

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois

SPECIAL MEETING

AGENDA

November 5, 1987

7:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Canvass of Election Exhibit III
- IV. Adjournment sine die
(Newly elected Board members will take
their places at the Board table.)
- V. Call to Order
- VI. Roll Call
- VII. Election of Officers for 1987-88: Chairman
Vice Chairman
Secretary
- VIII. Establishment of Regular Meetings:
Dates, Time, and Place Exhibit VIII
- IX. Appointment of Attorneys
- X. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Special Board Meeting of Thursday, November 5, 1987

CALL TO ORDER: The special meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Howard on Thursday, November 5, 1987 at 7:35 p.m. in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL: Present: Members Barton, Coste, Howard, Miller and Norwood
Absent: Members Lissner, Torisky and Student Member Miller

Also present: James J. McGrath, President; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services; Felice Avila, Executive Assistant to the President; Ruth Williams, Recording Secretary; Vic Berner, Dean of Business Services and Finance; Steve Catlin, Dean of Admissions and Registrar; Charles Harrington, Dean of Instruction; Liz McKay, Dean of Special Programs and Services; George Voegel, Dean of Educational Services; Larry Bielawa, Director of Personnel; Don DeBiase, Director of Physical Plant; Ray Devery, Director of Development; Elaine Stoermer, Director of College Relations. Faculty: Phil Stewart, President, Faculty Senate. Classified/Professional Technical Staff: Linda Pones, Chairman, Classified Employee Council; Steve Dudek, Accounting Manager; Peg Gorman, Personnel Specialist; Thea Keshavarzi, Purchasing Agent; Rick Wills, Audiovisual Technician; Laurie Wren, Executive Secretary. Other guests: Larry Moats, Susanna Orzech and Walter Wrobel, candidates for the Board of Trustees.

CANVASS OF ELECTION: Chairman Howard stated that the canvass of the election of November 3, 1987 would commence.

Member Norwood moved, Member Miller seconded, to authorize the canvass of the election and proclamation of the results.

In a voice vote, the motion carried.

At the completion of the canvass, the official totals for the six-year terms were announced as follows:

Kris Howard	11,966
Michael Miller	12,523
Harry Sunderland	10,013

Official totals for the four-year terms are as follows:

CANVASS OF
ELECTION:
(cont.)

Peter Bakas	6,491
Susanna Orzech	8,872
Walter Wrobel	5,646
Lawrence Weiner	5,530
Lawrence Moats	7,579

Member Barton moved the adoption of the resolution as read and Member Norwood seconded the motion. After a full and complete discussion thereof, the Chairman directed the Secretary to call the roll for a vote upon the motion to adopt the resolution as read.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Norwood and Miller
Nays: None
Absent: Members Lissner, Torisky and Student Member Miller

The Chairman declared the motion carried and the resolution as hereinafter set out adopted, approved the same in open meeting and directed the Secretary to record the same in full in the minutes of this meeting.

RESOLUTION AUTHORIZING THE CANVASS OF
THE VOTES CAST AND PROCLAMATION OF RESULTS

WHEREAS, on the 3rd day of November, 1987, there was held in and for Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, an election for the purpose of electing two (2) members to the College Board for the full term of six (6) years and two members to the College Board for the unexpired term of four (4) years; and

WHEREAS, the Board of Trustees (Ill. Rev. Stat., ch. 122, sec. 9-18) must within seven (7) days after the election, canvass the votes and proclaim the results (Ill. Rev. Stat., ch. 46, sec. 22-18); and

WHEREAS, the Board of Trustees must immediately after the canvass of votes and proclamation of results transmit a signed copy or original duplicate of its completed Abstract of Votes to each election authority (County Clerks of Cook, Kane, Lake and McHenry Counties) and to the State Board of Elections in sealed envelopes and endorse same as to show the contents of the package; and

WHEREAS, the election has been regularly called and held as provided by law and the certificates of results have been filed with the Secretary of the Board of Trustees and the certificates of results are now before this Board and have been canvassed.

NOW, THEREFORE, Be It Resolved by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois as follows:

Section One: That the Board of Trustees finds the attached summary of votes cast for candidates at the election held in and for this College District on the 3rd day of November, 1987.

Section Two: The Secretary of the Board is hereby directed to immediately transmit a signed copy or original duplicate of the following completed Abstract of Votes to the County Clerks of Cook, Kane, Lake and McHenry Counties and to the State Board of Elections, to wit:

State of Illinois)
)
 County of Cook)

ABSTRACT OF VOTES

Cast at the nonpartisan election held on November 3, 1987 in Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, which is located at Algonquin and Roselle Roads, Palatine, Illinois, (312) 397-3000, we the undersigned members of the Board of Trustees of Community College District No. 512, do certify that on November 5, 1987 we canvassed the returns of said election and do proclaim and certify as follows:

1. The following list of candidates each received the number of votes ascribed to the candidate for the office indicated.

LIST BELOW:

1. Office as indicated on ballot (include term and whether filling a vacancy).
2. Party name, Independent or Nonpartisan.
3. All candidates as they appear on ballot (include any write-in candidates who may have received a vote(s)).
4. Mailing addresses including zip codes.
5. Total votes received for each candidate.

Office	Party	Candidates Names and Addresses	Votes Received
For member of the Board of Trustees of Community College District No. 512 Full Term - Six Years	Non- partisan	Kris Howard 1980 Pheasant Trail Palatine, IL 60067	11,966
		Michael I. Miller 5 East Cedar Street Arlington Heights, IL 60005	12,523
		Harry R. Sunderland 223 Timberhill Road Buffalo Grove, IL 60089	10,013

Office	Party	Candidates Names and Addresses	Votes Received
For member of the Board of Trustees of Community College District No. 512 Unexpired Term - Four Years	Non- partisan	Peter R. Bakas 1213 W. Euclid Avenue Arlington Heights, IL 60005	6,491
		Susanna C. Orzech Rt. 2 Deepwood Road Barrington Hills, IL 60010	8,872
		Walter C. Wrobel 623 E. Maude Arlington Heights, IL 60004	5,646
		Lawrence Jay Weiner 261 Kimberly Road Barrington, IL 60010	5,530
		Lawrence R. Moats 2086 Tweed Road Palatine, IL 60067	7,579

2. We further certify and proclaim that as a result of said election the following candidates were elected to their respective offices:

<u>CANDIDATE NAME</u>	<u>OFFICE</u>
Kris Howard	Member, Board of Trustees, Six-Year Full Term
Michael I. Miller	Member, Board of Trustees, Six-Year Full Term
Susanna C. Orzech	Member, Board of Trustees, Four-Year Unexpired Term
Lawrence R. Moats	Member, Board of Trustees, Four-Year Unexpired Term

We further certify that the foregoing Abstract of Votes was made in our presence in the office of the Board of Trustees of Community College District No. 512, at Palatine, Illinois.

<u>Kris Howard</u>	<u>Chairman, Board of Trustees</u>
<u>Molly F. Norwood</u>	<u>Secretary, " " "</u>
<u>(absent) Donald D. Torisky</u>	<u>Vice-Chairman, " "</u>
<u>John E. Coste</u>	<u>Member, " " "</u>
<u>Barbara Barton</u>	<u>Member, " " "</u>
<u>Michael I. Miller</u>	<u>Member, " " "</u>
<u>(absent) Sam Lissner</u>	<u>Member, " " "</u>
<u>(absent) Greg Miller</u>	<u>Student Member, " "</u>

Section Three: That Kris Howard and Michael I. Miller received the highest number of votes for the full six (6) year terms of office and that Susanna C. Orzech and Lawrence R. Moats received the highest number of votes for the unexpired four (4) year terms of office.

Section Four: That Kris Howard and Michael I. Miller were elected as members of the College Board for the full six (6) year terms of office and that Susanna C. Orzech and Lawrence R. Moats were elected as members of the College Board for the unexpired four (4) year terms of office.

Section Five: That the Secretary of the Board is directed forthwith to transmit duplicate original copies of the Abstract of Votes to the State Board of Elections and the County Clerks of Cook, Kane, Lake and McHenry Counties in an envelope clearly designating its content.

RESOLUTIONS: Chairman Howard expressed appreciation to retiring Board Members Donald Torisky and Sam Lissner and read the following resolutions:

WHEREAS, Donald D. Torisky has served as a member of the Board of Trustees from November of 1981 until November of 1987; and

WHEREAS, he has served as Vice Chairman of the Board of Trustees from 1983 until 1987; and

WHEREAS, he has served as Chairman of the Finance Committee and the Negotiations and Employee Relations Committee; and

WHEREAS, he has been Board of Trustees Liaison to the Harper College Educational Foundation; and

WHEREAS, he has served constituents responsibly and has shared his time and expertise unselfishly for the welfare of the Harper College Community; now therefore be it

RESOLVED, that the Board of Trustees of William Rainey Harper College, on behalf of the College and the citizens of District 512, express appreciation for the dedication, loyalty and years of service given by Donald D. Torisky.

November 5, 1987

(Kris Howard)
Chairman, Board of
Trustees

(James J. McGrath)
President, William
Rainey Harper College

WHEREAS, Sam Lissner served on the Harper College Board of Trustees from May of 1986 until November of 1987; and

WHEREAS, he served on the Finance, Building and Grounds Committee and on the Academic and Student Affairs Committee of the Board; and

WHEREAS, he contributed generously of his time and expertise to uphold the mission of the College; now therefore be it

RESOLUTIONS:
(cont.)

RESOLVED, that the Board of Trustees of William Rainey Harper College, on behalf of the College and the citizens of District 512 express appreciation for the dedication, loyalty and continuing contributions of Sam Lissner.

November 5, 1987

(Kris Howard)
Chairman, Board of
Trustees

(James J. McGrath)
President, William
Rainey Harper College

Member Miller moved, Member Norwood seconded, to adopt the Resolutions expressing appreciation to Donald D. Torisky and Sam Lissner. The Resolutions will be framed and presented to the retiring Board members with an engraved plaque and framed aerial photograph of the College. Chairman Howard noted that it is fortunate that citizens of the calibre of Mr. Torisky and Mr. Lissner have been willing to dedicate their time to Harper College.

ADJOURNMENT
sine die:

Member Miller moved, Member Barton seconded that the meeting be adjourned sine die.

In a voice vote, the motion carried.

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND MCHENRY, STATE OF ILLINOIS

Minutes of the Board Reorganization Meeting of Thursday, November 5, 1987

CALL TO ORDER:

The reorganization meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman pro tem Howard on Thursday, November 5, 1987 at 8:30 p.m. in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL:

The roll was called by Secretary pro tem Norwood.

Present: Members Barton, Coste, Howard, Miller, Moats, Norwood and Orzech

Absent: Student Member Miller

Also present: James J. McGrath, President; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services; Felice Avila, Executive Assistant to the President; Ruth Williams, Recording Secretary; Vic Berner, Dean of Business Services and Finance; Steve Catlin, Dean of Admissions and Registrar; Charles Harrington, Dean of Instruction; Liz McKay, Dean of Special Programs and Services; George Voegel, Dean of Educational Services; Larry Bielawa, Director of Personnel; Don DeBiase, Director of Physical Plant; Ray Devery, Director of Development; Elaine Stoermer, Director of College Relations. Faculty: Phil Stewart, President, Faculty Senate. Classified/Professional Technical Staff: Linda Pones, Chairman, Classified Employee Council; Steve Dudek, Accounting Manager; Peg Gorman, Personnel Specialist; Thea Keshavarzi, Purchasing Agent; Rick Wills, Audio-visual Technician; Laurie Wren, Executive Secretary.

ELECTION OF OFFICERS FOR 1987-88:

Member Barton moved that Member Howard be nominated to serve as Chairman of the Board for a one-year term. There were no further nominations for Chairman.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Miller, Moats, Norwood and Orzech

Nays: None

Abstain: Member Howard

Member Howard was unanimously elected as Chairman.

Chairman Howard stated that she wished the record to show that the 1987-88 will be her last year of service as Board Chairman.

ELECTION OF OFFICERS FOR 1987-88:
(cont.)

Member Miller moved, Member Norwood seconded, that Member Barton be nominated to serve as Vice Chairman of the Board.

Upon roll call, the vote was as follows:

Ayes: Members Coste, Howard, Miller, Moats, Norwood and Orzech
Nays: None
Abstain: Member Barton

Member Barton was unanimously elected as Vice Chairman.

Member Miller moved, Member Barton seconded, that Member Norwood be nominated to serve as Secretary of the Board.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats and Orzech
Nays: None
Abstain: Member Norwood

Member Norwood was unanimously elected as Secretary.

ESTABLISH-
MENT OF
REGULAR
MEETING
DATES

Member Barton moved, Member Miller seconded, approval of the Resolution to establish Regular Board Meetings: Dates, Time and Place, as shown in Exhibit VIII (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

APPOINTMENT
OF ATTORNEYS:

Vice President Manke explained that the advantage of appointing two law firms is as follows: the firm of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. is experienced in the field of contract negotiations, and the firm of Gottlieb and Schwartz in the area of student affairs.

Member Norwood moved, Member Barton seconded to appoint the attorneys Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd., and Gottlieb and Schwartz.

Chairman Howard commented on the outstanding reputation of Mr. Lifton. Member Moats asked if other attorneys might be used in special situations. President McGrath replied that other law firms may be used. The firm of Robbins, Schwartz, Nicholas, Lifton & Taylor is paid a retainer, but the firm of Gottlieb and Schwartz is not.

APPOINTMENT OF
ATTORNEYS:
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Barton, Howard, Miller, Moats,
Norwood and Orzech
Nays: None
Present: Coste

Motion carried.

ADJOURNMENT:

Member Norwood moved, Member Miller seconded, that the meeting be adjourned.

In a voice vote, the motion carried and the meeting was adjourned at 9:00 p.m.

Kris Howard, Chairman

Molly Norwood, Secretary