

WILLIAM RAINEY HARPER COLLEGE  
Algonquin & Roselle Roads  
Palatine, Illinois

BOARD MEETING

AGENDA

October 13, 1977

8:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Citizen Participation
- V. Approval of Disbursements
  - A. Bills Payable
  - B. Payroll - September 15 and September 30, 1977
  - C. Estimated Payroll October 1 thru November 30, 1977
  - D. Financial Statement
  - E. Budget Transfers
  - F. Bid Awards
  - G. Construction Change Orders
- VI. Communications
- VII. Unfinished Business
  - A. Confirmation of Board Committees
    - 1. Budget Committee Exhibit VII-A-1
    - 2. Other Committees
  - B. Proposed Board Policy on Confidentiality Exhibit VII-B
- VIII. New Business
  - A. Staffing
    - 1. RECOMMENDATION: Faculty
      - a. Resignation, Learning Resources Exhibit VIII-A-1a
    - 2. RECOMMENDATION: Administration
      - a. Official Opening of New Position, Director of Human Resources Exhibit VIII-A-2a
      - b. Director of Food Service Exhibit VIII-A-2b
      - c. Salary Revision, Acting Director-College Relations Exhibit VIII-A-2c
      - d. Salary Compensation, Food Service Coordinator Exhibit VIII-A-2d
    - 3. RECOMMENDATION: Classified Staff
      - a. Long-Term Leave of Absence, Admissions Exhibit VIII-A-3a

- B. RECOMMENDATION: Appointment of Career Program  
Advisory Committees Exhibit VIII-B
  - C. RECOMMENDATION: Dental Insurance Exhibit VIII-C
  - D. RECOMMENDATION: Architectural Contract Approval,  
Third Boiler Exhibit VIII-D
  - E. RECOMMENDATION: 1978-79 Academic Calendar Exhibit VIII-E
- IX. President's Report
- X. Adjournment.

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, October 13, 1977

CALL TO ORDER:

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Munson on Thursday, October 13, 1977, at 8:05 p.m., in the Board Room of the Administration Building, Algonquin and Roselle Roads.

ROLL CALL:

Present: Members Janet Bone, Joan Klussmann, Robert R. Moats, Shirley A. Munson, Jessalyn M. Nicklas, David Tomchek, Natalie C. Weber, and Student Member John Demmert

Absent: None

Also present: Robert E. Lahti, John Birkholz, Frank Borelli, Donald A. Carlson, Robert Chantry, Frank Christensen, Lillian Clinton, Edward Coon, Robert Cormack, Anton A. Dolejs, Ambrose Easterly, Charles Falk, Guerin Fischer, John Gelch, Jean Goodling, Suzanne Herron, William Howard, Robert J. Hughes, R. Hylander, Fred Inden, Betty Lewis, Dave Macaulay, William J. Mann, Liz McKay, M. Scott McMannis, William E. Miller, Don Mistic, John Pageler, Joann Powell, Henry Roepken, James J. Smith, Helen Sobie, Elaine Stoermer, Paul D. Swanson, Pat Swisher, Jeanine Tousey, Frank Vandever, Dave Williams, Robert Wyman and Joan Young--Harper College; Audrey Chapman, Paul Johnson and Mark Owens--Harper Students; Allen Schwartz--Robbins, Schwartz, Nicholas & Lifton, Ltd.; Diane Norman--Barrington Press; Rena Cohen--Paddock/Herald; Wayne Swanson--Suburban Trib; Janell Francl--League of Women Voters; and Otis Hedlund.

Chairman Munson welcomed the newspaper reporters and requested they direct any questions of clarification to Ms. Elaine Stoermer. Chairman Munson also noted that Janell Francl, observer from the League of Women Voters, was in the audience and would be attending future meetings.

Member John Demmert introduced the newly elected President of the Student Senate, Paul Johnson, and the Vice President, Mark Owens. Chairman Munson welcomed them on behalf of the Board.

MINUTES:

Member Weber moved, Member Nicklas seconded, approval of the minutes of the regular Board meeting of September 8, 1977, as distributed.

In response to a question from Member Weber, Chairman Munson stated she had not as yet received the report referred to in the Sept. 8, 1977, minutes from Mr. James T. Ryan.

MINUTES:  
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber  
Nays: None

Motion carried. Member Demmert voted aye.

CITIZEN  
PARTICIPATION:

There was no citizen participation.

DISBURSEMENTS:  
Bills Payable

Member Nicklas moved, Member Klussmann seconded, approval of the bills payable of October 13, 1977, as follows:

Educational Fund	\$ 363,359.69
Building Fund	645,262.53
Site & Construction Fund	1,352,824.58
Bond & Interest Fund	57,376.74
Auxiliary Fund	473,834.77

Member Nicklas referred to the first bill for legal services during June, page six, in the amount of \$2,628. Having checked the July and August invoices, she pointed out the monthly average for the first three months will be \$1,842. She felt the Board should note the increase in costs. Several Board members pointed out the old rates would have increased also. Member Weber stated it had been estimated the fees would run \$20,000 to \$30,000 yearly, exclusive of negotiations.

Member Klussmann noted the \$5,062 cost for the President's Report on page two and questioned consideration of a less elaborate report. President Lahti pointed out this is open to Board direction. In regard to the Foundation, this report has been considered a promotion piece for fund-raising, in addition to reporting the progress of the college. Member Klussmann felt before next year's report is published the Board should consider whether they wish to continue with this type of report or a less elaborate publication.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber  
Nays: None

Motion carried. Member Demmert voted aye.

Payrolls

Member Nicklas moved, Member Weber seconded, approval of the payroll of Sept. 15, 1977, in the amount of \$392,052.75; the payroll of Sept. 30, 1977, in the amount of \$466,890.24; and the estimated payroll of Oct. 1, 1977 through Nov. 30, 1977, in the amount of \$1,730,770.13.

DISBURSEMENTS:  
Payrolls  
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber  
Nays: None

Motion carried. Member Demmert voted aye.

Estimated  
Utility Bills

Member Nicklas moved, Member Weber seconded, approval of the December, 1977, estimated utility bills in the amount of \$52,600.00.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber  
Nays: None

Motion carried. Member Demmert voted aye.

Financial  
Statements

On page 8 of 13 in the Financial Statements, Member Klussmann questioned the reference to Northeast Campus and asked if this referred to the second site. Dr. Mann agreed this referred to the second site and stated it would be corrected to read that way.

Budget  
Transfers

Member Klussmann moved, Member Weber seconded, approval of Educational Fund budget transfers in the amount of \$18,072.00, as per Ex. V-E (1), and Educational Fund budget transfers in the amount of \$20,820.00, as per Ex. V-E (2). Exhibits V-E (1) and V-E (2) attached to the minutes in the Board of Trustees' Official Book of Minutes.

Member Klussmann asked if other Board members felt dues for national and state organizations were worthwhile. A discussion followed on the information provided by these organizations. Referring to the ICCTA, Member Nicklas pointed out the actual monies received in appropriations more than justifies the dues. She added the Association monitors other kinds of legislation. Member Moats stated the colleges are a special interest group maintaining a lobby in Springfield.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber  
Nays: None

Motion carried. Member Demmert voted aye.

DISBURSEMENTS:  
Bid Awards

Member Klussmann moved, Member Weber seconded, approval of the following bid awards, as per Ex.V-F attached to the minutes in the Board of Trustees' Official Book of Minutes:

- V-F1 Authorize the leasing of the L5012-639 posting machine for a six month period from the Burroughs Corp., in the amount of \$4,788.00.
- V-F2 Award the bid to E & I Chicago Division in the amount of \$5,102.58.
- V-F3 Award the bid to the Ken Cook Education Systems Co., as low bidder in the amount of \$32,620.00.
- V-F4 Split the award to the S. S. White Co., in the amount of \$3,311.70, and the Patterson Dental Co., in the amount of \$2,994.00.
- V-F5 Authorize the renewal of the magazine subscription contract to the Ellsworth Magazine Service, in the amount of \$16,189.22.
- V-F6 Authorize the renewal of the lease with the Arlington Ice Spectrum, in the amount of \$4,975.00.
- V-F7 Authorize the canceling of P.O. D-7424 issued in error and issue a new purchase order to the low bidder, the Superior Coffee Co., reflecting the addition of item #1. The award to be for \$24,532.00.
- V-F8 Award the bid to the low bidder, the Park Press, in the amount of \$10,848.00.
- V-F9 Authorize a change order as follows to Meyer Brothers to increase the order to \$2,974.69.
- V-F10 Authorize the change order to Mr. Dee Meats to increase it by \$1,000.00.

Upon roll call, the vote was as follows:

- Ayes: Members Bone, Klussmann, Moats, Munson, Nicklas, Tomchek and Weber
- Nays: None

Motion carried. Member Demmert voted aye.

COMMUNICATIONS:

Guardsmen  
Drum and  
Bugle Corps

Secretary Weber read a letter from the Director of the Guardsmen Drum and Bugle Corps, expressing appreciation for the college's support and for the use of college facilities, and the hope for continued cooperation in serving the youth of the community.

## ACCT

Chairman Munson informed the Board a letter had been received from the Association of Community College Trustees offering a free three-month membership. After discussion of the background and purposes of this organization, it was the consensus of the Board to accept the three-month trial membership in the ACCT, with a decision on the continuation of the membership to be made at the end of the trial period.

## ICCFA

Chairman Munson stated another solicitation of membership had been received from the Illinois Community College Faculty Association, a non-profit organization, requesting a donation of \$100 from each college. The ICCFA acts as an advisory group to the ICCB. Dr. Lahti reported a copy of their by-laws and purposes had been received last year and copies would be forwarded to Board members, along with a copy of the ICCFA meeting agenda for October. The Board agreed they could vote on this request at the November meeting. Dr. Lahti pointed out that, if the Board decided to donate to this group, they should be prepared to receive similar requests from other groups. William E. Miller stated this is an organization which directs its attention to all sorts of educational problems. Mr. Miller reported this had come up at the Faculty Senate meeting and stated the Board would be receiving a letter requesting this kind of support. Chairman Munson requested a copy of that letter be directed to Dr. Lahti.

UNFINISHED  
BUSINESS:

Board  
Budget  
Committee

Chairman Munson suggested instead of a three-member Budget Committee, the Board have a committee-of-the-whole as they had in the past year. As there were no objections, Chairman Munson declared the Budget Committee to be a committee-of-the whole.

Chairman Munson stated she would be reviewing other possible committee appointments.

Board  
Policy on  
Confidentiality

Member Tomchek moved, Member Klussmann seconded, to adopt the recommendation included in Ex. VII-B on confidentiality.

There was discussion on the need to suspend the rules, and Member Tomchek withdrew his motion, and Member Klussmann withdrew her second of the motion.

Member Moats moved, Member Bone seconded, to suspend the rules.

The motion was carried by a voice vote, with Member Nicklas voting nay.

UNFINISHEDBUSINESS:

Board

Policy on

Confidentiality

(cont.)

Member Tomchek moved, Member Klussmann seconded, to adopt the following policy, to be incorporated in the Board Policy Manual Bylaws under section BL 1.3.7 (as per Ex. VII-B attached to the minutes in the Board of Trustees' Official Book of Minutes):

Closed meetings of the Board of Trustees shall be held only for purposes allowed under the provisions of the Open Meeting Act, Ill. Rev. Stat. ch. 102, section 41 et seq. All persons entitled to or invited to attend such meetings, and all persons consulted or directed to prepare materials or render services for such meetings, shall consider all topics, discussions, instructions, and materials pertinent thereto to be confidential and shall not release to any party information concerning such meetings; provided however, that information may be released upon authorization of the Board following discussion and a majority vote by a quorum of the voting Board members.

Member Nicklas, in discussing the proposed policy, stated the Board has operated under the ethics of confidentiality for 12 years. Her interpretation of an executive session has been that it is confidential, completely and totally, without any other kinds of interpretation. A local newspaper quoted the Chairman as saying she agreed that no aspect of negotiations should be discussed by Board members, but that the new proposal is broader than that and in her opinion would preclude other background statements about other topics discussed in executive session. Stating perhaps she had misunderstood the article, Member Nicklas expressed her concern and stated she did not choose to be bound by a statement with her interpretation, if there are other interpretations.

Member Weber referred to the first sentence in the proposed policy statement, stating she felt the Board had always tried to adhere to the Open Meeting Act and only hold executive sessions for purposes allowed--not only negotiations, but personnel matters, land acquisition, etc.

Member Tomchek pointed out he had introduced this policy with respect to negotiations because of anxiety expressed regarding his union affiliation.

Attorney Schwartz stated the issue of confidentiality has never been litigated. He felt the proposed policy attempts to meet the majority of the Board's concern, and as it stands does not appear to be illegal, unconstitutional, or improper. However, he felt there would be no way in which the policy could be enforced.



UNFINISHEDBUSINESS:BoardPolicy on  
Confidentiality

Member Nicklas recommended defeating the motion and relying on the Board's sense of ethics.

Member Bone felt there was more to it, that the policy referred to others besides Board members--in a sense, a formal directive to staff personnel as well.

In response to questions regarding her change in feeling, Member Nicklas pointed out the article in the paper had concerned her. Chairman Munson felt Member Nicklas had misunderstood the statement. Member Bone pointed out the reporter had made an interpretive statement, not a direct quote. Member Nicklas stated, with their own feelings about ethics and responsibility, she felt it was questionable whether the Board needed the policy.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Munson,  
Tomchek and Weber

Nays: Members Moats and Nicklas

Motion carried. Member Demmert voted nay.

Member Klussmann commented that she did not feel every Board needs such a policy. She voted "yes" because she felt it would help a Board member resolve what might appear to be a conflict, as far as some members of the community are concerned.

Member Moats explained his "no" vote was based on the fact that the policy is unenforceable.

Report--ICCTA  
Meeting

Member Bone, Board representative to the Illinois Community College Trustee Association, reported on the ICCTA September meeting. She stated the two major points of discussion were SB830, relative to State Aid, and the Unemployment Compensation legislation. Hopefully, through SB830, Harper will receive the State Aid for summer school. Member Bone reported the Board will need to watch closely the Unemployment Compensation legislation, and thanked Dr. Mann for the report he had provided on this subject. Chairman Munson requested Dr. Mann keep the Board informed on the progress of this legislation.

Building  
Progress  
Report

Member Moats reported Building "M" is running two to three weeks behind schedule because of the rainy weather. With good weather, the schedule could be caught up in the next month or so. Member Moats reported the official notice of award on Phase II has been released to the contractors. He distributed aerial photos of the excavation which clearly show the peat area. He reported the delay in funding for Buildings "I" and "J" is due to the State cash flow situation.

UNFINISHED  
BUSINESS:  
Conflict of  
Interest Committee

Member Tomchek announced the Conflict of Interest Committee will meet on Tuesday, October 18, 1977, at 4:15 p.m.

Administrative  
Contracts

Chairman Munson asked for comments on the material the Board had received and reviewed regarding administrative contracts.

Member Weber read a statement regarding the administrative contracts (copy of statement attached to the minutes in the Board of Trustees' Official Book of Minutes). In the statement, she expressed dismay that Mr. Von Mayr's memo of July 18, enumerating the concerns of the administrators regarding their new contracts, had not been addressed immediately; in fact, had not come to the attention of the Board until Oct. 6. She felt many of the problems cited could have been incorporated in the contracts in the form of an addendum, and others could have been assured for inclusion in next year's contracts. Member Weber also felt a phone call to the attorneys could have solved most of the problems. She pointed out Dr. Lahti had expressed concern on June 29 over anxiety among administrators about the contracts. At that time, she stated, the Board had given specific directions to the president to allay those fears, to make the Board's intent clear to the administrators, and to handle any problems that might arise. Member Weber assured those administrators present that now that the Board is aware of the problems, they will deal with them. She stated Dr. Lahti's failure to handle this matter expeditiously was one more reason for her loss of confidence in the president of the college.

In response, Dr. Lahti stated the new contract was brought to the Board in executive session. The contract was presented to Mr. Von Mayr and Dr. Lahti fifteen minutes before it was adopted and they had no opportunity to evaluate it and the anxieties it would raise. Dr. Lahti stated he so advised the Board in executive session. He stated the points in Mr. Von Mayr's memo were developed while he was on vacation, and on his first day back from vacation he submitted those points to the attorney.

Member Weber felt it was a matter of priorities, that when these concerns were raised they should have been brought to the Board's attention or dealt with by the president's office immediately. Dr. Lahti felt if the contract had been available far enough in advance, these concerns could have been pointed out to the Board prior to adoption of the contract.

Member Moats commented there was enough fault to be distributed all around and suggested putting the blame behind and proceeding.

UNFINISHED  
BUSINESS:  
Administrative  
Contracts  
(cont.)

Member Tomchek stated a week ago the Board accidentally found out there were concerns. He said there was no intent in the contracts to do other than to provide administrators with clear and explicit guarantees, that the change was made because the previous contracts were so vague. In respect to the cut-off on vacation dates, Member Tomchek felt all V.P.s have the authority to move those days around in order to accomplish college business.

Member Klussmann attributed some of the mistakes to the time element--because contracts had expired. However, she felt concerns of this nature should come to the Board. Member Bone suggested the timetable problems could be resolved next year by allowing enough lead time.

Chairman Munson directed Dr. Lahti to work with the attorneys, as the Board's agent, in resolving the problems involved with the contracts. Dr. Lahti suggested that in the future the personnel office be involved in the development of all contracts, working with counsel and presenting them to the Board far enough in advance to allow for deliberation. As contracts are very complex documents, he felt this would prevent this type of problem in the future.

Member Nicklas spoke of the college procedures that go on from year to year, and that may be refined from time to time. However, she felt perhaps it had not been in the best judgment for the Board to decide to write new contracts when the contracts were expiring. She also felt the Board has taken upon itself some of the procedures that perhaps the administration has more experience in handling. Member Nicklas felt, for that reason, perhaps the administration was reluctant to bring back a contract which was not satisfactory because it had been done by the Board along with the attorney. She pointed out the Board has already spent almost \$1800 with the attorneys in writing this particular contract and suggested Dr. Lahti and other administrators participate in developing and writing the contract, and then have it reviewed by the attorneys. Member Tomchek suggested this would be negotiating with administrators. Member Nicklas disagreed, pointing out the Board is not management but the administration is.

Member Bone suggested two changes in the contract, with regard to vacation cut-off dates. Under B-2, she suggested moving the date from Sept. 1 to Sept. 15, as Labor Day weekend is late, and adding the year--1978. Member Tomchek reiterated that he felt the president and vice presidents should have the authorization to make decisions on vacation dates for administrators in their areas. Dr. Lahti agreed, pointing out he had called that to the Board's attention in executive

UNFINISHEDBUSINESS:

Administrative  
Contracts  
(cont.)

session, and the Board affirmed that the discretion to make those decisions should be given the president and vice presidents.

In view of the small number of contracts involved, Attorney Schwartz advised changing the contracts, rather than an addendum to the contract or a letter. It was the consensus of the Board that these be ready for the regular Board meeting in November and handled in a routine manner at that time.

Educational  
Meeting

Chairman Munson tentatively set a date of Oct. 27 for an educational meeting on the subject of Continuing Education.

College  
Mission

Referring to the recommendation in the Tadlock Report for development of a college mission statement, and with the concurrence of the Board, Chairman Munson directed Dr. Lahti develop suggestions on the best approach and process to follow in order to get total feedback of all constitutencies of the college in the development of the college mission. She requested Dr. Lahti provide this to the Board between now and the next Board meeting.

Dental  
Hygiene  
Students

Chairman Munson announced that students in the Dental Hygiene Program won first place in a professional competition at the recent American Dental Association meeting. She suggested perhaps they could give the Board a demonstration at some future date.

NEW BUSINESS:  
Staffing--  
Faculty  
Resignation

Member Demmert moved, Member Moats seconded, to accept with regret the resignation of Mr. Ronald Short, effective Sept. 30, 1977.

Motion carried in a voice vote.

--Director of  
Food Services

Member Tomchek moved, Member Weber seconded, the appointment of Mr. Clifford R. Wener as Director of Food Services, with the rank of Instructor, at a salary of \$17,268, effective Oct. 31, 1977 (pro-rated from an annual salary of \$25,750).

Member Weber commented that the information received on the candidates for the position was very thorough.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber

Nays: None

Motion carried. Member Demmert voted aye.

NEW BUSINESS:  
Staffing--  
New Position,  
Director of  
Human  
Resources

Member Nicklas moved, Member Weber seconded, that the position of Director of Human Resources be advertised in the national market in accordance with affirmative action policies. The salary range is \$25,608-\$33,946.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber

Nays: None

Motion carried. Member Demmert voted aye.

Referring to a screening committee to be formed by the administrative staff on this position, Chairman Munson stated she would like two Board members, Natalie Weber and Robert Moats, to serve on this committee. She stated the reason for this is the genuine interest the Board had in the development of this new position and their feelings on the importance of this position.

--Salary  
Revision,  
Acting  
Director--  
College  
Relations

Member Weber moved, Member Bone seconded, that the Board authorize the salary of \$21,278 for the year, pro-rated to \$18,618 and retroactive to August 15, 1977, for Ms. Elaine Stoermer, Acting Director of College Relations.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber

Nays: None

Motion carried. Member Demmert voted aye.

--Contract  
Rider, Food  
Service  
Coordinator

Member Tomchek moved, Member Weber seconded, that the Board of Trustees approve a contract rider for Mr. Anthony Franchi in the amount of \$715 for the period August 1, 1977, to October 28, 1977.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber

Nays: None

Motion carried. Member Demmert voted aye.

--Classified  
Staff, Long-  
Term Leave of  
Absence

Member Moats moved, Member Weber seconded, that the Board of Trustees grant Ms. Shirley Sater a long-term leave of absence without pay, effective September 28, 1977, for a period not to exceed one year.

The motion carried in a voice vote.

NEW BUSINESS:

Career  
Program  
Advisory  
Committee

Member Klussmann moved, Member Weber seconded, approval of the Career Advisory Committee appointments for the 1977-78 academic year, as submitted in Ex. VIII-B attached to the minutes in the Board of Trustees Official Book of Minutes.

Donald Carlson, Associate Dean, Social Sciences Div., stated there was an error in the Journalism Advisory Board listing due to an oversight in his area. He asked that the names of Henry Roepken and Susanne Havlic be added to the listing on page 11 of the exhibit. Chairman Munson stated she had suggested including a representative from Paddock/Herald on this Board; however, they were not interested.

Dr. Birkholz reported these committees generally meet two to three times a year, depending on the issue at the time. Member Bone commented this is an outstanding way of bringing the community and education together.

The motion was carried in a voice vote.

Dental  
Insurance

Member Weber moved, Member Bone seconded, that the Board accept Alternate B, Plan II, contingent upon reaching agreement with the various employee groups; if agreement cannot be reached, it was further moved that the Board accept Alternate A (dental insurance as per Ex. VIII-C attached to the minutes in the Board of Trustees Official Book of Minutes).

Member Tomchek felt this was being done in reverse order, stating it would have been more logical to make a determination first on the desire of the employees who have this dental insurance. Member Moats agreed, stating he was uncomfortable with this motion.

Dr. Lahti stated the administration is willing to go either way and asked for direction from the Board.

Member Tomchek moved, Member Weber seconded to table the motion.

The motion was tabled by voice vote.

Member Moats moved to authorize Dr. Mann to negotiate Alternate B, Plan II, contingent upon reaching agreement with various employee groups, and alternatively to negotiate Alternate A.

Chairman Munson felt the motion was unnecessary and this could be accomplished by Board direction. Member Moats withdrew his motion. Chairman Munson, with the concurrence of the Board, directed Dr. Mann proceed as per the withdrawn motion.

NEW BUSINESS:

Dental  
Insurance  
(cont.)

Member Nicklas suggested the Board also consider the difference in cost between Alternate B, Plan II, and Alternate A, and the budget implications involved. Dr. Mann pointed out that Alternate B, Plan II, would cost an additional \$7,238, and Alternate A would cost an additional \$11,900. It was suggested Dr. Mann see what he can work out and then come back to the Board.

Architectural  
Contract  
Approval,  
Third Boiler

Member Bone moved, Member Nicklas seconded, that the Board approve the signing of the contract with Erickson, Kristmann and Stillwaugh for the third boiler, subject to the approval of the Board attorney.

In the discussion which followed, Attorney Schwartz pointed out this is a standard contract form used by architects. Referring to Article 4.2 in the contract, he stated he had discussed this with Dr. Lahti and Dr. Mann. Attorney Schwartz recommended to the Board that the administration be given the discretion to change the percentages of payment to the architect in Article 4.2, when these events occur. He felt the percentages should be a little higher in the college's favor and a little lower in favor of the architects.

Chairman Munson, with the concurrence of the Board, directed that the administration be given the discretion to revise the percentages in payments, and stated the motion shall stand with that direction.

Dr. Lahti pointed out he felt the motion should be adopted with the understanding the attorney suggested that the administration does have the right to alter the contract in accordance with completion of the project. It was agreed it would be subject to the approval of the attorney and this conversation would be reflected in the minutes along with the direction of the Board.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Klussmann, Moats, Munson,  
Nicklas, Tomchek and Weber  
Nays: None

Motion carried. Member Demmert voted aye.

1978-79  
Academic  
Calendar

Member Demmert moved, Member Klussmann seconded, that the Board approve the 1978-79 Academic Calendar, as per Exhibit VIII-E attached to the minutes in the Board of Trustees' Official Book of Minutes.

The Board was informed that the calendar had been reviewed by the Faculty Senate and the Employee Council; both groups were in agreement with it.

The motion carried by voice vote.

PRESIDENT'S  
REPORT:

Dr. Lahti furnished the Board with copies of a recent bill signed by Governor Thompson regarding conflict of interest.

Dr. Lahti announced that Robert J. Hughes has been elected midwest representative to the National Board of Directors, Association of Physical Plant Administrators, the only community college person in the country on that Board.

Dr. Lahti also announced that both Michael Bartos and William Schooley, faculty members, have received their doctorates. Eugene Magad was featured at a national seminar for organizing and implementing effective materials management. Mr. Magad, a member of the faculty, was the team leader at this national seminar. Paul Sipierya has authored an article, "In Search of Meteorites," recently published in the Field Museum's magazine on geology. Frank Smith has recently received his doctorate and was featured in the Dickens Studies Annual with his article on research relating to Dicken. Dr. Lahti commended these people continuing in their scholarship field, both as teachers and as writers and researchers.

Elaine Stoermer explained the purpose of the proposed Board of Trustees informational brochure; these will be available at Board meetings or for use in the community. She distributed copies of the proposed brochure and stated input from the Board would be appreciated before the brochures are printed.

Dr. Lahti distributed a number of Community Service brochures on upcoming programs developed by Bill Howard in cooperation with community agencies.

Member Weber moved, Member Klussmann seconded, that the meeting be adjourned at 10:15 p.m. Motion carried and meeting adjourned.

Chairman Shirley Munson

Secretary Natalie Weber