

WILLIAM RAINEY HARPER COLLEGE  
Algonquin and Roselle Roads  
Palatine, Illinois

NOTICE OF SPECIAL MEETING

TO: Members of the Board of Trustees of Community College  
District No. 512, Counties of Cook, Kane, Lake, and  
McHenry, and State of Illinois

NOTICE IS HEREBY GIVEN that there will be a special  
meeting of the Board of Trustees of William Rainey Harper  
College on Monday, November 14, 1983, at 7:30 a.m. in the  
Board Room of Building A for the following purposes:

1. Canvass of the results of the November 8,  
1983 election
2. Organization of the Board of Trustees.

DATED this 28th day of October, 1983, at Palatine,  
Illinois.

*Kris Howard*

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KRIS HOWARD  
Chairperson, Board of Trustees

WILLIAM RAINEY HARPER COLLEGE PALATINE IL 60067  
Algonquin & Roselle Roads  
Palatine, Illinois

SPECIAL MEETING

AGENDA

November 14, 1983

7:30 a.m.

- I. Call to Order
- II. Roll Call
- III. Canvass of Election Exhibit III
- IV. Adjournment sine die  
(Newly elected Board members will take their places  
at the Board table.)
- V. Call to Order
- VI. Roll Call
- VII. Election of Officers for 1983-84  
Chairman  
Vice Chairman  
Secretary
- VIII. Establishment of Regular Meetings: Dates, Exhibit VIII  
Time and Place
- IX. Adjournment

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Special Board Meeting of Monday, November 14, 1983

CALL TO ORDER: The special meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Howard on Monday, November 14, 1983 at 7:35 a.m. in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL: Present: Members Bone, Howard, Norwood, Torisky, Vajda and Student Member Cynthia Bowers  
Absent: Members Barch and Tomchek

Member Barch entered the meeting at 7:40 a.m.

Also present: James J. McGrath, President; Peter Bakas, V.P. Administrative Services; Donn Stansbury, V.P. Student Affairs; David Williams, V.P. Academic Affairs; Felice Avila, Executive Assistant to the President; Ruth Williams, Recording Secretary; Patricia Bourke, Dean of Life Science and Human Services; Steven Catlin, Dean of Admissions and Registrar; Charles Harrington, Dean of Instruction; Larry Bielawa, Director of Personnel; Anton Dolejs, Director of Finance; John Lucas, Director of Planning and Research; Elizabeth McKay, Director of Special Services; Donald Misic, Director of Business Services; Elaine Stoermer, Director of College Relations.  
Faculty: Larry Knight, President of Faculty Senate.  
Classified staff: Gregg Atamian, Audiovisual; Frank Firak, Accounting Manager; Peggy Gorman, Personnel Specialist; Rena Trevor, Classified Employee Council; and Laurie Wren, Executive Secretary.  
Also present: John E. Coste, Board Member-elect.

CANVASS OF ELECTIONS: Chairman Howard stated that the canvass of the election of November 8, 1983 would commence.

Member Torisky moved, Member Bone seconded, to authorize the canvass of the election and proclamation of the results.

In a voice vote, the motion carried.

CANVASS OF  
ELECTIONS:  
(cont.)

Chairman Howard instructed the Secretary of the Board to unseal the envelopes from the precincts containing the returns of the election of November 8, 1983. Secretary Bone requested Vice President Bakas to assume the tasks required for the canvass. Mr. Bakas stated the canvass would be divided into four divisions by township. To accomplish the canvass, the official figures on certificates are compared with the unofficial results. Canvassing teams compare the two sets of figures and any changes in the figures are incorporated into the resolution which proclaims the results. Board members may observe the canvassing. Following completion, Board members adopt the resolution declaring the official results of the election and an Abstract of Votes is sent to each of the four county clerks and the State Board of Elections.

At the completion of the canvass, the official totals were announced as follows:

Albert M. Vajda	11,106
Charles E. Kudla	9,862
Molly F. Norwood	17,513
John E. Coste	11,395

Member Torisky moved, Member Bone seconded adoption of the Resolution Authorizing the Canvass of the Votes Cast and Proclamation of the Results.

Member Vajda stated he wished to thank President McGrath, the administration and members of the Board for a very rewarding two years. Member Bone replied that on behalf of the Board she wished to thank Mr. Vajda for his work on the Board and hopes that he will continue his association with the College. Chairman Howard presented Mr. Vajda with a plaque of appreciation for outstanding service, adding that his advice on the subject of computers was invaluable.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Norwood,  
Torisky and Vajda  
Nays: None

Motion carried. Member Bowers voted aye.

CANVASS OF  
ELECTIONS:  
(cont.)

RESOLUTION AUTHORIZING THE CANVASS OF  
THE VOTES CAST AND PROCLAMATION OF RESULTS

WHEREAS, on the 8th day of November, 1983, there was held in and for Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, an election for the purpose of electing two (2) members to the College Board for the full term of six (6) years; and

WHEREAS, the Board of Trustees (Ill. Rev. Stat., ch. 122, sec. 9-18) must within seven (7) days after the election, canvass the votes and proclaim the results (Ill. Rev. Stat., ch. 46, sec. 22-18); and

WHEREAS, the Board of Trustees must immediately after the canvass of votes and proclamation of results transmit a signed copy or original duplicates of its completed Abstract of Votes to each election authority (County Clerks of Cook, Kane, Lake and McHenry Counties) and to the State Board of Elections in sealed envelopes and endorse same as to show the contents of the package; and

WHEREAS, the election has been regularly called and held as provided by law and the certificates of results have been filed with the Secretary of the Board of Trustees and the certificates of results are now before this Board and have been canvassed;

NOW, THEREFORE, Be It Resolved by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois as follows:

Section One: That the Board of Trustees finds the attached summary of votes cast for candidates at the election held in and for this College District on the 8th day of November, 1983.

Section Two: The Secretary of the Board is hereby directed to immediately transmit a signed copy of duplicate originals of the following completed Abstract of Votes to the County Clerks of Cook, Kane, Lake and McHenry Counties and to the State Board of Elections, to wit:

CANVASS OF  
ELECTIONS:  
 (cont.)

State of Illinois)  
 )  
 County of Cook )

ABSTRACT OF VOTES

Cast at the nonpartisan election held on November 8, 1983 in Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, which is located at Algonquin and Roselle Roads, Palatine, Illinois, (312) 397-3000, we, the undersigned members of the Board of Trustees, do certify that on November 14, 1983, we canvassed the returns of said election and do proclaim and certify as follows:

1. The following list of candidates each received the number of votes ascribed to the candidate for the office indicated.

LIST BELOW:

1. Office as indicated on ballot (include term and whether filling a vacancy).
2. Party name, Independent or Non-Partisan.
3. All candidates as they appear on ballot (include any write-in candidates who may have received a vote(s)).
4. Mailing addresses including zip code.
5. Total votes received for each candidate.

Office	Party	Candidates Names and Addresses	Votes Received
For member of the Board of Trustees of Community College District No. 512 Full Term - Six years	Non-partisan	Albert M. Vajda 134 Palm Drive Barrington, IL 60010	11,106
		Charles E. Kudla 875 Marshall Court Palatine, IL 60067	9,862
		Molly F. Norwood 4805 Greenwich Court Rolling Meadows, IL 60008	17,513
		John E. Coste 823 Downing Drive Schaumburg, IL 60195	11,395
		Write-In (Name and Address Unknown)	1

CANVASS OF ELECTIONS:

2. We further certify and proclaim that as a result of said election the following candidates were elected to their respective offices:

<u>CANDIDATE NAME</u>	<u>OFFICE</u>
Molly F. Norwood	Member, Board of Trustees
John E. Coste	Member, Board of Trustees

We further certify that the foregoing Abstract of Votes was made in our presence in the office of the Board of Trustees of Community College District No. 512, at Palatine, Illinois

<u>Kris Howard</u>	<u>Chairman, Board of Trustees</u>
<u>Janet W. Bone</u>	<u>Secretary, " " "</u>
<u>Albert M. Vajda</u>	<u>Vice-Chairman, " "</u>
<u>Brian M. Barch</u>	<u>Member, " " "</u>
<u>Molly F. Norwood</u>	<u>Member, " " "</u>
<u>Donald D. Torisky</u>	<u>Member, " " "</u>
<u>Cynthia Bowers</u>	<u>Student Member " "</u>

Section Three: That Molly F. Norwood and John E. Coste received the highest number of votes for the full six (6) year terms of office.

Section Four: That Molly F. Norwood and John E. Coste were elected as members of the College Board for the full six (6) year terms of office.

Section Five: That the Secretary of the Board is directed forthwith to transmit duplicate original copies of the Abstract of Votes to the State Board of Elections and the County Clerks of Cook, Kane, Lake and McHenry Counties in an envelope clearly designating its content.

ADJOURNMENT  
sine die:

Member Bone moved, Member Barch seconded, that the meeting be adjourned sine die.

In a voice vote, the motion carried.

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Kris Howard  
Chairman

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Janet W. Bone  
Secretary

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND MCHENRY, STATE OF ILLINOIS

Minutes of the Board Reorganization Meeting of Monday, November 14, 1983

CALL TO ORDER: The reorganization meeting of the Board of Trustees of Community College District No. 512 was called to order by Member Howard on Monday, November 14, 1983 at 8:05 a.m. in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

Member Howard asked Mr. John E. Coste, as newly elected member of the Board of Trustees, to be seated with the Board.

Member Barch moved, Member Norwood seconded, that Member Howard serve as Chairman pro tem and Member Bone serve as Secretary pro tem.

In a voice vote, the motion carried.

Chairman pro tem Howard called the meeting to order and asked Secretary pro tem Bone to call the roll.

ROLL CALL:  
Present: Members Barch, Bone, Coste, Howard, Norwood,  
Torisky and Student Member Cynthia Bowers  
Absent: Member Tomchek

Also present: James J. McGrath, President; Peter Bakas, V.P. Administrative Services; Donn Stansbury, V.P. Student Affairs; David Williams, V.P. Academic Affairs; Felice Avila, Executive Assistant to the President; Ruth Williams, Recording Secretary; Patricia Bourke, Dean of Life Science and Human Services; Steven Catlin, Dean of Admissions and Registrar; Charles Harrington, Dean of Instruction; Larry Bielawa, Director of Personnel; Anton Dolejs, Director of Finance; John Lucas, Director of Planning and Research; Elizabeth McKay, Director of Special Services; Donald Misic, Director of Business Services; Elaine Stoermer, Director of College Relations.  
Faculty: Larry Knight, President of Faculty Senate.  
Classified staff: Gregg Atamian, Audiovisual; Frank Firak, Accounting Manager; Peggy Gorman, Personnel Specialist; Rena Trevor, Classified Employee Council; and Laurie Wren, Executive Secretary.

ELECTION OF  
OFFICERS FOR  
1983-84:

Member Norwood moved, Member Bone seconded, that Member Howard be nominated to serve as Board Chairman for a one-year term.

There were no further nominations, and Chairman pro tem Howard instructed Secretary pro tem Bone to record a unanimous vote of approval for the motion.

Member Bone moved, Member Norwood seconded, that Member Torisky be nominated to serve as Vice Chairman of the Board for a one-year term.

There were no further nominations, and Chairman Howard instructed Secretary pro tem Bone to record a unanimous vote of approval for the motion.

Member Torisky moved, Member Barch seconded, that Member Bone be nominated to serve as Secretary of the Board for a one-year term.

There were no further nominations, and Chairman Howard instructed Secretary pro tem Bone to record a unanimous vote of approval for the motion.

ESTABLISHMENT  
OF REGULAR  
MEETINGS:  
Dates, Time,  
and Place

Chairman Howard stated that members had received a list of suggested meeting dates (as shown in Exhibit VIII attached to the minutes in the Board of Trustees' Official Book of Minutes). She added that with the exception of November and December meetings in 1983 and 1984 it is proposed that the regular meetings of the Board be held on the fourth Thursday of each month. In 1983 the Board will meet on November 21 and December 22, and in 1984 the Board will meet on November 20 and December 20.

Member Norwood moved, Member Barch seconded, approval of the Resolution to Establish the Date, Time and Place of Regular Meetings of the Board of Trustees.

In a voice vote, the motion carried.

ADJOURNMENT:

Member Bone moved, Member Barch seconded, that the meeting be adjourned.

In a voice vote, the motion carried and the meeting adjourned at 8:20 a.m.

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Kris Howard  
Chairman

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Janet W. Bone  
Secretary