

WILLIAM RAINEY HARPER COLLEGE  
1200 West Algonquin Road  
Palatine, Illinois

Board Meeting

February 25, 1999

7:00 p.m.

Agenda

- I. Call to Order
- II. Roll Call
- III. Presentation: Teaching & Learning Initiatives  
Citizen Participation
- IV. Student Trustee Report
- V. Approval of Agenda
- VI. Approval of Consent Agenda\* (Roll Call Vote)

For Approval

- 1. Minutes--January 28, 1999 Regular Board meeting Exhibit VI-1
- 2. Bills Payable, Payrolls for January 29, 1999,  
and February 11, 1999; Estimated payrolls for  
February 12 through March 26, 1999 Exhibit VI-2
- 3. Bid Awards Exhibit VI-3
- 4. Purchase Orders Exhibit VI-4
- 5. Personnel Action Sheets Exhibit VI-5
  - a. One Year Extension of Three-Year Probationary  
Tenure Provision, Non-Tenured Faculty (BUS/SS) Exhibit VI-5a

For Information

- 6. Financial Statements Exhibit VI-6
- 7. Committee and Liaison Reports Exhibit VI-7
- 8. Grants and Gifts Status Report Exhibit VI-8

\* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

VII. New Business

- A. RECOMMENDATION: Ratification of three-year 1999/02  
Collective Bargaining Agreement with the Faculty  
Senate, Local 1600

Exhibit VII-A

B. RECOMMENDATION: Tuition Increase for Fiscal Year  
99-00

Exhibit VII-B

C. RECOMMENDATION: Proposed Fee Changes for 1999-00  
Academic Year

Exhibit VII-C

VIII. President's Report

IX. Announcements by the Chair

A. Communications

B. Calendar Dates

(Note: \* = Required)

\* March 3, 1999 (Wed) - 5:30 pm Special/Executive Session Board  
Meeting

\* March 25, 1999 (Th) - 7:00 pm Regular Board Meeting  
March 12 & 13, 1999 - ICCTA Seminar and Board Meeting  
April 7-10, 1999 - AACC Annual Convention

On-Campus Events

March 5 - 8:00 pm Jeff Tweedy

March 12 - 8:00 pm Uncommon Ground

March 12,13,14,19,20,21 - 8:00 "Death of a Salesman"

March 18 - 12:15 pm Doug Spaniol

March 19 - 8:00 pm Marc Smith

March 23 - David Sedaris

X. Other Business (including executive session, if necessary)

XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, January 28,  
1999

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Kolze on Thursday, January 28, 1999 at 7:01 p.m. in the Student and Administration Center (A-242) of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Barton, Gillette, Hess, Howard, Kolze and Shure; and Student Member Valadez  
Absent: Member Botterman

Also present: Robert Breuder, President; Ed Dolan, V.P. Academic Affairs; Bonnie Henry, V.P. Human Resources and Internal Affairs; David McShane, V.P. Information Technology; Judy Thorson, V.P. Administrative Services; Joan Kindle, Associate Vice President for Student Affairs; Mary Azawi; Patrick Beach; Larry Bielawa; Colleen Burns; Tom Choice; Lori Danaher; Eric Dubiel; Bill Howard; Robert Getz; Jerry Gotham; Amy Hauenstein; Julie Hennig; Tom Johnson; Thea Keshavarzi; Roberta Lindenthaler; Dave Macaulay; Liz McKay; Russ Mills; Jacque Mott; Sue Overland; Jeanne Pankanin; Elena Pokot; Sheila Quirk; Duane Sell; Sharon Szymoniak; Pat Traynor and Phil Troyer - Harper. Students: Kitty Cowley; Ginger Harris and Shweta Kapil.

Guests: L. R. Haan, District Resident; Helen Huley, William Huley, Charles Miller, Florence Miller, Jan O'Toole, Michael O'Toole, Bob Swanson, Delores Swanson, Norbert Todd, Northwest Tax Watch; George Flaherty, G. Kotzamanis, J. Kotzamanis, Taxpayers Action Group (TAG); Michael Lundeen, Legat Architects; Tom Rooney, Gilbane Building Company; Jamie Sotonoff, Daily Herald; Robert Loerzel, Pioneer Press; R. Quintanelli, Chicago Tribune.

CITIZEN  
PARTICIPATION

Chair Kolze noted that three individuals from the community would be addressing the Board this evening. He asked that speakers keep their presentations to a maximum of ten minutes.

William Huley spoke on behalf of Northwest Tax Watch. He read a prepared statement which stated the official position of Northwest Tax Watch in regard to Harper College's proposed \$124.8M referendum.

He noted that Northwest Tax Watch was pleased to host Dr. Breuder and several Board members at their recent January meeting. They felt the presentation was informative and compelling. However, after careful consideration of the facts, and consideration of comments by members of the general public, civic leaders, and a small random sampling of Harper students, it was determined that Northwest Tax Watch is not in support of the \$124.8M referendum. Mr. Huley explained that they are supportive of Harper College, but not to the level of \$124.8M. He discussed four areas of concern: renovation needs, campus expansion, referendum costs and student enrollment.

**Renovation needs** - Northwest Tax Watch agrees that some level of funding is needed to renovate the greatly deteriorating facility. Mr. Huley stated he was pleased to see the changes that have occurred, since Dr. Breuder arrived, which visually improve Harper's campus image with state-of-the-art signage. However, he added that it is unfortunate that previous Boards did not prudently set aside funds to properly maintain and upgrade Harper's physical plant and parking lot facilities. This has caused Harper College to be in a catch-up situation to rehabilitate the many buildings.

**Campus expansion** - Mr. Huley noted that \$32.5M of the \$124.8M referendum would go toward renovation of five existing buildings, while the remainder would go toward construction of new buildings and their furnishings for 80,000 additional square

feet. This would increase the size of Harper College by 32 percent. His group further learned that the size of Harper would truly grow by 44 percent when the planned Conference Center and Performing Arts Center (currently underway) are constructed. Their concern is the magnitude of the increase in Harper's operating costs in relation to the new buildings. These operating costs would not be funded by the referendum. He asked if a 44 percent increase in campus size would result in a comparable increase in staff costs. He also asked how Harper would pay for these costs without going back to the taxpayers. He noted that if the current budget of \$89M grows proportionally by 44 percent, it would then reach \$128M. Mr. Huley noted that the College could not possibly cover these costs without increasing student tuition and fees. He added that after researching, his group determined that Harper's tuition is currently the highest of seven surrounding community colleges. Northwest Tax Watch believes a total of four additional buildings is unnecessary and not affordable to maintain and staff. Mr. Huley added that a chorus of regional mayors recently also questioned the size of the referendum.

**Referendum costs** - Mr. Huley explained that when the bonds would be paid off at the expected 4.64 percent interest rate over 20 years, the final total cost of obtaining the \$124.8M referendum would amount to at least \$192M. He added that recent reliable sources indicated that this could perhaps swell to \$200M or more.

**Student enrollment** - Mr. Huley explained that research shows that Harper's last approved voting bond referendum was held in 1975 for \$12M to pay for a new Palatine campus building, for 117 acres to build a second campus and for Phase I construction of the second campus. The College archives show at the time, it was projected that enrollment would reach 52,000 by 1995. According to Harper's referendum brochure, enrollment today is 24,000, which is less than half of that projection. In 1975, based upon

assurance by Harper's officials that a second campus was needed, voters approved that referendum. One year after voters approved purchase of the land, Harper's enrollment suddenly stood still. Within a few years, Harper sold the land. Mr. Huley noted that today, Harper wants ten times more money from property owners: \$125M vs. \$12M. He asked what assurance voters have that Harper's projections are more reliable in 1999 than in 1975. He also asked why an ambitious expansion of campus is necessary when enrollment has dropped sharply since its peak in 1992 and 1993.

He summarized by saying that it is the goal of Northwest Tax Watch to convince Harper College to substantially downsize its ambitious property tax proposal to a reasonable level if it is to have a chance for voter approval. He noted that the group accepts the need for funds for necessary maintenance and upgrades, but will continue to reject support for additional construction beyond the two new buildings (Performing Arts Center and Conference Center) already being constructed this year.

Mr. Huley held up a front page article in the Daily Herald which gave an example of how destructive property taxes have become to the public. The article describes the sale of the Arlington Heights VFW Post 981 building, because the owner can no longer afford to pay the property taxes. He asked if Harper College wants to be the straw that breaks the back of another stressed-out property owner.

Chair Kolze asked Mr. Huley for a copy of his remarks. Mr. Huley stated that he would be glad to give the Board a copy.

On behalf of Taxpayers Action Group (TAG), George Flaherty addressed the Board to announce their opposition to the referendum. He is convinced that the amount of \$125M cannot be obtained from the voters in April. His background is in over 45 years of civic activities including dozens of campaigns, referendums and fundraisers. He fought against a Harper referendum in 1978, and will

fight against this referendum in April. Mr. Flaherty noted that he has spent the last three weeks speaking to Dr. Breuder, Dr. Kolze and Richard Gillette. He is in support of Harper College getting money, but not the exorbitant amount for which they are asking. Mr. Flaherty noted that after doing some of his own polling in the community, he concludes that the \$125M is not there. He added that after 45 years in this business, he has been very accurate. He noted that he agreed with the Northwest Tax Watch presentation, and urges the College to reduce the amount of the referendum. He thanked the Board for their consideration.

Mr. Norbert Todd of Arlington Heights addressed the Board. He stated that he was past president of Northwest Tax Watch. He held up a copy of the Harper course schedule which he received in the mail and called attention to its back page. He questioned why the College was promoting the referendum on such a document using taxpayer funds. He held up another brochure and asked who was paying the cost of printing and mailing the brochures. Chair Kolze stated that the College has received private funds that were donated for this purpose. President Breuder added that the College has used public money when it was appropriate to inform the public. But when the information takes a position, the College would use private funds. Mr. Todd noted that the brochure in question does take a position by saying "Vote for Harper College on February 23." He added that the law does not allow a taxing body to take a position like this. He asked why the brochure has a Harper College logo on it if it is being paid for by an outside source, as Mrs. Howard had noted at the Wheeling Township meeting. He feels that he and the taxpayers have been misled.

Mr. Todd stated that at that same meeting, the Wheeling Township group was misled by Trustee Kris Howard as to the total cost of the referendum. When asked, Ms. Howard stated that \$124.8M included the interest payments. It is his perception that the

Harper community is giving out misinformation.

Member Howard explained that the Wheeling Township meeting was her first presentation. It was the first time the question had been posed to her and she found out after the meeting that she was in error. She did not intend to mislead; she made an error. She found out the correct figure was \$192M and took measures to inform others giving presentations so that the error would not be made again. In regard to the brochures, Member Howard stated that approximately \$35,000 has been raised from private sources to cover the costs of information for the referendum. At the time of the Wheeling Township Meeting, she thought those funds had been used for the brochure in question.

Mr. Todd asked if there would be a retraction from Mrs. Howard as to the misinformation given at the Wheeling Township meeting. Dr. Breuder stated that he provided the correct number of \$192M when he was asked about the total cost of the referendum at a Northwest Tax Watch meeting. He added that the press was present at the Board meeting tonight and perhaps they will include that information in their article.

On behalf of the Board, Chair Kolze thanked the speakers for sharing their concerns. He added that the College will take the comments under advisement, and proceed with the rest of the meeting.

Member Gillette reminded the audience that the \$124.8M involves 23 communities. When divided out, it comes to approximately \$5.4M per community. He suggested looking at what the communities get for their money. Harper is offering to have better doctors available, better physical therapists available, and it is helping people in the community to hold better jobs. They are offering to give back to the community more than what the communities are paying for.

Learning Communities Presentation

Vice President Ed Dolan announced that there would be a presentation on Harper's innovative Learning Communities program this evening. He introduced Faculty Coordinator Jacque Mott, Chair of the College Oversight Committee on Learning Communities Colleen Burns, and student Ginger Harris who participated in a Learning Communities course. A video presentation was shown which included student testimonials regarding the Learning Communities program. Students spoke of the lively discussions and the informative and innovative methods used to teach and learn. It was explained that the teachers set up a class, organize the structure and let the students "run with it." One student noted that a student learns "how" to think and gain information from outside sources, rather than just getting answers. The Learning Communities program also helps students get involved in more extracurricular activities and community service.

Jacque Mott gave an overhead presentation about the Learning Communities program called "Get Connected." She explained that the program connects a community of learners - by connecting students to each other, connecting students and faculty, connecting faculty to each other and most importantly connecting faculty and students to the subject matter. It is a restructuring of curriculum by two or more faculty across disciplines. She explained that the format is based on teaching to a central theme, rather than to a specific discipline. For example, a biology course may be transformed into a study of human nature.

Ms. Mott noted that the Learning Communities program curriculum tends to stress more thought processes, critical thinking skills, higher level analysis, communication skills and teamwork skills for the students. Employers and four-year institutions are looking for these types of skills in a well-rounded student.

Ms. Mott referred to the packet of information distributed to Board members. It lists all of the Learning Communities courses

that Harper has offered since 1992. She listed some of the many combinations which include math/science, computer technology/speech, ESL/business, history/the Internet, music/theater, etc. Ms. Mott noted that by crossing disciplines and developing a common, central theme, the students receive tremendous benefits.

Colleen Burns continued the overhead presentation by focusing on student success and faculty development. She explained that Harper students are all commuters and they have multiple obligations outside the College. Ms. Burns noted that research (dating back to the early 1900's) shows that success in college directly relates to relationships with peers and relationships with faculty outside the class. Relationships are the most important factor. It is difficult to harvest those types of relationships at a commuter college. She explained that Learning Communities restructures the classroom in many ways to develop relationships. It is student-centered and active; students cannot simply show up. They must participate, collaborate and interact.

Ms. Burns noted that it is difficult to tell how successful the program is with hard numbers. One way to measure is how long a student persists in school after taking a semester with a Learning Communities course. A 1997 study taken at a community college in Seattle showed that in the spring term, people in the non-Learning Communities group did not sign up in quite the numbers as the Learning Communities group. Many more students returned to college the following year in the Learning Communities group, than in the non-Learning Communities group. Learning Communities increase student success by supporting and empowering students.

Ms. Burns added that teaching a Learning Communities course is not easier for faculty. It is actually more difficult, but the faculty gain so much more. It provides an opportunity to learn and practice new

teaching approaches, to revive course content and pursue new scholarly interests.

Student Ginger Harris described a Learning Communities course she took last fall which brought together philosophy and psychology. One part dealt with the biology portion of the brain (how it works, the chemical reactions and microscopic details), while the other part dealt with the mind in philosophy (what we know and the existence of ideas). The class was able to look at an actual brain. The discussions afterwards were very involved. Tying together both biology and philosophy and working with both students and faculty at a different level was a very rewarding experience for her. She felt she gained a great deal more knowledge with this program than if she had taken two separate traditional classes.

Jacque Mott explained that the concept of Learning Communities was introduced to Harper at a national conference in 1990. In 1991, several groups of faculty visited a community college in Texas and in Seattle, Washington to see the Learning Communities in action. Harper College offered its first course (Global Village) in the fall of 1992 and touched the lives of 100 students and five faculty members. After two semesters, Global Village won statewide recognition and the faculty were awarded the ICCB Teaching and Learning Excellence Award for the year. Today Learning Communities is an established program with a coordinator and a committee which oversees policy and procedure. The Harper Foundation has provided seed money for the program to grow. To date, the program has directly impacted approximately 1,300 students and 47 faculty. Sixty different courses have been either linked or integrated together. In 1997 Harper gained national recognition when it was selected to be one of twenty campuses across the country to be part of a grant on Learning Communities dissemination. In November 1999, the National Learning Communities Conference will be held in Chicago, with an expectation of 400-500 participants. Harper College is known on the national level, particularly for

its delivery structure and the different models used to put together the programs.

Ms. Mott noted that 30 faculty members attended a successful faculty development retreat this fall. They would like to have one retreat each year to give faculty the opportunity to collaborate on ideas for their courses. Harper's Student Success Committee did an evaluation of the effectiveness of Learning Communities on student success in College. They made a glowing recommendation that all Harper students should be required to take at least one Learning Communities class before graduation. Ms. Mott stated that she hopes to work toward that.

Ms. Mott closed the presentation by inviting Board members to visit a Learning Community classroom to see firsthand what goes on. She asked them to please contact Vice President Ed Dolan for information.

Chair Kolze thanked Jacque Mott, Colleen Burns and Ginger Harris for their well organized and informative presentation.

Dr. Breuder noted that he had the opportunity to sit in on a Learning Communities course which focused on the artist Van Gogh. The hour that he spent was one of the most memorable since he became President of Harper College. Learning Communities is truly a unique approach to teaching and learning. He added that shortly after he became President of Harper, he participated in a presidential seminar out west where he was sitting in a room of approximately 35 colleagues. A gentleman was making a formal presentation where he brought up the concept of Learning Communities. This gentleman went on to reference some of the leaders in the country and he noted that William Rainey Harper College in Chicago, Illinois was judged to be the vanguard of this instructional movement. President Breuder noted that the College should be very proud of their efforts and at this accomplishment. He added that this concept works, and it truly benefits the young people in these classes.

Y2K Presentation

Vice President David McShane distributed a packet of information regarding Y2K. He briefly explained that Harper College is preparing for the year 2000. Strategies have been developed and measures are being taken so that the technology we have today will not be affected by the Y2K bug. He noted that Page 2 of the handouts lists the members of the Y2K taskforce. They were charged with developing a plan so that Harper College will be well prepared.

Vice President McShane stated that most of the major systems at Harper have been replaced. The telephone system has been upgraded and the administrative systems (registration, financial, personnel, human resources) have all been upgraded. The major task currently is the NT rollout project which will be completed by October 1999. In addition, his department is making sure that the College's 75 servers will have adequate support as network components are going through various upgrades. He is meeting with various areas on campus discussing what may or may not be affected in their areas. They are going through the infrastructure of the HVAC systems, elevators, etc. Vice President McShane believes the College will have everything covered in regard to Y2K.

Member Barton asked if the College is doing a "test" as if it were January 1, 2000 to see how the system works. She has read about some companies doing this type of test. Vice President McShane responded that they are trying not to disturb the daily ongoing activity at the College. They are doing those types of things on weekends or in the evenings.

Corporate Services Presentation

Lori Danaher stated that Corporate Services is officially in their seventh fiscal year of business and it continues to grow at a meteoric pace. Goals for the upcoming year (FY 99) were aggressive. The Coordinator position is expanding, and an incentive plan was approved and put into place, which seems to be having some impact on the success. To

date, Corporate Services has served 80 companies in the Harper district, 27 of them are new clients. Approximately 335 programs have been delivered to date, with the expectation that 500 programs will be delivered by the end of the year. This nets out to serving approximately 8,000 employees of the Harper district. Corporate Services is a self-funded program with expected gross sales this year of approximately \$1.6M. This would represent a 20 percent increase over last year. The business community has been very supportive of the referendum.

Ms. Danaher referred to a handout which highlights one of Corporate Service's finest programs - the Workforce English as a Second Language and Basic Skills Program. There are approximately 50 classes on that topic going on right now. She pointed out a testimonial from a Corporate Service client, Superior Coffee and Foods, regarding return on investment. Ms. Danaher noted that other popular courses include computer training, ISO and QS 9000 initiatives as well as management development and other related soft skills.

In response to Dr. Breuder, Ms. Danaher stated that she feels the benefit will go both ways - the Conference Center will attract business through relationships with Corporate Services and Corporate Services may attract businesses who use the Conference Center. She added that she and Sheila Quirk developed a Business Plan for the Conference Center and sought support from the business community. They are very interested and continue to ask when it will be done.

Dr. Breuder stated that Corporate Services is a very impressive program. Member Gillette called attention to the growth figures of Corporate Services: 1993/94 - 25 percent; 1994/95 - 56 percent; 1995/96 - 56 percent; 1996/97 - 40 percent; 1997/98 - 17 percent; and projected growth in 1998/99 - 21 percent. He pointed out that there is no state reimbursement for this program (thus, it does not come from taxpayers) and it is not supported by student tuition. Businesses pay

for the teachers and for their share of the building. It is a small part of what Harper does, and the growth shown here is real.

Chair Kolze thanked Ms. Danaher for her presentation. In response to Chair Kolze, Ms. Danaher supplied additional copies of information to be distributed to individuals in the audience.

STUDENT TRUSTEE  
REPORT

Student Member Valadez distributed a copy of his report. He stated that he is pleased with the leadership and participation of students in the Senate. This year marks the first time in Harper's history that there is a completely full Senate. He explained that one committee is responsible for recording and archiving the activities sponsored by the Student Senate in an effort to aide the future Student Senate members. Another committee is amending the constitution and will present it to the full Senate. A third committee will focus on the main student concerns and issues brought to the Senate.

Student Member Valadez continues to be involved in many different committees and subcommittees within Harper which helps the flow of communication between the Senate and the students.

Chair Kolze thanked Student Member Valadez for his very thorough written report.

APPROVAL OF AGENDA

Chair Kolze stated that item VI-5a would be removed from the agenda and will be placed on the February agenda.

Member Howard moved, Member Gillette seconded, that the agenda be approved as modified.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess,  
Howard, Kolze and Shure  
Nays: None

Motion carried. Student Member Valadez voted aye.

In regard to item VI-3d, Dr. Breuder asked that as Board members read the recommendation, they take into consideration that the original preliminary estimate of \$10,000 was done two years ago. Recently, Legat Architects was asked to give a current day estimate for the work, and that estimate was \$25,000.

CONSENT AGENDA

It was noted that Exhibit VI-5a was removed from the agenda earlier.

Member Gillette moved, Member Howard seconded, approval of the minutes of the December 10, 1998 Special/Executive Session; December 17, 1998 Regular Board meeting and executive session; bills payable; payrolls for December 18, 1998, January 1 and January 15, 1999; estimated payrolls for January 16 through February 26, 1999; bid awards; purchase orders; personnel action sheets; one year extension of three-year probationary tenure provision, non-tenured faculty (LS/HS); dismissal, non-tenured faculty (TM/PS); affiliation agreement with Rush North Shore Medical Center of Skokie; affiliation agreement with Advocate Medical Group of Park Ridge; and for information: financial statements, committee and liaison reports, and grants and gifts status report as modified and outlined in Exhibits VI-1 through VI-10 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

|                 |                |
|-----------------|----------------|
| Operating Fund  | \$3,859,623.77 |
| Tuition Refunds | 53,484.56      |

The payrolls of December 18, 1998 in the amount of \$1,700,590.59; January 1, 1999 in the amount of \$1,380,962.01; January 15, 1999 in the amount of \$1,337,997.03; and estimated payroll of January 16 through February 26, 1999 in the amount of \$5,478,702.46.

Bid Awards

|           |  |
|-----------|--|
| Ex. VI-3a | Award Bid Q00012 to Office Equipment Company of Chicago, the low bidder for office |
|-----------|--|

furniture needed in the Technology, Mathematics and Physical Sciences Division office, in the amount of \$13,137.43.

Ex. VI-3b Award Bid Q00010 for audio visual equipment for the Child Learning Center to Video Images, Inc. for \$83, Roscor, Inc. for \$285, Graybow Communications Group for \$330, Swiderski Electronics, Inc. for \$680, Micro City for \$1,877, and to Columbia Audio/Visual for \$11,093 for a total award of \$14,348.

Ex. VI-3c Award Bid Q00006 for toilet room renovation at the southeast end of the Student and Administration Center to Tri-State Management Company, the low bidder, in the amount of \$326,600 plus a contingency of \$32,660 for a total award of \$359,260.

Ex. VI-3d Award Bid Q00009 for bleacher repairs in the gymnasium of the Wellness and Sports Center to Bleacher America, Inc., the low bidder, in the amount of \$24,300 plus a contingency of \$2,430 for a total of \$26,730.

Ex. VI-3e Award Bid Q00008 for lighting in the Wellness and Sports Center to T.E.C. Electrical, Inc., the low bidder, in the amount of \$98,538 plus a contingency of \$9,850 for a total award of \$108,388.

Purchase Orders Ex. VI-4a Approve issuance of a purchase order to Kreuger International, Inc. for computer laboratory furniture for the TECH program at the Northeast Center, in the amount of \$18,268.08.

## Personnel Actions

Administrator Appointments

Gregory Rogers, Director, Technical Services,  
IT/TS, 02/01/99, \$70,000  
Duane Sell, Assistant Dean-TM/PS, TM/PS,  
01/19/99, \$69,000

Professional/Technical Appointments

Diane Carter-Zubko, Coordinator, ESL  
Registration and Tutoring, AE/LS-ESL/  
Linguistics, 01/04/99, \$43,886  
Judy Greene, Corporate Services Coordinator,  
CORP SRV, 01/19/99, \$41,500  
Barbara Hooper, ESL Academic Advisor and  
Registration Specialist, AE/LS-ESL/  
Linguistics, 01/13/99, \$34,125  
Gail Meyers, ESL Laboratory Assistant and  
Registration Specialist, AE/LS-ESL/  
Linguistics, 01/04/99, \$29,456  
Michele Roth, New Student Specialist, CNS,  
01/25/99, \$30,917  
Kathy Schmitz, Laboratory Assistant, p/t,  
BUS/SS, 01/12/99, \$19,800

Supervisory/Confidential Appointments

Tanya Bergman, Assessment/Testing Manager,  
Assessment Center, 01/18/99, \$40,473  
Michael Held, Business Information Analyst,  
IT/AS, 12/21/98, \$42,000  
Susan Nowakowski, Network Manager, IT/TS,  
01/04/99, \$64,579

Classified Staff Appointments

Sheila Berberick, Clerk/Receptionist-Day,  
p/t, Assessment Center, 01/18/99, \$7,779  
Carol Bjorklund, Assessment/Testing  
Assistant-Day, p/t, Assessment Center,  
01/18/99, \$14,872  
Kathie Hodimair, Assessment/Testing  
Assistant-Eve, p/t, Assessment Center,  
01/18/99, \$13,156  
James Kelly, Assistant Equipment Manager,  
Wellness and Human Performance,  
01/11/99, \$24,000  
Judy Longmore, Administrative Assistant,  
Student Development, 01/19/99, \$30,607  
Jerry Seitzinger, CE Registration Clerk, p/t,  
Admissions, 01/11/99, \$7,566

Approval of the one-year probationary tenure  
extension resolution and authorization for

the issuance of the notice of the one-year tenure extension (non-tenured faculty - LS/HS).

Approval of the dismissal resolution and authorization for the issuance of the notice of dismissal (non-tenured faculty - TM/PS).

Approval of the Affiliation Agreement between William Rainey Harper College and Rush North Shore Medical Center of Skokie.

Approval of the Affiliation Agreement between William Rainey Harper College and Advocate Medical Group of Park Ridge.

Upon roll call on the Consent Agenda, the vote was as follows:

Ayes: Members Barton, Gillette, Hess, Howard, Kolze and Shure  
Nays: None

Motion carried. Student Member Valadez voted aye.

NEW BUSINESS:  
Violet's Coffee Agreement

Member Barton moved, Member Hess seconded, authorization of the President to sign the final agreement with Violet's Coffee as outlined in Exhibit VII-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess, Howard, Kolze and Shure  
Nays: None

Motion carried. Student Member Valadez voted aye.

Student Service Awards - Fall 1998

Member Barton moved, Member Shure seconded, approval of the Fall 1998 Student Service Awards in the Amount of \$5,850.00 from Account No. 0536-858-59900-0000 and \$3,400.00 from Account No. 0134-125-592.4, as outlined in Exhibit VII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess,  
Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Valadez voted aye.

PRESIDENT'S  
REPORT

Dr. Breuder stated that as he has visited with various groups to discuss the referendum, he has been asked if there is any other source of money available within Illinois or the federal government that could offset a portion of the costs which are included in the \$124.8M referendum. He read a letter recently received from Senator Wendell Jones. In the letter, Senator Jones thanked Dr. Breuder and Kris Howard for briefing him on the Harper referendum. He wrote, "At your urging, I checked with Senator Rauschenberger who is Chairman of the Committee in Appropriations in the Senate regarding potential future state funding. I have learned that the likelihood of state money in the foreseeable future is nil because of the needs of community colleges in much poorer communities. Obviously, it will be up to the taxpayers in the 23 communities in the Harper College district to make education in their comprehensive community college a priority."

Dr. Breuder noted that he was not prepared to provide a report at this meeting. However, he feels obliged to make some comments in regard to the referendum. It is his intent to make a full rebuttal presentation at the February Board meeting after careful review of the written copy of statements made earlier.

Dr. Breuder stated that it was challenging for him to listen to the emotional attack on a Board member who is known extensively throughout the community. Ms. Howard's reputation and integrity is beyond reproach. Dr. Breuder assured the audience that there was no intent whatsoever on the part of this trustee to mislead any member of the

community. He explained again that it was truly an error that was unintentional and it has been corrected from that point on. Member Howard added that if it would satisfy Mr. Todd, she would be happy to send a personal letter to the members of Wheeling Township Board and correct the error.

Dr. Breuder noted that the critical number is \$26.52 per \$100,000 of fair market value real estate and that \$26.52 includes principle and interest.

With regard to the information given by Northwest Tax Watch, Dr. Breuder stated that he would have liked to have had advanced copy of the text in order to respond in detail. He plans to dissect the document and respond to each of the issues at the February meeting.

Dr. Breuder cited an instance in the past when at a press conference a member of Northwest Tax Watch held up incorrect enrollment figures and questioned Dr. Breuder on the decline in enrollment. They were clearly wrong numbers. He added that an inference made this evening, that a 40+ percent increase in square footage on the physical plant would parallel over to a 40+ percent increase in operating expenses, is inaccurate.

With regard to the brochure, Dr. Breuder stated that if by remote chance the College erred and produced a publication with the referendum that moved from informational over to advocacy, it was inadvertent and unintentional. If that is the case, the institution will be reimbursed from the \$32,000 available from private contributions. Dr. Breuder added that providing information on the back cover of the course schedule is a very viable solution to getting the message to every taxpayer so that they can make an informed decision regarding the referendum. It is sent to approximately 225,000 households in the district. It is intended to provide important information regarding the referendum. The issue is a difference in opinion.

Dr. Breuder noted that a comment was made that the mayors are not supportive of the referendum. A recent newspaper article had taken mayoral comments out of context. Local mayors are not opposed to this referendum and to Harper College. Certain comments were taken out of context. Dr. Breuder continued that a \$124.8M referendum is not irresponsible. He asked the audience what Harper College should do with the students while renovating 355,000 square feet of existing building space which includes biology, chemistry and physics labs. Should the College not teach?

He assured the audience that every element of the observations made tonight will be examined, and a contrasting point of view will be brought forth in February.

Member Gillette noted that the College is using legal counsel to examine publications before they are distributed.

Dr. Kolze thanked Dr. Breuder for his comments.

Member Gillette asked if it would be possible to find out the number of people who use Harper buildings each day (or the average building at Harper each day). He explained that municipalities are ripping down buildings (with much less use than Harper buildings) that are 29 years old. They are saying the buildings are obsolete and not worth repairing. Dr. Breuder responded that he would get the numbers to Member Gillette if they are available.

ANNOUNCEMENTS BY  
CHAIR

Communications

Member Hess read a note written by Amy Hauenstein thanking the Board for the flower arrangement sent to her family after the recent loss of her mother.

Member Hess read a note written by Father John Smith of Maryville thanking Harper College for the generous memorial gift sent in the name of Senator Martin J. Butler. He noted that the gift will aide Maryville in providing a safe haven and life free from abuse and neglect for children who are in terrible need.

Calendar Dates

Calendar dates are printed on the agenda for Board information.

OTHER BUSINESS

Chair Kolze noted that he had communicated with Board members about setting a date for a Special Board meeting in March. It was decided that the Special Board meeting would be scheduled for Wednesday, March 3 at 5:30 p.m.

ADJOURNMENT

Member Gillette moved, Member Barton seconded, that the meeting be adjourned.

In a voice vote, the motion carried at 8:48 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

BOARD REQUESTS

JANUARY 28, 1999 REGULAR BOARD MEETING

1. Chair Kolze asked Mr. William Huley for a copy of his remarks. Mr. Huley stated that he would be glad to give the Board a copy.
2. Ms. Mott closed the presentation by inviting Board members to visit a Learning Community classroom to see firsthand what goes on. She asked them to please contact Vice President Ed Dolan for information.
3. Member Howard added that if it would satisfy Mr. Todd, she would be happy to send a personal letter to the members of Wheeling Township Board and correct the error.
4. In regard to the number of people using Harper buildings each day, Dr. Breuder responded that he would get the numbers to Member Gillette if they are available.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00015 for analytic balances for use in the chemistry labs as requested by the Technology, Mathematics and Physical Sciences Division for the Chemistry department.

II. BUDGET

Funds in the amount of \$18,500 are provided in the 1998/99 Education Fund budget, under account number 0118-911-586.

III. INFORMATION

A legal bid notice was published and five bids solicited. Five responses were received. The following is a recap of the bid tab sheet:

|                                  |             |
|----------------------------------|-------------|
| VWR Scientific Products          | \$11,550.00 |
| Fisher Scientific Company        | 12,381.06   |
| Sargent-Welch Scientific Company | No Bid      |
| Thomas Scientific                | No Bid      |
| Frey Scientific                  | No Bid      |

The vendors who submitted no bids stated that they could not meet the specifications.

The analytic balances will replace balances that are over twenty years old. The old balances are of a mechanical design and replacement parts are no longer available. The new balances have an all-electronic design. They offer the students easier use and faster operation.

The Chemistry department faculty did research to determine the best balance for their application. The Mettler AB204 balance has a reputation for extreme reliability and durability. It requires far less maintenance than other balances currently in the marketplace. The College will save \$420 annually because an annual maintenance contract will not be needed. If a problem develops, Mettler is able to provide on-site service with 48-hour response time by an ISO 9000 technician. Other balance companies do not offer this service. Their balances must be shipped out for repair. Consequently, students would not be able to use the balances during chemistry lab sessions.

The specified Mettler balance offers a small footprint as well as unmatched protection from spills. A draft shield stabilizes weighings in our drafty lab environment. The three sliding glass doors are needed for easy access from the left, right or top. The Mettler balance features a vibration adapter that diminishes the effects of vibrations found on the second floor of the Science, Mathematics and Health Careers Center. A 200 gram capacity is needed to weigh the beakers and flasks used by the Chemistry students. Readability and repeatability of 0.0001 grams are needed to accurately weigh tiny differences. The tare feature speeds up the weighing process. The contact switches on the Mettler balance have a more durable design than other balances. An effective anti-theft cable is provided to ensure the balances are not stolen.

For these reasons, the Mettler AB204 is the best balance for use by the College Chemistry department.

IV. Recommendation

The administration recommends that the Board award Q00015 for analytic balances for use in the chemistry labs to VWR Scientific Products, the low bidder, in the amount of \$11,550.00.

Consent Agenda  
Exhibit VI - 4  
February 25, 1999

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

FEBRUARY 25, 1999

SUMMARY OF PURCHASE ORDERS

EXHIBIT VI - 4a

The administration recommends that the Board approve issuance of a purchase order to Peters and Associates, Inc., for network consultant services in support of the Harper College Communication Network, in the amount of \$21,700.00.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the issuance of a purchase order to Peters and Associates, Inc. for network consultant services in support of the Harper College Communication Network (HCCN) file servers (Novell and NT) as requested by Information Technology.

II. BUDGET STATUS

Funds in the amount of \$21,700 are provided in the 1998/99 Education Fund budget under account number 0195-256-539.

III. INFORMATION

The current job market for Information Technology personnel is extremely competitive. The unanticipated reduction in the Harper IT staff, due to the current job market, has temporarily impacted the ability of the College to maintain the continued growth of the HCCN. With each additional server, a significant amount of work must be done to integrate the server within the HCCN. With the increased demand by the user community for network resources and consistent performance, many new servers have been added. These servers are critical to the successful daily operation of the College.

Peters and Associates, Inc. has done considerable work for the College and is very familiar with the HCCN. They can provide seamless support for the network while positions are being filled and current staff is being re-tooled for the challenge of supporting the HCCN. Bringing another vendor into the environment at this time would greatly disrupt this process and require the College to expend a significant amount of money for the new vendor to learn the existing HCCN environment.

In previous years, Peters and Associates, Inc. has been awarded business due to their ability to meet time constraints, and to provide assistance with evaluation, service, and the installation of fileserver equipment.

Harper has standardized on Compaq file servers. IT has contacted local Compaq Business Partners who revealed that Peters and Associates, Inc. is not only price-competitive, but also the only entity willing to guarantee that the same consultant will be available for every engagement.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Peters and Associates, Inc., for network consultant services in support of the Harper College Communication Network, in the amount of \$21,700.00.

WILLIAM RAINEY HARPER COLLEGE  
BOARD ACTION

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

- A. Ratification of Professional/Technical Appointments.
- B. Ratification of Supervisory/Confidential Appointment.
- C. Ratification of Classified Staff Appointments.
- D. Ratification of Harper #512 - IEA Appointment.
- E. Ratification of Harper #512- IEA Retirement.
- F. Ratification of Classified Staff Resignations.
- G. Ratification of Harper #512 – IEA Resignation.
- H. Ratification of the Overload and Adjunct Faculty Assignments.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Professional/Technical, the Supervisory/Confidential, the Classified Staff and the Harper #512 - IEA Appointments; the Harper #512 – IEA Retirement; the Classified Staff and the Harper #512 – IEA Resignations; and the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Tuition Increase for Fiscal Year 99-00

II. REASON FOR CONSIDERATION

Board Policy 3.3 states that tuition rates will be established by action of the Board of Trustees. In addition, the Board has approved a four-year tuition increase plan. This is the third year of that plan.

III. BACKGROUND INFORMATION

In implementing the plan, the College last raised its tuition rate in Fiscal Year 1998/99 from \$46.00 per credit hour to \$50.00 per credit hour effective with summer 1997 semester.

The tuition rate will increase from \$50 to \$54 effective with the summer 1999 semester. The \$54 will include \$4 designated for technology initiatives.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees approve an increase in tuition from \$50.00 per credit hour to \$54.00 per credit hour effective with the summer 1999 semester.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

III. INFORMATION

There are no reports for this month.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash and in-kind gifts to the Educational Foundation.

**HARPER COLLEGE LISTING OF GRANT PROGRAMS**  
**July 1, 1998 - June 30, 1999**

Reported: February 15, 1999

| GRANT NAME | BRIEF DESCRIPTION | FUNDING SOURCE | DATES OF |
|------------|-------------------|----------------|----------|
|------------|-------------------|----------------|----------|

| <b>Division/Department</b>  | <b>OF GRANT</b>   | <b>AWARD AMOUNT</b>               | <b>OPERATION<br/>Manager</b>          |
|---|---|-----------------------------------|---------------------------------------|
| Minority Student<br>Transfer Center<br>Student Development              | A program to encourage<br>minority students to<br>transfer to 4 year colleges                 | IBHE<br>\$66,000                  | 09/01/98<br>08/31/99<br>F. Solano     |
| Manufacturing Partnership<br><br>Corporate Services                     | Provides consulting services<br>to area companies   | IBHE<br>\$21,000                  | 09/01/98<br>08/31/99<br>L. Danaher    |
| Special Populations<br>Allocation<br>Acad. Enr. / Lang. Stud.           | State Allocation Grant<br>Special Populations to<br>support students                          | ICCB<br>\$276,078                 | 07/01/98<br>06/30/99<br>L. McKay      |
| Business/Industry<br>Workforce Preparation<br>Workforce & Prof. Dev.    | State Allocation Grant<br>To provide local economic<br>development in workforce training      | ICCB<br>\$161,743                 | 07/01/98<br>06/30/99<br>S. Quirk      |
| Education to Careers<br>Workforce Preparation<br>Workforce & Prof. Dev. | State Allocation Grant<br>To promote career development<br>and work-based learning            | ICCB<br>\$135,168                 | 07/01/98<br>06/30/99<br>S. Quirk      |
| Welfare to Work<br>Workforce Preparation<br>Workforce & Prof. Dev.      | State Allocation Grant<br>Workforce Preparation   | ICCB<br>\$62,500                  | 07/01/98<br>06/30/99<br>S. Quirk      |
| Advanced Technology<br><br>Information Technology                       | State Allocation Grant<br>To purchase technological<br>resources for instruction              | ICCB<br>\$158,528                 | 07/01/98<br>06/30/99<br>D. McShane    |
| Advanced Technology<br><br>Information Technology                       | State Allocation Grant<br>Technology Support  | ICCB<br>\$110,883                 | 07/01/98<br>06/30/99<br>D. McShane    |
| Technical Skills<br><br>Information Technology                          | State Allocation Grant<br>Staff Technical Skills<br>Enhancement                               | ICCB<br>\$98,897                  | 07/01/98<br>06/30/99<br>D. McShane    |
| Technology<br>Enhancement<br><br>Information Technology                 | Plan & Implement an<br>Infrastructure to support<br>Voice, Video & Data<br>Transmission       | ICCB<br>\$547,534<br>\$86,500 - M | 07/01/98<br>10/01/98<br>D. McShane    |
| Homemakers<br><br>Women's Program                                       | Continuation of FY98 grant.<br>Advising and job placement for<br>women's program participants | IDOL<br>\$59,000                  | 07/01/98<br>06/30/99<br>L. Lopez-Wark |
| Disabled Student Project<br><br>Access & Disability Services            | Continuation of FY98 grant.<br>To provide services to<br>disabled students                    | IDHS/ORS<br>\$129,780             | 07/01/98<br>06/30/99<br>T. Thompson   |

Displaced

| <b>GRANT NAME<br/>Division/Department</b>                                     | <b>BRIEF DESCRIPTION<br/>OF GRANT</b>  | <b>FUNDING SOURCE<br/>AWARD AMOUNT</b>          | <b>DATES OF<br/>OPERATION<br/>Manager</b>              |
|---|--|---|--|
| Adult Educ. & Literacy<br>Adult Education Development                         | Continuation of FY98 grant.<br>Adult Education & Literacy  | ISBE<br>\$324,779                               | 07/01/98<br>06/30/99<br>P. Mulcrone                    |
| Federal Tech Prep<br>Education to Careers                                     | Continuation of FY98 grant.<br>Comprehensive career<br>development program                                       | ISBE<br>\$124,322                               | 07/01/98<br>06/30/99<br>S. Griffith                    |
| State Tech Prep<br>Education to Careers                                       | Continuation of FY98 grant.<br>Comprehensive career<br>development program                                       | ISBE<br>\$162,159                               | 07/01/98<br>06/30/99<br>S. Griffith                    |
| Gender Equity Program<br>Women's Program                                      | Continuation of FY98 grant.<br>Reduce sex stereotyping in<br>training and the workplace                          | ISBE<br>\$35,000                                | 07/01/98<br>06/30/99<br>N. McDonald                    |
| Work-Based Learning<br>Education to Careers                                   | Continuation of FY98 grant.<br>Create a model program in<br>work-based learning                                  | ISBE<br>\$25,000                                | 07/01/98<br>06/30/99<br>S. Griffith                    |
| Perkins IIC Grant<br>Workforce & Prof. Dev.                                   | Continuation of FY98 grant.<br>Education to Careers<br>Support vocational programs<br>in Districts 211, 214, 220 | ISBE<br>\$154,150                               | 07/01/98<br>06/30/99<br>S. Quirk                       |
| Program Improvement<br>Workforce & Prof. Dev.                                 | Continuation of FY98 grant.<br>Education to Careers<br>Support vocational programs<br>in Districts 211, 214, 220 | ISBE<br>\$23,204                                | 07/01/98<br>06/30/99<br>S. Quirk                       |
| Mid-west Center of<br>Post-Secondary Outreach<br>Access & Disability Services | Continuation of FY98 grant.<br>Provide technical assistance<br>to other institutions                             | USDE/St. Paul Univ.<br>\$54,995<br>Sub-contract | 10/01/98<br>09/30/99<br>T. Thompson                    |
| Division of Under-graduate<br>Education<br>Department of Chemistry            | Under-"UV-Visible Spectrophotometers<br>for the CPLP Network."<br>Equipment Purchase                             | NSF<br>\$27,900<br>\$27,900 - M                 | 09/01/98<br>08/31/2000<br>J. Ellefson-Kuehn<br>B. Weil |
| Student Support Services<br>Access & Disability Services                      | Second year of grant.<br>To provide services to<br>students with disabilities                                    | USDE/TRIO<br>\$187,200                          | 10/01/98<br>09/30/99<br>T. Thompson                    |
| Helene Fuld Health Trust<br>Nursing Program                                   | Scholarships for Nursing<br>Students   | Helene Fuld Trust<br>\$50,000                   | 10/01/98<br>08/31/99<br>C. Wandambi                    |
| Conflict Resolution<br>Student Affairs  | Provide resolution to<br>disputes and conflicts  | Northwest Health Care<br>\$48,871               | 01/11/99<br>12/31/99<br>J. Kindle                      |

| <b>GRANT NAME</b> | <b>BRIEF DESCRIPTION</b> | <b>FUNDING SOURCE</b> | <b>DATES OF</b> |
|-------------------|--------------------------|-----------------------|-----------------|
|-------------------|--------------------------|-----------------------|-----------------|



**HARPER COLLEGE EDUCATIONAL FOUNDATION  
STATUS OF DONATIONS  
January 1999**

| <b>Fund</b>  | <b>Description</b>                        | <b>#Gifts</b> | <b>Cash</b> | <b>Gifts in Kind</b> | <b>Total</b> |
|--------------|---|---------------|-------------|----------------------|--------------|
| 01-3101002-R | (E)Glenda F. Nuccio Memorial Scholarsh    | 2             | 2.00        | 0.00                 | 2.00         |
| 01-3101004-R | (E)Carol Zack Memorial Fine Arts Endow    | 2             | 1.00        | 0.00                 | 1.00         |
| 01-3101006-R | (E)Midge C. Smith Memorial Endowment      | 6             | 22.00       | 0.00                 | 22.00        |
| 01-3101008-R | (E)Roy G. Kearns Memorial Endowment S     | 17            | 102.00      | 0.00                 | 102.00       |
| 01-3101013-R | (E)John L. Papandrea Endowed Scholarshi   | 8             | 42.00       | 0.00                 | 42.00        |
| 01-3101014-R | (E)Eugenia S. Chapman Memorial Endow      | 2             | 2.00        | 0.00                 | 2.00         |
| 01-3101015-R | (E)Cheryl M. Dwyer Memorial Endowed S     | 2             | 10.00       | 0.00                 | 10.00        |
| 01-3101016-R | (E)Walter and Elizabeth Schroeder Memor   | 2             | 10.00       | 0.00                 | 10.00        |
| 01-3101017-R | (E)Dr. Charles Shaner Memorial Schol / D  | 2             | 6.00        | 0.00                 | 6.00         |
| 01-3101019-R | (E)Diane Tomcheff Callin Endowed Memo     | 6             | 28.00       | 0.00                 | 28.00        |
| 01-3101401-R | (E)General Scholarship Endowment          | 8             | 16.00       | 0.00                 | 16.00        |
| 01-3101404-R | (E)Harper Nursing Student Endowment Sc    | 12            | 316.00      | 0.00                 | 316.00       |
| 01-3101405-R | (E)James J. McGrath Humanities Endowm     | 2             | 10.00       | 0.00                 | 10.00        |
| 01-3101408-R | (E)Business/ Social Science Staff Endowm  | 6             | 12.00       | 0.00                 | 12.00        |
| 01-3101413-R | (E)GED Graduate Scholarship Endowmen      | 13            | 724.45      | 0.00                 | 724.45       |
| 01-3101422-R | (E)Biology Endowed Scholarship            | 2             | 2.00        | 0.00                 | 2.00         |
| 01-3101601-R | (E)JBM                                    | 2             | 2.00        | 0.00                 | 2.00         |
| 01-3101604-R | (E)Otter Chemistry Endowment              | 2             | 10.00       | 0.00                 | 10.00        |
| 01-3101606-R | (E)Harper Cardiac Rehab-Endowed           | 1             | 100.00      | 0.00                 | 100.00       |
| 01-3101607-R | (E)Endowment for the Arts                 | 4             | 4.00        | 0.00                 | 4.00         |
| 01-3101608-R | (E)Endowment for Student Success          | 8             | 67.70       | 0.00                 | 67.70        |
| 01-3202002-R | Joanne Heinly Nursing Memorial            | 2             | 20.00       | 0.00                 | 20.00        |
| 01-3202006-R | Edward Moran Memorial Computer Scien      | 11            | 435.00      | 0.00                 | 435.00       |
| 01-3202007-R | Gene & Hildegard Evans Memorial/Con       | 6             | 64.00       | 0.00                 | 64.00        |
| 01-3202012-R | James E. Finke Memorial Scholarship Fun   | 8             | 25.30       | 0.00                 | 25.30        |
| 01-3202013-R | Jacob & Iris Wolf Sign Language Interpret | 3             | 27.00       | 0.00                 | 27.00        |
| 01-3202302-R | Fred Rutz Memorial                        | 2             | 2.00        | 0.00                 | 2.00         |
| 01-3202303-R | Steven Bakas Memorial                     | 2             | 2.00        | 0.00                 | 2.00         |
| 01-3202405-R | Fine Arts Scholarship                     | 2             | 10.00       | 0.00                 | 10.00        |
| 01-3202409-R | Displaced Homemakers                      | 14            | 35.14       | 0.00                 | 35.14        |
| 01-3202411-R | Phi Theta Kappa Scholarship               | 2             | 10.00       | 0.00                 | 10.00        |
| 01-3202415-R | Minority Access to Higher Ed              | 8             | 13.00       | 0.00                 | 13.00        |
| 01-3202416-R | GED Graduate Scholarship                  | 6             | 6.00        | 0.00                 | 6.00         |
| 01-3202417-R | Doriann E. Thompson for Women             | 6             | 8.00        | 0.00                 | 8.00         |
| 01-3202420-R | William J. Walsh Ins Tech Prep            | 2             | 20.00       | 0.00                 | 20.00        |
| 01-3202426-R | Heidenhain Corporation Scholarship        | 2             | 4.00        | 0.00                 | 4.00         |

**STATUS OF DONATIONS**  
**January 1999**

| <b>Fund</b>  | <b>Description</b>                     | <b>#Gifts</b> | <b>Cash</b> | <b>Gifts in Kind</b> | <b>Total</b> |
|--------------|--|---------------|-------------|----------------------|--------------|
| 01-3202435-R | Latinos Unidos Student Organization    | 8             | 170.44      | 0.00                 | 170.44       |
| 01-3202436-R | Math Lab Scholarship                   | 5             | 408.00      | 0.00                 | 408.00       |
| 01-3202437-R | Harper 512 IEA-NEA Assoc               | 24            | 26.00       | 0.00                 | 26.00        |
| 01-3202446-R | International Student Scholarship Fund | 14            | 52.00       | 0.00                 | 52.00        |
| 01-3202450-R | Schaumburg Area AAUW Scholarship fo    | 1             | 300.00      | 0.00                 | 300.00       |
| 01-3202598-R | General Scholarship Fund               | 10            | 1,491.00    | 0.00                 | 1,491.00     |
| 01-3202602-R | Meteorite and Planetary Studies        | 6             | 32.00       | 0.00                 | 32.00        |
| 01-3202603-R | Center/Students w/Disabilities         | 2             | 2.00        | 0.00                 | 2.00         |
| 01-3202605-R | Women's History Week                   | 6             | 9.12        | 0.00                 | 9.12         |
| 01-3202606-R | Wellness Program                       | 18            | 20.00       | 0.00                 | 20.00        |
| 01-3202609-R | Music Academy                          | 2             | 2.00        | 0.00                 | 2.00         |
| 01-3202610-R | Plant Science Tech Internship          | 1             | 750.00      | 0.00                 | 750.00       |
| 01-3202614-R | Office Re-entry Program                | 4             | 3.00        | 0.00                 | 3.00         |
| 01-3202619-R | Corporate Services Fund                | 2             | 10.00       | 0.00                 | 10.00        |
| 01-3202622-R | Public Safety Program                  | 22            | 30.00       | 0.00                 | 30.00        |
| 01-3202703-R | Harper Symphony Orchestra              | 2             | 6.00        | 0.00                 | 6.00         |
| 01-3202706-R | Excellence in Teaching/Learning        | 2             | 45.22       | 0.00                 | 45.22        |
| 01-3202708-R | Math League Awards                     | 3             | 406.00      | 0.00                 | 406.00       |
| 01-3202709-R | Child Care Fund                        | 2             | 6.00        | 0.00                 | 6.00         |
| 01-3202711-R | Neighborhood Literacy Program          | 8             | 16.00       | 0.00                 | 16.00        |
| 01-3202712-R | Theatre Arts Fund                      | 2             | 0.00        | 0.00                 | 0.00         |
| 01-3202713-R | Chemistry Camp                         | 2             | 2.00        | 0.00                 | 2.00         |
| 01-3202720-R | Young Artists Competition              | 3             | 804.00      | 0.00                 | 804.00       |
| 01-3202723-R | New Technologies                       | 14            | 20.00       | 0.00                 | 20.00        |
| 01-3202725-R | Art Gallery                            | 10            | 38.00       | 0.00                 | 38.00        |
| 01-3202727-R | Kiosk Network                          | 2             | 20.00       | 0.00                 | 20.00        |
| 01-3202729-R | New Construction                       | 2             | 10.00       | 0.00                 | 10.00        |
| 01-3202730-R | Technology Center                      | 2             | 2.00        | 0.00                 | 2.00         |
| 01-3202733-R | Friends of the LRC                     | 4             | 4.00        | 0.00                 | 4.00         |
| 01-3303002-R | Capital/Performing Arts Center         | 2             | 76.94       | 0.00                 | 76.94        |
| 01-3303005-R | General Unrestricted Fund              | 45            | 707.00      | 0.00                 | 707.00       |
| 01-3303202-R | Annual Gala                            | 1             | 75.00       | 0.00                 | 75.00        |
| <b>TOTAL</b> |  | 416           | 7,714.31    | 0.00                 | 7,714.31     |

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Ratification of the three-year 1999/02 Collective Bargaining Agreement with the Faculty Senate, Local 1600.

II. REASON FOR CONSIDERATION

The current three-year agreement with Local 1600 expires August 16, 1999. Ratification by the Board of Trustees is necessary to authorize the Board Chairman and Secretary to execute the Agreement.

III. BACKGROUND INFORMATION

Tentative agreement was reached between the negotiating teams on December 22, 1998. The vote taken by the Faculty Senate membership to ratify the Agreement was held on February 1 and February 2, 1999.

The increased costs for the negotiated Agreement is \$672,647 for the first year, \$671,340 for the second year, and \$680,574 for the third year.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Three-year Collective Bargaining Agreement with the Faculty Senate, Local 1600, for the 1999/02 years, and the administration further recommends that the Board Chairman and Secretary be authorized to execute such Agreement on behalf of the Board of Trustees.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Tuition Increase for Fiscal Year 99-00

II. REASON FOR CONSIDERATION

Board Policy 3.3 states that tuition rates will be established by action of the Board of Trustees. In addition, the Board has approved a four-year tuition increase plan. This is the third year of that plan.

III. BACKGROUND INFORMATION

In implementing the plan, the College last raised its tuition rate in Fiscal Year 1998/99 from \$46.00 per credit hour to \$50.00 per credit hour effective with summer 1997 semester.

The tuition rate will increase from \$50 to \$54 effective with the summer 1999 semester. The \$54 will include \$4 designated for technology initiatives.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees approve an increase in tuition from \$50.00 per credit hour to \$54.00 per credit hour effective with the summer 1999 semester.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Proposed Fee Changes for the 1999-00 academic year.

II. REASON FOR CONSIDERATION

The Board is to establish a fee schedule per Section 3.3 of the Board Policy Manual. These fees are to cover various costs and services in addition to those covered by the regular tuition rate.

III. BACKGROUND INFORMATION

These fee changes will be incorporated into the on-line registration system. Therefore, fee changes must be acted upon prior to April, 1999 when early registration begins for the summer 1999 semester.

Fee changes for credit courses and a complete schedule of fees for Education Fund Services are listed on the attachment.

IV. RECOMMENDATION

The administration recommends approval of the proposed fee changes for 1999-00, effective with the 1999 summer session.