

WILLIAM RAINEY HARPER COLLEGE  
1200 West Algonquin Road  
Palatine, Illinois

BOARD MEETING

AGENDA

May 25, 1989

8:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Citizen Participation
- IV. Communications
- V. Unfinished Business
  - Student Trustee Report
- VI. Consent Agenda (Roll Call Vote)
  - A. For Approval:
    - 1. Minutes--March 23, 1989, Regular Meeting; April 27, 1989, Executive Session and Regular Board Meeting Exhibit VI-A-1
    - 2. Bills Payable, Payroll for April 30, 1989 and May 15, 1989, Estimated Payroll for May 16 through June 30, 1989 Exhibit VI-A-2
  - B. For Information:
    - 1. Financial Statements Exhibit VI-B-1
    - 2. Committee and Liaison Reports Exhibit VI-B-2
    - 3. Grants and Gifts Status Reports Exhibit VI-B-3
- VII. Approval of Bid Awards/Purchase Orders Exhibit VII
- VIII. New Business
  - A. RECOMMENDATION: Personnel Actions
    - 1. Personnel Action Sheets Exhibit VIII-A-1
    - 2. Leave of Absence, Faculty--Business and Social Science Division Exhibit VIII-A-2
  - B. RECOMMENDATION: Observatory Project Exhibit VIII-B
  - C. RECOMMENDATION: Interfund Loan Repayment Exhibit VIII-C
  - D. RECOMMENDATION: Prevailing Wage Act Exhibit VIII-D
  - E. RECOMMENDATION: 1989-93 Long Range Plan Exhibit VIII-E
  - F. BOARD INFORMATION: Candidate Information for Nonpartisan Election Exhibit VIII-F
  - G. BOARD INFORMATION: Faculty/Student Petitions Regarding Staff Member's Leave of Absence Exhibit VIII-G
- IX. Other Business
- X. President's Report
- XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, May 25, 1989

CALL TO ORDER: The Regular Meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Barton on Thursday, May 25, 1989 at 8:05 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Barton, Coste, Howard, Miller, Moats, Norwood, Orzech and Student Member Ivarson  
Absent: None

Also present: Paul Thompson, President; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services; David Williams, V.P. Academic Affairs; Felice Avila, Executive Assistant to the President; Laurie Wren, Recording Secretary; Vic Berner, Dean of Business Services and Finance; Pat Bourke, Dean of Life Science and Human Services; Steve Catlin, Dean of Admissions and Registrar; George Dorner, Dean of Technology, Math and Physical Science; Charles Harrington, Dean of Instruction; Bill Howard, Dean of Continuing Education and Program Services; Liz McKay, Dean of Special Programs and Services; Martin Ryan, Dean of Liberal Arts; George Voegel, Dean of Curriculum Development; Larry Bielawa, Director of Personnel; Art Bowers, Director of Computer Services; Larry Haffner, Director of Academic Computing; John Lucas, Director of Planning and Research and Fred Vaisvil, Director of Career Planning Center. Faculty: Phil Stewart, President, Faculty Senate; Rex Burwell, English; Susan Cusack, English as a Second Language; Pat Mulcrone, Adult Educational Development and Gil Tierney, English and Humanities. Classified/Professional Technical Staff: Lesly Stambaugh, Vice Chairman, Classified Employee Council; Steve Dudek, Accounting Manager; Julie Hennig, English as a Second Language; Leon Hussissian, Audiovisual Technician; Peggy Kazkaz, English as a Second Language and Thea Keshavarzi, Purchasing Agent. Students: Lisa Aust, Marc Balke, Doug Ray, John Sisson and Tari Vaughn. Guests: Jan Bone and Lisa Reisman.

Chairman Barton acknowledged that Lesly Stambaugh was the Classified Employee Council representative for the meeting.

CITIZEN PARTICIPATION:

Mrs. Jan Bone, a resident of the Harper College district and a member of the Board of Trustees from 1977 to 1985, stated that she would like to speak on a matter of concern. She expressed regret that she was out of town when the April 27 Board meeting was held because she would have addressed the Board at that time. She called

CITIZEN  
PARTICIPATION:  
(cont.)

attention to the Board approval of a paid leave of absence for a staff member to participate in an exchange program to South Africa. She acknowledged that the Board has a legal right to approve such action and her concern was not where or why the individual went, but with the fiscal responsibility of the Board to the taxpayers. She felt that there would have been no problem if an unpaid leave of absence had been granted. She explained that it is difficult to see the relevance of a paid leave to South Africa for the purpose of maintaining or improving the skills required in the position which the staff member holds. Mrs. Bone reiterated her fiscal concerns about the prudence of the expenditure and thanked the Board for the opportunity to voice her concerns.

Mr. Rex Burwell, a member of the College English department, addressed the same subject. He felt that the extension of paid leaves to faculty or staff is, in principle, a good idea although he had reservations about the recent leave granted to Mr. Kranz. Mr. Burwell pointed out that his primary concern involved the reputation of the Harper College community. Board approval of the leave may add an element of support for the South African regime which could damage the College reputation and impede the recruitment of minority faculty and students. In lieu of rescinding the award of a paid leave, inasmuch as the staff member has departed, Mr. Burwell requested that the Board issue a strong statement condemning apartheid. He complimented the Harper students for educating themselves about the South African issue. He thanked the Board for the opportunity to voice his concerns.

Faculty Senate President Phil Stewart spoke on behalf of the faculty and professional technical employees. He stated that the Union does not want to have its name implicated in any way which would tend to condone apartheid or the South African government. He requested that the reference to the Union be removed from the leave of absence request form.

Ms. Lisa Aust, a Harper College student, was recognized by Chairman Barton. Ms. Aust acknowledged that she was active in the campus protest of the issue. She voiced concern that there were no dissenting votes from the Board on the paid leave for Mr. Kranz. In addition, she questioned whether tuition revenue was used to fund any portion of the leave of absence. Ms. Aust stated that she was satisfied that the matter has been brought to the attention of the Board. She felt that members of the Harper College community would be interested in an informational presentation by Mr. Kranz upon his return. She noted that the Harbinger would be willing to sponsor such an activity and that members of the Program Board would assist with the program.

CITIZEN  
PARTICIPATION:  
(cont.)

In response to Member Moats, Chairman Barton stated that Rotary International is responsible for the costs of Mr. Kranz' trip. Member Moats requested clarification of the fiscal concern raised by Mrs. Bone, who explained that she would have no problem if approval had been granted for an unpaid leave. Her fiscal concern involved the salary portion of the leave. She added that she could not see the benefit to be derived from this trip which would enhance the performance of Mr. Kranz' duties at Harper upon his return.

Chairman Barton thanked those who had expressed their concerns. Member Moats complimented the students and faculty for sharing their thoughts on human rights and for the responsible manner in which the individuals have shared their disagreement with the Board and the administration.

Member Howard moved, Member Orzech seconded, that the meeting agenda be amended and that Exhibit VIII-G be addressed at this time in order to continue the discussion on this topic.

In a voice vote, the motion carried.

In reference to Exhibit VIII-G, President Thompson acknowledged that a petition regarding this matter had been received from students and faculty members. The text of the petition is included in the Board packet. Although Mr. Kranz is enroute to South Africa, President Thompson stated that the possibility of a forum for students, staff and the community was discussed with Mr. Kranz prior to his departure. He is most willing to accommodate this request and the administration will work with the Harbinger or Program Board regarding this future activity.

Member Howard noted that she personally is very strongly opposed to apartheid. She explained that the Board approval of the paid leave of absence gave no indication of support for apartheid. She felt that the leave of absence is a learning experience which will be shared with the Harper community upon Mr. Kranz' return. Member Howard also pointed out that representatives of approximately ten consulates have visited the Harper campus over the years in order to discuss their respective countries.

Member Norwood stated that she was in no way in favor of the situation in South Africa. It is possible that a statement on this issue should have been made at the time the leave of absence was granted. She added that she is also against censorship and would not deny anyone the freedom to learn more about another country. She

CITIZEN PARTICIPATION:  
(cont.)

is very proud of the Harper students for their expressions of concern and sensitivity over the events in South Africa. Member Norwood stated that she is concerned about the entire issue of paid leaves of absence. Member Howard agreed.

In summary, Chairman Barton read the following statement:

"The action taken by the Board of Trustees at its April meeting to provide a paid leave of absence for a member of Harper's staff to participate in a Rotary Group Study Exchange with the Republic of South Africa should in no way be considered as support for the South African government's policy of apartheid. In fact, the Board of Trustees opposes the policy of apartheid as practiced by that country."

Member Howard moved, Member Moats seconded, that the Board officially approve the statement as read.

In a voice vote, the motion carried.

COMMUNICATIONS: There were no communications.

UNFINISHED BUSINESS:  
Student Trustee Report

Student Member Ivarson reported that approximately 300 students participated in the graduation ceremony held on May 21. A number of students also attended the student awards banquet which was held recently. Summer classes will begin at Harper College on Monday, June 5.

Member Norwood left the meeting at 8:39 p.m.

CONSENT AGENDA:

Member Howard moved, Member Orzech seconded, that the Consent Agenda be approved, as described in Exhibits VI-A-1 and VI-A-2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Minutes

There were no corrections to the minutes of the Executive Session and Regular Board Meeting of March 23, 1989; and the Committee of the Whole Meetings of April 6, April 7 and April 12, 1989.

Bills Payable,	Education Fund	\$ 584,966.38
Payroll,	Operations & Maintenance Fund	191,506.65
Estimated	Operations & Maintenance Fund (Restricted)	198,189.00
Payroll,	Auxiliary Fund	107,894.54
Estimated	Restricted Purposes Fund	74,321.63
Utility Bills,	Trust & Agency Fund	1,094,767.89
Harper	Audit Fund	12,500.00
College	Liability, Protection & Settlement Fund	19,704.85
Refunds	Federal Funds	13,119.65

The payroll of April 30, 1989 in the amount of \$1,192,971.27; the payroll of May 15, 1989 in the amount of \$1,070,054.91; the estimated payroll of May 16, 1989

CONSENT  
AGENDA:  
Bills  
Payable  
(cont.)

through June 30, 1989 in the amount of \$3,428,484.66; estimated utility bills in the amount of \$120,000.00; and Harper College summer cash refunds in the amount of \$10,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller,  
Moats and Orzech

Nays: None

Motion carried. Student Member Ivarson voted aye.

Financial  
Statements

There were no questions concerning the Financial Statements.

Committee and  
Liaison  
Reports

There were no questions concerning the Board Committee and Liaison Reports.

Grants and  
Gifts Status  
Report

There were no questions concerning the Grants and Gifts Status Report.

BID AWARDS/  
PURCHASE  
ORDERS:

Member Miller moved, Member Howard seconded, approval of the bid awards as described in Exhibit VII-A (1-4) and the purchase orders as described in Exhibit VII-B (1-4) (attached to the minutes in the Board of Trustees' Official Book of Minutes).

- Ex. VII-A1 Award bid Q8134 to Forest-Atwood Paper Co., the low bidder for paper for the Print Shop, in the amount of \$58,082.60.
- Ex. VII-A2 Award bid Q8131 to UARCO, the low bidder for computer paper, in the amount of \$34,625.34.
- Ex. VII-A3 Award bid Q8133 to Memorex/Telex Corporation, the only bidder for a maintenance agreement covering a Memorex Magnetic Tape Sub-System, in the amount of \$15,252.00.
- Ex. VII-A4 Award bid Q8132 to Sorbus, the low bidder for a maintenance agreement covering computer equipment, in the amount of \$22,585.20.
- Ex. VII-B1 Approve issuance of a purchase order to Dual Office Systems, Inc., for the renewal of the rental agreement for copiers, in an amount not to exceed \$60,000.00.

BID AWARDS/  
PURCHASE  
ORDERS:  
(cont.)

- Ex. VII-B2 Approve issuance of a purchase order to First National Leasing Corp., for the buy-out of lease #6911 for a CNC Wells Index Mill, in the amount of \$12,207.00
- Ex. VII-B3 Approve issuance of an after-the-fact purchase order to Blane, Canada Ltd., for advertising services for the Golden Corridor Program, in the amount of \$15,500.00.
- Ex. VII-B4 Approve issuance of a change order to purchase order D41847 to Control Data Corp., for maintenance of IBM Disk Control Units and Disk Drives, in the amount of \$887.00 for a new total of \$7,096.00.

Member Moats called attention to Exhibit VII-B1 and requested additional information. Vice President Manke explained that the original rental agreement for copiers was approved by the Board in June, 1986. Board action at that time provided for a continuation of the bid and this is the third year for renewal of the agreement. The renewal will be at the same rental price and per copy price as the original agreement. It is possible that the total cost will be less than the \$60,000 maximum requested. In response to Member Moats, Vice President Manke stated that the administration is looking into the necessary maintenance for the coin-operated copiers used by students.

Member Norwood returned to the meeting at 8:44 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats,  
Norwood and Orzech  
Nays: None

Motion carried. Student Member Ivarson voted aye.

NEW BUSINESS:  
Personnel  
Actions

Member Miller moved, Member Norwood seconded, approval of the Personnel Actions as listed in Exhibit VIII-A1 and the Faculty Leave of Absence Request as described in Exhibit VIII-A2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Faculty Appointments

Joanne Leski, Assistant Professor, Nursing, 8/15/89,  
\$30,033  
Marjorie Sterritt, Instructor, Nursing, 8/15/89, \$30,419  
Janis Petersen, Instructor, Economics, 8/15/89, \$24,400  
Barbara Hickey, Assistant Professor, English, 8/15/89,  
\$27,325  
Gregory Herriges, Instructor, English, 8/15/89, \$34,503  
Christine, Poziemski, Instructor, Reading, 8/15/89, \$27,676  
Todd Ballantyne, Instructor, Speech, 8/15/89, \$27,676

NEW BUSINESS: Margaret Kazkaz, Instructor, English as a Second Language,  
Personnel 8/15/89, \$28,562  
Actions Janice Phillips, Instructor, Adult Educational Development,  
(cont.) 8/15/89, \$30,419

Classified, IEA-NEA Appointments

William Wunschel, Computer Operator, p/t, 5/15/89, \$16,224  
Vineata Smith, Bindery Operator I, 5/8/89, \$12,950  
Jeanne Kline, Secretary I, 5/1/89, \$14,643  
Sharon Lorenz, Registration Asst., p/t, 5/15/89, \$9,100  
Johnette Caruso, Secretary II, p/t, 5/22/89, \$13,494  
Lisa Smith-Watson, Receptionist, 5/8/89, \$15,077  
Candice Conreux, Receptionist, p/t, 5/15/89, \$12,321

Classified, IEA-NEA Terminations

Lee Lehner, Secretary II, p/t, 4/28/89  
Sharon Shepard, Clerk Typist II, p/t, 5/4/89  
Mary Ellen Merkel, Clerk, p/t, 5/4/89  
Dion L. Bentle, Secretary II, 5/8/89

Professional/Technical Union, Termination

Paulo Ramirez, Bilingual Student Advisor, 5/5/89

Faculty Leave of Absence Request

Mary Ann Jirak - August 15, 1989 through May 20, 1990,  
without pay

Member Moats noted that there were a number of new positions and requested a summary of the number of positions and the total costs. President Thompson replied that the personnel requests reflect an earlier administrative proposal to increase the number of faculty with four additional new positions plus replacement positions. These are nine of the eleven new personnel positions which were recommended in the preliminary budget which has not yet been adopted by the Board of Trustees.

Member Moats pointed out that this would be approval, in a sense, of a portion of the budget before approval of the entire budget. He reiterated his concern about the remedial programs as these relate to non-college curriculum and felt that the highest priority should be given to the offering of college-level courses. Member Moats voiced concern that there could be a duplication of efforts with High School Districts 211 and 214 in terms of the ABE and ESL programs as these relate to students who are not up to a college education level. He felt there is a need for a clearer policy or procedure regarding the allocation of funds to the various College programs. He added that he would be more comfortable if approval of the faculty positions could be deferred to a future meeting.



NEW BUSINESS:  
Personnel  
Actions  
(cont.)

In response to Member Moats' concern, Chairman Barton stated that the purpose of the community college system is to serve the needs of the community in which it exists. This could involve those who wish an associate degree, those who intend to pursue an advanced degree, those who want some type of education to get a job, those who do not have a high school diploma, those who need remedial work -- this is all part of the purpose of a community college. Member Moats stated that his main focus is how to prioritize the allocation of funds. He felt that this issue, along with the philosophy, should be addressed by the Board. Some of the criteria for this should be the importance of the subject matter taught, the costs and expenses associated with a program, and the amount of revenue generated. Chairman Barton questioned whether this is the responsibility of the administration who are more knowledgeable in these areas and are accountable to the Deans, Vice Presidents and President who look at what is in the best interests of the College. She added that possibly the mission statement should be more specific and felt that the review of this statement would be an appropriate matter for discussion and subsequent agreement by the Board.

Member Coste asked what the consequences would be if the decision on the proposed new personnel was delayed. President Thompson replied that by advertising early for the positions, it has been possible to obtain talented candidates for the faculty openings. In terms of taking such action prior to approval of the budget, President Thompson pointed out that this is done in many areas, such as estimating budgets for two and three years hence, allowing tenure for faculty members, and approving multi-year contracts with administrators. These are commitments approved by the Board prior to budget approval. The President felt that it is important to finalize the contracts and recommended against deferral of this matter. Vice President Williams agreed and speculated that deferral could result in losing some of the proposed candidates to other institutions.

Member Howard pointed out that information on new personnel was presented in the budget review and she was comfortable with these requests. Member Orzech agreed.

Member Norwood noted that all of the recommended candidates, with the exception of two, are part-time Harper faculty. She asked if any of the candidates were black and to what extent the positions were advertised. Vice President Williams replied that none of the candidates was black. He added that three of the positions were advertised internally because the College has a significant number of qualified

NEW BUSINESS: individuals within the part-time faculty. The  
Personnel remainder of the positions were advertised in the  
Actions Chronicle of Higher Education, Black Issues in Higher  
(cont.) Education, and other appropriate professional journals.

According to a Personnel department report, there were approximately 15 known black applicants out of 400. However, it should be noted that the question regarding race is optional and may or may not be answered by an applicant. President Thompson added that he had sent personal letters to colleagues at several institutions around the country asking for recommendations for these positions. In discussions with other College presidents, it was noted that it is difficult to find qualified representatives from minority groups for faculty positions because very few have pursued a career in higher education. Member Norwood stated that she had spoken with the President about this matter and is pleased with the College efforts to recruit minority candidates.

Member Coste clarified that the budget includes 11 new positions and 5½ upgraded positions. The current request for four new faculty positions will leave seven positions unfilled. Based on this information, Member Coste stated that he would support approval of the four faculty positions. He added that he was in agreement with Member Moats' original point and felt that there would be additional discussion prior to final budget approval.

Member Norwood noted that the majority of colleges face the issue of hiring new personnel prior to budget approval. The timing is a problem because it is customary for all employees and teachers to be in place by the end of May. Member Moats stated that his concern is with the open positions as these relate to the budget and the philosophy and mission of the College. He felt this is a responsibility of the Board. Member Coste noted that the Board is responsible for College funds and he had no problem with approving four of 11 positions.

Member Miller felt that all of Member Moats' points were appropriate for Board discussion. In regard to the four positions, he asked if the recommendations were in response to increased enrollment and demand. President Thompson replied that the decisions are made for a number of reasons and there is the potential for increased revenue. Member Moats called attention to the fact that the ESL program runs a significant deficit and reiterated his concern that a determination be made regarding the allocation of College resources. He felt that this is of vital importance to the primary mission of the College. President Thompson indicated that the mission of a community college can be compre-

NEW BUSINESS:  
Personnel  
Actions  
(cont.)

hensive enough to incorporate a wide variety of programs. He agreed that the Board, possibly in conjunction with the community, should discuss and analyze the College mission statement. An initial step in this direction has been taken with the development of the Enrollment Planning Guidelines.

In response to Member Coste, President Thompson stated that a summary sheet indicating the new personnel positions by fund will be distributed to the Board prior to approval of the budget.

Member Moats emphasized that, as a Board Member, his only weapon is a negative vote to highlight his concern on a matter. He stated that he would support the personnel recommendations, but requested that the administration and the Board review the College mission statement and also determine consistent criteria which would be used for the allocation of funds to College programs. President Thompson agreed that the mission statement is an important issue and regretted that there was not sufficient time to address the issue at the recent Board retreat. Although it may not be possible to establish absolute rules regarding allocation of funds which would apply to all College programs, he stated that he would be willing to discuss the subject further.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats,  
Norwood and Orzech  
Nays: None

Motion carried. Student Member Ivarson voted aye.

Observatory  
Project

Member Orzech moved, Member Ivarson seconded, that the Board of Trustees authorize the construction of an observatory at the designated site and that the funding for the entire project be administered through the Educational Foundation (as described in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chairman Barton noted that a substantial contribution for this project had been received from NBD Elk Grove Bank. She added that the observatory will be constructed of brick identical to existing campus buildings. The Board expressed appreciation to Mr. James Lancaster of NBD Elk Grove Bank for the generous donation.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats  
Norwood and Orzech  
Nays: None

Motion carried. Student Member Ivarson voted aye.

NEW BUSINESS:     Member Howard moved, Member Norwood seconded, that the Board authorize the Treasurer to repay and re-transfer the loan of \$6,000,000 made from the Operations, Building and Maintenance Fund (Restricted) to the Operations and Maintenance Fund, as described in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Interfund  
Loan  
Repayment

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats,  
Norwood and Orzech  
Nays: None

Motion carried. Student Member Ivarson voted aye.

Prevailing  
Wage Act

Member Moats moved, Member Howard seconded, that the Board adopt the Prevailing Wage Act resolution and authorize the Secretary of the Board to file a certified copy thereof with both the Secretary of State and the Department of Labor of the State of Illinois, as described in Exhibit VIII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats,  
Norwood and Orzech  
Nays: None

Motion carried. Student Member Ivarson voted aye.

Four-Year  
Long Range  
Plan --  
1989-1993

Member Norwood moved, Member Orzech seconded, the adoption of the 1989-1993 Long Range Plan, as described in Exhibit VIII-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

President Thompson stated that the latest copy of the plan includes the timeline and schematic diagram. In regard to minor revisions, he felt that the mission statement should appear earlier in the document. He also noted that Item III-C will be deleted.

Member Moats stated that the plan, in general, was an excellent document. He expressed some of his thoughts regarding the plan for Harper College to the Board and the administration. He felt that a very high priority should be given to increasing the awareness of the business community as it relates to Harper College. He suggested possible meetings with business leaders to ascertain their specific interests and how the College could meet their needs. In regard to free tuition for senior citizens, Member Moats noted the importance of finances and questioned where the revenue would be obtained to develop this program for senior citizens. President Thompson stated that a determination would have to be made to ascertain the most effective way to foster this program.

NEW BUSINESS:  
Four-Year  
Long Range  
Plan --  
1989-1993  
(cont.)

Member Moats addressed the subject of Facility Planning. Based on a review of studies done by the Office of Planning and Research, there is a distinct correlation between the proximity of educational facilities and the proportion of the community which uses the facilities. Chairman Barton noted that the lease for the Northeast Center will expire soon. The administration and the Board will discuss lease renewal or alternative measures prior to the expiration date. The President added that additional discussions would take place in July when the proposal on space utilization is reviewed.

Member Moats pointed out that the Board of Trustees has gone on record in terms of supporting the concept of junior-senior and graduate level education for the northwest suburbs. He asked if that objective should be included in the plan for Harper College, noting that such a concept will not remain alive if the Board and the administration do not continue to focus attention on the issue. Chairman Barton commented that this matter has been discussed with representatives of Roosevelt University and Northern Illinois University. President Thompson added that he has met personally with members of the Illinois Board of Higher Education and the Illinois Community College Board on the potential for offering upper division programs either on the Harper College campus or possibly in a cooperative with the College of Lake County. He explained that the issue was not included in the plan because he assumed that Harper would be involved in such an endeavor. President Thompson emphasized his ongoing commitment to this concept.

Member Moats stated that he was very impressed with the document and complimented the administration, faculty and staff for the fine work in this regard.

Member Moats moved, Member Howard seconded, to amend the 1989-1993 Long Range Plan to include a statement concerning the College's advocacy of junior-senior and graduate level education in the proximity of the northwest suburbs.

In a voice vote, the motion for amendment carried.

In a voice vote, the motion to approve the 1989-1993 Four-Year Long Range Plan, as amended, was approved.

Nonpartisan  
Election

Chairman Barton stated that the information on the non-partisan election which will be held on November 7, 1989 was for Board information.

PRESIDENT'S  
REPORT:

President Thompson began his report by recalling that it was one year ago that he shared his first meeting with the Board of Trustees. He thanked the Board for their support as they move forward in addressing the many significant issues facing the College Board and administration.

Copies of the revised Board Policy Manual, which was approved at the January 26, 1989 meeting, were distributed.

Board Members also received copies of a new schedule/ mailer which will be distributed to graduating high school seniors before the end of school. The publication lists the various options which are available at Harper College and the courses and programs for the upcoming fall semester. It is hoped that this mailing will encourage potential Harper students to complete the registration process earlier.

Dean of Admissions and Registrar Steve Catlin announced that early registrations for both summer and fall 1989 sessions have been completed. Approximately 8,300 students have registered for the summer term which begins June 5. A three percent increase over last summer is anticipated. In addition, approximately 2,100 students have registered for fall 1989. Dean Catlin noted that there has been an 11 percent increase in the number of students who are taking six or more credit hours.

President Thompson stated that the last in a series of retreats on strategic leadership for Harper College administrators will be held June 7-9, 1989. In addition, a Leadership 2000 Conference will be held June 11-14 in San Francisco. Five Board Members and the Executive Council will be in attendance at the conference.

As the result of a nomination by Board Chairman Barton, President Thompson stated that he was pleased to have been selected to attend the President's Academy in July. This workshop is sponsored by the American Association of Community and Junior Colleges.

The President noted that the Trustee Colloquium for Board members of various colleges has been rescheduled to June 19, 1989. A proposed agenda for the meeting was distributed to the Board. Chairman Barton encouraged all members to attend this worthwhile meeting and exchange of ideas.

A letter of appreciation has been received from Ms. Patricia Geiger, executive secretary of the Village of Palatine, for the enjoyable Village Night which was held recently at Harper College.

PRESIDENT'S  
REPORT:  
(cont.)

The Athletic Academic Advising Program has been nominated for a 1989 Retention Excellence Award. The award will be presented in Chicago in July at the National Conference on Student Retention. The President felt that this award is significant because it demonstrates the importance of helping students to be successful in the wide variety of College endeavors.

Four Harper College athletes qualified for the NJCAA track meet in Texas in May. The students are Michelle Maxwell, Nicole Hollinsworth, Pamela Weidner and Patrick Ludvigsen. The students achieved significant success as Nicole Hollinsworth placed sixth in the hepthalon and fifth in the 400-meter hurdles to earn All-American honors. Michele Maxwell placed ninth in the hepthalon and Pamela Weidner placed ninth in the 1500-meter.

President Thompson reported that graduates of the Harper College nursing program passed the State Board exams 100 percent. He extended congratulations to the graduates and the nursing staff for this achievement.

The Human Performance Lab is collaborating with the staff of Northwest Community Hospital to test the health and fitness status of candidates to the police department of the Village of Mount Prospect. In addition, the Lab is testing all employees of the town of Rolling Meadows and the firefighting candidates to the town of Northbrook. The President was pleased with the College efforts toward outreach to the community.

Chairman Barton noted that the annual Illinois Community College Trustees Association convention will be held June 8-10 in Springfield. Board Member Molly Norwood and Student Member Darlene Ivarson will be in attendance. Copies of the meeting agenda have been sent to all Board members.

EXECUTIVE  
SESSION:

Member Howard moved, Member Miller seconded, that the Board adjourn to Executive Session for the purpose of discussing matters pertaining to the appointment, employment or dismissal of personnel.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats,  
Norwood and Orzech

Nays: None

Motion carried. Student Member Ivarson voted aye and the Board adjourned to Executive Session at 10:05 p.m.

EXECUTIVE  
SESSION:

Member Howard moved, Member Orzech seconded, that the Board return to Regular Session.

In a voice vote, the motion carried.

ADJOURNMENT:

Member Howard moved, Member Orzech seconded, that the Regular Meeting be adjourned.

In a voice vote, the motion carried and the meeting was adjourned at 11:42 p.m.

Barbara Barton, Chairman

Molly Norwood, Secretary