

WILLIAM RAINEY HARPER COLLEGE
1200 West Algonquin Road
Palatine, Illinois

Regular Board Meeting

April 19, 1999

7:15 p.m.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Citizens' Participation
- IV. Student Trustee Report
- V. Approval of Agenda
- VI. Approval of Consent Agenda* (Roll Call Vote)

For Approval

1. Minutes—March 25, 1999 Regular Board meeting and Executive Session Exhibit VI-1
2. Bills Payable, Payrolls for March 26, 1999, and April 9, 1999; Estimated payrolls for April 10 through June 4, 1999 Exhibit VI-2
3. Bid Awards Exhibit VI-3
4. Purchase Orders Exhibit VI-4
5. Personnel Action Sheets Exhibit VI-5

For Information

6. Financial Statements Exhibit VI-6
7. Committee and Liaison Reports Exhibit VI-7
8. Grants and Gifts Status Report Exhibit VI-8

* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

- VII. New Business

- A. RECOMMENDATION: Variable Tuition
- B. RECOMMENDATION: Sabbatical Leaves

Exhibit VII-A
Exhibit VII-B

VIII. President's Report

IX. Announcements by the Chair

- A. Communications
 - B. Calendar Dates
- (Note: * = Required)

April 21 – ICCTA Meeting – Elgin Community College – 6:00 p.m.
May 5 – ICCTA Lobby Day
May 27 – Board Meeting

On-Campus Events

April 22, 23, 24, 25, 29, 30, May 1, 2 – 8:00 “Of Mice and Men”
April 27 – Career Information Fair – Wellness & Sports Center
April 28 – Job Fair
April 30 – Faculty Senate Luncheon
May 2 – Ribbons Walk at Harper 9:30 – 1:00
May 6 – Employer Recognition
May 12 – Academic Convocation – J143
May 13 – 1999 Spring Retirement Party
May 14 – Student Awards Banquet
May 23 - Graduation

X. Other Business (including executive session, if necessary)

XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, March 25, 1999

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Kolze on Thursday, March 25, 1999 at 7:05 p.m. in the Student and Administration Center (A-238) of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Barton, Botterman, Gillette, Hess, Howard, Kolze and Shure; and Student Member Valadez
Absent: None

Also present: Robert Breuder, President; Ed Dolan, V.P. Academic Affairs; Bonnie Henry, V.P. Human Resources and Internal Affairs; David McShane, V.P. Information Technology; Judy Thorson, V.P. Administrative Services; Joan Kindle, Associate Vice President for Student Affairs; Sharon Alter; Mary Azawi; Carol Blotteaux; Bob Brown; Harley Chapman; Lori Danaher; Bob Fabbrini, Julie Fleenor; Ed Gallagher; Robert Getz; Julie Hennig; Evelyn Hopkins; Bill Howard; Thea Keshavarzi; Sylvia Kingsley; Liz McKay; Kevin Perez; Elena Pokot; Sheila Quirk; Chris Staub; Patricia Traynor and Joan Young - Harper. Students: Bill Beisiegel, Kitty Cowley and J. Douglas Skyles.

Guests: Tim Rooney, Daily Herald; Margie Mack, Harper Harbinger; Eric Dubiel and Paul Cook, Candidates for Harper Trustee; Michael Lundeen, Legat Architects; Beverly Barath, Sander Barath, Robert Bauer, Bob Grosegner, Helen Huley, William Huley, G. Kotzamanis, J. Kotzamanis, Michael O'Toole and Paul Wicklund, Northwest Tax Watch; Joan Cook, George Flaherty and Mary Lett - Citizens.

Presentation:
TECH Program Vice President Ed Dolan introduced Patricia Traynor, Dean of Technology, Mathematics and Physical Sciences (TM/PS) and Bob Fabbrini, Coordinator of the Technical Education and Consulting @ Harper (TECH) program. Dean Traynor explained that the TECH program began in 1996 with an investment from the College of less than \$100,000. The program was able to pay back the College within one year and purchase its own equipment and computers the following year. Since that time, TECH funds have been used to help renovate the second floor of the Northeast

Center, where TECH is currently located. It is now an auxiliary or self-sustaining profit center. Dean Traynor and Mr. Fabbrini gave a brief overhead presentation which addressed questions regarding the TECH program.

What is TECH?

Mr. Fabbrini explained that TECH provides high- and low-end technical education and consulting to individuals and companies. People are choosing Harper over other businesses because of the schedule and/or prices. TECH offers comprehensive, quality programs delivered by certified instructors using certified materials that are approved by many companies. TECH helps individuals pass a certification test which, in turn, helps them get jobs.

What makes TECH unique?

TECH has relationships with many companies. It offers a flexible schedule where students can earn certain certifications in eight to ten weeks. TECH uses different vendors including Microsoft, Novell and SCO Unix network operating systems and Oracle databases. With corporate networking, TECH teaches people how to set-up, troubleshoot, install and configure different networks. TECH also teaches how to administer, install and troubleshoot databases.

Mr. Fabbrini explained that the PC Technician certification program is offered for people who have little experience in the computer field. TECH can teach individuals with an 8th grade reading level how to install, configure and troubleshoot a PC. He noted there are two new programs - AutoDesk (mechanical drawings) and LabView (electronic testing). The intensive education is taught by certified instructors who bring real-world experience into the classroom. Mr. Fabbrini went through an example of courses an individual would take in order to become a certified professional, and then courses he/she would continue to take perhaps for promotional reasons. The different levels of courses allow a student to earn a certificate, enter the job market, gain experience, and then return to the TECH program for more training if desired.

What are the details in growth expansion?

Dean Traynor noted that there has been an explosion in growth. TECH began in 1996 with 236 students and 10 companies served; in 1997 it had 501 students; in 1998 it had 1,183 students; and in 1999 (to date) it has 2,300 students and 190 companies served in Wisconsin, Illinois

and Indiana. There has been a 750 percent increase in enrollment in 3.5 years.

What is the growth potential in the regional marketplace?

Mr. Fabbrini noted that there is a great deal of potential. Currently there are over 346,000 IT jobs vacant, leaving one in 10 jobs unfilled. Through the year 2006, Commerce Department studies show that there will be a need for 1.3 million systems analysts, computer science engineers and programmers.

Why is TECH so successful?

Dean Traynor gave an example of how Harper recently moved AutoCAD and LabView out of the traditional setting and into the TECH program at the Northeast Center. CAD had not been doing well, but is now experiencing an enrollment increase under the framework of TECH where it can be operated more entrepreneurially.

What are some future directions for TECH?

Mr. Fabbrini explained that they would like to expand the Microsoft training and Oracle database software training. There is growth potential on the development side. They would also like to begin working with SUN UNIX in addition to SCO UNIX. They would like to offer Web development training and also higher-end training to educate individuals in how to get two networks to communicate with each other.

What are the hindrances to growth?

Dean Traynor said that it is clearly the lack of appropriate space that hinders the growth of TECH. It has almost reached capacity, but there is room for solid growth if more space becomes available.

What are the contributions to Harper College?

TECH has brought a new dimension to Harper by enhancing Harper's role in the community. TECH is experiencing rapid growth, has a strong market penetration and a bright future.

In response to Member Barton's questions, Mr. Fabbrini stated that TECH is in constant contact with employers, and they offer to post jobs for various companies on the Harper Board. TECH is also working on having a job fair in May where they will invite 20-30 companies and open it to all Harper students (past, present and future). Mr. Fabbrini responded that TECH advertises mostly in the *Chicago Tribune*, but uses other methods of advertising as well. He

stated that there is a high demand for individuals with these skills. Some TECH students get hired before they pass the test.

In response to Member Botterman, Mr. Fabbrini stated that approximately half of the TECH students are enrolled in courses to find employment and half are currently employed but are seeking further training for promotional purposes.

Member Gillette expressed his concern with the certification titles being used by Microsoft. He explained that someone taking several TECH courses can achieve the same type of "professional" title it would normally take them four years to achieve with a college degree. Member Gillette stated that this is upsetting four-year colleges. It is in violation of state licensing and the state's attorneys are getting involved. Dean Traynor stated that she is aware there is a problem with semantics.

Chair Kolze thanked Pat Traynor and Bob Fabbrini for their informative presentation.

Comments from
Chair

Chair Kolze announced that the College received an endorsement for the referendum from the *Countryside Pioneer Press*. On behalf of the Board, he thanked the *Countryside* for this endorsement and thanked Barbara Bell who has written many of the articles in that newspaper. He added that Ms. Bell and the editorial staff looked at both sides of the issue, and after careful study, they have decided to endorse the referendum. The headline in the editorial reads "Vote Yes for Harper."

CITIZEN
PARTICIPATION

Chair Kolze noted that five people (George Flaherty, William Huley, Michael O'Toole, Paul Wicklund, and Robert Bauer) will be addressing the Board in regard to the referendum, and Bill Beisiegel will be addressing the Board in regard to the Student Senate elections. Chair Kolze explained that Board policy is designed to hear the public, but still allow the Board to conduct its business. The Board generally does not respond to questions or concerns during the Board meeting, but will take them under advisement and issue responses after due deliberation. He noted that a five-minute time limit will be strictly enforced for speakers. He asked that all speakers regarding the referendum limit their five minutes to new points of information, since they have each addressed the Board in the past.

Student Senate Elections

Bill Beisiegel introduced himself as a past Harper student trustee who is currently enrolled at Harper again. He expressed his concern regarding the current Student Senate election process. He disagreed with the appointment system (rather than election) of Student Senators for many reasons. He stated that poor planning resulted in inadequate publicity and low voter turnout. There were two polling places (as opposed to five in the past) that were not clearly marked.

Mr. Beisiegel added that careless planning and oversight resulted in voter fraud. He demonstrated how a student could vote more than once by either altering his/her Student Activity Pass, or by simply purchasing a new pass for \$5.00. No security checks were made, and no eligibility lists were checked off.

Mr. Beisiegel suggested that students no longer be allowed to run their own election, and that Harper administrators take an active interest to encourage voter turnout and eliminate voter fraud.

Chair Kolze thanked Mr. Beisiegel for his remarks.

Referendum

George Flaherty stated that he would like to give his five minutes to William Huley of Northwest Tax Watch.

William Huley read a prepared statement which stated that earlier in March, the Northwest Tax Watch group enumerated ten (10) instances of questionable credibility regarding Harper's referendum promotional material. He added that Northwest Tax Watch recently filed an official complaint with the State Board of Elections alleging these violations in regard to referendum campaign literature. Mr. Huley stated that this evening he would be adding other items to the list.

He continued by reading his group's performance evaluation of the Harper College referendum campaign. He offered grades of "A" for promotional effort, grandiose campus expansion plans, selecting a president with boundless vision and eloquence, choosing to defer the referendum until April, and for giving up on the idea of a wine cellar and a second restaurant. He offered grades of "D" for Harper's lack of public credibility, lack of a credible post-referendum operating plan, lack of fiscal prudence, refusal to live "within their means" regarding the tax cap constraints, and for

continuing to offer meaningless promises. He cited Dr. Breuder's continued promise that the Board will not bring forth another referendum for 24 years. He noted that a promise such as this could not possibly be kept for many reasons. He added this to the list of credibility issues.

Mr. Huley held up an enlarged copy of the actual wording of the referendum proposal to be seen by the taxpayer in the voting booth. He pointed out that within the list of the previously mentioned renovation and new construction items was the addition of land acquisition. He claimed that this has been purposely left out of all presentations and literature up to this point. He closed by saying this is the 13th reason why voters should view the referendum proposal with extreme skepticism.

Chair Kolze called Mr. Wicklund forward. It was noted that Mr. Wicklund was no longer present.

Robert Bauer of Rolling Meadows asked Dr. Breuder and the Board of Trustees if they have a contingency plan when the referendum fails, and what is that plan. He asked for a response. Chair Kolze reminded Mr. Bauer that the Board will not be responding to the speakers at this meeting.

Michael O'Toole asked what will happen if the referendum fails and voters choose to replace Trustees Kolze and Howard with Paul Cook and Eric Dubiel. He asked what will each remaining trustee personally do to make the newly-elected trustees feel welcome, and what will the Board as a whole do to make them feel welcome. He asked for a specific response. Chair Kolze reiterated that the Board will not be responding, but will take these issues under advisement. He thanked Mr. O'Toole for his question.

STUDENT TRUSTEE REPORT

Student Member Valadez distributed a copy of his report. He stated that, in his opinion, the Student Senate elections were a success. He noted that there were very good candidates for the positions. Kitty Cowley and Richard Garcia are the two candidates for the Student Trustee position. He listed several candidates for the Student Senate president, vice-president, and treasurer positions as well. Student Member Valadez noted that one of his commitments was to increase student participation, and that has been accomplished. The election results will be posted on Friday. He thanked the Election Committee for their hard work and dedication. He asked Bill Beisiegel to speak with

him at a later time regarding changes that have been made in the election process.

Student Member Valadez announced that approximately 60 coats were gathered for the "Coats for Kids" project. He thanked all who participated in the Student Senate sponsored event.

He thanked Dr. Breuder for attending the last Student Senate meeting and giving students the opportunity to learn more about the administrative side of Harper College. He added that there has been citizen participation at the last several meetings, including three candidates for the Harper College Board of Trustees and Mr. Huley from Northwest Tax Watch.

Student Member Valadez thanked all senators and representatives for their commitment throughout the year. They have shown strong leadership, have worked well together and have accomplished many things.

Chair Kolze thanked Student Member Valadez for his report. He announced that this is Robert's last Board meeting as Student Trustee. On behalf of the Board, he thanked Student Member Valadez for his contributions and wished him the very best in the future.

APPROVAL OF AGENDA Chair Kolze stated that there will be an executive session at the end of the regular meeting to discuss the appointment, employment and dismissal of personnel, legal issues and collective bargaining. President Breuder noted that item VII-C would be removed from the agenda until the April meeting.

Member Howard moved, Member Barton seconded, that the agenda be approved as modified.

Upon roll call, the vote was as follows:

| | |
|-------|--|
| Ayes: | Members Barton, Botterman, Gillette, Hess, Howard, Kolze and Shure |
| Nays: | None |

Motion carried. Student Member Valadez voted aye.

Member Gillette noted that the Consent Agenda item VI-2 was missing several pages. Board members agreed to address New Business before voting on the Consent Agenda in order to allow time to gather the missing pages.

NEW BUSINESS:

Faculty Promotions
1999/2000
Academic Year

Member Barton moved, Member Howard seconded, acceptance of the following promotions for the 1999-2000 academic year, as outlined in Exhibit VII-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

To Assistant Professor:

Susanne Bajt, Business and Social Sciences
Michael Harkins, Business and Social Sciences
John Kiener, Business and Social Sciences
Laura Pulio, Liberal Arts
Patricia Ramsey, Academic Enrichment and Language Studies
Barbara Weil, Technology, Mathematics and Physical Sciences

To Associate Professor:

Patrick Beach, Business and Social Sciences
Anne Davidovich, Liberal Arts
Karen Froelich, Technology, Mathematics and Physical Sciences
Kathi Holper, Academic Enrichment and Language Studies
Sunil Koswatta, Technology, Mathematics and Physical Sciences
Minhua Liu, Technology, Mathematics and Physical Sciences
Helmut Publ, Business and Social Sciences

To Professor:

Jean-Louise Gustafson, Academic Enrichment and Language Studies
Kenneth Hyde, Life Science and Human Services
Caryn Levington, Student Development
John Perricone, Business and Social Sciences
Trygve Thoreson, Liberal Arts

Upon roll call, the vote was as follows:

Ayes: Members Barton, Botterman, Gillette, Hess,
Howard, Kolze and Shure
Nays: None

Motion carried. Student Member Valadez voted aye.

Board members congratulated the faculty on their promotions. Member Howard stated that these recommendations have come through the academic process from their peers. They deserve the honor.

Scheduling the
Canvassing Meeting
and Rescheduling
the Regular Meeting
of the Board of
Trustees

Member Howard moved, Member Barton seconded, adoption of April 19, 1999 6:00 p.m. as the canvass date for Board of Trustees Election and the Referendum Election and approval of rescheduling the Regular Meeting of the Board of Trustees from April 22, 1999 at 7:00 p.m. to April 19, 1999 at 7:15 p.m. (following the canvassing meeting), as outlined in Exhibit VII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Botterman, Gillette, Hess,
Howard, Kolze and Shure
Nays: None

Motion carried. Student Member Valadez voted aye.

ANNOUNCEMENTS BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the agenda for Board information. Chair Kolze noted that on April 21, the West Suburban Regional ICCTA will meet at Elgin Community College in the Business Center. He noted that Lobby Day is May 4 and 5 in Springfield. In response to Member Gillette, Members Howard and Botterman stated that they will be attending Lobby Day. Member Barton stated that she might be attending Lobby Day.

Chair Kolze announced that Trustee Leon Shure will be the Regional Chair of the ACCTA. Member Shure stated that Harper will be hosting a meeting next year. Chair Kolze noted that this is a good opportunity for Member Shure and for Harper College. Member Shure has also been appointed member of the 51st legislative roundtable.

President Breuder noted that in the *Daily Herald* this morning, there was an article written by Mr. Tony Kees, Sr. During one of the town meetings, Mr. Kees asked Dr. Breuder a question regarding "fair market value" vs. "market value." Dr. Breuder noted that he answered Mr. Kees as best he could. He noted that he called Mr. Kees this morning after reading the paper, and he responded to his question with Vice President Thorson at his side. By the time the conversation was finished, Mr. Kees was E-mailing the Fencepost at the *Daily Herald* indicating his enthusiastic support for the referendum. Dr. Breuder added that he asked Vice President Thorson to explain the confusion regarding the language of "fair market value" at the Board meeting this evening.

Vice President Thorson explained that when preparing for the referendum, she used the wording "fair market value" as it is referred to in Illinois tax law. Since that time, there have been questions regarding "fair market value" vs. "market value." After speaking with Bond Counsel, it became apparent that in tax law, it is referred to as "fair market value" but as it gets into day-to-day application in the clerks' offices, the word "fair" is dropped from documents. The citizen ultimately sees "market value" on their tax bill. The only thing that the taxing authorities know about a home is the market value listed on the tax bill. In other words, when doing the referendum calculations, the "fair market value" is the same as the "market value" listed on the tax bill.

Vice President Thorson stated that people have asked how the \$26.52 calculation was derived. She noted that this calculation is related to market value. She distributed a copy of a sample calculation for a homeowner in Cook County which shows: \$100,000 (market value from tax bill) multiplied by 16% (Cook County Assessment Factor) equals \$16,000 which is then multiplied by 2.1489 (Cook County State Equalization Factor) which equals \$34,382 (Equalized Valuation). From this figure, exemptions are subtracted (Homestead, Senior Citizens). For example purposes, she subtracted \$4,500, which then equals \$29,882 (Taxable Equalized Valuation). This amount would finally be multiplied by 0.0008875 (the additional Harper rate for bond issue - approximately 8.9 cents) to equal \$26.52. Vice President Thorson explained that the figure of 0.0008875 was calculated by dividing the yearly payment of principle and interest (approximately \$10.4M) by the equalized

assessed valuation (EAV) of the district (approximately \$12 billion).

Dr. Breuder commented that when asked during his presentations what he would be paying to Harper from his own personal residence, he stated it would be two times \$26.52 or \$53.00 per year. He based that calculation on the purchase price of his home (\$204,000) when he should have based it on the market value on his tax bill (\$138,000). In this instance, he would be paying \$38.00 per year as opposed to \$53.00. He added that if he misled, at least he misled in a good direction. Member Gillette noted that within three years, the market value will catch up to his purchase price, so eventually, he will be paying \$53.00 per year.

At 8:12 p.m., Chair Kolze announced that the Board would take a short recess in an effort to gather the pages necessary to vote on the Consent Agenda. The regular meeting reconvened at 8:30 p.m.

CONSENT AGENDA

Member Howard moved, Member Botterman seconded, approval of the minutes of the February 25, 1999 Regular Board meeting; bills payable; payrolls for February 26, 1999 and March 12, 1999; estimated payrolls for March 13 through April 23, 1999; bid awards; purchase orders; personnel action sheets; early retirement request - Jean Chapman; early retirement request - Valentina Gustafson; and for information: financial statements, committee and liaison reports, grants and gifts status report and faculty tenure status report, as modified and outlined in Exhibits VI-1 through VI-9 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

| | |
|-----------------|----------------|
| Operating Fund | \$3,699,307.73 |
| Tuition Refunds | 565,285.81 |

The payrolls of February 26, 1999 in the amount of \$1,732,877.42; March 12, 1999 in the amount of \$1,723,695.71; and estimated payroll of March 13 through April 23, 1999 in the amount of \$5,236,708.30.

Bid Awards

| | |
|-----------|--|
| Ex. VI-3a | Award Bid Q00024 for 35 computer lab chairs for the Northeast Center to Educational & Institutional Cooperative, Inc., the low bidder, in the amount of \$12,757.85. |
|-----------|--|

- Ex. VI-3b Award Bid Q00021 to Warner Offset, Inc., the low bidder for printing of the Fall 1999, Spring 2000 and Summer 2000 Course Schedules, the major publications promoting enrollment at the start of each session, in the amount of \$115,230.00.
- Ex. VI-3c Award Bid Q00022 for the replacement of the existing acoustic treatments hanging from the ceiling in the swimming pool area to Just Rite Acoustics, Inc., the low bidder, in the amount of \$118,850.00, and for approval of a ten percent contingency of \$11,885.00.
- Ex. VI-3d Award Bid Q00018 for Steelcase furniture for use in the Corporate Services Offices to Office Concepts, Inc., the low bidder, in the amount of \$22,500.94.
- Ex. VI-3e Award Bid Q00019 to Hagg Press, Inc., the low bidder for printing of the 1999/2000 Datebook/Student Handbook, which informs students of campus activities, student services, and policies and procedures governing student conduct, as well as providing a full year's calendar/planner pages, in the amount of \$12,570.00.
- Ex. VI-3f Award Bid Q00020 to Strathmore Printing, the low bidder for printing of the Summer 1999 Extension booklet, which contains course listings for the three major extension centers, in the amount of \$13,185.50.
- Purchase Orders Ex. VI-4a Approve issuance of a purchase order to York International Corporation for winter preventive maintenance and spring start-up for 13 York chillers, in the amount of \$27,500.00.

- Ex. VI-4b Approve issuance of a purchase order to Honeywell, Inc., to upgrade and/or replace various components of the installed Heating, Ventilating, and Air Conditioning (HVAC) system in order to insure Year 2000 compliance, in an amount not to exceed \$35,870.00.
- Ex. VI-4c Approve issuance of a purchase order to Dyned International, Inc. for the purchase of Dynamic English software to be used by faculty in the Non-Native Literacy Program taught at the Northeast Center, in the amount of \$14,372.00.
- Ex. VI-4d Approve issuance of a purchase order to Hewlett-Packard, Inc. for the purchase of UNIX computer hardware, HP K360, D280, and D230 machines, software, and related upgrades to data storage and maintenance contracts, in an amount not to exceed \$179,916.00.

Personnel Actions

Professional/Technical Appointments

- David Graham, Local Area Network Specialist, IT/TS,
03/29/99, \$47,000
- Craig Marscin, Technical Installation Specialist, IT/TS,
03/15/99, \$39,000

Supervisory/Confidential Appointments

- Carol Blotteaux, Senior Executive Assistant to the President,
PR & BD, 03/01/99, \$40,000
- Kevin Perez, Project Manager, MIS Applications, IT/AS,
03/22/99, \$62,000

Classified Staff Appointments

- Brad Bloomfield, Supervisor, Box Office, p/t, Theatre Center,
03/03/99, \$15,080
- Laura Branski, Program Assistant, TM/PS - Continuing
Education, 03/01/99, \$22,727
- Lezlie Hill, Clerk Typist II, p/t, TM/PS, 02/24/99, \$10,324

Lorena Killebrew, Financial Aid Assistant, OSFA, 02/01/99,
\$26,500

Tandy Moore, Clerk Typist I, p/t, TM/PS - Mathematics
Laboratory, 01/19/99, \$7,047

Harper #512 - IEA Retirement

Michael Korrick, Custodian, Physical Plant, 05/31/99, 24 yrs.
1 mth.

Professional/Technical Resignations

Beth Kuropatwa, Technical Installation Specialist, IT/TS,
02/19/99, 1 month

Marty McCafferty, Desktop Integration Analyst, IT/CS,
03/05/99, 6 yrs. 6 mths.

Classified Staff Resignations

Michael Grisius, Food Service Worker II, Food Service,
02/28/99, 22 yrs. 8 mths., (deceased)

Lynne Lutman, Applications Clerk, p/t, Admissions,
02/26/99, 1 yr. 3 mths.

Harper #512 - IEA Resignations

Peter Labbe, Custodian, Physical Plant, 02/19/99, 3 yrs. 4
mths.

Robert Melzer, Custodian, Physical Plant, 02/08/99, 2 yrs. 8
mths.

Approval of the early retirement of Professor Jean Chapman
effective July 31, 1999 in accordance with Article IX of the
Collective Bargaining Agreement.

Approval of the early retirement of Instructor Valentina
Gustafson effective May 31, 1999 in accordance with Article
IX of the Collective Bargaining Agreement.

Upon roll call on the Consent Agenda, the vote was as
follows:

Ayes: Members Barton, Botterman, Gillette, Hess,
Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Valadez voted aye.

PRESIDENT'S
REPORT

Dr. Breuder gave a brief slide presentation regarding
referendum issues. He first noted that early in the
referendum process, leadership people in the community
encouraged Harper to go out, tell our story, be direct,

honest, and forthright, and to share our needs with the community. These leadership people felt that if the College told the story correctly, honestly and forthrightly, in the end this community would be supportive of Harper College. Since the process began last summer, many presentations (over 150 by the end of March) have been made to the public. Dr. Breuder stated that he has addressed approximately 150 people at the six town meetings he has conducted over the past several months. He noted that of the 150 people at those meetings, there were only three individuals who voiced opposition to Harper's referendum.

Dr. Breuder added that many people have been working diligently on other activities after hours to share information about the referendum. In addition to the 150 presentations, the College will have conducted over 90 phone-a-thons, will have sent many direct mailings, will have appeared on several cable networks, and will have produced a great deal of literature in order to communicate the referendum issues to the public.

Dr. Breuder highlighted important issues with regard to the referendum.

The amount of the referendum is \$124.8M. The Board has committed to that number. The amount of \$26.52 is the annual cost per \$100,000 of market value. This amount includes both principle and interest, and it is the most important number to be shared. Dr. Breuder noted that it has been suggested that the correct number is \$192M. He noted that when \$124.8M is borrowed, there will obviously be interest to pay and that principle and interest considered over 20 years is \$192M. However, the key figure of \$26.52 includes both principle and interest. Dr. Breuder added that when he asked three people in the audience at the recent Buffalo Grove town meeting how much they paid for their house, they each responded with the purchase price, not the total amount amortized over 20 years. Approximately 80 percent of the referendum is geared toward advancing and enhancing science and technology.

Dr. Breuder pointed out that 26.8 percent is the projected enrollment increase over the next 15 years. High School District 220 projects a 24.1 percent increase through the year 2007; District 214 projects a 22 percent increase through 2005; District 211 projects an increase of 3.8 percent through 2005; Palatine High School is projecting a 27.3 percent increase. At a recent State Board of Higher

Education meeting, numbers were released showing a 12 percent increase in high school graduates in the state of Illinois through the year 2010.

Dr. Breuder discussed the growth in certain areas of Harper. Corporate Services has experienced a 167 percent increase since 1993. There has been a 20 percent increase in adult and continuing education and that is expected to grow with the advent of new space. He has tried to emphasize throughout his presentations that Harper College's population is not limited to 17- and 18-year-olds. Adult and continuing education and the business community are major pieces that continue to grow in all community colleges.

Dr. Breuder noted that Harper's traditional age student population was at its peak in Fall 1992. He read information from a community college publication from New Jersey that explained the trends during that time and what has happened to the traditional age student enrollment since then. He noted that enrollment in many community colleges was at its peak during the years of 1992 and 1993 and it has been dropping ever since. The article pointed to the strong economy and good marketing from the state's four-year colleges that have negatively influenced enrollment in community colleges. He explained that when the economy is up, the traditional student backs away from going on to higher education. The article continued that college officials are hopeful that the numbers will rise. They point to a projected increase in the number of college-age students beginning in 2005. He noted that by 2012, the number of high school graduates in the state of New Jersey is expected to be approximately 25 percent higher than it was in 1996.

Dr. Breuder referred to an article in *Bond Buyers Index* which stated that "community college enrollments should grow because of a demographic bubble among college-age students and state policies that push students to go to more inexpensive community colleges before heading to a four-year state school." Dr. Breuder explained that people at Moody's or Standard and Poor would have a good handle on projected enrollment in the country because as they give bond ratings, they are looking at the total financial picture of the educational provider. The article continued to point out the need for expansion in the nation's community college system. It cited an Arizona community college which sold \$105M in bonds for expansion projects. The \$105M was part of a \$300M package for the College. Norma Kent, spokesperson for the American Association of Community

Colleges, said her groups also expect enrollments to be pushed higher due to the demand for corporate training programs and the number of students who are changing careers. Dr. Breuder reiterated that Harper's business portfolio is showing growth in every facet. There is clearly a need for additional facilities at Harper.

Dr. Breuder called attention to the 4.17 percent figure. During many presentations, Dr. Breuder was asked what will happen to the operating budget when Harper College increases its physical plant by 44 percent through the referendum. It was suggested that the operating budget might grow proportionally by 44 percent. Dr. Breuder explained that after researching information, data was received from the Association of Colleges and Universities that showed that \$4.17 is the average cost per square foot to operate and maintain buildings. Multiplying \$4.17 by 335,000 square feet will result in a 1.6 percent increase in the current operating budget of \$89M.

Dr. Breuder addressed the issue of land acquisition that was mentioned earlier in the meeting. He explained that criticism has been levied toward the 1974/75 Harper Board of Trustees, because they had voted on a referendum proposal of \$12.5M, some of which was to build a second campus based upon enrollment projections. Back then, the taxpayers supported the referendum, and the College acquired the land. The Board later backed away from building a second campus location. In 1986, the Board voted to sell the parcel of land and netted \$4M. They then complied with the rebate requirements of the state of Illinois, and returned approximately \$186,000. The balance of that money was then used to improve the physical plant between 1986 and today. He complimented that Board for their decision, because Harper did not have to go back out to the taxpayers of the district and ask for support until now.

Dr. Breuder noted that if he were to give his presentations over again, there are a few items he would emphasize more.

- **University linkages and partnerships.** Since it is not part of Harper's agenda to become a four-year college as some would like, it is the desire of Harper to identify new or expand existing relationships with colleges and universities in Illinois. People in the district want access to public higher education and to alternatives and choices. The greatest impediment to our ability to bring other providers of baccalaureate and graduate studies to the Harper campus is the availability of space. If more

partnerships were created and baccalaureate and graduate programs were brought here, Harper would serve as a more attractive place for freshmen and sophomores who start here and would like to continue further here. At the same time, with these university linkages, Harper can lease space, generating more revenue for the College. It is a win-win situation. Corporate linkages are important as well. For some reason, 12 or 13 years ago, Harper turned the other cheek on Motorola Corporation, and they went to Arizona and built three state-of-the-art buildings. In the last six months, a relationship has begun to crystallize with Siemens Corporation. Unfortunately Siemens is not on the campus due to lack of space. Things have been rearranged and moved to the Northeast Center. He noted that Siemens is committed to Harper and is waiting for the advent of renovation of our existing buildings or the construction of a science and technology center.

- **Adult and Continuing Education.** The penetration rate and future goals should have been mentioned more often. This is a big part of Harper's portfolio.
- **Overcrowding.** Dr. Breuder noted that the *Chicago Tribune* recently showed four pictures portraying the overcrowded conditions at Harper College. The pictures said it more clearly than any verbal message could have. Overcrowding impedes the College's ability to add new programs, to enlarge existing programs, and to market the College to garner additional enrollment.
- **Education.** It should have been emphasized more often that currently the number one priority of the President and Congress in this country is Education. Likewise, the number one priority in Illinois from the Governor and the General Assembly is Education. Everyone understands the value of an education.
- **Aa1 Rating.** An institution must earn the excellent Aa1 rating, it is not simply given to them. Dr. Breuder noted that certain people have criticized Harper's financial responsibility. He pointed out that the College would not get a Moody's Aa1 rating if it was not financially sound. The only way to achieve a Aaa1 is if the state of Illinois eliminates the tax cap. So, this institution under the stewardship of this Board has captured and held the best possible rating.

- **Conference Center and Performing Arts Center.** It should have been emphasized more that these two buildings have nothing to do with the referendum. Construction on these two buildings will begin in August, with money coming from the State of Illinois and money that this Board has put aside in the fund balance. This money cannot be kept anywhere else. Dr. Breuder noted that some have said the College has an unbalanced budget. He reminded everyone that last year the administrative team, and everyone who works at Harper, helped attain an ending balance of \$500,000 over the expense line of the budget. The College once again ended the year in the black. He added that when he interviewed for this job, he stated that he would not go to work for an institution that ascribed to deficit financing.
- **Renovation requires new space.** Dr. Breuder emphasized that there must be a place to put the instructors, students, classrooms and laboratories as they are renovating buildings. He explained that Building D alone is approximately 116,000 square feet. When that building is being renovated over the course of 12-15 months, he asked where would 116,000 square feet of Biology, Chemistry, Physics, Nursing, and Dental Hygiene disciplines move to. He asked if the College should stop teaching during that time.
- **Deferred maintenance.** Dr. Breuder noted that when he left Pennsylvania, the single biggest expense facing the state owned, the state related and the community colleges was deferred maintenance. He challenged that if one were to ask college and university presidents in this country what one of their most significant challenges is today, they would say deferred maintenance. State legislatures want to give higher education more money, but they cannot afford to do that. If money cannot be received locally through taxes or through tuition, there is a gradual deterioration of the physical plant. This is the case at Harper College. He noted that the Board and the administration would have liked to have done more over the years at Harper, but they did the best with the amount of dollars available in any one year. Up until the tax cap, the College was spending \$3M per year; after the tax cap, it went down to \$1M per year.

In regard to Mr. Huley's concern with the referendum wording on the ballot, Dr. Breuder explained why it was the best way to write the question. When an institution asks

taxpayers for a sum of money, it must list the activities for which the money will be used. When the institution writes the official statement for the bond, it must also list for the bondholders the activities for which the money will be used. He gave an example of what would happen if it was not worded correctly. If the renovations and new construction end up costing less than what was anticipated and there happens to be, for example, \$1M left over, what would happen to that \$1M. It cannot be given back to the bond holders. In order to provide for this instance, investment bankers and financial houses recommend building in some additional items so that, in the end if you have an extra dollar left over, you have been honest with the bond holders and delineated where that money would go. That is the only reason it was written that way. Dr. Breuder reassured everyone that the current 200-acre parcel of land has not been outgrown, and therefore, there is no need to purchase additional land.

Chair Kolze thanked Dr. Breuder for his very adequate report.

EXECUTIVE SESSION

Member Barton moved, Member Botterman seconded, that the meeting adjourn into executive session to discuss the appointment, employment and dismissal of personnel, legal issues and collective bargaining.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Botterman, Gillette, Hess,
Howard, Kolze and Shure

Nays: None

The motion carried at 9:05 p.m. Student Member Valadez voted aye.

Following executive session, the Board reconvened the Regular meeting at 9:56 p.m.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

In a voice vote, the motion carried at 9:58 p.m.

Chair

Secretary

BOARD REQUESTS

MARCH 25, 1999 REGULAR BOARD MEETING

1. With regard to the Student Senate election process, Mr. Beisiegel suggested that students no longer be allowed to run their own election, and that Harper administrators take an active interest to encourage voter turnout and eliminate voter fraud.
2. Robert Bauer of Rolling Meadows asked Dr. Breuder and the Board of Trustees if they have a contingency plan when the referendum fails, and what is that plan.
3. Michael O'Toole asked what will happen if the referendum fails and voters choose to replace Trustees Kolze and Howard with Paul Cook and Eric Dubiel. He asked what will each remaining trustee personally do to make the newly-elected trustees feel welcome, and what will the Board as a whole do to make them feel welcome.
4. Student Member Valadez asked Bill Beisiegel to speak with him at a later time regarding changes that have been made in the Student Senate election process.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

APRIL 19, 1999

SUMMARY OF BIDS

- EXHIBIT VI – 3a The administration recommends that the Board award Q00029 for sidewalk and stair replacement to Marian Professional Construction, Inc., the low bidder, in the amount of \$245,179, and for the approval of a 10% contingency of \$24,518.
- EXHIBIT VI – 3b The administration recommends that the Board award Q00030 for parking lot construction and pavement rehabilitation at the Northeast Center and on the main campus to Plote, Inc., the low bidder, in the amount of \$1,735,762.88, and for approval of a 2% contingency of \$34,715.26 and for reimbursables in the amount of \$30,000.00.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00029 for sidewalk and stair replacement as requested by Physical Plant.

II. BUDGET STATUS

Funds in the amount of \$273,088 are provided in the 1998/99 Operations and Maintenance Restricted Fund budget, under account number 0392-039-582.00-9114.

III. INFORMATION

A legal bid notice was published and eight bids solicited. Five responses were received. The following is a recap of the bid tab sheet:

| | |
|--|-------------------------------|
| Meridian Construction Co., Inc. | \$126,460 (Incomplete Bid) |
| Marian Professional Construction, Inc. | 245,179 |
| Tri-State Management Co. | 260,880 |
| The Dubs Co., Inc. | 292,750 |
| Alliance Contractors, Inc. | 313,872 |

This project is funded with approved Life Safety funds. This is Phase II of the sidewalk and stair replacement project begun last year.

The existing campus pedestrian walkways and stairs consist of numerous areas of uneven settlement, cracks and spalling. The existing conditions pose hazards such as tripping and areas for ice to form. Settlement of the sidewalks is also prohibiting handicapped students and staff from using some of the sidewalks. Included in this recommendation is a 10% contingency of \$24,518.

IV. RECOMMENDATION

The administration recommends that the Board award Q00029 for sidewalk and stair replacement to Marian Professional Construction, Inc., the low bidder, in the amount of \$245,179, and for the approval of a 10% contingency of \$24,518.

bdsidewalks

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00030 for parking lot construction and pavement rehabilitation on the main campus and at the Northeast Center as requested by Physical Plant.

II. BUDGET STATUS

Funds in the amount of \$1,900,000 are provided in the 1998/99 Operations and Maintenance Fund budget, under account number 0292-039-582.00-9057. Funds in the amount of \$101,230 will be provided in the 1999/00 budget in the Operations and Maintenance Restricted Fund budget for Life Safety Projects.

III. INFORMATION

A legal bid notice was published and 14 bids solicited. Four responses were received. The following is a recap of the bid tab sheet:

| | |
|-----------------------------|----------------|
| Plote, Inc. | \$1,735,762.88 |
| J. A. Johnson Paving Co. | 1,878,778.16 |
| Arrow Road Construction Co. | 1,942,855.69 |
| Abbey Paving Co., Inc. | 1,959,039.89 |

The parking lot at the Northeast Center has deteriorated to the point where it can no longer be patched. This lot was not designed for night parking so there is insufficient lighting. The lighting will be enhanced as part of an approved 1999/00 Life Safety Project.

The parking lots on the main campus have also deteriorated to the point where they require major repair and renovation.

Included in the recommendation is a 2% contingency of \$34,715.26 and reimbursables in the amount of \$30,000.00.

IV. RECOMMENDATION

The administration recommends that the Board award Q00030 for parking lot construction and pavement rehabilitation at the Northeast Center and on the main campus to Plote, Inc., the low bidder, in the amount of \$1,735,762.88, and for approval of a 2% contingency of \$34,715.26 and for reimbursables in the amount of \$30,000.00.

necpklot

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

APRIL 19, 1999

SUMMARY OF PURCHASE ORDER

EXHIBIT VI-4a

The administration recommends that the Board approve issuance of a purchase order to UMI (University Microfilms, Inc.) for the purchase of 126 new and continuing periodical titles, as requested by Library Services, in the amount of \$30,071.53.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the issuance of a purchase order to UMI (University Microfilms, Inc.) for the purchase of 126 new and continuing periodical titles as requested by Library Services.

II. BUDGET STATUS

Funds in the amount of \$35,000 are provided in the 1998/99 Education Fund budget, under account number 0121-024-546.1.

III. INFORMATION

UMI is the only vendor that carries all 126 titles and has such extensive date ranges. Of the 126 products, 7 are new microfilm titles. The new and continuing titles are necessary because microfilm saves much needed space as well as providing a far more durable copy of the material. The 7 new titles are: American Psychologist (1954 to the present); Far Eastern Economic Review (1975 to 1998); Forbes (1975 to the present); Library Journal (1967-1989); Publisher's Weekly (1967-1990); Punch (1980 to 1992); and Sewanee Review (1892 to the present).

UMI has been the microfilm vendor for the College for more than 20 years and has provided excellent service. The cost represents two years of service on the continuing titles. No new microfilm was acquired last year in order to comply with the budget freeze. Included in the price are 97 of the less expensive titles at no cost, because of the new titles that are being purchased. This represents a 20% discount on the total cost of the order.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to UMI (University Microfilms, Inc.) for the purchase of 126 new and continuing periodical titles, as requested by Library Services, in the amount of \$30,071.53.

WILLIAM RAINEY HARPER COLLEGE
BOARD ACTION

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

- A. Ratification of Professional/Technical Appointment.
- B. Ratification of Supervisory/Confidential Appointment.
- C. Ratification of Classified Staff Appointments.
- D. Ratification of Classified Staff Retirement.
- E. Ratification of Professional/Technical Resignations.
- F. Ratification of Supervisory/Confidential Resignations.
- G. Ratification of Classified Staff Resignations.
- H. Ratification of Harper #512 – IEA Resignation.
- I. Ratification of the Overload and Adjunct Faculty Assignments.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Professional/Technical, the Supervisory/Confidential and the Classified Staff Appointments; the Classified Staff Retirement; the Professional/Technical, the Supervisory/Confidential, the Classified Staff and the Harper #512 - IEA Resignations; and the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

III. INFORMATION

There are no committee reports this month.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations to the Educational Foundation.

July 1, 1998 - June 30, 1999

Reported: April 9, 1999

| GRANT NAME Division/Department | BRIEF DESCRIPTION OF GRANT | FUNDING SOURCE AWARD AMOUNT | DATES OF OPERATION Manager |
|--|---|--|---|
| Minority Student Transfer Center Student Development | A program to encourage minority students to transfer to 4 year colleges | IBHE \$66,000 | 09/01/98 08/31/99 F. Solano |
| Manufacturing Partnership Corporate Services | Provides consulting services to area companies | IBHE \$21,000 | 09/01/98 08/31/99 L. Danaher |
| Special Populations Allocation Acad. Enr. / Lang. Stud. | State Allocation Grant Special Populations to support students | ICCB \$276,078 | 07/01/98 06/30/99 L. McKay |
| Business/Industry State Workforce Preparation Workforce & Prof. Dev. | Allocation Grant To provide local economic development in workforce training | ICCB \$161,743 | 07/01/98 06/30/99 S. Quirk |
| Education to Careers Workforce Preparation Workforce & Prof. Dev. | State Allocation Grant To promote career development and work-based learning | ICCB \$135,168 | 07/01/98 06/30/99 S. Quirk |
| Welfare to Work Workforce Preparation Workforce & Prof. Dev. | State Allocation Grant Workforce Preparation | ICCB \$62,500 | 07/01/98 06/30/99 S. Quirk |
| Advanced Technology Information Technology | State Allocation Grant To purchase technological resources for instruction | ICCB \$158,528 | 07/01/98 06/30/99 D. McShane |
| Advanced Technology Information Technology | State Allocation Grant Technology Support | ICCB \$110,883 | 07/01/98 06/30/99 D. McShane |
| Technical Skills Information Technology | State Allocation Grant Staff Technical Skills Enhancement | ICCB \$98,897 | 07/01/98 06/30/99 D. McShane |
| Technology Enhancement Information Technology | Plan & Implement an Infrastructure to support Voice, Video & Data Transmission | ICCB \$547,534 \$86,500 - M | 07/01/98 10/01/98 D. McShane |
| Homemakers Women's Program | Continuation of FY98 grant. Advising and job placement for women's program participants | IDOL \$59,000 | 07/01/98 06/30/99 L. Lopez-Wark |
| Disabled Student Project Access & Disability Services | Continuation of FY98 grant. To provide services to disabled students | IDHS/ORS \$129,780 | 07/01/98 06/30/99 T. Thompson |

Displaced

| GRANT NAME Division/Department | BRIEF DESCRIPTION OF GRANT | FUNDING SOURCE AWARD AMOUNT | DATES OF OPERATION Manager |
|---|--|---|--|
| Adult Educ. & Literacy | Continuation of FY98 grant. Adult Education & Literacy | ISBE \$324,779 | 07/01/98 06/30/99 P. Mulcrone |
| Adult Education Development | | | |
| Federal Tech Prep | Continuation of FY98 grant. Comprehensive career development program | ISBE \$124,322 | 07/01/98 06/30/99 S. Griffith |
| Education to Careers | | | |
| State Tech Prep | Continuation of FY98 grant. Comprehensive career development program | ISBE \$162,159 | 07/01/98 06/30/99 S. Griffith |
| Education to Careers | | | |
| Gender Equity Program | Continuation of FY98 grant. Reduce sex stereotyping in training and the workplace | ISBE \$35,000 | 07/01/98 06/30/99 N. McDonald |
| Women's Program | | | |
| Work-Based Learning | Continuation of FY98 grant. Create a model program in work-based learning | ISBE \$25,000 | 07/01/98 06/30/99 S. Griffith |
| Education to Careers | | | |
| Perkins IIC Grant | Continuation of FY98 grant. Education to Careers Support vocational programs in Districts 211, 214, 220 | ISBE \$154,150 | 07/01/98 06/30/99 S. Quirk |
| Workforce & Prof. Dev. | | | |
| Program Improvement | Continuation of FY98 grant. Education to Careers Support vocational programs in Districts 211, 214, 220 | ISBE \$23,204 | 07/01/98 06/30/99 S. Quirk |
| Workforce & Prof. Dev. | | | |
| Mid-west Center of Post-Secondary Outreach Access & Disability Services | Continuation of FY98 grant. Provide technical assistance to other institutions | USDE/St. Paul Univ. \$54,995 Sub-contract | 10/01/98 09/30/99 T. Thompson |
| Division of Under-graduate Education | Under-"UV-Visible Spectrophotometers for the CPLP Network." Equipment Purchase | NSF \$27,900 \$27,900 - M | 09/01/98 08/31/2000 J. Ellefson-Kuehn B. Weil |
| Department of Chemistry | | | |
| Student Support Services | Second year of grant. To provide services to students with disabilities | USDE/TRIO \$187,200 | 10/01/98 09/30/99 T. Thompson |
| Access & Disability Services | | | |
| Helene Fuld Health Trust | Scholarships for Nursing Students | Helene Fuld Trust \$50,000 | 10/01/98 08/31/99 C. Wandambi |
| Nursing Program | | | |
| Conflict Resolution | Provide resolution to disputes and conflicts | Northwest Health Care \$48,871 | 01/11/99 12/31/99 J. Kindle |
| Student Affairs | | | |
| Harper Music Academy | Provides coaching mentors for music academy | ACMP Foundation \$2,500 | 02/15/99 02/14/00 M. Mrozinski |
| Liberal Arts - Music | | | |

Reported as of July 13, 1998
Reported as of April 9, 1999

\$1,984,066
\$3,047,191

Fiscal Year 1998-1999

DESCRIPTION OF ABBREVIATIONS

| | |
|-------|---|
| ACMP | Amateur Chamber Music Players |
| DAVTE | Department of Adult Vocational - Technical Education |
| DCCA | Illinois Department of Commerce and Community Affairs |
| IBHE | Illinois Board of Higher Education |
| ICCB | Illinois Community College Board |
| IDHS | Illinois Department of Human Services |
| IDL | Illinois Department of Labor |
| ISBE | Illinois State Board of Education |
| NSF | National Science Foundation |
| ORS | Office of Rehabilitation Services |
| USDE | United States Department of Education |

M = Matching amount required

**HARPER COLLEGE EDUCATIONAL FOUNDATION
STATUS OF DONATIONS
March 1999**

| Fund | Description | #Gifts | Cash | Pledge Payments | Total |
|--------------|--------------------------------|---------------|-------------|----------------------------|--------------|
| 01-3101002-R | (E)Glenda F. Nuccio Memorial S | 2 | \$0.00 | \$2.00 | \$2.00 |
| 01-3101004-R | (E)Carol Zack Memorial Fine Ar | 2 | \$0.00 | \$1.00 | \$1.00 |
| 01-3101006-R | (E)Midge C. Smith Memorial End | 7 | \$5.00 | \$17.00 | \$22.00 |
| 01-3101008-R | (E)Roy G. Kearns Memorial Endo | 16 | \$0.00 | \$52.00 | \$52.00 |
| 01-3101013-R | (E)John L. Papandrea Endowed S | 10 | \$0.00 | \$62.00 | \$62.00 |
| 01-3101014-R | (E)Eugenia S. Chapman Memorial | 2 | \$0.00 | \$2.00 | \$2.00 |
| 01-3101015-R | (E)Cheryl M. Dwyer Memorial En | 4 | \$100.00 | \$60.00 | \$160.00 |
| 01-3101016-R | (E)Walter and Elizabeth Schroe | 2 | \$0.00 | \$10.00 | \$10.00 |
| 01-3101017-R | (E)Dr. Charles Shaner Memorial | 2 | \$0.00 | \$6.00 | \$6.00 |
| 01-3101019-R | (E)Diane Tomcheff Callin Endow | 6 | \$0.00 | \$28.00 | \$28.00 |
| 01-3101401-R | (E)General Scholarship Endowme | 8 | \$0.00 | \$16.00 | \$16.00 |
| 01-3101404-R | (E)Harper Nursing Student Endo | 10 | \$0.00 | \$16.00 | \$16.00 |
| 01-3101405-R | (E)James J. McGrath Humanities | 2 | \$0.00 | \$10.00 | \$10.00 |
| 01-3101408-R | (E)Business/ Social Science St | 6 | \$0.00 | \$12.00 | \$12.00 |
| 01-3101413-R | (E)GED Graduate Scholarship En | 12 | \$0.00 | \$70.00 | \$70.00 |
| 01-3101418-R | (E)John W. Davis Spanish Trave | 2 | \$0.00 | \$700.00 | \$700.00 |
| 01-3101422-R | (E)Biology Endowed Scholarship | 2 | \$0.00 | \$2.00 | \$2.00 |
| 01-3101601-R | (E)JBM | 2 | \$0.00 | \$2.00 | \$2.00 |
| 01-3101604-R | (E)Otter Chemistry Endowment | 2 | \$0.00 | \$10.00 | \$10.00 |
| 01-3101607-R | (E)Endowment for the Arts | 4 | \$0.00 | \$4.00 | \$4.00 |
| 01-3101608-R | (E)Endowment for Student Succe | 8 | \$0.00 | \$67.70 | \$67.70 |
| 01-3202002-R | Joanne Heinly Nursing Memorial | 2 | \$0.00 | \$20.00 | \$20.00 |
| 01-3202006-R | Edward Moran Memorial Computer | 11 | \$300.00 | \$35.00 | \$335.00 |
| 01-3202007-R | Gene & Hildegarde Evans Memor | 6 | \$0.00 | \$64.00 | \$64.00 |
| 01-3202012-R | James E. Finke Memorial Schola | 8 | \$0.00 | \$25.30 | \$25.30 |
| 01-3202013-R | Jacob & Iris Wolf Sign Languag | 3 | \$70.00 | \$2.00 | \$72.00 |
| 01-3202014-R | Kathleen N. Graber Scholarship | 1 | \$1,000.00 | \$0.00 | \$1,000.00 |
| 01-3202015-R | Beverly Kiss Memorial Scholars | 1 | \$0.00 | \$1,000.00 | \$1,000.00 |
| 01-3202302-R | Fred Rutz Memorial | 2 | \$0.00 | \$2.00 | \$2.00 |
| 01-3202303-R | Steven Bakas Memorial | 2 | \$0.00 | \$2.00 | \$2.00 |
| 01-3202405-R | Fine Arts Scholarship | 2 | \$0.00 | \$10.00 | \$10.00 |
| 01-3202409-R | Displaced Homemakers | 14 | \$0.00 | \$35.14 | \$35.14 |
| 01-3202411-R | Phi Theta Kappa Scholarship | 2 | \$0.00 | \$10.00 | \$10.00 |
| 01-3202415-R | Minority Access to Higher Ed | 8 | \$0.00 | \$13.00 | \$13.00 |
| 01-3202416-R | GED Graduate Scholarship | 6 | \$0.00 | \$6.00 | \$6.00 |
| 01-3202417-R | Doriann E. Thompson for Women | 6 | \$0.00 | \$4.00 | \$4.00 |
| 01-3202420-R | William J. Walsh Ins Tech Prep | 2 | \$0.00 | \$20.00 | \$20.00 |
| 01-3202426-R | Heidenhain Corporation Scholar | 2 | \$0.00 | \$4.00 | \$4.00 |
| 01-3202435-R | Latinos Unidos Student Organiz | 8 | \$0.00 | \$170.44 | \$170.44 |
| 01-3202436-R | Math Lab Scholarship | 5 | \$300.00 | \$8.00 | \$308.00 |
| 01-3202437-R | Harper 512 IEA-NEA Assoc | 24 | \$0.00 | \$26.00 | \$26.00 |
| 01-3202442-R | Mary Ellen Klotz Scholarship f | 2 | \$7.20 | \$1,792.80 | \$1,800.00 |

**HARPER COLLEGE EDUCATIONAL FOUNDATION
STATUS OF DONATIONS**

March 1999

| | | | | | |
|--------------|--------------------------------|------------|--------------------|--------------------|--------------------|
| 01-3202446-R | International Student Scholars | 14 | \$0.00 | \$57.00 | \$57.00 |
| 01-3202598-R | General Scholarship Fund | 6 | \$0.00 | \$66.00 | \$66.00 |
| 01-3202602-R | Meteorite and Planetary Studie | 6 | \$0.00 | \$32.00 | \$32.00 |
| 01-3202603-R | Center/Students w/Disabilities | 2 | \$0.00 | \$2.00 | \$2.00 |
| 01-3202605-R | Women's History Week | 6 | \$0.00 | \$9.12 | \$9.12 |
| 01-3202606-R | Wellness Program | 18 | \$0.00 | \$20.00 | \$20.00 |
| 01-3202609-R | Music Academy | 2 | \$0.00 | \$2.00 | \$2.00 |
| 01-3202614-R | Office Re-entry Program | 4 | \$0.00 | \$3.00 | \$3.00 |
| 01-3202618-R | Women's Program | 14 | \$905.00 | \$0.00 | \$905.00 |
| 01-3202619-R | Corporate Services Fund | 2 | \$0.00 | \$10.00 | \$10.00 |
| 01-3202622-R | Public Safety Program | 22 | \$0.00 | \$29.00 | \$29.00 |
| 01-3202625-R | Children's Institute of Learni | 1 | \$200.00 | \$0.00 | \$200.00 |
| 01-3202703-R | Harper Symphony Orchestra | 2 | \$0.00 | \$6.00 | \$6.00 |
| 01-3202706-R | Excellence in Teaching/Learnin | 2 | \$0.00 | \$45.22 | \$45.22 |
| 01-3202708-R | Math League Awards | 3 | \$300.00 | \$6.00 | \$306.00 |
| 01-3202709-R | Child Care Fund | 2 | \$0.00 | \$6.00 | \$6.00 |
| 01-3202711-R | Neighborhood Literacy Program | 8 | \$0.00 | \$16.00 | \$16.00 |
| 01-3202712-R | Theatre Arts Fund | 2 | \$0.00 | \$0.00 | \$0.00 |
| 01-3202713-R | Chemistry Camp | 2 | \$0.00 | \$2.00 | \$2.00 |
| 01-3202720-R | Young Artists Competition | 2 | \$0.00 | \$4.00 | \$4.00 |
| 01-3202723-R | New Technologies | 14 | \$0.00 | \$22.00 | \$22.00 |
| 01-3202725-R | Art Gallery | 11 | \$0.00 | \$2,038.00 | \$2,038.00 |
| 01-3202727-R | Kiosk Network | 2 | \$0.00 | \$20.00 | \$20.00 |
| 01-3202729-R | New Construction | 2 | \$0.00 | \$10.00 | \$10.00 |
| 01-3202730-R | Technology Center | 2 | \$0.00 | \$2.00 | \$2.00 |
| 01-3202733-R | Friends of the LRC | 6 | \$50.00 | \$4.00 | \$54.00 |
| 01-3202735-R | Police Neighborhood Resource C | 1 | \$0.00 | \$5,000.00 | \$5,000.00 |
| 01-3303002-R | Capital/Performing Arts Center | 2 | \$0.00 | \$76.94 | \$76.94 |
| 01-3303005-R | General Unrestricted Fund | 55 | \$550.00 | \$151.00 | \$701.00 |
| 01-3303201-R | Harper Annual Golf Outing | 18 | \$8,325.00 | \$0.00 | \$8,325.00 |
| 01-3303202-R | Annual Gala | 1 | \$0.00 | \$130.00 | \$130.00 |
| 01-3303203-R | Major Gifts Campaign | 1 | \$0.00 | \$150.00 | \$150.00 |
| 01-3303301-R | General Alumni Fund | 4 | \$175.00 | \$0.00 | \$175.00 |
| TOTAL | | 467 | \$12,287.20 | \$12,318.66 | \$24,605.86 |

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Variable Tuition

II. REASON FOR CONSIDERATION

Chapter 3, Section 3.4 of the Board Policy Manual states that the tuition charged for courses and programs may vary by cost and as approved by the Board of Trustees.

III. BACKGROUND INFORMATION

The Dental Hygiene and Cardiac Technology programs are among the highest cost programs at the College. This is due primarily to the clinical experience components and associated individualized instruction required in these programs, and the specialized technology and equipment necessary to offer these programs. A higher tuition rate is reasonable based on the continued high demand among students, the strong community need for graduates in these programs, and the excellent employment opportunities in these fields. The administration is recommending a phased approach to implementing the increase in tuition for these programs in order to allow adequate time to inform students of the increase. The new tuition rate would be assessed for first year courses only in 1999-2000 to allow current students to complete the program under the tuition policy that existed when they entered. All courses offered by these departments would move to the new tuition rate for the 2000-2001 academic year.

IV. RECOMMENDATION

The administration recommends that the tuition in the Dental Hygiene and Cardiac Technology programs be set at 200% of the standard tuition rate for the first year courses only for the 1999-2000 academic year, and set at 200% of the standard tuition rate for all courses in these two programs beginning with the 2000-2001 academic year.