

BOARD MEETING

AGENDA

July 23, 1981

8:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Citizen Participation
- V. Approval of Disbursements
 - A. Bills Payable, Payroll for June 15 and June 30, and Estimated Payroll for July 1, 1981 through August 31, 1981 Exhibit V-A
 - B. Financial Statements Exhibit V-B
 - C. Budget Transfers Exhibit V-C
 - D. Bid Awards Exhibit V-D
 - E. Purchase Orders Exhibit V-E
- VI. Communications
- VII. Unfinished Business
 - Committee Reports
- VIII. New Business
 - A. RECOMMENDATION: Budget Hearing for Adoption of the 1981-82 Legal Budget Exhibit VIII-A
 - B. RECOMMENDATION: Adoption of Legal Budget and Approval of Certificate of Tax Levy Exhibit VIII-B
 - C. RECOMMENDATION: Personnel Actions Exhibit VIII-C
 - D. RECOMMENDATION: Temporary Reassignments - Technology, Math, and Physical Science Division Exhibit VIII-D
 - E. RECOMMENDATION: Change of Status - Teacher Associates Exhibit VIII-E
 - F. RECOMMENDATION: Resolution on 1981 Board of Trustees Election Exhibit VIII-F
 - G. RECOMMENDATION: Appointment of College Treasurer Exhibit VIII-G
 - H. RECOMMENDATION: Appointment of Custodian of Imprest Fund Exhibit VIII-H
 - I. RECOMMENDATION: Renewal of Lease - Hawthorne School Exhibit VIII-I
 - J. RECOMMENDATION: Renewal of Hewlett-Packard Lease Agreement - District 211 Exhibit VIII-J

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| K. RECOMMENDATION: Self-Insured Dental Program | Exhibit VIII-K |
| L. RECOMMENDATION: Membership in ICCTA | Exhibit VIII-L |
| M. RECOMMENDATION: Adoption of Mission Statement | Exhibit VIII-M |
| N. RECOMMENDATION: Award of Architectural/Engineering Contract | Exhibit VIII-N |
| O. RECOMMENDATION: Award of Bid for Expansion Joint | Exhibit VIII-O |
| P. BOARD INFORMATION: 1980-81 Goals Accomplishment Report | Exhibit VIII-P |
| Q. BOARD INFORMATION: Grants Status Report | Exhibit VIII-Q |
- IX. President's Report
- X. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, July 23, 1981

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Barch on Thursday, July 23, 1981, at 8:05 p.m., in the Board Room of the Administration Building, Algonquin & Roselle Roads.

Chairman Barch welcomed members of the Harper community, including Paul Marcotte from Paddock Publications and Janice Cox from Copley Record Newspapers, to the meeting. He also introduced and welcomed Mr. Peter Bakas who was recently appointed Vice President of Administrative Services. He noted that Mr. Bakas comes to Harper College with extensive experience at District 25 and the College of Lake County. Mr. Bakas stated that he was pleased to be part of the administrative staff and looked forward to working with the Board of Trustees.

Due to the absence of Member Bone and the number of significant items on the agenda, Chairman Barch requested a motion to appoint a Secretary pro tem.

Member Tomchek moved, Member Mills seconded, that Member Munson be appointed Secretary pro tem. In a voice vote, the motion carried.

ROLL CALL:

Present: Members Brian Barch, George Dasher, Ray Mills, Shirley Munson and David Tomchek
Absent: Members Janet W. Bone, Joan Klussmann and Student Member John Malkowski

Also present: James J. McGrath, Felice Avila, Gregg Atamian, Peter R. Bakas, Art Bowers, Charlene Christin, A. A. Dolejs, Al Dunikoski, Frank Firak, John Gelch, Peggy Gorman, Charles Harrington, William Howard, Karen Keres, John Lucas, Liz McKay, Mary Ann Mickina, Regina Miller, William E. Miller, Don Misic, Kristin Sanberg, Donn Stansbury, Elaine Stoermer, George Voegel, David Williams and Laurie Wren--Harper College; Pete Wicklund--Harper student; Janice Cox--Copley Record Newspapers; and Paul Marcotte--Paddock Publications.

MINUTES:

Member Munson moved, Member Mills seconded, approval of the minutes of the regular Board meeting of June 25, 1981. In a voice vote, the motion carried.

CITIZEN

PARTICIPATION:

There was no citizen participation.

DISBURSEMENTS: Member Dasher moved, Member Tomchek seconded, approval of the bills payable of July 23, 1981, as presented in Exhibit V-A, as follows:

Bills Payable,	Educational Fund	\$ 244,572.69
Restricted	Building Fund	936,836.16
Purposes Fund,	Site & Construction Fund #2	50,914.76
Payrolls,	Auxiliary Fund	128,793.21
Estimated	Restricted Purposes Fund	70,651.57
Insurance and		
Utility Bills,		
Long-Term		
Disability-July,		
and 1981-82		
Subscription		
Renewal-Library		

The payroll (Regular) of June 15, 1981 in the amount of \$427,224.95; the payroll (Summer Faculty) of June 25, 1981 in the amount of \$304,552.80; the payroll (Regular) of June 30, 1981 in the amount of \$423,539.76; the estimated payroll of July 1 through August 31, 1981 in the amount of \$2,327,943.67; the estimated insurance bills for Blue Cross of Rockford for July 15 through August 15, 1981 in the amount of \$10,000.00; the estimated utility bills for August, 1981 in the amount of \$100,000.00; long-term disability insurance-July for Sun Life of Canada in the amount of \$4,240.83; and 1981-82 subscription renewal-library in the amount of \$2,016.00.

Member Munson requested further information concerning Auxiliary Fund checks #26515 and #26518. Dr. Williams stated that the expenditures were necessary to cover off-campus luncheon meetings during seminars and conferences when the facilities of Food Services were not available.

Member Munson inquired about Building Fund check #12954 in the amount of \$1,213.55 to Zimmer Hardware. Mr. Firak explained that this check covers a number of items purchased under a blanket purchase order.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Dasher, Mills, Munson
and Tomchek

Nays: None

Motion carried.

Financial
Statements and
Budget Transfers

Chairman Barch stated that there were no financial statements or budget transfers on the agenda.

Bid Awards

Member Mills moved, Member Tomchek seconded, approval of the following bid awards (as per Exhibits V-D1 through V-D16, attached to the minutes in the Board of Trustees' Official Book of Minutes):

DISBURSEMENTS:
Bid Awards
(cont.)

- Ex. V-D1 Award Bid Q-6584 for canned pop for Food Service Department to Pepsi-Cola in the amount of \$25,800.00 and to Joyce Beverage in the amount of \$25,000.00.
- Ex. V-D2 Award Bid Q-6591 for word processing classroom furniture to Weber, Hilmer and Johnson, the low bidder, in the amount of \$6,596.21.
- Ex. V-D3 Award Bid Q-6590 for office furniture in the Business and Social Science Department to Carey's Furniture, the low bidder, in the amount of \$8,904.00.
- Ex. V-D4 Award Bid Q-6582 for cleaning compounds for the Food Service Department to Du Bois Chemical, the low bidder, in the amount of \$4,959.39.
- Ex. V-D5 Award Bid Q-6597 for air filters and filter pads to Associated Air Filter, the low bidder, in the amount of \$3,880.10.
- Ex. V-D6 Award Bid Q-6603 for elevator maintenance to Gallagher & Speck, the low bidder, in the amount of \$6,300.00.
- Ex. V-D7 Award Bid Q-6602 for cooling tower water treatment for air conditioning condenser water systems to IWM Corporation, the low bidder, in an amount not to exceed \$3,315.00.
- Ex. V-D8 Award Bid Q-6601 for printing of the Harper College Bulletin to Phillips Brothers, the low bidder, in the amount of \$22,472.00.
- Ex. V-D9 Award Bid Q-6605 for printing of the Harbinger to Free Press, the low bidder, in the amount of \$17,574.70.
- Ex. V-D10 Award Bid Q-6599 for two electronic message display units to Bergman Associates, the low bidder, in the amount of \$4,670.00.
- Ex. V-D11 Award Bid Q-6588 for the rental of a high speed copier for the print shop to 3 M Business Products, the low bidder, in the amount of \$9,290.76.
- Ex. V-D12 Award Bid Q-6604 for window cleaning to Anchor Building Maintenance, the low bidder, in the amount of \$5,480.00.

DISBURSEMENTS:
Bid Awards
 (cont.)

- Ex. V-D13 Award Bid Q-6580 for a dishwasher for the Food Service Department to A A Store Fixture, the low bidder, in the amount of \$23,890.00.
- Ex. V-D14 Award Bid Q-6606 for paper to Proven Products, the low bidder whose paper is acceptable for all items, in the amount of \$25,331.20.
- Ex. V-D15 Award Bid Q-6595 for parking lot lighting maintenance to Lighting Products Group, the low bidder, in the amount of \$3,000.00.
- Ex. V-D16 Award Bid Q-6600 for typography for the Harper College Bulletin to QT Graphics, the low bidder according to specifications, in the amount of \$2,700.00.

In reference to Exhibit V-D15, Member Munson asked if this type of maintenance service had been included in prior year bid awards. Mrs. Miller replied affirmatively and added that an attempt to use College staff for one year proved more costly. She stated that the agreement includes both service calls and preventive maintenance but does not cover major breaks.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Dasher, Mills, Munson
 and Tomchek
 Nays: None

Motion carried.

Purchase
Orders

Member Tomchek moved, Member Mills seconded, approval of the following purchase orders (as per Exhibits V-E1 through V-E10, attached to the minutes in the Board of Trustees' Official Book of Minutes):

- Ex. V-E1 Approve the issuance of a purchase order to High School District #211, for utilizing the IBM 3881 Optical Mark Reader, in the amount of \$3,000.00.
- Ex. V-E2 Approve the issuance of a purchase order to IBM Corporation for rental of computer software in the amount of \$9,600.00.
- Ex. V-E3 Approve the issuance of change orders to Food Service blanket orders to Bit-O-Gold in the amount of \$3,500.00 for a new total of \$11,500.00 and to Amity Packing in the amount of \$1,000.00 for a new total of \$5,000.00.

DISBURSEMENTS:
Purchase
Orders
(cont.)

- Ex. V-E4 Approve the issuance of Food Service blanket orders for July 27 through September 30, 1981 as follows:
- | | |
|-----------------|------------|
| Amity Packing | \$5,000.00 |
| CFS Continental | 3,500.00 |
| Bit-O-Gold | 5,000.00 |
| Emil Kahn | 3,000.00 |
| H. P. Foods | 2,500.00 |
| Redi-Froze | 2,500.00 |
| John Sexton | 5,000.00 |
- Ex. V-E5 Approve the issuance of a purchase order to Wheeling Community Consolidated School District #21 for the rental of Hawthorne School in the amount of \$4,600.00.
- Ex. V-E6 Approve the issuance of a purchase order for a maintenance agreement to A. B. Dick in the amount of \$3,335.75.
- Ex. V-E7 Approve the issuance of a purchase order for maintenance of a mini computer and its peripheral equipment to Four Phase Systems, Inc. in the amount of \$10,248.00.
- Ex. V-E8 Approve the issuance of a purchase order to Mt. Prospect State Bank for the lease of IBM 370/138 computer in the amount of \$107,820.00.
- Ex. V-E9 Approve the issuance of a purchase order for a maintenance contract on the 2000E Time Sharing System to Hewlett-Packard in the amount of \$10,500.00.
- Ex. V-E10 Approve the issuance of a purchase order for a maintenance agreement covering computer equipment to IBM Corporation in the amount of \$4,999.15.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Dasher, Mills, Munson
and Tomchek

Nays: None

Motion carried.

COMMUNICATIONS: There were no communications.

UNFINISHED
BUSINESS:
Committee
Reports

There were no committee reports.

NEW BUSINESS:
Budget Hearing
and Adoption
of 1981-82
Budget

Chairman Barch declared the Board meeting recessed and opened the public hearing on the 1981-82 budget.

President McGrath explained that the program budget outlines the anticipated revenue and expenses for the 1981-82 year. Figures in the legal budget are inflated by approximately 5 percent so that the College has authority to spend additional money if needed due to increases in enrollment. Mr. Dolejs advised that both budgets include the \$2.1 million which was appropriated for major site and building repairs. In response to Member Munson, the President stated that a large portion of the money was from the operating fund balance and would be used for repairs to the Building F roof, the parking lots and perimeter road, and the tunnel between buildings.

Chairman Barch asked if there were any other comments or questions. Hearing none, he declared the budget hearing closed and reconvened the regular Board meeting.

Member Tomchek moved, Member Munson seconded, to adopt the Budget Resolution as presented in Exhibit VIII-B attached to the minutes in the Board of Trustees' Official Book of Minutes (page 15).

Upon roll call, the vote was as follows:

Ayes: Members Barch, Dasher, Mills, Munson
and Tomchek
Nays: None

Motion carried.

Member Tomchek moved, Member Mills seconded, to adopt the Tax Levy Resolution as presented in Exhibit VIII-B attached to the minutes in the Board of Trustees' Official Book of Minutes (page 16).

Upon roll call, the vote was as follows:

Ayes: Members Barch, Mills, Munson
and Tomchek
Nays: None
Abstained: Member Dasher

Member Dasher explained that he abstained from voting inasmuch as he had tried to reduce the tax levy during last year's budget hearing but his motion failed due to lack of a second.

Motion carried.

NEW BUSINESS:
Personnel
Actions

Member Tomchek moved, Member Mills seconded, approval of the Personnel Actions listed in Exhibit VIII-C, as follows:

Administrative Appointment

Willard Hoffman, Director, Human Performance Lab,
8/15/81, \$29,000

Faculty Appointments

Caroline Starr Dobbs, Instructor, SP SER, 8/18/81,
\$16,427

Katherine Hult, Instructor, LS/HS, 8/18/81, \$18,122

Professional/Technical Appointments

Janice Lavey, Dining Room/Catering Manager, 6/29/81,
\$14,177

Helen Pokot, Programmer Analyst I, 7/8/81, \$14,580

Michael Nejman, Student Activities Advisor, 6/23/81,
\$16,200

Non-Exempt Classified Staff and Union Service
Employee Appointments

Frank Sarillo, Messenger, 6/25/81, \$7,812

George Andreoni, Custodian, 7/6/81, \$13,312

Gary Giovannelli, Custodian, 7/6/81, \$13,312

Beth Cannon, Messenger, 7/16/81, \$7,812

Virginia Dezell, Receptionist, 7/20/81, \$9,576

Jacqueline Fitzhenry, Asst. Head Cashier, 7/27/81,
\$10,980

Keith Kollenberg, Custodian, 7/9/81, \$15,600

Carmela Sacchitello, Extension Center Supervisor,
7/2/81, \$4,992

Professional/Technical Termination

Regina Miller, Purchasing Agent, 8/20/81

Non-Exempt Classified Staff and Union Service
Employee Terminations

Jose Arias, Custodian, 7/3/81

Joan Karp, Receptionist, 7/16/81

Hector Chavez, Custodian, 6/1/81

Mary Brady, Cashier, 7/9/81

Dana Vierck, Messenger, 7/31/81

Karen Gordon, Payroll Clerk I, 6/4/81

Member Munson stated that she was sad to see that Mrs. Miller was leaving Harper College following nine years of service. Member Mills agreed and added that she has been very helpful at Board meetings with answers readily available.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Dasher, Mills, Munson
and Tomchek

Nays: None

Motion carried.

NEW BUSINESS:
Personnel
Actions
 (cont.)

In reference to the appointment of Mr. Willard Hoffman, the President observed that the administration had spent a long time and been very selective in the search for a Director of the Human Performance Lab. He added that Mr. Hoffman will be invited to attend the August meeting in order to become acquainted with members of the Board.

In addition to the gratitude expressed by the Board and on behalf of the staff, faculty and administration, President McGrath thanked Mrs. Miller for all that she had done during her years with Harper College. He wished her good luck and Godspeed for the future.

Temporary
 Reassignments -
 TM/PS Division

Member Tomchek moved, Member Mills seconded, that Mr. George Dorner's administrative contract period for 1981-82 year will be from July 1, 1981 through May 23, 1982 at an amount prorated from the regular contract and that a rider be issued to Dr. Roger Mussell for the period May 24, 1982 through June 30, 1982 for an amount prorated based on Dr. Mussell's 1981-82 contract (as per Exhibit VIII-D).

In a voice vote, the motion carried.

Change of
 Status -
 Teacher
 Associates

Member Munson moved, Member Mills seconded, approval of the incorporation of all Teacher Associate positions into the Classified Staff and Professional/Technical categories (as per Exhibit VIII-E attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Dasher requested clarification, including the reason, for this change. Dr. Williams explained that the role of teacher associate has changed and responsibilities have broadened over the years. In discussions with teacher associates, they have indicated a desire to become part of the larger College classifications. In addition, Harper will benefit from a more efficient personnel administration. Member Dasher commented that he was in favor of minimizing the number of groups for negotiations. He inquired about the difference between an assistant instructor and a teacher associate. Dr. Williams noted that assistant instructors are faculty positions on a tenure track. Teacher associates include tutors, lab assistants, interpreters and classroom aides. Member Tomchek added that teacher associates, by definition of job description, do not have teaching responsibility.

In a voice vote, the motion carried.

NEW BUSINESS:

Election
Resolution -
Nominating
Petitions

Member Tomchek moved, Member Munson seconded, approval of the resolution for public notice related to the filing of nominating petitions for Board candidacy (as per Exhibit VIII-F attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Member Munson hoped that the press would inform the public regarding the pertinent dates for the election. President McGrath advised that petitions must be filed during the period from August 17 through August 24.

Appointment
of College
Treasurer
and Custodian
of Imprest Fund

Member Tomchek moved, Member Dasher seconded, approval of the resolutions appointing Peter R. Bakas as Treasurer of Community College District #512 and as custodian of the Imprest Fund (as per Exhibit VIII-G and Exhibit VIII-H attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motions carried.

Lease
Agreement with
Wheeling School
District #21

Member Mills moved, Member Tomchek seconded, approval of the Nathaniel Hawthorne School lease agreement (as presented in Exhibit VIII-I attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Munson inquired about the equipment and if it was furnished. Dr. Williams responded that equipment from Willow Park Center is being used at this location in addition to available equipment which was in the building. The College is occupying only the second floor; Governor's State will lease space on the first floor for an office.

In further response to Member Munson, Dr. Williams confirmed that an employee of the College will attend to the facility on a part-time basis as was done last year. Although he could not recall the exact figures for the Willow Park Center, Dr. Williams stated they were at least three times higher for rent and the College was also responsible for maintenance and custodial costs. Parking facilities at Hawthorne School have recently been expanded and blacktopped.

Member Munson stated that she would be interested in seeing the facility and, at her request, was furnished with directions.

Mr. McGrath felt that the facility was good for Harper because it gives the College a presence in that part of the district. In addition, the lease is very favorable to Harper College.

NEW BUSINESS:

Upon roll call, the vote was as follows:

Lease
Agreement with
Wheeling School
District #21
(cont.)

Ayes: Members Barch, Dasher, Mills, Munson
and Tomchek
Nays: None

Motion carried.

Hewlett-Packard
Lease Agreement-
District #211

Member Tomchek moved, Member Mills seconded, approval of the agreement with High School District #211 to share interactive computing facilities from July 1, 1981 through June 30, 1982 (as per Exhibit VIII-J attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barch, Dasher, Mills, Munson
and Tomchek
Nays: None

Motion carried.

Self-Insured
Dental Plan

Member Tomchek moved, Member Munson seconded, that the Board adopt a self insured dental insurance plan for the College effective September 15, 1981 and that Northwestern National Life Insurance Company be named to administer dental claims (as per Exhibit VIII-K attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Munson commented that the plan sounded good and would save money. Member Mills was in agreement.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Dasher, Mills, Munson
and Tomchek
Nays: None

Motion carried.

ICCTA
Membership

Member Tomchek moved, Member Mills seconded, that the College reestablish membership in the Illinois Community College Trustees Association for the 1981-82 year (as per Exhibit VIII-L attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Dasher asked what the ICCTA had done that was different and should result in the reestablishment of membership.

NEW BUSINESS:
ICCTA
Membership
(cont.)

Member Mills stated that he believed that the ICCTA was a service for College trustees. However, he recently learned that the administration has received a great deal of information from the organization over the years. In addition, research was done upon request.

Inasmuch as legislators are elected by the electorate, it was Member Dasher's opinion that there is no reason for the organization and it would be a total waste of \$4,000 to build up a large bureaucracy of lobbyists. He emphasized that he could not possibly vote in favor of rejoining the ICCTA.

Member Munson felt that it was very important that legislators have background information on all issues and are knowledgeable about what is happening at the community college level. She believed that Harper's one-year withdrawal demonstrated that the College feels very strongly about the use of funds for lobbying and that funds should be used appropriately.

Member Mills pointed out that the President and officers of the ICCTA have changed during the past year.

In reference to the lobbying, Member Dasher recalled that Harper College was severely hurt because State aid payments are based on previous enrollment figures. For the record, he stated that the ICCTA had no concern for Harper in this matter and to rejoin the organization after being "ripped off" is complete nonsense. He asked Board members how they could possibly go along with a group willing to cut Harper's throat.

Member Munson requested that the record indicate why Member Dasher feels that the ICCTA cut Harper's throat. He explained that the funding formula is based on enrollment figures of two years ago. The ICCTA supported the majority of the colleges which had declining enrollment and did not work to increase the number of students. During that time, Harper was experiencing an increase in enrollment and was not a part of the majority.

Member Munson asked whether the administration feels there is a value gained by the College through membership in the ICCTA. President McGrath replied that the quick receipt of accurate information is helpful.

Chairman Barch said that he had fully supported the withdrawal because he felt the ICCTA did not have an open ear to Harper. However, he would not expect any organization to vote 100 percent in favor of Harper when 39 other institutions, with different problems and needs, are represented.

NEW BUSINESS:
ICCTA
 Membership
 (cont.)

Chairman Barch did not feel that the withdrawal would change the ICCTA, but would be an effective way to indicate that the College was not happy with the representation. He added that Harper's participation or non-participation would not make or break either the ICCTA or the College. With a protest having been made, Chairman Barch felt that the College can benefit from the ICCTA and supported the reestablishment of membership.

As a candidate for reelection in November, Member Dasher hoped that the taxpayers understood the role of Board members and reiterated his belief that membership in the ICCTA is a waste of money.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Mills, Munson and Tomchek

Nays: Member Dasher, "Hell No!"

Motion carried.

Mission
 Statement

Member Tomchek moved, Member Mills seconded, that the Board of Trustees adopt the mission statement for William Rainey Harper College (as per Exhibit VIII-M attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Munson directed Member Dasher's attention to the portion of the mission statement referring to transfer, career, and continuing education programs. Member Dasher felt that the College was not established on that premise, but rather as a transfer institution. Member Munson stated that the various programs were needed in this area in order to serve the community at all levels. Member Dasher commented that college is education above the high school level and that this issue would be another plank for his reelection campaign.

In a voice vote, the motion carried.

Architectural/
 Engineering
 Contract -
 Expansion
 Joints

Member Tomchek moved, Member Dasher seconded, approval of the award for architectural/engineering contract for the expansion joints project to Asrow Associates in the amount of \$6,500.00 (as per Exhibit VIII-N attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barch, Dasher, Mills, Munson and Tomchek

Nays: None

Motion carried.

NEW BUSINESS:
Service Tunnel
Expansion
Joints - Bid
Award

Member Tomchek moved, Member Mills seconded, that the Board authorize the administration to award the bid for the expansion joint project prior to the August 27 meeting, with the understanding that the Board will be notified regarding results of the bid opening before the award is made (as per Exhibit VIII-O attached to the minutes in the Board of Trustees' Official Book of Minutes).

1980-81
Institutional
Goals
Accomplishment
Report

In reference to the 1980-81 Institutional Goals Accomplishment Report, President McGrath directed the Board's attention to two items of importance. Because the library is the heart of a college, an extra effort was made to strengthen the holdings of the Learning Resource Center. Continued work will be done in this regard. In addition, the President was pleased to report that, following the audit, the College will have a balanced budget for the third consecutive year.

Grants
Status
Report

The President stated that there has been only one change in the Grants Status Report since the June meeting. The grant award for the Hearing Impaired Program, a project submitted for funding, has increased to \$50,395. Although this amount is less than planned, additional funds will not be taken from the Educational Fund to make up the difference. One position will remain unfilled and other cuts will be made for this year. Future handling of the program may have to be discussed later this year.

PRESIDENT'S
REPORT:

The President announced that a donation of \$2,000 was received from McGraw Edison, manufacturer and supplier of electrical and mechanical products in Rolling Meadows. The money will be used for educational equipment by the TM/PS Division.

Notification was received from the Illinois Arts Council that the grant for the Shakespeare Festival had been approved in the amount of \$1,500.

Spring Brothers Company, New Jersey, donated approximately \$700 worth of equipment to the Food Service Department. The President stated that such donations are particularly appreciated in order to strengthen the Food Service program.

Members of the College staff are presently working on materials for the November 1981 Board election. Additional information is being gathered regarding the possibility of six-year terms for Board members. When available, this material will be presented to the Board for discussion purposes.

PRESIDENT'S
REPORT:
(cont.)

President McGrath reported that Harper College will be featured in the Paddock Publications Fall Back-to-School fashion insert. He expressed appreciation both to Paddock and Ms. Elaine Stoermer for the work done in this regard.

ADJOURNMENT:

Member Dasher moved, Member Mills seconded, that the meeting be adjourned. Motion carried and the meeting was adjourned at 8:53 p.m.

Brian M. Barch
Chairman

Shirley A. Munson
Secretary pro tem

ADOPTION OF BUDGET RESOLUTION

Member Tomchek moved, seconded by Member Munson ;

WHEREAS the Board of Trustees of Harper College, Community College District #512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, caused to be prepared in tentative form a budget for the fiscal year July 1, 1981 to June 30, 1982, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon:

AND WHEREAS a public hearing was held as to such budget on the 23rd day of July, 1981, notice of said hearing being published in the Arlington Heights Herald, Rolling Meadows Herald, Palatine Herald, Palatine Countryside, Buffalo Grove Herald, Wheeling Herald, Hanover Park Herald, Schaumburg Herald, Streamwood Herald, Hoffman Estates Herald, Des Plaines Herald, Elk Grove Herald and Mount Prospect Herald, newspapers published or distributed in this College District, at least thirty (30) days prior thereto as required by law, and all other legal requirements having been complied with:

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District #512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, as follows:

Section 1. That the fiscal year of the College District be and the same is hereby fixed and declared to begin on the 1st day of July, 1981, and end on the 30th day of June, 1982.

Section 2. That the following budget containing an estimate of amounts available in the Educational; Operations, Building and Maintenance; Bond and Interest; Auxiliary; and Site and Construction Fund (Operations, Building and Maintenance Fund, Restricted), each separately, and of expenditures from each of the aforementioned funds, be and the same is hereby adopted as the budget of this community college district for the said fiscal year.

July 23, 1981


Board Chairman


Board Secretary

ADOPTION OF LEVY RESOLUTION

16.

Member Tomchek moved, seconded by Member Mills,

BE IT RESOLVED that the following Resolution and Certificate of Tax Levy for 1981 be approved and adopted by the Board of William Rainey Harper College, Community College District #512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, and that the Certificate of Levy be filed with the County Clerks' Offices of Cook, Kane, Lake and McHenry Counties, State of Illinois, in accordance with the provisions of 3-20.5 of the Public Community College Act:

We hereby certify that we require the sum of \$4,950,000 to be levied as a special tax for Educational purposes on the equalized assessed value of the tax property of this district for the year 1981.

We hereby certify that we require the sum of \$1,800,000 to be levied as a special tax for Operations, Building and Maintenance purposes on the equalized assessed value of the tax property of this district for the year 1981.

We hereby certify that we require the sum of \$56,604 to be levied as a special tax for Tort Liability Insurance Premium purposes on the equalized assessed value of the tax property of this district for the year 1981.

We hereby certify that we require the sum of \$137,749 to be levied as a special tax for Workers' Compensation or Occupational Diseases Acts Insurance Premium purposes on the equalized assessed value of the tax property of this district for the year 1981.


We hereby certify that we require the sum of \$83,300 to be levied as a special tax for Unemployment Insurance purposes on the equalized assessed value of the tax property of this district for the year 1981.

We hereby certify that we require the sum of \$32,000 to be levied as a special tax for Financial Auditing purposes on the equalized assessed value of the tax property of this district for the year 1981.

Bond and Interest levy to be determined by each of the County Clerks.

July 23, 1981


Board Chairman


Board Secretary

STATE OF ILLINOIS
Illinois Community College Board
3085 Stevenson Drive, Springfield, Illinois 62703

CERTIFICATE OF TAX LEVY

Community College District No. 512 County(ies) Cook, Kane, Lake and McHenry
Community College District Name: William Rainey Harper College and State of Illinois

We hereby certify that we require:

- the sum of \$ 4,950,000 dollars to be levied as a special tax for educational purposes, and
- the sum of \$ 1,800,000 dollars to be levied as a special tax for building purposes, and
- the sum of \$ 56,604 dollars to be levied as a special tax for tort liability insurance purposes, and
- the sum of \$ 137,749 dollars to be levied as a special tax for Workmen's Compensation and occupational diseases insurance purposes, and
- the sum of \$ 83,300 dollars to be levied as a special tax for unemployment insurance purposes, and
- the sum of \$ 32,000 dollars to be levied as a special tax for financial audit purposes, and
- the sum of \$ 0 dollars to be levied as a special tax for (specify) _____
purposes on the taxable property of our community college district for the year 1981.

Signed this 23rd day of July 1981

[Signature]
Chairman of the Board of Said Community College District

[Signature]
Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk of each county in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 4

This certificate of tax levy shall be filed with the county clerk of each county which any part of the community college district is located on or before the last Tuesday in December.

DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT

This is to certify that the Certificate of Tax Levy for Community College District No. 512
County(ies) of Cook, Kane, Lake and McHenry and State of
Illinois on the equalized assessed value of all taxable property of said community college district for the year
1981 was filed in the office of the County Clerk of this country on _____ 19

In addition to an extension of taxes authorized by levies made by the board of said community college district, an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 19 is \$ _____.

County Clerk

Date _____

County