

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, March 25, 1993.

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Norwood on Thursday, March 25, 1993 at 7:05 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Barton, Born, Howard, and Norwood.

Absent: Members Bakas, Coste, Moats, and Student Member Sprake-Jones

Also present: Paul Thompson, President; Ed Dolan, V.P. Academic Affairs; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services; Susan Webb-Kmiec, Recording Secretary; Ted Agresta; Felice Avila; Vic Berner; Larry Bielawa; Bruce Bohrer; Harley Chapman; Tom Choice; Charlene Christin; Robert Getz; Jerry Gotham; Joan Kindle; John Lucas; Liz McKay; Russ Mills; Rosemary Murray; Elena Pokot; Patty Roberts; George Voegel; Karen White; Laurie Wren; Joan Young - Harper College; Harper Students - Charles January and Lisa Smith. Jamie Baenen - Chicago Tribune; Sherry Vazzano - Daily Herald.

CITIZEN PARTICIPATION: President Thompson introduced Ray Moehrlin, who was sitting in for Diane Callin as the Faculty Senate Representative. He also acknowledged Sherry Vazzano from the Daily Herald.

COMMUNICATIONS: Member Born read a card from Peg Smith, Chairman of the Sabbatical Leave Committee, thanking President Thompson and the Board for their continued support of sabbatical leaves for Harper faculty.

A note of thanks was received from Cindy McShane for the flowers that were sent, and from Donna Voegel for the potted plants and flowers.

UNFINISHED BUSINESS: There was no unfinished business.

APPROVAL OF AGENDA Member Barton moved, Member Born seconded, that the agenda be approved with the addition

of an executive session after the regular Board meeting for the purpose of discussing collective bargaining matters.

In a voice vote, the motion carried.

STUDENT TRUSTEE
REPORT:

President Thompson received a message from Student Member Dean Sprake-Jones that he would be late this evening.

Chairman Norwood noted that this was Student Member Sprake-Jones last Board meeting, but hoped that he would be present at the next regular meeting to introduce the new Student Trustee.

Member Barton questioned the reason for the low turnout for Student Trustee elections. Student Lisa Smith responded that part of the problem involves the use of the student activity card to vote, in that most students do not carry the card with them. Another problem lies with a lack of publicity regarding the election before the actual filing date. There is also a considerable amount of apathy among the students regarding the election because the candidates do not get out and speak to the students.

CONSENT AGENDA

Member Howard moved, Member Barton seconded, approval of the Consent Agenda, including the minutes of the February 25, 1993 Regular Board meeting and executive session; bills payable; payrolls for February 19 and March 5, 1993; estimated payrolls for March 6 through April 30, 1993; items for information, Financial Statements, Committee and Liaison reports, and Grants and Gifts Status report, as described in Exhibits VI-A-1 and VI-A-2, and Exhibits VI-B-1 through B-3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Bills Payable	Education Fund	\$	525,955.98
	Operations & Maintenance Fund		321,050.16
	Operations & Maintenance Fund (Restricted)		43,267.50
	Auxiliary Fund		267,544.42
	Restricted Purposes Fund		119,871.02
	Building Bond Proceeds Fund		310,289.07
	Trust & Agency Fund		1,142,361.36
	Liability, Protection & Settlement Fund		26,650.62
	Federal Funds		156,659.35

The payroll of February 19, 1993 in the amount of \$ 1,330,402.76; payroll of March 5, 1993 in

Bills Payable
(cont'd)

the amount of \$ 1,329,647.98; estimated payroll of March 6, 1993 through April 30, 1993 in the amount of \$5,359,624.85; estimated utility bills in the amount of \$120,000.00; payment to Legat Architects for professional services in the amount of \$5,810.65; payment to Robbins Schwarts, Ltd. for legal fees in the amount of \$6,716.05; payment to Greenwood N.Y. Bagel Corp. for purchases for resale in the amount of \$27.40; payment to Chuck's Dairy for purchases for resale in the amount of \$609.21; payment to Animal Antics for supplies in the amount of \$33.85; payment to Elek Tek for computer supplies in the amount of \$429.00; payment to Karp's for purchases for resale in the amount of \$999.08; payment to Technology Specialists, Inc. for consulting services in the amount of \$63,750.00; and payment to Kelso-Burnett for capital equipment in the amount of \$8,485.79.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Howard, and
Norwood
Nays: None

Motion carried.

BID AWARD:

Member Barton moved, Member Howard seconded, approval of the bid award in Exhibit VII-A1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-A1 Award bid Q8533 to Warner Offset, Inc., the low bidder for printing of the Fall 1993, Spring 1994 and Summer 1994 Course Schedules, in the amount of \$82,010.00.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Howard, and
Norwood
Nays: None

Motion carried.

NEW BUSINESS
Personnel Actions

Member Born moved, Member Barton seconded, the approval of the personnel actions as listed in Exhibits VIII-A1 through VIII-A3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Renewal of
Treasurer's Bonds

Member Howard moved, Member Barton seconded, that the Board approve the renewal of the treasurer's bonds for 25 million dollars with Kemper Insurance Company, CNA Insurance Company and Continental Insurance Company for an annual premium of \$21,478, as outlined in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Howard, and
Norwood

Nays: None

Motion carried.

Proposed Fee
Changes for
1993-94 Academic
Year

Member Barton moved, Member Howard seconded, approval of the proposed fee changes for 1993-94, effective with the 1993 summer session, as outlined in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Howard noted that these seem to be legitimate increases. President Thompson stated that the College is attempting to keep even with expenses that are incurred.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Howard, and
Norwood

Nays: None

Motion carried.

INFORMATION
Faculty Tenure
Status Report

Chairman Norwood noted that the Faculty Tenure Status Report was included for the Board's information. President Thompson noted that the College has been fortunate in its employment of new faculty in recent years. This report is indicative of the good progress being made by the faculty members toward tenure. Member Barton asked if it is infrequent that a faculty member is not offered tenure. President Thompson responded that this is due to both the care taken in initial hiring and the ongoing evaluation process. Vice President Bonnie Henry stated that the faculty members are evaluated by their peers, by students and by their supervisors. Some of these evaluations are on a yearly basis, with other more informal evaluations throughout the year that add to that process. The student evaluations are anonymous and are not given to the instructor or counselor.

OTHER BUSINESS

There was no other business at this time.

PRESIDENT'S REPORT

President Thompson reported on activities in the State government, including a proclamation by Governor Edgar indicating that the month of April will be Illinois Community College Month. This will coincide with the Community Day at Harper and the 25th Anniversary celebration.

A bill has come out of the Senate Education Committee which deals with administrative authority for adult education programs. This is an umbrella bill for the Work Force Preparation Council and consolidates several existing councils into a single state policy coordination and oversight body. It makes changes to the state funded Industrial Training Program administered by the Department of Commerce and Community Affairs and puts the community colleges in a position to be the administrative entity for all adult education programs in the state. Although the bill must still pass through both houses and the governor, this is a statement that the senate is looking very seriously at the goal of community colleges in the adult education preparation field.

ICCB honored Harper College as a recipient of one of two awards for excellence in community college advocacy. This is the first time that this award has been given by the ICCB Board, and recognizes community colleges that have excelled in the area of advocacy and outreach by emphasizing the importance of communicating state and local concerns with community leaders, area legislators, and members of Congress. The other award winner was Parkland College.

Harper College was cited in the National Institute for Staff and Organizational Development publication, Linkages, for an award previously received, the Labor Investing for Tomorrow award for the Tech Prep program.

President Thompson congratulated Member Barbara Barton, who will be given an alumni award by the University of Southern California at a ceremony honoring 1993 Distinguished Award recipients on Sunday, April 25.

An Ann Landers column was circulated in which a Harper student, Linda Kaufman of Schaumburg, wrote about her positive experiences in going back to school at Harper College after age 40.

President's Report
(cont'd)

President Thompson noted that at the request of a number of Board members, there is a copy of the insurance bid in the Board packet. Information has been received from the current carrier that Harper will be receiving a dividend of approximately \$87,000. There have been discussions with potential bidders concerning a bid condition which would ask the bidders to make a similar consideration in terms of what dividend might be expected. Member Barton asked if this was because of the consortium; President Thompson replied affirmatively.

President Thompson noted that a memo in the Board members' packets from a fellow Board member will be discussed at a later time.

Also included is an instructive memo for looking at financing. Vice President Manke has been studying the working cash bond situation and the current bond market, and feels fairly confident that we could refinance in this market and net approximately \$170,000 in savings. President Thompson felt that this decision should be made with more members present, and that more deliberation on other issues is needed. President Thompson suggested that the special meeting on the calendar for April 14 be used to look at this issue because of its timeliness and because of the actions transpiring in the legislature at this time regarding tax caps.

CITIZEN
PARTICIPATION

Harper Student Lisa Smith requested the opportunity to address the Board at this time, as she did not have an opportunity to do so during Citizen Participation. Chairman Norwood granted her request.

Ms. Smith reported that the student government has been having difficulties lately, which the Board is aware of, and wished to bring a general student concern to the Board's attention at this time. This problem deals with the fact that there was no advertisement and no application available to run for student government, and that the deadline was decided by Jeanne Pankanin, the Director of Student Activities. According to Ms. Smith, Ms. Pankanin made no statement whatsoever to the student government other than the fact that they should get working on it rather quickly. Under the procedures of Student Activities, including that distributed for Student Trustee election, it is stated that the election committee, which is composed of Student Senate

CITIZEN
PARTICIPATION:
(cont.)

and students at large who wish to serve on that committee, decide all procedures for the election. Ms. Smith felt that this does include the deadline date for filing petitions to run for offices. However, the election committee chairperson, who is not a student senator but rather a member of WHCM radio station, decided with the rest of the election committee members that the deadline date for filing a petition for student government would be April 5. The students were then notified that the deadline date had been set by Jeanne Pankanin as the same deadline date for Student Trustee and the elections were closed with four people having applied for the 12 positions available. There was allegedly one student who requested an application for student government from the Student Activities office and was told that they did not have such an application and were not aware that there was another application besides that for Student Trustee. There are now complaints that the election has been closed, not by the students, but by the Director of Student Activities, and that no advertisement was made in the paper or on the bulletin boards that these positions were available. The members of the election committee did hand out materials indicating a filing date that did not coincide with that set by Ms. Pankanin. The election committee chairperson has decided that they will not consider the elections valid. Ms. Smith would like to see the student government and student trustee voted on at the same time. This would save on cost, would be more efficient, and the voter turnout could be increased. However, since the elections have been closed by Jeanne Pankanin, students have been complaining to Ms. Smith. The election committee chairperson has spoken to Ms. Pankanin, and has been told that she will not change the date. Ms. Smith stated that she is leaving this in the Board's hands, and wishes only to inform them of these problems with the student government elections. The election committee and the student government would like to see the election remain a free and open election, and would like to continue having it on the same day as the Student Trustee election.

Chairman Norwood thanked Ms. Smith for her report.

OTHER BUSINESS:
ICCTA Report

Member Barton reported on ICCTA activities. Bob English of IBHE addressed the trustees regarding the number of employers and

OTHER BUSINESS:
ICCTA Report
(cont.)

employees in Cook County and other areas, and the concern that NIU has McDonald's Corporation and are being very aggressive about it. Mr. English felt that the community colleges should form consortiums to aggressively look at nontraditional ways of reaching students, and new start-up dollars from foundations. It was Mr. English's feeling that those colleges who do not aggressively go after the major corporations are going to lose to universities. Member Howard asked if this was in terms of fund-raising. Member Barton responded that this related to servicing the needs of major businesses and corporations in terms of training and work force preparation. President Thompson noted that the concern is that Harper's mission and Northern's mission seem to be different, but that there is a lot of gray in this area in terms of continuing education and work force preparation. The community colleges feel that Northern has taken an avenue that is inappropriate to their mission and moved into community college districts and made some questionable promises. Mr. English has been trying to bridge the gap between universities and community colleges in this regard.

Other ICCTA information included the following: There was a 16 percent increase in Illinois Student Assistance Commission for community colleges, which is to Harper's advantage. The presidents are working to remove charge-backs. Out-of-district fees are 133 percent of the cost. Member Barton reminded the Board that Bob Gaffner, who will be the new president of ICCTA after July 1, has asked to be invited to Board meetings. As Vice President of ICCTA, Mr. Gaffner attended every regional in the state at his own expense. The McHenry regional meeting is coming up. The tax cap came out of the House and has to go to the Senate, and exemptions are being requested for health and life safety, tort liability insurance, and Medicare/Medicaid. President Thompson stated that it came out of the House without exemptions. Speaker Madigan is adamantly opposed to extending caps to all counties, but admits tremendous support within the state and the governor's office to do so. The Speaker is considering a 3 percent tax cap. Kishwaukee has modeled, "What would happen with a tax cap?", and sent it to all their legislators, and suggested that each of the community colleges do that and show them the impact that a tax cap would have going down 5 or 10 years.

President's Report
(cont'd)

President Thompson reported that he and Mr. Manke have been working on that, and will have it out to the Board members next week. He agreed that it has significant impact. Member Born noted that the legislators can do more about this if they have the facts, and are considering a raise in the tuition caps. Some schools in the state are at their maximum, not because they have increased the tuition, but because the cost of their teaching has gone up. Mike Monahan, who is our legislative advocate at ICCTA, did a state survey and found no relationship between cost of tuition increases and enrollment decrease or increase. Representative Bill Black is proposing that Boards can meet in executive session for self-evaluation. The Boards should provide feedback regarding what the local contract effect will be regarding contributions or incentives if the 5+5 goes into effect, and what additional costs might be implied.

April 24 is Community College Day at Wrigley Field, with tickets costing \$10. There will be an academic olympics. There will be a statewide open house on April 14, with Harper's open house being held April 25. The schools are all encouraged to use the logo, "Where Learning Never Ends". A Total Quality Management seminar was held, and Member Barton asked if a short presentation could be made to the Board members.

President Thompson noted that other legislation is taking shape in Springfield, with the governor's budget including a 2.4 percent increase for community colleges. However, when equalization and other funding is included, there may be only a \$55,000 increase for Harper. The ISAC dollars are helpful, but for the first time in state history the budget for ISAC is greater than all of the community college system. This raises the question of how much money is going into scholarship awards as opposed to straight funding for community colleges.

Member Barton noted that the next report will come from Member Born.

Student Member Sprake-Jones entered the meeting at 7:40 p.m. He had no report at this time.

Student Charles January wished to address the Board, as this is his last meeting as Student Senate President. He stated that he learned a

President's Report
(cont'd)

great deal, but has some serious concerns regarding the way student government runs at Harper College. Mr. January has spoken to Felice Avila regarding these problems. He felt that Harper is an excellent educational role model for the county as well as throughout the country, but is lacking in the area of student concerns. Mr. January felt that there is a need to allow the students more self-representation, as well as a need for clearer guidelines for student government.

Chairman Norwood thanked Mr. January and voiced her appreciation of his concerns.

EXECUTIVE SESSION:

Member Howard moved, Member Barton seconded, that the Board adjourn into executive session for the purpose of discussing collective bargaining matters.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Howard and
Norwood
Nays: None

Motion carried. Student Member Sprake-Jones voted aye.

The Board adjourned into executive session at 7:45 p.m.

Following executive session, it was moved and seconded that the Board return to regular session. By a voice vote the motion carried, and the Board reconvened into regular session at 8:29 p.m.

ADJOURNMENT:

Member Howard moved, Member Barton seconded, that the meeting be adjourned. In a voice vote the motion carried, and the meeting adjourned at 8:30 p.m.

Chairman

Secretary