

WILLIAM RAINEY HARPER COLLEGE
1200 West Algonquin Road
Palatine, Illinois

AGENDA

October 29, 1992

7:30 p.m.

Presentation: Resources for Women

8:00 p.m.

BOARD MEETING

- I. Call to Order
- II. Roll Call
- III. Citizen Participation
- IV. Communications
- V. Unfinished Business
 - Student Trustee Report
- VI. Approval of Consent Agenda (Roll Call Vote)
 - A. For Approval
 - 1. Minutes--September 24, 1992 Regular Board meeting and executive session, and October 7 Special Board meeting and executive session Exhibit VI-A-1
 - 2. Bills Payable, Payrolls for September 18, October 2 and October 16. Estimated payrolls for October 17 through November 27, 1992. Exhibit VI-A-2
 - B. For Information
 - 1. Financial Statements Exhibit VI-B-1
 - 2. Committee and Liaison Reports Exhibit VI-B-2
 - 3. Grants and Gifts Status Report Exhibit VI-B-3
- VII. Approval of Bid Awards/Purchase Orders Exhibit VII
- VIII. New Business
 - A. RECOMMENDATION: Personnel Actions
 - 1. Personnel Action Sheets Exhibit VIII-A-1
 - 2. Early Retirement Request -- Faculty, LRC Exhibit VIII-A-2
 - 3. IEA/NEA Agreement Exhibit VIII-A-3
 - B. RECOMMENDATION: 1993-94 Academic Calendar Exhibit VIII-B
 - C. RECOMMENDATION: Review of Executive Session Minutes Exhibit VIII-C
 - D. RECOMMENDATION: Board Policies:
 - 1. Second Reading & Adoption: Amendments to Board Policies Exhibit VIII-D-1
 - 2. First Reading: Speakers Policy Exhibit VIII-D-2
 - E. RECOMMENDATION: Resolution for 1992 Estimated Tax Levies Exhibit VIII-E

F. INFORMATION: 1991-92 Financial Audit

Exhibit VIII-F

IX. Other Business

X. President's Report

XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, October 29, 1992.

CALL TO ORDER:

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Norwood on Thursday, October 29, 1992 at 8:00 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL:

Chairman Norwood stated that there would be a change in the agenda with the addition of an Executive Session after the Citizen Participation to discuss personnel-related matters.

Present: Members Bakas, Barton, Born, Coste, Howard, Moats, and Norwood

Absent: Student Member Sprake-Jones

Also Present: Paul Thompson, President; Vern Manke, V.P. Administrative Services; Bonnie Henry, V.P. Student Affairs; David McShane, V.P. Information Systems; George Voegel, Acting V.P. Academic Affairs; Susan Webb-Kmiec, Recording Secretary; Frank Azeke; Peggy Babcock; Larry Bielawa; Bruce Bohrer; Steve Catlin; Harley Chapman; Tom Choice; Charlene Christin; George Dorner; Steve Dudek; Richard Geary; Sylvia Kingsley; Jack Lucas; Liz McKay; Russ Mills; Rosemary Murray; Patty Roberts; Dwain Thomas; Karen White; Laurie Wren; and Joan Young - Harper College. Harper Students: Eddie Balderas, John Baldwin, Charles January, Jagtaran Jay Singh, Hardeep Komal Singh, Lisa Smith, and Arthur Weston. Barry Poulson, Technology Services, Inc. Sheri Vazzano, Paddock Publications. Guests: Lissa Poulson, Friends of Harper; Rich Montbriand IBM; Rich Kriebert and Sharon Mooney, BDO Seidman.

CITIZEN PARTICIPATION:

Mr. Dwain Thomas addressed the Board as a representative of the Adjunct Faculty Committee and gave an update of the ongoing efforts by the adjunct faculty at Harper to form a collective bargaining group. Mr. Thomas stated that a request last summer to the College for employment history and documentation regarding adjunct faculty was delivered three weeks late, and was found upon examination to be inadequate, incomplete, and inaccurate. There was some valid information contained within the report; however, it was a report, and not the documentary evidence as previously requested. The turnaround time requirement for this information has been extended by an additional week, and the committee hopes to receive the information by

Citizen
Participation
(cont'd)

Friday, November 6. The Adjunct Faculty Committee is seeking an election to allow those faculty members to decide whether or not they wish to be organized for collective bargaining. Mr. Thomas requested the cooperation of the Board in expediting the authorization process. An updated chronology of the activities of the committee in this respect was distributed to the Board members, as well as copies of correspondence.

Member Moats asked if it was the Labor Board who had requested the information. Mr. Thomas directed Member Moats' attention to the letter dated August 14, which documented the information that was requested. Member Barton asked how many faculty members this involves. President Thompson replied that over the period of time for which information is requested, there are approximately 1,200 employees. Member Barton asked how many people have expressed the desire to form the affiliation. Mr. Thomas replied that two years ago these employees were asked to indicate their interest in forming some type of union, and well over the required 30 percent replied affirmatively.

Charles January, President of the Student Senate, introduced the other officers of the Student Senate. Mr. January expressed his intent for a member of the Student Senate to be present at all of the Board meetings.

Lisa Smith noted for general interest that there was no student participation in the Calendar Committee, and that the spring break currently coincides with the high school spring break in the area. It was Ms. Smith's feeling that this break should instead coincide with the elementary school spring break, as many Harper students have children in that age group. This will be brought up in the Calendar Committee for future reference. Member Barton noted that different elementary schools have different spring breaks.

EXECUTIVE SESSION

Member Moats moved, Member Barton seconded, that the Board adjourn into executive session for the purpose of discussing matters relating to personnel.

Upon roll call, the vote was as follows:

Ayes: Bakas, Barton, Born, Coste, Howard,
Moats, and Norwood

Executive Session Nays: None
(cont'd)

Motion carried.

The Board adjourned into executive session at 8:19 p.m.

Following executive session, it was moved and seconded that the Board return to regular session. By a voice vote the motion carried, and the Board reconvened into regular session at 9:12 p.m.

COMMUNICATIONS:

Member Moats received a number of letters and telegrams pertaining to Harper's 25th Anniversary celebration, and read those from Elaine Stoermer and Mike Gilfillan. Letters were also received from a number of people on the Advisory Committee, and Member Moats read a letter from Joseph Romanowski.

UNFINISHED BUSINESS:

There was no unfinished business.

STUDENT TRUSTEE REPORT:

There was no Student Trustee report.

APPROVAL OF THE AGENDA

Member Barton moved, Member Howard seconded, approval of the agenda as amended.

In a voice vote, the motion carried.

CONSENT AGENDA

Member Howard moved, Member Barton seconded, approval of the Consent Agenda, including the minutes of the September 24, 1992 Regular Board meeting and executive session and the October 7, 1992 Special Board meeting and executive session; bills payable; payrolls for September 18, October 2 and October 16, and estimated payrolls for October 17 through November 27, 1992; items for information, Financial Statements, Committee and Liaison reports, and Grants and Gifts Status report, as described in Exhibits VI-A-1 and VI-A-2, and Exhibits VI-B-1 through B-3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Bills Payable	Education Fund	\$	523,141.88
	Operations & Maintenance Fund		165,465.14
	Operations & Maintenance Fund (Restricted)		28,620.00
	Auxiliary Fund		586,582.82
	Restricted Purposes Fund		126,728.96
	Building Bond Proceeds Fund		129,204.00
	Trust & Agency Fund		1,452,408.36

Bills Payable (cont'd)	Liability, Protection & Settlement Fund	94,189.81
	Federal Funds	77,898.84

Payroll

The payroll of September 18, 1992 in the amount of \$1,330,264.45, payroll of October 2, 1992 in the amount of \$1,309,810.12, and payroll of October 16, 1992 in the amount of \$1,333,236.93; estimated payroll of October 17, 1992 through November 27, 1992 in the amount of \$4,004,216.27; estimated utility bills in the amount of \$120,000.00; payment to Interactive Health Network for materials in the amount of \$99.00; payment to Baker & Taylor for books in the amount of \$235.08; payment to NE Brands for equipment in the amount of \$1,216.76; payment to Sports Awards for materials in the amount of \$382.05; payment to Schaumburg Dodge for vehicle supplies in the amount of \$149.00; and payment to Chemsearch for repair materials in the amount of \$2,642.01.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood
Nays: None

Motion carried.

BID AWARDS:

Member Barton moved, Member Bakas seconded, approval of the bid awards in Exhibit VII-A1 through VII-A9 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-A1 Award bid Q84976 to Printech, Inc., the low bidder for printing of the Spring 1993 Resources for Women Booklet, in the amount of \$9,492.00.

Ex. VII-A2 Award bid Q8499 to Lee Graphics, the low bidder for printing of the Spring 1993 College Calendar/Community College brochure, in the amount of \$5,241.62.

Ex. VII-A3 Award bid Q8503 to Reach Equipment Co., the low bidder for the repair to the Bombardier, in the amount of \$9,312.36.

Bid Awards
(cont'd)

- Ex. VII-A4 Award bid Q8501 to Marquardt Buick, the low bidder for an automobile for the College President, in the amount of \$19,808.06.
- Ex. VII-A5 Award bid Q8502 to Hoskins Chevrolet, the low bidder meeting specifications for a Public Safety vehicle, in the amount of \$13,630.00.
- Ex. VII-A6 Award bid Q8508 to Carroll Seating Co., the low bidder for carpeting for J-143, in the amount of \$19,586.00.
- Ex. VII-A7 Award bid Q8500 to Phillips Brothers Printers, the low bidder for printing of the 1993/94 College Catalog, in the amount of \$28,904.40.
- Ex. VII-A8 Award bid Q8506 to Forsythe Computers in the amount of \$2,640.00, to Elek-Tek, Inc. in the amount of \$5,040.00, and to IBM Corp. in the amount of \$225,660.00, the low bidders for computers and peripheral equipment, for a total amount of \$233,340.00
- Ex. VII-A9 Award bid Q8509 to IBM Corp., the low bidder for two file servers, in the amount of \$19,762.00.

Member Moats asked if the equipment being purchased in Exhibit VII-A8 were personal computers. Vice President David McShane responded that the bid is for both personal computers and for servers. Several manufacturers were allowed to bid, as well as vendors. Mr. McShane noted that this was an extensive process because bids were taken in the open market. President Thompson commended Mr. McShane and his staff for the work done to obtain these low bids. Member Moats asked how much below budget the total bid was. Mr. McShane responded that it came in right at budget, and also includes operating and Windows software.

Upon roll call, the vote was as follows:

Bid Awards
(cont'd)

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood
Nays: None

Motion carried.

PURCHASE ORDERS

Member Bakas moved, Member Howard seconded,
the approval of purchase orders in Exhibit
VII-B (attached to the minutes in the Board of
Trustees' Official Book of Minutes).

Ex. VII-B1 Approve issuance of a purchase
order to North American Salt
Co. for road salt, in the
amount of approximately
\$5,707.20.

Ex. VII-B2 Approve issuance of a purchase
order to Apple Computer, Inc.
for Apple Computers and
peripheral equipment in the
amount of \$11,418.00.

Ex. VII-B3 Approve issuance, after-the-
fact, of purchase order D-58559
to York International for
checking and repairing the air
conditioning unit located on
Building M in the amount of
\$13,602.67.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood
Nays: None

Motion carried.

Member Howard asked where the salt was stored.
Vice President Manke replied that there was an
outside bin which is tarped during inclement
weather.

NEW BUSINESS
Personnel Actions

Chairman Norwood noted that there is a
revision to Exhibit VIII-A1, the inclusion of
the appointment of R. Edmund Dolan as Vice
President of Academic Affairs.

Member Howard moved, Member Bakas seconded,
the approval of the personnel actions as
listed in Exhibit VIII-A1 (Revised) (attached
to the minutes in the Board of Trustees'
Official Book of Minutes).

Personnel Actions
(cont'd)

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born (with the exception of \$94,000 for the V.P. of Academic Affairs), Coste, Howard, Moats, and Norwood
Nays: None

Motion carried.

President Thompson noted that there was a thorough national search for a Vice President of Academic Affairs which yielded an excellent pool of candidates. Dr. Dolan was a unanimous choice, and President Thompson expressed his pleasure Dr. Dolan will join the College as soon as possible.

Administrative Appointment

R. Edmund Dolan, Vice President of Academic Affairs, 1/19/93, \$94,000

Professional/Technical Appointments

Anne Schimmel, Admissions Associate, p/t, 10/19/92, \$19,625

John Schuler, Assistant Athletic Trainer, p/t, 10/19/92, \$9,240

Classified Appointments

Timothy Lembke, Lab Assistant, PKM - p/t, 8/31/92, \$11,466

Terri McKinney, Clerk Typist II, p/t, 9/21/92, \$9,464

Mary Paine, Admissions Outreach Clerk, p/t, 9/29/92, \$8,457

Diane Kinn, Administrative Assistant, 10/05/92, \$25,655

Nancy Desruisseaux, Senior Records Clerk, 10/06/92, \$20,000

Karen White, AV Technician I, 10/06/92, \$19,313

Susannah Swift, Clerk Evening, p/t, 10/12/92, \$8,840

Margaret Heidtbrink, Recreation Room Lead Attendant, p/t, 10/19/92, \$4,598

Pam Frye, Program Assistant, 11/23/92, \$21,000

IEA/NEA Appointments

Carol Cross, Custodian, p/t, 9/19/92, \$4,838

Jesse Hartline, Custodian, p/t, 9/19/92, \$4,838

Robert Torgerson, Custodian, p/t, 9/19/92, \$4,838

Personnel Actions
(cont'd)

Classified Resignations

Yvonne Thomson, Senior Records Clerk,
10/06/92 - 11 years
Nicholas Kobelja, Program Assistant, p/t,
11/06/92 - 3 months

Member Barton moved, Member Howard seconded, approval of early retirement for Professor Roy Steffens, effective December 31, 1992, as outlined in Exhibit VIII-A2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood.
Nays: None

Motion carried.

Early Retirement
Request

President Thompson noted that Professor Roy Steffens has served Harper College very well as a faculty member in the Learning Resources Center, and will certainly be missed for his capabilities and contributions to the College. Professor Steffens will be recognized at a later time at a retirement event.

IEA/NEA Agreement

Member Moats moved, Member Howard seconded, approval of Exhibit VIII-A3, (attached to the minutes in the Board of Trustees' Official Book of Minutes), to ratify the Collective Bargaining Agreement with the IEA/NEA for the 1992/94 years, and authorize the Board Chairman and Secretary to execute such Agreement on behalf of the Board of Trustees.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood.
Nays: None

Motion carried. Member Coste asked for a comparison of the salary increases after the meeting.

Chairman Norwood read a statement noting that the Board is very satisfied with the recommended settlement. The parameters were within those set by the Board, with appropriate compensation for the functions performed. Chairman Norwood thanked all of the parties involved for their conscientious attention to the economic climate, and for

IEA/NEA Agreement
(cont'd)

their hard work and dedication to this community college.

1993-94 Academic
Calendar

Member Bakas moved, Member Born seconded, that the Board approve the Academic Calendar for the 1993-94 academic year as outlined in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood

Nays: None

Motion carried.

Review of
Executive Session
Minutes

Member Born moved, Member Bakas seconded, that the Board approve for public record the executive session minutes as outlined in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood

Nays: None

Motion carried.

Adoption of
Amendments to
Board Policies

Member Howard moved, Member Barton seconded, approval of the Amendments to Board Policies as outlined in Exhibit VIII-D1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste,
Howard, Moats, and Norwood.

Nays: None

Motion carried.

Speakers Policy

President Thompson noted that the Board responded to suggestions that were made at the first reading last month, and expressed his hope that this comes closer to the ideas that were expressed for the context of the policy. It has been stated as first reading, but can be acted on tonight, as it has been reviewed once already.

Member Born asked if this is, in essence, what the state law would require. President

Speakers Policy
(cont'd)

Thompson responded that it is. Member Coste noted that is a well written policy. Chairman Norwood stated that other school districts have adopted the same type of policy. Member Howard agreed that this is a very acceptable policy, and recommended that the Board approve the policy at this time.

Member Howard moved, Member Barton seconded, that the Board approve the revised version of Board Policy 1.17 as outlined in Exhibit VIII-D2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Moats complimented the administration for the positive tone of the policy, as well as for its clarity. Member Barton suggested sharing this policy with ICCTA.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste, Howard, Moats, and Norwood.
Nays: None

Motion carried.

1992 Estimated
Tax Levies

Member Barton moved, Member Born seconded, the approval of the estimated tax levies for 1992 as outlined in Exhibit VIII-E ((attached to the minutes in the Board of Trustees' Official Book of Minutes).

President Thompson called the Board's attention to a typographical error in the resolution on Page 2, Section 1. The aggregate amount of taxes estimated to be levied for the year 1992 is \$25,823,480 rather than \$25,923,480.

Member Barton moved, Member Born seconded, approval of Exhibit VIII-E as amended.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Howard, Moats, and Norwood.
Nays: None

Motion carried. Member Coste voted Present.

Member Coste stated that it is his understanding that this amount does not include the debt service, and asked what the amount is including debt service. Mr. Manke affirmed that it does not include the debt service, and

1992 Tax Levies
(cont'd)

that including the debt service, the 1992 recommended levy will be \$27,852,073.

INFORMATION
1991-92 Financial
Audit

President Thompson stated that the Board members received a copy of the management letter, and noted that Rich Kriebert and Sharon Mooney from BDO Seidman were again present to respond to questions from the Board.

Member Barton asked if the issue regarding tagging the fixed assets for identification was only a recommendation. Mr. Kriebert responded that it is a suggestion that the fixed assets be tagged with identification numbers and entered into a computer system in terms of the location and the item number. This is a practice widely used in corporations. Member Bakas asked if this is being phased out because equipment moves around so often. Mr. Kriebert responded that bar coding would be more expensive, but that it is currently the preferred method. Member Moats added that bar coding is not overly expensive. Mr. Kriebert stated that the main expense would be in the initial investment, but would be well worth the College's consideration. Mr. Moats suggested that this system be started with the new equipment that is purchased. Member Howard asked how much loss the College experiences. Mr. Manke replied that currently the equipment is tracked and inventory is taken, using Industrial Appraisal Company for that purpose, but currently the equipment is not tagged. Departmental inventory lists are updated by cost center managers and reflect equipment that has moved or been disposed of, and theft reports are entered into the computer system. Mr. Manke noted that the theft loss is estimated to be between \$5,000 and \$10,000 per year. Extra security precautions are taken for such items as computers and television sets. Member Howard again suggested that the system be phased in with new equipment, and Mr. Manke added that one-fourth of the campus could be added to the system each year over a four-year period. The OIS Department is now tracking the computers with the system currently in place. Member Moats stated that time and money should not be wasted on items that do not have a high probability of being stolen unless records are needed for insurance purposes. Member Bakas asked what the minimum value of an item would be to be included in the inventory. Mr. Manke replied that the

1991-92 Financial
Audit (cont'd)

value is \$100.00, but by placing the value this low items such as classroom seating can be included. Mr. Manke agreed that this is a big job which can get out of control if not instituted properly, but that it is a desirable system to have in place.

Member Moats asked if the BDO representatives could explain the fund balances in the different accounts. Mr. Kriberg directed the Board's attention to the letter that was distributed at the previous Board meeting and he and Mr. Manke proceeded to explain briefly the reasons for the deficits and overages. These included shortages in revenue sources due to cuts in state apportionment and decreased interest income on investments. In the Education Fund, an increase in tuition and fees accounted for approximately \$380,000 over budgeted income. In addition, only \$500,000 was transferred from the Working Cash Fund rather than the \$1 million originally budgeted in order to keep from exceeding the 20 percent fund balance limit. The \$200,000 deficit in the Operation and Maintenance Fund resulted from shortage in local government sources due to property tax refunds to homeowners. In addition, there was \$222,000 budgeted for other miscellaneous revenues and transfers, while only \$12,251 was brought in.

In response to Member Barton's question regarding tuition charge-backs, more students are coming to Harper from out-of-district than are going out, approximately 3:1.

The increase in the Operation and Maintenance Fund resulted from construction imbalances and may have resulted from Life Safety Projects and investment interest in that fund. The Bond Proceeds fund is also construction-related and includes the proceeds from the sale of the alternate revenue bonds for the Bookstore. Member Moats asked why the Debt Service Fund increased by \$400,000. Mr. Manke replied that part of this is due to interest, and Mr. Kriberg added that institutional support was less than budget, and there was a \$219,000 transfer that was unbudgeted that went into the fund. Revenues were on budget. Mr. Manke explained that the transfer was due to a requirement of the bond sale that the first payment for the Alternate Bonds be deposited in advance into the fund from which they were going to be paid. Expenditures for institutional support were \$200,000 less than

1991-92 Financial
Audit (cont'd)

budgeted. Mr. Manke explained that the cost incurred in the sale of the alternate bonds was not known in advance, and those costs were not as high as anticipated. Service charges for the other bonds that are paid throughout the year are also in this fund, and they were not coming in as high as projected.

Member Coste asked if BDO Seidman was satisfied that the items in the prior year's management letter were corrected or appropriately addressed. Mr. Kriebert replied that the items were repeated if it was felt that they were not adequately addressed. The recommendation regarding fixed assets is one of those items, as well as the suggestion for a Grant Administrator. The majority of the prior year points had been adequately addressed and were dropped out of the letter. Member Coste asked if those items which were repeated were specifically identified as such. Mr. Kriebert stated that there are such indications in the text of the management letter. Member Coste asked how many repeat items there were. Mr. Kriebert answered that there were three points that had not been addressed which included the fixed assets, a grant administrator, and the subtopics listed under Grants and Federal Monies. Member Coste asked Mr. Kriebert if the situation involving delayed information from the County would be a justifiable extension. Mr. Kriebert replied that it would.

Member Moats complimented the BDO Seidman representatives for the clarity of the report.

Chairman Norwood reminded the Board members of the 25th Anniversary activities scheduled for Friday and Saturday, October 30 and 31.

OTHER BUSINESS

Chairman Norwood requested that the November 19 meeting begin at 7:30 p.m. rather than 8:00 p.m. This was agreed upon by the Board members. Member Barton asked if the meetings held during the winter months could begin at 7:30 so that those in attendance could get home earlier during inclement weather. Member Coste reminded the Board that there was a tentative agreement to discuss the times and dates of the meetings at the November Board meeting.

The Board members discussed dates for the faculty mutual gains meetings. President Thompson stated that Mr. Hartfield will be

Other Business
(cont'd)

acting as the facilitator to coach the bargaining. Diane Callin has requested that the meetings begin after the first week of spring term, which would be in the last week of January. Member Moats expressed his concern that this would not allow enough time to complete the process. President Thompson replied that it would be difficult to start in December and have to reconvene after the holidays. Member Barton reiterated that although the Board wishes to move swiftly, it may not be possible to complete the meetings prior to the end of the contract. After discussion by the Board members, it was decided that the weekends of January 8-9, January 29-31, and February 12-14 would be discussed with the Faculty Senate. President Thompson stated that although only the committee was required to attend, Mr. Hartfield would like as many Board members as possible to participate, at least in the two-day orientation process. President Thompson added that if five Board members can attend the meeting in January, then the meeting will probably be held then if the faculty senate concurs.

PRESIDENT'S REPORT

President Thompson reported that the ICCB had approved goals and objectives for the next two years at its last meeting, and he was pleased that many of these overlap with Harper's Preferred Future.

President Thompson has been a part of the ICCB Finance Advisory Committee and met last week with ICCB representatives as they made the request of IBHE for 1994. All of higher education is anticipating slim revenues from the state with difficulty in getting appropriations. The community college budget request is an increase of \$18.4 million, which is about 8.5 percent. Five percent of that figure is enrollment growth for the system, and 3 percent is inflation, which translates to no net increase in terms of the support per student. The \$18.4 million was scaled back from an actual legitimate request of \$72 million.

A recent issue of the Trustee Quarterly included an article authored by Diane Davis and Barbara Barton entitled "Good Board-Faculty Relationships Don't Just Happen". President Thompson congratulated Member Barton on that effort. This was also the basis of a speech by Member Barton to a group of teachers in Chicago.

President's Report
(cont'd)

The Student Development Department was one of 13 community colleges in the country to receive the first national Interassociation Awards honoring outstanding programs and services in the field of community college student affairs. Counselor Barb Olson gave an award-winning presentation about Harper's computer program which helped counselors prescribe and document success strategies for all students.

The Career Cooperative in which we share with high school districts 211, 214 and 220 was recognized as one of four leading education and training programs in the country by receiving a LIFT award. Ceremonies were held in Washington D.C. in the Department of Labor. The award was given in recognition of our cooperative's success in fostering business and education partnerships. The cooperative's tech-prep program will be used nationally as a benchmarking program. President Thompson noted that Harper is out in front in many areas, and expressed his appreciation for the business partnership support. Acting Vice President George Voegel was our representative in Washington, D.C. to accept the award for Harper College. Dr. Voegel reported that the Department of Labor had a videotape of the ceremony, which will be shown when the College receives a copy.

Calculus student John Ho Kim placed first out of over 1,000 students on one of three exams in a national mathematics competition sponsored by the American Mathematical Association of two-year colleges. This competition encompassed over 88 schools in more than 20 states. The Harper team finished 8th nationally and first among the Illinois schools competing.

As part of the Silver Anniversary, we have been cooperating with the Friends of Harper and the area libraries to have a traveling exhibit at district libraries over the next nine months which will highlight Harper's history. It is hoped that those who come will be encouraged to consider an alumni association. The program is called Reconnect with Harper, and President Thompson encouraged the Board members to attend both as local citizens and Harper representatives when it comes to their local libraries. President Thompson expressed his appreciation for the willingness of the Friends of Harper to sponsor this

President's Report
(cont'd)

event. The first program and panel will be held at the Mt. Prospect library on November 16.

President Thompson received a visit from Dr. Bob Lahti and enjoyed a lengthy conversation with him, reminiscing about the beginnings of Harper and his experiences. Dr. Lahti asked President Thompson if Harper still strives for excellence, and was assured that this is still the goal at Harper College.

Member Howard reported that she attended the conference on gender equity in the classroom, sponsored by the AAUW and the Girl Scout council. Member Howard stated that it was an outstanding program attended by over 200 people, including many teachers. Copies of an article on Sexism in the Schoolroom in the '80s and a fact sheet from the American Association of University Women were distributed to the Board Members. Of interest to Member Howard was the fact that two of the keynoters and workshop leaders, professors from American University in Washington, D.C., reported that gender inequity in the classroom in the way females are treated in comparison to males is more pronounced at the higher education level than in the elementary or secondary schools. She felt that this was a message to those at Harper to be aware of those inequities, and had recommended to President Thompson that this team be brought to Harper for in-service training. Member Howard noted that this was another example of Harper bringing educational opportunities to the community through collaborative conferences with other groups as well as through the classroom.

Member Moats stated that the American Association of University Women is striving to get this message out, as this was the subject of a seminar at an ACCT Conference he attended. Member Moats expressed his surprise at some of the findings, particularly in the area of science.

Chairman Norwood expressed interest in hearing reports from some of the sessions that the members have been attending, and requested time on the agenda for reflection on these conferences. Chairman Norwood reported that she met with two groups on campus in addition to having a session at the Listening Post, and

President's Report
(cont'd)

encouraged Board members to participate at the Listening Post.

President Thompson again welcomed Charles January and his Student Senate officers to the meeting, and Mr. January noted that they would be attending regularly.

Member Coste requested that a copy of the minutes from the September 29 meeting with IDOT be included in the next Board mailing.

ADJOURNMENT

Member Born moved, Member Barton seconded that the meeting be adjourned.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Born, Coste, Howard, Moats, and Norwood.

Nays: None

Motion carried. The meeting adjourned at 10:20 p.m.

Chairman

Secretary