

#1

WILLIAM RAINEY HARPER COLLEGE
1200 West Algonquin Road
Palatine, Illinois

AGENDA

August 27, 1992

7:30 p.m.

Presentation: PEAK Program

BOARD MEETING

8:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Citizen Participation
- IV. Communications
- V. Unfinished Business
 - A. Approval of Agenda
 - B. Student Trustee Report
- VI. Approval of Consent Agenda (Roll Call Vote)
 - A. For Approval
 - 1. Minutes--July 23, 1992 Regular Board meeting and executive sessions Exhibit VI-A-1
 - 2. Bills Payable, Payrolls for July 24 and August 7, 1992. Estimated payrolls for August 8 through October 2, 1992 Exhibit VI-A-2
 - B. For Information
 - 1. Financial Statements Exhibit VI-B-1
 - 2. Committee and Liaison Reports Exhibit VI-B-2
 - 3. Grants and Gifts Status Report Exhibit VI-B-3
- VII. Approval of Bid Awards/Purchase Orders Exhibit VII
- VIII. New Business /
 - A. RECOMMENDATION: Personnel Action Sheets Exhibit VIII-A
 - B. RECOMMENDATION: Budget Hearing and Adoption of Budget Resolution
 - 1. Legal Budget Revision Exhibit VIII-B-1
 - 2. Adoption of Budget Resolution Exhibit VIII-B-2
 - C. INFORMATION: 1992-93 Administrative Organization Charts Exhibit VIII-C
- IX. Other Business
- X. President's Report
- XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, August 27, 1992.

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Norwood on Thursday, August 27, 1992 at 8:00 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Bakas, Barton, Born, Coste, Howard, Moats, Norwood, and Student Member Sprake-Jones

Also Present: Paul Thompson, President; Vern Manke, V.P. Administrative Services; Bonnie Henry, V.P. Student Affairs; David McShane, V.P. Information Systems; George Voegel, Acting V.P. Academic Affairs; Susan Webb-Kmiec, Recording Secretary; Ted Agresta; Felice Avila; Frank Azeke; Peggy Babcock; Larry Bielawa; Marge Braun; Tom Choice; Don DeBiase; D. Ditoff; George Dorner; Steve Dudek; Val Eaton; Jim Finke; Ron Greenberg; Bill Howard; Leon Hussissian; Sylvia Kingsley; John Lucas; Kathy Mundry; Rosemary Murray; Elena Pokot; Sheila Quirk; Mary Aileen Rikardsen; Patty Roberts; Rich Seiler; Rosemary Shellander; Tom Suhrbur; Dwain Thomas; Lee Vogel; Laurie Wren; Joan Young; Renee Zellner - Harper College. Barry Poulson, Technology Services, Inc. Sheri Vazzano, Paddock Publications.

CITIZEN PARTICIPATION:

Dwain Thomas addressed the Board as a representative of adjunct staff members who are in the process of forming a local association. Mr. Thomas and the other members wished to meet the Board formally in order to establish lines of communication. The group has been going through the process established by the Labor Relations Board to become organized. Because the adjunct staff composes the largest employee group on campus, the members felt it was time for the process of organization to begin. Mr. Thomas introduced the other members of the adjunct staff who were present.

Member Moats asked if there had been an opportunity for the group to talk with Dr. Thompson regarding their concerns. Mr. Thomas replied that they have not, but it was entirely possible. Dr. Thompson noted that there have been no requests, and added that it is necessary to follow the on-going IELRB

Citizen
Participation
(cont'd)

process and talks could ensue after that time. Member Coste felt that talks should not begin until the outcome of the Labor Board hearings is known. Mr. Thomas stated that the relationship has been through attorneys up to this time, as neither group wants to impede a future relationship. The Board members received the results of a survey administered by the organizing staff as to what some of the concerns were of the adjunct staff, and hoped that could be the basis of conversation in the future. Member Coste asked when a finding from the Labor Board is expected. Mr. Thomas responded that a decision hopefully should come down in October. Member Moats thanked the part-time faculty for the excellent jobs they have done at Harper, and added that Harper's good reputation is due in a great part to the efforts of all who teach here. Chairman Norwood also expressed the Board's appreciation for the work and effort put forward by the adjunct staff.

COMMUNICATIONS:

Member Moats read a proclamation adopted by the Village of Wheeling declaring August 5, 1992 Harper College Day. Member Moats noted that it would be appropriate to send a letter of thanks.

UNFINISHED
BUSINESS:

Chairman Norwood noted the following additions to the agenda: There will be an executive session at the end of the meeting for the purpose of collective bargaining. Under V-C, there will be a report from the Foundation Board.

Approval of Agenda

Member Bakas moved, Member Howard seconded, that the agenda be approved as amended.

In a voice vote, the motion carried.

Student Trustee
Report

Student Member Sprake-Jones had no report.

Educational
Foundation Board

Mr. Jim Harring reported that there has been an effort to change the whole nature and thrust of the Foundation Board. Member Moats and the Foundation members felt that it would be helpful if a direct representative give an occasional briefing to the Board of Trustees, and vice versa in order to increase the communication and visibility. Mr. Harring

Educational
Foundation Board
(cont'd)

thanked Member Moats for his help in working with the Foundation.

The Foundation has completed a bench-marking of the best community colleges in the nation. Members went to five colleges with the best facilities and programs, and who have raised the most money, in order to find out how they accomplish this. There are some common threads, which include a 100% access to the college president. These colleges involve the Foundation Board in everything, as they are the communication to the external business and residential community. This could include the Foundation's insignia on letterhead, etc., as they serve the College and need to be seen in the community in order to represent Harper.

Mr. Harring relayed the objective of the Foundation as "providing community guidance and assistance to the College, aimed at obtaining an exceptionally high level of excellence, particularly through obtaining external funds and resources not available through normal government and tax sources to be utilized for exciting leadership projects to develop recognized prominence in its field". To accomplish this, both a Foundation Board Member and potential donor should be involved in every key activity in the College. There are many experts from the business or governmental community that could be invited to various functions or for advice, and Mr. Harring discussed ways of getting the Friends of Harper and the Foundation involved in more depth. He stated that the #1 goal of the Foundation is to help Harper become the #1 community college in the nation. Mr. Harring also emphasized that the role of the Foundation should be publicized more so that people who want to become involved with the College will turn to them for information and help.

Member Barton noted that although the Board has Member Moats as a representative to the Foundation, it is helpful to have a member of the Foundation at the Board meeting. Mr. Harring responded that the Foundation would like to continue this. Chairman Norwood asked Mr. Harring to advise the Board on when a Foundation member would like to next address

Educational
Foundation Board
(cont'd)

the Board.

In response to Member Barton's question regarding the schools visited, Mr. Harring related that the Foundation went to Miami Dade; Harrisburg, Pennsylvania; the College of DuPage; Jacksonville, Florida; and Cedar Rapids, Iowa.

Member Moats noted that many of the Foundation members have been contributing a great amount of work and time, and expressed his appreciation for the effort and enthusiasm of the Foundation and the work of Frank Azeke. This includes a collection of all the work the Foundation has done, as well as the total amount of gifts in kind and cash gifts to the College. Mr. Harring gave special thanks to Members Howard and Barton for their helpful comments and support.

CONSENT AGENDA

Member Howard moved, Member Coste seconded, approval of the Consent Agenda, including the minutes of the July 23, 1992 Regular Board meeting and executive session; bills payable; payrolls for July 24 and August 7; and estimated payrolls for August 8 through October 2, 1992; for items for information, Financial Statements, Committee and Liaison reports, and Grants and Gifts Status report, as described in Exhibits VI-A-1 and VI-A-2, and Exhibits VI-B-1 through B-3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Bills Payable

Education Fund	\$	1,022,089.25
Operations & Maintenance Fund		357,087.44
Operations & Maintenance Fund (Restricted)		265,558.25
Auxiliary Fund		242,194.39
Restricted Purposes Fund		25,906.01
Trust & Agency Fund		1,092,169.04
Liability, Protection & Settlement Fund		290,528.32
Federal Funds		4,800.42

Payroll

The payroll of July 24, 1992 in the amount of \$1,378,498.26, and payroll of August 7, 1992 in the amount of \$926,428.44; estimated payroll of August 8, 1992 through October 2, 1992 in the amount of \$5,570,855.74; estimated utility bills in the amount of \$120,000.00;

Consent Agenda
(cont'd)

estimated student refunds for Summer, 1992 in the amount of \$85,000.00; estimated student refunds for Fall, 1992 in the amount of \$312,700.00; payment to Valter & Sons for material in the amount of \$2,468.01; payment to Addison Building Materials for supplies in the amount of \$80.34; payment to Elek Tek for materials in the amounts of \$178.50 and \$8,745.00; payment to BDO Seidman for professional services in the amount of \$8,000.00; payment to W.C. Brown for books in the amount of \$10.32; payment to MacMillan Publishing for books in the amount of \$327.07; payment to W.W. Norton for books in the amount of \$146.38; payment to Prentice Hall for books in the amount of \$147.09; payment to T.S.I. for consulting services in the amount of \$61,250.00.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood.
Nays: None

Motion carried. Student Member Sprake Jones voted aye.

BID AWARDS:

Member Born moved, Member Bakas seconded, approval of the bid awards in Exhibit VII-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-A1 Award bid Q8483 to Joseph Electronics, the low bidder for oscilloscopes, in the amount of \$11,746.56.

Ex. VII-A2 Award bid Q8485 to Elek-Tek, Inc., the low bidder for a file server, in the amount of \$5,226.91.

Ex. VII-A3 Award bid Q8486 to Gestetner, the low bidder for two copier-printers and computer interface, in the amount of \$9,195.00.

Ex. VII-A4 Award bid Q8479 to Staefa Control System, Inc., the low bidder for the building

Bid Awards
(cont'd)

automation system work for the Liberal Arts Building, in the amount of \$331,691.00.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood
Nays: None

Motion carried. Student Member Sprake-Jones voted aye.

PURCHASE ORDERS

Member Howard moved, Member Coste seconded, the approval of purchase orders VII-B1 and VII-B2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-B1 Approve issuance of a purchase order to The Larson Equipment and Furniture Company, the sole distributor of Toledo Furniture computer furniture, in the amount of \$7,125.84.

Ex. VII-B2 Approve issuance of a purchase order to R.J. Galla, Co., Inc. for CNA Insurance Company in the amount of \$12,729.00.

Mr. Moats asked if the Builders Risk Insurance is customarily provided by the contractor. Mr. Manke replied that because all of the trades are contracted separately, it is to the College's advantage to purchase this ourselves rather than have the contractors build it into the cost of their contract. It can also be tailored more closely to the regular insurance. Member Howard asked what this insurance covers. Mr. Manke responded that coverage applies to damage occurring while the building is under construction by storms, arson, etc., while the liability for the workers is provided by the contractors. Member Coste asked if the general contractor carries the same coverage. Mr. Manke answered that they do not carry Builders Risk insurance, but if they break or damage something that another trade has installed, it is their responsibility.

Purchase Orders
(cont'd)

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood
Nays: None

Motion carried. Student Member Sprake-Jones
voted aye.

NEW BUSINESS
Personnel Actions

Member Barton moved, Member Bakas seconded,
the approval of the personnel actions as
listed in Exhibit VIII-A (attached to the
minutes in the Board of Trustees' Official
Book of Minutes).

Professional/Technical Appointments

Renee Biscomb, Assessment Coordinator,
Physical Education, Athletics and
Recreation, 8/17/92, \$21,750
Stephanie Wooten-Austin, Lead Interpreter,
Center for Students with
Disabilities, 8/18/92, \$21,000
Catherine Lossman, Area Tutor Coordinator,
Accounting and CIS, Academic
Enrichment and Language Studies,
8/21/92, \$23,706
Debra Sampson, Instructional Specialist,
Center for Students with
Disabilities, 8/31/92, \$25,000

Supervisory/Confidential Appointments

Christine Vlahakis, AED Business-BASED
Coordinator, Adult Educational
Development, 7/20/92, \$24,000

Classified Appointments

Pamela Chepil, Clerk Typist II, Physical
Education, Athletics and Recreation,
8/03/92, \$17,901
Dana Schilakas, Receptionist, Student Develop-
ment, 8/10/92, \$8,397
Jill Olson-Miller, Lab Assistant-Biology, Life
Sciences and Human Services,
7/01/92, \$19,574
Cheryl Thrash, Secretary, Adult Educational
Development, 7/20/92, \$7,629
Nicholas Kobelja, Extension Center Supervisor-
Northeast Center, Office of Com-
munity and Program Services,
7/29/92, \$15,015

Personnel
Actions (cont'd)

Lenetta Hartline, Receptionist - Northeast Center, Office of Community and Program Services, 7/30/92, \$9,256
Barbara Bednarz, Administrative Assistant, Business and Social Science, 8/12/92, \$25,655
Carla Drew, Clerk Typist I, Business and Social Science, 8/17/92, \$8,600
Nelda Crittenden, Receptionist, Registrar's Office, 8/18/92, \$8,892
Peggy Greenquist, Clerk - Shipping and Receiving, Bookstore, 7/15/92, \$22,160
David Graham, Systems Support Technician, Information Systems, 8/01/92, \$24,500

Professional/Technical Reclassification

Sharon Martin, AED Assessment and Resource Specialist, Adult Education Development, 6/01/92, \$26,395

Leave of Absence

Susan Schanowski, Coordinator, CE Health, Life Science and Human Services, 8/16/92-2/28/92, Personal, 1.0 years

Professional/Technical Resignation

Debra Ruben, Micro Support Specialist, Information Systems, 8/06/92 - 3.0 years

Classified Resignation

Barbara Sakelakos, Receptionist, Registrar's Office, 7/16/92, 3.0 years
Lisa Callas, Admissions Outreach Clerk, Admissions Office, 8/05/92, 1.8 years
Charles Faenza, AV Technician II, Media Services, 8/21/92, 3.8 years

Other Personnel Notices

Linda Gould, Instructor, English as a Second Language, 8/15/92 - Deceased - 1.0 year

President Thompson commented on the death of Linda Gould, an instructor hired a year ago, from cancer.

Upon roll call, the vote was as follows:

Personnel
Actions (cont'd)

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood

Nays: None

Motion carried. Student Member Sprake-Jones
voted aye.

Budget Hearing
and Adoption of
Budget Resolution

The regular meeting was recessed for the
public hearing of the Annual Budget. The
public hearing for the Annual Budget for
William Rainey Harper College was called to
order by Chairman Norwood at 8:40 p.m. As
there was no public participation regarding
the budget, the regular meeting was
reconvened.

Member Bakas moved, Member Barton seconded,
that the Board approve the Legal Budget
revision and adoption of the Budget Resolution
as outlined in Exhibit VIII-B1 and VIII-B2
(attached to the minutes in the Board of
Trustees' Official Book of Minutes).

Vice President Manke gave a brief overview of
the total budget. The total budget for 1992-
1993, including funds, is \$67,391,004.00.
Included in that is a significant amount for
the construction of the new facility. Mr.
Manke pointed out that the figures for 1991-92
are unaudited at this time, therefore those
are budget numbers.

The administration is proposing to transfer \$1
million of interest income from the Working
Cash Fund, which has accumulated over the past
two years, to the Education Fund. Member
Moats asked what the interest expense is for
this fund. Mr. Manke replied that that figure
would be in the Bond and Interest Fund, in the
neighborhood of \$200,000 to \$300,000 per year.
Member Moats requested a future summary of the
interest expense and revenue. Mr. Manke added
that the debt on this particular fund will be
paid off in 1996.

Member Born asked what the resultant budget
would be if the expenses for the new building
were taken out of the budget. Mr. Manke
replied that it would be close to a balanced
budget, as the new building has approximately
\$8 million dollars in the budget. Member Born

Budget Resolution
(cont'd)

stressed the importance of this in order to clarify the expenditures reflected.

Member Moats asked if the \$200,000 for UNIX software was for the present mainframe computer. Mr. Manke noted that the expenditure is not for software, but rather for a program that is going to be taught in the academic area. George Dorner explained that this covers the three functions being focused on in the CAD manufacturing center. This includes CAD training, manufacturing training, work place skills (machinists training), and will now include the UNIX training program that was begun last spring. The part-time salary account was increased to provide for the possibility of more offerings. This is covered by the increase in the revenue, and is primarily potential salaries for part-time instructors. There are some supplies and additional work-stations included.

Member Moats asked how much of an increase is expected from the property tax revenue. Mr. Manke replied that a 5 percent levy increase of \$1,105,993 is expected for the next year. This includes debt service, and excluding debt service represents a 4.58 percent increase. Member Moats noted that this budget represents a deficit budget. Mr. Manke agreed, and stated that there is approximately a \$367,000 deficit in the Education Fund, and a \$200,000 deficit in the Maintenance Fund.

Member Coste stated that he cannot support the budget for three principal reasons: 1) The increase in student fees results in an approximately \$880,000 in tuition revenues. There is an approximate \$9.5 million surplus in the Education Fund, and Member Coste failed to see the justification for the tuition increase. 2) No justification for funding to finance the construction of the new Bookstore at a cost of approximately \$1.7 million, for which taxpayers will ultimately bear the expense. 3) Continued funding of the computer consulting contract that was never originally required, at a multi-million dollar price, is not cost effective.

Member Moats observed that although he shares some of Member Coste's concerns, he feels that

Budget Resolution
(cont'd)

the raise in tuition mitigated the tax increase that would be ultimately required of the community. Secondly, he has been opposed to the Bookstore construction, but has stated his views previously. Finally, it is Member Moats understanding that bringing on the new Vice President of Information Services will result in the phasing-out of the services of the consultant. It was Member Moats inclination to support the budget because progress has been made in some areas of concern to him.

Member Coste asked when the audit will be available, as the Board is to consider a levy in October. It was his feeling that there will be an increase in the surplus in these two funds again this year, which will be four years in succession that these funds have increased. Mr. Manke replied that the preliminary work is complete on the audit and accounting is waiting for the County to send out the assessed value tax figures. The auditors are attempting to have the audit ready for Board review in September, but that it will be available to the Board members before the levy discussions. Member Coste noted that the budget guidelines states 5 percent or the cost of living, whichever is lower. Mr. Manke stated that the 5 percent proposed levy was a Board decision. Member Howard noted that the tax cap which is in the collar counties is 5 percent or the cost of living, whichever is lower. Member Bakas added that the budget guideline, which is subject to change, is also 5 percent or the cost of living.

Member Born asked if a concentrated effort has been made to increase scholarship money to offset some of the tuition increase for those who are affected adversely. President Thompson responded that the ISAC has made additionally funds available, so that there would be scholarship resources there. In addition, the Foundation continues to work to develop scholarships through private sources, and some have been added. Member Born asked how many dollars have been added. President Thompson answered that much of this depends on the students filing for the scholarships, but did not have a number available at this time.

Budget Resolution
(cont'd)

Vice President Bonnie Henry added that more short-term loans have been given out this year compared to last. President Thompson noted that whenever the tuition goes up, the threshold goes up on the amount the student is entitled to get. Member Moats asked if Harper gives scholarships. Chairman Norwood replied that there are several Board trustee scholarships, which are taxpayer funded. Member Born asked if the dollar amount of those scholarships can be increased. President Thompson replied that the Board can do that, but not for this budget without making an amendment. Member Bakas stated that this has been recommended to community colleges by the ICCB because of the dwindling scholarship money available, and the fact that universities have been doing it for some time. Member Moats related that it has been his experience in talking to his employees that tuition expense kept them from continuing their education at Harper. President Thompson asked Mrs. Henry if she could work with Marilyn Comer in regard to tracking the trends occurring this fall and incorporate this into a plan for next year's budget to accommodate this need. Member Born responded that service clubs in the community may be a possible source of scholarship funds.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Howard,
Moats, and Norwood
Nays: Coste

Motion carried. Student Member Sprake-Jones voted aye.

Chairman Norwood read a statement regarding the budget preparation. She wished to "assure our constituents that we will continue to be frugal with our dollars, careful in managing college assets, and diligent in our responsiveness to the needs of this community".

Member Bakas noted that overall the staff has been very responsible in dealing with this budget, and that the Board has done a better job of scrutinizing the budget than you might find elsewhere. He added that it is thus disappointing that the issues raised tend to be more negative than positive.

INFORMATION
1992-93
Administrative
Organization
Charts

President Thompson noted that some recent changes have been made in the administrative staff, and introduced some of the new administrators as a result of those changes. These included Rosemary Murray, Steve Dudek, Joan Young, and Tom Thompson. Acting Dean for the PEAR Division, Rene Zellner was also introduced.

PRESIDENT'S REPORT

Meeting dates were first discussed. Member Barton asked if someone could replace her at the ICCTA meeting in September. Member Bakas responded that he will be attending.

President Thompson requested that the Special Board meeting for October be changed from October 14 to October 7 at 7:30 p.m. The levy may need to be discussed, and David McShane will be prepared at that time to give a presentation on the status of the computing and telecommunications area. The regular meeting will be held on October 29.

The Regional ICCTA meeting will be held on September 30, with dinner at 6:30 and the meeting at 8:00. The major topic will be the PQP proposal that IBHE has asked all of the colleges and universities to consider and respond to. Member Barton encouraged the Harper Board members to attend. It has been suggested that each college bring a topic to that meeting for future discussions.

President Thompson distributed a status report as of the third day of late registration. The FTE is up approximately 2.4 percent, which is not as high as expected. Enrollments are still coming in, so the increase may yet be higher.

The Silver Anniversary celebration kick-off picnic was a great success, and Dr. Thompson thanked all those responsible for their hard work. The Dignitaries Day will be held on Friday, September 18. Approximately 150 people are planning to attend at this time. An official ground-breaking ceremony will be held in conjunction with this event. The Silver Anniversary Ball will be held on Saturday, October 31, and will be chaired by Jim and Patty Lancaster. Former presidents Bob Lahti and Jim McGrath plan to attend, and

**President's
Report (cont'd)**

will be honored with a special recognition.

There has been positive response from the community in recognition of Harper College's Silver Anniversary which has included the Wheeling Proclamation of Harper College Day, and a special insert in The Daily Herald. Dr. Thompson thanked Ruth Park for a letter comprised of clips from that insert which she sent in congratulations to Dr. Thompson. The Palatine Countryside paper also featured an article on Harper and its 25 years of service to the community.

The Search Committee for a Vice President of Academic Affairs has reduced the list from 77 candidates to 13, and will be doing telephone interviews to narrow the field to 3 to 6 for personal interviews. There is a mixed pool which includes a number of minority applicants. Dr. Thompson related that Dr. Dennis Connors has been appointed Associate Professor in Education in the Graduate Program at Gonzaga University in Spokane, Washington.

President Thompson reported that Harper College, together with Northern Illinois University, will be co-hosting the Advance Program of the Fifth Annual International Conference on Technology and Collegiate Mathematics. Phil Marois and Mercedes McGowan from the Math Department are helping to co-chair the conference. The event will be held in November and is sponsored by Addison-Wesley.

OTHER BUSINESS

Member Coste asked if the latest figures on the cost of living and any subsequent ones received could be made available. He also stated that last November there was a discussion regarding raising the levy after the levy was established in October, and asked for copies of that section of the minutes of the November meeting.

EXECUTIVE SESSION

Member Barton moved, Student Member Sprake-Jones seconded, the Board adjourn into executive session for the purpose of discussing collective bargaining.

Executive Session
(cont'd)

Upon roll call, the vote was as follows:

Ayes: Bakas, Barton, Born, Coste, Howard,
Moats, and Norwood

Nays: None

Motion carried. Student Member Sprake-Jones
voted aye.

The Board adjourned into executive session at
9:30 p.m.

Following executive session, it was moved and
seconded that the Board return to regular
session at 10:22.

ADJOURNMENT

Member Bakas moved, Member Barton seconded
that the meeting be adjourned.

In a voice vote, the motion carried and the
meeting adjourned at 10:23 p.m.

Chairman

Secretary