

WILLIAM RAINEY HARPER COLLEGE  
1200 West Algonquin Road  
Palatine, Illinois

Regular Board Meeting

April 27, 2000

7:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Citizens' Participation
- IV. Student Trustee Report
- V. Approval of Agenda
- VI. Approval of Consent Agenda\* (Roll Call Vote)

For Approval

- |  |              |
|--|--------------|
| 1. Minutes – March 23, 2000 Regular Board meeting and executive session  | Exhibit VI-1 |
| 2. Bills Payable, Payrolls for March 24, 2000 and April 7, 2000; Estimated payrolls for May 6, 2000 through June 2, 2000 | Exhibit VI-2 |
| 3. Bid Awards  | Exhibit VI-3 |
| 4. Purchase Orders   | Exhibit VI-4 |
| 5. Personnel Action Sheets   | Exhibit VI-5 |
| 6. Review of Executive Session Minutes   | Exhibit VI-6 |

For Information

- |                                   |              |
|-----------------------------------|--------------|
| 7. Financial Statements           | Exhibit VI-7 |
| 8. Committee and Liaison Reports  | Exhibit VI-8 |
| 9. Grants and Gifts Status Report | Exhibit VI-9 |

\* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

- VII. New Business
  - A. RECOMMENDATION: Second Reading: Waste Reduction Exhibit VII-A

VIII. President's Report

- Presentation: Jerry Gotham – Future Goals of Wellness  
and Human Performance Division
- Presentation: Cheryl Wandambi Kisunzu – Institutional Core Values
- Presentation: Mark Zelman – Space Issues

IX. Announcements by the Chair

- A. Communications
  - B. Calendar Dates
- (Note: \* = Required)

On-Campus Events

- |             |   |
|-------------|---|
| April 28-29 | 7:30 p.m. – Harper Dance Company – BUS/SS Center – J143                     |
| April 28-29 | 8:00 p.m. – Harper Theatre – "Seduced" by Sam Shepard – L109<br>Drama Lab   |
| May 3       | 7:30 p.m. – Harper Jazz Band/Wind Ensemble – BUS/SS Center –<br>J143        |
| May 7       | 3:00 p.m. – Harper Festival Chorus – Wellness and Sports Center             |
| May 9       | 7:30 p.m. – Harper Guitar Ensemble/Piano Ensemble – BUS/SS<br>Center – J143 |
| May 10      | 7:00 p.m. – Academic Convocation – J143                                     |
| May 11      | 7:30 p.m. – Harper Steel Band – BUS/SS Center – J143                        |
| May 12      | 6:15 p.m. – Student Awards Banquet – Cafeteria                              |
| May 12      | 7:30 p.m. – Harper Concert Choir/Camerata Singers – BUS/SS<br>Center – J143 |
| May 18      | 11:30 a.m. – Groundbreaking – Instructional Conference Center Site          |
| May 20      | 7:30 p.m. – Harper Symphony Orchestra – BUS/SS Center – J143                |
| May 21      | 3:00 p.m. – Graduation  |
| *May 25     | 7:00 p.m. – Regular Board Meeting – Room A242                               |
| *June 28    | 7:00 p.m. – Regular Board Meeting – Room A242                               |

X. Other Business (including executive session, if necessary)

XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, March 23, 2000

CALL TO ORDER:

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Kolze on Thursday, March 23, 2000 at 7:03 p.m. in the Student and Administration Center (A-242) of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL:

Present: Members Barton, Botterman (7:07 p.m. arrival), Gillette, Hess, Howard, Kolze and Shure; Student Member Kazmierczak

Absent: None

Also present: Robert Breuder, President; Ed Dolan, V.P. Institutional Advancement; Joan Kindle, V.P. Student Affairs; David McShane, V.P. Information Technology; Colleen Murphy, V.P. Marketing; Judy Thorson, V.P. Administrative Services; Linda Kolbusz, Special Assistant to the President; Vicki Atkinson; Mike Barzacchini; Carol Blotteaux; Bruce Bohrer; Cathy Brod; Steve Catlin; Harley Chapman; Tom Choice; Lori Danaher; Dave Dluger; John Farris; Julie Fleenor; Robert Getz; Jerry Gotham; Julie Hennig; Will Hoffman; Bill Howard; Tom Knoff; Liz McKay; Russ Mills; Maria Moten; Elena Pokot; Sheila Quirk; Karina Srugys; Chris Staub; Tom Thompson; Cheryl Wandambi Kisunzu; Sharon Welly and Stephanie Wootten-Austin. Students: Marian Biedermann; Wendy Convey; William Corttender; Rich Daywick; Barrett Francescatti and Kevin Lorent.

Guests: Robert, Gail and Steve Kazmierczak; John Maes, Journal-Topics; Jamie Sotonoff, Daily Herald; Chris Mortell, Pioneer Press; Joseph Longmeyer, ICOPS; John Hipsky.

CITIZEN  
PARTICIPATION

Chair Kolze asked if there were any individuals wishing to address the Board. There was no citizen participation.

STUDENT TRUSTEE  
REPORT

Chair Kolze congratulated Student Member Kazmierczak for being accepted into the University of Illinois (U of I). It was noted that Ms. Kazmierczak is listed in the Who's Who of Community Colleges. Student Member Kazmierczak introduced her family members in attendance at the meeting. Chair Kolze noted that Student Member

Kazmierczak has been a very fine representative for the Board.

Student Member Kazmierczak noted that she recently attended the Community College National Legislative Seminar in Washington, DC. She was able to see the senate in session and meet the representatives of the Harper district. She discussed educational issues with Senator Dick Durbin, Senator Peter Fitzgerald, Representative Phil Crane and Representative John Porter. Issues included student financial aid, the PELL grant and certifications. It was a very educational experience for her.

With regard to the Book Drive, Student Member Kazmierczak surpassed her goal of collecting 500 books. Over 1,000 books were collected and donated to the Children's Home and Aid Society of Illinois and the Chartered Foundation. Both charities were very grateful.

Member Gillette congratulated Student Member Kazmierczak for transferring to U of I. He noted that students who leave Harper and transfer to U of I finish equally with students who attended U of I all four years. He added that Ms. Kazmierczak is an example of the excellent students and the excellent programs at Harper College.

#### APPROVAL OF AGENDA

Chair Kolze noted that there will be an executive session for the purpose of discussing collective bargaining and to discuss appointment, employment and dismissal of personnel.

He noted that there is a handout entitled "Changes to Board Exhibits" which outlines various revisions. Exhibit VI-3d is a bid award to be added. Exhibit VI-7 is a report from Member Howard summarizing issues from the ACCT National Legislative Conference. Member Shure will also be sharing information regarding the Illinois Community College Trustees Association (ICCTA). Exhibit VI-9 has corrected dates on the tenure list.

Member Barton moved, Member Howard seconded, that the agenda be approved as modified.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Botterman, Gillette, Hess, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Kazmierczak voted aye.

CONSENT AGENDA

In response to Member Gillette's question regarding item VI-3d, the hot water pipes, Bob Getz stated that bidders had ten days to respond.

Member Gillette asked that items VI-3d and VI-4a be removed from the Consent Agenda.

Regarding Exhibit VI-3c, Member Hess asked if there was a bid put out for any other make of furniture that is comparable to Steelcase. It is her understanding that Steelcase is very expensive furniture. In the absence of Thea Keshavarzi, Vice President Judy Thorson responded that Steelcase has a number of lines of furniture. The College standard is neither the most expensive line nor the cheapest line, but is a mid-line. Vice President Thorson did not know when the standard was last re-evaluated. In response to Chair Kolze, Member Hess stated that she did not want the item removed from the Consent Agenda. Dr. Breuder noted that Thea Keshavarzi will research comparable brand/price information and respond to the entire Board.

Member Gillette moved, Member Howard seconded, approval of the minutes for the February 24, 2000 regular board meeting and executive session; bills payable; payrolls for February 25, 2000 and March 10, 2000; estimated payrolls for March 11, 2000 through May 5, 2000; bid awards VI-3a through VI-3c; purchase orders VI-4b through VI-4d; personnel action sheets; and for information: financial statements, committee and liaison reports, grants and gifts status report, and faculty tenure status report as outlined in Exhibits VI-1 through VI-9 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Operating Fund \$3,106,977.69

Tuition Refunds 627,130.13

The payrolls of February 25, 2000 in the amount of \$1,799,376.32; March 10, 2000 in the amount of \$1,751,816.35; and estimated payroll of March 11,

2000 through May 5, 2000 in the amount of \$7,155,653.23.

BID AWARDS

- Ex. VI-3a Award bid Q00058 for electronic laboratory benches for use by the Electronics department to J.B.H. Technologies, the lowest responsible bidder, in the amount of \$24,797.00.
- Ex. VI-3b Award bid Q00075 to Multiple Images Printing, Inc., the low bidder for printing of the May 2000 Harper College Magazine, in the amount of \$26,161.00.
- Ex. VI-3c Award bid Q00068 to Office Concepts, the low bidder for Steelcase office furniture, in the amount of \$23,398.33.

PURCHASE ORDERS

- Ex. VI-4b Approve issuance of a purchase order to The Gale Group, for PsycINFO Periodical Index Subscription Service for World Wide Web access, in the amount of \$13,000.
- Ex. VI-4c Approve issuance of a purchase order to The Gale Group, for Subscription Service for World Wide Web access via the Literature Resource Center Database, in the amount of \$14,900.
- Ex. VI-4d Approve issuance of a purchase order to Chicago Tribune, Silicon Prairie, for advertising for the Technical Education and Consulting @ Harper (TECH) and NetPrep Programs, in the amount of \$16,065.

PERSONNEL ACTIONS

Administrator Appointment

Michael Barzacchini, Director, Marketing Services,  
MKT/ADV, 03/13/00, \$70,000/yr.

Faculty Appointments

Diana Cincinello, Instructor, Adult Education Development,  
AE/LS, 08/15/00, \$35,512/yr.

Rebecca Curtin, Instructor, Computer Information Systems,  
BUS/SS, 08/15/00, \$39,031/yr.

Professional/Technical Appointments

Laura Boltz, Desktop Integration Analyst III,

IT/CS, 02/26/00, \$43,775/yr.

Peggy Weaver, SLIP Lab Supervisor and  
Materials Specialist,  
AE/LS-SGN/SLIP, 03/01/00, \$34,650/yr.

Classified Staff Appointments

KellieAnn Glodek, Bilingual Secretary I,  
p/t,  
AE/LS-SGN/SLIP, \$18,518/yr.

Frank Helm, Food Service Worker II, FD SER,  
03/06/00, \$12,525/yr.

Timothy Lonergan, Mail Messenger, MSC,  
03/06/00, \$16,575/yr.

Harper #512 IEA-NEA Appointment

Tina Klein, Custodian, PHY PLT,  
02/21/00, \$19,469/yr.

Administrator Retirement

Steven Catlin, Dean, Transfer Studies, ACA  
AFF,  
06/30/02, 29 yrs. 9 months

Classified Staff Retirement

Diana Damalas, Secretary, BUS/SS,  
06/30/00, 14 yrs. 7 months

Professional/Technical Resignations

John Holliday, Desktop Integration Analyst  
IV, IT/CS, 02/22/00, 9 months

Barbara Hooper, ESL Academic Advisor and  
Registration Specialist, AE/LS-ESL,  
02/04/00, 1 year

Vijay Nagella, Career Specialist,  
STU DEV, 02/13/00, 1 year

Susan Smalstig, Chemistry Laboratory  
Technician I, p/t,  
TM/PS, 02/11/00, 1 year 6 months

Supervisory/Confidential Resignation

Patrick Cunniffe, Budget/Financial Analyst,  
ACCT SER, 02/25/00, 2 years 3 months

Classified Staff Resignations

Brad Bloomfield, Box Office Clerk, Evenings  
p/t,  
Theatre/BOX OFF, 01/31/00, 11 months

Michael Loyd, Mail Messenger, MSC, 02/08/00,  
(discharged) 1 year 6 months

Carol Malzahn, Benefits Clerk, PERS,  
04/07/00, 11 months

Upon roll call on the Consent Agenda, the  
vote was as follows:

Ayes: Members Barton, Botterman, Gillette,  
Hess, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Kazmierczak  
voted aye.

#### BID AWARDS

Member Barton moved, Member Howard seconded,  
approval of the following bid award, as outlined  
in Exhibit VI-3d (attached to the minutes in the  
Board of Trustees' Official Book of Minutes).

Member Howard noted that this was in response to  
an emergency situation. Member Gillette noted that  
the contractors were only given ten days to bid,  
which resulted in only one bidder. Since this was  
discussed 30 days prior, at the February Board  
meeting, he feels more bidders would have  
responded if given the proper time. He does not  
see this as an emergency situation. Bob Getz  
explained that specifications had to be written  
and drawings made before contractors could bid.  
The hot water must be rerouted out of the chilled  
water lines in order to air-condition the  
buildings. Mr. Getz added that two contractors who  
picked up bids were called and asked if they would  
bid if more time were given; both responded "no."

Ex. VI-3d Award bid Q00076 for new hot water  
lines between the Instructional  
Delivery Center and the Math, Science  
and Health Careers Center to AMS  
Mechanical, Inc., the only bidder, in  
the amount of \$77,850, plus a  
contingency of \$41,027, the cost for  
the excavation/ hot water line  
diversion of \$6,340, a lump sum fee  
for the engineer of \$9,400,  
reimbursables of \$6,000, and the cost  
for the materials, ordered by the  
College, to replace the hot water line  
of \$8,981.88 for a total award of  
\$149,598.88.

Upon roll call on the Consent Agenda, the

vote was as follows:

Ayes: Members Barton, Botterman, Hess,  
Howard, Kolze and Shure

Nays: Member Gillette

Motion carried. Student Member Kazmierczak  
voted aye.

PURCHASE ORDERS

Member Barton moved, Member Botterman seconded,  
approval of the following purchase order, as  
outlined in Exhibit VI-4a (attached to the minutes  
in the Board of Trustees' Official Book of  
Minutes).

Ex. VI-4a Approve issuance of a change order to  
purchase order #014578 to Warner  
Offset, for printing of the Spring  
2000 Second Eight Weeks Course  
Schedule, in the amount of \$6,600 for  
a new total of \$27,986.

Upon roll call on the Consent Agenda, the  
vote was as follows:

Ayes: Members Barton, Botterman, Hess,  
Howard, Kolze and Shure

Nays: Member Gillette

Motion carried. Student Member Kazmierczak  
voted aye.

Member Howard stated that she and Linda  
Kolbusz accompanied Susan Kazmierczak to  
Washington, DC. She distributed her report  
along with a list of community college  
priorities for the Second Session of the  
106th Congress. She highlighted several  
priorities.

They spoke to legislators to increase the  
PELL grant maximum by \$400 to \$3,700 per  
year, which is very important to Harper  
College students. Member Howard noted that  
with the Clinton administration's budget,  
they made a deep cut in the Basic State  
Grant in the Carl D. Perkins Vocational and

Technical Education Act. This is very important for community colleges because many students are in vocational and technical programs. She explained that they made a cut in the program to provide an increase for the TECHPrep program, which also benefits Harper students. It is their goal to have them provide the increase for both the Carl D. Perkins Vocational and Technical Education Act and for the TECHPrep program, since both are very important to community college students. Member Howard added that those were the two main issues on which they focused. She asked Board members to contact her if they had any questions. She noted that they were able to meet one-to-one with Senator Peter Fitzgerald, Representative John Porter and Representative Phil Crane. Senator Dick Durbin spoke at the lunch.

Member Shure stated that he attended the March 11 meeting of the Illinois Community College Trustees Association (ICCTA) in Bloomington/Normal. As Chair of the Region, he participated in interviewing candidates for the upcoming ICCTA elections. He announced that Barbara Oilschlager, Chairperson of the College of Lake County, has agreed to be Vice Chair of the Region. He is working with ICCTA Executive Director Gary Davis to organize a regional meeting at Harper. Member Shure will be discussing possible topics with the Board as soon as possible. Chair Kolze thanked Members Shure and Howard for their participation in these areas.

With regard to the Consent Agenda Exhibit VI-8, Chair Kolze noted that grants for FY 1999-00 are \$2.7 million. He congratulated Harper staff on seeking money of this type to supplement other funds.

Regarding Exhibit VI-9, Dr. Breuder explained that the revision reflects the corrected dates of 2000-2001, 2001-2002 and 2002-2003. The dates were incorrect in the original Board book.

#### NEW BUSINESS

Chair Kolze noted that the Affiliation Agreements have been approved by legal counsel. They are vital to the success of Harper programs, because they give clinical experience to students. He suggested that all three agreements could be

combined into one action if the Board desires.

Cooperative Agreements  
with NeighborCare,  
Walgreen Co. and  
Target Pharmacy

Member Howard moved, Member Barton seconded, approval of the Affiliation Agreements between William Rainey Harper College and NeighborCare, Elgin; between William Rainey Harper College and Walgreen Co. and between William Rainey Harper College and Target Pharmacy, as outlined in Exhibits VII-A, VII-B and VII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ayes: Members Barton, Botterman, Gillette, Hess, Howard, Kolze and Shure

Nays: Member Gillette

Motion carried. Student Member Kazmierczak voted aye.

Dr. Breuder noted that Member Shure suggested the College write an article describing all of its partnerships and affiliations. This action only represents three of many partnerships with various constituent groups in the community. It was noted that the article could run in the Daily Herald and/or the Chicago Tribune.

Faculty Promotions  
2000-01 Academic Year

Member Howard moved, Member Hess seconded, approval of the following promotions for the 2000-01 academic year, as outlined in Exhibit VII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

To Assistant Professor:

Brown, Charles - AELS  
DePalma, Tom - BUS/SS  
Edstrom, Jim - AELS  
Johnston, Charles - BUS/SS  
Minicz, Elizabeth - AELS  
Oblinger, Kristen - STUDEV  
Olsen, Alan - TMPS  
Przybylo, Jeff - LIBARTS  
Rothblum, Joanne - LSHS  
Stanford, Dan - TMPS

To Associate Professor:

Burrell-Gettis, Stephanie - STUDEV  
Crawley, Anita STUDEV  
Guymon, Paul - BUSSS  
Li, Xilao - LIBARTS  
Loprieno, Dan - TMPS

Mack, Diane - LSHS  
Overland, Sue - WHP  
Thompson, Elaine - BUSSS  
Turner, Elizabeth - LIBARTS  
Wilson, Andy - LIBARTS

To Professor:

Bechtold, Roger - WHP  
Ford, Dale - LSHS  
Hock, Kathy - LSHS  
Kazkaz, Peg - AELS  
Litrenta, Marcia - LIBARTS  
Wilcox, Jayne - TMPS

Chair Kolze noted that after inquiring about these promotions, he was impressed with the kind of qualifications that are needed to move from one group to another. It is a rigorous process. These promotions are well deserved.

Ayes: Members Barton, Botterman, Gillette, Hess,  
Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Kazmierczak voted aye.

On behalf of the Board, Member Howard congratulated the faculty on their success and recognized the time and effort they have put in to raise the standards and continue their education.

Life Safety Project

Member Hess moved, Member Howard seconded, adoption of the resolution for approval of the projects to alter and repair facilities pursuant to Section 3-20.3.01 of the Illinois Community College Act. In addition, approval of the employment of Stanley Consultants to provide the engineering services specified for the 2000 Life Safety repair and renovation project, as outlined in Exhibit VII-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chair Kolze explained that this action pertains to work on the buried hot water pipes which Bob Getz spoke about at the February meeting.

Ayes: Members Barton, Botterman, Gillette, Hess,  
Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Kazmierczak voted  
aye.

Performance Excellence -  
Lincoln Awards

Chair Kolze recommended adding the words "in an  
amount not to exceed" in the following motion.

Member Howard moved, Member Shure seconded,  
approval of the issuance of a purchase order to  
Performance Excellence Inc. for services rendered  
toward assisting Harper College in seeking the  
Illinois Lincoln Award for Excellence, **in an  
amount not to exceed** \$26,000, to be paid over a  
twenty-one month period. Additionally,  
authorization for the President to execute a  
contract with Performance Excellence, Inc., as  
outlined in Exhibit VII-F (attached to the minutes  
in the Board of Trustees' Official Book of  
Minutes).

Chair Kolze mentioned that this process would  
begin March 24, 2000 and run through December  
2001. Optimistically, it is the Lincoln Foundation  
Award Ceremony in which Harper would be  
participating. Member Howard added that this  
provides an incentive for the College to continue  
its search for excellence, giving a goal to work  
toward. Dr. Breuder noted that this is congruent  
with the whole concept of strategic long range  
planning at the College. It fits with the overall  
desire to be able to not only look inside and  
outside but convert that into action steps to make  
Harper even stronger in the future and better  
serve our constituencies.

Member Howard commented that it has been four  
years since the College went through the North  
Central Accreditation process. It is her  
assumption that will be used as a basis to show  
how the College has improved. Dr. Breuder noted  
that this is an intermediate step which is self-  
imposed; no one is requiring Harper to do this. It  
could culminate into some nice recognition for  
Harper. Chair Kolze stated that it will require  
some staff time, but the end result will be  
worthwhile.

Ayes: Members Barton, Botterman, Gillette, Hess,  
Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Kazmierczak voted aye.

Authorization to  
Increase Credit Limit

Member Barton moved, Member Gillette seconded, adoption of the resolution to increase the College credit limit with Microsoft Corporation to \$60,000 for curriculum materials needed for the Microsoft Training Programs offered by the Technical Education and Consulting @ Harper program, as outlined in Exhibit VII-G (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In response to Chair Kolze, Vice President Thorson stated that legal counsel has not reviewed the guarantee resolution for the credit limit increase with Microsoft. However, it is a revision of one that the College has had before. Chair Kolze suggested legal counsel review the resolution prior to signing.

In response to Member Botterman, Ms. Quirk stated that there are no fees associated with these Microsoft Certified courses (except the standard registration fee of \$10). They are continuing education (CE) courses, ranging from \$1,700 to \$2,500 per course, with everything included.

Ayes: Members Barton, Botterman, Gillette, Hess, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Kazmierczak voted aye.

First Reading: Waste  
Reduction Plan

Chair Kolze noted that there is no action required; it is a first reading only. He suggested that Board members contact Dr. Breuder with any comments. Dr. Breuder noted that in past conversations, Member Gillette had suggested adding a statement regarding the fact that the use of technology reduces paper consumption. He asked Member Gillette if the statement should be

included under "Source Reductions." Member Gillette stated that he had not realized that statement was missing and said he agreed with Dr. Breuder that it should be added.

Member Howard suggested replacing the word "development" with the word "refinement" (or "revision" or "redevelopment") in the last paragraph. The way it is currently written, ". . . authorize the president to oversee the *development* of a waste reduction program," makes it seem like the College has never had such a program. In reality, the waste reduction program at Harper has far exceeded the state's requirements for years.

#### PRESIDENT'S REPORT

Presentation: Marketing and Advancement: A Demographic, Economic and Enrollment Overview

Dr. Breuder introduced Colleen Murphy, Vice President of Marketing and Advancement. She was asked to give an overview of Harper's demographic, economic and enrollment information. Vice President Murphy shared some highlights.

#### The Harper District

- The district is 200 square miles in a four-county area, consisting of 23 separate communities.
- The population has grown from 300,000+ in 1970 to 500,000+ today. That growth is projected to increase.
- The district minority population has increased from 3.3 percent to 18 percent.
- Older people are moving out and selling homes to young families with children, creating more people per household.
- Business and industry play an increasingly important role in what Harper does. There is an increased need for retraining and career changes.

#### Markets Served by Harper

- Traditional age - graduating high school students coming directly into Harper.
- Adults - anyone over 21 working towards an associate degree or career program in the credit area (typically those who did not get a chance to go to college right out of high school).
- Continuing Education - which consists of four areas: computer training, professional development, personal enrichment and

corporate workforce. Corporate workforce does customized training for the businesses in the district.

Vice President Murphy explained the impacts on enrollment.

- Economic - the bulk of the source of operating funds comes from the local government. The implementation of the tax cap has created an average loss of \$1 million each year. This gives the College fewer resources to meet the increasing demand.
- Population growth - district population projections show a four percent increase by the year 2020.
- Trends - K-8 district enrollments show substantial increases from 1998 through 2008; district high school enrollment is expected to increase at over 20 percent by the year 2009.

The number of graduating seniors attending college will increase in the next ten years. This will amount to approximately 800 extra students for Harper each year. According to the Illinois Board of Higher Education (IBHE), increases are projected on a national level, as well as a state level.

Vice President Murphy explained the importance of the recent Attitude Research Company (ARC) study which gave a picture of what the community wants from Harper. She noted that of the people surveyed, 86.2 percent want up-to-date high tech job training programs at Harper and 77.3 percent favor Harper building a new center specializing in retraining adults for the high tech jobs of the future. The demand for Harper's growth is there -- from high school district enrollment increases and from an adult re-training perspective.

Corporate Services has had significant growth in the 1990s, and it is expected to continue. The in-district workforce is expected to increase 40 percent by the year 2020. That is a huge increase. It is very important for the College to plan for the future. The business demand for technical training already exceeds Harper's space capacity in some areas.

What is the impact for Harper?

Based on statistics, methodology and other

factors, Harper's enrollment is expected to increase 8.6 percent by 2005 and 13.4 percent by 2008. Ms. Murphy noted that Noel-Levitz, a nationally recognized enrollment management firm that works with prestigious colleges and universities across the United States, reviewed Harper's statistical modeling, went through the research and ran the numbers independent of the College. They concluded that the College might be somewhat conservative in its predictions.

Although this seems like very good news for Harper, there are things that need to be considered.

- Classrooms are currently utilized at near capacity level, as Dr. Tom Choice has informed the Board in previous meetings.
- No space currently exists to house new or emerging technology programs, which are very much in demand by the Harper community and by business organizations in the district.

Vice President Murphy concluded that there is a lot of good news ahead for Harper. However, the time to plan for growth is now. She thanked Steve Catlin for putting together the research for the presentation. She invited Board members to ask questions.

Member Gillette suggested that two items be added to the marketing report - the impact on enrollment if there is a change in the unemployment rate and the impact on space requirements with regard to distance learning. The data presented was based on near zero unemployment. If the unemployment rate were to reach seven or eight percent, the enrollment figures would grow drastically. The growth of distance learning may lower the need for space. Member Gillette added that the marketing numbers do not necessarily need to be changed; however, the relationship of these two items should be reflected somewhere in the report.

Member Howard suggested adding a sub-note on the report and perhaps inserting a page with a scenario of high unemployment. Historically, enrollment at community colleges increases as unemployment increases. With regard to distance learning, she noted that its impact on space is difficult to predict. Statewide, the feeling is that most students will continue to come to class, but will supplement their courses with distance learning if they cannot get a course at a

convenient time. That would not have a huge impact on space needs. However, that pattern may change as people get more into the Internet and learning on their own.

Member Gillette feels that distance learning will not impact Harper at all. Statistics show that top students will take distance learning and complete it, but average students tend not to complete a distance learning course.

Member Shure suggested that Board members receive updates on these projections as more information comes in. He would like to see the updated demographic and economic information again in six months or a year.

With regard to the need for technology programs, Member Barton noted that the demand right now is just the tip of the iceberg compared to what is needed in the future. Dr. Breuder explained that the 3Com initiative is both a blessing and a challenge to Harper. It is a blessing in the sense that it is affirming the fact that Harper should be focusing on technology (the ARC study highlighted that fact). However, we do not know how we are going to accommodate the rapidly increasing population of people who want to access the 3Com program, especially when we are literally out of space on campus. On the one hand, we are pleased with the response; on the other hand, it is going to provide a challenge in terms of how to respond to it.

Dr. Breuder noted that he agrees with the earlier comments made regarding unemployment and distance learning. Increased unemployment will change the scenario and put even further stress on Harper. Distance learning is more of a complement to, not a replacement for, traditional classroom learning. As a comparison, he explained the progression of First Union Bank, moving away from community banking to go strictly to automated banking. Removing the personal service and physical presence in communities has hurt the bank dramatically. While technology is going to make life easier for some people, it is not a replacement for the physical presence - in the banking industry or in higher education.

Member Howard noted that all of these presentations have confirmed what was discussed at the time of the referendum; that Harper needs more space to keep up with the demands of the community and the projected increases. She added that it

will give her no satisfaction to say "I told you so" when Harper has to start turning away students.

Chair Kolze reiterated that there is validity to the fact that Harper is going to grow to a point where the College needs help in terms of facilities. A decision must be made in the near future regarding how to meet the needs. He thanked Vice President Murphy for the excellent report.

Presentation:  
Access & Disability  
Services

Dr. Breuder noted that Student Member Kazmierczak had suggested having a presentation on Harper's Access and Disability Services Program. By coincidence and in the interim, he spent an evening with students who are participating in the program. He noted that the two hours he spent with these extraordinary students were the most enjoyable he has had in his 25 months at Harper College. Individuals who have been especially challenged in their life have found this institution to be very helpful. Dr. Breuder added that he is delighted to see many of the students in attendance at the meeting and asked that they be introduced.

Tom Thompson, Director of Access and Disability Services and Vicki Atkinson, full-time counselor, gave a presentation regarding services provided by Harper College.

Tom Thompson highlighted the following facts.

- The Access and Disability Services (ADS) department was established in 1973.
- Approximately 45-60% of the budget that supports the services and programs for students with disabilities has come from external sources (i.e., grants and fees that have been generated).
- The primary population served are students. Also served are visitors and employees.
- Individuals served include those who are deaf or hard-of-hearing, visually impaired or blind; those with physical disabilities or head injuries; students with attention deficit disorder (ADD) or learning disabilities (LD); those with chronic illness (multiple sclerosis, cancer, chronic diabetes, juvenile arthritis) or with psychological disabilities.
- A 1998 report of the American Council of Education shows that now approximately nine

percent of all college freshmen identify themselves as people with disabilities. That figure is up from three percent in 1978. Out of that nine percent, LD students or ADD students make up 42 percent of all the disabled students in higher education. Another group increasing dramatically is students with psychological disabilities.

- Within the last six months, the Board of Higher Education and the Illinois Community College Board have had discussions, held public hearings and are taking a serious look at some of the needs that exist, particularly in the area of funding.

Vicki Atkinson explained changes that have occurred over the last ten years.

- In 1990, 382 students received services in the ADS area; today 550 students are receiving services.
- In 1990, 20,000 one-to-one student contacts were made; today that number has more than doubled.
- Ten years ago, 55 hours per week of specialized tutoring support were provided by Harper; today an average of 150 hours per week is provided.
- In 1990, 38 percent of the ADS budget was derived from grants; today additional grant funding has totaled 63 percent of the budget.
- Ten years ago, ADS was pleased to receive \$25,000 in donations to support assistive technology; today it totals \$110,000.
- In 1990, there was one grant funded program that was managed; today ADS has been successful in securing four grants.
- Despite the success statistics, the space allocated for the department has not changed in ten years: 1,750 square feet.

The department has ideas, initiatives and expansion that would directly affect the retention and recruitment of students; however, they are very much hampered by the amount of space they have today.

Tom Thompson described some of the specialized services within the ADS area.

- English Language Development program for deaf students - done in conjunction with

English as a Second Language and Academic Enrichment. It is the only community college program of this type in existence in the whole nation.

- Program to Achieve Student Success (PASS) - is a program that was developed to accommodate the growing population of LD and ADD students. It is an instructional support tutorial program.
- Achieve program - is a Department of Education funded grant program, part of a group of federal programs known as the TRIO programs.
- Student Support Services (SSS) - is a program for degree-seeking students with disabilities. The array of services include instructional, intensive counseling, cultural opportunities to learn outside of the classroom, and other types of academic support. When received in 1997, this was Harper's largest grant totaling between \$800,000 and \$1 million over four years.
- Assistive Technology - specialized hardware and software packages on regular computers and computer networks that enable people who are physically disabled, blind, visually impaired and learning disabled to use the computer systems and networks to do routine things such as write papers and do library research. An average of \$20,000 annually has been invested over the past ten years, with the help of Harper's partnership with Allstate Insurance Company and other grant funds. Harper has some of the best assistive technology resources of any community college in Illinois.
- Legally mandated access and accommodations - there is a continuing need for interpreting services (for deaf), electronic access (computer access for disabled) and physical access (elevators, lifts, sidewalks, doors).

Vicki Atkinson highlighted distinctions received in the ADS department.

- Harper is a Training and Technical Assistance site which provides support to other colleges and universities to aide them in the development and creation of programs to support deaf and hard of hearing students.
- ADS has successfully competed for \$3.5 million in grants and \$135,000 in donations.
- ADS is recognized by the National

Organization on Disability for its exemplary services for students with disabilities.

- The Illinois Department of Human Services and Office of Rehabilitation has honored ADS with the distinction of being called a "model program."
- ADS has three endowed scholarships totaling \$80,000 to help disabled students continue their education at Harper.

Mr. Thompson explained that he will be attending a conference in Denver where he will meet with representatives of Florrissant Valley Community College in St. Louis, Johnson County Community College in Kansas City and St. Paul Community College in St. Paul/Minneapolis. The purpose of the meeting is to look at the possibility of developing a consortia of shared curriculum among the four schools, for the deaf and hard of hearing students. They will be looking at some grant funding to get that off the ground.

Ms. Atkinson introduced two students, Barrett Francescotti and Wendy Convey, who have volunteered their time to share their unique stories with the Board.

Wendy Convey explained that she is a returning Harper student. She will be getting her second degree in May with hopes to transfer to Northern Illinois University (NIU) in the fall. Her goal is to become a guidance counselor for the deaf. She has had experiences with other colleges in the past and was told of their support services. However, nothing has topped Harper's ADS office. After working part-time in ADS, she decided to return to school and go further after receiving her associate degree at Harper. ADS has given her the potential to continue. She was awarded a scholarship by the staff in the ADS office. The interpreters are very skilled and qualified and they give 100 percent. The counselors are always eager to help in any way they can. Ms. Convey added that it has been difficult to find a four-year college to transfer to because of the great services provided at Harper. It will be difficult to leave, because nothing compares to Harper's ADS department.

Barrett Francescotti explained that he is a "reverse" transfer student, coming to Harper from a four-year university which he left primarily for medical reasons. Medical disruptions in his life are unfortunately commonplace. Mr. Francescotti explained how extremely important it is for him to

have an institution with good support services to assist him in getting back on track. He recently missed four or five weeks of class time due to hospitalization and feared he might not be able to salvage anything from the semester. He praised Harper's well-organized, kind and professional staff who helped him catch up. The four-year university he attended had a great deal of money, but they did not have the staff members willing to work with students and deliver the resources. Their department was not functional. Harper College is no comparison. The staff basically bends over backwards to make this a positive experience for the students. He added that he is truly grateful to the ADS department and cannot say enough about what they do.

Vicki Atkinson noted that speaking before a group like this can be very intimidating for students. She expressed her appreciation for Wendy's and Barrett's willingness to address the Board.

Mr. Thompson welcomed questions and comments from the Board. In response to Member Barton, Mr. Thompson stated that students find out about services at Harper through a variety of methods. Harper has good relationships with district high schools. The ADS department brings a lot of high school students (juniors and seniors) to campus each spring; 13 such visits are currently scheduled. Literature is distributed. Word of mouth is a major source of advertisement. Mr. Thompson noted that Harper is nationally known for its deaf program.

Chair Kolze stated that he is very proud of the ADS program. He thanked Student Member Kazmierczak for suggesting this presentation. He very much appreciated the visits from the students.

Member Howard noted that, as a long-time trustee, she has been very aware of this program. She personally has received wonderful testimonials from parents of some of the students Harper has served. They have found nothing like it in terms of the support for their children. She added that she hopes ADS can continue getting additional grant funding to add to the resources.

Mr. Thompson noted that thanks must go back to the Board who, in 1972-73, made an initial \$20,000 investment of college money to get the ADS department started.

There was a discussion regarding the increase in number of ADD and LD students. Mr. Thompson noted that the increase is due partially to better diagnosis. The students with LD represent the largest group of special education students in the elementary and secondary schools. More of those students have been "caught" in the last 15-20 years. The College also has adults who are having diagnosis late in life and then decide to make career changes.

Member Gillette noted that, along with the students' ambition, it is obvious that Harper is improving the quality of their life. In terms of return-on-investment for the taxpayer, Harper is taking people who might be a burden on society and making them an asset to society. He suggested that the Northwest Tax Watch group should thank Harper College tremendously for all the money we are saving them by not having to supply social services and pay higher tax rates to take care of these people. Harper is making them much more self-sufficient and productive. With regard to foreign students, Member Gillette pointed out that any foreign student who attends Harper does it at their expense. The taxpayers of Illinois or the district do not pay for any of that.

Member Barton suggested that Harper does not "make" these students better. These students have got what it takes; Harper has just given them the resources to do it.

Student Member Kazmierczak thanked Barrett and Wendy for speaking at the meeting and she thanked Tom Thompson and Vicki Atkinson for the presentation. She added that she is very proud of the program, and she wanted other Board members to see how much is achieved through ADS. The fact that it is hard for these students to leave Harper because there is no other program like it says a lot for our community college. The state colleges do not offer what Harper does.

Chair Kolze thanked everyone for the fine presentation. Dr. Breuder thanked the ADS department and the students for coming to the meeting. He added that he hopes the College can continue to address the needs of this group of students, as well as all students, by being able to make Harper an even better place. Dr. Breuder asked Fred Skorude to visit with Tom Thompson to discuss how to get the two small offices built inside the classroom, as they had discussed

earlier.

Dr. Breuder introduced a short video regarding the Harper College Educational Foundation Golf Classic which will take place June 19, 2000 to benefit the Student Leadership program. Approximately \$60-75,000 is anticipated to be raised for the Leadership initiative. Board members watched the video which was created by Tom Knoff. Dr. Breuder praised Tom for his fine productions.

Dr. Breuder distributed the Fact Book, which is the last part of the strategic long range planning process. Board members will add this to the other three documents: the Strategic Long Range Plan, the Annual Plan and the Strategic Long Range Plan Update. He thanked Bill Howard and Dawit Teklu for their efforts in this project.

Member Gillette asked if Harper College had been notified by anyone regarding the conference center that was recently approved to be built in Hoffman Estates. He is concerned with how that will affect Harper's Instructional Conference Center. In response to Member Gillette, Dr. Breuder and Sheila Quirk stated that no one has contacted either of their offices. Ms. Quirk agreed to follow up.

ANNOUNCEMENTS  
BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the agenda for Board information.

Chair Kolze noted that there would be a need for an executive session.

EXECUTIVE SESSION

Member Barton moved, Member Hess seconded, that the meeting adjourn into executive session to discuss the appointment, employment and dismissal of personnel and collective bargaining.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Botterman, Gillette, Hess, Howard, Kolze and Shure

Nays: None

The motion carried at 8:41p.m. Student Member Kazmierczak voted aye.

Following executive session, the Board reconvened the Regular meeting at 9:15 p.m.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

In a voice vote, the motion carried at 9:16 p.m.

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Chair

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Secretary

BOARD REQUESTS

MARCH 23, 2000 REGULAR BOARD MEETING

1. With regard to Member Hess' question about Steelcase furniture, Dr. Breuder noted that Thea Keshavarzi will research comparable brand/price information and respond to the entire Board.
2. Dr. Breuder noted that Member Shure suggested the College write an article describing all its partnerships and affiliations. It was noted that the article could run in the Daily Herald and/or the Chicago Tribune.
3. In response to Chair Kolze, Vice President Thorson stated that legal counsel has not reviewed the guarantee resolution for the credit limit increase with Microsoft. Chair Kolze suggested legal counsel review the resolution prior to signing.
4. With regard to the Waste Reduction Plan, Chair Kolze suggested that Board members contact Dr. Breuder with any comments.
5. Dr. Breuder noted that in past conversations, Member Gillette had suggested adding a statement regarding the fact that the use of technology reduces paper consumption. He asked Member Gillette if the statement should be included under "Source Reductions." Member Gillette stated that he had not realized that statement was missing and said he agreed with Dr. Breuder that it should be added.
6. Member Howard suggested replacing the word "development" with the word "refinement" (or "revision" or "redevelopment") in the last paragraph of the Waste Reduction Plan.
7. Member Gillette suggested that two items be added to the marketing report - the impact on enrollment if there is a change in the unemployment rate and the impact on space requirements with regard to distance learning. Member Howard suggested adding a sub-note on the report and perhaps inserting a page with a scenario of high unemployment.

8. Member Shure suggested that Board members receive updated demographic and economic information again in six months or a year.
9. With regard to ADS, Dr. Breuder asked Fred Skorude to visit with Tom Thompson to discuss how to get the two small offices built inside the classroom, as they had discussed earlier.
10. In response to Member Gillette's question regarding the new conference center being built in Hoffman Estates, Sheila Quirk agreed to follow up.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

April 27, 2000

SUMMARY OF BIDS

Exhibit VI – 3a

The administration recommends that the Board award Q00078 for a combination steamer/oven for the kitchen in Food Service to U.S. Food Service, the low bidder, in the amount of \$17,052. A \$5,000 grant from Northern Illinois Gas and a \$4,855 rebate from the manufacturer will be credited against the purchase amount, for a total expenditure by the College of \$7,195.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00078 for a combination steamer/oven for the kitchen in Food Service as requested by Physical Plant.

II. BUDGET STATUS

Funds in the amount of \$7,200 are provided in the Auxiliary Enterprise Fund budget, under account number 0561-073-587.

III. INFORMATION

A legal bid notice was published and four bids solicited. Two responses were received. The following is a recap of the bid tab sheet:

U.S. Food Service	\$17,052
Edward Don & Co.	17,080

One of the vendors not responding no longer sells big equipment and the other received pricing after the bid was opened and was unable to submit a bid.

A steamer is one of the most important pieces of equipment in the kitchen. The existing unit is beyond economical repair and has been out of service since November 1999. In exploring the market for a suitable replacement, it was determined that a combination steamer/oven would be more versatile and a better expenditure.

Because the steamer/oven is gas operated, the College qualifies for a \$5,000 grant from Northern Illinois Gas that is offered to help schools keep upgraded equipment in their kitchens.

In addition, the College will receive a \$4,855 rebate from the manufacturer. With the grant and the rebate, the cost to the College is \$7,195. The full purchase amount of \$17,052 will be paid up front by the College. The grant and rebate will then be credited.

IV. RECOMMENDATION

The administration recommends that the Board award Q00078 for a combination steamer/oven for the kitchen in Food Service to U.S. Food Service, the low bidder, in the amount of \$17,052. A \$5,000 grant from Northern Illinois Gas and a \$4,855 rebate from the manufacturer will be credited against the purchase amount, for a total expenditure by the College of \$7,195.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

April 27, 2000

SUMMARY OF PURCHASE ORDERS

There are no purchase orders this month.

WILLIAM RAINEY HARPER COLLEGE  
BOARD ACTION

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

- A. Ratification of Administrator Appointment.
- B. Ratification of Faculty Appointments.
- C. Ratification of Professional/Technical Appointments.
- D. Ratification of Supervisory/Confidential Appointments.
- E. Ratification of Classified Staff Appointments.
- F. Ratification of Harper #512 IEA-NEA Appointment.
- G. Ratification of Administrator Retirements.
- H. Ratification of Supervisory/Confidential Retirement.
- I. Ratification of Faculty Resignation.
- J. Ratification of Professional/Technical Resignation.
- K. Ratification of Classified Staff Resignations.
- L. Ratification of Public Safety – ICOPS Resignation.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Administrator, the Faculty, the Professional/Technical, the Supervisory/Confidential, the Classified Staff and the Harper #512 IEA-NEA Appointments; the Administrator and the Supervisory/Confidential Retirements; the Faculty, the Professional/Technical, the Classified Staff and the Public Safety - ICOPS Resignations; and the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Review of Executive Session Minutes

II. REASON FOR CONSIDERATION

Public Act 85-1355 requires each Board to review at least every six months the minutes of closed sessions to determine whether the minutes, in whole or in part, may be made part of the public record. The Act became effective January 1, 1989.

III. BACKGROUND INFORMATION

In compliance with Public Act 85-1355, the Board of Trustees has scheduled the review of executive session minutes in April and October of each year. On Thursday, April 27, 2000, a review may take place in closed session to be followed by action on disclosure during regular session.

IV. RECOMMENDATION

It is recommended that the Board take the following action:

BE IT RESOLVED that the Board approve for public record the executive session minutes (date[s] of executive session[s])

and/or

BE IT RESOLVED that the executive session minutes of (date[s] of executive session[s]) remain confidential.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

III. INFORMATION

There are no committee reports this month.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

**HARPER COLLEGE**  
**LISTING OF**  
**GRANT PROGRAMS**  
**July 1, 1999 – June 30, 2000**

**Reported: April 11, 2000**

<b>GRANT NAME DIVISION/DEPARTMENT MANAGER</b>	<b>BRIEF DESCRIPTION</b>	<b>FUNDING SOURCE AWARD AMOUNT</b>	<b>DATES STARTS-ENDS</b>
Minority Student Transfer Center Student Development F. Solano	Provide counseling & advising services to minority students Continuation Project	IBHE \$79,059	09/01/99 08/31/00
Special Populations Academic Enrichment L. McKay	State Allocation Grant Special Populations to academically support students	ICCB \$306,847	07/01/99 06/30/00
Business/Industry Workforce Preparation J. Hennig	State Allocation Grant To provide local economic development in workforce training	ICCB \$173,002	07/01/99 06/30/00
Education to Careers Workforce Preparation J. Hennig	State Allocation Grant To promote career development and work-based training	ICCB \$117,440	07/01/99 06/30/00
Welfare to Work Workforce Preparation J. Hennig	State Allocation Grant Workforce Preparation	ICCB \$64,100	07/01/99 06/30/00
Advanced Technology Information Technology D. McShane	State Allocation Grant To purchase technological resources for instruction	ICCB \$169,741	07/01/99 06/30/00
Advanced Technology Information Technology D. McShane	State Allocation Grant Technology Support	ICCB \$118,727	07/01/99 06/30/00
Technical Skills Information Technology D. McShane	State Allocation Grant Staff Technical Skills Enhancement	ICCB \$98,607	07/01/99 06/30/00
Displaced Homemakers Women's Program K. Hanahan	Continuation of FY99 Grant Advising & Job Placement for Women's Program participants	IDOL \$59,000	07/01/99 06/30/00
Disabled Student Project Access & Disability Services T. Thompson	Continuation of FY99 Grant To provide services to disabled students	IDHS/ORS \$137,892	07/01/99 06/30/00
Adult Education & Literacy Adult Educational Development P. Mulcrone	Continuation of FY99 Grant Supports Adult Educational Development Programs	ISBE \$344,465	07/01/99 06/30/00

<b>GRANT NAME DIVISION/DEPARTMENT MANAGER</b>	<b>BRIEF DESCRIPTION</b>	<b>FUNDING SOURCE AWARD AMOUNT</b>	<b>DATES STARTS - ENDS</b>
Federal Tech Prep Education to Careers S. Griffith	Continuation of FY99 Grant Comprehensive Career Development Program	ISBE \$106,240	07/01/99 06/30/00
State Tech Prep Education to Careers S. Griffith	Continuation of FY99 Grant Comprehensive Career Development Program	ISBE \$162,694	07/01/99 06/30/00
Perkins III Workforce Development J. Hennig	Continuation of FY99 Grant Education to Careers Career & Technical Education	ISBE \$197,012	07/01/99 06/30/00
Program Improvement Workforce Development J. Hennig	Continuation of FY99 Grant Education to Careers Career & Technical Education	ISBE \$23,228	07/01/99 06/30/00
Single Parent Program Women's Program K. Hanahan	One-time grant for services provided to women who are single parents	ISBE \$10,000	07/01/99 06/30/00
Gender Equity Project Women's Program K. Hanahan	One-time grant for services for preparation for nontraditional careers	ISBE \$10,000	07/01/99 06/30/00
Ombuds Program Student Development C. Levington	Provide leadership in conflict resolution Continuation of project	Northwest Community Healthcare \$48,871	04/01/99 03/31/00
Student Support Services Student Development Access & Disability Services T. Thompson	Third Year of Grant* To provide services to students with disabilities *Second year continues until 09/30/99	USDE/TRIO \$194,688*	10/01/99 09/30/00
Title III Eligibility Off. Stud. Fin. Assistance M. Moten	Provision for waiver of required matching funds for federal financial aid received by the College *Eliminates \$40,000 in match requirements associated with federal financial aid programs.	USDE/Title III No funds awarded*	07/01/99 06/30/00
Excellence in Teacher Preparation TM/PS Division M. McGowen	Collaborative to strengthen teaching in Mathematics for K-12 teachers A three year project	NSF UIC \$7,200	07/01/99 06/30/00
ITP Corporate Services L. Danaher	Training for IMA Member Companies	Illinois Manufacturer's Association (IMA) \$236,136	10/22/99 09/30/00
Core Values Human Resources B. Henry	Implementation of a Leadership and Core Values Workshop Program	ICCB \$7,500	11/01/99 06/30/00

<b>GRANT NAME DIVISION/DEPARTMENT MANAGER</b>	<b>BRIEF DESCRIPTION</b>	<b>FUNDING SOURCE AWARD AMOUNT</b>	<b>DATES STARTS-ENDS</b>
Special Initiatives Workforce Development S.Griffith/J.Hennig	To support innovative programs increasing IT student certification rates of completion	ICCB \$40,500	11/01/99 06/30/00
Music Department M. Mrozinski	To support music program	Wurlitzer Foundation \$2,000	12/14/99 12/31/00
Illinois Virtual Campus Distance Learning A. Crawley	To support Distance Learning	University of Illinois \$10,000	09/02/99 08/31/00
Sign Language Interpretation Mentoring S. Koziar	To support Sign Language Interpretation students in their program completion efforts through mentoring	EVEREN Foundation \$2,000	05/01/00 06/30/01
FY 1999 – 2000	Reported as of April 11, 2000	<b><u>\$2,726,949</u></b>	

## HARPER COLLEGE GRANT PROGRAMS

### DESCRIPTION OF ABBREVIATIONS

DAVTE	Illinois Department of Adult Vocational – Technical Education
DCCA	Illinois Department of Commerce and Community Affairs
IBHE	Illinois Board of Higher Education
ICCB	Illinois Community College Board
IDHS	Illinois Department of Human Services
IDL	Illinois Department of Labor
IMA	Illinois Manufacturer's Association
ISBE	Illinois State Board of Education
NSF	National Science Foundation
USDE	United States Department of Education

**Harper College Educational Foundation**  
**Gift Summary by Fund**  
**March 2000**

Description	#Gifts	Cash	Pledge Payments	Total
(E)Glenda F. Nuccio Memorial Scholarship	2	\$0.00	\$3.00	\$3.00
(E)Carol Zack Memorial Fine Arts Scholarship	2	\$0.00	\$1.00	\$1.00
(E)Harold Cunningham Memorial Endowed Scholarship	2	\$0.00	\$0.00	\$0.00
(E)Midge C. Smith Memorial Endowed Scholarship	4	\$0.00	\$23.00	\$23.00
(E)Roy G. Kearns Memorial Endowment Scholarship	12	\$0.00	\$24.00	\$24.00
(E)John Louis Papandrea Liberal Arts Memorial	6	\$0.00	\$28.00	\$28.00
(E)Cheryl M. Dwyer Memorial Endowed Scholarship	2	\$0.00	\$10.00	\$10.00
(E)Walter E. and Elizabeth M. Schroeder Memorial	2	\$0.00	\$14.00	\$14.00
(E)Dr. Charles Shaner Memorial Scholarship	2	\$0.00	\$6.00	\$6.00
(E)Diane Tomcheff Callin Endowed Memorial	2	\$0.00	\$20.00	\$20.00
(E)Nils Andrew Johnson Memorial Culinary Arts	6	\$275.00	\$100.00	\$375.00
(E)General Scholarship Endowment	4	\$5.00	\$2.00	\$7.00
(E)Harper Nursing Student Endowment Scholarship	4	\$0.00	\$12.00	\$12.00
(E)Business/Social Science Staff Endowment	2	\$0.00	\$2.00	\$2.00
(E)Architectural Technology Endowed Scholarship	2	\$0.00	\$10.00	\$10.00
(E)GED Graduate Scholarship Endowment	10	\$0.00	\$54.00	\$54.00
(E)Education to Careers Endowment	2	\$0.00	\$20.00	\$20.00
(E)Criminal Justice Scholarship	2	\$0.00	\$10.00	\$10.00
(E)Otter Chemistry Endowment	2	\$0.00	\$20.00	\$20.00
(E)Endowment for Student Success	6	\$0.00	\$57.70	\$57.70
(E)Kathy Johnson Award for Excellence	2	\$0.00	\$2.00	\$2.00
Edward Moran Memorial Computer	2	\$0.00	\$4.00	\$4.00
Gene and Hildegard Evans Memorial Scholarship	8	\$0.00	\$62.00	\$62.00
James E. Finke Memorial Scholarship	4	\$0.00	\$16.00	\$16.00
Kathleen N. Graber Scholarship	4	\$0.00	\$3.00	\$3.00
Beverly Kiss Memorial Scholarship	1	\$0.00	\$1,000.00	\$1,000.00
Nils Johnson Memorial Scholarship	1	\$50.00	\$0.00	\$50.00
Displaced Homemakers	6	\$0.00	\$14.00	\$14.00
GED Graduate Scholarship	16	\$0.00	\$52.00	\$52.00
Doriann E. Thompson Scholarship for Women	2	\$0.00	\$0.00	\$0.00
Heidenhain Corporation Scholarship	2	\$0.00	\$4.00	\$4.00
Latinos Unidos Student Organization Scholarship	6	\$0.00	\$95.00	\$95.00
Harper 512 IEA-NEA Association Scholarship	6	\$10.00	\$4.00	\$14.00
Mary Ellen Klotz Scholarship for Art Students	1	\$0.00	\$2,000.00	\$2,000.00
Jean Chapman International Program Scholarship	7	\$0.00	\$64.00	\$64.00
Schaumburg Area AAUW Scholarship	2	\$0.00	\$10.00	\$10.00
Joan R. Young Scholarship	12	\$0.00	\$32.70	\$32.70
General Scholarship Fund	4	\$0.00	\$60.00	\$60.00
Meteorite and Planetary Studies	4	\$0.00	\$34.00	\$34.00
Women's History Week	4	\$0.00	\$12.00	\$12.00
Wellness Program	6	\$0.00	\$5.00	\$5.00
Music Academy	4	\$0.00	\$22.00	\$22.00
Business/Social Science Fund	6	\$0.00	\$14.00	\$14.00
Women's Program	2	\$0.00	\$2.00	\$2.00
Public Safety Program	8	\$0.00	\$13.00	\$13.00

**Harper College Educational Foundation**  
**Gift Summary by Fund**  
**March 2000**

Description	#Gifts	Cash	Pledge Payments	Total
Excellence in Teaching/Learning	2	\$0.00	\$40.00	\$40.00
Child Care Fund	2	\$0.00	\$6.00	\$6.00
Young Artists Competition	2	\$0.00	\$4.00	\$4.00
New Technologies	8	\$0.00	\$30.00	\$30.00
Art Gallery	3	\$0.00	\$510.00	\$510.00
New Construction	2	\$0.00	\$10.00	\$10.00
Friends of the LRC	6	\$0.00	\$21.00	\$21.00
Performing Arts Center	12	\$0.00	\$140.92	\$140.92
General Unrestricted Fund	30	\$1,325.00	\$111.00	\$1,436.00
Harper Annual Golf Outing	20	\$19,400.00	\$56.92	\$19,456.92
Annual Gala	4	\$0.00	\$72.54	\$72.54
Major Gifts Campaign	3	\$0.00	\$119.24	\$119.24
<b>Total</b>	290	\$21,065.00	\$5,063.02	\$26,128.02

**Harper College Educational Foundation**  
**Gift In Kind Report**  
**March 2000**

Date	Constituent Name	Fund	Gift Value	Reference
3/28/00	Lake Barrington Shores Golf Club	Harper Annual Golf Outing	\$312.00	Foursome for 18 holes and cart
<b>Total</b>			\$312.00	