

WILLIAM RAINEY HARPER COLLEGE  
1200 West Algonquin Road  
Palatine, Illinois

BOARD MEETING

AGENDA

July 28, 1988

8:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Citizen Participation
- IV. Communications
- V. Unfinished Business
  - Student Trustee Report
- VI. Approval of Consent Agenda (Roll Call Vote)
  - A. For Approval
    - 1. Minutes--June 23, 1988 Board Meeting and  
June 14, 15 and 23, 1988 Executive Sessions Exhibit VI-A-1
    - 2. Bills Payable, Payroll for June 30, 1988 and  
July 15, 1988. Estimated Payroll for July 16 through  
August 31, 1988 Exhibit VI-A-2
  - B. For Information
    - 1. Financial Statements Exhibit VI-B-1
    - 2. Committee Reports Exhibit VI-B-2
    - 3. Grants and Gifts Status Reports Exhibit VI-B-3
- VII. Approval of Bid Awards/Purchase Orders Exhibit VII
- VIII. New Business
  - A. RECOMMENDATION: Personnel Actions
    - 1. Personnel Action Sheets Exhibit VIII-A-1
    - 2. Early Retirement, Faculty--Nursing  
Dept., Life Science and Human Services Exhibit VIII-A-2
    - 3. Salary and Fringe Benefit Program--  
Classified Staff Exhibit VIII-A-3
  - B. RECOMMENDATION: Adoption of 1988-89 Annual Goals Exhibit VIII-B
  - C. RECOMMENDATION: Cooperative Agreement--Operating Room  
Technician Program Exhibit VIII-C
  - D. RECOMMENDATION: Food Service Management Curriculum--Use  
of Alcoholic Beverage Exhibit VIII-D

- E. RECOMMENDATION: Approval of Life Safety and Locally  
Funded Projects
1. Employment of Architect Exhibit VIII-E-1
  2. Employment of Engineer Exhibit VIII-E-2
  3. Life Safety Construction Projects Exhibit VIII-E-3
  4. Locally Funded Construction Projects Exhibit VIII-E-4
- F. RECOMMENDATION: Renewal of Treasurer's Bond Exhibit VIII-F
- G. RECOMMENDATION: Approval of 1988-89 Resource Allocation  
and Management Plan for Community Colleges  
(RAMP/CC) Exhibit VIII-G
- H. RECOMMENDATION: Appointment of Foundation Director Exhibit VIII-H
- I. RECOMMENDATION: Career Advisory Committee Appointments Exhibit VIII-I
- J. BOARD INFORMATION: 1988-89 Administrative Organization  
Charts Exhibit VIII-J
- K. BOARD INFORMATION: Adjunct Faculty Pilot Program for  
Instructional Improvement Exhibit VIII-K
- IX. Other Business
- X. President's Report
- XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, July 28, 1988

CALL TO ORDER:

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Howard on Thursday, July 28, 1988 at 8:20 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois. In the absence of Member Norwood, Chairman Howard appointed Member Orzech to serve as secretary pro tem.

ROLL CALL:

Present: Members Barton, Coste, Howard, Miller, Moats, Orzech and Student Member Jacobson  
Absent: Member Norwood

Also present: Paul Thompson, President; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services; David Williams, V.P. Academic Affairs; Felice Avila, Executive Assistant to the President; Ruth Williams, Recording Secretary; Vic Berner, Dean of Business Services and Finance; Steve Catlin, Dean of Admissions and Registrar; George Dorner, Dean of Technology, Math and Physical Science; Al Dunikoski, Dean of Learning Resources Center; Charles Harrington, Dean of Instruction; Bill Howard, Dean of Continuing Education and Program Services; Joan Kindle, Dean of Student Development; Liz McKay, Dean of Special Programs and Services; George Voegel, Dean of Educational Services; Larry Bielawa, Director of Personnel; Art Bowers, Director of Computer Services; Don DeBiase, Director of Physical Plant; Larry Haffner, Director of Academic Computing; Jack Lucas, Director of Planning and Research; Elaine Stoermer, Director of College Relations. Faculty: Pat Mulcrone. Classified/Professional Technical Staff: Linda Pones, Chairman, Classified Employee Council; Eveline Boissy, Insurance Clerk; Steve Dudek, Accounting Manager; Val Harris, Payroll Clerk; Dee Johnson, Administrative Secretary; Thea Keshavarzi, Purchasing Agent; Christopher Kunge, Audiovisual Technician; Bobbye Levine, Word Processing Operator; Betty Marscin, Word Processing Operator; Bill Neumann, Maintenance and Systems Engineer; Lesley Stambaugh, Secretary. Other guests: Juliann Anderson, Pioneer Press; Edward J. Lyng, Lyng Canteen Service Co. and Muriel Zobott, Harper College retiree.

CITIZEN  
PARTICIPATION:

Mr. Edward J. Lyng, Lyng Canteen Service Co., expressed a complaint about the bidding specifications required by the administration for vending machine service. He stated that in order to comply with the specifications he has installed 50 new machines at the College. However, he does not consider the requirement for a performance bond to be reasonable. He requested a waiver of the performance bond requirement because he does not wish to provide financial information to a bonding company. In lieu of the performance bond, he has offered to provide a \$50,000 certificate of deposit payable to Harper College.

Vice President Manke stated that he has correspondence indicating that he informed Mr. Lyng that new machines were required, and that existing eight-month-old machines would not be considered new. Mr. Lyng has installed the new machines.

Member Miller inquired whether the cost of the performance bond is a problem for Mr. Lyng. Mr. Lyng replied that the cost of the bond is not a problem and he is willing to provide the \$50,000 certificate of deposit.

Member Moats inquired whether other vendors have had problems obtaining performance bonds. Mr. Manke replied that none has mentioned a problem. The College of DuPage also requires a bond, and he considers it prudent to include the performance bond requirement in the specifications.

Mr. Manke stated that the matter of the performance bond has already been discussed with the College attorney, and he has been advised that no deviation from the specifications should be made. Chairman Howard added that all vendors received and bid on the same specifications. Any change in the specifications would require that the project be rebid because of potential litigation. Chairman Howard told Mr. Lyng that he has already won the bid provided that he can furnish the required performance bond. Mr. Lyng indicated that he would obtain the bond.

COMMUNICATIONS: There were no communications.

UNFINISHED  
BUSINESS:  
Student  
Trustee  
Report

Student Member Jacobson reported that there are three parts of student orientation for freshmen. She distributed a brochure explaining the orientation.

CONSENT                      Member Barton moved, Student Member Jacobson seconded, approval of the Consent Agenda as described in Exhibits VIII-A1 and VIII-A2 (attached to the minutes in the Board of Trustees' Official Book of Minutes)

AGENDA

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats and Orzech  
 Nays: None

Motion carried. Student Member Jacobson voted aye.

Minutes                      There were no corrections to the minutes of the Regular Board Meeting of Thursday, June 23, 1988.

Bills Payable, Payroll, Estimated Payroll, Estimated Utility Bills, A. Dolejs, D. Misic, D. Stansbury, Dist. 214, R.J. Galla, Allstate, Manufacturers Life Ins., Harper College Group Health, IBM	Educational Fund Operating, Building and Maintenance Fund Bond & Interest Fund Auxiliary Fund Restricted Purposes Fund Trust & Agency Fund Liability, Protection & Settlement Fund Federal Funds	\$529,170.74  264,709.85 653.39 71,621.61 27,404.02 99,652.89 5,364.03 13,979.14
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The payroll of June 30, 1988 in the amount of \$893,110.61; the payroll of July 5, 1988 in the amount of \$354,815.24; the payroll of July 15, 1988 in the amount of \$880,626.25; the estimated payroll of July 16 through August 31, 1988 in the amount of \$3,224,756.43; estimated utility bills in the amount of \$120,000.00; Anton Dolejs in the amount of \$1,004.18; Donald Misic in the amount of \$1,071.92; Donn Stansbury in the amount of \$1,262.24; Township High School District #214 in the amount of \$22,361.91; R.J. Galla Co. in the amount of \$259,784.50; Allstate Life Insurance Co. in the amount of \$8,249.2; Manufacturers Life Insurance Co. in the amount of \$3,794.70; Harper College Group Health in the amount of \$100,499.43; and IBM in the amount of \$14,295.64.

Financial Statements                      There were no questions concerning the financial statements.

Committee Reports                      There were no questions concerning the committee reports.

Grants and Gifts Status Report                      There were no questions concerning the Grants and Gifts Status Report

BID AWARDS  
PURCHASE  
ORDERS:

Member Miller moved, Member Barton seconded, approval of the bid awards and purchase orders as listed in Exhibit VII (attached to the minutes in the Board of Trustees' Official Book of Minutes).

- Ex. VII-A1 Award bid Q8040 to Reliable Computer Corp. for \$18,900.00 and Frank Orlando Jr. & Co., Inc. for \$36,460.00, the low bidders for the Disk Control Units and Disk Drives, for a total award of \$55,360.00.
- Ex. VII-A2 Award bid Q8036 for football uniforms and supplies to All American, Inc. for \$1,371.30, McGovern's Athletic Equipment Co. for \$1,318.00 and Hayden's Sports Center for \$4,137.11, the low bidders meeting specifications, for a total award of \$6,826.41.
- Ex. VII-A3 Award bid Q8038 to Lake County Sales & Service, Inc., the low bidder for a one ton pick-up truck, in the amount of \$13,527.00.
- Ex. VII-A4 Award bid Q8034 to Jet Photo Lab for \$2,514.04 and Lion Photo (Orland) for \$3,723.28, the low bidders whose bids could be considered for photo supplies for a total award of \$6,237.32.
- Ex. VII-A5 Award bid Q8035, after-the-fact, to F.C.L. Graphics, Inc., the low bidder for printing of the Fall 1988 Women's Program Brochure, in the amount of \$7,267.00.
- Ex. VII-A6 Award bid Q8045 to Metro Medical & Surgical Supply for \$685.04, Geneva Hospital Supply, Inc. for \$868.80 and School Health Supply for \$5,760.02, the low bidders meeting specifications for training supplies, for a total award of \$7,313.86.
- Ex. VII-B1 Approve issuance of a purchase order to EDP/TEMPS and Contract Services for computer programming consulting services in an amount not to exceed \$73,625.00.
- Ex. VII-B2 Approve issuance of a purchase order to The Society for Audio Visual Education Inc. for computer software in the amount of \$31,080.00.
- Ex. VII-B3 Approve issuance of a purchase order to Educational Activities, Inc. for computer software in the amount of \$23,060.00.

BID AWARDS  
PURCHASE  
ORDERS  
(cont.)

- Ex. VII-B4 Approve issuance of a purchase order to Illinois State Library for OCLC charges in the amount of \$6,000.00.
- Ex. VII-B5 Approve issuance of a purchase order to Dual Office Systems, Inc. for the renewal of the rental agreement for copiers in the amount of \$50,687.88.
- Ex. VII-B6 Approve issuance of a purchase order to the Mount Prospect Park District for the rental of classroom space in an amount not to exceed \$7,000.00.
- Ex. VII-B7 Approve issuance of a purchase order to A.B. Dick and Co., for a maintenance agreement covering automatic duplicating equipment in the amount of \$11,220.00 per year.
- Ex. BII-B8 Approve issuance of a purchase order to Itek Graphix Corp. for maintenance of a modular digital phototypesetting system in the amount of \$5,721.12.

Concerning Exhibit VIIA-1 for disk control units and disk drives, Member Miller inquired why this purchase was justified. Director of Computer Services Art Bowers replied that the Storage Technology equipment currently in use was provided without charge two years ago by a maintenance company in exchange for a maintenance contract. At the time it was apparent that the older system would serve the College for only a few years. The introduction by IBM of new equipment causes existing equipment to decline sharply in value. The administration has been studying the price of the proposed disk control units for some time. The price has declined, but has now stabilized, so little savings would be realized by waiting longer. Difficulties are being experienced with existing equipment, and parts are increasingly difficult to obtain.

Member Miller inquired if it is possible to purchase maintenance contracts on the new equipment. Mr. Bowers replied that maintenance contracts would be obtained. It will always be necessary to purchase new computer equipment, but by watching prices carefully and not buying new technology, it will be possible to contain the cost of new equipment.

Member Miller asked what adverse circumstances would be created by delaying the purchase. Mr. Bowers replied the existing equipment might break down and replacement parts might not be available. It is always difficult to find replacement parts for older equipment, as manufacturers discontinue production.

BID AWARDS  
PURCHASE  
ORDERS:  
(cont.)

Mr. Bowers added that it is not possible to obtain a maintenance contract on the old equipment. Member Miller stated that because a maintenance contract is not available, he agreed that the purchase of new equipment was justified.

Vice President Henry stated that a presentation on computer capabilities might be helpful and would be developed.

Regarding the employment of a consultant for computer programming (Ex. VII-B1), Member Miller inquired whether it might be more economical to hire a new employee to perform this function. Mr. Bowers stated that the need for the services is temporary. Next year it will not be necessary to employ computer programming consultants frequently.

Member Miller requested that the Board be provided with a report on all consulting services used by the College.

Concerning rental of classroom space at the Dempster Development Center (Ex. VII-B6), Member Miller asked which College fund is used for accounting purposes. Vice President Williams stated that Adult Educational Development classes are held in the Dempster Development Center. These courses are budgeted Educational Fund classes, not continuing education classes.

Member Miller inquired about the software purchases listed in Exhibits VII-B2 and B3. Dean of Special Programs and Services McKay explained that the Adult Educational Development faculty has visited other institutions to study available software which will be used in the classroom.

Member Coste commented on the cost of goods and services for which bids are not solicited. Member Coste moved that the Finance Committee develop rules for purchasing goods and services from single source suppliers.

Chairman Howard noted that a motion for approval of the bid awards and purchase orders was still on the floor. She added that some items are available from only one source and it would not be possible to obtain bids for those items.

Mr. Manke noted that the deadline for mailing of the Women's Program Brochure necessitated the after-the-fact bid to F.C.L. Graphics, Inc.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats  
and Orzech  
Nays: None

Motion carried. Student Member Jacobson voted aye.



NEW BUSINESS: Chairman Howard stated that a vote could now be taken on Member Coste's motion to develop guidelines for purchasing goods and services from single source suppliers for inclusion in the Policy Manual. Member Moats seconded the motion.

President Thompson suggested that the Administration study the use of consultants as requested by Member Miller, and after the study is completed, determine if the bidding guidelines are necessary.

Member Coste stated that it was important that the guidelines be developed.

In a voice vote, the motion carried.

Personnel  
Actions

Member Orzech moved, Member Miller seconded approval of the personnel actions as listed in Exhibit VII-A1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Faculty Appointment

Mary Christine Staub, Counselor, 8/16/88, \$25,266

Classified, SEIU Appointments

Robert LaRosa, AV Tech I, 6/16/88, \$14,991  
Deborah Billick, Clerk Typist I, 7/11/88, \$12,765  
Susan Walker, Lead Payroll Clerk, 7/11/88, \$17,343  
Lisa Callas, Clerk I, 7/20/88, \$12,296  
Judith Amelse, AED Program Asst., 7/25/88, \$14,991  
William DeFavero, Custodian, p/t, 7/25/88, \$6,666  
Kathleen Noworolnik, Child Care Spec., 8/16/88, \$12,996  
Sherry Ann Thill, Child Care Attendant, p/t, 8/16/88, \$7,367  
Jodie Brokke, Child Care Attendant, p/t, 8/16/88, \$7,367

Reclassifications

Joyce Stewart-Murphy, Food Service Helper II, p/t, \$9,940  
Miyako Stuff, Food Service Helper II, p/t, \$6,372  
Beverly Hoffman, Admissions Outreach Coordinator, \$28,794  
Rosemary Murray, Supervisor of Health Service and Wellness Programs, \$38,350  
Nancy Prussian, Instructional Disabilities Spec., \$21,883

Classified Staff Terminations

Helen Sutton, Clerk, 6/23/88  
Mary Lou Olhava, Clerk III, 7/17/88  
Cynthia Poppen, Phototypesetter, 7/29/88  
Chrisanthus Thomas, Area Tutor Coordinator, p/t, 7/29/88  
Barbara Majkrzak, Secretary I, 7/29/88  
Norma Duesler, Program Asst., 8/26/88

NEW BUSINESS: Upon roll call, the vote was as follows:

Personnel

Actions  
(cont.)

Ayes: Members Barton, Coste, Howard, Miller, Moats,  
and Orzech

Nays: None

Motion carried. Student Member Jacobson voted aye.

Member Orzech moved, Member Miller seconded, approval of the early retirement request for Professor Joanne Heinly as described in Exhibit VIII-A2 (attached to the minutes in the Board of Trustees' Official Book of Minutes)

Dr. Williams commented that Professor Heinly is one of the original faculty members of the College, and will retire at this time because of a family illness.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats  
and Orzech

Nays: None

Motion carried. Student Member Jacobson voted aye.

Chairman Howard recognized Ms. Dee Johnson, administrative secretary, and Ms. Betty Marscin, word processing operator. Both women are retiring after 22 and 20 years service to the College. Chairman Howard thanked them for their years of dedication to the College and wished them well in retirement.

Chairman Howard stated that Board action on the Salary and Fringe Benefit Program for the Classified Staff will be postponed.

Institutional  
Goals

President Thompson commented that he considers the goals to be very worthwhile.

Member Miller asked what is planned concerning development of child care. Dr. Williams responded that Dr. Carol Neuhauser is devoting a sabbatical leave to the study of child care in local industries. The College plans to assist local industries to develop programs located in their own facilities.

Member Barton moved, Member Orzech seconded, approval of the Institutional Goals as described in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Cooperative Agreement - Operating Room Technician Program

Member Miller moved, Student Member Jacobson seconded, approval of the Cooperative Agreement concerning Surgical Technology Program between Triton College and Harper College, as shown in Exhibit VIII-C.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats and Orzech

Nays: None

Motion carried. Student Member Jacobson voted aye.

Use of Alcoholic Beverages - Food Service Program

Member Miller moved, Member Orzech seconded, to authorize the use of alcoholic beverages in the Food Service Management curriculum for educational activities.

In a voice vote, the motion carried.

Life Safety Funded Projects

Member Coste moved, Member Barton seconded, approval of the Life Safety and Locally Funded Projects as listed in Exhibits VIII-E1 through VIII-E4 (attached to the minutes in the Board of Trustees' Official Book of Minutes)

Member Moats moved, Member Orzech seconded, to amend the motion to exclude the Life Safety projects (Exhibit VIII-E3).

In a voice vote, the motion for the amendment carried.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats and Orzech

Nays: None

Motion carried. Student Member Jacobson voted aye.

Concerning the resolution for Illinois Community College Board approval and certification to levy a tax in 1988 to fund the two Life Safety projects, Member Orzech stated she is opposed to the amount of money required.

Mr. Manke noted that the preliminary budget was approved, but the final budget is subject to change. However, the process of submitting the resolution to the Illinois Community College Board and the Illinois Board of Higher Education requires at least two months. Replacement of the chillers is contingent upon starting the project at the end of summer. The specifications and work must be completed before the cooling season begins next summer.

Life Safety  
Funded  
Projects

Member Barton moved, Member Miller seconded, to adopt the resolution for the approval of the Illinois Community College Board to levy a life safety tax for funding of roof repairs on Buildings B, C, G and H and chiller replacement, heating, air conditioning and ventilation repair and renovation on Buildings A, D, F, I, P and M as described in Exhibit VIII-E3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Moats stated he does not support the preliminary budget because real estate taxes will increase. He prefers reducing fund balances.

Chairman Howard noted the levy was discussed thoroughly at the Finance Committee meeting. She advocated continuing the process of application to the ICCB and IBHE. If the Board decides in August to cancel the levy applications, the process will stop. Levies will be filed in either October or November, and a certificate must be obtained prior to filing.

Member Miller stated that although he does not like to use the life safety mechanism, in this case the repairs are necessary and he will support the levy.

Chairman Howard added that once the repairs have been completed, it is likely the tax rate will decrease.

Member Coste noted that other funds have been depleted and use of the life safety vehicle is necessary.

Chairman Howard called the question.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller and Orzech

Nays: Member Moats

Motion carried. Student Member Jacobson voted aye.

Treasurer's  
Surety Bond

Member Orzech moved, Member Barton seconded, approval of the renewal for one year of the Treasurer's Bond as described in Exhibit VIII-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller and Orzech

Nays: None

Motion carried. Student Member Jacobson voted aye.

NEW BUSINESS: Member Miller moved, Member Barton seconded, approval  
(cont.) of the Resource Allocation and Management Plan for Com-  
RAMP/CC munity Colleges (RAMP/CC) document for submission to the  
Document Illinois Board of Higher Education, as described in Exhi-  
bit VIII-G (attached to the minutes in the Board of  
Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Appointment Member Orzech moved, Member Miller seconded, approval  
of Foundation of the appointment of Mr. Gerald J. McConnell to the  
Director Harper College Educational Foundation Board of Directors.

In a voice vote, the motion carried.

Career Member Orzech moved, Member Miller seconded, approval  
Advisory of the Career Advisory Committee appointments for the  
Committee 1988-89 academic year.  
Appointments

In a voice vote, the motion carried.

1988-89 Member Moats inquired when the auditors were scheduled.  
Organization Mr. Manke replied that the audit is due in Springfield on  
Charts October 15. The audit team can present its report to  
the Finance Committee or at a regular Board meeting.

Adjunct Faculty There were no questions concerning the Adjunct Faculty  
Pilot Program Pilot Program for Instructional Improvement.

OTHER BUSINESS: Member Moats commented that application for Higher Educa-  
HECA tion Cooperative Act (HECA) grant has been denied, and  
Grant strong interest should be expressed to the Illinois Board  
of Higher Education in favor of the proposal.

Chairman Howard noted the matter will be pursued.  
Dr. Williams stated that a letter and resolution from  
the Board would be helpful.

Chairman Howard stated that she and Mr. Manke will prepare  
a letter to legislators illustrating state funding appor-  
tionment over the last five years and effects on enroll-  
ment and trends. The letter will be shown to Board mem-  
bers before it is mailed.

PRESIDENT'S President Thompson thanked members of the College com-  
REPORT: munity for their welcome.

PRESIDENT'S  
REPORT  
(cont.)

President Thompson stated that a representative from the Capital Development Board will attend the August meeting of the Finance Committee. He asked Mr. Manke to provide an update on construction progress. Mr. Manke expressed disappointment in the progress of the work.

President Thompson commented that enrollment figures are very good. Registrar Steve Catlin added that it appears the budgeted number will be exceeded.

Faculty orientation is scheduled for August 15. A faculty/staff orientation program will take place on August 16. Everyone is invited to participate.

Concerning employee accomplishments, President Thompson reported that Professor Henry Roepken has received his Ph.D. degree from Columbia Pacific University.

Director of Academic Computing Larry Haffner has co-authored a book entitled Criminal Career Continuity which was published recently by Human Sciences Press, Inc. of New York.

Professor of Electronics Technology Roger Mussell has been invited to serve as an advisor to the Illinois State Board of Education on curriculum development.

Kathleen Gilmer, Economic Development Specialist, attended the Department of Commerce and Community Affairs Annual Corridors of Opportunity meeting in Springfield in May. She represented the Golden Corridor at the High Technology Target Industry Roundtable.

Dean of Business and Social Science Tom Johnson was commended by the American Council on Education for his work on the team that visited the National Association of Realtors to determine credit recommendations for their training programs.

ADJOURNMENT: Member Barton moved, Member Orzech seconded, that the meeting be adjourned.

In a voice vote, the motion carried and the meeting was adjourned at 10:10 p.m.

Kris Howard, Chairman

Susanna Orzech, Secretary pro tempore