

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND MCHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, September 9, 1971

CALL TO ORDER: The regular meeting of the Board of Trustees of Junior College District No. 512 was called to order by Member Jessalyn Nicklas, as Acting Chairman in the absence of Chairman Hansen, at 8:18 p.m., on September 9, 1971, in the Board Room of the Administrative Building, Algonquin and Roselle Roads, Palatine, Illinois.

Secretary Morton called for the roll which was as follows:

ROLL CALL: Present: Members Lawrence Moats, Ross Miller, Joseph Morton, Jessalyn Nicklas, and Eugene Nugent

Absent: Members Milton Hansen and Richard Johnson

Also present: Robert E. Lahti, Donald Andries, Cary Annen, Frank Borelli, John Birkholz, Jo Ellen Wilson Clawes, Anton A. Dolejs, Robert J. Fuchs, E.A. Goodwin, Robert Hughes, Ray Hylander, Fred Inden, Ted Morgan, Marc Savard, D. Small, James R. Schmit, John Warren, Robert J. Wilson, Jr. Hannah K. Wilson, Frank Hines, William Mann and Lloyd Wilkes.

MINUTES

Motion for approval of the minutes of August 26, 1971, was made by Member Nugent, seconded by Member Morton, who asked for clarification or correction. He indicated he was not at the meeting, but the last paragraph on page two of the minutes referring to "tennis guidelines" should follow the third paragraph at the top of the page which ends with "under Exhibit D." After discussion, all members voted for approval of the correction, and the minutes as corrected.

DISBURSEMENTS:

Bills Payable

Member Moats moved and Member Miller seconded the motion to approve for payment the bills payable as of September 9, 1971 as follows:

Educational Fund	\$85,721.45	
Supplemental	<u>43,512.29</u>	
	\$129,233.74
Building Fund	116,527.18	
Site & Construction Fund	180.72	
Auxiliary Fund	<u>74,641.70</u>	
		320,583.34

After discussion that the \$180.72 had been approved two or three meetings ago as part of the remodeling project for the barn, the roll call vote was as follows:

Ayes: Members Miller, Moats, Morton, Nicklas and Nugent
Nays: None

PAYROLLS:

Member Moats moved and Member Nugent seconded the motion to approve for payment the payroll of August 15, 1971, in the amount of \$214,915.44 and the August 31, 1971, payroll in the amount of \$193,387.46, as well as the estimated payroll from September 1, to October 31, 1971 in the amount of \$977,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Miller, Moats, Morton, Nicklas and Nugent

Nays: None

COMMUNICATIONS:

Chairman Nicklas referred to the meeting with the Governor's Committee. She listed the various Boards and Bureaus in attendance in addition to the Governor's representative, and stated: "You have the copy of the Governor's letter to which I took exception." A long discussion followed concerning the release of the \$96 million which had been frozen, the alleged 100% funding of college construction by the State of Illinois, alleged savings, loss of local control, the possibility of scrapping the master plan, all of which seemed very "nebulous." It appeared that the State's funding would involve only the 75% monies currently held by the State, which would mean cheaper construction rather than a saving using the same quality standards as planned. Construction which would leave the local institutions with continuous maintenance costs would be only a temporary expedient for the State.

After Chairman Nicklas suggested possible alternatives the discussion revolved around the State's plan to take over and by-pass what has been considered preferable, namely, local accountability. Time is of the essence in notifying local legislators as well as voters. Lack of factual information or any definite assurance of what is being planned made it difficult for the Board or the administration to schedule a definite course of action. It appeared to be the consensus that the Board should send a communication to the Governor with copies to the Junior College Board, legislators, etc.

COMMUNICATIONS:
(continued)

Member Moats moved that a Board resolution should be adopted, seconded by Member Nugent, to the effect that we approve the present billing system for the community colleges and until there is demonstrated to us by facts, figures, procedures and necessary criteria that another system is better, we would oppose changing our present procedures.

Upon roll call, the vote was as follows:

Ayes: Members Miller, Moats, Morton, Nicklas, and Nugent

Comments were made that meeting individually with legislators and others could be effective. Member Nicklas volunteered to make copies of the questions she had prepared available to Board members and Dr. Lahti.

Secretary Morton read a letter from Cary Annen, President of Harper Student Senate, regarding 1971-72 salary and merit pay for 1970-71 of the College President, Robert Lahti.

Member Moats wanted to discuss under Communications the matter of tuition increases in conjunction with the new wage and price controls. During the preliminary discussion Frank Hines reported he had written the Cost of Living Council but had received no reply. "They apparently do not want to put anything in writing." Dr. Lahti reported that the Governor's office had advised all colleges to proceed and raise tuition as mandated.

Member Moats felt this action was inconsistent with the whole wage and price freeze. He moved to rescind the tuition increase, as previously approved, for the current semester. Motion was seconded by Member Morton. Altho comments were made that the matter should be considered later on the agenda, along with the faculty salaries the Chairman ruled the motion was on the floor.

After discussion, member Miller moved the motion be tabled for later consideration. Motion seconded by Member Nugent and carried unanimously.

UNFINISHED
BUSINESS:

Dr. Lahti referred to his letter to the Board dated September 3, 1971, concerning the Joint Service Program.

UNFINISHED
BUSINESS:
(continued)

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A copy of a letter dated September 2, 1971, from Frank Hines to William Mann was attached which referred to the "Joint Service Program - Suit Against Cook County Collectors." Discussion involved the requested contribution by the College as set forth in the Joint Service Program's letter dated August 11, 1971 and a Resolution which was attached. The litigation involved was of importance to the College, but Mr. Mann indicated he was not satisfied with the fee schedule. He was attempting to negotiate a reduction from \$450 to perhaps \$250.00. Member Nugent moved the College participate in the Joint Service Program with a fee not to exceed \$450, with the exact amount to be negotiated, and that the Board adopt the attached Resolution, with the blank spaces on the form appropriately filled in. Member Moats seconded.

Upon roll call, the vote was as follows:

Ayes: Members Miller, Moats, Morton, Nicklas and Nugent

Nays: None

NEW BUSINESS:
Staffing

Mr. Donn Stansbury reported that Dr. Timothy Field, Ph.D. University of Maryland, was recommended as a replacement for Dr. Guerin Fischer, as Dean of Guidance, with the rank of Assistant Professor. Member Moats moved for approval of the administration's recommendation that Dr. Timothy Field be appointed as Dean of Guidance effective September 15, 1971, at a salary of \$18,000 prorated. Motion seconded by Member Nugent.

Upon roll call, the vote was as follows:

Ayes: Members Miller, Moats, Morton, Nicklas, and Nugent

Nays: None

Dr. Clarence Schauer reviewed the request for leave of absence for Mrs. Gertrude L. Kerbis, Associate Professor of Architectural Technology, for the purpose of medical convalescence. Member Morton moved that the Board accept the administration's request to grant the leave of absence for the first semester of the 1971-72 year. Motion seconded by Member Nugent.

Upon roll call, the vote was as follows:

Ayes: Members Miller, Moats, Morton, Nicklas and Nugent

Nays: None

NEW BUSINESS
(continued)

Mr. Frank Borelli reminded the Board the position of Student Activities Adviser had been approved last July. He reported it was unanimous, after review by a screening committee of 40 to 50 applications, that Miss Hope Spruance be appointed. The Committee was composed of four persons including two students.

Member Nugent moved we accept the appointment of Hope Spruance at a salary of \$8,000 for ten months effective September 1, 1971. Motion seconded by Member Moats.

Upon roll call, the vote was as follows:

Ayes: Members Miller, Moats, Morton, Nicklas and Nugent

Nays: None

The next appointment recommended was that of Mr. James Fruehling as Divisional Counselor. He had accepted a position at Long Island University which was not available when they froze all positions. Member Moats moved the Board hire Mr. Fruehling as Divisional Counselor with the academic rank of Instructor at a salary of \$11,000, effective September 10, 1971, for 39 weeks including one week during Christmas break. Motion was seconded by Member Miller.

Upon roll call, the vote was as follows:

Ayes: Members Miller, Moats, Morton, Nicklas and Nugent

Nays: None

**INSTRUCTIONAL
DEVELOPMENT
PROGRAM:**

Dr. Schauer reviewed the Instructional Development Program. A copy of the manual was distributed to the Board with his evaluation. He stated that before this was developed we did not have a framework within which improvement of instruction could occur on a uniform basis. We will have "hard data" and will be able to measure student progress by the end of next year. Dr. George Voegel also participated in the discussion.

**Award of Bid
for Vehicles:**

Mr. Fred Inden reviewed the recommendation for awarding Bid Q-1665 for a security vehicle and a half ton delivery van. Member Nugent moved that the Board approve the purchase of the two vehicles in accordance with the administration's recommendations, as follows:

Security Vehicle to be purchased from Roselle Ford Motor Sales for \$2,647.89 plus excise tax .

**Award of Bid
for Vehicles
continued**

Delivery Van to be purchased from Roselle Dodge for \$2,707.03 plus excise tax.

It was acknowledged that the 7% tax would be refunded by the manufacturers after the federal government approves the necessary legislation. The combined award was in the amount of \$5,354.92 plus excise taxes. Member Moats seconded the motion.

Upon roll call, the vote was as follows:

Ayes: Members Miller, Moats, Morton, Nicklas and Nugent

Nays: None

**Committee on
Accountability:**

Chairman Nicklas recommended the appointment of a Committee on Accountability be delayed until Chairman Hansen is present. Member Nugent offered to prepare a brief memorandum on the subject and agreed there was no time problem involved. Chairman Nicklas indicated the matter would be discussed at the next Board meeting.

**Easement on
Algonquin Rd.**

Mr. Frank Hines referred to letter of September 1, 1971, from the Department of Public Works and Buildings, State of Illinois, signed by Mr. John R. Bolder, Right of Way Engineer, regarding access to Algonquin Road during and after widening to four lanes. Mr. Mann explained that he would like to change one sentence in the letter pertaining to the attached form which, when signed by the College, becomes a binding agreement. The College wants to maintain access to Algonquin Road during construction which will be completed on or before August 31, 1973. Mr. Robert Hughes reported on his preliminary discussions, and indicated Mr. Bolden will have to obtain further approval from his Department to assure the necessary access. Member Moats moved approval of the administration recommendations, subject to the reservation on our behalf of obtaining the necessary access. Motion seconded by Member Morton.

Upon roll call, the vote was as follows:

Ayes: Members Miller, Moats, Morton, Nicklas and Nugent

Nays: None

**Sabbatical Leave
for Mr. Mann**

A letter from Dr. Lahti to the Board dated September 10, 1971, requesting a leave of absence for Mr. William Mann

Sabbatical Leave
for Mr. Mann
continued

from September 15, 1971, to February 1, 1972, to complete his doctoral program. Mr. Mann will continue to function on a specified basis as Treasurer and consultant part time. His usual high goals and objectives, as demonstrated, will be maintained through the hiring of Mr. Dennis Malcolmson to be Acting Vice President of Business Affairs during this period at a pro-rated annual salary of \$16,000.00. Dr. Lahti recommended Mr. Mann's leave be granted and a rider be attached to his contract which would provide for payment of one-half salary during the leave. Mr. Nugent moved that the administration's request be approved to permit Mr. Mann's leave of absence and to obtain the services of Mr. Dennis Malcolmson under the terms outlined. Motion seconded by member Miller.

Upon roll call, the vote was as follows:

Ayes: Members Miller, Moats, Morton, Nicklas and
Nugent

Nays: None

Dr. Lahti called attention to the new Business Office Procedure Manual which was distributed to the Board.

Policies under
Wage-Price
Freeze

Mr. Hines referred to policies under the wage and price freeze. He stated his recommendation has been that except in the cases where the wage freeze does not apply, or where exceptions exist, we proceed on the basis of the old rate pending the issuance of definite guidelines.

He stated there are a number of agencies issuing guidelines, and individuals doing likewise, but there is very little we can rely on. Complicated situations could develop if persons had accrued work or been paid at the higher rate in conflict with the freeze order. Mr. Hines reported that the day of the Board meeting Mr. Dorsey Norman of O.E.P. had advised him certain decisions or policies had been resinded.

Mr. Hines concluded the one general determination that can be made now is, "Did he or did he not work at the new rate before the date of August 15, 1971." He referred to certain exceptions, such as legitimate promotions and new teachers. Reference was made to the unique situation at Harper, specifically the four minimums.

Policies under
Wage-Price
Freeze -
continued

When member Miller questioned whether the fiscal year, July 1, to June 30, would preclude the mandatory requirement of work before August 15, Mr. Hines replied: "Actually they (regular semester faculty) have not begun to work on July 1." The University of Michigan was reported to have adopted a policy of proceeding as usual until they are told they are wrong. Mr. Hines replied that it would be far easier to implement any ultimate legal decision if the College retains the money until the policy is determined.

Member Moats agreed that Mr. Hines had made the right recommendation but reiterated his point that the Board should rescind the tuition increases. Mr. Mann interjected that if the tuition increase were removed, we would have a deficit of about \$250,000 for the fiscal year, or \$125,000 for the first semester.

Member Morton pointed to savings if teachers are paid at the old rate. It was conceded there would be some savings if the teachers are paid the lower rate for the full semester. This, however, may not be a valid assumption. In addition, both Dr. Lahti and Mr. Mann emphasized the many variables upon which our financial projections are based. Total enrollment will be a big factor, in addition to forthcoming governmental decisions or rulings, and court decisions.

However, scholarships, loans and grants are available for those students who must depend upon them. This should be pursued rather than permitting our entire financial structure to be in jeopardy the following year, as Mr. Mann reiterated.

Member Moats' motion to rescind the tuition increase, which had been seconded by Mr. Morton and tabled, was ready for the vote. Upon roll call, the vote was as follows:

Ayes: Member Moats

Nays: Members Miller, Morton, Nicklas and Nugent

Although some members of the Board were of the opinion no further action should be taken at this time, Dr. Lahti requested the Board to provide direction for Mr. Mann in resolving the issue which has been presented as a result of the salary freeze. He should not have the responsibility for making the decision, right or wrong.

Wage-Price Freeze
(continued)

Member Miller moved that the Board direct the Business Office to implement the freeze order as it applies to our staff in consultation with the Board attorney in interpreting the freeze order. Motion was seconded by Member Moats.

Upon roll call, the vote was as follows:

Ayes: Members Miller, Moats, Morton,
Nicklas and Nugent

Nays: None

ADJOURNMENT:

Member Morton moved and Member Miller seconded the motion that the meeting be adjourned at 10:50 p.m. Motion was unanimous.