

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois

BOARD MEETING

AGENDA

JUNE 12, 1975

8:00 p.m.

ROBERT THEIDA

LRC RES

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 1. Bills Payable
 2. Payroll - May 15 and 31, 1975
 3. Estimated Payroll - June 1 through July 31, 1975
 4. Financial Statement
 5. Budget Transfers
 6. Bid Awards
 7. Construction Change Orders
- V. Communications
- VI. Unfinished Business
 - A. Policy Recommendation, Student Activity Fees
 - B. Policy Recommendation, Student Grievance System
- VII. New Business
 - A. RECOMMENDATION: Staffing
 1. Faculty
 - a. Accounting Exhibit A-1a
 - b. Banking, Finance and Credit Exhibit A-1b
 - c. Secretarial Science Exhibit A-1c
 - d. English Exhibit A-1d
 - e. Coordinator, Nursing Exhibit A-1e
 - f. Park Management - Associate Instructor Exhibit A-1f
 - g. Counselor Exhibit A-1g
 - h. Associate Counselor Exhibit A-1h
 - i. Fashion Design - New Position Exhibit A-1i
 - B. RECOMMENDATION: Contract Riders Exhibit B
 - C. RECOMMENDATION: Capital Expenditures - Campus Projects Exhibit C

- | | | |
|-------------------------|--|-----------|
| D. RECOMMENDATION: | Budget Hearing Resolution | Exhibit D |
| E. RECOMMENDATION: | Harper Area Bicentennial Program | Exhibit E |
| F. RECOMMENDATION: | Cooperative Agreement, Legal Technology Program | Exhibit F |
| G. RECOMMENDATION: | Women's Basketball | Exhibit G |
| H. REPORT & DISCUSSION: | Purchase, Second Site Alternative | Exhibit H |
| I. REPORT & DISCUSSION: | Referendum - Tentative Plan of Action | Exhibit I |
| J. RECOMMENDATION: | Policy Statement, Citizen Participation | Exhibit J |

VIII. President's Report

IX. Adjournment.

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 512

Minutes of the Regular Board Meeting of Thursday, June 12, 1975

CALL TO ORDER:

In the absence of Chairperson Munson, the regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Vice Chairperson Nicklas at 8:03 p.m., Thursday, June 12, 1975, in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL:

Present: Members William Kelly, Jessalyn Nicklas, Judith Troehler, Natalie Weber, and Student Member James Richter

Absent: Members Robert Moats, Shirley Munson and Robert Rausch

Also present: Robert E. Lahti, John Birkholz, Frank Borelli, Pat Bourke, Bob Chantry, Bob Cormack, Anton Dolejs, George C. Dorner, Guerin Fischer, John Gelch, Robert Hughes, Fred Inden, John Januszko, C. Patrick Lewis, W. J. Mann, Scott McMannis, Don Mistic, Joann Powell, Robert Powell, Gary Rankin, Henry Roepken, Hope Spruance, Cal Stockman, Paul Swanson, Urban Thobe, Fred Vaisvil, Pete Vander Haeghen, George Voegel, Dave Williams, and Robert Wyman--Harper College; Frank Hines--Board Attorney; Jackie Krolopp, Carol M. Tvrdy, John A. Young--Harper Students; Wandalyn Rice--Paddock Publications; and Sigrid Roepken.

MINUTES:

Member Troehler moved, Member Weber seconded, approval of the minutes of the regular Board meeting of May 8, 1975.

Member Kelly requested that on page 13, paragraph two, in the fourth sentence, the word "deliberate" be corrected (in two places) to read "deliberative."

With this correction, the amended minutes were unanimously approved.

Member Troehler moved, Member Weber seconded, approval of the minutes of the special Board meeting of June 3, 1975.

. The minutes were unanimously approved.

DISBURSEMENTS:
Bills Payable

Member Kelly moved, Member Troehler seconded, approval of the bills payable of June 12, 1975, as follows:

| | |
|--------------------------|--------------|
| Educational Fund | \$261,013.44 |
| Building Fund | 259,848.54 |
| Site & Construction Fund | 37,240.23 |
| Auxiliary Fund | 273,884.30 |

DISBURSEMENTS:
Bills Payable
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Payrolls

Member Kelly moved, Member Troehler seconded, approval of the payroll of May 15, 1975 in the amount of \$352,651.89; the payroll of May 31, 1975, in the amount of \$347,178.64; and the estimated payroll of June 1, 1975 through July 31, 1975, in the amount of \$1,434,652.58.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Financial
Statements

There were no questions on the financial statements.

Budget
Transfers

Member Troehler moved, Member Weber seconded, approval of the Educational Fund budget transfers in the amount of \$2,050.00, as per Exhibit IV-5a (Ex. IV-5a attached to the minutes in the Board of Trustees Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Member Kelly moved, Member Weber seconded, approval of Building & Maintenance Fund budget transfers in the amount of \$725.00, as per Exhibit IV-5b (Ex. IV-5b attached to the minutes in the Board of Trustees Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Member Kelly moved, Member Troehler seconded, approval of the Auxilliary Fund budget transfers in the amount of \$20,728.00, as per Exhibit IV-5c (Ex. IV-5c attached to the minutes in the Board of Trustees Official Book of Minutes).

DISBURSEMENTS:

Budget

Transfers
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Bid Awards

Member Troehler moved, Member Kelly seconded, approval of the following bid awards, as per Exhibits IV-6a, 6b, 6c, 6d, 6f, 6g, 6h, 6i, 6j, and 6k (Exhibits attached to the minutes in the Board of Trustees Official Book of Minutes):

- a. Approve the issuance of Food Service blanket purchase orders as follows:
 - (1) Vanderbilt Foods for \$6,000.00
 - (2) John Sexton & Co. for \$7,000.00
 - (3) Marano Brothers for \$14,000.00
 - (4) Mike Shapiro for \$15,000.00
 - (5) Oscar Mayer for \$3,000.00
 - (6) A.B.Railton for \$3,000.00
 - (7) Lawrence Foods for \$15,000.00
 - (8) Redi-Froz Distributing Co. for \$6,000.00
 - (9) Fox River Foods for \$20,000.00
 - (10) Des Plaines Packing for \$9,000.00
 - (11) Bear Stewart Corp. for \$4,000.00
 - (12) Bit-O-Gold for \$8,000.00
- b. Award the bid for intercollegiate athletic insurance to the Student Plans, Inc., in the amount of \$3,400.00 pro-rata;
- c. Award the bid for a tree spade to the Vermeer Company in the amount of \$2,995.00, as the sole supplier of this item;
- d. Award the renewal of the trash removal contract to the Browning-Ferris of Illinois Corporation in an amount not to exceed \$6,700.00;
- f. Approval for the issuance of a change order to Park Press, P.O.#D-1284, increasing the amount from \$5,043.00 to a new total of \$5,943.00;
- g. Award the bid for a soil handling system to the Ickes-Braun Company in the amount of \$3,624.89, as the sole supplier of this item;
- h. Award the bids on vehicles to the low bidders, as follows:

Elmhurst Ford for \$20,640.00 for two (2) 1975 Ford 2½-ton Dump Trucks,
Mancuso Chevrolet for \$4,193.23, for one (1) 1975 4-door Sedan;

DISBURSEMENTS:
Bid Awards
(cont.)

- i. Award the bids on vehicles to the low bidders as follows:
Mancuso Chevrolet for \$4,489.61, for one (1) 1975 Nine-passenger Station Wagon,
Elmhurst Motors, Inc., for \$4,095.00, for one (1) 1975 One-ton Delivery Van;
- j. Award the bid for bookshelf ranges and accessories to the Estey Corp., in the amount of \$3,853.00, as the only respondent meeting the college specifications;
- k. Award the bid for an electric sit-down fork lift to Trans-Lift, Inc., in the amount of \$14,200.00 as low bidder meeting the college specifications.

Member Richter asked about the recycling of paper used by the college. Dr. Mann agreed to check into this.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Member Troehler moved, Member Weber seconded, the award of bid to IBM Corporation, in the amount of \$15,640.00, for the purchase of 34 selectric typewriters, as per Ex. IV-6e attached to minutes in the Board of Trustees Official Book of Minutes.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Troehler and Weber
Nays: None
Abstained: Member Nicklas

Motion carried.

COMMUNICATIONS:

Member Troehler asked if there had been a response to a letter to Langhorne Bond, regarding the Algonquin Road entrance. Dr. Lahti stated there had, with no agreement to accept the college's offer; he stated there is another option which would be up to the Board. Dr. Mann felt the Div. of Highways have said no in almost every way possible and the only recourse would be to do something on our own. He stated the administration would like to wait and see what happens in terms of Euclid this fall. Member Troehler asked about investigating the possibility of preventing left-turns from certain exits. Dr. Mann felt when the flow of traffic is studied, this may not be necessary. The Board felt there would be no harm in sending another letter and the Chair directed the administration to keep at this problem.

In response to Member Kelly's question, Dr. Lahti stated the opening of Euclid Avenue was scheduled for Sept. 1, with good weather, it might be earlier.

COMMUNICATIONS:
Report from
Distinguished
Faculty Award
Committee

Vice Chairperson Nicklas distributed to the Board a report from the Committee for the Distinguished Faculty Award on what has transpired and on the committee's recommendations. She suggested after the Board has a chance to think about these, they could be discussed at one of the summer meetings.

UNFINISHED
BUSINESS:
Student
Activity Fees

Member Richter moved, Member Weber seconded, that the student activity fee for students enrolled for 12 credit hours or more be increased \$2.00 per semester, from \$10.00 to \$12.00, and from \$5.00 to \$6.00 per semester for students enrolled for less than 12 credit hours, effective Fall semester 1975.

In the discussion which followed, Member Richter pointed out the Student Activity fee had not been raised since it was established in the college's first year of operation. Member Troehler commended the Student Activity Office for their very definitive report. Frank Borelli, Director of Student Activities, summarized the procedure the students went through in arriving at this recommendation. The proposed increase will provide monies to maintain the present quantity and quality of programs, and possibly allow for new activities. Member Weber stated she had surveyed students who were not involved and found no negative response.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Student
Grievance
System

Member Richter moved, Member Troehler seconded, to include in the Board Policy Manual, Section 5.10, the following statement:

A student grievance policy and procedure shall be established for the institution, effective October 1, 1975. The details of the system shall be delineated in the procedures manual and the student handbook annually.

Dr. Fischer explained the Student Senate had requested the cooperation of the administration in writing a student grievance policy to be included in the Trustees Policy Manual and the Student Handbook. The Student Senate and the Vice President of Student Affairs have prepared a document from which policy and procedures will be developed. This document has been submitted to the Student Senate, Faculty Senate, Division Chairpersons, Harper Organizational Committee and the Board Attorney for review. The system will apply to the administration, as well as to the teaching and counseling faculty. The faculty will be asked to

UNFINISHED

BUSINESS:

Student
Grievance
System
(cont.)

provide input during faculty orientation.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

NEW BUSINESS:

Staffing--
Faculty

Member Kelly moved, Member Troehler seconded, the appointment of Mr. James A. Patten as an Instructor of Accounting, effective August 19, 1975, at an annual salary of \$14,050.00 for a 39-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Member Kelly moved, Member Troehler seconded, the appointment of Mr. William B. Batte as Instructor of Banking/Economica, effective August 19, 1975, at an annual salary of \$14,000.00 for a 39-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Member Troehler moved, Member Weber seconded, the appointment of Ms. Margaret Smith as Instructor of Secretarial Science, effective August 19, 1975, at an annual salary of \$12,250.00 for a 39-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Member Kelly moved, Member Weber seconded, the appointment of Mr. John L. Dodds as Instructor of English Composition, effective August 19, 1975, at an annual salary of \$11,800.00 for a 39-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

NEW BUSINESS:
Staffing--
Faculty

Member Weber moved, Member Troehler seconded, the appointment of Ms. Jean Lytle as Assistant Professor of Nursing Program, effective August 19, 1975, at an annual salary of \$19,112.00 for a 47-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Member Kelly moved, Member Weber seconded, the appointment of Mr. Randolph J. Ilg as Associate Instructor of Park and Grounds Operations Management, effective July 1, 1975, at an annual salary of \$14,617.00 for a 47-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Member Weber moved, Member Troehler seconded, the appointment of Ms. Janet S. Friend as Counselor with the rank of Instructor, effective August 19, 1975, at an annual salary of \$10,350.00 for a 39-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Member Kelly moved, Member Weber seconded, the appointment of Ms. Judy Palmer as Counselor Associate, effective July 29, 1975, at an annual salary of \$7,000.00 for a 10 month contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Member Troehler moved, Member Weber seconded, the appointment of Ms. Lorraine E. Lippert as Counselor Associate, effective July 19, 1975, at an annual salary of \$8,200.00 for a 10 month contract.

Dr. Fischer reported Dr. Powell had received a phone call from Ms. Lippert explaining that she had reconsidered and is not available; Member Troehler rescinded her motion and Member Weber rescinded her second.

NEW BUSINESS:
Staffing--
Resignation

Member Kelly moved, Member Troehler seconded, to accept the administration's recommendation that Miss Dolores M. Samson's resignation be accepted, with regret, to be effective June 12, 1975.

Motion carried unanimously.

Opening of
New Position

Member Weber moved, Member Troehler seconded, that a full-time position be established and opened in Fashion Design for the 1975-76 academic year only.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
 Nays: None

Motion carried.

Contract
Riders--
Counselors

Member Kelly moved, Member Troehler seconded, acceptance of the recommended contract riders for the 1975-76 orientation and pre-registration, as follows:

| <u>Name</u> | <u>Date</u> | <u>Salary</u> |
|------------------|-------------------|-----------------|
| Dennis Brokke | 7/29/75-8/19/75* | \$ 1,847 |
| Steve Catlin | 7/29/75-8/19/75* | 1,409 |
| Marguerite Ewald | 7/29/75-8/19/75* | 1,868 |
| Nancy Fojo | 7/29/75-8/19/75** | 1,676 |
| Clete Hinton | 7/29/75-8/19/75** | 2,441 |
| Ray Hylander | 7/29/75-8/19/75* | 2,653 |
| Edward Liska | 7/29/75-8/19/75* | 2,055 |
| William Nelson | 7/29/75-8/19/75* | 1,846 |
| John Neuhaus | 7/29/75-8/19/75** | 1,878 |
| Barbara Olson | 7/29/75-8/19/75** | 1,708 |
| John Papandrea | 7/29/75-8/19/75* | 2,128 |
| Anne Rogers | 7/29/75-8/19/75* | 1,655 |
| Philip Troyer | 7/29/75-8/19/75* | 1,524 |
| Joyce Nolen*** | | 439 |
| Janet Friend | 7/29/75-8/19/75** | <u>1,325</u> |
| | | <u>\$26,452</u> |

*One additional week of employment during the 39 weeks.

**Two additional weeks of employment during the thirty-nine weeks.

***One week of employment during the academic year.

NEW BUSINESS:
Contract
Riders--
Counselors
(cont.)

Dr. Fischer explained that traditionally four weeks in August are used for the preparation and orientation of entering students. Counselors are brought back on four-week riders. Students are invited for one full day of orientation. Dr. Fischer reported about 85 percent of those invited come in.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
 Nays: None

Motion carried.

Contract
Riders--
Career
Program
Coordinators

Member Kelly moved, Member Weber seconded, that the following people be employed during the summer of 1975 for the time period and salary specified for each individual:

| <u>Name</u> | <u>Date</u> | <u>Salary</u> |
|-------------------|-------------------|------------------------|
| William Batte | July 29 - Aug. 18 | \$ 1,077 |
| Wallace Davis | Aug. 12 - Aug. 18 | 405 |
| Henriette Gebert | July 7 - July 16 | 748 |
| Donald Holland | Aug. 5 - Aug. 18 | 672 |
| Michael Louis | July 7 - July 31 | 1,881 |
| Gene Magad | Aug. 5 - Aug. 18 | 882 |
| Gerald Mellenthin | Aug. 5 - Aug. 18 | 844 |
| Mary Ann Mickina | July 29 - Aug. 18 | 1,185 |
| Chieko Nambu | Aug. 12 - Aug. 18 | 354 |
| James Norini | July 22 - Aug. 18 | 1,628 |
| Jean Pearson | Aug. 12 - Aug. 18 | 347 |
| Henry Roepken | Aug. 12 - Aug. 18 | 511 |
| Donald Sedik | Aug. 5 - Aug. 18 | 1,058 |
| Rose Trunk | Aug. 12 - Aug. 18 | 451 |
| Ina Yenerich | Aug. 5 - Aug. 18 | 612 |
| Joseph Yohanan | Aug. 12 - Aug. 18 | 506 |
| | TOTAL | <u>\$13,161</u> |

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
 Nays: None

Motion carried.

NEW BUSINESS:
Capital
Expenditures--
Campus
Projects

Member Troehler moved, Member Weber seconded, that the Site and Construction Fund budget be amended to provide for the purchase of the capital items listed in Exhibit C, and that bids be solicited for their purchase. (Copy of Exhibit C attached to the minutes in the Board of Trustees Official Book of Minutes.)

Dr. Voegel answered several questions regarding the electronic system desired in the Learning Resource Center and possible modifications to the elevator.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Budget Hearing
Resolution

Chairperson Nicklas pointed out it is regular procedure to annually establish a Budget Hearing and availability of the budget for public inspection.

Member Kelly moved, Member Troehler seconded, approval of the following resolution:

RESOLUTION

BE IT RESOLVED: That the fiscal year for Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, and State of Illinois, be and hereby is established as commencing on July 1, 1975 and ending on June 30, 1976.

BE IT FURTHER RESOLVED: That the public hearing on the tentative budget for the fiscal year beginning July 1, 1975, be set for 8:00 o'clock P.M., on Thursday, July 17, 1975, in the Board Room of said College at Roselle and Algonquin Roads, Palatine, Illinois, and that proper notice of said hearing and of the availability of the budget for public inspection be given by the Secretary of this Board of Trustees by publishing notice thereof at least thirty days prior to July 17, 1975, in the Elk Grove Herald, Rolling Meadows Herald, Arlington Heights Herald, Mount Prospect Herald, The Herald, Cook County Herald, Palatine Herald, Wheeling Herald, and the Barrington Courier Review, being newspapers published in this college district, which notice shall be in substantially the following form:

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, and State of Illinois, that commencing at 9:00 o'clock A.M. on

NEW BUSINESS:
Budget Hearing
Resolution
(cont.)

June 16, 1975, a tentative budget for said college district for the fiscal year beginning July 1, 1975, will be on file and conveniently available to public inspection at the Business Office of said college district at Roselle and Algonquin Roads, Palatine, Illinois, during usual and customary business hours.

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 8:00 o'clock P.M. on the 17th day of July, 1975, in the Board Room of said College at Roselle and Algonquin Roads, Palatine, Illinois.

DATED at Palatine, Illinois, this 12th day of June, 1975.

BOARD OF TRUSTEES OF COMMUNITY
COLLEGE DISTRICT NO. 512
COUNTIES OF COOK, KANE, LAKE AND
MC HENRY, AND STATE OF ILLINOIS

By: Judith Troehler
Secretary

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Harper Area
Bicentennial
Program

Referring to Exhibit E on the Harper Area Bicentennial Program, Dr. Lahti stated one name was inadvertently omitted on the chart on the first page of Attachment B. He requested that the name of Dr. E. J. Jacobs, 1100 W. Central Road, Arlington Heights, be added to that chart.

Member Troehler moved, Member Weber seconded, approval of the following recommendations, as per Exhibit E. (Copy of Exhibit E attached to the minutes in the Board of Trustees Official Book of Minutes.)

- (1) that the Board authorize application for College and University Bicentennial Program Status (Attachment A).
- (2) that the Board support the concept of the Harper Area Bicentennial Commission, the Harper College In-house Committee, and representation to the Harper Area Schools Committee (Attachment B).
- (3) that the Board approve Harper College as the administrative unit for the Harper Area Schools Committee (Attachment C).

NEW BUSINESS:
Harper Area
Bicentennial
Program
(cont.)

- (4) that the Board approve in-kind services as the financial commitment (Attachment C).

Member Moats entered the meeting at 8:45 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Nicklas, Troehler and Weber
Nays: None
Abstained: Member Moats

Motion carried.

Cooperative
Agreement
Legal Technology
Program

Member Troehler moved, Member Weber seconded, that the educational agreement between William Rainey Harper College and the College of DuPage be approved for implementation with the start of the 1975-76 school year.

In the discussion which followed, Dr. Birkholz pointed out this agreement is comparable to the agreement approved earlier with Triton College. Dr. Cormack stated this is the second contract in the Career area; for the first year, our Legal Technology Program will be offered at DuPage and their Library Technical Assistance Program will be offered at Harper.

With the agreement of the seconder of the motion, Member Troehler amended the motion to indicate that on page 4, item 11, the contract specifically state the programs--Library Technical Assistance and Legal Technology Programs.

Dr. Birkholz agreed the contract would be amended to include a sentence, similar to that in the Triton agreement, listing the specific programs. Dr. Cormack pointed out the agreement itself sets forth the two programs in the preamble on page 1.

Upon roll call on the amended motion, the vote was as follows:

Ayes: Members Kelly, Moats, Nicklas, Troehler and Weber
Nays: None

Motion carried.

Women's
Basketball

Member Troehler moved, Member Weber seconded, that Women's Basketball be added to the 1975-76 Inter-collegiate Athletic Program with a budget of \$4,635.00.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Nicklas, Troehler and Weber.
Nays: None

Motion carried.

NEW BUSINESS:
Purchase
Second Site
Alternative

Vice Chairperson Nicklas stated there would be an executive session on the second site. Chairperson Munson arrived at 8:55 p.m. The meeting was recessed to executive session.

Chairperson Munson reconvened the meeting at 9:25 p.m.

Member Nicklas moved, Member Weber seconded, the following resolution:

RESOLUTION

BE IT RESOLVED by the Board of Trustees that the purchase of approximately 117 acres at the northwest corner of Palatine and Schoenbeck Roads in Wheeling Township, and the proposed real estate contract pertaining thereto, are hereby approved, and that the Chairperson and Secretary of this Board be and hereby are authorized, empowered, and directed to sign said contract following approval of this site acquisition by the Illinois Community College Board.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Nicklas,
Troehler and Weber
Nays: None

Motion carried.

Referendum,
Tentative Plan
of Action

Chairperson Munson pointed out that, because of the resolution just passed, the college would now be involved in a proposed referendum. Dr. Lahti informed the Board the administration has been working on preliminary plans. Various municipalities are being contacted on how many referenda there are going to be and on what dates. It would appear the last week in September or the first week in October would be a good time for Harper's referendum. Dr. Lahti stated a much more definitive plan would be ready for the July Board meeting, with some committee meetings before then on the scope of the referendum. Chairperson Munson suggested when the information is ready for the Board a committee-of-the-whole meeting be held. Dr. Lahti stated the administration would plan a worksheet around which the Board might deliberate.

Policy
Statement,
Citizen
Participation

Chairperson Munson referred to Exhibit J--Policy Statement, Citizen Participation. She explained that part of this, 1.4.9--Order of Business, had come before the Board at the last meeting. At that meeting, it was proposed that section 1.4.7, Citizen Participation, be deleted. Chairperson Munson now proposed, rather than a complete deletion of 1.4.7, a clarification be included in 1.4.7. She stated the Board could do one

NEW BUSINESS:
Policy
Statement,
Citizen
Participation
(cont.)

of two things: accept the whole proposal at this reading, or, since this is a new section, have 1.4.7 read into the record at this meeting for voting on next month, and accept 1.4.9 which had been presented at the last meeting.

Member Troehler felt the intent was clear when presented at the last meeting.

Member Nicklas felt everyone's purpose was the same but perhaps there were some different ideas on procedure. She hoped the Board could arrive at a statement and procedure that would take in the considerations and concerns for public reply. For that reason, she felt this action should be postponed.

After further discussion, Chairperson Munson suggested the Board could vote on the exact recommended policy change proposed at the May meeting, and then she would present a new proposal on 1.4.7, Citizen Participation, which could be voted on at the July meeting.

Member Moats felt it would be better to vote on both changes at the July meeting.

Member Troehler suggested an alternative plan, in lieu of the proposed change, which other Boards have used. On a motion from a member of the Board, the agenda is suspended to hear individuals from the audience after which they return to the agenda.

Member Kelly pointed out that official policy has required four days notice, but that this Board has been more liberal. When anyone in the audience asked, they have been heard by a ruling of the Chair. There has never been a denial. He reiterated his position that the Board is solving a non-problem.

Chairperson Munson called for a motion on the change in the Policy Manual as presented at the May meeting.

Member Weber moved, Member Richter seconded, that the Board delete from the Policy Manual, Section 1.4.7, as it is presently written; and include--
1.4.9 Order of Business

Same except for addition of Citizen Participation as IV. All other numbers following IV advance by one number.

Upon roll call, the vote was as follows:

Ayes: Members Munson and Weber

Nays: Members Kelly, Moats, Nicklas and Troehler

Motion did not carry.

NEW BUSINESS:
Policy
Statement,
Citizen
Participation
(cont.)

In the discussion which followed, Member Nicklas offered to write some possibilities for the Chair's consideration that perhaps would resolve the various concerns of all the Board members. Chairperson Munson stated she would like to see the policy changed soon, if the Board is going to vote in favor of it. She felt her intent was clear.

For their consideration and for action at the July Board meeting, Chairperson Munson placed before the Board the following proposal: to change the Policy Manual by deleting the present section 1.4.7, and in its stead inserting the recommendation as stated in Exhibit J under section 1.4.7; she also proposed to change 1.4.9--Order of Business, as also stated in Exhibit J. Chairperson Munson stated she also would put this item on the agenda of the June 21 committee-of-the-whole meeting for further discussion.

Extension
Center--Lease

Chairperson Munson stated there had been some revisions in the plan for an extension center.

Member Troehler moved, Member Weber seconded, to adopt the following resolution:

RESOLUTION

BE IT RESOLVED by the Board of Trustees that approximately 18,000 square feet be leased by this Board for community college purposes at the Willow Park Shopping Center, subject to final approval of the lease agreement by the administration and Board Attorney. It is further resolved that the Chairperson and Secretary of this Board be and hereby are authorized, empowered, and directed to sign said lease agreement following approval thereof as aforesaid, copy of which shall be attached to the minutes of this meeting.

Upon roll call, the vote was as follows:

Ayes: Members Moats, Munson, Nicklas, Troehler and Weber

Nays: None

Abstained: Member Kelly, who indicated he was not opposed in any way.

Motion carried.

Extension
Center--
Equipment Bid
Award

Member Nicklas moved, Member Troehler seconded, approval of the bid award for furniture to be used in Harper Extension Center, split as follows, as per Ex. K-2 (Copy of Exhibit K-2 attached to the minutes in the Board of Trustees Official Book of Minutes):

NEW BUSINESS:
Extension
Center--
Equipment
Bid Award
(cont.)

| | |
|---|-----------------------------|
| (1) E&I Coop, Items #1 thru #6, #10, #11, #15, and #16 | Total . . . \$10,791.60 |
| (2) Virco, Items #7, #8, #9 | Total . . . 8,066.72 |
| (3) Carroll Seating, Items #13 and #14 | Total . . . <u>1,527.00</u> |
| Total Amount of Award | <u>\$20,385.32</u> |

Upon roll call, the vote was as follows:

- Ayes: Members Kelly, Moats, Munson, Nicklas,
Troehler and Weber
- Nays: None

Motion carried.

PRESIDENT'S
REPORT:

Dr. Lahti commented on the fine publicity brought to the college by the Interior Design Program which had been featured in the Sun-Times, Daily News, and the Paddock Herald.

Dr. Lahti requested the Board move the regular Board meeting in July up one week, in order to allow more time for the accountants to close out the fiscal year.

Dr. Fischer reported on summer school enrollment, stating it is the largest summer school in Harper's history. The credit program is 39 percent above last year and the non-credit Adult Education program is 24 percent above, with a head-count this summer of 6500 students. Dr. Fischer also reported the college is running ahead as far as enrollment applications for the fall. Member Kelly asked if the parking availability is reviewed on a frequent basis. Dr. Lahti agreed the college is traveling behind in parking lots and pointed out that when "G" and "H" were bid a parking lot was put in as an alternative.

Member Richter asked about the current status on the state record policy. Attorney Hines reported he is still waiting for publication of the regulations.

On behalf of the Board, Member Troehler moved, Member Kelly seconded, to thank James Richter for his fine work with the Board this year. It was the consensus of the Board that the record show unanimous ovation. Chairperson Munson emphasized it had been a pleasure to have Mr. Richter on the Board.

Member Richter introduced John Young, the new Student Member, who will take his seat on the Board in July. He stated that Mr. Young, a liberal arts major, had been elected near the end of the semester and has been an active member of the Student Senate for the past year.

PRESIDENT'S
REPORT:

Member Nicklas moved, Member Troehler seconded, to cancel the regular Board meeting of July 10, 1975.

Motion carried unanimously.

Chairperson Munson called a special meeting of the Board of Trustees for July 17, 1975, to cover the subject matter of the regular July Board meeting which had been canceled.

Chairperson Munson announced the Board would be polled by Dr. Lahti's office on the possibility of holding an all day committee-of-the-whole meeting on June 21. It was the consensus of the Board that this meeting should start at 10:00 a.m. Chairperson Munson stated a tentative agenda would be sent out, and requested that Board members call her with suggestions for the agenda.

ADJOURNMENT:

Member Troehler moved, Member Weber seconded, that the meeting be adjourned at 10:05 P.M. Motion carried.

Chairperson Shirley Munson

Secretary Judith Troehler