

WILLIAM RAINEY HARPER COLLEGE  
1200 West Algonquin Road  
Palatine, Illinois

BOARD MEETING

AGENDA

March 22, 1990

\*7:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Citizen Participation
- IV. Communications
- V. Unfinished Business
  - Student Trustee Report
- VI. Approval of Consent Agenda (Roll Call Vote)
  - A. For Approval
    - 1. Minutes--February 22, 1990 Regular Board Meeting and Executive Session; and March 1-2, 1990 Special Board Meeting and Executive Session Exhibit VI-A-1
    - 2. Bills Payable, Payrolls for February 23 and March 9, 1990. Estimated payrolls for March 10 through May 4, 1990 Exhibit VI-A-2
  - B. For Information
    - 1. Financial Statements Exhibit VI-B-1
    - 2. Committee and Liaison Reports Exhibit VI-B-2
    - 3. Grants and Gifts Status Report Exhibit VI-B-3
- VII. Approval of Bid Awards/Purchase Orders Exhibit VII
- VIII. New Business
  - A. RECOMMENDATION: Personnel Actions
    - 1. Personnel Action Sheets Exhibit VIII-A-1
    - 2. Faculty Promotions Exhibit VIII-A-2
  - B. RECOMMENDATION: Education for Employment Plan, FY 1991 Exhibit VIII-B
  - C. RECOMMENDATION: Summer Work Schedule Exhibit VIII-C
  - D. RECOMMENDATION: Renewal of Treasurer's Bond Exhibit VIII-D
  - E. RECOMMENDATION: Disposal of Obsolete and Unrepairable Equipment Exhibit VIII-E
- \* IX. Other Business - WHCM Radio Station and Harbinger Presentations (7:30 p.m.)
- X. President's Report
- XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND MCHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, March 22, 1990

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Barton on Thursday, March 22, 1990 at 7:30 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Bakas, Barton, Coste, Moats, Norwood, Orzech and Student Member Ivarson  
Absent: Member Howard

Also present: Paul Thompson, President; David Williams, V.P. Academic Affairs; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services; Felice Avila, Executive Assistant to the President; Laurie Wren, Recording Secretary; Vic Berner, Dean of Business Services and Finance; George Dorner, Dean of Technology, Mathematics and Physical Science; Al Dunikoski, Dean of Learning Resources Center; Charles Harrington, Dean of Instruction; Bill Howard, Dean of Continuing Education and Program Services; Joan Kindle, Dean of Student Development; Liz McKay, Dean of Academic Enrichment and Language Studies; Martin Ryan, Dean of Liberal Arts; George Voegel, Dean of Curriculum Development; Larry Bielawa, Director of Personnel; Art Bowers, Director of Computer Services; Don DeBiase, Director of Physical Plant; Ray Devery, Director of Development and External Affairs; Jeanne Pankanin, Director of Student Activities; and Fred Vaisvil, Director of Career Planning Center. Faculty: Phillip Stewart, President, Faculty Senate; Larry Kent, Meyer Rudoff, and Tom Schencke. Classified/Professional Technical Staff: Thea Keshavarzi, Purchasing Agent; Rosemary Murray, Health Services Supervisor; and Joan Young, Publications and Communication Services Manager. Harper Students: Marc Balke, Dianna Dickson, Kim Evans, and Tari Vaughn. Guest: Doris Rudoff.

PRESENTATIONS: At the request of Chairman Barton, Director of Student Activities Pankanin stated that presentations for the evening had been prepared by representatives of the Harbinger newspaper and WHCM radio station. She noted that these are two of approximately ten major organizations and 30 clubs currently on the Harper campus. In addition to working on a volunteer basis, the students involved receive no academic credit for their services at the present time. She

Harbinger and WHCM Radio

PRESENTATIONS:  
Harbinger

added that, if time permits, the Board is invited to tour the radio station prior to the start of the regular Board meeting. Director Pankanin introduced the Harbinger representatives, Ms. Tari Vaughn, Editor-in-Chief, and Mr. Marc Balke, Business Manager.

Member Howard entered the meeting at 7:35 p.m.

Ms. Vaughn explained that the College newspaper began as the Harper Grove in 1967 and, after the first two issues, the name was changed to the Harbinger. In the early days, the paper was written in the office, and typeset and laid out at the printers. As a result of the acquisition of computer equipment, the 1986 class gift, the newspaper is now completely laid out and typeset in the Harbinger office. During the past two years, the paper has been increased from 8 to 12 pages and there are approximately 32 issues each academic year. Approximately 20 students currently work on the College newspaper.

Mr. Balke pointed out that although the Harbinger is partially funded by Student Activities, during the past two years approximately 80 percent is self-supported. During the past two years, the revenue per issue has increased from \$300 to more than \$1,100. Classified advertising comprises approximately 50 percent of the total revenue. With the addition of new equipment to be introduced next year, the Harbinger will be one of the most technically-advanced college newspapers in the nation.

Chairman Barton thanked Ms. Vaughn and Mr. Balke for their overview of the Harbinger. Member Moats commended them for a first-rate presentation.

**WHCM Radio**

Ms. Dianna Dickson, station manager for WHCM radio, explained the history, present workings, and future plans of the Harper radio station. The station was established in 1973 as WHCR. Over the years, it has grown in size and presently has approximately 1200 song carts and over 250 compact discs. The station was completely renovated in 1977 and additional improvements were made in 1981. Ms. Dickson stated that Mr. Tom Schencke serves as WHCM advisor. In 1985, WHCM was introduced to cable and now broadcasts over three cable stations. At the present time, there are four station managers, 27 disc jockeys and a new staff. The disc jockeys work in two-hour shifts and follow a scheduled format. A program director is responsible for the paperwork involved in running the station. The music director orders the music and ascertains that disc jockeys follow a specific format. The news director is responsible

PRESENTATIONS:  
WHCM Radio  
 (cont.)

for staff members who provide daily news broadcasts. The present station format requires that a variety of music is played during each hour. Each area in Building A has its own volume control which can be changed according to the number of individuals in a particular listening area. In addition to regular programs, the station is able to conduct live remote broadcasts for special events at the College.

Ms. Dickson noted that many former students of WHCM have continued their careers with major networks. She stated that she is very proud of WHCM and hopes that it will experience continued growth in the future, possibly into the FM market.

The Board thanked Ms. Dickson for an outstanding presentation. Director Pankanin noted that Ms. Dickson is an honor student and is also the first woman station manager at WHCM. The Board took a brief tour of the station.

CITIZEN  
PARTICIPATION:

There was no citizen participation.

COMMUNICATIONS:

Member Orzech stated that a note of appreciation was received from the family of Professor Michael Bartos thanking the Board and College staff for their support and thoughtfulness during their recent time of bereavement. Mrs. Bartos stated that it was wonderful to hear uplifting stories about her husband and it was most impressive for their seven children to realize how highly respected their father was. In addition, Member Orzech read correspondence from faculty members Sharrie Hildebrandt and Carole Lissy in support of the proposed amendment to Board policy on the issue of smoking.

UNFINISHED  
BUSINESS:  
Student  
Trustee  
Report

Student Member Ivarson commenced her report by complimenting Mr. Balke, Ms. Dickson and Ms. Vaughn on their presentations.

She noted that the Richard Lewis concert was a sellout enjoyed by all. With the assistance of students in the child development program, two upcoming films to be shown at Harper will include free babysitting for the first 20 children. This will be done on a trial basis and, if successful, may be continued in the future. Branford Marsalis, saxophone player and five-time Grammy nominee, will give a performance at the College on March 30.

Student Member Ivarson stated that the Program Board is attempting to present more in-depth programs. Following Wellness Week, a unique informational program on AIDS will be presented by Ms. Suzi Landolphi. Earth Day will be celebrated on April 23

Student with displays and informational handouts in order to  
 Trustee stress the importance of this topic. Future plans  
 Report (cont.) include a student olympics to be held at Harper.

CONSENT AGENDA: Member Norwood moved, Member Bakas seconded, approval of the Consent Agenda including the minutes of the February 22, 1990 Regular Board meeting and executive session, and the March 1-2, 1990 Special Board meeting and executive session, bills payable, payrolls, estimated payrolls, financial statements, committee and liaison reports, and grants and gifts status report, as described in Exhibits VI-A-1, VI-A-2, VI-B-1, VI-B-2 and VI-B-3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Minutes There were no corrections to the minutes.

Bills Payable	Education Fund	\$ 614,503.92
	Operations & Maintenance Fund	229,133.87
	Oper. and Maint. Fund (Restricted)	98,890.11
	Auxiliary Fund	203,468.93
	Restricted Purposes Fund	102,587.33
	Trust and Agency Fund	931,219.41
	Liability, Protection & Settlement Fund	12,340.17
	Federal Funds	107,658.21

The payroll of February 23, 1990 in the amount of \$1,078,269.32; the payroll of March 9, 1990 in the amount of \$1,096,718.66; the estimated payrolls of March 10, 1990 through May 4, 1990 in the amount of \$3,295,106.78; estimated utility bills in the amount of \$120,000.00; payment to Mid Country Equipment for a utility tractor in the amount of \$13,986.00; to Excellere Associates, Inc. for license fees in the amount of \$8,000.00; and to Patricia M. Bartos for early retirement in the amount of \$4,255.60.

Financial There were no questions regarding the financial  
 Statements statements.

Committee and There were no comments regarding the committee and  
 Liaison Reports liaison reports.

Grants and Gifts There were no comments regarding the grants and gifts  
 Status Report status report.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,  
 Moats, Norwood and Orzech

Nays: None

Motion carried. Student Member Ivarson voted aye.

BID AWARDS:

Member Moats moved, Member Coste seconded, approval of the bid awards as outlined in Exhibits VII-A1 through VII-A7 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

- Ex. VII-A1 Award bid Q8226 to Hendrickson Co., the low bidder for the lounge furniture, in the amount of \$18,455.04.
- Ex. VII-A2 Award bid Q8222 to Video Images, Inc. for \$1,339.00, Columbia Audio/Visual for \$1,729.65, Swiderski Electronics, Inc. for \$2,071.00, Roscor for \$2,137.00, and United Visual, Inc. for \$8,025.00, the low bidders meeting specifications for audio visual equipment, for a total award of \$15,301.65.
- Ex. VII-A3 Award bid Q8230 to Five Star Fleet, the low bidder for a seven passenger mini-van, in the amount of \$13,411.20.
- Ex. VII-A4 Award bid Q8235 to Bennett & Brosseau Roofing, Inc., the low bidder for roofing removal and replacement for Buildings A, M and U, in the amount of \$385,500.000.
- Ex. VII-A5 Award bid Q8234 to Miller Engineering Co., the low bidder for mechanical/electrical repair and renovation for Buildings A, B, D, E, F, H, I, J, M, and P, in the amount of \$1,001,110.
- Ex. VII-A6 Award bid Q8233 to Certified Midwest Construction, Inc., the low bidder for the interior renovations in Buildings I and J, in the amount of \$310,400.00.
- Ex. VII-A7 Award bid Q8231 to Silver Coin Amusements, the high bidder for the electronic amusement games, in the amount of 57.7% to run from May 1, 1990 through June 30, 1993.

In regard to Exhibit VII-A5, Member Moats asked if it was customary to separate bids for mechanical work such as electrical, heating, and ventilation. Vice President Manke replied that it would depend on the type of project. The administration felt that it would be better to package the entire bid for this work and to allow a general contractor to hire specific subcontractors to perform the various work required. Member Moats commented that only three

BID AWARDS:  
(cont.)

bids were received. Vice President Manke noted that bids were solicited from seven firms and only three responses were received although the deadline for receipt of bids was extended three additional days. He pointed out that some firms are extremely busy and did not wish to bid. He agreed with Member Moats that it is a buyer's market at the present time. In response to Member Orzech, he stated that Miller Engineering would be using Mechanical, Inc., a subcontractor, to do a majority of the heating and ventilation work. This company has done previous work for the College and the administration was very pleased with their performance.

In regard to Exhibit VII-A7, Member Coste suggested that the language of the last sentence of the proposed contract be changed to read that "the College has the option to void the contract for cause at any time." Purchasing Agent Keshavarzi explained that the bid specifications state that either the College or the vendor may terminate the agreement by giving written notice of not less than ninety days prior to the date termination is to take effect. Member Coste pointed out that this is a new and unknown undertaking at the College and he felt that there should be more control over this matter. Vice President Manke stated that the bid specifications were drafted in accordance with those of other colleges. The Board requested that the administration pursue Member Coste's suggestion with the vendor.

Member Moats moved to amend the motion to exclude Exhibit VII-A7. Member Coste seconded. In a voice vote, the motion carried.

Upon roll call on the motion to approve Exhibits VII-A1 through VII-A6, the vote was as follows:

Ayes:	Members Bakas, Barton, Coste, Howard, Moats, Norwood and Orzech
Nays:	None

Motion carried. Student Member Ivarson voted aye.

Member Howard moved, Member Bakas seconded, that Exhibit VII-A7 be tabled until the next Board meeting.

Upon roll call, the vote was as follows:

Ayes:	Members Bakas, Coste, Howard, Moats, and Norwood
Nays:	None
Abstained:	Members Barton, Orzech and Student Member Ivarson

PURCHASE ORDERS:

Member Howard moved, Member Coste seconded, approval of the purchase orders as listed in Exhibits VII-B1 and VII-B2, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-B1 Approve issuance of a purchase order to Illinois Bell Communications, for a yearly maintenance agreement covering the College telephone system, in the amount of \$21,551.00.

Ex. VII-B2 Approve issuance of purchase orders for consulting services to Corporate Information Systems, Inc. for not to exceed \$24,480.00, EDP Temps, Inc. for not to exceed \$19,584.00 and The System Works for not to exceed \$25,024.00.

In regard to Exhibit VII-B2, Member Bakas inquired about the type of programming on which the consultants would work over the next few months. Director Bowers replied that the consultants would work on virtually every project that is presently in progress. The larger projects involve linking the payroll/personnel system to the accounting system and implementing a system to monitor the academic progress of students. He added that consultants are used for these programs so that College personnel at high levels can work on research and design for other projects. In response to Member Moats, Dean Kindle stated that the student progress program involves the computerized tracking of students who are in caution, warning and probationary stages in order to identify the requirements these students would have to fulfill prior to further class registration.

Member Coste felt that there is a need to tie all the computer programming together. He pointed out that Board approval is requested every month for various computer equipment for both academic and administrative purposes and several million dollars has been expended for these purchases. President Thompson stated that an overall plan is in the process of development and near completion.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,  
Moats, Norwood and Orzech  
Nays: None

Motion carried. Student Member Ivarson voted aye.



NEW BUSINESS:  
Personnel  
Actions

Member Orzech moved, Member Bakas seconded, approval of the Personnel actions as listed in Exhibit VIII-A-1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Professional/Technical Appointment

Patricia Roberts, Business Based Specialist,  
3/13/90, \$23,500

Classified Appointments

Barbara Norcross, Clerk Typist I, p/t, 3/5/90,  
\$7,540  
Steven Lollino, AV Technician I, 3/12/90, \$16,684  
Marian Sylvester, Cashier, 3/12/90, \$15,050  
Adrienne Smith, Secretary I, 3/14/90, \$16,700  
Nancy Curran, Accounting Clerk I, p/t, 3/26/90  
\$11,934

Faculty Termination

Donna Reiter Brandwein, Instructor, Interpreter  
Technician Program, 5/31/90

Professional/Technical Termination

Niki Salmons, Supervisor, Weight Management  
Center, p/t, 2/22/90

Classified and IEA/NEA Terminations

Barbara Thomas, Clerk Typist I, p/t, 2/15/90  
Donna Parkison, Accounting Clerk I, 2/23/90  
Dale Shreve, Groundskeeper, 2/26/90  
Risa Goch, Cashier, 4/5/90

Upon roll call, the vote was as follows:

- Ayes: Members Bakas, Barton, Coste, Howard,  
Moats, Norwood and Orzech
- Nays: None

Motion carried. Student Member Ivarson voted aye.

Faculty  
Promotions

Member Howard moved, Member Bakas seconded, approval of the faculty promotions for the 1990-91 academic year, as outlined in Exhibit VIII-A-2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

To Assistant Professor

Patricia Best  
Jean-Louise Gustafson  
Linda Nelson

NEW BUSINESS:  
Faculty  
Promotions  
 (cont.)

To Associate Professor

Virginia Bender  
 Sally Koziar

To Professor

William Andresen  
 Carole Bernett  
 Michael Brown  
 Pauline Buss  
 Jean Longhurst  
 Jane Thomas  
 Phil Troyer

Member Coste asked if the College has a 'rule of thumb' regarding the length of time between promotions to various levels. Vice President Williams replied that this is a value judgement and there is no set standard which has been adopted by the Board. There are currently 198 full-time faculty members who are ranked as follows: 33 Instructors (17 percent); 33 assistant professors (17 percent); 73 associate professors (36 percent); and 59 professors (30 percent). In response to Member Moats, Vice President Williams stated that there are 450 part-time faculty members teaching degree credit classes. Member Howard felt that quality is the important factor to be considered. She noted that adjunct faculty are excellent in certain fields of academic teaching and she would be concerned if specific percentages were established. Member Moats asked how the administration monitors the quality of instruction for such a large group of individuals. Vice President Williams replied that students will complain if there is dissatisfaction. President Thompson added that there are very good staff development programs for adjunct faculty.

On behalf of the Board, Chairman Barton extended congratulations to those selected for promotion.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,  
 Moats, Norwood and Orzech  
 Nays: None

Motion carried. Student Member Ivarson voted aye.

Education for  
 Employment Plan,  
 FY1991

Member Orzech moved, Member Howard seconded, approval of the update to the Education for Employment Plan, FY1991, as outlined in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

NEW BUSINESS:

Upon roll call, the vote was as follows:

Education for  
Employment Plan,  
FY1991  
(cont.)

Ayes: Members Bakas, Barton, Coste, Howard,  
Moats, Norwood and Orzech  
Nays: None

Motion carried. Student Member Ivarson voted aye.

Summer Work  
Schedule

Member Orzech moved, Member Howard seconded, approval of the 1990 four-day summer work schedule for the period of June 4, 1990 through August 12, 1990 as outlined in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,  
Moats, Norwood and Orzech  
Nays: None

Motion carried. Student Member Ivarson voted aye.

Renewal of  
Treasurer's  
Bond

Member Howard moved, Member Norwood seconded, that the treasurer's bond be increased to a level of \$25 million with the first \$10 million being placed with Kemper Insurance at a two-year premium of \$9,339 and the second level of \$15 million being placed with CNA Insurance at an annual premium of \$15,925. Funds for these premiums are budgeted in the Liability, Protection and Settlement Fund. This is in accordance with Exhibit VIII-D (attached to the minutes in the the Board of Trustees' Official Book of Minutes).

Member Orzech requested clarification on the premium fees for the second year. Vice President Manke explained that bids were solicited from five companies. He noted that it was necessary to divide the coverage because Kemper Insurance, which provided the lowest bid, has a limit of \$10 million for surety bonds. He called attention to the companies which were contacted for the second level of coverage in the amount of \$15 million. He felt that the premium cost would remain stable next year. Member Orzech stated that she was not in total agreement inasmuch as she had requested a broker to survey companies for quotations and found that the level of coverage increases as a result of the fund balance. Member Moats felt that Member Orzech's points were very well taken. He noted that the premium rate for the second level of coverage, which is less risky, should be lower and suggested that additional quotes be obtained. Vice President Manke stated that he was

NEW BUSINESS:

Renewal of  
Treasurer's  
Bond

(cont.)

confident with the coverage requested but would develop specifications and solicit bids again next year if the Board so desired.

Member Coste called the question.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,  
Norwood and Orzech  
Nays: Member Moats

Motion carried. Student Member Ivarson voted aye.

Disposal of  
Obsolete and  
Unrepairable  
Equipment

Member Norwood moved, Member Ivarson seconded, approval of the disposal of obsolete and unrepairable equipment through a sealed bid sale, an open sale to the community, or other appropriate means for disposal of the property, according to Exhibit VIII-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,  
Moats, Norwood and Orzech  
Nays: None

Motion carried. Student Member voted aye.

OTHER BUSINESS:

Objectives -  
President and  
Board

Chairman Barton stated that the Board had received copies of the President's objectives for 1990-91. She suggested that these objectives, along with the Board of Trustees' objectives, be made available to the College community. Board members agreed. Member Howard noted that there is no reference in the objectives to the continuation of collaborative efforts with neighboring community colleges in terms of shared resources and ideas. She suggested that this be added as Objective #11. Chairman Barton stated that the appropriate wording for this addition could be discussed at the next meeting.

Board Procedures  
Manual Committee-  
Guide to  
Trusteeship

Chairman Barton called attention to the Board Procedures Manual Committee which was chaired by Member Moats and included Member Howard and Executive Assistant to the President Felice Avila. She stated that the Board is most appreciative of the work done by this committee. Member Moats distributed copies of the Guide to Trusteeship to Board Members. He explained that committee members devoted a great amount of time and effort to this project for several months and he expressed appreciation, particularly to Ms. Avila, for all of the work. He added that portions of the document were reviewed by College legal counsel. He felt that the document

OTHER BUSINESS:  
Board Procedures  
Manual Committee-  
Guide to  
Trusteeship  
(cont.)

provides a solid basis of how the system works and what it takes to be a good trustee. Member Howard added that the development of the document, although time consuming, was a good process and has resulted in a very valuable tool for Board members. Member Moats noted that the Guide is divided into the following four chapters: (I) Legal Responsibilities; (II) Effective Trusteeship; (III) Protocol and Procedures; and (IV) References. He felt that the Chapter III of the Guide would be especially useful to Board members because it includes timelines for various issues which require action by the Board. In addition, he noted that Chapter IV consists of various reference data including information regarding the Illinois Public Community College Act, the Illinois Community College Board, the Harper College Four-year Long Range Plan, a listing of College district legislators, and an organization chart.

Member Moats felt that the Guide would provide a solid understanding of how the College operates and what is required to be a good trustee and work effectively on behalf of the College. He stated that he looks forward to comments and suggestions from the Board following their review of the document. Member Moats added that he enjoyed working with the Committee members on this important project.

Chairman Barton agreed that the Guide would be most helpful and expressed appreciation for such an impressive document.

PRESIDENT'S  
REPORT:

President Thompson reported that former Harper student Sandra Booher-Endler has been selected by Elmhurst College to receive its Lincoln Academy Student Laureate Award for overall excellence in academics and extracurricular activities. Every Illinois four-year college selects one Lincoln Laureate recipient annually. Ms. Booher-Endler received an AA degree with Dean's Honors at Harper and was a member of Phi Theta Kappa. She is currently doing an internship in the speech department as a requirement for her major.

The Harper College speech team continues to garner awards in competitions. At the Novice Speech Tournament on March 3, Harper ranked first out of 17 colleges and universities. The student winners were Kathi Brandolino, Jim Cunningham, Marsha Delis, Dwight Powell and Michelle Pruzan who won various awards in categories such as persuasive speaking, impromptu speaking, dramatic interpretation, prose, poetry and duo interpretation. The President extended congratulations to all participants and to

PRESIDENT'S  
REPORT:  
(cont.)

their coach, faculty member Marcia Litrenta. He added that the team is now attending a national competition.

President Thompson announced that a distinguished visitor from Russia, Dr. Julius Kagarlitski, will be on the Harper campus on April 10-11. Dr. Kagarlitski was a professor of drama, specializing in English drama, at the State Institute of Theatrical Art in Moscow for many years. He has written books on science fiction, H. G. Wells, Charles Dickens, Voltaire and Shakespeare, as well as many books on western theatre in general. Professor Betty Hull and her husband, Frederick Pohl, will be hosts for Dr. Kagarlitski.

The President called attention to correspondence from George K. Baum & Company and Kane, McKenna and Associates who served as co-financial advisors on the recent College bond sale. Representatives of the firms thanked the Board and the administration for the opportunity to work with the College. In addition, they provided paperweights containing a miniature copy of the bond prospectus for distribution to the Board and appropriate members of the administration.

Copies of a brochure on the April 3 Harper College Employment Fair were distributed to members of the Board. The President noted that the Employment Fair provides the chance to learn about the wide variety of career opportunities available in the Harper district and surrounding areas.

President Thompson called attention to a new brochure which outlines the Board policies and procedures for the efficient and orderly conduct of College business at Board meetings. He felt that this would be beneficial for visitors and first-time attendees at meetings.

Board members were presented with copies of Dateline 2000, the most recent publication by Mr. Dale Parnell.

President Thompson referred to his objectives for 1990-91 which were reviewed at the recent Board retreat. He requested that Board members contact him if there are any suggestions or changes.

The Board also received copies of an overview of the College budget along with data on expenditures.

Faculty Senate  
Report -  
Election of  
Officers

At the request of the President, Faculty Senate President Phillip Stewart reported on the results of the recent Faculty Senate election. The individuals

Faculty Senate  
Report -  
Election of  
Officers  
(cont.)

elected were: Roger Mussell, President; Ray Moehrlin, Vice President; Diane Callin, Secretary; Jerry Mellenthin, Treasurer; and George Evans, Grievance Chair. As past president, Mr. Stewart will serve on the executive committee of the Senate.

ADJOURNMENT:

Member Orzech moved, Member Moats seconded, that the meeting be adjourned. In a voice vote, the motion carried and the meeting was adjourned at 9:25 p.m.

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Chairman

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Secretary