

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois

BOARD MEETING

AGENDA

August 26, 1982

8:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Citizen Participation
- V. Approval of Disbursements
 - A. Bills Payable, Payroll for July 15 and July 30, 1982, and Estimated Payroll for August 1, 1982 through September 30, 1982 Exhibit V-A
 - B. Financial Statements Exhibit V-B
 - C. Budget Transfers
 - D. Bid Awards Exhibit V-D
 - E. Purchase Orders Exhibit V-E
- VI. Communications
- VII. Unfinished Business
 - Committee Reports
- VIII. New Business
 - A. RECOMMENDATION: Personnel Actions Exhibit VIII-A
 - B. RECOMMENDATION: Budget Hearing and Adoption of the 1982-83 Legal Budget Exhibit VIII-B
 - C. RECOMMENDATION: Tax Levy Hearing and Approval of Certificate of Tax Levy Exhibit VIII-C
 - D. RECOMMENDATION: Ratification of Collective Bargaining Agreement with Faculty Senate Local #1600 Exhibit VIII-D
 - E. RECOMMENDATION: Employment of Architect for Construction of Storage Facility Exhibit VIII-E
 - F. RECOMMENDATION: Contract for Remodeling of the Chemistry Area Exhibit VIII-F
 - G. BOARD INFORMATION: Grants Status Report Exhibit VIII-G
- IX. President's Report
- X. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, August 26, 1982

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Barch on Thursday, August 26, 1982 at 8:00 p.m., in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

In the absence of Member Bone, Member Howard moved, Member Torisky seconded, that Member Mills be appointed secretary pro tem.

In a voice vote, the motion carried.

ROLL CALL: Present: Members Brian Barch, Kris Howard, Ray Mills, Donald Torisky, and Student Member Mary Ellen Beagle

Absent: Members Janet W. Bone, David Tomchek and Albert Vajda

Also present: James J. McGrath, President; Peter Bakas, V.P. Administrative Services; Donn Stansbury, V.P. Student Affairs; David Williams, V.P. Academic Affairs; Felice Avila, Executive Assistant to the President; Ruth Williams, recording secretary; Charles Harrington, Dean of Instruction; George Voegel, Dean of Educational Services; Pat Bourke, Associate Dean of Life Science and Human Services; George Dorner, Associate Dean of Technology, Math and Physical Sciences; John Gelch, Associate Dean of Physical Education, Athletics and Recreation; Bill Howard, Associate Dean of Continuing Education and Program Services; Larry King, Associate Dean of Business and Social Sciences; Martin Ryan, Associate Dean of Liberal Arts; Larry Bielawa, Director of Personnel; Arthur Bowers, Director of Computer Services; Steven Catlin, Director of Admissions and Registrar; Anton Dolejs, Director of Finance; Al Dunikoski, Director of Media Services; Bonnie Henry, Director of Student Development; John Lucas, Director of Planning and Research; Liz McKay, Director of Environmental Health; Donald Mistic, Director of Physical Plant; William Norvell, Director of Food Service; Jeanne Pankanin, Director of Student Activities; Elaine Stoermer, Director of College Relations; Fred Vaisvil, Director of Career Center. Faculty: Larry Knight, Faculty Senate President; Martha Bolt, Susanne Havlic, David Macaulay and Duane Sell. Classified Staff: Greg Atamian, Audio-Visual; Rena Trevor, Employee Council Chairperson; Jim Wertz, CAD/CAM Training Center Manager.

ROLL CALL:
(Cont.) Other guests: Paul Marcotte, Paddock Publications, Joan Norsworthy, Barrington Press; Nancy McGuinness, Harbing; Lin Rosenthal, League of Women Voters; Michael Mistele and Joseph Ferrari, Wight & Co.; and D. Mrozek, Conant High School.

MINUTES: Member Torisky moved, Member Howard seconded, approval of the minutes of the Regular Board Meeting of Thursday, July 22, 1982.

In a voice vote, the motion carried.

CITIZEN PARTICIPATION: There was no citizen participation.

DISBURSEMENTS: Member Howard moved, Member Mills seconded, approval of the bills payable of August 26, 1982 as presented in Exhibit V-A as follows:

Bills Payable, Restricted Purposes Fund,	Educational Fund (July)	550,677.74
Payrolls, Estimated Payrolls and Utility Bills, Partial Payment CAD/CAM System, Appliances/Furniture, Stevenson School, Unemployment Compensation, Long-term Disability Insurance-Aug. Public Safety Vehicles	Educational Fund (August)	103,050.47
	Building Fund (July)	439,622.73
	Building Fund (August)	17,413.20
	Site & Construction Fund	10,200.00
	Auxiliary Fund (July)	255,605.00
	Auxiliary Fund (August)	60,826.40
	Restricted Purposes Fund	135,237.81

The payroll of July 1, 1982 (faculty) in the amount of \$402,408.83; the payroll of July 15, 1982 (regular) in the amount of \$527,383.33; the payroll of July 29, 1982 (faculty) in the amount of \$367,506.45; the payroll of July 31, 1982 (regular) in the amount of \$510,709.04; the estimated payroll of August 1, 1982 through September 30, 1982 in the amount of \$2,091,756.13; the estimated utility bills in the amount of \$120,000.00; partial payment CAD/CAM system to Applicon Inc. in the amount of \$150,000.00; appliances/furniture for Stevenson School to Polk Bros. in the amount of \$2,500.00; unemployment insurance to the Director of Labor in the amount of \$9,873.80; long-term disability insurance for August to Sun Life of Canada in the amount of \$4,688.28; and public safety vehicles to Schmerler Ford in the amount of \$15,292.22.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Howard, Mills and Torisky
Nays: None

Motion carried. Member Beagle voted aye.

Member Bone entered the meeting at 8:04 p.m. and assumed the responsibilities of board secretary.

Financial Statements

There was no discussion on financial statements.

DISBURSEMENTS:

(cont.)

Budget Transfers

There were no budget transfers.

Bid Awards

Member Bone moved, Member Howard seconded, approval of the bid awards (as presented in Exhibit V-D (1-24), attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. V-D1 Award bid Q6897 for terminal tables for the Business and Social Science Division and the Continuing Education and Program Services Division to Lowery McDonnell, the lowest responsible bidder, in the amount of \$6,950.00.

Ex. V-D2 Award bid Q6904 for personal computers for the Business and Social Science Division to Computerland of Schaumburg, the lowest responsible bidder, in the amount of \$15,541.00.

Ex. V-D3 Award bid Q6899 for photo supplies for the Photo Lab to Standard Photo in the amount of \$4,819.23, Lion Photo in the amount of \$2,470.20, and Helix in the amount of \$28.80, for a total award of \$7,318.23.

Ex. V-D4 Award bid Q6903 for audio-visual equipment for the Media Services Department to Ancha Electronics in the amount of \$16,975.00 and Musicraft in the amount of \$2,087.00, for a total of \$19,062.00.

Ex. V-D5 Award bid Q6889 for rental of a high speed copier for use in the Print Shop to 3M Corp., the lowest responsible bidder, in the amount of \$11,000.00.

Ex. V-D6 Award bid Q6912 for plastic bags as requested by the Physical Plant Division to Elgin Paper Company, the lowest responsible bidder, in the amount of \$2,728.00.

Ex. V-D7 Award bid Q6911 for paper towels and toilet tissue as requested by the Physical Plant Division to Runge Paper Company, the lowest responsible bidder, in the amount of \$6,657.70.

DISBURSEMENTS:
Bid Awards
(cont.)

- Ex. V-D8 Award bid Q6901 for large power tools for the Physical Plant Division to K.A. Ness Corp., the lowest responsible bidder, in the amount of \$3,665.00.
- Ex. V-D9 Award bid Q6894 for uniforms for the Physical Plant Division to Brown's Industrial Uniforms, Inc., the lowest responsible bidder, in the amount of \$9,979.20.
- Ex. V-D10 Ratify award bid Q6815 for tuck-pointing as requested by the Physical Plant Division to Ace Building Maintenance, the second lowest responsible bidder, in the amount of \$4,120.00.
- Ex. V-D11 Ratify award of a contract for the renovation of Building A sanitary and storm sewers to Sherman Plumbing, the lowest responsible bidder, in the amount of \$26,890.
- Ex. V-D12 Award bids for the Building V remodeling project for the Park and Grounds Operation Management Program to the lowest responsible bidders as follows: Locascio, in the amount of \$38,700.00; Locascio, in the amount of \$6,240.00; Locascio, in the amount of \$7,900.00; Geyer Plumbing, in the amount of \$15,120.00; Voris Mechanical, in the amount of \$29,721.00; and Aztec Electric, in the amount of \$19,006.00, for a total amount of \$116,687.00.
- Ex. V-D13 Award bid Q6914 for the renovation of the football field and adjacent areas as requested by the Physical Education, Athletics and Recreation Division to Koch and Son, Landscaping, Inc., the lowest responsible bidder, in the amount of \$68,629.58.
- Ex. V-D14 Award bid Q6896 for a defibrillator/monitor for the Human Performance Laboratory for the Physical Education, Athletics and Recreation Division to Physio-Control, the lowest responsible bidder, in the amount of \$6,615.00.

DISBURSEMENTS:
Bid Awards
(cont.)

- Ex. V-D15 Award bid Q6898 for athletic uniforms for the Physical Education, Athletics and Recreation Division to Scholastic Athletic, in the amount of \$2,707.60; to Hayden's Sport Center, in the amount of \$937.07; and to Ned Singer, in the amount of \$696.00, for a total of \$4,340.67.
- Ex. V-D16 Award bid Q6902 for athletic trainer supplies for the Physical Education, Athletics and Recreation Division to School Health Supply, the vendor able to provide supplies within two days after receipt of order, in the amount of \$8,538.82.
- Ex. V-D17 Award bid Q6888 for ice cream products as requested by the Food Service Department to Drexel Ice Cream, the lowest responsible bidder, in the amount of \$2,518.00.
- Ex. V-D18 Award bid Q6887 for cleaning products for the Food Service Department to Universal, Incorporated, the lowest responsible bidder, in the amount of \$3,627.83.
- Ex. V-D19 Award bid Q6882 for linen service as requested by the Food Service Department to Steiner Corporation, the lowest responsible bidder, in the amount of \$4,756.00.
- Ex. V-D20 Award bid Q6908 for reupholstery of chairs for the Food Service Department to Sanchez Upholstery, the lowest responsible bidder, in the amount of \$5,590.00.
- Ex. V-D21 Award bid Q6906 for carpeting for the dining room to Georgia Carpet Sales, the lowest responsible bidder, in the amount of \$3,128.28.
- Ex. V-D22 Award bid Q6890 for lounge furniture for the Student Activities Department to Carolina Seating, the lowest responsible bidder, in the amount of \$13,232.00.

DISBURSEMENTS:

Bid Awards

(cont.)

Ex. V-D23 Award bid Q6900 for lounge furniture for the Student Activities Department to Imperial Woodworking, the lowest responsible bidder, in the amount of \$6,800.00.

Ex. V-D24 Award bid Q6863 for printing of the Harbinger (student newspaper) as requested by the Student Activities Department to Des Plaines Publishing Co., in the amount of \$18,480.00.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Mills,
and Torisky

Nays: None

Motion carried. Member Beagle voted aye.

Purchase
Orders

Member Howard moved, Member Mills seconded, approval of the purchase orders (as presented in Exhibit V-E (1-12), attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. V-E1 Approve issuance of a purchase order to Associated Press for rental of wire service for the Journalism Program, in the amount of \$2,628.00.

Ex. V-E2 Approve issuance of a purchase order to Midwest Diving Academy for rental of scuba equipment for the Physical Education, Athletics and Recreation Division, in the amount of \$5,760.00.

Ex. V-E3 Ratify issuance of purchase order D 19618 to IBM Corporation for a Lease/Purchase and Maintenance Agreement for a Mag Card II typewriter for the Business and Social Science Division, in the amount of \$2,654.40.

Ex. V-E4 Approve issuance of a purchase order to Motorola Communications for a Maintenance Agreement covering radio equipment for the Public Safety Department, in the amount of \$2,622.60.

DISBURSEMENTS:Purchase
Orders
(cont.)

- Ex. V-E5 Approve cancellation of a change order to purchase order D 17102 to Toshiba America and issuance of a new purchase order to Toshiba America for rental of 13 copiers for FY-82/83 as requested by the Media Services Department, in the amount of \$37,000.00.
- Ex. V-E6 Approve issuance of a purchase order to Four Phase Systems, Inc. for a Maintenance Agreement covering a mini computer and its peripheral equipment for the Business and Social Sciences Department, in the amount of \$12,312.00.
- Ex. V-E7 Approve issuance of a purchase order to IBM Corporation for a Maintenance Agreement covering a console at \$775.56 and a Central Processing Unit at \$5,587.68 for the Computer Services Department, for a total amount of \$6,363.24.
- Ex. V-E8 Approve issuance of a purchase order to North American Corporation for the lease of a Braegen Model 3127 printer for the Business and Social Sciences Division, in the amount of \$690/month, for a total of \$3,450.00.
- Ex. V-E9 Approve issuance of a purchase order to The Meridian Group for the main computer for the Computer Services Department, in the amount of \$125,940.00.
- Ex. V-E10 Approve issuance of a purchase order to IBM Corporation for the rental of computer software for the Computer Services Department, in the amount of \$13,239.60.
- Ex. V-D11 Approve issuance of a purchase order to Continental Resources for the buyout of eight IBM terminals for the Technology, Math and Physical Sciences Division, in the amount of \$8,080.00.

DISBURSEMENTS:

Purchase
Orders
(cont.)

Ex. V-D12 Approve issuance of a purchase order to Pro-Log Corporation for a Pro-Log Programmer and related items for the Technology, Math and Physical Sciences Division, in the amount of \$4,234.50.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Mills, and
Torisky

Nays: None

Motion carried. Member Beagle voted aye.

COMMUNICATIONS:

Member Bone stated she has received several inquiries regarding the time of completion of the road repairs.

UNFINISHED

BUSINESS:

Committee

Reports

--I.C.C.T.A.

Member Mills reported that he and Member Howard attended a meeting of the Illinois Community College Trustees Association (I.C.C.T.A.) in Chicago on August 1. At the meeting trustees from various community colleges around the state selected a new executive director. The new director, Gary Petty, was chosen unanimously, and will serve at least three years for a salary of \$50,000.

--Friends of
Harper

Member Howard reminded board members of two upcoming events sponsored by the Friends of Harper: Elk Grove Village Night on September 21 and "Harper Revisited" on October 17. The book sale to be held at "Harper Revisited" is a fund raising event, and members are encouraged to contribute books.

--Educational
Foundation

Member Torisky reported that the Executive Committee of the Foundation Board has tentatively scheduled the annual banquet for the third week in November. Foundation Director Allan Hamilton will be the dinner chairman and James Haring will chair the program. The dinner will be held at the Hamilton Hotel. The speaker will be an individual well known to the business community.

Membership on the Foundation Board will be expanded to 24 directors. At the next board meeting, Donald Wilson, Vice President of Square D Company, will be officially appointed the 21st director.

Member Torisky commended the efforts of Rembrandt Hiller, Executive Director of the Foundation, in obtaining donations. The Foundation has recently received \$2,000 from McGraw Edison Company, \$3,000 from Mobil Oil Corporation, and \$1,800 from the Illinois Arts Council.

UNFINISHED
BUSINESS:
Committee
Reports
--Educational
Foundation
(cont.)

Member Torisky concluded his report by inviting members of the Board of Trustees to the reception on September 7 at 7:30 p.m. for the Eleanor King Art Exhibit. The quarterly meeting of the Educational Foundation will be September 14 at 7:30 a.m. in the Board Room.

--Cable TV

Member Torisky asked Dr. Voegel to report on a recent community committee meeting in Schaumburg regarding Cable TV.

Dr. Voegel reported that the members of the Cable TV committee were beginning to gather ideas from citizens in the Schaumburg area regarding programming. The group is interested in hearing about plans the school districts, including Harper College, have formulated for using the Cable network.

Member Torisky thanked Dr. Voegel and mentioned that President McGrath has written a letter to the general committee overseeing Cable programming for unincorporated areas of Cook County.

Member Tomchek entered the meeting at 8:10 p.m.

NEW BUSINESS:
Personnel
Actions

Member Mills moved, Member Bone seconded, approval of the Revised Personnel Actions listed in Exhibit VIII-A (attached to the minutes in the Board of Trustees' Official Book of Minutes) as follows:

Classified, Professional/Technical Staff and SEIU
Appointments

Marke Smith, Food Service Helper III, 8-23-82, \$8,940
Mary Greco, Child Care Attendant, p/t, 8-16-82, \$2,574
Pat O'Connor, Child Care Attendant, p/t, 8-16-82, \$2,738
Joyce Whitman, Secretary I, 8-04-82, \$11,652
Laura Cole, Clerk, 8-02-82, \$8,797
Carmela Saccitello, Res. Mgr., Northeast Center, 8-02-82,
\$17,300
Margaret Kazkaz, ESL Specialist, 8-02-82, \$17,250
Peg Birzer, Secretary II, 8-02-82, \$13,990
Jim Bulka, AV Technician III, 7-16-82, \$16,085
Maureen Reichmuth, Asst. Res. Mgr., Northeast Center,
8-02-82, \$13,500
Earl J. Wertz, CAD/CAM Training Mgr., 8-09-82, \$28,000
Marta Boyer, Cardiac Rehabilitation Program, 8-23-82,
\$22,000
Michael Schultz, Custodian, 8-16-82, \$14,144
Rebecca Santeler, Nurse, p/t, 8-23-82, \$9,274
Ellen Borkowicz, Child Care Spec., 8-16-82, \$10,620

NEW BUSINESS: Faculty Appointments

Personnel Patricia O'Leary, Instructor, Nursing, 8-17-82, \$21,915
Actions Carolyn Moats, Instructor, Nursing, 8-17-82, \$18,700
(cont.) John Perricone, Jr., Instructor, Accounting, 8-17-82,
\$20,629

Classified, Professional/Technical Staff Reclassifications

Linda Cardarelli, Coordinator, 7-01-82 \$24,800
Dorothy Geise, Coordinator, 7-01-82, \$24,000
Ralph Rohling, Coordinator, 7-01-82, \$28,130
Rena Trevor, Coordinator, 7-01-82, \$27,150
Pat Wisner, Coordinator, 7-01-82, \$30,391
Helga Schulz, Program Services Specialist, 7-01-82, \$24,900
John Tubergen, Tutor, 8-01-82, \$16,020
Tom Thompson, Coordinator, 8-01-82, \$22,000
Nancy Prussian, Tutor, 8-01-82, \$14,400
Peter Gart, Print Shop Supervisor, 7-01-82, \$20,096

Classified, Professional/Technical Staff Terminations

Joan Rieder, Nurse, 7-29-82
Helen Bosshardt, Clerk, 7-29-82
Sharon Sydorowicz, Clerk, 7-29-82
Laura Kohlhaas, Clerk, 7-29-82
Afkham O'Donnell, Tutor Supervisor, 8-17-82
Peter Haas, AV Tech III, 7-29-82
Joanne Engels, Asst. Head Cashier, 8-02-82
JoAnn Mosby, Clerk Typist II, 7-20-82
Rita Michalak, Placement Advisor, 8-31-82

Faculty Terminations

Katherine Hult, Instructor, 5-22-82
Glenda K. Kantor, Assistant Professor, 6-28-82
James Patten, Assistant Professor, 8-01-82
John Pageler, Professor, 8-31-82

Member Bone praised the meritorious service of John Pageler and regretted his resignation. Member Howard commented on the loss to the Displaced Homemakers Program caused by the resignation of Rita Michalak, and expressed good wishes to her in her new location.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Mills, Tomchek,
and Torisky
Nays: None

Motion carried. Member Beagle voted aye.

NEW BUSINESS:
Personnel
Actions
(cont.)

President McGrath expressed deep regret regarding Jack Pageler's resignation. He cited Jack Pageler as a very outstanding faculty member, adding he would be welcome to return to Harper at any time. President McGrath also expressed thanks to Rita Michalak and said she would be missed.

President McGrath introduced Dr. Bonnie Henry, Director of Student Development, and Jim Wertz, Manager of the CAD/CAM Center.

Budget Hearing Chairman Barch declared the Board meeting recessed and opened the public hearing on the 1982-83 Legal Budget.

Mr. Bakas stated that in compliance with legal requirements, the legal budget has been available for public inspection for 30 days. He reviewed the revenues and expenditures in the budget, stating that the provision for contingency in the amount of \$950,000 in the Educational Fund will probably eliminate the need for another budget hearing should the regular program budget prove to be insufficient.

Mr. Bakas described the program budget as the basic operating guide for the fiscal year and said it is almost the same as the legal budget except for a smaller contingency account. The legal budget was completed prior to the adoption of legislation for additional state apportionment revenue by the Governor.

Member Torisky inquired what effect declining interest rates may have on income estimates in the budget. Mr. Bakas replied that the estimated revenue is based upon an average rate of 12 percent. Declining interest rates may cause a reduction of revenue, but this potential loss could be partially offset by a higher fund balance.

Member Tomchek stated that the combination in the program statements of the Office of the President and the Board of Trustees into one entity is not appropriate. Mr. Bakas replied there should be two separate and distinct program statements.

Member Tomchek inquired about approval by the Board of Trustees of the Student Activities budget. Mr. Bakas stated the Board had approved the Student Activities budget during the preliminary budget discussions and that no changes had occurred in the budget since that time. President McGrath added that the matter was dealt with during Round I of the budget discussions.

NEW BUSINESS:
Budget Hearing
(cont.)

Member Tomchek asked if there is indeed \$6,238,000 in the fund equity and whether this figure represents a liquid amount should the College liquidate its assets. Mr. Bakas stated the figure is based on accrual accounting on June 30. If the College were to close, some revenue which has been earned and recorded would have to be collected and some expenditures which have been made and recorded would have to be paid.

Member Tomchek asked if the levy to be approved by the Board would produce an additional \$1 million. Mr. Bakas replied that the amount received depends upon the assessed valuation which has yet to be determined.

Member Torisky commented that a contingency plan is built into the budget. President McGrath agreed. Member Tomchek stated he feels the \$6 million fund balance is unnecessary and that the College should not carry a high fund balance.

Member Tomchek objected to the budget allocation for travel expenses for administrators. He remarked that funds for travel should be dispensed as needed.

Member Howard stated that although the College is earning considerable money in interest on the fund balance it is not a large sum when it is compared with the amount needed to pay overall expenses. Mr. Bakas added that the fund balance of Harper College is less than that maintained by some other community colleges.

Member Barch inquired what is the minimum cash requirement needed. Mr. Bakas replied that funds to meet two or three months' expenses are required. President McGrath stated the fund equity is sufficient to pay three or four months' expenses.

Member Torisky asked how accurate projections for 1981-82 had proved to be. Mr. Bakas replied that the College received a little less revenue than anticipated, resulting in a slight deficit of approximately \$14,000.

Member Howard asked about budget variances in the Site and Construction Fund. Mr. Bakas replied that adjustments were made to various projects; the funds had not been needed so the budget was reduced accordingly. Mr. Dolejs stated that more money was budgeted for the Building A spandrel problem than was actually spent.

Member Barch asked if anyone had further questions and then declared the public hearing on the budget closed and opened the public hearing on the tax levy.

NEW BUSINESS:
Tax Levy
Hearing

Mr. Bakas reviewed the tax levy figures. He explained that it is necessary to increase the 1982 tax levy for the following reasons:

1. Salaries have been increased to keep up with inflation and to keep competitive.
2. Hospitalization and medical insurance has increased 20 percent.
3. The cost of utilities has increased. A 15 percent annual increase has been normal and water rates have tripled.
4. The annual inflation rate increases the costs of other budgeted items.
5. Equipment needs to be replaced.
6. Energy conservation equipment will be purchased.
7. The chemistry labs will be remodeled and renovated.
8. Building V will be remodeled and renovated.
9. As facilities become older, more funds are needed for repair and maintenance.
10. The State of Illinois is not providing any increase in state apportionment. Actually there is a reduction of \$40,000.

Although the levy is \$8,047,310.00, this does not mean that the College will receive this amount. It cannot receive more; but it can and may receive less.

Member Bone remarked that of her property tax bill of \$984.00, \$25.60 is the total amount of taxes paid to Harper College. She expressed the opinion that this amount is a bargain for the taxpayer. Member Howard commented that Harper College is adding a tremendous amount to the economic base of the community.

Member Tomchek criticized the attitude of the Board regarding liberal allowances for most budget items, particularly travel expenses, adding that the Board was less liberal regarding salary increases. Member Bone asked President McGrath how travel requests are approved. President McGrath replied that all travel must be approved by a vice president. He suggested that quarterly reports be made to the Board regarding travel expenditures.

Member Barch asked if there were other comments pertinent to the tax levy rather than to budget line items. Member Barch closed the hearing on the tax levy and reconvened the regular board meeting.

Adoption of
the 1982-83
Legal Budget

Member Howard moved, Member Mills seconded, to adopt the 1982-83 Legal Budget Resolution as presented in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes, page 18).

NEW BUSINESS:

Adoption of the
1982-83 Legal
Budget and
Approval of
the Certificate
of Tax Levy

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Mills, and
Torisky
Nays: Member Tomchek

Motion carried. Member Beagle voted aye.

Member Bone moved, Member Mills seconded, adoption of the Levy Resolution as presented in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes, page 19).

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Mills, and
Torisky
Nays: Member Tomchek

Motion carried. Member Beagle voted aye.

Ratification
of Collective
Bargaining
Agreement
with Faculty
Senate Local
#1600

Member Bone moved, Member Howard seconded, ratification and adoption of the Collective Bargaining Agreement with Faculty Senate Local #1600 as listed in Exhibit VIII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Bone commended the faculty and administration for achieving the first two-year agreement. Member Howard praised the attitude of all the groups of employees at the College toward salary negotiations. Member Tomchek commended the reasonable attitude of the parties involved in the negotiations.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Mills, Tomchek,
and Torisky
Nays: None

Motion carried. Member Beagle voted aye.

Faculty Senate President Larry Knight stated that the majority of the faculty is happy with the settlement and with the timing of the settlement. He stated that if the air of cooperation and mutual trust evident this year prevails during the next year and one-half, and the informal process of negotiations is pursued, then the next negotiations may be completed by the end of the school year.

NEW BUSINESS:
(cont.)

Employment of
Architect for
Construction
of Storage
Facility

Member Bone moved, Member Howard seconded, approval of the contract with the architect for construction of a storage facility, as presented in Exhibit VIII-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Howard asked where the planned structure would be located. President McGrath replied that the preferred location for the structure would be near the Building V Greenhouse area, where it would not be visible from the main roads and where it would be most convenient for the Park and Grounds Department.

Member Howard asked if the structure would be partly a garage and partly a warehouse. President McGrath replied that it would be.

Upon roll call, the vote was as follows:

- Ayes: Members Barch, Bone, Howard, Mills,
Tomchek, and Torisky
- Nays: None

Motion carried. Member Beagle voted aye.

Contract for
Remodeling
Chemistry
Area

Member Torisky moved, Member Bone seconded, that the proposal to remodel the chemistry lab be approved, as presented in Exhibit VIII-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Bone stated that she is delighted to see this contract for improvements. Member Torisky said that in this area safety is a prime consideration.

President McGrath thanked David Macaulay and Duane Sell of the Chemistry Department for working with administrators and architects on the project.

Upon roll call, the vote was as follows:

- Ayes: Members Barch, Bone, Howard, Mills,
Tomchek, and Torisky
- Nays: None

Motion carried. Member Beagle voted aye.

Grants
Status
Report

Dr. Voegel reported on the sizeable increase in the grant for the Displaced Homemakers Program over last year's figure, adding that the increase was awarded because of the achievements of Rena Trevor and her staff.

PRESIDENT'S
REPORT

President McGrath stated that two days of registration remain, and the figures from the Adult Basic Education and English as a Second Language Programs have yet to be reported, so the final enrollment figures have not been compiled. He added that Dr. Lucas projects a final total of 8923 Full Time Equivalent (F.T.E) students.

Under the High Impact Training Services Program (H.I.T.S.), the Illinois State Board of Education (I.S.B.E.) has approved a \$53,194 grant. Harper College will provide on-site training at Cablenet.

President McGrath congratulated Rena Trevor for the success of the Displaced Homemakers Program. The program has again been funded by the Illinois Department of Commerce and Community Affairs, obtaining \$57,182, an increase of \$25,182 over last year's grant. The program at Harper College will be used as a model for other community colleges.

With regard to the Upper Salt Creek Project, President McGrath stated the lake project is proceeding on schedule. Within a year and one-half, there will be a park adjacent to the campus.

Bill Howard, Associate Dean of Continuing Education and Program Services, has been appointed to the Elk Grove/Schaumburg Mental Health Board. Betty Hull has been named a regional judge of the 1982 Achievement Awards in Writing by the National Association of Writing Teachers.

From September 3 through September 22, the Foundation and the College are sponsoring an exhibit of the works of Eleanor King. One of her paintings will be donated to the College.

An example of cooperation between Harper College and industry is the privilege the College has extended to Square D. The College will permit engineering sales trainees from the company to use resources of the library.

President McGrath concluded his remarks by stating that a faculty member who has requested anonymity has arranged payroll deductions to be used for a scholarship grant.

ADJOURNMENT:

Member Mills moved, Member Bone seconded, that the meeting be adjourned. In a voice vote, the motion carried and the meeting was adjourned at 9:15 p.m.

Brian M. Barch
Chairman

Janet W. Bone
Secretary

ADOPTION OF BUDGET RESOLUTION

Member Howard, moved, seconded by Member Mills;

WHEREAS the Board of Trustees of Harper College, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, caused to be prepared in tentative form a budget for the fiscal year July 1, 1982 to June 30, 1983, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon:

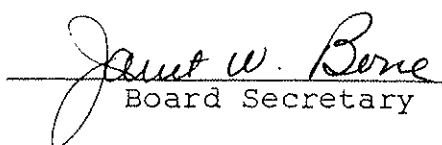
AND WHEREAS a public hearing was held as to such budget on the 26th day of August, 1982, notice of said hearing being published in Arlington Heights Herald, Buffalo Grove Herald, Barrington Courier Review, Des Plaines Herald, Elk Grove Herald, Hanover Park Herald, Hoffman Estates Herald, Mount Prospect Herald, Palatine Herald, Rolling Meadows Herald, Schaumburg Herald, Streamwood Herald and Wheeling Herald, newspapers published or distributed in this College District, at least thirty (30) days prior thereto as required by law, and all other legal requirements having been complied with:

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, as follows:

- Section 1. That the fiscal year of the College District be and the same is hereby fixed and declared to begin on the 1st day of July, 1982, and end on the 30th day of June, 1983.
- Section 2. That the following budget containing an estimate of amounts available in the Educational; Operations, Building and Maintenance; Bond and Interest; and Site and Construction Fund (Operations, Building and Maintenance Fund (Restricted) each separately, and of expenditures from each of the aforementioned funds, be and the same is hereby adopted as the budget of this community college district for the said fiscal year.

August 26, 1982


 Board Chairman


 Board Secretary

Member Bone moved, seconded by Member Mills,

BE IT RESOLVED that the following Resolution and Certificate of Tax Levy for 1982 be approved and adopted by the Board of William Rainey Harper College, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, and that the Certificate of Levy be filed with the County Clerks' Offices of Cook, Kane, Lake and McHenry Counties, State of Illinois, in accordance with the provisions of 3-20.5 of the Public Community College Act:

We hereby certify that we require the sum of \$5,756,000 to be levied as a special tax for Educational purposes on the equalized assessed value of the tax property of this district for the year 1982.

We hereby certify that we require the sum of \$2,096,000 to be levied as a special tax for Operations, Building and Maintenance purposes on the equalized assessed value of the tax property of this district for the year 1982.

We hereby certify that we require the sum of \$30,337 to be levied as a special tax for Tort Liability Insurance Premium purposes on the equalized assessed value of the tax property of this district for the year 1982.

We hereby certify that we require the sum of \$90,473 to be levied as a special tax for Workers' Compensation or Occupational Diseases Acts Insurance Premium purposes on the equalized assessed value of the tax property of this district for the year 1982.

We hereby certify that we require the sum of \$40,000 to be levied as a special tax for Unemployment Insurance purposes on the equalized assessed value of the tax property of this district for the year 1982.

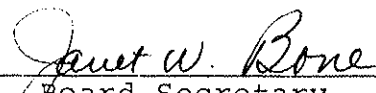
We hereby certify that we require the sum of \$34,500 to be levied as a special tax for Financial Auditing purposes on the equalized assessed value of the tax property of this district for the year 1982.

Bond and Interest levy to be determined by each of the County Clerks.

August 26, 1982



Board Chairman



Board Secretary

STATE OF ILLINOIS
Illinois Community College Board
3085 Stevenson Drive, Springfield, Illinois 62703

CERTIFICATE OF TAX LEVY

Community College District No. 512 County(ies) Cook, Kane, Lake and McHenry
Community College District Name: William Rainey Harper College and State of Illinois

We hereby certify that we require:

- the sum of \$ 5,756,000 dollars to be levied as a special tax for educational purposes, and
- the sum of \$ 2,096,000 dollars to be levied as a special tax for building purposes, and
- the sum of \$ 30,337 dollars to be levied as a special tax for tort liability insurance purposes, and
- the sum of \$ 90,473 dollars to be levied as a special tax for Workmen's Compensation and occupational diseases insurance purposes, and
- the sum of \$ 40,000 dollars to be levied as a special tax for unemployment insurance purposes, and
- the sum of \$ 34,500 dollars to be levied as a special tax for financial audit purposes, and
- the sum of \$ 0 dollars to be levied as a special tax for (specify) _____
purposes on the taxable property of our community college district for the year 19 82.

Signed this 26th day of August 19 82

[Signature]
Chairman of the Board of Said Community College District

[Signature]
Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk of each county in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 4.

This certificate of tax levy shall be filed with the county clerk of each county which any part of the community college district is located on or before the last Tuesday in December.

DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT

This is to certify that the Certificate of Tax Levy for Community College District No. 512
County(ies) of Cook, Kane, Lake and McHenry and State of
Illinois on the equalized assessed value of all taxable property of said community college district for the year
19 82 was filed in the office of the County Clerk of this county on _____ 19 _____

In addition to an extension of taxes authorized by levies made by the board of said community college district, an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 19 _____ is \$ _____.

County Clerk

Date _____

County