

WILLIAM RAINEY HARPER COLLEGE  
1200 West Algonquin Road  
Palatine, IL 60067

Donna Drake  
ADM SER

Board Meeting

Agenda

July 28, 1994

7:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Citizen Participation
- IV. Communications
- V. Unfinished Business
  - A. Approval of Agenda
  - B. Student Trustee Report
- VI. Approval of Consent Agenda (Roll Call Vote)
  - A. For Approval
    - 1. Minutes--June 8 Special Board meeting; and June 23 Regular Board meeting and executive sessions Exhibit VI-A-1
    - 2. Bills Payable, Payrolls for June 24 and July 7. Estimated payrolls for July 8 through September 2, 1994 Exhibit VI-A-2
  - B. For Information
    - 1. Financial Statements Exhibit VI-B-1
    - 2. Committee and Liaison Reports Exhibit VI-B-2
    - 3. Grants and Gifts Status Report Exhibit VI-B-3
- VII. Approval of Purchase Orders Exhibit VII
- VIII. New Business
  - A. RECOMMENDATION: Personnel Actions Exhibit VIII-A
  - B. RECOMMENDATION: Renewal of Treasurer's Surety Bond Exhibit VIII-B
  - C. RECOMMENDATION: Resolution: 199<sup>5</sup>/<sub>4</sub> Life Safety Projects Exhibit VIII-C
  - D. RECOMMENDATION: 1994-95 Resource Allocation and Management Plan (RAMP) Exhibit VIII-D
- IX. Other Business
- X. President's Report
- XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, July 28, 1994.

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Norwood on Thursday, July 28, 1994 at 7:01 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Barton, Born, Coste, Kolze, Norwood, and Student Member Beisiegel

Absent: Members Howard and Moats

Also present: Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services, David McShane, V.P. Information Systems; Ted Agresta; Pat Beach; Larry Bielawa; Tom Choice; Lou Ann Christensen; George Evans; Robert Getz; Lorel Kelson; Thea Keshavarzi; John Lucas; Liz McKay; Elena Pokot; Patty Roberts; Laurie Wren; Joan Young--Harper College. Guests: Dominick Demonica and Joseph Legat, Legat Architects.

CITIZEN There was no citizen participation.

COMMUNICATIONS Member Born read a note from a student who expressed appreciation for the opportunity to participate with other Harper students in the Spring Green Shakespeare weekend.

UNFINISHED BUSINESS Chairman Norwood noted that there would be an executive session after the regular meeting for the purpose of discussing collective bargaining and the appointment, employment and dismissal of personnel. In addition, there is a revised Personnel Actions, Exhibit VIII-A.

Approval of Agenda

Member Kolze moved, Member Coste seconded, approval of the revised agenda as stated above.

In a voice vote, the motion carried.

Student Trustee Report

Student Member Beisiegel stated that he did not have a report at this time.

CONSENT AGENDA

Member Kolze moved, Member Coste seconded, approval of the minutes of the June 8 Special Board meeting, and June 23 Regular Board meeting and executive sessions; bills payable;

Consent Agenda  
(cont'd)

payrolls for June 24 and July 7, 1994; estimated payrolls for July 8 through September 2, 1994; financial statements, committee and liaison reports, and grants and gifts status report, as outlined in Exhibit VI-A and VI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

|   |               |
|---|---------------|
| Education Fund                                | \$ 703,791.81 |
| Operations & Maintenance Fund                 | 213,963.01    |
| Operations & Maintenance Fund<br>(Restricted) | 654.76        |
| Bond & Interest Fund                          | 578.70        |
| Auxiliary Fund                                | 211,284.53    |
| Restricted Purposes Fund                      | 143,853.834   |
| Trust & Agency Fund                           | 1,568,993.95  |
| Liability, Protection &<br>Settlement Fund    | 20,676.25     |
| Federal Funds                                 | 36,804.45     |

The payroll of June 24, 1994 in the amount of \$1,535,985.90; and July 7, 1994 in the amount of \$1,517,648.83; estimated payroll of July 8, 1994 through September 2, 1994 in the amount of \$6,143,905.44; estimated Medicare payment in the amount of \$25,000.00; estimated utility bills in the amount of \$125,000.00; payment to Communication Supply Corp. for materials in the amount of \$1,371.33; payment to R.J. Galla for insurance in the amount of \$304,323.50; payment to Harcourt for books in the amount of \$19.91; payment to Paddock Publications for advertising in the amount of \$1,473.05; payment to Donald DeBiase for early retirement in the amount of \$66.42; payment to Alfred Dunikoski for early retirement in the amount of \$59.00; payment to John Gelch for early retirement in the amount of \$65.81; payment to Charles Harrington for early retirement in the amount of \$73.83; payment to the Illinois Dept. of Revenue for sales tax in the amount of \$5,365.00; payment to Fred Vaisvil for early retirement in the amount of \$51.08; payment to George Voegel for early retirement in the amount of \$51.08; payment to David Williams for early retirement in the amount of \$84.41; payment to Kemper for annuity in the amount of \$768.97; payment to SURS for deductions in the amount of \$731.03; payment to AMC for instructional equipment in the amount of \$6,732.50; payment to Township 42 as the final payment for Stevenson School in the amount of \$500,000.00.

Consent Agenda  
(cont'd)

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Kolze  
and Norwood

Nays: None

Motion carried. Student Member Beisiegel voted aye.

PURCHASE ORDERS

Member Barton moved, Member Born seconded, that the Board approve the purchase orders as outlined in Exhibit VII-A1 through VII-A4 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-A1 Approve issuance of an after-the-fact purchase order to York International Corp. for an air-conditioning compressor on Building M in the amount of \$15,471.00.

Ex. VII-A2 Approve issuance of a purchase order to Apollo Travel Services for a 36 month lease agreement for travel hardware and software in the amount of \$30,612.00 per year.

Ex. VII-A3 Approve issuance of a change order to purchase order D-58099 issued to A.J. Maggio Co. in the amount of \$22,037.00 for general construction work associated with Building L, for a new total of \$4,978,335.00.

Ex. VII-A4 Approve issuance of a purchase order to Apple Computer Corporation for Macintosh computers and peripheral equipment in an amount not to exceed \$45,000.00.

Member Barton asked if the travel related equipment is new. Vice President David McShane explained that the antiquated system used in the past is being replaced with a modern reservations system to train travel agents. This is being purchased through Auxiliary Funds. Instructor Lou Ann Christensen explained that the program has been in place since 1989 and has become so popular that there is always a waiting list. They are now training 100 students per year, and will be able to train approximately 125 per year with the new equipment. This program

Purchase Orders  
(cont'd)

is offered at the Northeast Center. Member Born asked if there was a problem with the students being trained on the Apollo system versus Saber. Ms. Christensen replied that employers are not concerned with which system they have been trained on as long as they have received some type of computerized reservations training.

With regard to Exhibit VII-A3, Member Coste asked if this building is final. Mr. Manke stated that there are still some items on the punch list. Mr. Demonica from Legat Architects added that they are waiting for the prime contractors to submit final billings before assessing what the final change orders will be. Mr. Manke stated that the billing for the building is not final. Mr. Legat expected the final billing to be completed within the next 30 days, by the next regular Board meeting. Member Barton asked if the Board could have a breakdown showing the projected and final costs. Mr. Manke agreed to provide this information.

Member Coste asked if the billing for the Print Shop is now final. Mr. Demonica replied that the punch list and all billing are complete for Building S. Mr. Manke stated that both buildings will be included in their analysis. Member Coste asked if the final costs for both buildings will be known by the August Board meeting. Mr. Demonica stated that they will both be complete by that time. Member Kolze asked that the breakdown include the change orders for the buildings. Member Coste requested that the amounts from the Education Fund and the Maintenance Fund be included, which includes the money spent for furnishings. Mr. Manke stated that this would be provided.

There was discussion regarding the merits of including the cost of furnishings for a building in the total cost of that building. Student Member Beisiegel asked if problems that occur with a building, such as the current roof leak, are under warranty. Mr. Manke replied that they are covered under a warranty because the building has not been accepted in total yet. He explained that it is advantageous to let a building operate for a period of time before making final payments to make sure that everything operates properly.

Purchase Orders  
(cont'd)

Member Born noted that the computer purchase under Exhibit VII-A4 includes 17 computers. Mr. McShane will make copies of that information for the other Board members.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Kolze  
and Norwood

Nays: None

Motion carried. Student Member Beisiegel voted aye.

NEW BUSINESS

## Personnel Actions

Member Kolze moved, Student Member Beisiegel seconded, approval of the personnel actions as outlined in Revised Exhibit VIII-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Classified Appointments

Alice Johnson, Center for Workforce &  
Vocational Development, 7/01/94,  
\$23,918

Karen Cutlan, Student Development, 7/11/94,  
\$11,440

Darlene Niebuhr, Business & Social Science,  
7/11/94, \$21,500

Barbara Schofield, Office of Student  
Financial Assistance, 8/01/94,  
\$24,000

Faculty Appointments

L. Andrew Howe, Instructor/Counselor, Student  
Development, 8/16/94, \$29,639

Kenneth Hyde, Assistant Professor, Life  
Science & Human Services, 8/16/94,  
\$38,856

Mary Lindauer, Assistant Professor, Life  
Science & Human Services, 8/16/94,  
\$38,856

Laura J. Thomas Roebal, Instructor, Academic  
Enrichment & Language Studies,  
8/16/94, \$15,294/sem.

Steven Siegal, Instructor, Technology, Math &  
Physical Science, 8/16/94, \$30,587

Professional/Technical Appointments

Mukhtar Chaudhry, Learning Assistance Center,  
AE/LS, 6/15/94, \$13,200

Manouchehr Azad, Learning Assistance Center,  
AE/LS, 6/25/94, \$12,769

Robert Baker, Adult Educational Development-  
AE/LS, 7/05/94, \$14,820

F. Peter Haake, Learning Assistance Center,  
AE/LS, 7/13/94, \$15,600



Personnel Actions (cont'd) promoting a current employee who might be more familiar with the College. Dr. Henry stated that if there had been a current employee with superior qualifications, they would have hired that person. However, Mr. Howe was considered more qualified for the position.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Kolze and Norwood

Nays: None

Motion carried. Student Member Beisiegel voted aye.

Grants Writer and Marketing Director Member Barton requested that the administration consider filling two positions -- a grants writer and a marketing director. She noted that the grants writer could work with faculty and staff in order to obtain additional funds for the College. A marketing director is needed because all schools are competing for students and she felt that Harper should do more in order to attract additional students to the College. She suggested that these positions could be considered in lieu of two other positions that may be vacant. Members Born and Coste expressed support of this action. Chairman Norwood agreed and felt that the administration should address this matter as soon as possible even if new positions are necessary. Noting that she was not against current personnel, Member Barton suggested that the administration seek an individual from outside of the College who has a marketing background in education. Member Born noted that the Board had requested a marketing director in the past. Member Coste agreed and added that this is what the Board wants. Member Kolze stated that a motion and vote would solidify this request.

Member Barton moved, Member Coste seconded, that the administration be directed to look into creating two positions, either in place of existing open positions or as new positions, for a grants writer and a marketing director, preferably to be hired from outside of the school.

In a voice vote, the motion carried.



Treasurer's Surety  
Bond

Member Barton moved, Member Coste seconded, that the Board renew the Treasurer's Surety Bond as outlined in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Mr. Manke stated that this is a routine renewal which will come before the Board annually until the bonds are paid off in approximately three to four years.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Kolze  
and Norwood

Nays: None

Motion carried. Student Member Beisiegel voted aye.

1994 Life Safety  
Projects

Chairman Norwood asked that Mr. Manke explain an alternate proposal which was received from Dr. Thompson. In addition, Member Coste has asked for additional information regarding tax rates. This request was based on a question from Member Kolze as to anticipated tax rates in the future. Mr. Manke distributed copies of that memo.

The original Exhibit VIII-C was for life safety projects totaling approximately \$1 million. Some of the projects are related to ADA requirements, while others are life safety projects which will complete Building F as well as the roof replacement at the Northeast Center. This amount was factored into the budgeting process.

Mr. Manke explained that the Revised Exhibit VIII-C would increase the amount of life safety projects to a total of \$1,575,000. The additions are 1) tuckpointing and sealing the Northeast Center brickwork, 2) installation of an elevator at the Northeast Center, 3) an airlock at the main entrance of the Northeast Center, and 4) a Commonwealth Edison electrical switch on the main campus in order to alleviate interruptions of power. The cost estimate for this latter portion of the project is approximately \$224,000. Mr. Manke felt that although this is quite expensive, it would be worthwhile in terms of reducing campus disruption and ensuring safety.

Member Born inquired about the advantages of the airlock. Mr. Manke explained that it is an energy efficient double door which keeps

1994 Life Safety  
Projects (cont'd)

the building from losing a large amount of either warm or cool air.

Member Barton asked what effect this revision would have on the levy. Mr. Manke stated that the cost to increase the expenditure from \$1 million to \$1,575,000 is approximately .4¢. If the \$1 million life safety levy is issued, the tax rate will be .9¢ for the 1994 levy. The increase in the tax rate for the \$1,575,000 amount will be 1.35¢. Total College tax rate for the \$1 million is estimated to be 29.14¢. The total College tax rate including the \$1.5 million is estimated to be 29.59¢ if the assessed value goes up 4 percent.

Member Barton asked what the dollar effect would be for a homeowner. Mr. Manke replied that it would be about \$1.50 for a \$100,000 home.

Mr. Manke stated that there will be a number of projects that need to be addressed over the next several years at the Northeast Center, and it is up to the Board to decide whether they want to begin working on those projects now or at a later date. Member Born asked why this was brought to the Board. Mr. Manke explained that he is concerned about the leakage problem at the Northeast Center, both with the roof and around the windows where tuckpointing needs to be done. In addition, he felt that the electrical interruptions need to be addressed. Chairman Norwood asked if there are items in the original proposal that can be deferred in lieu of other projects that need to be done. Mr. Manke noted that the main portion of the \$1 million is to finish the life safety work in Building F, as well as required ADA upgrades.

Member Coste asked why the work in Building F is not being taken out of the Building Fund rather than life safety. Mr. Manke replied that only certain types of projects qualify for life safety funds. He felt that it is prudent to use the available money for those projects and reserve the money in the Building Fund for other types of work that do not qualify for life safety certification by the State. As an example, he noted that most parking lot renovation and repair does not qualify for life safety funds. Member Coste stated that life safety funds are to be used for qualifying projects where there are no other resources, and felt that the Building

1994 Life Safety  
Projects (cont'd)

Fund should be used instead. Member Coste stated that the administration needs to realize that it is not possible to do all of these things.

Member Kolze asked if these projects would appear on a future life safety list if they were delayed at this time. Mr. Manke replied affirmatively. Mr. Getz is presently working on a list of future projects. Member Kolze noted that the only item which involves any payback to the College is the airlock. He stated that he is in favor of moving these projects forward to another year in order to avoid further tax increases at this time.

Mr. Manke stated that he is in full agreement with the Board's actions in the past of maintaining a constant tax rate with the life safety levy. He noted that this is a Board decision, but felt that increasing the levy to include the new projects would help preserve the Northeast Center. He stated, however, that delaying the repair projects for a year would not cause irreparable damage.

Chairman Norwood asked if the elevator is an ADA requirement. Mr. Manke replied that it will be required at some time, but is not required immediately. If physically impaired students wish to take classes on the upper level, the classes are rescheduled so that they are held on the first floor. Mr. Manke stated that this project will be on the list next year if it is not done now.

Member Coste called the question; however, there was no motion on the floor at the time.

Member Born asked if an ADA survey of the Northeast Center was done before it was purchased. Mr. Manke explained that a review was done relating to the cost of ADA upgrades, but only an ADA survey of the main campus was done.

Member Coste moved, Member Born seconded, that the Board approve the \$999,496 life safety levy with the addition of \$178,000 for the tuckpointing.

Member Barton stated that she was still concerned about the elevator, and thought that it should be included in lieu of another project. Chairman Norwood asked if the projects were listed in order of priority. Mr. Manke replied that they are listed in

1994 Life Safety  
Projects (cont'd)

order of his priorities, with the tuckpointing being very important in terms of sealing up building. The elevator is important in order to make the building more accessible for physically impaired students. Mr. Manke added that the airlock and the Commonwealth Edison switch could probably be done at some time in the future.

Upon roll call, the vote was as follows:

Ayes: Members Born, Coste, Kolze and  
Norwood  
Nays: Member Barton

Motion carried. Student Member Beisiegel voted aye.

## RAMP Document

Member Kolze moved, Chairman Norwood seconded, that the Board approve the RAMP document as proposed for submission to the Illinois Board of Higher Education, as outlined in Exhibit VIII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Mr. Manke explained that the RAMP document is an annual requirement by ICCB in order for them to do their capital planning. The new Performing Arts facility is listed so that the state can move that project into their priority listing for next year's funding. Local funds are identified as \$1,640,000. The state has indicated that if this project goes forward, they will honor the \$5 million owed to Harper in reimbursement credits. Also included in the document are remodeling projects that are part of the overall renovation plan.

Member Coste asked how much money would be required from the College. Mr. Manke replied that the College would need to spend \$1,640,000, but reiterated that this will be offset by the \$5 million owed to Harper in state reimbursement. Mr. Manke gave a more detailed explanation relating to state reimbursement for the projects. Member Barton asked if the College has a written commitment from the state to reimburse Harper the \$5 million it is owed. Mr. Manke stated that they do not.

Member Barton asked if the feasibility study could look into the two performing arts buildings with the common dressing room and stage building that has been discussed in the past. Mr. Manke replied that this is planned.

## RAMP Document

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Kolze and  
Norwood

Nays: Member Coste

Motion carried. Student Member Beisiegel  
voted aye.

OTHER BUSINESS  
Calendar Items

Chairman Norwood noted that Harper will host the Illinois Community College Board for their regular monthly meeting on Friday, September 16. She encouraged Board members to attend this meeting if their schedules permit. The ACCT will hold their annual convention October 5-8 at the Chicago Marriott. Board members are asked to advise Laurie Wren if they plan to attend so that registrations can be sent in.

The Educational Foundation dinner dance will be held on October 8 at the Galvin Center.

Members were asked to be prepared at the August meeting to schedule meetings in September and October for Board self-evaluation.

## Fax Machines

Chairman Norwood noted that Board members who would like to have a fax machine may now have one. She felt that in the long run it will be cost effective because it would eliminate the use of a messenger to delivery items to the Board members. Member Barton asked if the cost of the installation of a second phone line was included. Mr. McShane replied that it was not, but that the machines are equipped with technology that will differentiate between a fax call and a voice call. He added that the only cost to the Board members will be periodic replacement of ribbons and paper.

There was discussion regarding the cost of the machines being purchased. Mr. McShane stated that the cost of the fax machines is approximately \$650 each. The payback is 3.48 years. Member Coste stated that he did not think that it was appropriate for an elected official to have this type of equipment provided.

Member Barton moved, Member Born seconded, that fax machines be made available to those Board members who wish to have one, and that the machine will be returned if a person ceases to be a Board member.

Fax Machines  
(cont'd)

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born and Norwood  
Nays: Members Coste and Kolze

Motion carried. Student Member Beisiegel voted aye.

Major Gifts  
Campaign

Felice Avila gave an update on the Major Gifts Campaign underway by the Foundation Board. The goal has been scaled back to \$6-7 million to be collected in an 18 month time frame. The budget for the campaign is \$185,000 and covers the consultant fees, staffing and other related expenses. A poll was conducted of the members of the Foundation Board and there was overwhelming support to proceed with the campaign. They also agreed to hire Clements & Associates to assist with the campaign, and Ms. Avila is now in the process of preparing a letter of agreement which will be reviewed by Harper legal counsel. She will also be meeting with each of the Foundation Directors to discuss any concerns or questions they may have in connection with the feasibility study, as well as to determine their personal commitment.

Ms. Avila and President Thompson are working on the organizational structure of the campaign. The campaign will not be officially announced until some leadership gifts have been obtained. It was Ms. Avila's preference that the campaign start no sooner than September 1, but suggested that the Board may want to publicly endorse the vote of the Foundation either at this time or at the next regular Board meeting.

Member Born asked for a review of the work that will be done by Clements & Associates and what the charges will be. Ms. Avila replied that Clements is charging \$108,000 for the 18 month campaign. This will include visits to Harper once or twice a month for a duration of one to three days per visit. The length of time they spend at Harper will vary depending on the stage of the campaign. This averages about \$6,000 per visit, and will include all costs incurred such as hotels, transportation, meals, etc. Chairman Norwood asked how additional expenses incurred on campus will be covered such as use of facilities and staff. Ms. Avila agreed that some College resources will have to be used. However, the Foundation has allocated \$85,000 to cover an executive secretary, the printing and distribution of

Major Gifts  
Campaign (cont'd)

publications, a dedicated telephone line, a computer, etc. These expenses will be reviewed periodically.

Member Coste agreed that these in-kind services are normal, and must be expected. However, he expressed his concern regarding the overall program because of the expectation of \$7 million in local public funds. Member Coste asked if this figure will be lowered in view of the fact that the overall goal has been lowered from \$17 million to \$6-7 million, and questioned the source of this \$7 million in local funds. Ms. Avila agreed that the figures need to be revised, and noted that the major projects have been decreased from five to three. Member Coste expressed his support for the program, but reiterated his concerns regarding the amount and source of \$7 million. Ms. Avila added that most of the money in the area of technology is already planned for in the existing budget and future budgets. Member Coste stated that these questions need to be answered before the campaign progresses much further.

Member Born asked if references were obtained from campuses where Clements & Associates had completed successful major gifts campaigns. Ms. Avila replied that this had been done, and noted that Clements & Associates had conducted a successful \$12.5 million campaign in Jacksonville, Florida.

Member Barton expressed concern that the goal had been lowered so significantly. Ms. Avila replied that Mr. Clements felt it more prudent to have a lower goal that the College can achieve and then exceed that goal.

Ms. Avila agreed to provide revised figures for the Board based on a goal of \$7 million, including the sources for the expected public funds.

Member Born expressed concern that Harper's current employees will be overworked during this campaign, and asked if additional part-time employees should be hired instead. Member Coste stated that he shared her concern, but added that it is not possible to totally escape these in-kind services by existing staff.

Harper Radio  
Station

Member Barton asked if Harper has an FM radio station, and felt that it would be a source of excellent advertisement for the College.

Harper Radio  
Station (cont'd)

Dr. Henry stated that the College has been trying for three years to get an FM license, and will continue to do so.

VICE PRESIDENT'S  
REPORT

Mr. Manke reported that President Thompson is now at home recuperating from his surgery. He has expressed his deep appreciation to all who sent their well wishes. Sheila Quirk, Director of Corporate Services, is also in the hospital and hopes to be home soon.

Updated maps of the district were distributed to the Board members.

Mr. Manke gave an update on Harper's Victory Garden. The produce that is being harvested at this time is being donated to local food pantries and other agencies serving the needy.

The fall semester orientation schedule was distributed. Faculty members return on Tuesday, August 16, and President Thompson plans to address the group at 9:45 a.m. in Building J143. Board members are welcome to attend any of the sessions.

Condolences were expressed to George Voegel on the death of his wife, Donna. Dr. Voegel retired from Harper last year after 25 years of service -- most recently as Dean of Curriculum Development. In addition, we were saddened to hear about the drowning of John Papandrea, 23 year-old son of Student Development faculty John and Sue Papandrea.

Mr. Manke congratulated Sarah Born on her re-appointment as Chair of the ICCTA Excellence/Trusteeship Committee.

EXECUTIVE SESSION

Member Barton moved, Member Kolze seconded, that the Board adjourn into executive session for the purpose of discussing collective bargaining and the appointment, employment and dismissal of personnel.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Kolze  
and Norwood  
Nays: None

Motion carried. Student Member Beisiegel voted aye. The Board adjourned into executive session at 8:40 p.m.



Member Born moved, Member Kolze seconded, that the Board reconvene into Regular session. In a voice vote, the motion carried at 9:14 p.m.

ADJOURNMENT

Member Barton moved, Member Born seconded, that the meeting be adjourned. In a voice vote, the motion carried and the meeting adjourned at 9:15 p.m.

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Chairman

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Secretary