

WILLIAM RAINY HARPER COLLEGE  
Algonquin & Roselle Roads  
Palatine, Illinois

BOARD MEETING

AGENDA

May 12, 1977

8:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Citizen Participation
- V. Approval of Disbursements
  - A. Bills Payable
  - B. Payroll -April 15 and April 30, 1977
  - C. Estimated Payroll May 1 through June 30, 1977
  - D. Financial Statement
  - E. Budget Transfers
  - F. Bid Awards
  - G. Construction Change Orders
- VI. Communications
- VII. Unfinished Business
  - A. Report of Ad Hoc Committee on Rank
  - B. Monetary Award for Promotions
- VIII. New Business
  - A. RECOMMENDATION: Staffing
    - 1. Faculty
      - a. Long Term Leave of Absence, Special Services Div. Exhibit A-1a
    - 2. Administration
      - a. Vice President, Academic Affairs Exhibit A-2a

- B. RECOMMENDATION: Salary Program
    - 1. Faculty Salary Program Exhibit B-1  
(Handcarried)
    - 2. Classified Staff Salary Program Exhibit B-2  
(Handcarried)
    - 3. Teacher/Counselor Associate Salary Program Exhibit B-3  
(Handcarried)
  - C. RECOMMENDATION: Tenure Appointments Exhibit C
  - D. RECOMMENDATION: Faculty Fellowship Exhibit D
  - E. RECOMMENDATION: Program Approval, Exercise Leader-  
Exercise Technician Exhibit E
  - F. RECOMMENDATION: 1977-78 Tuition Schedule Exhibit F
- IX. President's Report
- X. Adjournment.

WILLIAM RAINNEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 512  
COUNTIES OF COOK, KANE, LAKE, AND MCHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, May 12, 1977

CALL TO ORDER:

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Munson on Thursday, May 12, 1977, at 8:05 p.m., in the Board Room of the Administration Building, Algonquin and Roselle Roads.

ROLL CALL:

Present: Members Jan Bone, Joan Klussmann, Robert R. Moats, Shirley A. Munson, Jessalyn M. Nicklas, David Tomchek, Natalie Weber, and Student Member Robin Turpin

Absent: None

Also present: Robert E. Lahti, Michael Bartos, Joe Bauer, John Birkholz, Frank Borelli, Pat Bourke, Michael Brown, Peg Burbach, Donald Carlson, Bob Chantry, Harley Chapman, Frank Christensen, Joe Clouser, Bob Cormack, Ray DePalma, Judith Dincher, Frances Dionisio, Anton A. Dolejs, George Dorner, Charles DuBois, Dennis Dunton, Charlene Dwyer, Charles Falk, Guerin Fischer, Pat Foust, John Gelch, Jean Goodling, Phil Gregorowicz, Jeannette M. Halle, W. R. Howard, Chris Hunter, Fred Inden, Robin Jacobs, John Januszko, William Jedlicka, Gene Kimmet, W. D. Klingenberg, Henry Kurowski, C. Patrick Lewis, Jack Lucas, David B. Macaulay, William J. Mann, Liz McKay, M. Scott McMannis, George Minkevich, Don Mistic, LeRoy Mottla, Bob Nolan, Mike Oester, Mike Ostrowski, John Pageler, James A. Patten, Joann Powell, Henry Roepken, Leslie A. Schwartz, Ronald Short, Jay Singelmann, Frank E. Smith, Lola Smith, Donn Stansbury, Roy Steffens, Darlene Stewart, Sue Stidger, Elaine Stoermer, Pat Swisher, Urban Thobe, Jane Thomas, Gil Tierney, Rose Trunk, W. E. Von Mayr, Don Wachlin, Mike Ward, David Williams, Robert Wyman, and Robert Zilkowski--Harper College; John Demmert, Edie G. O'Neil, Brenda Pulla, Josy Saunders, Paul Scott, and Jack Weber--Harper Students; Verna Parker--Countryside, Rena Cohen--Paddock Publications; Rich Laden--Copley Record; Wayne Swanson--Suburban Trib; Norman Swanson--Local #11; and Helene Chapple.

MINUTES:

Member Weber moved, Member Moats seconded, approval of the minutes of the Adjourned Board meeting of May 2, 1977, and the minutes of the Special Board meeting of April 18, 1977.

Member Tomchek stated that in the minutes of April 18, 1977, page 9, fifth paragraph, the word conjunctive was in error and he would like this corrected to read, "injunctive."

As there were no other corrections or additions, Chairman Munson stated the minutes would stand as corrected.

CITIZEN  
PARTICIPATION:

William E. Miller, President of the Faculty Senate, announced the results of the Faculty Senate election as follows:

William E. Miller, President  
Gene Kimmet, Vice President  
David Macaulay, Secretary  
Jay Singelmann, Treasurer

Mr. Miller stated Mr. Bartos would participate later in the discussion of the Report of the Ad Hoc Committee on Rank. Mr. Miller distributed to the Board John Pageler's report on the AACJC Convention held in Denver in April. Mr. Miller stated they were looking forward to settlement of negotiations tomorrow afternoon.

Ms. Brenda Pulla, Student Senator from Hanover Park, referred to a resolution which the Student Senate planned to present later in the meeting to the Board. She advised the Board that the vote on the resolution was--five yeas, three abstentions, and one nay.

DISBURSEMENTS:  
Bills Payable

Member Nicklas moved, Member Weber seconded, approval of the bills payable of May 12, 1977, as follows:

Educational Fund	\$254,610.47
Building Fund	185,103.23
Site & Construction Fund	26,974.87
Bond and Interest Fund	300,000.57
Auxiliary Fund	103,946.54

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber  
Nays: None

Motion carried. Member Turpin voted aye.

Payrolls

Member Nicklas moved, Member Weber seconded, approval of the payroll of April 15, 1977, in the amount of \$442,275.99; the payroll of April 30, 1977, in the amount of \$427,618.93; and the estimated payroll of May 1, 1977 through June 30, 1977, in the amount of \$1,752,838.26.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber  
Nays: None

Motion carried. Member Turpin voted aye.

DISBURSEMENTS: Member Nicklas moved, Member Weber seconded, approval of the July, 1977, estimated utility bills in the amount of \$37,000.00.

Estimated  
Utility  
Bills

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber

Nays: None

Motion carried. Member Turpin voted aye.

Financial  
Statements

Referring to page 3 of 13 in the Educational Fund, Expenditures by Program, Dr. Mann pointed out the apparent large deficit balance in the General Institutional expense of \$311,381.05 is accounted for by Data Processing Service charges which will be allocated to other accounts.

Bid Awards

Member Nicklas moved, Member Weber seconded, approval of bid awards in Ex. V-F, as follows:

- V-F1 Award bid request Q-4705 for furniture for C, G and H buildings as follows: Lowery McDonnell, five items, in the amount of \$7,285.80; E&I Steelcase, 13 items, in the amount of \$7,267.19; Prairie State, two items, in the amount of \$1,169.25; and Virco, one item, in the amount of \$445.80. Total award - \$16,168.04.
- V-F2 Award bid request Q-4706 for fertilizer for on-campus usage to the low bidder to specifications, Olson Distributing Co., in the amount of \$2,971.50.
- V-F3 Award bid request Q-4708 for power supplies for the ELT program to Lambda Electronics, item #1, in the amount of \$1,725.00; and Staco Electronics, item #2, in the amount of \$1,080.00. Total award - \$2,805.00.
- V-F4 Award the second year of a three year lease to the A.B.Dick Co., for an Offset Press 1600 in the amount of \$910.50 per month for an annual rental of \$10,926.00.
- V-F7 Approve issuance of change order to P.O.D-6122 to Lynn Sign Corp., to purchase an additional 20 directories for campus. Increase purchase order from \$5,700.00 to a new total of \$9,500.00.
- V-F8 Approve issuance of a change order to Colonial Chevrolet from \$3,000.00 to \$3,800.00 for leased vehicles for athletic events, P.O. D-5458.

DISBURSEMENTS:  
Bid Awards  
 (cont.)

- V-F9 Approve issuance of Food Service change orders as follows: Shapiro Foods--P.O.D-4737 from \$14,000.00 to new total of \$15,500.00; Vanderbilt Foods--P.O.D-4734 from \$5,000.00 to \$5,250.00; Lawrence Foods--P.O.D-4740 from \$16,000.00 to \$18,000.00; Bear Stewart Corp.--P.O.D-4744 from \$3,000.00 to \$3,250.00; and Railton Foods--P.O.D-4739 from \$11,500.00 to a new total of \$13,500.00.
- V-F10 Award bid request Q-4716 for laboratory tables for EM&PS to the low bidder, Kewaunee Scientific Equipment Co., in the amount of \$4,886.00.
- V-F11 Award bid request Q-4729 for chalkboards and tackboards for buildings G and H to the low bidder, Larson Co., in the amount of \$3,474.00.
- V-F12 Award Food Service blanket orders for fiscal year, 1977-78:
- |                      |               |
|----------------------|---------------|
| Vanderbilt Foods     | -\$ 5,500.00  |
| John Sexton Co.,     | - 9,500.00    |
| Marano Brothers      | - 13,000.00   |
| Shapiro Frozen Foods | - \$12,000.00 |
| Oscar Meyer          | - 3,000.00    |
| Railton              | - 9,500.00    |
| Lawrence Foods       | - 13,000.00   |
| Redi-Froz Distr.     | - 8,000.00    |
| Fox River Foods      | - 10,000.00   |
| Des Plaines Pack.    | - 8,000.00    |
| Bear Stewart Corp.   | - 3,000.00    |
| Bit-O-Gold           | - 8,500.00    |

Upon roll call, the vote was as follows:

- Ayes: Members Bone, Klussmann, Moats, Munson, Nicklas, Tomchek and Weber  
 Nays: None

Motion carried. Member Turpin voted aye.

Member Moats moved, Member Weber seconded, approval of bid awards in Ex. V-F, as follows:

- V-F5 Approve renewal of the lease contract for the Mag Card II Typewriter, for Campus Services, in the amount of \$3,300.00.
- V-F6 Approve authorization of two Mag Card A's and one Mag Card II on a one-year lease for a total of \$9,261.00 a year.

Upon roll call, the vote was as follows:

- Ayes: Members Bone, Klussmann, Moats, Munson, Tomchek and Weber  
 Nays: None  
 Abstained: Member Nicklas  
 Motion carried. Member Turpin voted aye.

DISBURSEMENTS:  
Change  
Orders

Member Tomchek moved, Member Klussmann seconded, that the Board approve the submittal of proposed change order PCM #13 to the Capital Development Board (as per Exhibit V-G attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

- Ayes: Members Bone, Klussmann, Moats, Munson, Nicklas, Tomchek and Weber
- Nays: None

Motion carried. Member Turpin voted aye.

COMMUNICATIONS:

Paul Scott, President of the Student Senate, announced that the Senate decided as their class gift to the college they would contribute \$3,000 to the Harper College Educational Foundation to help furnish the William Rainey Harper Room, and \$1250 for Cardio Pulmonary Resuscitation equipment at the college. Chairman Munson extended the Board's appreciation to the graduating class for their gift.

Chairman Munson referred to a communication from Mr. Henry Roepken suggesting that the Advisory Board for the Journalism Program be strengthened. At the present time there are three members on this board, and Chairman Munson suggested the administration provide recommendations for additional board members. Dr. Birkholz stated they are working on this with the present board members. He stated they would report back to the Board at the June meeting on their progress and recommendations.

UNFINISHED  
BUSINESS:  
Report of  
Ad Hoc  
Committee  
on Rank

Member Moats read a report on the Ad Hoc Committee on Rank, dated May 12, which he had directed to Shirley Munson, Chairman. The report was as follows:

- References:
1. Ex. VII-A, April 14, 1977, "For Board Information"
  2. Ex. VII-A, May 12, 1977, "For Board Action"

As summarized in Reference 1, the Ad Hoc Committee on Rank was charged to:

- a. Investigate the possibility of different job descriptions for each rank;
- b. Investigate specific criteria for admission to each rank;
- c. Investigate specific minimum criteria for maintenance in a given rank...

In response to this charge, the committee submitted a report which contained a certain amount of material discussing the relationship of academic rank to compensation, an area irrelevant to the charge.

UNFINISHED

BUSINESS:

Report of Ad Hoc Committee on Rank

In response to item c above, the committee recommended that, "no one shall be demoted from a rank."

In its response to item b, admissions to each rank, the committee report had very little to say about actual standards for admission to a given rank. The possibility of an academic program for which no doctorate is available was brought up. Present Board Policy (Sec. 3.2.2) nowhere requires a doctorate necessarily. If there are academic disciplines important to Harper in which post-graduate degrees are not available or would be irrelevant, this should be brought to the attention of the Board.

The report of the committee presented a very comprehensive list of specific activities which are worthy of consideration for promotion relating to Sec. 3.1.1 of the Board Policy Manual. These appear to represent a substantial addition and clarification to the general criteria.

A minority report was also submitted. Comments made include, "...the differences in faculty ranks, presumably, are qualitative differences," and, "The present criteria ... are still the best global indicators of whatever qualities distinguish an assistant professor from an instructor..." etc.

In short, both the committee report as submitted and the minority report have failed to come up with anything more specific than the present criteria, in spite of the fact that apparently there has been considerable thought and effort directed toward the charge to the committee. It seems doubtful that further effort in the same direction would be significantly productive.

Reference 2 contains a memo by Dr. Birkholz recommending the incorporation of substantially all of the committee's list of performance criteria into the Faculty Procedural Manual, to be referenced by a footnote in the Board Policy Manual. The only significant difference between the committee and Dr. Birkholz is in regard to Faculty Senate activities. The reason for omitting the Faculty Senate from the list is evidently that much of the Faculty Senate activity relates to its function as an arm of A.F.T. While these efforts are recognized by the Board as proper activities for the Faculty Senate as evidenced by recognition agreements, they are strictly in the interest of the faculty members themselves and do not appear to conform to the intent of item D. of Section 3.1.1 of the Board Policy Manual:

"D. Effectiveness of College Service as evidenced by successful committee or administrative work with students or community in educational, cultural, scientific or service functions in addition to formal classroom relationships."

(Underscores are this author's)

It is recognized that the Faculty Senate conducts some other activities which do conform to the above. It seems probable that such activities fit some other item in the rather comprehensive list generated by the committee.

UNFINISHED  
BUSINESS:  
Report of Ad  
Hoc Committee  
on Rank

It is recommended that the committee be discharged with thanks for their efforts on the basis of the reports submitted, and that these recommendations in the form stated by Dr. Birkholz be adopted for the Board Policy Manual and the Faculty Procedural Manual.

Nowhere is there a recommendation for demotion in rank, in spite of the fact that the initial charge to the committee might have been interpreted to suggest this.

Finally, it appears that more specific criteria on rank must await a different approach than has been undertaken so far, such as outside consultation, a survey of other institutions, or perhaps some entirely unique concept. This may be considered in the future by a Board Committee, by the Administration, or by one or more faculty members.

Member Moats moved, Member Bone seconded, that the procedures attached in Ex. VII-A (Criteria for Rank) be included in the 1977 Faculty Procedural Manual and that the criteria be used for a one year basis with a revision prior to May 1, 1978; and further that a footnote be placed in the Board of Trustees Policy Manual, Section 3.1.1, Performance Criteria modified as follows:

"Performance Criteria: More specific criteria definitions are outlined in Section 4.36 of the Faculty Procedural Manual. This criteria will be reviewed and modified where applicable prior to May 1, 1978."

(Ex. VII-A attached to the minutes in the Board of Trustees Official Book of Minutes.)

Member Tomchek requested explanation of the phrasing in the motion that the criteria be used for a one-year basis with revision prior to May 1, 1978. Dr. Birkholz explained this would be used for a one year cycle, and after going through a whole cycle, there might be additions or deletions on the basis of experience.

Mr. Michael Bartos, Chairman of the Committee on Rank, added several comments, pointing out that in the committee's recommendation and discussion it was stated that they felt it was impossible to do a satisfactory job in the brief time given. Regarding demotions in rank, he stated in all the discussions, all the research, all the material, the committee found no one who would recommend demotions. The problems created would be greater than any benefits derived. He stated the faculty serving on the Faculty Senate is definitely a direct service to the school and questioned how this could be handled without involving the faculty. Mr. Bartos stated all research showed that present job descriptions at Harper are excellent. He reported the committee highly concurs with Dr. Birkholz's recommendation on review and revision of criteria definitions prior to May 1, 1978.

UNFINISHED

BUSINESS:

Report of Ad Hoc Committee on Rank

Member Turpin agreed with Mr. Bartos that the Faculty Senate Committees are a very important communication device and should be included on the Institutional Services list in the Faculty Procedural Manual. After further discussion, it was agreed that Dr. Birkholz would bring a recommendation on this to the Board at the next meeting. Dr. Lahti suggested the wording should be flexible, so as not to exclude future committees.

Chairman Munson thanked Member Moats, Mr. Bartos, and the committee for the time and effort expended.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson, Nicklas, Tomchek and Weber

Nays: None

Motion carried. Member Turpin voted aye.

Monetary Award for Promotions

As this item is involved with negotiations, the Board agreed to omit this.

NEW BUSINESS:

Staffing--

Faculty, Long Term Leave of Absence

Member Weber moved, Member Klussman seconded, that a long-term leave of absence, maternity, be granted to Ms. Donna Lach for a one-year period, beginning Aug. 1977, and ending Aug. 1978. This will be a leave without pay. Reappointment in August is contingent upon funding from the Superintendent of Public Instruction.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson, Nicklas, Tomchek and Weber

Nays: None

Motion carried. Member Turpin voted aye.

-Faculty, Resignation

Member Nicklas moved, Member Weber seconded, that the Board of Trustees accept with regrets the resignation of Ms. Ruth Birkhead, effective May 21, 1977.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson, Nicklas, Tomchek and Weber

Nays: None

Motion carried. Member Turpin voted aye.

-Administration, V.P. Academic Affairs

Member Nicklas moved, Member Moats seconded, that the Board of Trustees appoint Dr. Vernon O. Crawley to the position of Vice President of Academic Affairs, effective July 1, 1977, at an annual salary of \$33,500.00, with the academic rank of Professor.

NEW BUSINESS:  
Staffing--  
 Administration,  
 V.P. Academic  
 Affairs  
 (cont.)

As he felt the position of Vice President of Academic Affairs was one of the most crucial in the college, next to the President and the Executive Vice President, Member Moats requested a discussion of the reasons for the recommendation of Dr. Crawley; he stated he felt sure there were other highly qualified candidates.

Dr. Birkholz discussed the selection process, which started in January. The screening committee consisted of faculty members, administrative staff, and a student representative. The position was advertised nationally. The committee was to interview at least six candidates. Of the six recommended by the committee, two were internal candidates. These were reviewed by the President and three Vice Presidents. They then interviewed three external and two internal candidates. Dr. Birkholz explained the rather rigorous schedule the candidates went through on their interview day. As a result of this process, three individuals were recommended, one external and two internal. At that point, the President and Vice Presidents had an intensive interview with the candidates. Dr. Birkholz discussed Dr. Crawley's qualifications, the experience he would bring to Harper. He stated Dr. Crawley's PhD is in the chemistry discipline, he has had extensive experience in the area of curriculum, in staff development, and Dr. Birkholz felt another area of strength was his work in a collective bargaining element. Dr. Lahti added that he felt another strong factor was Dr. Crawley's multiple institutional experience.

Member Bone commented that it seemed there had been a well planned search in seeking out a well-qualified candidate. However, based on an item she planned to bring up later in the meeting, Member Bone moved to table the appointment of Dr. Crawley. She explained she was moving to table the appointment until sometime in the future. Member Klussmann seconded the motion.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Munson, Tomchek  
 and Weber  
 Nays: Members Moats and Nicklas

Motion was tabled. Member Turpin voted aye.

Member Nicklas commented the college may lose people by delaying too long.

Salary Program

Chairman Munson pointed out that as there had been no finalization of the matters in Exhibits VIII-B-1, B-2, and B-3, there would be no discussion on these items.

NEW BUSINESS:  
Tenure  
Appointments

Member Tomchek moved, Member Klussmann seconded, that the following full-time teaching faculty be granted tenure agreements effective with their employment for the 1977-78 academic year, per Board Policy Section 3.0.6-- Tenured Appointments.

Suzanne Herron - Food Services  
Ben Dallas - Art

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber  
Nays: None

Motion carried. Member Turpin voted aye.

Faculty  
Fellowships

Member Tomchek moved, Member Weber seconded, that the following Faculty Fellowships be approved for the Summer, 1977 (Ex. VIII-D attached to the minutes in the Board of Trustees Official Book of Minutes).

<u>Name</u>	<u>Project</u>	<u>Area</u>	<u>Amount</u>
Henriette Gebert	Dietetic Techn. Program Rev. Student Workbook	Diet. Tech. Program	\$1,336
Pauline Jenness	Personalized System of Instruct. for MTH 094	MTH 094	1,500
Richard Lockwood	Design of Humanities- Related Multi-media Instructional Units	Humanities 101-102	2,180
Vera Murchison	Rev. of HSC 211 Clinical Proc. to Auto-tutorial	Med. Office Asst. Prog.	1,324
Ann Rodgers	Adult Reentry Center	Adult Ed. Counseling	1,000
Margaret Scott	Preparation of Materials for MTH 101 in Large Lecture Approach	MTH 101	1,500
Carole Shepard	Visual Slide Presenta- tion of Retail Promotion Window & Interior Display	Retailing	950
Margaret Smith	Rev. of Materials Used in SEC 235 Legal Dict. & Transcription	Legal Dictation	1,100

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber  
Nays: None

Motion carried. Member Turpin voted aye.

NEW BUSINESS:  
 Program  
 Approval--  
 Exercise  
 Leader-Exercise  
 Technician

Member Weber moved, Member Nicklas seconded, that the college administration be authorized to forward the Form 20 (Application for Approval of a New Unit of Instruction) to the State for Approval (Attach. C) as per Exhibit VIII-E attached to the minutes in the Board of Trustees Official Book of Minutes.

Dr. Cormack provided background information to the Board on the fitness program, stating it had been three years in the making. The first companies to approach the college on a fitness program for their employees were Gould, Flick-Reedy, Motorola, and Chemplex. Informal meetings were held. About the same time, the PE staff, funded under a SPED project, started a similar concept in a fitness program for college students. A committee was formed which recognized the need for a manpower study and appropriate curricular content. Dr. Cormack spoke of meeting with State Board representatives and presenting the concept to them. He stated the manpower study was complete. Dr. Cormack discussed the community involvement in this program.

Member Tomchek asked if the adoption of this recommendation would commit any portion of the budget the Board is considering. Dr. Birkholz explained if the program is approved, the application will go to the ICCB. Upon their approval, the Board would make the determination on whether they want to go through with the program. Member Nicklas felt if the Board is not in agreement on the program, there is not much point in getting approval from the ICCB. Member Weber pointed out it is still the Board's prerogative whether this would go in the budget or not. Dr. Lahti explained the application to the State is a two or three month process. Liz McKay commented that the manpower study proved very fruitful, showing that Harper graduates would definitely be able to find jobs in this field, which was both Harper's and the State's main concern. Chairman Munson commented that one of the reasons the public bodies are interested in this program is because Harper has done all the work on a program that is new to the State.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
 Nicklas, Tomchek and Weber  
 Nays: None

Motion carried. Member Turpin voted yes.

1977-78  
 Tuition  
 Schedule

Member Weber moved, Member Nicklas seconded, that William Rainey Harper College increase the student tuition by the rate of one dollar (\$1.00) per credit hour to \$16.00 per semester hour effective summer school, 1977.

NEW BUSINESS:  
1977-78  
Tuition  
Schedule

Member Turpin discussed the Student Senate resolution against a tuition increase. She stated she considered herself a Trustee first and then a student and spoke of serious reservations she had on voting against the tuition increase. However, she felt she must look out for the students' and the college's best interests in the future. With the bleak forecast of new students and money, she stated she felt it might be best to go for a tax referendum this year, instead of a tuition increase. Member Turpin discussed the increases in tuition since Harper started, and, in comparing Harper to other community colleges in the area, pointed out that Harper's tuition is the highest. She stated the Student Senate agrees that the community should take more responsibility and pointed out the increased use of Harper facilities by the community.

Paul Scott, President of the Student Senate, distributed copies of the Student Senate resolution, which had passed by a vote of five ayes, one nay, and three abstentions (copy of the resolution attached to the minutes in the Board of Trustees' Official Book of Minutes). Mr. Scott read aloud the resolution, which explained the Student Senate's position and requested tuition not be raised. The resolution also encouraged the Board to conduct a referendum to raise the tax rate in the Educational Fund.

Linda Pulla, Student Senator and also a homeowner in the college district, stated she had voted no on the resolution. She had heard all arguments from both sides and she did not feel the district would get a tax increase approved. Ms. Pulla pointed out she is upset with "getting the shaft from both ends."

In the discussion which followed, Board members were not in favor of the students' proposal for a tax referendum at this time. Member Tomchek preferred deferring the tuition increase and considering the possibility of reducing the budget by \$216,000--the amount projected from the tuition increase. Member Nicklas felt delaying the tuition increase would only increase the deficit and did not see how this could be justified. Member Klussman did not favor the tuition increase. She requested the administration provide a list of possible cuts in the budget at a future Budget Committee meeting. Member Moats commented that the college is much closer to tax warrants than the present budget reflects. He felt the Board should be careful in postponing a tuition increase and at the same time postponing a tax referendum. As the recommendation for a tuition increase was to be effective for summer, 1977, Member Bone suggested delaying this increase and making a judgment on the fall, 1977, tuition at a future budget meeting.

NEW BUSINESS:

1977-78

Tuition  
Schedule  
(cont.)

Upon roll call, the vote was as follows:

Ayes: Member Nicklas  
Nays: Members Bone, Klussmann, Moats, Munson,  
Tomchek and Weber

Motion defeated. Member Turpin voted nay.

Audit of  
Administrative  
StructureMember Bone moved, Member Weber seconded, first, that the Chairperson of the Board be directed to arrange for an external audit of the administrative structure of Harper College at a cost not to exceed \$10,000.00; second, that the scope of the audit be developed by the Board in consultation with the auditor(s); and third, that the final audit report be received no later than sixty (60) days from the inception of the study.

Member Moats favored the audit but felt this time frame would jeopardize the hiring of the Vice President of Academic Affairs, and stated he was not in favor of that. Member Tomchek felt an institution of Harper's quality should have no problem attracting qualified persons. Dr. Lahti pointed out, that regardless of the quality of the institution, a delay of two or three months would not put the Board in prime recruiting time.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber  
Nays: None

Motion carried. Member Turpin voted aye.

Chairman Munson announced there would be a committee-of-the-whole meeting on May 19, 1977, to discuss the Master Plan and the college goals; a budget meeting will be held on the 31st of May; a special meeting of the Board is also being considered for May 31.

Member Moats reported on construction status, stating Building M was continuing on schedule. For the benefit of new Board members, he explained the present plan is a two-phase plan where the footings will go in this summer, while the final drawings for the remainder of the building can be let out for contract in late summer. Bids for the footings and foundation will go out May 18 and the bid opening will be June 8. He reported finalization of Buildings G and H is moving ahead. Member Moats explained the more detailed planning on Building M will require someone on campus well ahead of the completion date. Member Weber suggested the possibility of using someone on the college staff. Member Moats pointed out that outside help has been

NEW BUSINESS:  
Construction  
Report  
(cont.)

needed in the past and Building M is a new kind of facility. Member Weber felt it might be helpful to consider utilizing an outside consultant.

Member Nicklas spoke of the many decisions facing the Board and the difficulties that delays in decisions make. She mentioned a number of things that have been delayed and urged the Board to move ahead on many of these things as soon as possible. Member Nicklas felt if the Board delayed too much longer on many decisions, it could affect the quality of education offered the students. Member Klussmann pointed out that a number of things have been postponed in order to inform new Board members.

PRESIDENT'S  
REPORT:

Dr. Lahti reported that Joe Yohanan, of the Architectural Technology faculty, has had an article on solar energy published in the magazine, Inland Architect, and Ben Dallas, of the Art faculty, has had an article published in the magazine, Southwest Art.

Dr. Lahti announced the publication of the Elk Grove-Harper College Lifelong Learning Center program brochure, and distributed to the Board schedules for three Community Services seminars and workshops. Dr. Lahti commented on the continuing cooperation between the college and the communities it serves.

ADJOURNMENT:

Member Weber moved, Member Klussmann, seconded, that the meeting be adjourned at 10:00 p.m. Motion carried and the meeting was adjourned.

Chairman Shirley Munson

Secretary Natalie Weber