

WILLIAM RAINEY HARPER COLLEGE
1200 W. Algonquin Road
Palatine, Illinois

NOTICE

BOARD OF TRUSTEES RETREAT

TO: Members of the Board of Trustees of Community
College District No. 512, Counties of Cook,
Kane, Lake and McHenry, and State of Illinois

NOTICE IS HEREBY GIVEN that the Board of Trustees
will hold a Retreat in the Bergen Room, Nordic Hills
Conference Center, Nordic Road, Itasca, Illinois on
Thursday, April 6, 1989 starting at 5:00 p.m. through
Friday, April 7, 1989 ending at 4:00 p.m. The purpose
of the Retreat is to discuss long-range planning for
the College and for self-evaluation by the Board of
Trustees.

DATED this 27th day of March, 1989 at Palatine,
Illinois.


Barbara Barton
Chairman, Board of Trustees

WILLIAM RAINEY HARPER COLLEGE

BOARD OF TRUSTEES RETREAT

AGENDA

NORDIC HILLS RESORT AND CONFERENCE CENTER

April 6-7, 1989

Thursday Evening—April 6, 1989

5:00-6:30 p.m.

1. Discussion of Trends and Demographic Information

6:30-7:00 p.m.

HOSPITALITY/SOCIAL TIME

7:00-8:00 p.m.

DINNER

7:30-8:30 p.m.

2. Possible Futures for Harper
 - A. Restructuring of Education
 - B. Relationships with Business and Industry
 - C. Internationalizing Curriculum
 - D. Minority Involvement: Students and Staff

8:30-9:30 p.m.

3. Current Assessment of Harper
 - A. North Central Accreditation Report
 - B. Building Communities--Harper's Status
 - C. Enrollment Guidelines

Participants: Members of the Board of Trustees
Paul Thompson

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Board of Trustees Retreat
Agenda

Friday—April 7, 1989

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| 8:00-8:45 a.m. | BREAKFAST |
| 8:45-9:15 a.m. | 1. Child Care/Child Development Planning
(Pat Bourke/Carol Neuhauser) |
| 9:15-9:45 a.m. | 2. IPC Report-Goals Discussion
(Pat Mulcrone) |
| 9:45-10:00 a.m. | BREAK |
| 10:00-12 noon | 3. Review Mission and Goals
A. Three-Year Long-Range Plan,
1987-90
B. Mission Statement |
| 12:00-1:30 p.m. | LUNCH |
| 1:30-2:30 p.m. | 4. Financial Strategy: 10-Year Outlook |
| 2:30-4:00 p.m. | 5. Board of Trustees Self-Evaluation |

Participants: Members of the Board of Trustees
Paul Thompson
David Williams
Bonnie Henry
Vern Manke
Felice Avila
Pat Bourke
Carol Neuhauser
Pat Mulcrone

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND MCHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole meeting of Thursday, April 6, 1989.

The meeting of the Board of Trustees was convened at 5:15 p.m. in the Bergen Room of the Nordic Hills Conference Center for the purpose of discussing long range planning and Board self-evaluation.

Present: Chairman Barbara Barton; Members John Coste, Kris Howard, Larry Moats, Molly Norwood, Susanna Orzech, and student trustee Laura Jacobson.

Absent: Michael Miller

Also present: Paul Thompson, President.

President Thompson discussed key events, trends, developments and changing demographics in the district and nationwide.

Member Michael Miller entered the meeting at 6:10 p.m.

The meeting recessed at 6:45 p.m. and reconvened at 8:15 p.m.

There was Board discussion on the possible futures for Harper College looking through the year 2005.

After additional discussion on current assessment of Harper College, the meeting adjourned at 10:50 p.m.

The meeting was reconvened on Friday, April 7, 1989 at 8:50 a.m. in the Bergen Room of the Nordic Hills Conference Center, Itasca, Illinois.

Present: Chairman Barbara Barton; Members John Coste, Kris Howard, Michael Miller, Larry Moats, Molly Norwood, Susanna Orzech, and student trustee Laura Jacobson.

Absent: None

Also present: Paul Thompson, President; Bonnie Henry, Vice President of Student Affairs; Vern Manke, Vice President of Administrative Services; David Williams, Vice President of Academic Affairs; Pat Bourke, Dean of Life Science and Human Services; Felice Avila, Executive Assistant to the President; Patricia Mulcrone, Associate Professor/Chairperson of Adult Educational Development; Carol Neuhauser, Professor of Child Development; and Jane Ann Thomas, Associate Professor of Child Development/Child Learning Center.

Pat Bourke gave a brief summary of the child care/child development planning that has been taking place at Harper College. Carol Neuhauser reported on the recommendation to expand child care service and to create a nonprofit public/private child care partnership with business

and industry. After discussion, Dr. Thompson suggested that further questions be directed to Carol Neuhauser and Jane Thomas after the retreat.

Pat Bourke, Carol Neuhauser and Jane Thomas left the meeting at 10:00 a.m.

At 10:10 a.m., Pat Mulcrone, Chair of the Institutional Planning Committee, presented an overview of the IPC annual process including the cycle of activities leading to recommendations on annual goals to the Executive Council.

Dr. Thompson presented the new planning model and cycle indicating a change from a three-year to a four-year long range plan as well as a 15-year vision. The transition period to this cycle will begin this year with the 1989-90 goals stretching to 1990-91. The calendar of activities will also change in order to link the annual goals with budget review. The Board will officially adopt annual goals in September so that goals requiring financial outlays could be incorporated in the budget process.

There was Board discussion on progress and format of the 1987-90 long range plan document. It was agreed that Board discussion and recommendations during the retreat will be incorporated in the new four-year long range plan to be developed by the administration.

Dr. Thompson also presented his idea for a planning committee of about six people who will serve as a team to develop a vision process. The team will also identify community-wide participants in the subsequent vision planning process. It was agreed that the Board would not be involved in the planning team.

The Board recessed at 11:55 a.m. and reconvened at 1:00 p.m.

Dr. Thompson proposed that the administration develop a new mission statement based on the outcomes of the retreat for the Board's consideration at a later time.

The Board proceeded to discuss program review centering on analysis and evaluation of programs, criteria for program support and allocation of resources.

Dr. Thompson presented the financial strategy.

Vern Manke discussed the 10-year financial projection. The discussion proceeded to building plans and the available resources for such a plan. David Williams also reminded the Board that the financial index on costs of academic programs will be submitted to the Board in June.

It was agreed that the following key assumptions will be used in developing new 10-year projections:

- (1) assessed evaluation (local tax),
- (2) state apportionment,
- (3) enrollment,
- (4) staffing,
- (5) tuition, and
- (6) built-in contingency of \$500,000.

The meeting recessed at 2:15 and reconvened at 2:35 p.m. The Board conducted a self-evaluation. Mrs. Howard left the meeting at 4:00 p.m.

It was moved and seconded that the meeting be adjourned. The meeting adjourned at 5:00 p.m.

BARBARA BARTON
Chairman

MOLLY NORWOOD
Secretary