

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, June 10, 1976

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairperson Munson on Thursday, June 10, 1976, at 8:20 p.m., in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL: Present: Members William A. Kelly, Robert Moats, Shirley Munson, Robert Rausch, Judith Troehler, Natalie Weber, and Student Member Anthony Havener  
Absent: Member Jessalyn Nicklas

Also present: Robert E. Lahti, John Birkholz, Frank Borelli, Pat Bourke, Don Carlson, Robert Chantry, Frank Christiansen, Don Collins, Anton A. Dolejs, John Eliasik, Guerin Fischer, John Gelch, Jean Goodling, Sharrie Hildebrandt, Randy Illg, Fred Inden, John Januszko, Henry Kurowski, C.Patrick Lewis, John Lucas, Dave Macaulay, W.J.Mann, Liz McKay, William E. Miller, Don Mistic, Henry Roepken, P.M.Rubens, Donn Stansbury, Ross Stephen, Cal Stockman, Elaine Stoermer, U.A.Thobe, George Voegel, W.Von Mayr, John F.White, David Williams and Robert Wyman--Harper College; Paul Scott and Mary Lou Shepherd--Harper Students; and Linda Bertelsen, Pat Foust, Phil Kimball, Sophie H. Sarlas, and Maureen Sarver.

MINUTES: Member Havener moved, Member Rausch seconded, approval of the minutes of the regular Board meeting of May 13, 1976, as distributed. Motion carried.

CITIZEN PARTICIPATION: Linda Bertelson, of the Arlington Vista Homeowner's Association, addressed the Board. She questioned if there were any plans in the future to install sidewalks at the second site, along Palatine Road, basically for the safety of children. Dr. Lahti stated the college was far from that stage of development. Member Kelly suggested Mrs. Bertelson address her question to Dr. Lahti in the form of a letter. Member Rausch added that when the college reached the design stage perhaps some of the people in that area could provide input on their particular concerns. On behalf of the Board, Chairperson Munson thanked Mrs. Bertelson.

FACULTY SENATE REPORT. William E. Miller, President of the Faculty Senate, read a statement. Mr. Miller made remarks to the effect that the faculty wants to be able to return to devoting its energies to academic operations on a full-time basis and urged the Board to help bring an end to the present unsettled state of affairs.

FACULTY  
SENATE  
REPORT:  
 (cont.)

Chairperson Munson stated the Board is under a court order from Judge Cohen and is unable to comment on anything to do with negotiations.

Chairperson Munson asked if Mr. Miller had any other items to report on as direct spokesman for the faculty. Mr. Miller stated he wanted to ask several questions. The Chair stated this place on the agenda was for the official view of the faculty to the Board, and Mr. Miller could be recognized later for any comments concerning an agenda item. Mr. Miller stated he was curious about the Board's response to the appeals of the Hearing Impaired people and the matter regarding the art instructor appointment at the last meeting. Chairperson Munson pointed out that as a matter of keeping the agenda down to its purest form, the Board did not wish to use this time as a question and answer period and stated the Board would now move to the next item on the agenda.

DISBURSEMENTS:  
Bills  
 Payable

Member Troehler moved, Member Weber seconded, approval of the bills payable as of June 2, 1976, as follows:

Bond and Interest Fund	\$164,430.00
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Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
 Troehler and Weber  
 Nays: None

Motion carried.

Member Weber moved, Member Troehler seconded, approval of the bills payable of June 10, 1976, as follows:

Educational Fund	\$277,434.32
Building Fund	494,486.92
Site and Construction Fund	1,329.40
Auxiliary Fund	193,456.85

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
 Troehler and Weber  
 Nays: None

Motion carried.

DISBURSEMENTS:  
Payrolls

Member Weber moved, Member Moats seconded, approval of the payroll of May 15, 1976, in the amount of \$400,673.86; the payroll of May 31, 1976, in the amount of \$396,086.35; and the estimated payroll of June 1, 1976 through July 31, 1976, in the amount of \$1,605,471.82.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

Financial  
Statements

Dr. Mann pointed out the Board had been provided with the regular financial statements with their packets. An alternate format had been distributed to them at the meeting for their consideration. This alternate statement contained summary information in the front on an overall basis, with the exact detail, cost center by cost center, in the back section. Dr. Mann asked that the Board compare this to the existing statement and stated it would be discussed at the July meeting.

Budget  
Transfers

Member Troehler moved, Member Weber seconded, approval of the Educational Fund budget transfers in the amount of \$21,387.00, as per Exhibit VI-E(1) attached to the minutes in the Board of Trustees' Official Book of Minutes.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

Member Troehler moved approval of the Auxiliary Fund budget transfers in the amount of \$3,350.00, as per Exhibit VI-E(2) attached to the minutes in the Board of Trustees' Official Book of Minutes. Member Havener seconded.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

DISBURSEMENTS:  
Bid  
Awards

Member Weber moved, Member Rausch seconded, approval of the following bid awards in Exhibit VI-F-1 through VI-F-14, attached to the minutes in the Board of Trustees' Official Book of Minutes:

- F-1 Approve the issuing of change orders for Food Service Department purchase orders as follows--

Lawrence Foods, D-1827 from \$17,500.00 to read \$19,000.00

Murano Brothers, D-1820 from \$17,000.00 to read \$19,000.00.

- F-2 Award the following blanket orders for Food Services Department as follows--

Vanderbilt Foods, bakery supplies - \$5,000.00

John Sexton, fruits & vegetables - \$12,000.00

Murano Brothers, produce - \$16,000.00

Mike Shapiro, frozen meats, fruits - \$13,000.00

Oscar Meyer, sausage & meats - \$3,000.00

Railton, meat products - \$10,000.00

Lawrence Foods, frozen meats, fruits - \$13,000.00

Redi-Froz, meats & vegetables - \$5,000.00

Fox River Foods, fresh-frozen foods - \$13,000.00

Des Plaines Packing, meat - \$10,000.00

Bear Stewart, bakery supplies - \$3,000.00

Bit-O-Gold, frozen foods - \$10,000.00

United American, fresh meat - \$5,000.00

Kraft, cheese - \$2,500.00.

- F-3 The renewal of leasing contract to IBM for Mag Card II Typewriter for use by Campus Services in the amount of \$3,300.00 for one year.

- F-4 The renewal of the lease contract to the Hewlett-Packard Co., in the amount of \$24,721.29, for a Time Sharing Computer.

- F-5 Approve 1976-77 maintenance contract to the Hewlett Packard Co., in the amount of \$7,386.00 for the 2000E Time Sharing System.

- F-6 Award bid request Q-4474 for tennis wind screens to the low bidder, Ned Singer Sporting Goods, in the amount of \$2,679.60.

- F-7 Award bid request Q-4466 for a brush chipper to the low bidder, the Bruce Municipal Equipment Co., in the amount of \$5,498.40.

DISBURSEMENTS:  
Bid Awards  
(cont.)

- F-8 Award bid request Q-4482 for chemical fertilizer to the low bidder, Turf Management Supply, in the amount of \$5,040.00.
- F-9 Award bid request Q-4488 for coffee to the low bidder, Superior Coffee, in the amount of \$10,776.00.
- F-10 Award bid request Q-4487 for fountain syrup to the low bidder, Coca Cola Co., in the amount of \$9,000.00.
- F-11 Award bid request Q-4485 for bakery goods to the low bidder, Burny Brothers, in the amount of \$3,985.30.
- F-12 Award bid request Q-4484 for milk and milk products to the low bidder, Hedlin Dairy, in the amount of \$16,164.85.
- F-13 Award bid request Q-4489, Q-4490, and Q-4491 to the low bidder, Taylor Construction Co., in the amount of \$15,500.00.
- F-14 Award bid request Q-4492 for lease of 416K main memory for IBM 370/135 to the low bidder, Memorex, in the amount of \$30,862.00.

Member Kelly raised several questions concerning F-7, the brush chipper. Randolph Illg, from the Parks and Grounds Management Program, discussed the specifications and the bidding procedures. He further stated he had personally inspected the Bruce chipper, operated it with several students, and found no reason not to go with the low bidder.

In regard to F-14, lease for the rental of the Main Memory, Member Moats asked if this is an expansion of the present equipment or a continuation of the same level of capability. Mr. Chantry, Director of Computer Services, explained this is a very unique data processing situation. He stated it would be more than doubling our memory capacity and the overall cost would be \$2500 less than our 1975-76 budget. He stated it will be extremely helpful and will do a better job at a decreased cost.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber

Nays: None

Motion carried.

COMMUNICATIONS:

Secretary Troehler stated she had two communications-- a letter from Mrs. Ruth Lahti thanking the Board for the flowers sent during her recent illness, and a letter from William R. Punkay expressing his gratitude for the Distinguished Teaching Faculty Award presented to him at the commencement program.

UNFINISHED

BUSINESS:

Traffic

Light

Member Troehler asked about the traffic signal. Dr. Mann stated the plans and specifications are presently being prepared. After further discussion, Chairperson Munson urged the administration to move as quickly as possible and hopefully the bid for the traffic lights will be presented at the July Board meeting.

Executive Session

Chairperson Munson recessed the meeting at 8:45 p.m., to an executive session on staffing. The meeting was reconvened at 8:55 p.m., with the following present: Members Kelly, Moats, Munson, Rausch, Troehler, Weber and Havener.

NEW BUSINESS:

Staffing--

Faculty

Member Weber moved, Member Troehler seconded, the appointment of Ms. Carole Bernett as Instructor, Mathematics, effective August 17, 1976, at an annual salary of \$13,740.00 for a 39-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

Member Weber moved, Member Kelly seconded, the appointment of Ms. Margaret Scott as Instructor, Mathematics, effective August 17, 1976, at an annual salary of \$14,725.00 for a 39-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

Member Weber moved, Member Troehler seconded, the appointment of Mr. John Gallagher as Instructor, Biology, effective August 17, 1976, at an annual salary of \$11,925.00 for a 39-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

**NEW BUSINESS:**  
**Staffing--**  
**Faculty**  
**(cont.)**

Member Weber moved, Member Rausch seconded, the appointment of Mr. Kenneth V. Dahlberg as Instructor, Art, effective August 17, 1976, at an annual salary of \$12,020.00 for a 39-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Munson, Rausch, Troehler and Weber

Nays: None

Abstained: Member Moats

Motion carried.

**Staffing--**  
**Administrative**

Member Weber moved, Member Rausch seconded, the appointment of Mr. M. Scott McMannis as Division Chairperson of the Lifelong Learning Division with the rank of Assistant Professor, effective July 1, 1976, at an annual salary of not less than \$23,174.00, depending upon final evaluation of performance for 1975-76.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Rausch, Troehler and Weber

Nays: None

Abstained: Member Munson

Motion carried.

**Resignation**

Member Weber moved, Member Troehler seconded, that the Board of Trustees accept with regrets the resignation of Ms. Edith Newby, effective May 23, 1976.  
Motion carried.

**Long-Term**  
**Leave of**  
**Absence**

Member Weber moved, Member Rausch seconded, that Ms. Patricia Smith be granted an extension to her long-term leave of absence without pay, through the academic year 1976-77.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch, Troehler and Weber

Nays: None

Motion carried.

**NEW BUSINESS:**  
**Rejection of**  
**Appointment**

Member Weber moved, Member Troehler seconded, that the Board of Trustees rescind the appointment of Mr. Frank J. Doti, effective June 10, 1976 and declare the position vacant for an alternative appointment.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

**Budget**  
**Hearing**  
**Resolution**

Member Kelly moved, Member Rausch seconded, the adoption of the following resolution (as per Ex. IX-B attached to the minutes in the Board of Trustees' Official Book of Minutes):

RESOLUTION

BE IT RESOLVED: That the fiscal year for Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, and State of Illinois, be and hereby is established as commencing on July 1, 1976 and ending on June 30, 1977.

BE IT FURTHER RESOLVED: That the public hearing on the tentative budget for the fiscal year beginning July 1, 1976, be set for 8:00 o'clock P.M., on Thursday, July 22, 1976, in the Board Room of said College at Roselle and Algonquin Roads, Palatine, Illinois, and that proper notice of said hearing and of the availability of the budget for public inspection be given by the Secretary of this Board of Trustees by publishing notice thereof at least thirty days prior to July 22, 1976, in the Elk Grove Herald, Rolling Meadows Herald, Arlington Heights Herald, Mount Prospect Herald, The Herald, Cook County Herald, Palatine Herald, Wheeling Herald, and the Barrington Courier Review, being newspapers published in this college district, which notice shall be in substantially the following form:



Budget  
Hearing  
Resolution  
(cont.)

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9:00 o'clock A.M. on June 22, 1976, a tentative budget for said college district for the fiscal year beginning July 1, 1976, will be on file and conveniently available to public inspection at the Business Office of said college district at Roselle and Algonquin Roads, Palatine, Illinois, during usual and customary business hours.

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 8:00 o'clock P.M. on the 22nd day of July, 1976, in the Board Room of said College at Roselle and Algonquin Roads, Palatine, Illinois.

DATED at Palatine, Illinois, this 10th day of June, 1976.

BOARD OF TRUSTEES OF COMMUNITY COLLEGE  
DISTRICT NO. 512, COUNTIES OF COOK, KANE,  
LAKE AND MC HENRY, AND STATE OF ILLINOIS

By: Judith Troehler  
Secretary

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber

Nays: None

Motion carried.

Women's  
Intercollegiate  
Athletic  
Program--  
Volleyball,  
Softball

Member Weber moved, Member Havener seconded, that Women's Volleyball and Softball be added to the 1976-77 Intercollegiate Athletic Program with a budget not to exceed \$8,650.00.

In response to a question from the Board, John Gelch explained that volleyball and softball are low cost sports.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber

Nays: None

Motion carried.

**NEW BUSINESS:**  
**Cooperative**  
**Agreements--**  
**College of**  
**DuPage**

Member Rausch moved, Member Troehler seconded, that the educational agreement involving the Legal Technology Program at William Rainey Harper and the Library Technical Assistance Program at the College of DuPage, as per Exhibit IX-D-1, be approved for continuation during the 1976-77 school year (copy of Ex. IX-D-1 attached to minutes in the Board of Trustees' Official Book of Minutes).

Member Kelly informed the Board that the subject of para legals is under intense study by the Illinois State Bar Association and the Chicago Bar Association. The program at Harper is the only one endorsed by the Chicago Bar Association, and the only one in the State of Illinois approved by the American Bar Association. It is a very significant thing at Harper and has given Harper national recognition. It is significant that all the other programs in Illinois and around the country have been at least partly patterned after Harper's program.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

**Cooperative**  
**Agreements--**  
**High School**  
**Dist. #211**

Member Weber moved, Member Havener seconded, that the Board of Trustees approve the agreement with High School District #211 to share interactive computing facilities from July 1, 1976 through June 30, 1979 (as per Ex. IX-D-2 attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

**New Programs**

Member Weber moved, Member Havener seconded, that the certificate programs in Electronic Production Skills and Technical Reporting be approved for implementation during the 1976-77 school year; and further that the certificate program in Auto Body Repair be approved, but that implementation be deferred for at least one academic year pending the outcome of additional cost reduction studies.

NEW BUSINESS:  
New Programs  
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch  
and Weber  
Nays: None  
Abstained: Member Troehler

Motion carried.

PRESIDENT'S  
REPORT:

In a report on summer school enrollments, Mr. Stansbury stated there was an increase in headcount, approximately 4500 headcount in the credit program and 1800 in the CED program.

Dr. Lahti stated the team of Saudi Arabian higher education representatives, who have been touring the United States, are visiting this country for the sole purpose of looking at and starting a complete network of community colleges in Arabia. Scheduled to visit Harper on April 7, they did not come as Harper was not in session at the time. They will be returning to the U.S. and probably will visit Harper at that time.

Dr. Lahti reported the voc/tech building is coming along nicely and beginning to take on the form of the other buildings on campus. He expressed optimism on a January beneficial occupancy.

Dr. Lahti reminded the Board that instead of holding the regular meeting in July on the second Thursday, that meeting would be changed to July 22. This would also be the budget hearing.

ADJOURNMENT:

Member Troehler moved, Member Weber seconded, to adjourn the meeting at 9:25 p.m. to Wednesday, June 23, 1976 at 8:00 p.m. Motion carried.

Chairperson Shirley Munson

Secretary Judith Troehler