

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, August 28, 1997

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair O'Reilly on Thursday, August 28, 1997 at 7:02 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Barton, Gillette, Hess, Howard, Kolze, Ley, O'Reilly; and Student Member Prinzivalli (7:03 p.m. arrival)  
Absent: None

Also present: Paul Thompson, President; Ed Dolan, V.P. Academic Affairs; Bonnie Henry, V.P. Student Affairs; David McShane, V.P. Information Systems; Judy Thorson, V.P. Administrative Services; Felice Avila; Mary Azawi; Vic Berner; Larry Bielawa; Bob Boeke; Catherine Brod; Harley Chapman; Tom Choice; Therese Cummings; Julie Fleenor; Jerry Gotham; Amy Hauenstein; Bill Howard; Tom Johnson; Karen Keres; Roberta Lindenthaler; Liz McKay; Russ Mills; Elena Pokot; Sheila Quirk; Peg Smith; Pat Traynor; Laurie Wren and Joan Young - Harper. Educational Foundation: Tom MacCarthy; Al Shapiro and Don Torisky.

Guests: Larry Smith, Daily Herald; and Leon Shure, Trustee Candidate.

CITIZEN  
PARTICIPATION

Dr. Thompson introduced Major Gifts Campaign Chair Don Torisky and President of Educational Foundation Board of Directors Tom MacCarthy. Mr. Torisky stated that the Harper College Educational Foundation Board of Directors has successfully concluded its Major Gifts Campaign, surpassing its goal of \$2.5M raised for the College. The benefits of this effort will be passed along in the form of new technology, advancements in teaching and learning, endowed scholarships and a proposed art gallery. These focal points are in concert with the vision of the

College and the mission statement of the Foundation. He noted that support came from many levels -- Dr. Thompson, Felice Avila and her staff, Foundation past president Bruce Mueller and current president Tom MacCarthy, also Kris Howard, Barb Knoff, Pat Carney, and Al Shapiro (who solicited and achieved the largest single donation ever made to the College from a donor in the public sector). In addition, he recognized the support from the trustees, faculty, staff, administrators, students and the community. Mr. Torisky said that a great benefit is yet to come from the relationships that have been built through this effort. Cathy Brod is now leading the foundation as executive director. He stated that this is not the end of an effort, but the beginning of a continuous quest for philanthropic support levels.

On behalf of the Board and the entire Harper community, Chair O'Reilly expressed gratitude for all the efforts put forth in raising money for the College.

President Thompson introduced Leon Shure, a candidate for the Board of Trustees who was in attendance at the meeting. He added that Mr. Shure is a resident of Buffalo Grove.

#### COMMUNICATIONS

Member Barton read a memo which from Harper employees Karen Keres, Bruce Bohrer, Phil Troyer, and Pat Wenthold, which commended Kay Turner and Buildings and Grounds staff for making the campus so beautiful.

#### UNFINISHED BUSINESS Approval of Agenda

Chair O'Reilly stated that an executive session will take place after the meeting for the purpose of discussing the appointment, employment and dismissal of personnel and collective bargaining.

Member Kolze moved, Member Ley seconded, that the agenda be approved as modified.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess,  
Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried. Student Member Prinzivalli voted aye.

Student Trustee  
Report

Student Member Prinzivalli announced that all classes have started and campus is full and exciting. The primary concern is to get the Student Senate in place. Candidacy forms are being gathered; campaigning will begin soon and the Senate should be in place by September 12.

Student Member Prinzivalli mentioned that she had get-acquainted meetings with Vice Presidents Ed Dolan, Judy Thorson and Dave McShane. She thanked them for their time and insight.

She stated that she has met with the Technology Department regarding the implementation of student I.D.'s and is optimistic that something will be in place in the near future.

Chair O'Reilly thanked Pamm for her efforts and all who have helped her with the Student Senate issue.

CONSENT AGENDA

Member Howard moved, Member Ley seconded, approval of the minutes of the June 23, 1997 executive session; July 24 Special and Regular Board meetings and executive session; August 7 executive session; and August 18 Special Board meeting and executive session; bills payable; payrolls for July 18, August 1 and August 15, 1997; estimated payrolls for August 16 through September 26, 1997; for information: financial statements, committee and liaison reports, and grants and gifts status report, as outlined in Exhibits VI-A and VI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Operating & Auxiliary Funds	5,912,600.41
Restricted Purposes and	
Trust & Agency Fund	744,161.20
Federal Funds	500,327.54
Tuition Refunds	74,412.05

The payrolls of July 18, 1997 in the amount of \$1,764,098.23; August 1, 1997 in the amount of \$1,812,483.88; August 15, 1997 in

the amount of \$1,258,866.15; and estimated payroll of August 16 through September 26, 1997 in the amount of \$7,325,704.12.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess, Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried. Student Member Prinzivalli voted aye.

BID AWARD AND PURCHASE ORDER

Member Barton moved, Member Hess seconded, that the Board approve the Bid Award as outlined in Exhibit VII-A1 and the Purchase Order as outlined in Exhibit VII-B1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-A1 Award Bid Q8828 to Waste Management-Northwest, the low bidder for trash removal service, in the amount of \$14,500.00 from September 1, 1997 through June 30, 1998 and for renewal in fiscal year 1999 and 2000 in the amount of \$17,400.00 each year for a total of \$49,300.00.

Ex. VII-B1 Approve after-the-fact purchase order R72650 issued to The Educational & Institutional Cooperative Service, Inc. for furniture for a model office in the amount of \$23,150.66.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess, Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried. Student Member Prinzivalli voted aye.

NEW BUSINESS  
Personnel Actions

Member Howard moved, Member Barton seconded, that the Board approve the personnel actions as outlined in Exhibit VIII-A-1 (attached to

the minutes in the Board of Trustees' Official Book of Minutes).

Professor Emeritus

Judith Dincher, LS/HS-Nursing, 08/19/97

Guido Norini, TMPS, 08/19/97

Darlene Stewart, LS/HS-Nursing, 08/19/97

Professional/Technical Appointments

Tony Ruiz, Assistant Lab Support Manager, User Services, 08/18/97, \$42,000

Michael Swier, Unix Network Specialist I, Technical Services, 08/18/97, \$37,000

Classified Staff Appointments

Aldona Fudala, Child Care Attendant, Child Learning Center, 08/25/97, \$13,181

Maureen Koswcielak, Clerk Dispatcher, Public Safety, 08/25/97, \$20,690

Geri LaBeau, Program Assistant, Corporate Services, 08/18/97, \$26,301

Maureen Newton, Library Assistant I, p/t, Library Services, 08/25/97, \$9,680

Joanne Walker, Information Receptionist, p/t, Center for New Students, 08/18/97, \$12,019

Harper #512 IEA Appointment

Michael Hopkins, Custodian, Physical Plant, 06/23/97, \$25,251

Professional/Technical Resignation

Kristen Jahns, Exercise Physiologist, p/t, Wellness and Human Performance-HPL-Cardiac, 07/31/97, 4.1 years

Supervisory/Confidential Resignation

Christine Overtoom, Career Development Specialist, Education to Careers Partnership, 08/14/97, 1 year

Classified Staff Resignations

Denise Janota, Child Care Attendant, Child Learning Center, 07/12/97, 10 months

Brian Szuda, Financial Aid Associate, Office of Student Financial Aid, 08/22/97, 3 months

Mary Lauren Whitman, Interpreter, p/t, Center for Students with Disabilities, 07/08/97, 5.11 years

Classified Staff Reclassifications

Elizabeth Bortolloti, Interpreter II/Program Assistant MCPO, p/t, Center for Students with Disabilities, 07/05/97, \$12,967

President Thompson noted that it is recommended that Professor Emeritus status be given to three individuals who are retiring. He added that their services have been greatly appreciated and it is an honor to grant them this status.

Member Howard stated that this is a fine recognition of faculty who have served Harper for a long time.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess, Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried. Student Member Prinzivalli voted aye.

New Positions -  
ESL Student  
Advisor, p/t; and  
Advanced Technology  
Specialist

Member Ley moved, Member Howard seconded, approval of the regular part-time position of ESL Student Advisor as outlined in Exhibit VIII-A-2 and approval of the new position of Advanced Technology Specialist as outlined in Exhibit VIII-A-3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess, Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried. Student Member Prinzivalli voted aye.

In response to Member Barton, President Thompson stated that one position is grant funded, and the other is from the Auxiliary Fund.

#### Budget Hearing

At 7:16 p.m., Chair O'Reilly recessed the regular meeting and called to order the public hearing on the FY 1998 budget.

V.P. Judy Thorson stated that the College is working towards a document that will be both the College plan and the budget. It is not complete, so she selected certain pages from the document to discuss which focus primarily on the Education Fund and the O&M Fund. She noted that the pages to be discussed will be in order, but not consecutive.

Ms. Thorson called attention to Page 31 which showed major changes this year regarding the budget. Athletics was moved out of the Auxiliary Fund and into the Education Fund. Corporate Services was moved out of the Trust and Agency account and into the Auxiliary Services account. She explained that the Auxiliary Services account is for those groups that break-even or better. The Trust and Agency account is where money is kept that does not really belong to the College, for example, the Student Activities money.

She explained that pages 34 and 35 will be two facing pages on the final document which will show revenues and expenses for each fund, and whether the College is over budget or under budget. Ms. Thorson noted that there is a difference between what is presented here and what is presented in the legal budget. There are three funds in this document that are not included in the legal budget -- Working Cash, Trust and Agency and Federal Funds. She plans to make this more clear on the next draft of the document.

Ms. Thorson noted that in the Education Fund, there is a planned deficit of approximately \$2M, due to the Tech Plan and other things that the Board has identified over the years.

In the Operations Fund, there is a planned deficit of \$820,000 which is almost entirely related to the Building E renovations.

Ms. Thorson explained that anyone who was on early retirement when the College sold bonds is now budgeted for in the Restricted Fund. People who retired in December are budgeted for in the Education Fund because they were not covered by the last bond sale.

She explained that as a person reads further into the document, they will get more detail. Detail on the revenue sources are shown on Pages 46, 47 and 48.

The levy is done in November, and the extension is when the County actually calculates the taxes. The extensions are different than the levies. We levy higher than the county extends, but the extensions are actually closer to what we receive. It is a calculation of the rate times your equalized assessed value on your tax bill. The tax cap is applied to the rate. Member Howard added that it also allows for new construction which we do not know at the time we levy.

Page 49 has detail on other revenue sources of the Education Fund. Pages 55 and 56 show how the expense side of the budget is broken up - first by function (instruction, academic support, student services), and then by object (salaries, fringe benefits, services, materials and supplies). This shows, for example, that salaries and fringe benefits are 83 percent of this particular budget.

Pages 62, 63 and 64 are a compilation of more detail. It is organized by various groupings in the College - President's Office, Academic Affairs, Administrative Services, Student Services, Institutional - with sub-totals at the end of every section and totals on the bottom. The last two pages are similar detail for the O&M fund.

Chair O'Reilly thanked Ms. Thorson for putting the budget in a more understandable format. Member Kolze inquired about the

information on the other pages that was not presented tonight. Ms. Thorson responded that some of Bill Howard's information will be included in the full document, as well as a final report on the Preferred Future, and PQP data that was submitted to the state. On the financial side, there will be four-year histories in each of the sections. There will also be more detail on the other funds.

Ms. Thorson complimented Bill Howard, the people in Desktop Publishing and others throughout the College who have contributed pieces to this draft. She added that it has been a big effort and everyone is learning together.

George Evans stated that the faculty has not had an opportunity to examine all of the material presented tonight. They would like the opportunity to work with V.P. Thorson to become more acquainted with it. President Thompson stated that this information was available at least a month ago. Mr. Evans said that the format is different.

Chair O'Reilly thanked Dr. Kolze for his efforts in heading the Budget Committee and helping to make everyone more aware of the needs of the College.

President Thompson noted that there is a typing error in the document. On the back of the seventh page of the document, the top of the page reads "Summary Fiscal Year 98 Operating Budget Expenditures." In the left column it says "By Program" and "By Object," and under "By Program" it should read "Total 1998" instead of "Total 1997."

Inasmuch as there were no other persons present who desired to speak regarding the budget, Chair O'Reilly declared the hearing closed and reconvened the regular Board meeting at 7:31 p.m.

Member Kolze moved, Member Barton seconded, adoption of the Budget Resolution as corrected and outlined in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess,  
Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried. Student Member Prinzivalli  
voted aye.

Tax Abatement  
for Institute  
of Gas Technology

Member Ley moved, Member Howard seconded,  
that the Board grant the abatement requested  
by the Institute of Gas Technology as  
outlined in Exhibit VIII-C (attached to the  
minutes in the Board of Trustees' Official  
Book of Minutes).

V.P. Thorson gave a brief explanation of the  
situation. The Institute of Gas Technology  
(IGT) moved into the old DeSoto property at  
1700 South Mt. Prospect Road in 1993. IGT  
and Sam's Club each bought half of the  
property. DeSoto had been paying \$205,000  
worth of property tax, and Sam's Club is  
currently paying approximately \$398,000 in  
property tax, plus sales tax revenue. It was  
negotiated at the time of purchase that IGT  
could be tax-free because Sam's Club would  
take over the tax burden of that property.  
When IGT applied for their 501C3 exemption,  
it was not granted. IGT had to go to the  
State Legislature to get an exemption where  
they were told they can have tax abatement on  
the pieces of property that the local  
districts will agree to abate. Ms. Thorson  
has determined that there are 17 districts  
deciding on this same resolution. She listed  
the nine districts that have passed the  
resolution: the City of DesPlaines (\$23,000),  
the Library District (\$2,000), the  
Metropolitan Water Reclamation District  
(\$14,000), Mt. Prospect Park District  
(\$16,000); Mosquito Abatement (\$600), and  
three different taxing bodies in the township  
of Elk Grove (\$2,500). The other districts  
have met and will probably be passing the  
resolution in the near future. She added  
that the Board needs to vote on the  
resolution that applies to Harper College,  
which has an abatement value of approximately  
\$7,500.

There was discussion regarding the original negotiation, and whether anyone at Harper had been aware of this situation before now.

Member Gillette asked what part of IGT's employees are using Harper's facility. Ms. Thorson said that she did not know. She added that IGT has extended to Harper an opportunity for students to come and learn in their facility.

Board members agreed that it is in Harper's best interest to approve this, however, they wished there had been more communication beforehand.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess,  
Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried. Student Member Prinzivalli abstained.

ACCT Voting  
Delegate

Member Barton moved, Member Ley seconded, that Richard Kolze be designated and appointed as the 1997 ACCT convention voting delegate for Harper College as outlined in Exhibit VIII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Resolution to  
Establish Hearing  
Date for Sale of  
Funding Bonds and  
Life Safety Bonds

Member Ley moved, Member Howard seconded, adoption of the resolution providing for the establishment of a Funding Bond hearing date and the required public notice as outlined in Exhibit VIII-E and adoption of the resolution providing for the establishment of a Protection, Health and Safety Bond hearing date and the required public notice as outlined in Exhibit VIII-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

President Thompson explained that recent legislation in the state requires that Harper establish a hearing date before the levy is set and the bond sale is set. Member Ley

stated that this action is only to establish hearing dates. It is possible that the College may not sell either of the bonds.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess,  
Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried. Student Member Prinzivalli voted aye.

Final Report -  
Major Gifts  
Campaign

Chair O'Reilly mentioned that Board members should read the back of the page which indicates the detail on the Major Gifts Campaign. It is for information only; there will be no motion.

OTHER BUSINESS  
Medical Insurance  
Program

President Thompson explained that the Faculty Senate voted yesterday and today in favor of supporting the employee medical insurance program. Exhibit IX-1 explains the changes. Chair O'Reilly announced a short recess at 7:49 p.m. to give Board members a chance to review the material. The meeting reconvened at 7:55 p.m.

Chair O'Reilly explained that Board members initially received information about the benefits that were included in both the PPO and HMO plans. This new information is the plan for funding the Blue Cross/Blue Shield, PPO and HMO plans for all of Harper employees. She added that this was approved by the faculty and the next step is Board approval.

Member Howard moved, Member Barton seconded, ratification of the revisions of Article VIII-C-4, Article VIII-C-5, Article VIII-C-9 and the Memorandum of Understanding to the 1996/99 Collective Bargaining Agreement with Faculty Senate, Local 1600, as outlined in Exhibit IX-1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Ley suggested that the resolution should address all employees instead of only faculty. Member Howard responded that negotiations with all employees have not been completed at this time. It would be Harper's

intent to offer the same benefits to all employees, but technically, this is an agreement with the faculty. Member Ley asked if this will be subject to further approval and agreement with each of the employee groups. Member Howard responded affirmatively.

Member Ley stated that this is a tremendous win/win situation for everybody. Member Howard added that not only is the College saving money, but better plans are being offered.

Member Howard stated that part of the agreement with the faculty was to review all benefit plans. The Benefits Review Committee, under Member Kolze's leadership, looked at life insurance, long term disability, etc., and reaffirmed that Harper has a very good benefits plan for all employees. The Benefits Review Committee also asked for outside review and advice from medical insurance consultants on the medical insurance plan, and requested proposals from a number of firms in addition to Blue Cross/Blue Shield. Member Howard complimented the Benefits Committee for their hard work. Many hours were spent reviewing plans and cost structures. V.P. Thorson thanked Larry Bielawa, Pat Bourke and Bob Boeke for their efforts. Board Members and George Evans concurred.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess,  
Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried. Student Member Prinzivalli voted aye.

Willis Corroon Corporation Proposal/Purchase Order for Insurance	<u>Member Kolze moved</u> , Member Hess seconded, acceptance of the proposal of Willis Corroon Corporation of Illinois as outlined in Exhibit IX-2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).
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Member Howard stated that this allows our broker to handle the contract with Blue Cross/Blue Shield.

Member Gillette asked if the College used this broker for contacting all of the companies we received bids from. The answer was yes.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess,  
Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried. Student Member Prinzivalli voted aye.

Priority Rating  
for Attention to  
Policy Manual  
Issues

President Thompson stated that he had asked Board members to submit their priority rating for addressing issues related to Board policy. He asked that their responses be given to Laurie Wren tonight or as soon as possible. The ratings will be collated in an effort to prioritize the review of Board policies. One or two issues at a time will be reviewed on a monthly basis until the list (submitted by Board members) has been completed. Board members agreed to review the top two priorities at the first meeting. Once Board members receive the priority list, they will decide how many will be reviewed thereafter at each meeting.

Calendar Dates

President Thompson explained that the Board sets its calendar for two years after the election in November. He suggested that tentative dates be set for the 1997 November and December Board meetings to alert the public and to plan accordingly. He suggested tentative dates of November 20 (third Thursday) and December 18 (third Thursday) for the regular Board meetings. Both are scheduled a week earlier due to the holidays.

Member Howard moved, Member Barton seconded, that November 20 and December 18, 1997 be approved as tentative dates for regular Board meetings.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess,  
Howard, Kolze, Ley and O'Reilly

Nays: None

Motion carried. Student Member Prinzivalli voted aye.

Member Kolze suggested that portraits of the three presidents of Harper College be commissioned and that these be sited in a place of honor at Harper. All Board members agreed and it was decided that a vote was unnecessary. There was discussion regarding the size and location of the portraits. It was mentioned that once a site is determined, the size can be chosen appropriately, with the thought that future presidents' portraits would be added as well.

Member Kolze asked about the status of Board members' pictures. Amy Hauenstein responded that the pictures are framed and ready to be hung. After nameplates are engraved, the pictures will be hung in Building A on a brick pillar near the distinguished faculty wall. This should be completed by September 12.

#### PRESIDENT'S REPORT

President Thompson stated that the fall semester of Harper's 30<sup>th</sup> anniversary year has begun. The "Freshman Experience" took place on Sunday, August 17. This program welcomes new full-time students and their parents, and allows them to learn about what the College has to offer. Approximately 1,000 individuals were on campus -- 425 of whom were parents. He thanked Dean of Student Development Joan Kindle and her staff for making this event better each year. Many of the parents expressed their appreciation for the event.

Tuesday, August 19, was the fall coffee and orientation for faculty and staff members. Twelve new faculty were introduced this year. During the remainder of the week, there were a number of professional development programs offered. These included a demonstration and training on media management system, workshops on institutional effectiveness and presentations regarding the computer, web page development, E-mail, Power Point and

Netscape, and sessions involving Education to Careers.

Dr. Thompson stated that one of the highlights of the week was the dedication of Room D-131 as the Harold and Theresa Cunningham computer laboratory. Harold is a retired professor of mathematics. The Cunningham's generosity over the years has provided funds to the Educational Foundation for an endowed scholarship for math students. The ceremony on Wednesday provided Harper the opportunity to recognize the contributions of Harold and Theresa. Board members Barbara Barton, Kris Howard and Dick Kolze were among the attendees.

At the end of the week, there was a cookout on the north patio for all college employees. President Thompson thanked everyone who participated in the kick-off activities this year.

President Thompson announced that day enrollment (traditional students) is up one percent. Overall, enrollment is down 2.5 percent due to a decline in evening and weekend enrollment (adult students). He added that one thing affecting adult enrollment is the unemployment rate, which is currently less than five percent. This shows that many adults are working and not taking classes.

Earlier this month, Harper received notification that the American Bar Association has granted reapproval (for a term of five years) to the Legal Technology Program. This has been a very successful program at Harper. He thanked Assistant Professor Paul Guymon who serves as Program Coordinator.

President Thompson distributed brochures regarding the Education to Careers partnership. The brochure explains how Harper is working together with schools in the district to help develop career curriculum for Middle School/Jr. High students. These programs give students a vision of careers and the idea that Harper

College is in their future. It is a great opportunity.

On Wednesday, September 17, from 9:00 a.m. to 1:00 p.m., Harper College is hosting the Volunteer Fair. Community service agencies will be represented as they seek additional volunteers. The fair is free and open to the entire College community. Harper has been involved in service learning projects which involve students in volunteer programs with these agencies and other entities in the area. People from the community may attend to learn about available opportunities as well.

President Thompson distributed packets regarding technology at Harper College. V.P. Dave McShane had previously distributed this updated information to faculty and staff at the orientation. Dr. Thompson stated that he was very impressed as he reviewed what is now available on campus. He thanked Mr. McShane for his efforts.

#### EXECUTIVE SESSION

Member Barton moved, Member Ley seconded, that the meeting adjourn into executive session for the purpose of discussing the appointment, employment and dismissal of personnel and collective bargaining.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess,  
Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried at 8:17 p.m. Following executive session, the Board reconvened the Regular meeting at 9:42 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess,  
Howard, Kolze, Ley and O'Reilly  
Nays: None

Motion carried. Student Member Prinzivalli voted aye.

ADJOURNMENT:

Member Howard moved, Member Kolze seconded, that the Regular meeting be adjourned. In a voice vote, the motion carried at 9:43 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

BOARD REQUESTS

AUGUST 28, 1997 REGULAR BOARD MEETING

1. V.P. Thorson explained that there are three funds in the new budget document that are not included in the legal budget -- Working Cash, Trust and Agency and Federal Funds. She stated that she plans to make this more clear on the next draft of the document.