76,879.00	6,244.25	40,817.20	78,623.80	(1,744.80)
Office	130-516	6,500.00	315.22	1,414.26	3,228.18	3,271.82
Student Employees	130-518	\$342,981.00	\$27,591.95	\$152,976.84	\$338,099.67	\$ 4,881.33
TOTAL		\$ 2,500.00	\$ 326.00	\$ 391.00	\$ 391.00	\$2,109.00
<u>Contractual Services</u>	130-520	-0-	-0-	-0-	525.00	(525.00)
Consultants	130-522	\$ 2,500.00	\$ 326.00	\$ 391.00	\$ 916.00	1,584.00
Other	130-529	\$ 6,700.00	\$ 24.84	\$ 1,863.14	\$ 2,303.34	\$ 4,396.66
TOTAL		\$ 8,150.00	\$ 1,637.23	\$ 2,928.26	\$ 3,457.06	\$ 4,692.94
<u>Non-Materials & Supplies</u>	130-540	100.00	-0-	-0-	-0-	100.00
Office	130-541	500.00	171.75	379.20	405.27	94.73
Printing & Offset Dupl.	130-542	500.00	-0-	32.55	118.16	381.84
Advertising	130-544	500.00	197.60	674.45	729.40	270.60
Publications & Dues	130-545	1,000.00	2,031.42	5,877.60	7,013.23	\$ 9,936.77
Medical Supplies	130-546	\$ 16,950.00	\$ 2,031.42	\$ 5,877.60	\$ 7,013.23	\$ 9,936.77
Vocational Library	130-549	\$ 1,050.00	\$ 5.00	\$ 409.33	\$ 409.33	\$ 640.67
TOTAL		\$ 400.00	\$ -0-	\$ 65.97	\$ 65.97	\$ 334.03
<u>Travel & Meeting Expense</u>	130-550	5,050.00	212.95	1,519.84	1,519.84	3,530.16
Meetings	130-551	\$ 6,500.00	\$ 217.95	\$ 1,995.14	\$ 1,995.14	\$ 4,504.86
Mileage - Local	130-552	\$ 2,145.00	\$ 117.22	\$ 1,171.02	\$ 1,485.38	\$ 659.62
Travel	130-554	-0-	-0-	-0-	-0-	-0-
TOTAL		-0-	-0-	-0-	-0-	-0-
<u>Capital Outlay</u>	130-580	\$ 2,145.00	\$ 170.54	\$ 1,224.34	\$ 1,538.70	\$ 606.30
Equipment - Office	130-585	-0-	-0-	-0-	-0-	-0-
Equip. Educ. Non-Reimburs.	130-586	-0-	-0-	-0-	-0-	-0-
Equip. Educ. Reimbursable	130-587	-0-	53.32	53.32	53.32	(53.32)
Equip. - Service	130-588	\$ 2,145.00	\$ 30,337.86	\$ 162,464.92	\$ 349,562.74	\$ 21,513.26
TOTAL		\$371,076.00	\$30,337.86	\$162,464.92	\$349,562.74	\$21,513.26

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM.		UNENCUMBERED BALANCE
		BUDGET	DEC.	TO DATE	TO DATE	
<u>Data Processing Center</u>	140-000					
<u>Salaries</u>	148-510					
Administration	148-511	\$ 19,000.00	\$ 1,583.32	\$ 9,499.92	\$ 18,999.84	\$.16
Professional	148-512	53,680.00	3,125.00	18,750.00	37,500.00	16,180.00
Office	148-516	39,830.00	4,822.53	27,586.46	54,909.70	(15,079.70)
Students	148-518	-0-	40.50	40.50	40.50	(40.50)
Total Salaries		\$112,510.00	\$ 9,571.35	\$ 55,876.88	\$111,450.04	\$ 1,059.96
<u>Contractual Services</u>	148-520					
Service Bureau	148-524	\$ -0-	\$ -0-	\$ 18.00	\$ 18.00	\$ (18.00)
Other	148-529	2,500.00	395.10	1,385.34	1,385.34	1,114.66
Total Contractual Services		\$ 2,500.00	\$ 395.10	\$ 1,403.34	\$ 1,403.34	\$ 1,096.66
<u>General Materials & Supplies</u>	148-540					
Office	148-541	\$ 4,200.00	\$ 423.19	\$ 4,702.81	\$ 9,483.05	\$ (5,283.05)
Printing & Offset Dupl.	148-542	350.00	64.71	131.63	131.63	218.37
Advertising	148-544	100.00	18.48	109.20	109.20	(9.20)
Publications & Dues	148-545	100.00	-0-	61.00	61.00	39.00
Total Gen. Mats. & Supplies		\$ 4,750.00	\$ 506.38	\$ 5,004.64	\$ 9,784.88	\$ (5,034.88)
<u>Travel & Meetings</u>	148-550					
Meetings	148-551	\$ 100.00	\$ -0-	\$ 108.00	\$ 108.00	\$ (8.00)
Mileage - Local	148-552	-0-	-0-	64.00	64.00	(64.00)
Travel	148-554	1,000.00	295.15	813.52	813.52	186.48
Total Travel & Meetings		\$ 1,100.00	\$ 295.15	\$ 985.52	\$ 985.52	\$ 114.48
<u>Fixed Charges</u>	148-570					
Computer Rental	148-576	\$133,840.00	\$ 9,759.40	\$ 60,428.58	\$ 61,654.98	\$72,185.02
Total Fixed Charges		\$133,840.00	\$ 9,759.40	\$ 60,428.58	\$ 61,654.98	\$72,185.02
<u>Capital Outlay</u>	148-580					
Equipment - Office	148-585	\$ 6,670.00	\$ -0-	\$ 5,872.76	\$ 6,003.41	\$ 666.59
Total Capital Outlay		\$ 6,670.00	\$ -0-	\$ 5,872.76	\$ 6,003.41	\$ 666.59
TOTAL DATA PROCESSING EXPENDITURES		\$261,370.00	\$20,527.38	\$129,571.72	\$191,282.17	\$70,087.83

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM.		UNENCUMBERED BALANCE
		BUDGET	DECEMBER	TO DATE	TO DATE	
<u>Institutional Research & Dev.</u>	150-000					
Salaries	150-510					
Administration	150-511	\$33,550.00	\$3,004.16	\$15,108.30	\$33,133.26	\$ 416.74
Professional Office	150-512	-0-	-0-	-0-	-0-	-0-
Student Employees	150-516	11,100.00	887.00	4,300.50	9,622.50	1,477.50
TOTAL	150-518	5,000.00	33.00	345.22	345.22	4,654.78
<u>Contractual Services</u>	150-520	\$49,650.00	\$3,924.16	\$19,754.02	\$43,100.98	\$ 6,549.02
Maintenance Services	150-524	\$ -0-	\$ -0-	\$ -0-	\$ 39.90	\$ (39.90)
Office Services	150-527	-0-	-0-	49.70	49.70	(49.70)
Service Bureau	150-528	-0-	-0-	-0-	-0-	-0-
Other	150-529	2,000.00	52.00	458.70	458.70	1,541.30
TOTAL	150-540	\$ 2,000.00	\$ 52.00	\$ 508.40	\$ 548.30	\$ 1,451.70
<u>General Materials & Supplies</u>	150-540					
Office	150-541	\$ 1,000.00	\$ -0-	\$ 200.03	\$ 200.03	\$ 799.97
Printing & Offset Duplicating	150-542	1,250.00	225.06	286.88	286.88	963.12
Postage	150-543	-0-	-0-	-0-	-0-	-0-
Advertising	150-544	-0-	-0-	-0-	-0-	-0-
Publications & Dues	150-545	200.00	16.00	685.70	700.70	(500.70)
Other	150-549	750.00	-0-	18.10	18.10	731.90
TOTAL	150-550	\$ 3,200.00	\$ 241.06	\$ 1,190.71	\$ 1,205.71	\$ 1,994.29
<u>Travel & Meeting Expense</u>	150-550					
Meetings	150-551	\$ 400.00	\$ 3.00	\$ 173.10	\$ 173.10	\$ 226.90
Mileage - Local	150-552	100.00	-0-	-0-	-0-	100.00
Travel	150-554	1,250.00	26.71	537.60	537.60	712.40
TOTAL	150-554	\$ 1,750.00	\$ 29.71	\$ 710.70	\$ 710.70	\$ 1,039.30
<u>Capital Outlay</u>	150-580					
Equipment - Office	150-585	\$ 2,995.00	\$ -0-	\$ 795.00	\$ 2,594.81	\$ 400.19
TOTAL	150-585	\$ 2,995.00	\$ -0-	\$ 795.00	\$ 2,594.81	\$ 400.19
TOTAL INSTITUTIONAL RESEARCH EXPENSE		\$59,595.00	\$4,246.93	\$22,958.83	\$48,160.50	\$11,434.50

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBER. BALANCE
		BUDGET	DEC. TO DATE		
<u>General Administration</u>					
Salaries	160-000				
Administration	160-511	\$ 70,188.00	\$ 6,241.58	\$ 74,941.41	\$ (4,753.41)
Professional	160-512	56,175.00	3,281.24	44,045.26	12,129.74
Office	160-516	75,984.00	6,703.78	81,822.83	(5,838.83)
Student Employees	160-518	4,200.00	489.70	3,137.36	1,062.64
Other	160-519	4,000.00	-0-	-0-	4,000.00
		\$210,547.00	\$16,716.30	\$203,946.86	\$ 6,600.14
<u>Contractual Services</u>					
Audit	160-520				
Consultants	160-521	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Architect	160-522	4,500.00	313.60	313.60	4,186.40
Maintenance	160-523	-0-	-0-	-0-	-0-
Legal	160-524	-0-	-0-	330.33	(330.33)
Other	160-527	-0-	-0-	785.41	(785.41)
	160-529	3,100.00	307.16	1,436.76	1,663.24
		\$ 7,600.00	\$ 620.76	\$ 2,866.10	\$ 4,733.90
<u>Gen. Materials & Supplies</u>					
Office	160-540				
Printing & Offset Dupl.	160-541	\$ 5,100.00	\$ 39.53	\$ 3,609.00	\$ 1,491.00
Postage	160-542	17,290.00	212.58	4,649.49	12,640.51
Advertising	160-543	-0-	-0-	30.82	(30.82)
Publications & Dues	160-544	2,500.00	226.34	2,636.82	(136.82)
Other	160-545	2,600.00	531.44	2,342.11	257.89
	160-549	400.00	25.80	219.87	180.13
		\$ 27,890.00	\$ 1,035.69	\$ 11,733.91	\$ 14,401.89
<u>Travel & Meetings</u>					
Meetings Expense	160-550				
Mileage - Local	160-551	\$ 6,450.00	\$ 343.41	\$ 4,910.20	\$ 1,539.80
Travel	160-552	-0-	-0-	61.81	(61.81)
Other	160-554	9,750	475.59	5,537.43	4,392.57
	160-559	-0-	-0-	-0-	-0-
		\$ 16,200.00	\$ 819.00	\$ 10,329.44	\$ 5,870.56

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES (Cont.) General Administration Fixed Charges	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
			DEC.	TO DATE		
Rental of Equip. - NCR	160-570	\$ 3,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 3,000.00
Rental of Equip. - IBM	160-576	8,850.00	1,491.20	3,020.26	13,202.26	(4,352.26)
		<u>\$ 11,850.00</u>	<u>\$ 1,491.20</u>	<u>\$ 3,020.26</u>	<u>\$ 13,202.26</u>	<u>\$ (1,352.26)</u>
Capital Outlay	160-580					
Equipment - Office	160-585	\$ 2,850.00	\$ 92.95	\$ 6,169.53	\$ 6,724.09	\$ (3,874.09)
		<u>\$ 2,850.00</u>	<u>\$ 92.95</u>	<u>\$ 6,169.53</u>	<u>\$ 6,724.09</u>	<u>\$ (3,874.09)</u>
TOTAL GENERAL ADMINISTRATION		<u>\$276,937.00</u>	<u>\$20,775.90</u>	<u>\$136,739.41</u>	<u>\$250,556.86</u>	<u>\$26,380.14</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
		BUDGET	DEC. TO DATE		
Gen. Institutional Expense	170-000	\$15,000.00	\$ 7,500.00	\$15,000.00	\$ -0-
Salaries	170-510	45,000.00	-0-	-0-	45,000.00
Administration	170-511	4,000.00	3,997.18	25,949.05	(21,949.05)
Professional Office	170-516	-0-	211.22	2,604.92	(2,604.92)
Student Employees	170-518	-0-	-0-	-0-	-0-
Other	170-519	-0-	-0-	-0-	-0-
TOTAL SALARIES		\$64,000.00	\$5,458.40	\$43,553.97	\$20,446.03
Contractual Services	170-520	\$ 4,500.00	\$ -0-	\$ -0-	\$ 4,500.00
Audit	170-521	10,000.00	808.63	5,249.25	4,750.75
Consultants-In Serv. & Ins.	170-522	-0-	-0-	-0-	-0-
Architectural	170-523	1,500.00	20.35	380.65	1,101.55
Maintenance	170-524	16,000.00	1,822.50	9,652.05	6,347.95
Legal	170-526	11,000.00	-0-	7,088.50	3,911.50
Other	170-529	\$43,000.00	\$2,651.48	\$22,370.45	\$20,611.75
TOTAL CONTRACTUAL SERVICES		\$ 7,000.00	\$ -0-	\$ 505.96	\$ 6,489.99
Gen. Matls. & Supplies	170-541	2,500.00	161.32	(2,491.07)	3,460.59
Office	170-542	10,000.00	33.61	5,484.86	4,515.14
Printing & Offset Dupl.	170-543	-0-	-0-	31.50	(75.16)
Postage	170-544	1,700.00	-0-	2,484.50	(784.50)
Advertising	170-545	7,600.00	-0-	2,293.66	5,306.34
Publications & Dues	170-549	\$28,800.00	\$ 194.93	\$ 8,309.41	\$18,912.40
Other		\$ 3,000.00	\$ 786.30	\$ 946.30	\$ 2,053.70
TOTAL GEN. MATLS. & SUPPLIES		-0-	-0-	-0-	-0-
Travel & Meeting Expense	170-550	-0-	-0-	-0-	-0-
Meeting Expense-Graduation	170-551	-0-	-0-	-0-	-0-
Mileage - Local	170-552	-0-	-0-	-0-	-0-
Travel	170-554	-0-	-0-	-0-	-0-
Vehicles	170-556	3,000.00	497.39	2,499.54	500.46
Moving & Recruitment	170-557	5,000.00	86.00	207.06	4,792.94
Other - Innovative	170-559	\$11,000.00	\$1,369.69	\$ 3,652.90	\$ 7,347.10
TOTAL TRAVEL & MEETING EXP.		\$ 3,000.00	\$ 786.30	\$ 946.30	\$ 2,053.70

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
		BUDGET	DEC. TO DATE		
Fringe Benefits	170-560				
Group Medical & Life Ins.	170-561	\$ 90,000.00	\$ (1,082.75)	\$37,634.41	\$52,365.59
Travelers Accident Ins.	170-563	2,000.00	-0-	917.00	1,083.00
Workman's Compensation	170-564	5,000.00	325.00	3,065.00	1,935.00
Tuition Reimbursement	170-565	7,000.00	-0-	1,629.39	5,370.61
Remission-Employees Tuition	170-566	-0-	-0-	-0-	-0-
Medical Examination	170-567	2,000.00	24.00	1,153.25	846.75
Professional Expense	170-568	10,000.00	-0-	85.58	9,914.42
Other-Voc.Ed.Retirement	170-569	30,000.00	-0-	-0-	30,000.00
Total Fringe Benefits		\$146,000.00	\$ (733.75)	\$44,484.63	\$101,515.37
Fixed Charges	170-570				
Fuel - Heat	170-571	\$ -0-	-0-	\$ -0-	\$ -0-
Electricity	170-572	-0-	-0-	-0-	-0-
Telephone	170-573	-0-	-0-	(1.41)	1.41
Water,Sewer,Refuse Removal	170-573	-0-	-0-	-0-	-0-
Rental of Facilities	170-575	-0-	-0-	-0-	-0-
Rental of Equipment	170-576	-0-	-0-	44.00	(44.00)
Interest-Tax Warrants	170-577	2,400.00	-0-	-0-	2,400.00
Gen.Ins.-Liab.& Property	170-579	3,000.00	-0-	-0-	3,000.00
Total Fixed Charges		\$ 5,400.00	\$ -0-	\$ 42.59	\$ 5,357.41
Capital Outlay	170-580				
Equipment & Furniture	170-585	\$ 3,000.00	\$ -0-	\$ 188.91	\$ 2,811.09
TOTAL CAPITAL OUTLAY		\$ 3,000.00	\$ -0-	\$ 188.91	\$ 2,811.09

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM.		UNENCUMBERED BALANCE
			DEC.	TO DATE	TO DATE	BALANCE	
Other	170-590						
Student Employment-C.W.S.	170-591	\$ 18,000.00	\$ -0-	\$ (24.00)	\$ (24.00)	\$ 18,024.00	
Grants Trustee Scholarships	170-592	7,500.00	424.00	424.00	424.00	7,076.00	
Debt.Principal Retirement	170-593	-0-	-0-	-0-	-0-	-0-	
Tuition Chargeback	170-594	20,000.00	3,827.25	12,151.69	12,151.69	7,848.31	
Provision for Contingency	170-595.1	25,000.00	-0-	-0-	-0-	25,000.00	
SPED Projects	170-595.2	15,000.00	-0-	320.00	320.00	14,680.00	
Summer Workshop	170-595.3	-0-	-0-	-0-	-0-	-0-	
Financial Chargeback	170-596	-0-	-0-	-0-	-0-	-0-	
Facilities Charges	170-597	(6,000.00)	-0-	-0-	-0-	(6,000.00)	
Clearing Account	170-598	-0-	-0-	-0-	-0-	-0-	
Other-Intercollegiate Ath.	170-599	33,000.00	-0-	-0-	-0-	33,000.00	
TOTAL OTHER EXPENDITURES		\$ 112,500.00	\$ 4,251.25	\$ 12,871.69	\$ 12,871.69	\$ 99,628.31	
TOTAL INSTITUTIONAL EXP. BUDGET		\$ 413,700.00	\$ 13,192.00	\$ 113,969.23	\$ 137,070.54	\$ 276,629.46	
TOTAL EDUCATIONAL FUND EXPENDITURES		\$4,587,956.00	\$341,191.44	\$1,576,224.00	\$3,699,728.42	\$888,227.58	

WILLIAM RAINEY HAPPER COLLEGE
DISTRICT #512
BUILDING FUND - DECEMBER 31, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>DEC. BALANCE</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank	113.02	\$272,268.47	-0-	\$272,268.47
Investments	120.00	98,339.72	-0-	98,339.72
<u>Interfund Receivables</u>				
Educational Fund	131.01	113.33	-0-	113.33
Bond & Interest Fund	131.03	991.10	-0-	991.10
Auxiliary Fund	131.05	-0-	-0-	-0-
<u>Taxes Receivable</u>				
Back Taxes	133.00	18,581.52	-0-	18,581.52
<u>Accounts Receivable</u>				
Miscellaneous	138.90	60.00	-0-	60.00
<u>Deferred Charges</u>				
Inventory	160.00	165.00	-0-	165.00
TOTAL ASSETS		<u>\$390,519.14</u>	<u>-0-</u>	<u>\$390,519.14</u>
<u>Interfund Payable</u>				
Educational Fund	231.01	\$175,589.43	-0-	\$175,589.43
Bond & Interest Fund	231.03	266.73	-0-	266.73
Auxiliary Fund	231.05	75.04	-0-	75.04
Accounts Payable	240.10	19,413.75	-0-	19,413.75
Reserve for Encumbrances	260.00	-0-	198,277.45	198,277.45
TOTAL LIABILITIES		<u>\$195,344.95</u>	<u>\$198,277.45</u>	<u>\$393,622.40</u>
Fund Balance	300.00	195,174.19	(198,277.45)	(3,103.26)
TOTAL LIABILITIES & FUND BALANCE		<u>\$390,519.14</u>	<u>\$ -0-</u>	<u>\$390,519.14</u>
<u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1969		\$458,436.18	-0-	\$458,436.18
Add: Revenue to Date		39,749.60	-0-	39,749.60
		<u>\$498,185.78</u>	<u>-0-</u>	<u>\$498,185.78</u>
Less: Expenditures to Date		303,011.59	198,277.45	501,289.04
Balance		<u>\$195,174.19</u>	<u>\$198,277.45</u>	<u>\$ (3,103.26)</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

BUILDING FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	DECEMBER	REVENUE TO DATE	UNENCUMBERED BALANCE
		\$	\$	\$	\$
Fund Equity - July 1, 1969	300.00	440,000.00	-0-	440,822.38	(822.38)
<u>LOCAL RESOURCES</u>					
Taxes - 1969	411.00	435,000.00	-0-	-0-	435,000.00
Taxes	412.00	6,000.00	-0-	-0-	6,000.00
<u>Intermediate Resources</u>					
Student Fees - Parking	424.00	18,000.00	-0-	21.00	17,979.00
Other Fees - Fines	427.00	1,800.00	568.00	1,811.45	(11.45)
<u>State Resources</u>					
State Apportionment	431.00	101,200.00	50,600.00	50,600.00	50,600.00
<u>Facilities</u>					
Rentals	461.00	-0-	-0-	120.00	(120.00)
<u>Interest on Investments</u>					
Treasury Bills	471.00	10,000.00	1,382.64	4,752.15	5,247.85
<u>Other</u>					
Misc. Income	491.00	-0-	22.15	58.80	(58.80)
TOTAL ACCRUED REVENUE		\$ 572,000.00	\$ 52,572.79	\$ 57,363.40	\$514,636.60
TOTAL ACCRUED REVENUE & FUND EQUITY		\$1,012,000.00	\$ 52,572.79	\$498,185.78	\$513,814.22

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. UNENCUMBERED	
			DEC.	TO DATE	TO DATE	BALANCE
General Buildings & Grounds						
Administration						
Salaries	267-510	\$16,000.00	\$1,316.66	\$ 7,899.96	\$15,799.96	\$ 200.04
Administration	267-511					
Office Staff	267-516	6,000.00	450.00	3,110.75	5,810.75	189.25
Service Staff	267-517	7,500.00	635.08	4,832.68	8,643.16	(1,143.16)
Student-Employees	267-518	-0-	60.47	179.35	179.35	(179.35)
		\$29,500.00	\$2,462.21	\$16,022.74	\$30,433.22	\$ (933.22)
General Materials & Supplies						
Office Supplies	267-540	240.00	-0-	159.53	\$ 159.53	\$ 80.47
Printing & Offset Dupl.	267-541					
Advertising	267-542	350.00	\$ 45.65	\$ 134.76	134.76	215.24
Publications & Dues	267-544	-0-	21.01	173.57	294.56	(294.56)
	267-545	75.00	-0-	15.00	15.00	60.00
		\$ 665.00	\$ 66.66	\$ 482.86	\$ 603.85	\$ 61.15
Travel & Meeting Expense	267-550					
Meeting Expense	267-551	300.00	\$ -0-	\$ 21.25	\$ 21.25	\$ 278.75
Travel Expense	267-554	375.00	12.45	206.64	206.64	168.36
		\$ 675.00	\$ 12.45	\$ 227.89	\$ 227.89	\$ 447.11
Capital Outlay						
Office Equipment	267-585	-0-	-0-	143.65	143.65	(143.65)
TOTAL GENERAL BUILDING & GROUNDS		\$30,840.00	\$2,541.32	\$16,877.14	\$31,408.61	\$ (568.61)
ADMINISTRATION EXPENDITURES						
General Institutional Expense						
Fringe Benefits	271-560					
Group Medical Insurance	271-561	\$18,500.00	\$ -0-	\$ -0-	-0-	\$ 18,500.00
Workman's Compensation	271-564	3,600.00	984.00	2,743.00	2,743.00	857.00
Tuition Reimbursement	271-565	100.00	-0-	-0-	-0-	100.00
Medical Examinations	271-567	800.00	107.50	513.75	513.75	286.25
		\$23,000.00	\$1,091.50	\$ 3,256.75	\$ 3,256.75	\$ 19,743.25

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - BUDGET REPORT

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
			DEC.	TO DATE		
General Institutional Exp.	271-570					
Fixed Charges	271-575	\$ 20,200.00	\$ -0-	\$ -0-	\$ -0-	\$ 20,200.00
Rental of Facilities	271-578	1,100.00	452.00	2,457.00	2,457.00	(1,357.00)
General Insurance		\$ 21,300.00	\$ 452.00	\$ 2,457.00	\$ 2,457.00	\$ 18,843.00
Capital Outlay	271-580					
Site Improvement	271-582	\$ -0-	\$ 702.00	\$ 702.00	\$ 702.00	\$ (702.00)
New Buildings & Additions	271-583	-0-	-0-	(5,457.39)	-0-	-0-
Building Remodeling	271-584	31,225.00	6,231.06	25,187.36	41,071.35	(9,846.35)
Equip. Edu.-Non Reimbur.	271-586	-0-	-0-	(44.96)	(44.96)	44.96
Capital Outlay-Equip-Serv.	271-588	-0-	175.68	175.68	175.68	(175.68)
Other	271-589	21,870.00	119.52	14,282.98	16,467.98	5,402.02
		\$ 53,095.00	\$ 7,228.26	\$ 34,845.67	\$ 58,372.05	\$ (5,277.05)
Other	271-590					
Provision for Contingency	271-595	\$ 20,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 20,000.00
		\$ 20,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 20,000.00
TOTAL		\$117,395.00	\$8,771.76	\$40,559.42	\$64,085.80	\$ 53,309.20

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM.		UNENCUM. BALANCE
		BUDGET	DEC.	TO DATE	TO DATE	
Operation & Maintenance of Physical Facilities	280-000	\$250,549.00	\$24,385.79	\$139,323.05	\$291,855.05	\$(41,306.05)
Salaries	280-510	-0-	1,543.50	4,277.73	4,277.73	(4,277.73)
Service Staff	280-517	3,000.00	585.08	1,053.58	1,053.58	1,946.42
Student Employees	280-518					
Other - Overtime	280-519					
TOTAL SALARIES		\$253,549.00	\$26,514.37	\$144,654.36	\$297,186.36	\$(43,637.36)
Contractual Services	280-520					
Maintenance Service	280-524	\$12,650.00	\$444.23	\$2,688.20	\$4,816.27	\$7,833.73
Other	280-529	6,420.00	888.00	4,018.94	4,067.74	2,352.26
TOTAL CONTRACTUAL SERVICES		\$19,070.00	\$1,332.23	\$6,707.14	\$8,884.01	\$10,185.99
General Materials & Supplies	280-540					
Office Supplies	280-541	\$384.00	-0-	\$83.68	\$112.08	\$271.92
Printing & Offset Dupl.	280-542	1,035.00	12.98	134.60	134.60	900.40
Maintenance Supplies	280-546	43,071.00	2,199.30	16,694.72	20,018.58	23,052.42
Repairs	280-547	-0-	12.50	26.15	80.99	(80.99)
Other Supplies	280-549	400.00	12.50	58.40	58.40	341.60
TOTAL GEN. MATERIALS & SUPPLIES		\$44,890.00	\$2,224.78	\$16,997.55	\$20,404.65	\$24,485.35
Travel Expense	280-550					
Travel Expense	280-554	\$900.00	-0-	-0-	-0-	\$900.00
Vehicle Expense	280-556	3,750.00	57.02	601.42	601.42	3,148.58
TOTAL TRAVEL EXPENSE		\$4,650.00	\$57.02	\$601.42	\$601.42	\$4,048.58
Fixed Charges	280-570					
Fuel - Heating	280-571	\$39,400.00	\$5,532.42	\$8,530.68	\$8,558.88	\$30,841.12
Electricity	280-572	35,300.00	-0-	15,477.91	15,477.91	19,822.09
Telephone	280-573	26,500.00	4,169.95	15,560.29	15,635.29	10,864.71
Water & Fuel Treatment	280-574	1,773.00	-0-	1,133.44	1,133.44	639.56
Rental of Equipment	280-576	3,000.00	-0-	22.00	22.00	2,978.00
General Insurance	280-578	1,500.00	-0-	234.00	234.00	1,266.00
TOTAL FIXED CHARGES		\$107,473.00	\$9,702.37	\$40,958.32	\$41,061.52	\$20,666.41

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
			DEC.	TO DATE		
Capital Outlay	280-580					
Site Improvement	280-582	\$ 4,000.00	\$ 1,040.50	\$ 2,860.55	\$ 3,640.55	\$ 359.45
Office Equipment	280-585	-0-	-0-	286.64	476.20	(476.20)
Equipment - Service	280-588	46,753.00	6,885.05	32,509.05	33,539.92	15,213.08
TOTAL CAPITAL OUTLAY		\$ 52,753.00	\$ 7,925.55	\$ 35,656.24	\$ 37,656.67	\$ 15,096.33
TOTAL OPERATION & MAINTENANCE		\$482,385.00	\$47,756.32	\$245,575.03	\$405,794.63	\$ 76,590.37
TOTAL BUILDING & GROUNDS EXPEND.		\$630,620.00	\$59,069.40	\$303,011.59	\$501,289.04	\$129,330.96

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WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
BOND & INTEREST FUND, DECEMBER 31, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank	113.00	\$ 20,259.53	\$ -0-	\$ 20,259.53
Investments Treasury Bills	121.00	98,564.13	-0-	98,564.13
Investments - Other	124.00	-0-	-0-	-0-
Interfund Rec.-Education Fund	131.01	733.31	-0-	733.31
Interfund Rec.-Building Fund	131.02	266.73	-0-	266.73
Taxes Receivable-Current	132.00	-0-	-0-	-0-
Taxes Receivable-Back	133.00	44,726.02	-0-	44,726.02
TOTAL ASSETS		<u>\$164,549.72</u>	<u>\$ -0-</u>	<u>\$164,549.72</u>
 <u>LIABILITIES</u>				
Interfund Payable-Education	231.01	\$ 21,712.53	\$ -0-	\$ 21,712.53
Interfund Payable-Building	231.02	991.10	-0-	991.10
Reserve for Encumbrances	260.00	-0-	138,018.13	138,018.13
Fund Equity	300.00	141,846.09	(138,018.13)	3,827.96
TOTAL LIABILITIES & FUND EQUITY		<u>\$164,549.72</u>	<u>\$ -0-</u>	<u>\$164,549.72</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1969		\$539,068.29	\$ -0-	\$539,068.29
Add: Revenue to Date		73,496.55	-0-	73,496.55
		<u>\$612,564.84</u>	<u>\$ -0-</u>	<u>\$612,564.84</u>
Less: Expenditures to Date		470,718.75	138,018.13	608,736.88
Balance, December 31, 1969		<u>\$141,846.09</u>	<u>\$(138,018.13)</u>	<u>\$ 3,827.96</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BOND & INTEREST FUND - BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

<u>REVENUE</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>DEC.</u>	<u>REVENUE</u>		<u>UNENCUMBERED BALANCE</u>
				<u>\$</u>	<u>TO DATE</u>	
Fund Equity, July 1, 1969	300.00	\$ (21,594.00)	\$ -0-	\$ 604,259.11		\$(625,853.11)
<u>Local Resources</u>						
Taxes - Current - 1969	411.00	605,700.00	-0-	-0-		605,700.00
Taxes - Back	412.00	-0-	-0-	-0-		-0-
<u>Interest on Investments</u>						
Treasury Bills	471.00	2,000.00	-0-	3,609.90		(1,609.90)
Certificate of Deposit	472.00	7,000.00	-0-	-0-		7,000.00
Other	474.00	-0-	-0-	4,695.83		(4,695.83)
<u>TOTAL REVENUE</u>		\$614,700.00	\$ -0-	\$ 8,305.73		\$ 606,394.27
Total Revenue & Beginning Fund Balance		\$593,106.00	\$ -0-	\$612,564.84		\$ (19,458.84)

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>DEC.</u>	<u>EXPENDITURES</u>		<u>UNENCUMBERED BALANCE</u>
				<u>\$</u>	<u>TO DATE</u>	
<u>General Institutional Exp.</u>						
<u>Fixed Charges</u>						
Interest - Bonds	570.00	\$283,258.00	\$ -0-	\$145,410.00	\$283,257.50	\$.50
<u>Other</u>						
Bond Principal	593.00	325,000.00	-0-	325,000.00	325,000.00	-0-
Financial Charges	596.00	487.00	-0-	308.75	479.38	7.62
		\$325,487.00	\$ -0-	\$325,308.75	\$608,736.88	\$ 8.12
Total Bond & Interest Exp.		\$608,745.00	\$ -0-	\$470,718.75	\$608,736.88	\$ 8.12

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 STATEMENT OF POSITION
 SITE AND CONSTRUCTION FUND, DECEMBER 31, 1969

<u>ASSETS</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>12/31/69</u> <u>BALANCE</u>	<u>ENCUMB.</u>	<u>UNENCUMBERED</u> <u>BALANCE</u>
Cash in Bank	113.02	\$ 192,516.59	\$ -0-	\$ 192,516.59
Investments	121.00	1,570,973.54	-0-	1,570,973.54
 <u>Interfund Receivables</u>				
Educational Fund	131.01	19.67	-0-	19.67
 <u>Other Receivables-Long Term</u>				
Long Term	138.91	25,447.74	-0-	25,447.74
Vocational Education	138.92	429,338.22	-0-	429,338.22
 <u>Accrued Revenue</u>				
Sale of Relocatable Bldgs.	144.00	40,000.00	-0-	40,000.00
TOTAL ASSETS		<u>\$2,258,295.76</u>	<u>\$ -0-</u>	<u>\$2,258,295.76</u>
 <u>LIABILITIES</u>				
Accounts Payable	240.10	\$ 21,174.50	\$ -0-	\$ 21,174.50
Reserve for Encumbrances	260.00	-0-	623,624.39	623,624.39
Fund Equity	300.00	2,237,121.26	(623,624.39)	1,613,496.87
TOTAL LIABILITIES & FUND EQUITY		<u>\$2,258,295.76</u>	<u>\$ -0-</u>	<u>\$2,258,295.76</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, September 1, 1966		\$ -0-	\$ -0-	\$ -0-
Add: Revenue to Date		8,685,744.48	-0-	8,685,744.48
		<u>\$8,685,744.48</u>	<u>\$ -0-</u>	<u>\$8,685,744.48</u>
Deduct: Expenditures to Date		6,448,623.22	623,624.39	7,072,247.61
BALANCE,		<u>\$2,237,121.26</u>	<u>(\$623,624.39)</u>	<u>\$1,613,496.87</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
SITE & CONSTRUCTION FUND BUDGET REPORT

REVENUE	ACCOUNT NUMBER	BUDGET	REVENUE		UNENCUMBERED BALANCE
			DEC.	TO DATE	
<u>Intermediate Resources</u>					
<u>Sale of Bonds</u>	425.00				
Sept. 1, 1966 Bond Issue		\$ 3,375,000.00	\$ -0-	\$ 3,375,000.00	\$ -0-
Dec. 1, 1966 Bond Issue		4,000,000.00	-0-	4,000,000.00	-0-
		\$ 7,375,000.00	-0-	\$ 7,375,000.00	\$ -0-
Premium on Bonds Sold		\$ 360.00	-0-	\$ 360.13	\$ (.13)
Accrued Interest		53,094.00	-0-	53,094.42	(.42)
<u>State Resources</u>					
Vocational Education Account	432.00	750,000.00	-0-	429,338.22	320,661.78
<u>Federal Resources</u>					
Title VI 1967-68	443.00	61,091.00	-0-	61,091.00	-0-
DHEW Grant	446.00	-0-	-0-	-0-	-0-
Moveable Equip.Phase I	446.10	242,282.00	-0-	218,056.00	24,226.00
Fixed Equip.Phase I	446.20	430,000.00	-0-	-0-	430,000.00
Moveable Equip.Phase II	446.30	70,000.00	-0-	-0-	70,000.00
		\$ 803,373.00	-0-	\$ 279,147.00	\$ 524,226.00
<u>Facilities</u>					
Sale of Well Site	464.00	4,000.00	-0-	4,000.00	-0-
Sale of Portable Classrooms	465.00	80,000.00	-0-	80,000.00	-0-
		\$ 84,000.00	-0-	\$ 84,000.00	\$ -0-
<u>Interest on Investments</u>					
Treasury Bills	471.00	90,000.00	-0-	27,217.03	62,782.97
Certificates of Deposit	472.00	360,000.00	-0-	419,221.22	(59,221.22)
Other Investments	473.00	20,000.00	6,283.33	17,736.11	2,263.89
		\$ 470,000.00	\$ 6,283.33	\$ 464,174.36	\$ 5,825.64
<u>Other</u>					
Miscellaneous	491.00	630.00	-0-	630.35	(.35)
TOTAL SITE & CONSTRUCTION FUND REVENUE		\$ 9,536,457.00	\$ 6,283.33	\$ 8,685,744.48	\$ 850,712.52

WILLIAM RAINE HARPER COLLEGE
DISTRICT NO. 512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 TO DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM.	UNENCUM. BALANCE
			DECEMBER	TO DATE		
<u>Phase I</u>						
Contractual Services						
Financial Consultants	521.00	\$ 2,600.00	\$ -0-	\$ 2,583.46	\$ 2,583.46	\$ 16.54
Educational Consultants	522.10	54,200.00	-0-	53,710.25	53,710.25	489.75
<u>Architectural & Engineering</u>						
Design Development Phase	523.10	279,796.00	-0-	279,795.60	279,795.60	.40
Construction Documents Phase	523.20	290,400.00	-0-	290,400.00	290,400.00	-0-
Bid Phase	523.30	20,707.00	-0-	20,706.60	20,706.60	.40
Interiors	523.40	14,746.00	-0-	14,745.63	14,745.63	.37
Plans	523.50	20,244.00	-0-	19,338.93	19,338.93	905.07
Model	523.60	1,976.00	-0-	1,976.32	1,976.32	(.32)
Other	523.90	116.00	-0-	115.80	115.80	.20
Legal Counsel	527.00	20,215.00	-0-	20,214.50	20,214.50	.50
TOTAL		\$705,000.00	\$-0-	\$703,587.09	\$703,587.09	\$1,412.91
<u>Fixed Charges</u>						
Treasurer's Bond	579.10	\$ 3,040.00	\$ -0-	\$ 3,037.00	\$ 3,037.00	\$ 3.00
Other	579.90	10.00	-0-	4.57	4.57	5.43
TOTAL		\$ 3,050.00	\$ -0-	\$ 3,041.57	\$ 3,041.57	8.43
<u>Capital Outlay</u>						
Site Acquisition						
Land Cost	581.10	\$1,439,146.00	\$ -0-	\$1,439,146.42	\$1,439,146.42	(\$.42)
Real Estate Taxes	581.20	14,025.00	-0-	14,009.49	14,009.49	15.51
Revenue Stamps & Title Policy	581.30	7,000.00	-0-	6,968.55	6,968.55	31.45
Appraisals	581.40	6,829.00	-0-	6,746.25	6,746.25	82.75
TOTAL		\$1,467,000.00	\$ -0-	\$1,466,870.71	\$1,466,870.71	129.29
<u>Site Improvements</u>						
Minor Improvements	582.10	\$ 100.00	\$3,030.00	\$ 3,124.39	\$ 14,746.39	\$14,646.39
Water Connection	582.20	4,000.00	-0-	4,000.00	4,000.00	-0-
TOTAL		\$ 4,100.00	\$3,030.00	\$ 7,124.39	\$ 18,746.39	\$14,646.39
<u>New Buildings</u>						
Relocatable Buildings	583.10	\$ 171,605.00	\$ -0-	\$ 171,605.10	\$ 171,605.10	(\$.10)
Construction Payout to I.B.A.	583.20	2,557,470.00	-0-	2,557,469.43	2,557,469.43	.57
TOTAL		\$2,729,075.00	\$ -0-	\$2,729,074.53	\$2,729,074.53	.47

WILLIAM RAINLEY HARPER COLLEGE
DISTRICT NO. 512
SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to DECEMBER 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM.		UNENCUMBERED BALANCE
		BUDGET	TO DATE	TO DATE	BALANCE	
Equipment						
Initial Equipment	585.10	\$ 75,890.00	\$ -0-	\$ 75,888.04	\$ 75,888.04	\$ 1.96
Educational Non-Reimbursable	586.10	\$350,000.00	\$8,754.76	\$120,949.60	\$226,478.92	\$123,521.08
Educational Non-Reimbursable -A.V.	586.20	-0-	-0-	-0-	71,095.00	(71,095.00)
Educational Reimbursable Title VI	587.10	\$ 61,091.00	\$ -0-	\$ 60,422.56	\$ 60,422.56	\$ 668.44
Voc/Tech	587.20					
Business	110-587.21	\$ 38,089.00	\$4,188.00	\$ 34,989.05	\$ 34,989.05	\$ 3,099.95
Food Service	115-587.21	-0-	-0-	-0-	2,880.50	(2,880.50)
Data Processing	116-587.21	63,411.00	-0-	70,295.11	70,295.11	(6,884.11)
Law Enforcement	118-587.21	5,500.00	-0-	1,481.65	1,481.65	4,018.35
Architecture	311-587.21	20,000.00	-0-	-0-	-0-	20,000.00
Electronics	312-587.21	170,000.00	-0-	172,998.65	172,998.65	2,998.65
Mechanical Design	314-587.21	140,000.00	-0-	70,106.85	107,545.27	32,454.73
Numerical Control	315-587.21	163,000.00	-0-	167,033.00	167,033.00	4,033.00
Fashion Design	517-587.21	-0-	179.00	4,157.10	5,062.42	(5,062.42)
Nursing	713-587.21	2,000.00	-0-	1,714.57	1,714.57	285.43
Practical Nursing	714-587.21	-0-	-0-	1,033.86	2,153.46	(2,153.46)
Dental Hygiene	716-587.21	148,000.00	-0-	100,036.73	100,036.73	47,963.27
TOTAL		\$750,000.00	\$4,367.00	\$623,846.57	\$666,190.41	\$ 83,809.59
DHEW Moveable	587.30	\$242,282.00	\$4,165.74	\$203,791.95	\$290,700.04	\$(48,418.04)
DHEW Fixed	587.40	\$430,000.00	\$ -0-	\$ 32,781.60	\$314,036.69	\$115,963.31
Phase II						
Contractual Services	523.00	\$756,058.00	\$ -0-	\$100,826.91	\$100,826.91	\$655,231.09
Architectural	582.00	\$343,000.00	\$8,075.00	\$318,128.95	\$343,000.00	\$ -0-
Capital Outlay	583.00					
Site Improvements S.W. Corner		\$500,000.00	\$ -0-	\$ 2,288.75	\$ 2,288.75	\$497,711.25
New Buildings		899,911.00	-0-	-0-	-0-	899,911.00
Science & Music Wings		\$1,399,911.00	\$ -0-	\$ 2,288.75	\$ 2,288.75	\$1,399,911.00
Balance of Phase II Buildings						

WILLIAM RAINEY HAMPER COLLEGE
 DISTRICT NO. 512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to DECEMBER 31, 1969

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>EXPENDITURES</u>		<u>EXP. & ENCUM. TO DATE</u>	<u>UNENCUMBERED BALANCE</u>
		<u>BUDGET</u>	<u>DECEMBER</u>		
Equipment	585.00				
DHEW Moveable	585.30	\$ 70,000.00	\$ -0-	\$ -0-	\$ 70,000.00
Other Phase II Moveable	585.50	150,000.00	-0-	-0-	150,000.00
TOTAL		\$ 220,000.00	\$ -0-	\$ -0-	\$ 220,000.00
TOTAL PROJECT BUDGET		\$9,536,457.00	\$28,392.50	\$6,448,623.22	\$7,072,247.61
					\$2,464,209.39

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WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
AUXILIARY FUND - DECEMBER 31, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>DEC. 31 BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Petty Cash	111.00	\$ 150.00	\$ -0-	\$ 150.00
Cash in Bank	113.00	(12,728.68)	-0-	(12,728.68)
Charge Funds	115.00	1,000.00	-0-	1,000.00
NSF Checks	116.00	327.93	-0-	327.93
<u>Interfund Receivables</u>				
Educational Fund	131.01	22,422.94	-0-	22,422.94
Building Fund	131.02	75.04	-0-	75.04
Trust & Agency Fund	131.06	15.00	-0-	15.00
Intrafund Receivable	131.51	(41.14)	-0-	(41.14)
Misc. Receivables	138.00	29,208.47	-0-	29,208.47
Inventory	162.00	57,848.98	-0-	57,848.98
TOTAL ASSETS		<u>\$ 98,278.54</u>	<u>\$ -0-</u>	<u>\$ 98,278.54</u>
<u>LIABILITIES</u>				
<u>Interfund Payables</u>				
Educational Fund	231.01	\$107,246.36	\$ -0-	\$ 107,246.36
Building Fund	231.02	-0-	-0-	-0-
Trust & Agency	231.06	4,280.76	-0-	4,280.76
Accounts Payable	240.10	18,865.32	-0-	18,865.32
Retailers Occupation Tax	255.00	1,306.42	-0-	1,306.42
Reserve for Encumbrances	260.00	-0-	87,063.00	87,063.00
TOTAL LIABILITIES		<u>\$131,698.86</u>	<u>\$87,063.00</u>	<u>\$ 218,761.86</u>
Fund Balance		(33,420.32)	(87,063.00)	(120,483.32)
TOTAL LIABILITIES & FUND BALANCE		<u>98,278.54</u>	<u>-0-</u>	<u>98,278.54</u>
Fund Balance, July 1, 1969	300.00	\$ 27,509.10	\$ -0-	\$ 27,509.10
Add: Revenue to Date		275,963.75	-0-	275,963.75
Less: Expenditures to Date		336,893.17	87,063.00	453,039.35
FUND BALANCE		<u>\$ (33,420.32)</u>	<u>\$ (87,063.00)</u>	<u>\$ (120,483.32)</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (CAFETERIA) BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

<u>REVENUE</u>		<u>REVENUE</u>		<u>UNENCUMBERED</u>
<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>DEC.</u>	<u>TO DATE</u>	<u>BALANCE</u>
300.00	\$ (2,000.00)	\$ -0-	\$ (3,442.29)	\$ 1,442.29
Sales - Food Catering	\$ -0-	\$ 1,164.65	\$ 4,851.30	(4,851.30)
Sales - Food	242,150.00	14,451.22	73,642.21	168,507.79
Total Revenue	\$242,150.00	\$15,615.87	\$78,493.51	\$163,656.49
Total Revenue & Beginning Fund Equity	\$240,150.00	\$15,615.87	\$75,051.22	\$165,098.78

<u>EXPENDITURES</u>		<u>EXPENDITURES</u>		<u>UNENCUMBERED</u>
<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>DEC.</u>	<u>TO DATE</u>	<u>BALANCE</u>
511.00	\$ 15,000.00	\$ 708.33	\$ 4,249.98	\$ 10,750.02
512.00	15,500.00	1,874.99	10,291.61	5,208.39
516.00	9,000.00	425.00	2,024.74	6,975.26
517.00	45,000.00	7,429.38	26,473.50	18,526.50
518.00	22,000.00	471.55	2,021.16	19,978.84
Total Salaries	\$106,500.00	\$10,909.36	\$45,060.99	\$ 61,439.01

<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUMBERED BALANCE</u>
Contractual Services	\$ -0-	\$ 12.50	\$ (12.50)
Other (Laundry, etc.)	7,265.00	1,013.80	6,246.20
Total Contractual Services	\$ 7,265.00	\$ 1,031.30	\$ 6,233.70

<u>Instr. Materials & Supplies</u>	<u>EXPENDITURES</u>	<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUMBERED BALANCE</u>
Purchases	\$101,860.00	\$ 6,906.95	\$ 42,112.84
Beginning Inventory	-0-	216.85	216.85
Ending Inventory	(5,000.00)	(861.23)	(8,071.13)
Total Instr. Materials & Supplies	\$ 96,860.00	\$ 6,045.72	\$ 34,258.56

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 AUXILIARY FUND (CAFETERIA) BUDGET REPORT
 FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
		BUDGET	DEC.		
<u>Gen. Materials & Supplies</u>					
Office Supplies	541.00	\$ 350.00	\$ -0-	\$ 144.86	\$ 205.14
Printing & Offset Dupl.	542.00	350.00	-0-	50.77	299.23
Advertising	544.00	-0-	-0-	60.00	(60.00)
Publications & Dues	545.00	200.00	-0-	25.00	175.00
Service Supplies	546.00	9,686.00	757.79	7,987.76	1,698.24
Closing Inv. Supplies	546.60	-0-	135.46	(2,210.10)	2,210.10
Total General Materials & Supplies		\$ 10,586.00	\$ 893.25	\$ 5,993.49	\$ 4,527.71
<u>Travel & Meeting Expense</u>					
Travel - Local	552.00	\$ 200.00	\$ -0-	\$ 45.30	\$ 154.70
Travel - Expense	554.00	900.00	-0-	246.57	653.43
Total Travel & Meeting Exp.		\$ 1,100.00	\$ -0-	\$ 291.87	\$ 808.13
<u>Fringe Benefits</u>					
		\$ 10,838.00	\$ -0-	\$ 30.00	\$ 10,808.00
<u>Fixed Charges</u>					
Telephone	573.00	\$ 500.00	\$ -0-	\$ -0-	\$ 500.00
Rental of Facilities	575.00	-0-	-0-	-0-	-0-
Equipment Rental	576.00	-0-	-0-	30.00	(30.00)
Interest	577.00	2,400.00	-0-	-0-	2,400.00
Total Fixed Charges		\$ 2,900.00	\$ -0-	\$ 30.00	\$ 2,870.00
<u>Capital Outlay</u>					
Equipment Office	585.00	\$ 2,000.00	\$ -0-	\$ 1,331.90	\$ 668.10
Equipment Miscellaneous	588.00	15,000	279.24	24,333.75	(9,826.31)
Total Capital Outlay		\$ 17,000.00	\$ 279.24	\$ 25,665.65	\$ (9,158.21)
<u>Other Expenses</u>					
Provision for Contingency	595.00	\$ 1,200.00	\$ -0-	\$ -0-	\$ 1,200.00
Financial Charges & Adjusts.	596.00	-0-	(26.91)	161.62	(161.62)
Facilities Charges	597.00	600.00	-0-	-0-	31 600.00
Total		\$ 1,800.00	\$ (26.91)	\$ 161.62	\$ 1,638.38
TOTAL CAFETERIA EXPENDITURES		\$254,849.00	\$18,222.77	\$112,319.48	\$141,768.16

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (BOOKSTORE) BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

<u>REVENUE</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>DEC.</u>	<u>REVENUE</u>	<u>TO DATE</u>	<u>UNENCUMBERED BALANCE</u>
Fund Equity	300.00	\$ (1,000.00)	\$ -0-	\$ 30,133.86		\$ (31,133.86)
<u>Public & Auxiliary Service</u>						
Sales - Books	452.10	285,000.00	1,739.36	162,540.74		122,459.26
Sales - Supplies	452.20	40,000	2,149.32	23,771.88		16,228.12
Central Stores Transfers	452.90	-0-	-0-	2,810.18		(2,810.18)
Total Revenue		\$325,000.00	\$ 3,888.68	\$189,122.80		\$135,877.20
TOTAL REVENUE & FUND EQUITY		\$324,000.00	\$ 3,888.68	\$219,256.66		\$104,743.34

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>DEC.</u>	<u>EXPENDITURES</u>	<u>TO DATE</u>	<u>EXP. & ENCUM.</u>	<u>UNENCUMBERED BALANCE</u>
<u>Salaries</u>							
Professional	512.00	\$ 12,300.00	\$ 1,025.00	\$ 6,150.00	\$ 6,150.00	\$ 6,150.00	\$ 6,150.00
Office	516.00	33,700.00	2,263.34	13,108.86	13,108.86	13,108.86	20,591.14
Student Employees	518.00	-0-	235.50	1,229.63	1,229.63	1,229.63	(1,229.63)
Total Salaries		\$ 46,000.00	\$ 3,523.84	\$ 20,488.49	\$ 20,488.49	\$ 20,488.49	\$ 25,511.51
<u>Contractual Services</u>	524.00	\$ -0-	\$ -0-	\$ (100.00)	\$ (100.00)	\$ (100.00)	\$ 100.00

<u>Instructional Materials & Supplies</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>DEC.</u>	<u>EXPENDITURES</u>	<u>TO DATE</u>	<u>EXP. & ENCUM.</u>	<u>UNENCUMBERED BALANCE</u>
Purchases-Books-For Resale	536.1	\$237,000.00	\$16,268.44	\$133,584.88	\$188,629.78	\$ 48,370.22	\$ 48,370.22
Beginning Inventory-Books	536.2	22,000.00	21.24	20,760.08	21,019.72	980.28	980.28
Ending Inventory-Books	536.3	(24,000.00)	-0-	(26,431.70)	(26,431.70)	2,431.70	2,431.70
Purchases-Supplies-For Resale	536.4	30,000.00	6,246.24	21,939.53	36,374.77	(6,374.77)	(6,374.77)
Begin. Inventory-Supplies	536.5	17,400.00	-0-	17,713.86	17,713.86	(313.86)	(313.86)
Ending Inve.-Supplies	536.6	(18,400.00)	-0-	(21,136.05)	(21,136.05)	2,736.05	2,736.05
Total Instruc.Matls.& Supplies		\$264,000.00	\$22,535.92	\$146,430.60	\$216,170.38	\$ 47,829.62	\$ 47,829.62

<u>Gen.Materials & Supplies</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>DEC.</u>	<u>EXPENDITURES</u>	<u>TO DATE</u>	<u>EXP. & ENCUM.</u>	<u>UNENCUMBERED BALANCE</u>
Office Supplies	541.00	\$ 1,280.00	\$ -0-	\$ 733.24	\$ 733.24	\$ 733.24	\$ 546.76
Printing & Offset Dupl.	542.00	2,100.00	6.83	323.00	323.00	323.00	1,777.00
Advertising	544.00	1,450.00	135.00	135.00	135.00	396.00	396.00

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (BOOKSTORE) BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	BUDGET	EXPENDITURES		ENCUMB. TO DATE	UNENCUMBERED BALANCE
			DEC.	TO DATE		
<u>Gen. Materials & Supplies</u>						
Publications & Dues	545.00	\$ 225.00	\$ -0-	\$ 16.95	\$ 16.95	\$ 208.05
Repairs & Maintenance	547.00	-0-	-0-	129.05	136.85	(136.85)
Total General Materials & Supplies		\$ 5,055.00	\$ 141.83	\$ 1,337.24	\$ 1,606.04	\$ 3,448.96
<u>Travel & Meeting Expense</u>	554.00	\$ 600.00	\$ -0-	\$ -0-	\$ -0-	\$ 600.00
<u>Fringe Benefits</u>	560.00	\$ 1,500.00	\$ -0-	\$ -0-	\$ -0-	\$ 1,500.00
<u>Fixed Charges-Telephone</u>	573.00	\$ -0-	\$ -0-	\$ 26.89	\$ 26.89	\$ (26.89)
<u>Capital Outlay</u>						
Equipment-Office	585.00	\$ -0-	\$ 8.26	\$ 4,839.92	\$ 6,112.15	\$ (6,112.15)
Equipment-Miscellaneous	588.00	-0-	-0-	31.76	31.76	(31.76)
Equipment-Service	589.00	8,000.00	-0-	-0-	-0-	8,000.00
Total Capital Outlay		\$ 8,000.00	\$ 8.26	\$ 4,871.68	\$ 6,143.91	\$ 1,856.09
<u>Other</u>						
Provision for Contingency	595.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Financial Charges & Adjusts.	596.00	250.00	4.32	154.06	154.06	95.94
Facilities Charges	597.00	1,000.00	-0-	-0-	-0-	1,000.00
Total Other		\$ 1,250.00	\$ 4.32	\$ 154.06	\$ 154.06	\$ 1,095.94
TOTAL BOOKSTORE EXPENDITURES		\$326,405.00	\$26,214.17	\$173,208.96	\$244,489.77	\$ 81,915.23

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND - (INTER-COLLEGIATE ATHLETICS) BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	REVENUE		UNENCUMBERED BALANCE
			DEC.	TO DATE	
Fund Equity	300.00	\$ -0-	\$ -0-	\$ 602.53	\$ (602.53)
<u>Public & Auxiliary Services</u>					
Gate Receipts	455.00	\$ 400.00	\$ -0-	\$ 46.25	\$ 353.75
Total Receipts		\$ 400.00	\$ -0-	\$ 46.25	\$ 353.75
<u>Transfers In</u>					
Transfers from Education Fund	489.1	\$ 33,083.00	\$ -0-	\$ -0-	\$ 33,083.00
Transfers from Student Act. Fd.	489.6	6,000.00	-0-	-0-	6,000.00
Total Transfers In		\$ 39,083.00	\$ -0-	\$ -0-	\$ 39,083.00
Total Revenue & Begin. Fund Equity		\$ 39,483.00	\$ -0-	\$ 648.78	\$ 38,834.22

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
			DEC.	TO DATE		
Salaries	512.00	\$ 8,700.00	\$ -0-	\$ -0-	\$ -0-	\$ 8,700.00
Professional Office	515.00	-0-	-0-	-0-	-0-	-0-
Student Employees	518.00	-0-	-0-	-0-	-0-	-0-
Total Salaries		\$ 8,700.00	\$ -0-	\$ -0-	\$ -0-	\$ 8,700.00
<u>Contractual Services</u>						
Other	520.00					
Total Contractual Services	529.00	\$ 3,068.00	\$ 238.30	\$ 1,067.55	\$ 1,667.55	\$ 1,400.45
Instructional Matls. & Supplies	530.00					
Instructional Supplies	531.00	\$ 9,600.00	\$ 168.00	\$ 3,315.69	\$ 7,120.20	\$ 2,479.80
Total Instructional Materials & Supplies		\$ 9,600.00	\$ 168.00	\$ 3,315.69	\$ 7,120.20	\$ 2,479.80

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

AUXILIARY FUND - (INTER-COLLEGIATE ATHLETICS) BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
			DEC.	TO DATE		
<u>Gen. Materials & Supplies</u>						
Office	541.00	\$ 170.00	\$ -0-	\$ 133.83	\$ 133.83	\$ 36.17
Printing & Offset Dupl.	542.00	700.00	519.76	720.46	1,235.46	(535.46)
Postage	543.00	-0-	-0-	-0-	-0-	-0-
Advertising	544.00	-0-	-0-	-0-	-0-	-0-
Publications & Dues	545.00	500.00	4.00	303.30	303.30	196.70
Total General Materials & Supplies		\$ 1,370.00	\$ 523.76	\$ 1,157.59	\$ 1,672.59	\$ (302.59)
<u>Travel & Meetings</u>						
Meeting Expense	551.00	\$ -0-	\$ -0-	\$ 5.00	\$ 5.00	\$ (5.00)
Mileage - Local	552.00	-0-	-0-	-0-	-0-	-0-
Travel Expense	554.00	3,300.00	169.19	897.23	897.23	2,402.77
Vehicle Expense	556.00	3,500.00	155.00	451.42	1,211.42	2,288.58
Total Meeting & Travel		\$ 6,800.00	\$ 324.19	\$ 1,353.65	\$ 2,113.65	\$ 4,686.35
<u>Fringe Benefits - Insurance</u>						
Insurance	566.00	\$ -0-	\$ -0-	\$ 72.00	\$ 72.00	\$ (72.00)
Other	569.00	-0-	-0-	90.00	90.00	(90.00)
Total Fringe Benefits		\$ -0-	\$ -0-	\$ 162.00	\$ 162.00	\$ (162.00)
<u>Fixed Charges</u>						
Rental Facilities	575.00	\$ 1,700.00	\$ -0-	\$ 300.00	\$ 300.00	\$ 1,400.00
General Insurance	578.00	800.00	-0-	108.00	108.00	692.00
Total Fixed Charges		\$ 2,500.00	\$ -0-	\$ 408.00	\$ 408.00	\$ 2,092.00
<u>Capital Outlay</u>						
Office	585.00	\$ 120.00	\$ -0-	\$ -0-	\$ -0-	\$ 120.00
Educational	586.00	7,325.00	-0-	5,274.21	6,940.80	384.20
Total Capital Outlay		\$ 7,445.00	\$ -0-	\$ 5,274.21	\$ 6,940.80	\$ 504.20
TOTAL INTER-COLLEGIATE EXPENDITURES		\$39,483.00	\$1,254.25	\$12,738.69	\$20,084.79	\$19,398.21

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (DATA PROCESSING EQUIPMENT RENTAL) BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

REVENUE	ACCOUNT NUMBER	REVENUE			UNENCUMBERED BALANCE
		BUDGET	DEC.	TO DATE	
Fund Equity	300.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Public & Auxiliary Services					
Other	459.00	\$15,000.00	-0-	4,197.32	10,802.68
TOTAL REVENUE		\$15,000.00	\$ -0-	\$4,197.32	\$10,802.68

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES			UNENCUMBERED BALANCE
		BUDGET	DEC.	TO DATE	
Salaries	510.00	\$ 4,000.00	\$ -0-	\$ 59.85	\$ 3,940.15
General Materials & Supplies	540.00	1,000.00	-0-	61.45	938.55
Fixed Charges-Rental of Equip.	570.00	8,000.00	-0-	3,528.50	4,471.50
Facilities Charges	597.00	2,000.00	-0-	-0-	2,000.00
TOTAL EXPENDITURES		\$15,000.00	\$ -0-	\$3,649.80	\$11,350.20

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (COLLEGE CENTER) BUDGET REPORT
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	REVENUE		UNENCUMBERED BALANCE
			DEC.	TO DATE	
Fund Equity	300.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Public & Auxiliary Services	450.00	\$ -0-	\$ -0-	\$ 34.66	\$ (34.66)
Game Room Receipts	459.00	6,000.00	730.90	4,069.21	1,930.79
Vending Machine Receipts	459.10	2,500.00	-0-	-0-	2,500.00
Total Revenue		\$8,500.00	\$ 730.90	\$4,103.87	\$4,396.13

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		UNENCUMBERED BALANCE
			DEC.	TO DATE	
Salaries	510.00	\$6,000.00	\$ 652.82	\$1,356.33	\$4,643.67
Total Salaries		\$6,000.00	\$ 652.82	\$1,356.33	\$4,643.67
General Materials & Supplies	540.00	\$ 500.00	\$ 43.52	\$ 111.79	\$ 279.16
Total Gen.Materials & Supplies		\$ 500.00	\$ 43.52	\$ 111.79	\$ 279.16

Capital Outlay	ACCOUNT NUMBER	BUDGET	EXPENDITURES		UNENCUMBERED BALANCE
			DEC.	TO DATE	
Office Equipment	585.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Service Equipment	588.00	-0-	35.00	35.00	(35.00)
Total Capital Outlay		\$ -0-	\$ 35.00	\$ 35.00	\$ (35.00)

Other Expenses	ACCOUNT NUMBER	BUDGET	EXPENDITURES		UNENCUMBERED BALANCE
			DEC.	TO DATE	
Facilities Charges	597.00	\$ 500.00	\$ 710.00	\$ 710.00	\$ (210.00)
Total Facilities Charges		\$ 500.00	\$ 710.00	\$ 710.00	\$ (210.00)
TOTAL EXPENDITURES		\$7,000.00	\$1,441.34	\$2,213.12	\$4,677.83

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND - EQUIPMENT LEASING SUB-FUND
FOR THE SIX MONTHS ENDED DECEMBER 31, 1969

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>		<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUMBERED BALANCE</u>
			<u>DEC.</u>	<u>TO DATE</u>		
Capital Outlay						
Service Equipment	598-000-588	\$ -0-	\$ -0-	\$ 348.84	\$ 348.84	\$ (348.84)
Cafeteria Service Equipment	598-100-588	-0-	864.25	6,313.72	13,879.40	(13,879.40)
Bookstore Service Equipment	598-200-588	-0-	8,414.92	26,100.56	26,100.56	(26,100.56)
TOTAL EXPENDITURES		\$ -0-	\$9,279.18	\$32,763.12	\$40,328.80	\$ (40,328.80)

<u>REVENUE</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>REVENUE</u>		<u>UNENCUMBERED BALANCE</u>
			<u>DEC.</u>	<u>TO DATE</u>	
Fund Equity	300.00	\$ -0-	\$ -0-	\$ 215.00	\$ (215.00)

ERNST & ERNST

231 SOUTH LA SALLE STREET

CHICAGO, ILL. 60604

February 6, 1970

Mr. William J. Mann
Vice President of Business Affairs
William Rainey Harper College
Junior College District No. 512
Palatine, Illinois

In connection with our examination of the financial statements of William Rainey Harper College - Junior College District No. 512 for the year ended June 30, 1969, we reviewed the existing system of accounting procedures and internal control employed by the College. Our review disclosed that the system is relatively strong and provides adequate accounting controls for the purpose of safeguarding assets and maintaining reliable accounting records. We did note certain minor weaknesses and we submit for your consideration our recommendations for correction of these weaknesses for the purpose of further strengthening the College's system of accounting procedures and internal control or of increasing its efficiency.

Our recommendations were developed during the course of our regular audit work for the purpose of expressing an opinion on the financial statements and not as special investigations or studies for the sole purpose of reviewing such matters.

CASH RECEIPTS

During our review of cash receipts procedures, we noted some duplication of effort regarding the posting and summarizing of cash receipts. Individual cash receipts are summarized monthly in a cash receipts journal and on detailed ledger cards using a bookkeeping machine. The detailed ledger cards then are summarized and posted to the general ledger. We believe that the preparation of a cash receipts journal and the posting of the receipts to ledger cards in detail is a duplication of effort. We believe that the preparation of the cash receipts journal could be eliminated without weakening internal control.

CASH DISBURSEMENTS

During the course of our examination, we noted two instances where checks were not recorded as cash disbursements in the month in which disbursed, but were recorded in a subsequent month. In our opinion, all checks should be recorded when issued in order to have monthly financial statements which properly reflect all financial transactions which occur during the reporting period.

February 6, 1970

In reviewing the operation of the petty cash funds, we noted that they were not frequently reimbursed and that many individual voucher slips were processed without proper supporting documents indicating the nature of the disbursement. Increased control over the petty cash would be attained if the imprest amount were reduced so as to require more frequent reimbursement. Further, all payments therefrom should be made only upon the basis of adequate supporting documents.

The College has adopted the procedure of using receiving reports for the purpose of transmitting to the Treasurer's Office information regarding the receipt of merchandise, quantity received, its condition, etc. During our review of documents in support of regular cash disbursements, we noted a few instances of inadequate preparation of receiving reports. We suggest that the preparation of all "receivers" in accordance with established policy should be continually emphasized in order to insure the timely processing of vendors' invoices.

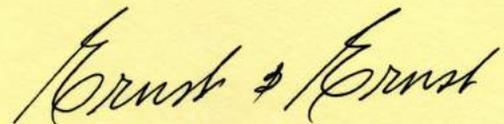
GENERAL

During the course of our examination, we noted that detailed records were not maintained as to the availability to the College of various governmental reimbursements and the status of such reimbursements as were claimed. We recommend that a responsible employee be given central control over the timely filing and follow-up of all governmental claims to insure that the College receives all available revenues.

* * * * *

The foregoing comments are submitted as constructive suggestions to assist you in strengthening internal controls and accounting procedures, and are not intended to reflect on the integrity, honesty or ability of any employee of the College. We understand that certain of the above situations currently are being investigated by the College and corrective measures are being considered. We would be pleased to discuss these matters with you further and to assist you in the implementation of any changes you may consider appropriate.

Very truly yours,



cc: Richard L. Johnson, President
Board of Trustees

FOR BOARD ACTION

SUBJECT:

Salary Ranges for the Approved Positions:

TV Producer/Director
Graphics Design Coordinator
Graphics Design Artist

REASON FOR CONSIDERATION BY BOARD:

Authorization of salary ranges for the approved positions so that recruitment of these staff members can begin immediately.

BACKGROUND INFORMATION:

The estimated recommended salary ranges for the positions of TV Producer/Director, Graphics Design Coordinator, and Graphics Design Artist are the best estimates for compensation to cover responsibilities for the respective positions.

RECOMMENDED ACTION:

Approval of salary ranges:

TV Producer/Director	\$12,000 - \$15,000
Graphics Design Coordinator	\$12,000 - \$15,000
Graphics Design Artist	\$8,000 - \$9,000

POSITION DESCRIPTION

January 20, 1970

Harper College
 Instructional Services
 Learning Resource Center

POSITION TITLE: TV Producer/Director

I. NATURE AND PURPOSE OF WORK

This position is responsible to the Director of Instructional Services for planning, developing, scheduling, and operation of studio facilities and related equipment and services. This pertains to the coordination and blending of the efforts of the Art, Production, and Photographic Departments in support of the Instructional Program. This is a professional position with academic rank.

II. ILLUSTRATIVE TASKS AND PERCENTAGES

- | | |
|--|-----|
| 1. Planning, developing, and scheduling operations. | 75% |
| 2. Coordination and supervision of personnel. | 10% |
| 3. General administration, including correspondence, personnel, liaison with faculty members, etc. | 15% |

III. KNOWLEDGE, ABILITIES, AND SKILLS

1. General knowledge of production skills, such as television, films, art and graphics, audio techniques, and producing.
2. Ability to plan, organize, and coordinate the efforts of several areas.
3. Outstanding leadership ability.
4. Skilled in personnel relations.
5. Must have initiative and enthusiasm, along with creative ability.
6. Ability to make decisions and to follow through to completion of planned projects.

IV. DESIRABLE EXPERIENCE AND TRAINING

A college graduate with specialized courses in television, producing, and directing. Some experience in all phases of production from equipment to producing and directing. Administrative experience in media production, along with personnel management.

POSITION DESCRIPTION

January 20, 1970

Harper College
 Instructional Services
 Learning Resource Center

POSITION TITLE: Graphics Design Coordinator

I. NATURE AND PURPOSE OF WORK

This position is responsible as a line function to the Director of Instructional Services with staff coordinating function to the TV Producer/Director for the creative design, layout, and production supervision for all graphic materials. This activity would support the faculty and staff in the preparation and production of graphics materials for instructional and institutional needs.

II. ILLUSTRATIVE TASKS AND PERCENTAGES

- | | |
|---|-----|
| 1. Meet with faculty and staff in planning layout, design, etc. | 30% |
| 2. Creates story board for approval and schedules graphic production work. | 10% |
| 3. Assist faculty and staff in critiquing materials. | 15% |
| 4. Coordinate and projects requiring design. | 30% |
| 5. Research and develop a "library" of universal images related to all college division curriculum. | 15% |

III. KNOWLEDGE, ABILITIES, AND SKILLS

1. Skill in creative art design and production.
2. Knowledge in application of various media formats.
3. Managerial competencies in dealing with people, production schedules, coordinating, and planning.

IV. DESIRABLE EXPERIENCE AND TRAINING

College degree with at least 5 years experience in the graphic arts field. Must demonstrate ability or experience to work with wide range of personnel both as customers/clients and peer group staff members.

POSITION DESCRIPTION

January 20, 1970

Harper College
Instructional Services
Learning Resource Center

POSITION TITLE: Graphics Design Artist

I. NATURE AND PURPOSE OF WORK

This position is responsible to the TV/Graphics Director for the graphic development (Board work) of requested materials by faculty and Instructional Services.

II. ILLUSTRATIVE TASKS AND PERCENTAGES

- | | |
|---|-----|
| 1. Consulting with requestors. | 20% |
| 2. Drawing, layout and art work. | 70% |
| 3. coordinating production with production clerk. | 10% |

III. KNOWLEDGE, ABILITIES, AND SKILLS

1. Skill in art design and production.
2. Knowledge in use of visualization in instruction.
3. Ability to plan and organize a schedule for production work.
4. Skill in working with people.

IV. DESIRABLE EXPERIENCE AND TRAINING

At least two years of course work beyond highschool - college degree preferred. Experience (2-5 years) in graphic design work. Experience in educational graphics work highly desirable.

... AN ABSTRACT OF UPDATE #1 ...

A REPORT OF THE BEGINNING
EFFORTS IN INSTRUCTIONAL DEVELOPMENT
at
WILLIAM RAINY HARPER COLLEGE

George H. Voegel
January, 1970

A six weeks, afternoon only, workshop was organized by the Dean of Learning Resources to coincide with Harper's first eight week summer session in 1968.

The workshop content was outlined according to the following weekly timetable:

1. Explore and develop instructional concepts of program, courses, units, and learning steps.
2. Begin to develop instructional objectives and components of task, criteria, and conditions of performance.
3. Continue objective development and establish performance objectives for course units.
4. Modify and refine objectives, outlines, etc. and begin to develop related tests.
5. Begin to develop instructional strategies and tactics to help achieve the objectives.
6. Continue development of strategies and tactics, and begin selection of appropriate materials and develop ideas for changes in succeeding semesters.

Six consultants, in the form of outside expertise, discussed the appropriate materials relating to the topics above. The usual format of these consultants was a one-hour presentation of their own involvement, experiences, and work in their specialized area of instructional development, followed by informal discussion with the workshop participants.

Twelve faculty members from various subject areas were chosen to participate in this summer workshop but due to scheduling loads and other conflicts, two staff members were unable to attend the complete six weeks. In addition to the Harper summer

workshop, a number of faculty took institutes, workshops, and courses at senior colleges and universities, the outcomes of one such course for one faculty member is presented in this report also.

SUMMER CURRICULUM DEVELOPMENT PROJECT: A CRITIQUE

A. Consultants

1. Effectiveness - The six consultants made a major contribution to the seminar by providing various approaches to learner-oriented instruction.
2. Use and Sequencing of Consultants - It was generally felt that a revised sequence of consultant scheduling would have proved more effective.

It would be better to have them attend for two full days, possibly with the mornings devoted to the group presentations and the afternoons devoted to individual projects.

B. Length and Time Allotment of Workshop

1. The six weeks period provided was adequate and would serve as well for a similar project in the future.
2. The objectives in the seminar proposal were far too ambitious for the summer.

C. Workshop Strengths

1. One of the most important aspects was the participants' realization of the diverse complexity of instruction based on a behavioral objectives approach.
2. The diversity of opinions represented by the guest consultants was extremely useful in that each of the participants was able to select and choose those techniques and strategies most compatible with his discipline and skills.
3. Another important aspect was the realization by the staff of the time and care which must go into each step in this kind of curriculum development.

D. Workshop Weaknesses

1. More careful planning was needed to correlate between the

2. A greater number of consultants in area specialties such as communication, social science, language, etc. would have improved the seminar.
3. Lastly, the examples used by almost every consultant dealt exclusively with vocationally or performance oriented programs, further emphasizing the lack of specific models from the humanities.

E. Comments and Recommendations

In the group's view, the following might well apply to any future projects of a similar nature.

1. While the inclusion of new teachers in the seminar was deemed excellent, it was also felt that at least one participant in each discipline represented should have at least one year teaching experience in the area of his individual project.
2. Since the Dean of Instruction is vitally concerned with curriculum, it would be advantageous for him and the Division Chairman when possible to be on hand at each session involving a consultant presentation.
3. A number of consultants referred to various funding sources. The participants felt these sources should be explored (if that has not already been done) with a view toward relieving the college of the project's expense - if, in fact, some other source is available.
4. The consensus regarding the faculty stipend was that it should be an amount figured on a pro-rated basis which would reflect the individual's salary and rank, rather than a set amount as was the case this summer.
5. A recurrent theme present in the project was the failure, at most institutions, to arrange a follow-up program wherein the participant could have periodic meetings during the school year.

F. Conclusion

We would like to express our gratitude to the Administration and the Board for making such a project available. While there was considerable skepticism regarding a behavioral approach to curriculum at the beginning of the program, by its conclusion there was no question but that the six weeks had been a rewarding and fruitful experience; the benefits of which will continue in terms of changed teaching strategies and a willingness to proceed with controlled experimentation in improving curriculum.

Martin Ryan, Participant and
Group Spokesman
August 19, 1968

WORKSHOP FOLLOW-UP ACTIVITIES

The first follow-up session was held in October, 1968 with a majority of the workshop participants in attendance. At this point, little feedback was available due to the fact that most of them were still developing their materials, however one generalization was an increased awareness and concern over developing improved mid-semester exams for their courses.

The next follow-up session was held early in February. Those who had shared their objectives with the student and oriented the exams towards correlating with the objectives found some increased achievement and less student anxiety about the exams. However, a number of participants were still experiencing developmental difficulties due in part to a lack of faith in this approach to instruction.

In June, a very brief resume was undertaken with the group, largely in the form of rough draft outlines of their progress and feedback from students. The move from the old temporary campus site to the new campus still being completed early in September precluded any further follow-up with the participants.

INSTRUCTIONAL DEVELOPMENT OUTCOMES

BUS 101, Principles of Accounting

1. Validated instructional materials
2. 300 seat lecture/demo use
3. Use of one form of instructional systems approach
4. Increased favorable student attitude between semesters
5. Plan for future development of individualized materials

BUS 201, Accounting I

1. A course outline and student behavioral objectives were developed for the course.

2. Tests were made up using the behavioral objectives.
3. Seventy-five per cent of the twenty students surveyed in classes, found the behavioral objectives very helpful. Another fifteen per cent of the students would have been just as well satisfied with a regular course outline.

BIO 101

Student Comments

"I think the objective sheets are very helpful. They help prepare you for the tests and tell you what to concentrate on on your reading. Keep them next semester."

"Definitely keep the objectives. They were a terrific help for me. They're sort of a self-help study sheet."

"Yes, definitely! I think that they have helped me considerably. This is the first class where they've handed them out. I like to have them. They're a great help."

Results

In the spring of 1969, two sections of 72 BIO 101 students were taught without objectives and given a 140 pt. final that produced a median score of 80-84 points. This summer, 22 students in BIO 101 used the objectives and a median score in the 90-94 point range was produced.

BIO 110 - Cellular Biology

1. A complete semester set of specific lecture objectives for Bio 110 - Cellular Biology.
2. A partial set of specific laboratory objectives for Bio 110 - Cellular Biology.
3. All exams given the second or third time were different from the previous yet covered the same material as described in the objectives.
4. This is currently being done in Cellular Biology, but with the biology facilities unfinished and the large number of students in the lectures, there have been many logistical problems.
5. All specific lecture objectives are tied in directly to handout sheets, overheads and other visual and lecture material that they receive.

6. About eighty per cent of the students who took the exam over, raised their test grade one letter, fifteen per cent brought it up two letters and about five per cent stayed the same or dropped a letter.

BIO 120 - Botany

1. Objectives have been drawn up for use on each main learning concept.
2. Student knowledge of eighty per cent of the objectives is expected as satisfactory achievement and so far most of the students can do this.
3. Student interest seems to be good.
4. In another year, more valid evidence can be obtained through the use of pre-tests.

BIO 130 - Microbiology

- A
1. Students like the idea of having objectives given to them because they state exactly what the students are expected to know.
 2. Allowing students to take a second exam over the same material regardless of their original grade, but only if they want to. This has elicited a favorable response.
 3. A considerable amount of pictorial material is being collected to convert to overlays for the lectures and labs.
 4. Both general and specific behavioral objectives are being completed and revised.
- B
1. A complete semester set of specific lecture objectives for Bio 130 - Microbiology.
 2. A partial set of specific laboratory objectives for Bio 130 - Microbiology.
 3. Students were given the opportunity to retake an exam for the second or third time if they first performed poorly. The highest grade, whether on the first, second, or third exam was the grade recorded. In most instances, the students who repeated the exam had received a D or an F.
 4. All specific lecture objectives are tied in directly to handout sheets, overheads, and other visual and lecture material that they receive.
 5. About eighty per cent of the students who took the exam over, raised their test grade one letter, fifteen per cent brought it up two letters and about five per cent stayed the same or dropped a letter.

BIO 170-171 - Bio-Physical Science

BIO 160-161 - Human Anatomy & Physiology

1. Initial amount of course designated in specific objectives:

2 UNITS

I) Introduction to anatomy*

II) The Skeletal System

Both Courses

III) Currently working on Muscle System

2. Amount of concept/task analysis completed for #1:

BASIC 1st LEVEL

Analysis of major unit - no sub unit analysis as yet.

3. Evaluation techniques for student performance:

I) Written exam in physiology (criteria type).

II) Oral and written practical exam on anatomy (Proficiency Type)*²

4. Level of satisfactory student performance for this sub-unit, unit, or course:

See *2

5. Evaluation techniques to be used in comparing the new approaches with previous instructional formats:

160-161 First performance --yearly evaluation as course is offered each year (after revision)

170-171 -- Compare to last year's performance

6. future developments to be worked on this year:

Develop and construct program type learning-lab in organic chemistry unit - (Organ Molecule structure).

7. Other:

* - Cell studies, histology and body as a whole.

*² - Must pass with 90% or better. (Recycle if student scores below standard.)

BIO 170-171 - Behavioral Objectives Student Feedback

1. "I am only making a 'C' in this course, but without the objectives, I would be lost."
2. "I wish more teachers in this college would use your kind of objectives."
3. "I think I am learning more since I know what is expected of me and what direction I am going."

DP 101

1. The manual used is in its second printing.
2. More material is covered.
3. A greater student understanding is accomplished.
4. Other areas within the data processing curriculum have been upgraded to a more realistic method of presentation.
5. Key punch courses have been entirely recorded on magnetic tape which the students study on an individual basis.
6. The programing labs have created only one problem, and this is now trying to get rid of an overly enthusiastic group of students.
7. The key punch situation is one which we feel needs further examination and research to determine its validity-
8. Students lost some of their fear of a technical course and became more interested in the material.
9. They seemed to grasp the material more quickly.
10. Future plans mainly include media development to augment the material developed to date.

MUSIC 200 - Conducting

1. Provided new instructor insights and a more positive attitude towards utilizing behavioral objectives.
2. Further organized the instruction as a student centered program with greater concern for individual progress.
3. The student reaction was very favorable once the students were convinced that the instructor was sincere in expecting only what was presented to them in the set of instructional objectives.

4. The responsibility of success must still be shared by the student and teacher.
5. Experiments with the use of closed circuit TV in student evaluation will be tried.
6. Plan to expand these concepts and techniques to include all areas of musical instruction. Music 101 will be taught from a keyboard approach utilizing a new electronic piano laboratory. It would be beneficial to develop a basic set of instructional or behavioral objectives pertaining to the notational fundamentals involved in playing keyboard instrument.

SOC 101 - Introduction to Sociology

1. Teaching strategy included lectures, discussion of topics, use of audio-visual media.
2. The instructor is now much more aware of deciding just what concepts to stress and to let my students have a clear idea of what is expected of them.
3. An instructor's and student's syllabus for the course is developed. A better approach would be to build a syllabus around the major sociological concepts and adapt a particular text to that syllabus.
4. A series of transparencies illustrating sociological concepts were developed into a 72-page "Index".
5. The next step is to find suitable pictures to make up slides to be shown along with the playing of this tape.
6. Effort will be made to refine exams to the extent that they actually do test the concepts the students are learning, i.e., to make the tests more valid and to provide for individual differences and abilities.

ENGLISH 101

1. Objectives for the entire course, on a unit basis, were written and compiled in booklet form.
2. The entire teaching staff (full and part-time) is aware of both the overall and specific objectives of the 101 program.
3. New or beginning teachers have a comprehensive guide to the organization of the course - including the suggested number of class sessions allotted to each unit - on which they can rely.
4. It is my expectation that the division will approve a plan to use several 101 sections, involving different instructors, next semester (Spring '70) as an experimental group to examine the feasibility of making this a self-teaching unit for the student. The regular sections of 101 will form the control group and all sections will take the same test.

DISCUSSION OF PROJECTS

1. The projects reviewed are not perfect.
2. The level of writing and sequencing of objectives needs to be refined in a great many cases to include more tightly worded specifics as to performance levels, criterion levels, levels or domains of the objectives and conditions of performance.
3. Very little task or concept analysis activity was revealed in the participants' feedback reports, however a great deal of work remains to be done to pull together the potential especially with so many courses in biology undergoing this development.
4. Use of the cassette tape recorder at each key punch machine for playback of the recorded lessons. Increased use of records and tapes for instruction have occurred, and should increase now that classrooms where language courses are scheduled have been rigged with a wireless loop audio system. Other materials developed have been largely instructor prepared transparencies for trying out in class, cassettes, tapes, and a few slides and videotapes. Some attempts are being made to organize and sequence instructional materials for use in the lecture-demo centers. It should be mentioned that a great deal of film previewing by many staff members have enabled the use of rental films and purchase films to increase.
5. The students involved in the various courses responded very favorably to being let in on the objectives and apparently felt more at ease in the learning situation.
6. The students, like those reported on by the consultants, found it difficult to believe the high correlation between the stated objectives and the exam questions asked.
7. In a number of cases (please refer to previous section for specifics) the student grade averages improved since the implementation of the course revisions.
8. The participants are far more sensitive to the development of tests and examinations than ever before. A number of them have now abandon grading on a curve since it is inconsistent with the improved process of Objectives-Teach-Test.
9. The participant commitment and involvement remained fairly high throughout this time period.
10. The major areas of impact have been in accounting where other staff members are sharing in the instruction of Accounting 101. In English Composition, having course outlines developed with more specific objectives than in the past, has been very helpful to all the staff teaching these many sections.

11. Two of the participants have left Harper College so the impact has been lessened somewhat across the college, however, in their own way, the others have been able to show to their colleagues that this kind of process is not as threatening or restricting as first supposed.
12. It has also raised the question of time inputs by the faculty and how some kind of "reward system" can be equated to this development time.
13. The GT-70 Consortium Colleges started a faculty video-tape exchange entitled, "What's New", with about half of the workshop participants having "explained" their projects on tapes.
14. Some materials have been exchanged with other colleges.
15. Harper College was also represented at the GT-70 Innovative Institute held January 23-24 at Miami Beach.

FUTURE DEVELOPMENTS AND RECOMMENDATIONS

1. It is hoped that a periodic report such as this could continue with an UPDATE #2, #3, etc. as a vehicle to share with others.
2. Other projects being worked on should be shared in another report.
3. Several suggestions for future developments are:
 - a. Conduct another summer workshop and incorporate the changes recommended by the previous participants.
 - b. Begin in-service or faculty development sessions on an organized semester basis for a dozen or so faculty.
 - c. Incorporate a sequence into the proposed faculty in-service program for instructional development.
 - d. Develop a GT-70 workshop.
 - e. Validate GT-70 "Ins Group" materials over a semester's time period for potential use as self-instructional units for faculty development.

FOR BOARD ACTION

I. SUBJECT:

Recommendation for the awarding of Bid Q-792 for Hevi-Duty Furnace, including delivery, installation, set-up demonstration and training in use of said equipment. Also included in this bid was an Alnor Dew Pointer .

II. INFORMATION:

Advertisements were run and bids solicited for the subject equipment. Four (4) bid requests were sent out and two (2) were received, one of which was no bid.

III. SUMMARY:

This type of equipment is quite specialized and therefore it is understandable why only one bid was obtained. The unit bid is as specified by our Engineering Department, and will meet all the necessary requirements for the planned courses in the Mechanical Design Program.

IV. RECOMMENDATION:

The Administration recommends that the Board award the bid to the Lindberg Heavy Duty Company for a total of \$6,827.00.

Note: The 100% Voc/Tech Grant will cover all of the cost, except for \$375.00 for transportation.

REQUEST FOR QUOTATION



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois 60067

1. Quotation must be made on this form.
2. Sign and return original and retain duplicate for your file.
3. Unsigned bids will not be considered.
4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067
Attention: Mr. D. M. Misic

Quotation Request No. Q-792	Date 9-15-69	Page 1 of 3	Quotation Due 2:00 p.m. DST October 6, 1969
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Item No.	Quantity	Description	Unit Price	Extension
48	1	High Temperature Furnace maximum operating temperature 2500°F. (1371°C) 14 KW input for operation from a 230 volt, 3 phase, 60 cycle power supply with inside dimensions of 8" wide x 15" long x 6" high. Gasketed door gas-tight construction, silicon carbide heating elements and platinum-platinum-rhodium thermocouple. Enclosed stand contains power transformer, 11 point tap switch, contactor, relay, input meter, signal light, on-off switch, power circuit breaker with fused control circuit. Automatic flame curtain complete with curtain burner, pilot solenoid valve and limit switch, control circuit transformer and Honeywell Model R-7161-B "Versatronic" temperature indicating controller. Furnace to be provided with atmosphere sample port, flowmeter, gas-tight shell construction, and water-cooled terminals. Lindberg Hevi-Duty Type SC-8156-25AM or equivalent.		
48	1	Alnor Dewpointer or equivalent -Range 80°F. to room temperature for battery or 110 volt A.C. operation.		

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and terms on this form to the items listed above to be delivered F.O.B. destination. U.S.A.

I hereby certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made _____ days after receipt of order except as otherwise indicated.

REQUEST FOR QUOTATION



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois 60067

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5. Mark envelope "QUOTATION" and mail to:

WILLIAM RAINNEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067
Attention: Mr. D. M. Mistic

Quotation Request No. Q-792		Date 9-15-69	page 2 of 3	Quotation Due 2:00 p.m. DST October 6, 1969	
Item No.	Quantity	Description		Unit Price	Extension
149	3	Air Draw Furnaces, rated at 5KW maximum hourly input per furnace, 230 volts, single phase, 60 cycles, 1350°F maximum operating temperature, inside dimensions 12" wide, 13" deep, 14" high, each unit complete with 1/4 HP motor driven fan, four (4) loading levels, thermocouple, Honeywell Model R-7161-B Versatronic temperature indicating controller, circuit breaker on-off switch, contactor, signal light, motor starter, control circuit transformer 230 to 115 volts, 60 cycles, and cabinet type furnace stand with door and shelves. Lindberg Hevi-duty type HC-121314-13 Air Draw Furnaces Or Equivalent.			

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and price of this order for the items listed above to be delivered F.O.B. destination.

_____ certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made _____ days after receipt of order except as otherwise indicated.

REQUEST FOR QUOTATION



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois 60067

1. Quotation must be made on this form.
2. Sign and return original and retain duplicate for your file.
3. Unsigned bids will not be considered.
4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:

WILLIAM RAINEY HARPER COLLEGE
 Algonquin & Roselle Roads
 Palatine, Illinois 60067
 Attention: Mr. D. M. Mistic

Quotation Request No. Q-792	Date 9-15-69	page 3 of 3	Quotation Due 2:00 p.m. DST October 6, 1969	
Item No.	Quantity	Description	Unit Price	Extension

GENERAL CONDITIONS

Warranty: One year for parts and service on machine and all attachments. The warranty is not to take effect until the machine has been fully accepted by the college and has been in service for one calendar week.

Service: Indicate where service will come from and who will perform this service on all parts of machine. Indicate typical current service charges (be Complete). Indicate cost of service contract. Include separately travel charges.

Quote Separately: Vendor to bare all costs of installation and delivery, including all freight charges, electrical connections, air connections and leveling in Bldg. "B" (Power Plant), Harper College. Algonquin & Roselle Road, Palatine, Ill. The machine is to be fully in operating order, and an In-service training by Vendor to owner on machine operations at owner's location is to be completed prior to acceptance of machine by owner. Vendor to bare all the costs of training.

THIS IS NOT AN ORDER

The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and other charges for the items listed above to be delivered F.O.B. destination, F.O.B. A.

... certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made ... days after receipt of order except as otherwise indicated.

Frank M. Hines *Attorney at Law*

31 PARK LANE
ELK GROVE VILLAGE, ILLINOIS 60007
437-0241 AND 437-0242

RECEIVED
SEP 10 1969
BUSINESS OFFICE

September 9, 1969

Mr. William Mann, Vice-President
William Rainey Harper College
Roselle Road @ Algonquin Road
Palatine, Illinois

Re: Revision in Permanent Leases Insurance Provisions

Dear Mr. Mann:

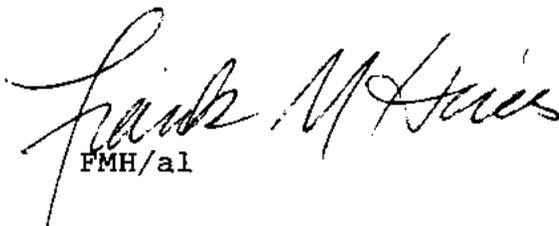
This will acknowledge receipt of your recent inquiry on the above subject.

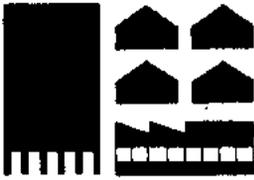
I have reviewed the proposed revision, which as you know pertains to Paragraph 18 of the IBA lease, and find no provisions therein which appear to be either devious, dubious, or otherwise undesirable.

I do not have a copy of the original Paragraph 18, however, and thus my comments cannot extend to a comparative analysis.

Otherwise, it would appear that the amended Paragraph 18 is acceptable, and it should be processed with a recommendation that it be approved. According to Mr. Wiedel's comments, the primary purpose of the change is to relieve Harper College of possible liability for casualty loss to the premises in question.

Sincerely,


FMH/al



CHAIRMAN
FRANKLIN B. SCHMICK

MEMBERS
MONTGOMERY CARROTT
FRANCIS A. DUNN
ALBERT C. SCHLIPP
DONALD T. SHERIDAN
ARTHUR S. SMITH
LOUIS J. ROSS

EXECUTIVE DIRECTOR
WILLIAM P. FORD

ILLINOIS BUILDING AUTHORITY • 135 S. LA SALLE ST., CHICAGO, ILL. 60603 • PHONE 346-1767

*Wm. Rainey Harper College
Action
sent 9-2-69*

August 27, 1969

RECEIVED
AUG 29 1969
OFFICE OF THE PRESIDENT

Dr. Robert Lahti, President
William Rainey Harper College
Junior College District No. 512
34 West Palatine Road
Palatine, Illinois 60067

Re: Permanent Leases
Insurance Provisions

Dear Dr. Lahti:

In order to describe more accurately the insurance protection provided for the construction projects, and to expand the protection of the using agencies, the Authority proposes to amend the insurance provisions of paragraph 18 of the project construction leases. By this amendment the Authority as lessor waives its rights of recovery for casualty loss from the lessee, the using agency, by virtue of negligence etc, of the using agency or its agents. The amendment further refines the language which describes the insurance carried by the Authority.

Please cause the amendment documents to be executed by the appropriate officers, approved by your Board's legal counsel and return all executed copies to the Authority. Upon the Authority's execution a fully executed copy will be returned.

Very truly yours,

Michael C. Wiedel
Staff Counsel

MCW:j
encl.

Amendment to
Construction Lease
IBA Project No. 74-95

By mutual agreement of the parties hereto, the lease between the Illinois Building Authority and the Board of Junior College District No. 512, Counties of Cook, Kane, Lake & McHenry, William Rainey Harper College, Palatine, Illinois dated the 20th day of November 1967, concerning IBA Project No. 74-95, acquisition of real estate, construction of Junior College facilities for said Junior College District No. 512, William Rainey Harper College, Palatine, Illinois is hereby amended as follows:

Delete Paragraph 18 of the lease above described and lieu thereof insert the following:

"18. Lessor shall maintain or cause to be maintained insurance during the lease term on the building or buildings, equipment and facilities, at any time situated on said premises against loss or damage by fire, wind storm and other risks included in the term 'extended coverage insurance' in amounts sufficient to provide for not less than full recovery of the full insurable value. Such insurance policy or policies shall be placed with responsible insurance company or companies, qualified to do business in the State of Illinois.

"All such policies shall name the lessor as insured thereunder and such policies or certificates of such insurance shall be deposited with the secretary of the lessor to be examined during the business hours of lessor by agents of lessee upon reasonable notice to lessor. A statement of all such insurance over the signature of the secretary of the lessor, including a description thereof and the principal amount thereof, shall be delivered to lessee, at the time of the commencement of the coverage hereinabove provided for and at any time thereafter when the coverage is modified, either as to the nature thereof or the principal amount thereof. The proceeds of any such policy shall be used to repair or reconstruct new equipment to the extent such proceeds are available therefor; provided, however, to the extent proceeds of such insurance are not needed for such purposes as determined by lessee, the amount thereof shall be paid over to the lessor and used by lessor in such manner as lessor may direct and shall reduce the total payment by lessee referred to in Paragraph 8 hereof.

"Under no circumstance whatsoever shall lessee be liable to lessor or any person, firm or corporation claiming by, through or under lessor for any loss or damage to the demised premises by fire, wind storm or other risks included within the term 'extended coverage insurance' including but not limited to loss or damage due to the

Amendment to
Construction Lease
IBA Project No. 74-95

-2-

negligence of lessee and or its agents, employees and or students, (or, as the case may be, patients or inmates) it being understood that lessor shall look solely to the insurer or insurers for reimbursement for any such loss or damage. Lessor hereby waives any and all right of recovery against lessee for any insurable loss occurring to or upon the hereinabove described premises."

No other provision of said lease shall be changed hereby.

Amendment to
Construction Lease
IBA Project No. 74-95

IN WITNESS WHEREOF, the Board of Junior College District
No. 512, Counties of Cook, Kane, Lake and McHenry
of the State of Illinois, has caused this Amendment to Construction
Lease to be executed on its behalf by its Chairman
pursuant to due authorization and the authorized seal to be hereunto
affixed and attested by its Secretary

_____ and the Illinois Building Authority
has caused this Amendment to Construction Lease to be executed on its
behalf by its _____ Chairman and its corporate seal to be
hereunto affixed and attested by its _____ Secretary, pursuant to
due authorization of said Authority, all as of the day and date below
written. This Amendment to Construction Lease has been executed in
several counter parts, each of which may be considered as an original.

Dated this _____ day of _____ 19__.

The Board of Junior College

District No. 512

Attest:

By _____

Secretary

ILLINOIS BUILDING AUTHORITY

Attest:

By _____

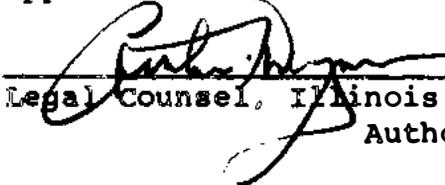
Secretary

Chairman

Approved as to form and content:

Legal Counsel

Approved as to form and content:



Legal Counsel, Illinois Building
Authority

STATE OF ILLINOIS }
COUNTY OF } SS

On this day of,, before me, the undersigned authority,
a Notary Public in and for the State of Illinois, personally appeared
who acknowledges himself to be the Chairman of the Board of Junior College
District No. 512 and who acknowledges
himself to be the Secretary of Junior College District No. 512.
being lawfully authorized to do so, executed and attested the foregoing instruments as the,
above described officers of said Junior College District No. 512
for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

.....
Notary Public

My commission expires

STATE OF ILLINOIS }
COUNTY OF } SS

On this day of,, before me, the undersigned authority,
a Notary Public in and for the State of Illinois, personally appeared
who acknowledges himself to be the Chairman of the Illinois Building Authority of
the State of Illinois, and, who acknowledges himself to be the.....
Secretary of the Illinois Building Authority of the State of Illinois, being authorized to do so, ex-
ecuted and attested the foregoing instrument as the above-described officers of said Illinois Build-
ing Authority for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

.....
Notary Public

My commission expires

WILLIAM RAINEY HARPER COLLEGE

PERSONNEL DATA FORM FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE Ernest C. Douglin

FIELD (Suggested Teaching Area) Philosophy Humanities & Fine Arts
DIVISION

PREPARATION 1963, B.A. degree, Sir George Williams University
(Degree, School, Year Montreal, Canada
Received & Semester 1968, Phil.M., University of Toronto, Toronto, Canada
Hours in Teaching Field) 66 hours in Philosophy

HOURS BEYOND HIGHEST DEGREE IN TEACHING FIELD _____

MAJOR AREAS _____

EXPERIENCE IN EDUCATION September, 1966 - May, 1967 - University of Toronto
(Dates, Locations, Positions, etc.) Toronto, Ontario
September, 1968 - May, 1969 - York University
Toronto, Ontario

OTHER EXPERIENCE Clerical (x-ray department of hospital)
April, 1954 - August, 1955 Port of Spain General Hosp
Port of Spain, Trinidad

HONORS & DISTINCTIONS Teaching assistantship, Department of Philosophy
University of Toronto

PERSONAL [REDACTED]
(Age, Marital Status, Children, Address. Etc.) [REDACTED]
Canada

RANK & SALARY Instructor, \$9,000.00

RECOMMENDED BY G.P. Makas DIVISION CHAIRMAN

DEAN

[Signature] VICE PRESIDENT

PRESIDENT

Contact to be offered on condition written, official evidence of resident alien status is submitted by April 1

FOR OTHER INFORMATION AND REMARKS PLEASE USE THE REVERSE SIDE OF THIS FORM.

VALUE CHANGE AND POWER CONFLICT IN HIGHER EDUCATION

Center for Research and Development in Higher Education

University of California, Berkeley, (1970)

We have moved into an era of conflict and turmoil. The way we handle controversy, conflict, and turbulence will determine the future of our institutions. An accentuation of suspicion, distrust, disruption, coercion, and violence will threaten, perhaps even destroy, intellectual freedom in the university.

The only hope of escaping this fate, we are told, is to return to the rule of reason as a means of resolving controversies, agreeing on purposes, and criticizing and affirming values:

Appeals to common commitment by reason and persuasion, the pressure of opinion, the judgment of colleagues - these are the informal sanctions which cement the academic community and which administrators and governing boards, no less the professors, have a professional obligation to recognize as the principal modes of accommodation appropriate for a university community of scholars.

But is reason - hard, impersonal, inflexible - the cement that will hold us together? Will reason release the spirit as well as discipline the mind of man? Writing about the traditional view that cognition is the only dependable way of knowing, two Berkeley political scientists said recently:

"The only legitimate instrument of knowledge is systematic cognition, and the only acceptable mode of discourse is the cognitive mode. Other paths to knowledge are suspect. Everything tainted with the personal, the subjective, and the passionate is suppressed, or dismissed as prejudice or pathology. A bureaucrat who based his decisions upon, say, intuition, dialectical reason, empathic awareness, or even common sense, would be guilty of misconduct."

Reason is capable of reducing human experience and human values to juiceless formality, lifeless logic, unfeeling abstraction. What can be done to restore human significance to learning? It would help, at least, if we were to rescue literature from the putterings of the grammarians, save music from the musicologists, liberate art from the historians, cultivate the sensibilities as well as the higher mental processes, take liberal education away from the specialists who can be nothing else, and see man whole in an environment of enormous complexity.

Only teachers whose learning has embraced these qualities are capable of joining students in a search for the meaning of life, the means of human renewal, and the methods of coupling individuality with a deep commitment to the social welfare. Unfortunately, such teachers are scarce, not only in the great universities, but also in many small colleges.

If scholars were humble, they could join students in searching for the qualities and experiences which make men free, which exalt their humanity, and save them from dehumanization by a society characterized by large-scale organization. If all the members of the university were to join in this quest, they could restore the sense of community and commitment to institutions now torn with dissension and bereft of common purposes and values.

One of the sad aspects of the recent near disintegration of San Francisco State College was the apparent inability of a large body of the faculty to agree on a program for reconstruction. An institution which cannot mobilize the faculty will and voice is sick indeed. The National Commission on the Causes and the Prevention of Violence put the matter pointedly when it said:

(The university) can prevail only when the great majority of its members share its commitment to rational discourse, listen closely to those with conflicting views, and stand together against the few who would impose their will on everyone else.

The fundamental, and in many ways decisive, division between professional organizations is that which distinguishes the American Association of University Professors from the American Federation of Teachers. Crudely put, the division is between the principle of shared decision-making and shared authority in a community with common interests, on the one hand; and on the other, the assumption of permanent conflict of interest between faculty and administration, requiring confrontation, collective bargaining, and coercive sanctions.

The AAUP's principle of shared authority and responsibility has been defined as follows:

...among the faculty, the administration, and the governing board there is an inescapable interdependence and ... these three components have joint authority and responsibility for governing the institution.... The essential and overriding idea is that the enterprise is joint and that there must be adequate communication among these components, and full opportunity for appropriate joint planning and effort.