

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Budget Review Committee Meeting of Monday, April 18, 1994.

CALL TO ORDER: The meeting of the Budget Review Committee of Community College District No. 512 was called to order by Chairman Coste on Monday, April 18, 1994 at 5:08 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Barton, Born, Coste and Howard

Also present: Paul Thompson, President; Ed Dolan, V.P. Academic Affairs; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services; Donna Drake, Recording Secretary; Vic Berner; Larry Bielawa; Diane Callin; Harley Chapman; George Evans; Jerry Gotham; Karen Keres; Joan Kindle - Harper College. William Beisiegel, Jr. - Student Trustee

NOTE:

Due to a malfunction in the audio equipment, there was no recording made of the first part of the meeting. Two special requests were documented by the Recording Secretary: 1) 1) Member Born asked about a building plan and any changes to it. 2) Chairman Coste suggested the Faculty Senate document be distributed again at a full Board meeting. The following is the agenda for the Budget Committee meeting:

- I. Approval of Minutes for the April 4, 1994 Budget Committee meeting.
- II. Response to Budget Committee Request showing Comparison of 1993/94 and 1994/95 Budget Amounts for the Operations and Maintenance Fund (Restricted)
- III. Response to Budget Committee Request Showing a Summary of Tuition and Fees in Education Fund, Operations and Maintenance Fund, and Auxiliary Fund.
- IV. Review Tentative Levy for 1994
- V. Review Preliminary Legal Budget for Recommendation to the Board of Trustees on April 28, 1994
- VI. Other

The remainder of the Minutes have been transcribed from the recorded portion of the meeting:

Chairman Coste stated that that was \$350,000 more, over and above the \$250,000 approximately that has already filled. Member Born noted that she would rather see \$350,000 rather than \$700,000.

President Thompson stated that in making the adjustments for this year's budget, some of the positions are anticipated to remain vacant. Chairman Coste responded that that is what is expected. Member Born felt that it was somewhat misleading to say that the Executive Assistant position was not going to be refilled, as two other people were given the responsibilities along with a significant increase in pay. President Thompson replied that the College will save at least \$60,000 by leaving this position vacant. Member Howard suggested that we show that the position is eliminated rather than just left unfilled to clarify the situation. Member Barton asked if it was possible to know how many of these positions are being filled.

Chairman Coste stated that he did not want the Board to make the decision as to which positions are eliminated, but rather that \$350,000 worth of positions be eliminated by going through the normal internal procedures.

In terms of the expenditure for furnishings, Member Howard stated that it is an accounting question as to whether furnishings should be replaced out of the operating funds or under construction funds. Chairman Coste noted that if the new buildings were not being built, there would not be such a great need for new furnishings. The committee members agreed that there needs to be clarification regarding these expenditures.

Chairman Coste stated that he would recommend sending this budget to the full Board subject to including his comments. Member Howard responded that in regard to Chairman Coste's recommendation that the College seek outside assistance with employee benefits, the College already uses outside benefits consultants.

Member Howard moved, Member Born seconded, that the committee present the tentative legal budget to the Board of Trustees, recommending approval, along with the Chairman Coste's comments and recommendations.

In a voice vote, the motion carried.

Chairman Coste that he has not changed his position on the Student Activities fees, and felt that the committee should have acted on the Student Activity budget that was presented.

Member Born moved, Member Howard seconded, that the committee recommend to the Board that they approve the 1994-95 Student Activity budget as presented.

There was discussion regarding the large increase in the Student Activity fee. Chairman Coste noted that the largest increase in the budget related to the payment Advisors' salaries.

Member Born asked if taxpayers' money is being used to pay for athletics on campus. President Thompson replied that this is only the case in the Operations & Maintenance Fund for ground maintenance and other related expenditures.

Upon roll call, the vote was as follows:

Ayes: Members Born, Coste and Howard

Nays: Member Barton

Motion carried.

Member Howard reported that the Benefits Committee had a meeting, and is being chaired by Member Kolze. There are two meetings scheduled for May.

President Thompson stated that the College may have additional resources before the end of the year, and asked if the Board would like to look into spending some of that money on technology needs in areas that have been short on funds. Member Howard responded that the Board has made it clear that they are very supportive of excellent teaching and learning, and therefore this would be an appropriate expenditure. Mr. Manke noted that the savings and increased revenue came about as a result of the hiring freeze. Member Born felt that some departments might argue that the College was favoring technology over people. President Thompson stated that they would confer with the Faculty Senate and the Deans before deciding the best use for the money.

ADJOURNMENT

Member Barton moved, Member Born seconded, that the meeting be adjourned.

In a voice vote, the motion carried. The meeting was adjourned at 6:51 p.m.

Chairman