

WILLIAM RAINEY HARPER COLLEGE
1200 West Algonquin Road
Palatine, Illinois

August 26, 1993

6:15 p.m.: Visit to Building S

7:00 p.m.: Board Meeting

AGENDA

- I. Call to Order
- II. Roll Call
- III. Citizen Participation
- IV. Communications
- V. Unfinished Business
 - A. Approval of Agenda
 - B. Student Trustee Report
- VI. Approval of Consent Agenda (Roll Call Vote)
 - A. For Approval
 - 1. Minutes--July 22, 1993 Regular Board meeting and executive session and August 2, 1993 Special Board meeting and executive session Exhibit VI-A-1
 - 2. Bills Payable, Payrolls for July 23 and August 6, 1993. Estimated payrolls for August 7 through October 1, 1993 Exhibit VI-A-2
 - B. For Information
 - 1. Financial Statements Exhibit VI-B-1
 - 2. Committee and Liaison Reports Exhibit VI-B-2
 - 3. Grants and Gifts Status Report Exhibit VI-B-3
- VII. Approval of Bid Awards Exhibit VII
- VIII. New Business
 - A. RECOMMENDATION: Personnel Actions
 - 1. Personnel Action Sheets Exhibit VIII-A-1
 - 2. Professional/Technical Union Agreement Exhibit VIII-A-2
 - B. RECOMMENDATION: Budget Hearing and Adoption of Budget Resolution
 - 1. Legal Budget Revision Exhibit VIII-B-1
 - 2. Adoption of Budget Resolution Exhibit VIII-B-2
 - C. RECOMMENDATION: Northeast Center Lease Agreement Exhibit VIII-C
 - D. RECOMMENDATION: Resolution on Students Called to National Guard Exhibit VIII-D
 - D. INFORMATION: 1993-94 Administrative Organization Charts Exhibit VIII-E
- IX. Other Business
- X. President's Report
- XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, August 26, 1993.

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Norwood on Thursday, August 26, 1993 at 7:07 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Barton, Born, Coste, Gillette, Howard, Moats and Norwood

Absent: Student Member Norris

Also present: Paul Thompson, President; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services; Susan Webb-Kmiec, Recording Secretary; Ted Agresta; Sharon Alter; Felice Avila; Vic Berner; Larry Bielawa; Harley Chapman; Tom Choice; Robert Getz; Jerry Gotham; Bill Howard; Michael Kolze; Renee Loth; John Lucas; Dominic Magno; Liz McKay; Rosemary Murray; Elena Pokot; Glenn Reich; Patty Roberts; Pat Wenthold; Karen White; Laurie Wren; Joan Young - Harper College. Guests: Dominick Demonica - Legat Architects; Allison Beatty - Chicago Tribune; Mary Haffenburg - Pioneer Press; Fred Ludwig - Daily Herald; Richard Kolze; William Norwood; Jacqueline Rothman - Citizens.

CITIZEN PARTICIPATION

There was no citizen participation.

COMMUNICATIONS

Member Born read letters of appreciation from Eileen Novak, Vicki Rowe and Bert and Kris Howard for the College's kindness and support during their illness or that of of their family members.

UNFINISHED BUSINESS
Approval of Agenda

Member Barton moved, Member Born seconded, that the agenda be approved with the addition of an executive session following the President's Report for the purpose of discussing collective bargaining issues. The Board will then reconvene to take action.

In a voice vote, the motion carried.

President Thompson welcomed the members of the press, Allison Beatty from the Tribune, Mary Haffenburg from the Pioneer Press, and Fred Ludwig from the Daily Herald.

**STUDENT TRUSTEE
REPORT**

There was no Student Trustee report.

CONSENT AGENDA

Member Howard moved, Member Barton seconded, approval of the minutes of the July 22 Regular Board meeting and executive session and August 2 Special Board meeting and executive session; for bills payable, payrolls for July 23 and August 6, 1993; estimated payrolls for August 7 through October 1, 1993; for financial statements, committee and liaison reports, and grants and gifts status report, as described in Exhibit VI-A1 and A2 and VI-B1 through B3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Education Fund	\$ 600,268.88
Operations & Maintenance Fund	207,422.36
Operations & Maintenance Fund (Restricted)	1,399,319.51
Bond & Interest Fund	508.03
Auxiliary Fund	283,800.73
Restricted Purposes Fund	115,960.90
Building Bond Proceeds Fund	830,297.48
Trust & Agency Fund	1,146,734.80
Audit Fund	10,000.00
Liability, Protection & Settlement Fund	334,741.17
Federal Funds	323,241.31

The payroll of July 23, 1993 in the amount of \$1,462,152.41, payroll of August 6, 1993 in the amount of \$978,080.67; estimated payroll from August 7, 1993 through October 1, 1993 in the amount of \$4,917,069.65; estimated utility bills in the amount of \$120,000.00; payment to Apple Computer for equipment in the amount of \$2,291.90; payment to Wadsworth for supplies in the amount of \$201.38; payment to Wheeling School District #21 for new buildings and additions in the amount of \$151,900.00; payment to CIT Group/Equipment Financing for equipment rental in the amount of \$1,919.17; payment to Generic Signs for consulting in the amount of \$6,082.85; payment to Prentice Hall for books in the amount of \$31.53; payment to Home Juice Co. for purchases for resale in the amount of \$521.14.

Consent Agenda
(cont'd)

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste,
Gillette, Howard, Moats, and Norwood

Nays: None

Motion carried.

BID AWARDS

Member Howard moved, Member Barton seconded, approval of Exhibit VII-A1 through A5 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-A1 Award bid Q8561 to Cade Industries, Inc., the low bidder for calcium chloride, in the amount of \$10,950.00.

Ex. VII-A2 Award bid Q8536 to NBD Woodfield Bank, the most responsive bidder for banking services providing marginally better overall service, estimated at \$5,350 for regular banking services and \$6,560 for credit card processing.

Ex. VII-A3 Award bid Q8564 to A-Z Supply Co., the low bidder for toilet tissue and multifold paper towels, in the total amount of \$59,374.00.

Ex. VII-A4 Award bid Q8566 to Bailey Ceramic Supply Co., the low bidder for kilns, in the amount of \$32,112.00.

Ex. VII-A5 Award bid Q8535 to A.J. Maggio Co., the low bidder for the Bookstore build-out as modified, in the amount of \$137,840.00.

Member Barton asked for clarification as to how a decision was reached on the bid for banking services. Vice President Vern Manke explained that all of the interested banks were requested to provide an outline of their costs for services for a particular month of activity. It was determined that NBD Woodfield provided the most services at the most reasonable cost. Member Gillette asked what the timetable was for approval of this bid. Mr. Manke stated that the time was up for this action, as a good deal of analysis

Bid Awards
(cont'd)

went into the process. Vic Berner added that we are beyond the normal 30 day period because of the additional work that was performed. Member Howard stated that although her bank did not submit a bid, they reviewed the bids and felt that it was one of the most detailed and professional bids they had seen.

Member Coste asked if the College provides corporate credit cards for employees. Mr. Manke replied that we basically have credit cards for vehicles to pay for gas and other expenses incurred while an employee is on College business.

Member Gillette expressed his interest in reviewing the costs that were submitted by the other bidders. Vic Berner responded with the bid background on the three lowest bidders. Using November 1992 as the base month, the three top bidders were LaSalle, First Chicago and NBD. LaSalle combined fees and charges were \$7,375; First Chicago's totaled \$8,910; NBD charges were \$7,089. In addition, a credit is applied for bank balances. Mr. Manke stated that the College has the right to rebid this at any time.

Member Moats asked if the interest earned will cover these costs. Mr. Manke replied that it will cover some of the costs, but not all.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste,
Gillette, Howard, Moats and Norwood
Nays: None

Motion carried.

NEW BUSINESS

Personnel Actions

Member Howard moved, Member Born seconded, approval of the personnel actions as listed in Exhibit VIII-A1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Professional/Technical Appointments

Charlene Padovani, Health Services, p/t,
8/16/93, \$24,128

Classified Appointments

Jennifer Lesiak, Child Learning Center,
8/16/93, \$15,048

IEA/NEA Appointments

Edward Salvadore, Physical Plant, 07/19/93,
\$25,640

Personnel Actions (cont'd) Status Change/Appointment

Professional/Technical

James Ryan, Physical Education, Athletics & Recreation, 07/10/93, \$32,900
Norma Wiley, Information Systems, 08/07/93, \$39,000

Supervisory/Confidential

Della Allen, Information Systems, 08/07/93, \$52,000

Classified

Adele Krueger, Information Systems, 08/07/93, \$23,000

Retirement

IEA/NEA Retirement

Charles Stokes, Physical Plant, 08/30/93, 13 years

Resignations and Terminations

Professional/Technical

Susan Schanowski, Life Science & Human Services, 03/31/93, Resignation, 2 years
Nico Genet, Technology, Math & Physical Science, 05/22/93, Resignation, 6 years
Vincent Kaminski, Dining Service, 06/30/93, Termination, 10.5 years

Classified

Nancy Smith, Student Development I, 05/31/93, Resignation, 5 months
Barbara Paez, Dining Service, 6/30/93, Termination, 7 years
Sherry Wolfer, Child Learning Center, 7/15/93, Resignation, 5 years
Lisa Wiggins, Student Development, 8/04/93, Resignation, 1.5 months
Bonnie Covey, Information Systems, 8/13/93, Resignation, 1.5 months
Rhea Dawson, Information Systems, 8/13/93, Resignation, 1.5 months
Jason Leznek, Information Systems, 8/13/93, Resignation, 1.5 months
Shelly Silvers, Testing Center, 8/16/93, Resignation, 1 year

Member Barton asked if the transfers from part time to full time employees were anticipated. President Thompson replied that they were.

Personnel Actions
(cont'd)

Member Coste asked for an explanation for the termination of an employee with 10½ years experience. President Thompson explained that the position had been evaluated and eliminated. Member Gillette asked if efforts had been made to place him in a different position. President Thompson replied that this was attempted, but no position was found. He does have equity in the pension program. The position was eliminated because the baking instruction program has been discontinued.

Member Moats asked how many people are going to be hired in the Information Systems area. President Thompson replied that the plan is to hire 11 new employees. They are replacing the TSI people who were in place previously, and their plan did call for additional staff. Elena Pokot added that the replacement of TSI staff is not one-to-one as functions are being changed. President Thompson felt it was important to note that what TSI did in part was to plan for the future, and we are continuing to implement that plan, which does call for additional staff.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste,
Gillette, Howard, Moats, and Norwood

Nays: None

Motion carried.

Professional/
Technical Union
Agreement

Member Barton moved, Member Born seconded, that the Board ratify the two-year Collective Bargaining Agreement with the Faculty Senate, Local 1600, effective July 1, 1993 and ending June 30, 1995, as outlined in Exhibit VIII-A2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

President Thompson commented that the negotiating process was handled very well by both teams, and that the negotiators came up with an agreement that is fair to all parties concerned. He thanked the Pro/Tech representation for their part in that. Member Barton added that there was an attitude among some people at the state level that this negotiating process would not work, and she was pleased to show them that it had.

Upon roll call, the vote was as follows:

Union Agreement
(cont'd)

Ayes: Members Barton, Born, Gillette,
Howard, Moats, and Norwood

Nays: None

Motion carried. Member Coste voted present.

Chairman Norwood read a statement which asserted that the agreement reached was fair and in line with other employee groups. On behalf of the entire Board, she expressed appreciation for the dedication, cooperation and support demonstrated by the Professional/Technical employees. Pat Wenthold thanked the Board and Chairman Norwood for their comments.

BUDGET HEARING AND
ADOPTION OF BUDGET
RESOLUTION

Chairman Norwood recessed the regular meeting at 7:30 p.m. and called to order the public hearing on the 1993-94 legal budget.

President Thompson noted that the Legal Budget has been on public display for review since June. There have been revisions mandated due to agreements that have been reached with employee groups, and he asked Vice President Manke to go over those revisions as well as the outline of the legal budget itself.

Mr. Manke explained the revisions found in Exhibit VIII-B1 (attached to the minutes in the Board of Trustees' Official Book of Minutes). Member Howard asked what the reason was for the drop in revenue in the Education Fund. Mr. Manke explained that this related to a change in the manner in which transfer of funds was handled. This was not a result of the Working Cash fund.

Member Coste asked for a summary which he had previously requested giving the budget comparison to previous years. This summary showed revenue for all funds for 1993-94 of \$60,793,094 and expenditures of \$71,534,673. Mr. Manke explained that this particular report also includes the Working Cash fund, which is not included in the legal budget. Member Coste asked where it is shown how much will be spent for the building projects. Mr. Manke directed the Board to page 9, which shows that \$1,997,259 will be spent out of the Bond Proceeds fund, and to page 11 which shows an expenditure of \$8,866,303 from the Operations and Maintenance (Restricted) fund. This is for the completion of Buildings L and S and the beginning of renovations for Building F, as well as some life safety improvements. This results in over \$10

Budget Hearing
(cont'd)

million for building. Member Coste stated that the \$60 million revenue figure does not represent the funds that went into those two projects. Mr. Manke explained that the revenue went into those two funds several years prior. In addition bonds were sold and levies were issued for life safety. Mr. Manke explained that we are in a deficit budget, and looking at the budget by fund is the best way to explain it. The deficit in the Education Fund is \$2,283,062. This includes contingencies that may not have to be used. In addition, the Operation & Maintenance Fund includes \$1.5 million for the purchase of the Northeast Center.

Member Moats asked how the budget looks for next year. President Thompson responded that projections show a continuing deficit if appropriate action is not taken. This situation is being discussed with staff and other administrators on the campus, and they will be working on changes so that this does not occur.

Member Howard stated that she was present at Mr. Manke's budget presentations for faculty and staff, and felt that it was a very positive move in gaining the cooperation and understanding of those who will need to set priorities and make cuts.

Member Moats expressed concern with the number of FT hires. Mr. Manke explained that this was due in part to the change in status of temporary part-time employees to permanent status. This is mostly in the Information Systems Department. Member Moats reiterated his continued concern with the expansion of support staff relative to teaching staff, and questioned where cuts would be made in the future. Member Barton noted that if the College had levied at a higher level last year when there was the opportunity to do so, they would not be in this situation now.

Member Born asked if there is a percentage of the budget that is allocated to teaching personnel as compared to support staff. President Thompson responded that the administration is in the process of developing a cross-campus operational analysis in conjunction with the new telecommunications system so that this type of information will be available. This will be available before the next budget preparations.

Budget Hearing
(cont'd)

Member Howard asked if faculty are being paid for courses not being taught because of decreased enrollment, and if there are new courses that should be offered that are not being developed. Member Barton asked if we could obtain figures from other colleges as to their percentage of teaching staff to support personnel. President Thompson responded that this could best be obtained from ICCB for an accurate comparison.

Member Howard noted that many of the teachers who are not full-time are not paid if the courses are canceled. As to the development of new curriculum, President Thompson stated that surveys are done to assess the needs and desires of the student.

The freeze on new hires was again discussed. There is a hold on all new replacement hiring for positions vacated through 1994. Some of these people will be replaced with part-time or temporary personnel, and it is possible that some positions will not be refilled at all. The administration is working with the budget committee to establish guidelines for overall budget, but also for questions of hiring priorities.

Member Moats expressed his concern that millions of dollars are being spent on the computer system instead of teaching staff. Member Barton responded that part of this expenditure is for the access of information that was not available before. President Thompson stated that part of the user service will assist the students and faculty in the retrieval of information, and the highway and infrastructure has to be built to enable them to access the system. He stressed that this will benefit the instructional aspect of the College in many ways. Glenn Reich responded with an explanation of the requests that the Information Systems Department is receiving from the faculty. The new HP Unix system replaces the old system for teaching many of the highly technical classes. Some of those classes were closed out this year and students were turned away. There are about 50 to 60 new computers going into computer labs to allow for more Windows and multi-media training for faculty and staff. These are compressed mini-courses to teach the basics, and more in-depth courses are offered by CIS.

Member Barton asked if it is expected that these classes for faculty and staff will

Budget Hearing
(cont'd)

expand into new courses for students. Mr. Reich answered that at this point in time he does not see that happening, as these short courses are basically literacy courses in those particular areas.

Deans Harley Chapman and Liz McKay spoke regarding the plans for the building underway and the plans for Building F renovation in terms of faculty requests. Mr. Chapman stated that the two divisions are venturing on a joint program involving the writing center, liberal arts and ESL/AED instructional capabilities with computers. Computer assisted instruction in the liberal arts area will be doubled. Ms. McKay added that the new learning communities venture that was embarked on last year is looking forward to using the writing center and the computer classrooms as well as the enhancement of the instruction for other classes.

As there were no other questions concerning the budget, Chairman Norwood declared the hearing closed and reconvened the regular Board meeting at 7:55 p.m.

Member Howard moved, Member Born seconded, that the Board approve the Budget Resolution as outlined in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Gillette, Howard, Moats, and Norwood

Nays: None

Motion carried.

Member Howard amended her motion to include Exhibit VIII-B2 (attached to the minutes in the Board of Trustees' Official Book of Minutes). Member Born accepted the amendment.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Gillette, Howard, Moats, and Norwood

Nays: None

Motion carried.

Budget Hearing
(cont'd)

On behalf of the Board, Chairman Norwood thanked the administrators for their commitment to the taxpayers of this district, and to the quality of education at Harper. She also thanked the members of the community who continue to put their faith in the leadership of this community college.

NORTHEAST CENTER
LEASE AGREEMENT

Member Gillette moved, Member Barton seconded, that the Board approve the renewal of the lease agreement for the Stevenson School facility as outlined in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

President Thompson wished to make it clear that this lease agreement is temporary and will only be in effect until the purchase of the Northeast Center has been completed. The price that the College pays for the lease will be applied to the purchase price. Member Born asked why this is taking so long. Mr. Manke explained that approval had to be obtained from ICCB and IBHE, and that it must also go through the Township School Trustees as well as the attorneys. Mr. Manke and the attorneys for Harper have reviewed the initial draft and made appropriate changes, and it is hoped that everything will be ready for action at the September Board meetings for their Board and ours. If both Boards approve the final purchase by September, this lease will become null and void.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste,
Gillette, Howard, Moats, and Norwood

Nays: None

Motion carried.

NATIONAL GUARD
STUDENTS

Member Moats moved, Member Barton seconded, that the Board approve the resolution on students called to National Guard Service for flood relief operations as outlined in Exhibit VIII-D.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste,
Gillette, Howard, Moats, and Norwood

Nays: None

Motion carried.

INFORMATION
1993-94
Administrative
Organization
Charts

Member Gillette asked if the organization chart could be annotated so that he could tell the difference between clerical staff and support staff. President Thompson stated that this was a good idea and would be done. It was noted that the Vice President of Information Systems was listed as interim, and this will be changed.

OTHER BUSINESS

Member Gillette moved, Member Born seconded for the purpose of discussion, that the administration study the feasibility of starting a Harper College Financial Consulting Institute. He stated that this would be self-supporting or perhaps even provide a small amount of revenue. The College has easy access to many areas of expertise that exist among our faculty. This would also provide a method for the faculty to bring up-to-date real world business experiences into the classroom. The implementation would depend upon the results of the feasibility study and faculty disposition toward the idea.

Member Howard noted that some work of this type is being done presently, though not in a formal way. She questioned if there were any other College or higher education institution that Member Gillette knows of that has a similar program. He responded with examples of Stanford Research Institute and IIT, although he stated that his proposal relates more to the area of consulting rather than research. Member Gillette stated that he has heard of some very high level consulting being done by members of the faculty, but noted that it is very difficult for these people to find clients on their own.

Chairman Norwood stated that there are some stipulations on faculty being able to work outside of Harper. President Thompson explained that the faculty must notify the administration if they do consulting work, the number of hours involved, etc. He noted that the feasibility study would have to look at that and that there would have to be a dialogue with the faculty as to their position on the issue.

Member Barton asked if it would be possible to table this until the studies are completed. Member Gillette explained that the motion is only to do the study, and excludes any implementation until the study is complete. Member Born asked what the cost of doing such a study would be. President Thompson stated

Other Business
(cont'd)

that it would involve staff time, and that those in the Department of Academic Affairs would be the main people involved in the research. It would also depend on the scope of the study.

Member Howard stated that it is in line with the College's preferred future to facilitate this type of exchange with the business community. President Thompson felt that we could look at the Corporate Services area and the Career Cooperative and see if this could be incorporated with them. Member Coste stated that it does not cost a great deal of money to brain-storm, and that the study itself will mainly involve dialogue.

Member Howard asked if a more defined recommendation could be brought to the Board relating to the cost of the study as well as the staff time involved. Member Barton suggested that the information include how the program would be either self-supporting or provide revenue.

Member Gillette noted that the feasibility study should start with examining the legality of the proposal, and then proceed to whether the faculty is in favor of it. If they are in favor of proceeding, there could be a number of ways to implement it. Member Born asked if Member Gillette had a time frame in mind. He responded that he did not, as he did not wish to provide a deadline along with more work for the administration.

Member Barton stated that she liked the idea, but was concerned with the possibility of having to allocate money for the project in the face of a deficit budget. Member Gillette responded that if it was feasible to break even or even generate revenue for the Education Fund, then it should be done.

Member Born stated that she did not object to the idea, but she did object to adding additional costs in terms of man-hours to do the study. President Thompson suggested that the administration can get the initial information very quickly as to whether it is legal, and whether the faculty is interested in pursuing it. If these questions are answered affirmatively, then they can come back to the Board with an outline as to how to approach the next step.

Other Business
(cont'd)

Member Howard moved, Member Barton seconded, that the proposal be amended to state that the administration begin to study the feasibility of starting a Harper Consulting Institute, and report to the Board.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste,
Gillette, Howard, Moats, and Norwood

Nays: None

Motion carried.

Member Born asked if all of the Board members had seen the information regarding the ICCTA North Suburban Region Trustees meeting on September 20, and asked that they all put that on their calendars.

Member Born noted that the Budget Subcommittee meeting will be September 13 at 10:00 a.m. Chairman Norwood stated that a date must be set for the reorganization meeting which must be held within 10 days after the election. A date of Monday, November 8 was agreed upon. Tentative dates for a meeting with the Faculty Senate were discussed. The date of September 14 at 7:00 p.m. will be presented to the Faculty Senate for their approval. It was also agreed that November and December meetings would be held Tuesday, November 23 and Thursday, December 16.

PRESIDENT'S REPORT

Classes at Harper started on Monday, and the enrollment is just under 3 percent down from last year. The decrease is mainly in the evening and part-time students, with the age 21 to 29 group significantly less. In talking with other community colleges, President Thompson has found that there are mixed reports with some being higher and some lower.

Member Barton asked what percent of increase or decrease had been anticipated. The increase in enrollment was projected at 1.5 percent, and the administration is studying the ramifications of the decrease.

There was an excellent participation in the teacher seminar, a two-day experience off campus, and the staff and faculty have a very positive outlook as they begin the new year.

Mike Vejuk presented to the assembled group during that seminar the challenge to help

President's Report
(cont'd)

those people impacted by the flood. That day alone on campus over \$200 was collected, and donations are continuing to be received. The administration is exploring the best way to use those donations, such as helping a sister institution that has had problems recovering from the flood.

Motorola presented the first installment of their endowed chair with \$1,000 going to Barbara Radebaugh. Bruce Mueller made the presentation, and challenged Harper to be a quality place of higher learning and to train the kind of students that he feels his corporation needs. Harper will be the recipient over a five-year period of a \$50,000 endowed chair.

The budget presentations were well attended, with over 175 staff and faculty attending the meetings which included orientations on the budget. There were good and insightful questions by people, and an explanation to all involved what needs to be done for the future. The impact of decreased state funding and potential property tax caps were also explained to those attending.

The auditors have completed their on-campus activity and are now working on their final report. The management letter is expected in approximately one month.

There are four people who have completed their petitions and will be on the November ballot for the two Harper Trustee positions. President Thompson introduced two of the candidates who were present, Jacqueline Rothman and Richard Kolze. The other two are incumbents Richard Gillette and Kris Howard.

Because of the recent discussions concerning the older adult population attending Harper, President Thompson wished to share with the Board the Fall 1993 Adventures in Learning brochure. Member Born stated that it would be interesting to have the administration give an update on what has been done since the issue of senior citizen students has been raised. President Thompson noted that there was some loss in senior citizen enrollment for this semester, but that these numbers will be watched closely.

President Thompson introduced Pat Keir, an American Council on Education Fellow. She is an administrator at the College of DuPage

President's Report
(cont'd)

where she serves as Associate Dean for Academic Alternatives. Dr. Keir is going to be working closely with President Thompson other administrators.

There will be a legislative breakfast on September 28, and the Board members were encouraged to attend.

EXECUTIVE SESSION

Member Barton moved, Member Born seconded, that the Board adjourn into executive session for the purpose of discussing personnel issues.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Gillette, Howard, Moats, and Norwood

Nays: None

Motion carried. The Board adjourned into executive session at 8:35 p.m.

The Board reconvened into regular session at 9:32 p.m.

PRESIDENT'S CONTRACT

Member Barton moved, Member Howard seconded, that the resolution amending the President's contract be adopted (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Gillette, Howard, Moats, and Norwood

Nays: None

Motion carried.

President Thompson thanked the Board for the generous and kind amendment to his contract.

Chairman Norwood stated that the Board was pleased to come to this decision and thanked Dr. Thompson for his leadership to the College and community. She added that his salary is in line with the salary increase given to faculty and staff. The extension of the contract demonstrates the confidence that he will provide the stability necessary to maintain excellence at Harper College.

ADJOURNMENT

Member Barton moved, Member Born seconded,
that the meeting be adjourned.

In a voice vote the motion carried, and the
meeting adjourned at 9:38 p.m.

Chairman

Secretary