

WILLIAM RAINEY HARPER COLLEGE
1200 West Algonquin Road
Palatine, Illinois

Regular Board Meeting

July 19, 2000

7:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Citizens' Participation
- IV. Student Trustee Report
- V. Approval of Agenda
- VI. Approval of Consent Agenda* (Roll Call Vote)

For Approval

- | | |
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| 1. Minutes – June 28, 2000 Regular Board meeting and executive session | Exhibit VI-1 |
| 2. Bills Payable, Payroll for June 30, 2000, Estimated payrolls for July 1, 2000 through September 8, 2000 | Exhibit VI-2 |
| 3. Bid Awards | Exhibit VI-3 |
| 4. Purchase Orders | Exhibit VI-4 |
| 5. Personnel Action Sheets | Exhibit VI-5 |

For Information

- | | |
|-----------------------------------|--------------|
| 6. Financial Statements | Exhibit VI-6 |
| 7. Committee and Liaison Reports | Exhibit VI-7 |
| 8. Grants and Gifts Status Report | Exhibit VI-8 |

* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

VII. New Business

A. RECOMMENDATION: Adjunct Faculty Compensation Schedule
for 2000-2001

Exhibit VII-A

VIII. President's Report

- Presentation: Mike Barzacchini and Christine Stephan – Harper College Website Relaunch

IX. Announcements by the Chair

A. Communications

B. Calendar Dates

(Note: * = Required)

On-Campus Events

July 25 6:30 – 8:30 p.m. - Discovery II. - Room A238

August 16 7:00 p.m. – Special Board Meeting – Room A242

*August 31 (Thur.) 7:00 p.m. – Regular Board Meeting – Room A242

NOTE CHANGE OF DATE FROM AUG. 23 TO AUG. 31

*September 28 7:00 p.m. – Regular Board Meeting – Room A242

X. Other Business (including executive session, if necessary)

XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Wednesday, June 28, 2000

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Kolze on Wednesday, June 28, 2000 at 7:00 p.m. in the Student and Administration Center (A-242) of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Barton, Botterman, Gillette, Howard, Kolze and Shure; Student Member Fisher
Absent: Member Hess

Also present: Robert Breuder, President; Ed Dolan, V.P. Institutional Advancement; Joan Kindle, V.P. Student Affairs; Tom Choice, V. P. Academic Affairs; David McShane, V.P. Information Technology; Colleen Murphy, V.P. Marketing; Judy Thorson, V.P. Administrative Services; Linda Kolbusz, Special Assistant to the President; Larry Bielawa; Harley Chapman; Lori Danaher; Dave Dluger; Julie Fleenor; Robert Getz; Bill Howard; Thea Keshavarzi; Cheryl Kisunzu; Roberta Lindenthaler; Liz McKay; Russ Mills; Jeanne Pankanin; Sheila Quirk; Phil Robert; Greg Rogers and Karina Srugys. Students: Deborah Abbott.

Guests: Rob Brumbaugh, Harper College Educational Foundation Board member; Chris O'Connell, Daily Herald; Tim Pareti, Chicago Tribune; John Maes, Journal-Topics; William and Helen Huley, Northwest Tax Watch; Joan and Paul Cook; R. J. Galla, R. J. Galla Co. Inc.; Marianne Kenefick and John Samborski, Ace Computers; Muhammad Majid, Leadman Electronics; John Cahenzli and Robert Nselson, Koi Computers; Gerry Baskin, Hartford Computer Group.

Chair Kolze noted that Member Shure would act as Secretary Pro Tem during the absence of Member Hess.

CITIZEN
PARTICIPATION

Chair Kolze announced that individuals wishing to address the Board during Citizen Participation must sign in with their name and address information. He noted that, in the future, the sign-in sheet will be on the table at the entrance. He reminded everyone that they have five minutes in which to address the Board. Any handouts provided by individuals will be distributed to Board members.

Mr. William Huley, President of Northwest Tax Watch, addressed the Board. He expressed his concern regarding the \$1.5M purchase order to Dell Computer Corporation in the Consent Agenda. He noted that there was no information in the Board packet regarding number of units purchased and cost per unit and questioned why this item had not gone out for competitive bidding. Mr. Huley requested the Board to pull this item from the Consent Agenda and have it go into the competitive bidding process in an effort to demonstrate Harper's claim of being "good stewards of the taxpayers' money."

Mr. Rob Brumbaugh, citizen and Harper College Foundation Board member, gave a brief update on the Discovery Process in the community, while acknowledging that a more detailed presentation is planned for the August Board meeting. Two Discovery sessions were held recently where they received valuable, unique suggestions and feedback from the over 100 individuals in attendance. Mr. Brumbaugh noted that the community must drive Harper's future, and therefore, a group of community activists and leaders, including Mr. Huley, will be part of the process. A Community Response Team, consisting of a cross section of the representatives from the Discovery Sessions, will meet shortly to discuss ideas for Harper's future. Mr. Brumbaugh noted that he looks forward to further updating the Board in August.

The following individuals addressed the Board with regard to their displeasure with the \$1.5M purchase order to Dell Computer Corporation: Mr. Muhammad Majid, Account Executive for Leadman Electronics in Des Plaines; Mr. John Cahenzli of Koi Computers in Addison; Mr. Gerry Baskin of Hartford Computer Group in Inverness; and Ms. Marianne Kennefick, President of Ace Computers in Arlington Heights. Each person urged Board members to allow them the opportunity to bid competitively for Harper's computer needs. It was noted that there is a great deal of value and expertise locally.

Mr. Paul Cook, former candidate for Harper Trustee, addressed the Board regarding his concern over the \$1.5M purchase order to Dell Computer Corporation. He noted that the public works hard for the money Harper receives from taxes, and students work hard for the tuition and fees Harper collects from them. Consequently, he urged the Board to remove the purchase order from the Consent Agenda, allow

competitive bidding to take place and provide the necessary information to the public.

STUDENT TRUSTEE REPORT

Student Member Fisher announced that on June 29, there will be a free Dinner and Pops Concert in the Student and Administration Center. She noted that Fall registration will begin in July.

Student Member Fisher announced that she, along with three senators, represented Harper College at the National Conference for College Women Student Leaders. The conference was held at American University in Washington, D.C. Keynote speakers included the President of the League of Women Voters and the Attorney General. It was an exciting experience for them.

Chair Kolze thanked Student Member Fisher for her report.

APPROVAL OF AGENDA Chair Kolze noted that there will be an executive session for the purpose of discussing collective bargaining and to discuss appointment, employment and dismissal of personnel.

He also noted that changes are reflected in a handout entitled "Changes to Board Exhibits." Changes include Revised Exhibit VI-5 Personnel Action Sheets and Revised Exhibit VII-C Health Career Center. Additional information is included for Exhibit VII-I, and Exhibit VII-J Taste and Touch of Palatine was added. He noted that the presentation listed under President's Report was removed and will be given at a later time.

Member Botterman moved, Member Howard seconded, that the agenda be approved as modified.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Botterman, Gillette, Howard,
Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

CONSENT AGENDA

Chair Kolze requested that Exhibit VI-4m be removed from the Consent Agenda.

Chair Kolze congratulated Tracy Fisher for receiving the Student Service Award.

With regard to Exhibit VI-7, Chair Kolze suggested adding the words "in accordance with Board policy" to the end of the recommendation.

Member Barton moved, Member Botterman seconded, approval of the minutes for the May 25, 2000 regular Board meeting and executive session; bills payable; payrolls for May 19, 2000, June 2, 2000 and June 16, 2000; estimated payrolls for June 17 through July 29, 2000; bid awards; purchase orders (excluding Exhibit VI-4m); revised personnel action sheets; student service awards; revised disposal of obsolete and unrepairable personal property owned by the College; and for information: financial statements, committee and liaison reports and grants and gifts status report, as outlined in revised Exhibits VI-1 through VI-10 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Operating Fund	\$3,137,986.76
Tuition Refunds	55,004.49

The payrolls of May 19, 2000 in the amount of \$1,791,393.44; June 2, 2000 in the amount of \$1,408,267.55; June 16, 2000 in the amount of \$1,897,660.78 and estimated payroll of June 17, 2000 through July 28, 2000 in the amount of \$5,008,481.41.

Bid Awards

- Ex. VI-3a Award bid Q00088 for cut-size paper to be used in the Print Shop and in the campus copiers, laser printers and duplicators, to Unisource Chicago, the low bidder for items #1 through 4, items #5 through 19, and items #24 through 30 in the amount of \$86,359.50; and to Xpedx Paper, the low bidder for items #20 through 23 and items #31 and 32 in the amount of \$5,871.85, for a total award of \$92,231.35.
- Ex. VI-3b Award bid Q00089 to Warner Offset, Inc., the low bidder for printing of the Fall 2000 Course Schedules, which are major publications promoting enrollment at the start of the session, in the amount of \$41,516.00.

	Ex. VI-3c	Award bid Q00090 to Chemtreat, the low bidder for Water Treatment Chemicals and the option to renew for a second and third year at the same or lower pricing, in the amount of \$13,440.
Purchase Orders	Ex. VI-4a	Approve issuance of a purchase order to R. J. Galla Co., Inc. for the renewal of all the College liability insurance coverage in the amount of \$496,857.
	Ex. VI-4b	Approve issuance of a purchase order to Apple Computer, Inc. for approximately 62 Macintosh computers for use in the Music and Business and Professional Development Program labs, as well as for individual offices throughout the campus, in the amount of \$195,300.
	Ex. VI-4c	Approve issuance of a purchase order to EMC Corporation, for maintenance of hardware and software in the amount of \$13,700.
	Ex. VI-4d	Approve issuance of a purchase order to Hewlett-Packard Corporation, for renewal of the UNIX hardware and operating system software maintenance contract, in the amount of \$59,500.
	Ex. VI-4e	Approve issuance of a purchase order to Lucent Technologies Octel Messaging, for service and maintenance of voice messaging hardware and software, in the amount of \$19,900.
	Ex. VI-4f	Approve issuance of a purchase order to Peters and Associates, Inc., for network consultant services in support of the Harper College Communication Network, in the amount of \$57,600.00.
	Ex. VI-4g	Approve issuance of a purchase order to RMS, Inc., for network infrastructure consultant services in support of the Harper College Communication Network, in the amount of \$55,680.

- Ex. VI-4h Approve issuance of a purchase order to the College of Lake County for support of the Interactive Video Network Operations in the amount of \$26,000.
- Ex. VI-4i Approve issuance of a purchase order to Intecom Inc., for a maintenance agreement for the digital phone switch system hardware and software, in the amount of \$59,636.
- Ex. VI-4j Approve issuance of a purchase order to Cisco Systems, Inc., for maintenance of hardware and software, and remote technical support for routing equipment, in the amount of \$60,250.
- Ex. VI-4k Approve issuance of a purchase order to Aidex Corporation for an ACES Limited Edition License for AutoCAD software, to be used by Technology, Mathematics and Physical Sciences, Information Technology, Life Science and Human Services, Student Affairs and Physical Plant Divisions, in the amount of \$15,000.
- Ex. VI-4l Approve issuance of a purchase order to Tivoli Systems, Inc. for renewal of the software maintenance contract, in the amount of \$19,153.
- Ex. VI-4n Approve issuance of a purchase order to Educational & Institutional Cooperative Services, Inc. for computer task chairs for TECH; Academic Enrichment and Language Studies for Adult Educational Development and the Writing Center; Business and Social Science for Computer Information Systems; and Technology, Mathematics and Physical Sciences for the Administrative Office and the Electronics, Fire Science and Manufacturing departments, in the amount of \$53,009.20.

- Ex. VI-4o Approve issuance of a purchase order to IKON Office Solutions for supplies and maintenance for the OCE high-speed printer, in the amount of \$29,340.
- Ex. VI-4p Approve issuance of a purchase order to Computer Associates for a software maintenance agreement, in the amount of \$20,838.25.
- Ex. VI-4q Approve issuance of a purchase order to Cognos Corporation for a software licensing and maintenance agreement, in the amount of \$45,143.
- Ex. VI-4r Approve issuance of two purchase orders to Computing Options Company, one for standard licensing and maintenance for the Regent Integrated Application System software in the amount of \$80,025.00, and the other for expanded licensing and maintenance and custom work for the Regent Integrated Application System software in the amount of \$80,000.00.
- Ex. VI-4s Approve issuance of a purchase order designating EBSCO Subscription Services as the Library periodicals subscription agent for one year, in an amount not to exceed \$80,690.12.
- Ex. VI-4t Approve issuance of a change order to purchase order 013483 to Ace Computers, originally for \$1,062,976 for personal computers and peripheral equipment, increasing the purchase order in the amount of \$106,298 for a new total of \$1,169,274.
- Ex. VI-4u Approve issuance of a purchase order to SPSS, Inc. for 25 software licenses of SPSS Data Mining software for use by Harper TECH, in the amount of \$14,492.
- Ex. VI-4v Approve issuance of a purchase order to Sun Microsystems, Inc. for 20 Sun Microsystems Workstations for the

Harper TECH program, in the amount of
\$12,950.

Personnel Actions

Administrator Appointment

Thomas Choice, Vice President, Academic Affairs,
ACA/AFF, 07/01/00, \$110,000/yr.

Faculty Appointments

Willis Boughton, Assistant Professor, Computer Information
Systems, BUS/SS, 08/15/00, \$42,359/yr.

Maria Coons, Instructor, Financial Services, BUS/SS,
08/15/00, \$40,280/yr.

Kathleen Hanahan, Instructor/Counselor, STU/DEV,
08/15/00, \$39,031/yr.

Timothy Littell, Instructor/Counselor, STU/DEV, 08/15/00,
\$37,821/yr.

Professional/Technical Appointments

Linda Mueller, Business Information Analyst, IT/AS,
06/05/00, \$40,000/yr.

Barbara Singer, Adult Education Specialist, AE/LS - AED,
06/19/00, \$38,733/yr.

Supervisory/Confidential Appointments

William Brown, Staff Development Coordinator, HR/IA,
06/12/00, \$49,900/yr.

James Crouse, Custodial Foreman, PHY/PLT, 06/05/00,
\$36,300/yr.

Cynthia Lempa, Supervisor, Support Services, p/t, ADS,
06/12/00, \$36,015/yr.

Monica Lynn, Custodial Foreman, PHY/PLT, 06/05/00,
\$36,300/yr.

Susan Skora, Credentials Analyst, REG/OFF, 07/01/00,
\$35,000/yr.

Classified Staff Appointments

Parag Dave, Administrative Secretary, AE/LS-Tutoring
Center, 06/19/00, \$27,023/yr.

Natalie Kahn, Program Assistant, TECH, 05/23/00,
\$28,000/yr.

Brian Trifilio, Clerk Typist II, p/t, PER/OFF, 06/01/00,
\$16,965/yr.

Harper #512 IEA-NEA Appointment

Noe Ochoa, Custodian, PHY/PLT, 06/05/00, \$19,739/yr.

Professional/Technical Reclassification

Karen Johnstone, Student Development Specialist,
STU/DEV, 07/01/00, \$36,492/yr.

Classified Staff Reclassifications

Carlo Bevilaqua, Mail Clerk, MC, 07/01/00, \$19,654/yr.
Betty Nozicka, CE Receptionist, CE, 07/01/00, \$27,868/yr.
Pamela Phillips, Receptionist/Clerk Typist I, p/t, STU DEV,
07/01/00, \$15,063/yr.
Joanne Walker, Receptionist/Clerk Typist I, p/t, STU DEV,
07/01/00, \$15,911/yr.
Maria Zakes, Accounting Clerk, FD/SER, 07/01/00,
\$21,808/yr.

Administrator Retirements

Bruce Bohrer, Director, Admissions, Admissions, 12/31/02,
28 years
Jerry Gotham, Dean, Wellness/Human Performance, W/HP,
07/01/02, 10 years
Bonnie Henry, Vice President, Human Resources/Internal
Affairs, HR/IA, 06/30/02, 20 years
William Howard, Assistant Vice President, Planning and
Budgeting, Strategic Planning, 06/30/02, 27 years

Professional/Technical Resignations

David Graham, Local Area Network Specialist, IT/TS,
06/16/00, 10 years 10 months
Scott Karas, Area Tutor Coordinator-ACC/CIS, p/t, AE/LS,
Tutoring Center, 06/02/00, 9 months
Jennifer Reitmeister, Corporate Services Coordinator,
COR/SER, 05/21/00, 2 years 11 months
Joan Thomas, Adult Education Specialist, p/t, AE/LS, AED,
05/25/00, 1 year 11 months

Supervisory/Confidential Resignation

Amy Vogelgesang New Business Development Manager,
COR/SER, 06/30/00, 4 years 7 months

Classified Staff Resignations

Timothy Lonergan, Mail Messenger, MC, 06/02/00, 3 months
Katherine McCraren, Program Assistant, Workforce ESL,
05/19/00, 10 months
Hilde Vantilt, Administrative Secretary, AE/LS, Tutoring
Center, 05/29/00, 9 months

Approval of the Spring 2000 Student Service Awards in the
amount of \$4,981.50 from Account No. 0538-858-59900-
0000 and \$5,143.50 from Account No. 0134-125-592.4.

Approval of the disposal of obsolete and unrepairable personal property owned by the College through donation, a sealed bid sale, an open sale or an auction, sale to a scrap dealer, or other appropriate means for disposal of the property in accordance with Board policy.

Upon roll call on the Consent Agenda, the vote was as follows:

Ayes: Members Barton, Botterman, Gillette, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

Member Gillette congratulated Tom Choice on his promotion to Vice President, Academic Affairs.

Purchase Order VI-4m

Dr. Breuder asked Vice President David McShane to address the concerns regarding Exhibit VI-4m.

Vice President McShane explained that the American Association of Community Colleges (AACCC) invited Harper College, along with other community colleges, to join a consortium in an effort to purchase equipment at reduced prices. He noted that Harper does a refresh of technology, which affects approximately 500-600 units per year, in an effort to keep its technology up-to-date.

Mr. McShane explained that "total cost of ownership" must be considered, which includes the time it takes his staff to get the equipment prepared and installed in the appropriate location across campus. The unit price, when purchasing through the consortium, is predicated on the total purchase volume and will be determined once the consortium college Boards approve the purchases. The College can expect a 17-30 percent discount on the units, bringing the price per unit anywhere from \$900 to \$1,600 based on the configuration. Purchasing through the consortium effort will allow the College to place the equipment into the labs faster and better utilize the technicians.

In response to Member Barton, Vice President McShane noted that specifications for each type of equipment could be provided to other bidders.

In response to Chair Kolze, Vice President McShane explained that opportunities for upgrading the labs are

minimal. Between the end of Summer session and the beginning of Fall session, there are approximately three weeks to upgrade seven labs. Delivery and installation must be timed appropriately. He added that through the consortium, equipment will be ordered as needed and delivery will take place within three to seven days.

In response to Member Shure, Vice President McShane explained that as the dollar volume of purchases increases in the consortium, the percentage of savings increases. The 17 to 30 percent savings was determined by the consortium's previous years' experience.

In response to Member Howard, Vice President McShane explained that the California Consortium has been in existence for three years, the Western States Consortium has been in existence for four years and the Florida Consortium has been in existence for approximately two years. Although, he is not certain of the latter. With regard to next year's discounts, he noted that prices are renegotiated after all the parties involved enter their purchase volume for next year. Regarding installation time, Mr. McShane explained that Harper has approximately 70 computing labs with various software requirements. This means approximately 35-40 different images must be placed on particular machines. One of the benefits of working through the consortium and through Dell is that the images would already be placed on the equipment before it arrives at Harper. Technicians would install it for use right away, freeing up his staff for other things. In response to Member Howard, he noted that some software packages can be imaged by other vendors. However, through the consortium and Dell, as parts of the machine change (the BIOS), Harper would be informed of what machines have those changes. The changes would be provided as an automatic update without Harper having to be concerned about it.

In response to Chair Kolze, Mr. McShane noted that this would be Harper's first experience with a consortium in terms of computer purchases.

In response to Member Gillette, Vice President McShane noted that Dell has a local office in the State of Illinois. He is not sure of a local Dell service facility. With regard to the interim computer equipment purchase, he noted that once the Board approves the purchase, his staff will need to get some equipment in, set the images on them and send them

to Dell, so that they can begin to image the other machines. It will take a period of time for them to accomplish that task.

In response to Member Barton, Vice President McShane noted that he has not checked into what other community colleges in our area are going through Dell.

Dr. Breuder noted that the primary concern is that they acquire the kind of computer technology that fits the needs of the College while fulfilling their obligation to get the best price humanly possible for the public whom they represent. If they can purchase the products locally, it is the best case scenario. He asked if Vice President McShane could guarantee that, when all is said and done, the pricing through the consortium would clearly be better than anything pursued locally through a conventional bid process. Mr. McShane responded that indications from his counterparts at other institutions in the consortium have been very favorable, especially when considering the volumes he has spoken of. With regard to pricing, there is a 10-15 percent discount for education, and Harper will get an additional 7 to 18 percent discount on top of that.

In response to Member Howard, Vice President McShane noted that if this action is postponed, the down side would be that Harper would not help with the pricing scenario by volume, and the timing for his staff to get some of the labs up and running in the fall would be affected. It was noted that other things, such as delivery time, service and support, years of service and upgrades, would be included in the specification.

Member Gillette stated that he felt Harper's purchase volume would not have a great impact on the consortium's pricing. In response to Dr. Breuder, Vice President McShane noted that Harper's commitment to the consortium should be made by the end of June, two days from now. However, they could possibly still be considered part of the consortium later. He noted that this action is not strictly for desktop computing, but for laptops, servers and printers, as well. If the action were postponed, the earliest he would be able to come back to the Board would be August due to the requirements of a bid going on the street for 21 days. It was noted that Board members would come back for a Special Board meeting, if necessary.

Chair Kolze summarized the three options for consideration by the Board: (1) the Board would not take action on Exhibit

VI-4m; or (2) the Board would approve Exhibit VI-4m and insist on bids for comparison next time; or (3) approve Exhibit VI-4m. He asked Board members to respond to the options.

Member Shure stated that Harper College is fortunate to be in the middle of a golden corridor of technology. He feels it would be a mistake not to consider local vendors. Member Barton noted that Harper's credibility within the community is very important. She feels that the College should give local vendors a chance to bid. Member Howard's concern is for the students receiving the updated equipment in the labs in a timely fashion. Vice President McShane noted he would have to check into what problems would be caused by the delay. However, he is sure they could take care of the problems somehow.

In response to Dr. Breuder, Vice President McShane stated that it would not be fair to comment on the experience Harper has had in the past with product quality, timeliness, and service.

Member Botterman suggested that, after this goes out for bid, the administration clearly report on the results. If the College ends up paying more in the long run by delaying this action, it is important to explain to the public that, in an effort to be fair, it cost the taxpayers additional money. If the delay saves the taxpayers money, he knows it will be publicized. It is important for the credibility of the Board, and it is important for those in the audience to realize that nobody in this room is attempting to deceive them.

Member Gillette expressed concern that the consortium might offer a low price for the first year and trap the College into paying a higher price in the following years. Vice President McShane assured him that they have a very diligent staff that keeps their eye on prices on a regular basis. They are constantly on top of prices and renegotiate them throughout the course of the year, even with the current vendor.

Dr. Breuder summarized that within 30 days, the College will be able to ascertain local costs and have a fairly good benchmark on the consortium's pricing. The Board will then make a decision on the most cost effective way to meet our needs. The College may give up the ability to provide some service to labs, students, faculty and staff in the opening of

school. However, it may be worth sacrificing in the short-term to be able to ensure the best pricing.

Purchase Order
VI-4m

Member Barton moved, Member Shure seconded, **not to approve the following purchase order**, but that the College go out for bid, as outlined in exhibit VI-4m (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VI-4m Approve issuance of a purchase order for personal computers, laser printers, laptops and peripheral equipment to Dell Computer Corporation, in the amount of \$1,500,000.

Ayes: Members Barton, Botterman, Gillette, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

NEW BUSINESS:

Establish 2000-2001
Budget Hearing Date

Member Howard moved, Member Botterman seconded, adoption of the resolution providing for the annual Budget Hearing for the Fiscal Year beginning July 1, 2000 and ending June 30, 2001 and the required public notice, as outlined in Exhibit VII-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ayes: Members Barton, Botterman, Gillette, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

Preliminary Budget

Member Howard moved, Member Barton seconded, acceptance of the preliminary budget as presented and authorization of the administration to begin capital spending from the budget as presented, as outlined in Exhibit VII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Vice President Judy Thorson noted that this is the preliminary budget for the next fiscal year. The final budget will come before the Board at the August meeting. She added that Board members received a memo that covers all the details of the preliminary budget.

Chair Kolze commented that the first sheet is a very helpful summary of the funds, revenues and expenditures. It gives a good financial picture of the College.

Vice President Thorson noted that this year's budget includes funding for the Performing Arts Center and Conference Center. It is a dream come true for some of the Board members. In response to Chair Kolze, she noted that upon its approval, the preliminary budget will be on public display.

Ayes: Members Barton, Botterman, Gillette, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

Chair Kolze encouraged Board members to speak to Dr. Breuder or Vice President Thorson before the public hearing if they want more detailed information.

With regard to Member Gillette's request, Vice President Thorson responded that she will include in the packet of information the operating budget with and without the capital expenditure related to the Performing Arts Center and Conference Center.

Resource Allocation
and Management Plan
for Community Colleges
(RAMP) Document

Member Howard moved, Member Gillette seconded, approval of the capital request section of the RAMP document for submission to the Illinois Community College Board. The administration also recommends that the Board pledge the available bonding authority to provide for the College match, if any or all of these projects are funded, as outlined in revised Exhibit VII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chair Kolze explained that this is something that the College does each year in an effort to secure funds for capital purposes, classroom and lab renovations in the Science Center and Health Careers Center. The College is seeking quite a bit of money to meet the needs.

Ayes: Members Barton, Botterman, Gillette, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

There was discussion regarding how long it takes to secure money in this manner. Member Howard noted that this is also a way to get the word out to the public and to legislators about the needs of the College that are not being met. The College tries to get money from other sources.

Prevailing Wage Act

Member Botterman moved, Member Howard seconded, adoption of the Prevailing Wage Act resolution and authorization of the Secretary of the Board to file a certified copy thereof with both the Secretary of State and the Department of Labor of the State of Illinois, as outlined in Exhibit VII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chair Kolze explained that this action is required by law.

Ayes: Members Barton, Botterman, Gillette, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

Educational Service Providers and Rental Facilities

Member Howard moved, Member Botterman seconded, approval of the list of educational service providers for Fiscal Year 2000-01, as outlined in Exhibit VII-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In response to Member Barton, Vice President Thorson explained that these companies provide curriculum, teaching, textbooks, materials or rental sites.

Member Howard commented that, with a few exceptions, most everything is computer related. It shows the changing world in which we are having to acquire certified training materials. Sheila Quirk concurred that the market is looking for more certified product.

There was discussion regarding the wording of "Microsoft Certified Engineer." Member Gillette noted that he objects to the word "engineer" being used in the title of someone who neither has a degree in engineering nor has completed apprenticeship nor taken a licensed board exam. He noted that it is against Illinois law and he believes Microsoft will be sued. He asked the College not to use the term "engineer" in that respect.

Ayes: Members Barton, Botterman, Gillette, Howard,
Kolze and Shure
Nays: None

Motion carried. Student Member Fisher voted aye.

Member Gillette expressed concern that lower-paying career programs (such as Cosmetology) may be taking up space on campus that could be filled with higher-paying career programs. It was noted that Cosmetology courses do not consume space on Harper's campus and the program is very much in demand, regardless of pay scale.

Supervisory/Confidential
Class/Classified Staff
Salary Program/Fringe
Benefits

Member Howard moved, Member Botterman seconded, approval of the sum of \$520,395 to implement the increase in salaries and fringe benefit expenses for the Classified and Supervisory/Confidential employees effective July 1, 2000, as outlined in Exhibit VII-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chair Kolze noted that these changes are consistent with other groups and appear to be within the range previously discussed. Member Howard added that Harper employees are very valued.

Ayes: Members Barton, Botterman, Gillette, Howard,
Kolze and Shure
Nays: None

Motion carried. Student Member Fisher voted aye.

Administrative
Employment Contract

Member Barton moved, Member Botterman seconded, approval of the sum of \$247,886 for adjustments in salaries and fringe benefits and authorization of the Board Chairman and Secretary to execute the Administrative Employment Contracts on behalf of the Board of Trustees for the 2000-01 fiscal year, as outlined in Exhibit VII-G (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chair Kolze noted he thought it was very straightforward and consistent with the other increases.

Ayes: Members Barton, Botterman, Gillette, Howard,
Kolze and Shure
Nays: None

Motion carried. Student Member Fisher voted aye.

With regard to the previous two actions, Member Howard noted that Harper College is a service institution, and it is important to have high quality employees in every capacity to meet the expectations of the community. It is difficult in a very tight labor market to meet market compensation in order to keep good employees. It is becoming increasingly difficult for public bodies such as Harper to compensate employees with the constraints of the tax cap. Consequently, these dollars will not be available for other things.

Strategic Long Range Plan

Member Botterman moved, Member Howard seconded, approval of the Strategic Long Range Plan: 2000-2003, as outlined in Exhibit VII-H (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chair Kolze noted that this represents a great deal of work on the part of many people. It gives direction to the College for 2000 to 2003. By the year 2003, it will have been looked over twice again. It is a great effort. He noted that he would like to share some more detailed comments with Dr. Breuder or Bill Howard in the near future.

Member Howard concurred that a lot of hard work went into this document.

Ayes: Members Barton, Botterman, Gillette, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

Affiliation Agreement - Condell Health Network

Member Howard moved, Member Barton seconded, approval of the Affiliation Agreement between William Rainey Harper College and Condell Health Network, as outlined in Revised Exhibit VII-I (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Howard noted that this is similar to other agreements; it has been reviewed by legal counsel.

Ayes: Members Barton, Botterman, Gillette, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

With regard to the Strategic Long Range Plan, Member Howard commented that she is glad it will be forwarded to the College Planning Committee whose responsibility it will be to maintain the plan's viability through continuous updating. Dr. Breuder noted that the Board will receive updates and changes every year. He added that the Plan reflects the thinking and contributions of the Planning Committee of the Shared Governance system. They will continue to do the work on an annual basis. The Board will see revisions of the Plan next year as they window out again for the next three years. That will reflect the thinking of the College community. It is a dynamic document.

Taste and Touch of
Palatine

Member Barton moved, Member Howard seconded, approval of the agreement with the Palatine Chamber of Commerce regarding the Taste and Touch of Palatine event, as outlined in Exhibit VII-J (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Barton encouraged everyone to attend the event. There has been a tremendous positive reaction from people who were on our campus for the Taste and Touch of Palatine.

Dr. Breuder explained that this is the second time Taste and Touch of Palatine will be at Harper College--and it may be the last time, depending upon the dialogue between the Palatine Chamber of Commerce and the City of Palatine. Since the dialogue has been in the newspapers, Harper College has asked for letters from both parties in which they clearly state that they wanted Harper to serve as the site for the Taste and Touch of Palatine. The College never solicited that, but rather offered a location when they reached a difficulty in downtown Palatine. Harper has enjoyed serving as the site for the Taste and Touch and would love to continue serving as the site. It is a joint decision between the Palatine Chamber of Commerce and the City of Palatine.

Ayes: Members Barton, Botterman, Gillette, Howard,
Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

PRESIDENT'S
REPORT

Presentation:

The presentation was removed from the agenda and will be

Harper College
Website Relaunch

given at a later time.

Dr. Breuder announced that the Capital Development Board has informed the College that they should take delivery of the Instructional Conference Center and the Performing Arts Center on February 21, 2002. Weather permitting and other issues, the buildings will be available for occupancy to serve our clientele by that date.

Dr. Breuder noted that summer enrollment is up 2.7 percent on the FTE side and showing nice growth on the revenue side (\$190,000). There will be an ebb and flow with refunds, but it is a nice way to begin the year.

With regard to Exhibit VI-4m, Dr. Breuder noted that there were 25 bids and purchase orders in front of Board members this evening. Of those 25, 24 of them were uncontested with no issues being brought to the table. Dr. Breuder feels they did the right thing by pulling the purchase order and looking at it carefully. It is his desire that they will get even better prices locally. The College wants to buy the best product at the best price. He complimented purchasing staff and other College employees on giving their best effort to acquire the products that serve our purpose at the best and most responsible price humanly possible.

Member Howard concurred. She noted that in her long career on the Board, this was not always true. In the early years, the Board had a lot of questions. It speaks to the competency and dedication of the purchasing staff.

ANNOUNCEMENTS BY
CHAIR

Communications

Chair Kolze read a portion of a letter received from Fred Hall, Executive Director for the Palatine Park District. Mr. Hall expressed appreciation to Harper faculty for their graciousness and cooperation at a recent meeting with representatives of the Palatine Concert Band. He explained that the Park District will be renovating a portion of the Community Center and will need to relocate many programs for a seven to nine month period. Mr. Hall noted that Greg Clemons, Stan Ryberg and Susan Sheridan received their group warmly and listened patiently to their requests. He added that they will now have an excellent interim rehearsal location. Chair Kolze noted that it is nice to hear how the College staff cooperates with other entities.

Member Barton shared a comment she received from friends whose children had come to Harper College after a year or semester at a four-year college. They were delighted to hear their children say that Harper was not the "piece of cake" they thought it would be. There is quality education at Harper.

ICCTA Regional Meeting

Member Shure announced that Harper College chaired the North Suburban Regional Meeting of the Illinois Community College Trustees Association (ICCTA) on June 12. Approximately 30 trustees and college presidents were in attendance. The guest speaker was Illinois Community College Board Chairman Ed Duffy. He spoke about implementing changes in the adult education program and also about getting a fair share of the state's budget for community colleges. Member Shure thanked Linda Kolbusz for organizing the event.

Special Meeting

Member Howard moved, Member Botterman seconded, to schedule a Special Board meeting for July 12 at 5:30 p.m. at a location to be determined.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Botterman, Gillette, Howard, Kolze and Shure
Nays: None

The motion carried. Student Member Fisher voted aye.

It was noted that the meeting will be opened and immediately adjourned into executive session to discuss personnel issues. Member Barton noted that she would not be able to attend.

Calendar Dates

Calendar dates are printed on the agenda for Board information.

Chair Kolze reminded Board members of the change in date for the July Board, from July 26 to July 19 and also for the August Board meeting, from August 23 to August 31.

Chair Kolze noted that there may be a need for a Special Board meeting August 16. It has not been confirmed.

Chair Kolze called attention to the Outcomes booklet which reviews, in 65 pages, the 1999-2000 institutional priorities and their outcomes. This shows diligence and shows that

the College is moving forward. On behalf of the Board, he thanked the College administration, faculty and staff for doing a great job.

Member Gillette noted that he recently was invited to give a paper on return on investment for community colleges at the ACCT Western United States Regional Seminar in San Antonio and in Charlotte, North Carolina. Over 100 people were in attendance at each of the events. Member Gillette handed out free disks and has since received E-mail requests for additional disks. People all over the United States are looking at the information. Chair Kolze thanked Member Gillette for representing Harper College so well.

In response to Member Gillette, Dr. Breuder noted that his friend should speak to Joan Kindle about renting Harper's gym for a non-profit organization event.

Dr. Breuder noted that his wife recently heard someone speaking about the beauty of Harper's campus while she was on a business trip in Atlanta. The person had many great things to say about the College.

Chair Kolze noted that there would be a need for an executive session.

EXECUTIVE SESSION

Member Barton moved, Member Boterman seconded, that the meeting adjourn into executive session to discuss the appointment, employment and dismissal of personnel and collective bargaining.

Upon roll call, the vote was as follows:

Ayes:	Members Barton, Botterman, Gillette, Howard, Kolze and Shure
Nays:	None

The motion carried at 8:22 p.m. Student Member Fisher voted aye.

Following executive session, the Board reconvened the Regular meeting at 8:53 p.m.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

In a voice vote, the motion carried at 8:54 p.m.

Chair

Secretary

BOARD REQUESTS

JUNE 28, 2000 REGULAR BOARD MEETING

1. Member Howard's concern is for the students receiving the updated equipment in the labs in a timely fashion. Vice President McShane noted he would have to check into the problems caused by the delay of the Board action.
2. Member Botterman suggested that, after Exhibit VI-4m goes out for bid, the administration clearly report on the results. If the College ends up paying more in the long run by delaying this action, it is important to explain to the public that, in an effort to be fair, it cost the taxpayers additional money.
3. Chair Kolze encouraged Board members to speak to Dr. Breuder or Vice President Thorson before the public hearing if they want more detailed information on the preliminary budget.
4. With regard to Member Gillette's request, Vice President Thorson responded that she will include in the packet of information the operating budget with and without the capital expenditure related to the Performing Arts Center and Conference Center.
5. There was discussion regarding the wording of "Microsoft Certified Engineer." Member Gillette asked the College not to use the term "engineer" in that respect.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

July 19, 2000

SUMMARY OF BIDS

- Exhibit VI – 3a The administration recommends that the Board award Q00091 to Buy-Rite Wholesale, the low bidder for Toilet Tissue, in the amount of \$14,046.
- Exhibit VI – 3b The administration recommends that the Board award Q00096 to Precise Printing, the low bidder for printing of the September 2000 Harper College Magazine, in the amount of \$19,082.80.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00091 for Toilet Tissue as requested by Physical Plant for the Custodial department.

II. BUDGET STATUS

Funds in the amount of \$14,046 will be provided in the 2000/01 Building Fund budget, under account number 0272-064-544.03.

III. INFORMATION

A legal bid notice was published and 14 bids solicited. Seven responses were received. The following is a recap of the bid tab sheet:

Buy-Rite Wholesale	\$14,046
Unisource Worldwide, Inc.	14,382
Pyramid Supplies	14,550
Bade Paper Products	15,288
Serson Supply, Inc.	15,490
American Linen	16,800
Sani-Craft Company, Inc.	17,100

IV. RECOMMENDATION

The administration recommends that the Board award Q00091 to Buy-Rite Wholesale, the low bidder for Toilet Tissue, in the amount of \$14,046.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00096 for printing of the September 2000 Harper College Magazine as requested by Marketing Services.

II. BUDGET STATUS

Funds in the amount of \$19,082.80 are provided in the 2000/01 Building Fund budget, under account number 0181-060-547.

III. INFORMATION

A legal bid notice was published and 17 bids solicited. Nine responses were received. The following is a recap of the bid tab sheet:

Precise Printing	\$19,082
Creasey Printing Services	19,697
Platinum Graphics	21,501
Millenium Graphics	27,204
Multiple Images Printing, Inc.	27,648
Moore North America, Inc.	29,393
Columbia Graphics Corp.	32,022
Sleepek Printing Co.	37,467
Blooming Color	49,435

The bid request included the January 2001 Harper College Magazine, but it will be re-bid at a later date in order to allow for changes in specifications.

The magazine will target those with whom Harper College already has a relationship. Its purpose will be to build stronger bonds of

allegiance, support and pride of association with the College. It will position Harper positively in the minds of constituents as the first

choice in higher education. Some constituents may also provide private sector support, become corporate clients or business partners, or be volunteers or ambassadors for Harper in various settings.

IV. RECOMMENDATION

The administration recommends that the Board award Q00096 to Precise Printing, the low bidder for printing of the September 2000 Harper College Magazine, in the amount of \$19,082.80.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

July 19, 2000

SUMMARY OF PURCHASE ORDERS

There are no purchase orders this month.

WILLIAM RAINEY HARPER COLLEGE
BOARD ACTION

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

A. Ratification of Supervisory/Confidential Appointment.

B. Ratification of Classified Staff Appointments.

C. Ratification of Faculty Retirement.

D. Ratification of Faculty Resignation.

E. Ratification of Professional/Technical Resignations.

F. Ratification of Supervisory/Confidential Resignation.

G. Ratification of Classified Staff Resignations.

H. Ratification of Harper #512 IEA-NEA Resignation.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Supervisory/Confidential and the Classified Staff Appointments; the Faculty Retirement; the Faculty, the Professional/Technical, the Supervisory/Confidential, the Classified Staff and the Harper #512 IEA-NEA Resignations; and the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

III. INFORMATION

The attached report of liaison activity is submitted for Board information. This month's report is from:

- Foundation Liaison

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

**LISTING OF
GRANT PROGRAMS
July 1, 2000 – June 30, 2001**

Reported: July 13, 2000

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES Starts - Ends
Special Populations Academic Enrichment L. McKay	State Allocation Grant Special Populations to academically support students	ICCB \$322,613	07/01/00 06/30/01
Business/Industry Workforce Preparation S. Quirk	State Allocation Grant To provide local economic development in workforce training	ICCB \$173,004	07/01/00 06/30/01
Education to Careers Workforce Preparation J. Hennig	State Allocation Grant To promote career development and workbased training	ICCB \$110,081	07/01/00 06/30/01
Welfare to Work Workforce Preparation J. Kindle	State Allocation Grant Workforce Preparation	ICCB \$63,714	07/01/00 06/30/01
Current Workforce Training Grants S. Quirk	State Allocation Grant To provide training for workers currently employed	ICCB \$352,571	07/01/00 06/30/01
Advanced Technology Information Technology D. McShane	State Allocation Grant To purchase technological resources for instruction	ICCB \$358,949	07/01/00 06/30/01
Displaced Homemakers Women's Program K. Hanahan	Continuation of FY 00 Advising and Job Placement for Women's Program Participants	IDOL \$68,000	07/01/00 06/30/01
Perkins III J. Hennig	Continuation of FY 00 Award. Career and Technical Education	ISBE \$234,903	07/01/00 06/30/01
Program Improvement J. Hennig	Continuation of FY 00	ISBE \$27,607	07/01/00 06/30/01
Student Support Services Student Affairs Access & Disability Services T. Thompson	Fourth Year of Grant To provide services to students with disabilities	USDE/TRIO \$198,582	09/01/00 08/31/01
Cooperative Grants Prog English Second Lang. J. Gadberry	Connections: Peer Mentors To provide mentoring and training for International students	NAFSA-International \$4,618	07/01/00 06/30/01
LincOn Project Information Technology D. McShane	To support Internet connections and Internet Access	State of Illinois \$372,000	07/01/00 06/30/01
"Members Initiative" President's Office R. Breuder	To support capital development	State of Illinois \$1,100,000	07/01/00 open
Total as of July 13, 2000		\$3,386,642	

HARPER COLLEGE GRANT PROGRAMS

DESCRIPTION OF ABBREVIATIONS

DAVTE	Illinois Department of Adult Vocational – Technical Education
DCCA	Illinois Department of Commerce and Community Affairs
IBHE	Illinois Board of Higher Education
ICCB	Illinois Community College Board
IDHS	Illinois Department of Human Services
IDL	Illinois Department of Labor
IMA	Illinois Manufacturer’s Association
ISBE	Illinois State Board of Education
NSF	National Science Foundation
USDE	United States Department of Education

Description	#Gifts	Cash	Pledge Payments	Total
(E)Glenda F. Nuccio Memorial Scholarship	2	\$0.00	\$3.00	\$3.00
(E)Carol Zack Memorial Fine Arts Scholarship	2	\$0.00	\$1.00	\$1.00
(E)Harold Cunningham Memorial Scholarship	2	\$0.00	\$0.00	\$0.00
(E)Midge C. Smith Memorial Endowment	4	\$0.00	\$23.00	\$23.00
(E)Roy G. Kearns Memorial Endowment	12	\$0.00	\$22.00	\$22.00
(E)John Louis Papandrea Liberal Arts Memorial	6	\$0.00	\$24.00	\$24.00
(E)Cheryl M. Dwyer Memorial Endowment	3	\$50.00	\$10.00	\$60.00
(E)Walter E. and Elizabeth M. Schroeder Memorial	2	\$0.00	\$14.00	\$14.00
(E)Dr. Charles Shaner Memorial Scholarship	2	\$0.00	\$6.00	\$6.00
(E)Diane Tomcheff Callin Endowed Memorial	2	\$0.00	\$20.00	\$20.00
(E)Nils Andrew Johnson Memorial Scholarship	6	\$490.00	\$0.00	\$490.00
(E)General Scholarship Endowment	4	\$5.00	\$2.00	\$7.00
(E)Harper Nursing Student Endowment	4	\$0.00	\$12.00	\$12.00
(E)Business/Social Science Staff Endowment	9	\$25.00	\$16.00	\$41.00
(E)Architectural Technology Endowed Scholarship	2	\$0.00	\$10.00	\$10.00
(E)GED Graduate Scholarship Endowment	10	\$8.00	\$46.00	\$54.00
(E)Education to Careers Endowment	2	\$0.00	\$20.00	\$20.00
(E)Criminal Justice Scholarship	2	\$0.00	\$10.00	\$10.00
(E)Otter Chemistry Endowment	2	\$0.00	\$0.00	\$0.00
(E)Endowment for Student Success	6	\$0.00	\$57.70	\$57.70
(E)Kathy Johnson Award for Excellence in Nursing	2	\$0.00	\$2.00	\$2.00
Edward Moran Memorial Computer Science Award	2	\$0.00	\$0.00	\$0.00
Gene and Hildegard Evans Memorial Scholarship	35	\$280.00	\$62.00	\$342.00
James E. Finke Memorial Scholarship	4	\$0.00	\$16.00	\$16.00
Jacob and Iris Wolf Sign Language Interpreting	14	\$840.00	\$0.00	\$840.00
Kathleen N. Graber Scholarship	4	\$0.00	\$3.00	\$3.00
Displaced Homemakers Scholarship	6	\$0.00	\$14.00	\$14.00
GED Graduate Scholarship	16	\$0.00	\$37.00	\$37.00
Doriann E. Thompson Scholarship for Women	2	\$0.00	\$0.00	\$0.00
Heidenhain Corporation Scholarship	2	\$0.00	\$4.00	\$4.00
Latinos Unidos Student Organization Scholarship	6	\$0.00	\$95.00	\$95.00
Harper 512 IEA-NEA Association Scholarship	6	\$5.00	\$4.00	\$9.00
Jean B. Chapman International Student Scholarship	6	\$0.00	\$14.00	\$14.00
Schaumburg Area AAUW Scholarship for Women	2	\$0.00	\$10.00	\$10.00
Joan R. Young Scholarship	12	\$0.00	\$32.70	\$32.70
Ed Goldberg Scholarship	1	\$1,000.00	\$0.00	\$1,000.00
Student Leaders Scholarship	1	\$10.00	\$0.00	\$10.00
General Scholarship Fund	5	\$70.00	\$0.00	\$70.00
Meteorite and Planetary Studies	4	\$0.00	\$34.00	\$34.00
Women's History Week	4	\$0.00	\$12.00	\$12.00
Wellness Program	6	\$0.00	\$5.00	\$5.00
Music Academy	5	\$2,000.00	\$22.00	\$2,022.00
Women's Program	2	\$0.00	\$2.00	\$2.00
Public Safety Program	8	\$0.00	\$13.00	\$13.00
Excellence in Teaching and Learning	2	\$0.00	\$40.00	\$40.00

Harper College Educational Foundation
Gift Summary by Fund
June 2000

Description	#Gifts	Cash	Pledge Payments	Total
Child Care Fund	2	\$0.00	\$6.00	\$6.00
Young Artists' Competition	2	\$0.00	\$4.00	\$4.00
New Technologies	8	\$0.00	\$30.00	\$30.00
Art Gallery	2	\$0.00	\$10.00	\$10.00
New Construction	2	\$0.00	\$5.00	\$5.00
Friends of the LRC	6	\$0.00	\$21.00	\$21.00
Performing Arts Center	14	\$300.77	\$110.15	\$410.92
General Unrestricted Fund	35	\$1,920.00	\$76.00	\$1,996.00
Harper Annual Golf Outing	57	\$39,025.00	\$56.92	\$39,081.92
Annual Gala	4	\$0.00	\$72.54	\$72.54
Major Gifts Campaign	2	\$0.00	\$19.24	\$19.24
General Alumni Fund	1	\$20.00	\$0.00	\$20.00
	376	\$46,048.77	\$1,129.25	\$47,178.02

Harper College Educational Foundation
Gift In Kind Report
June 2000

Date	Constituent Name	Fund	Gift Value	Reference
6/1/00	Joseph J. Legat	Harper Annual Golf Outing	\$400.00	Threesome-Glen Flora Country Club
6/1/00	Joseph J. Legat	Harper Annual Golf Outing	\$600.00	Skybox Tickets-Bulls Game
6/1/00	Joseph J. Legat	Harper Annual Golf Outing	\$500.00	Wolves Painting
6/6/00	Macaroni Grill	Harper Annual Golf Outing	\$30.00	Three, \$10.00 Gift Certificates
6/7/00	Marlowe's Restaurant	Harper Annual Golf Outing	\$25.00	One, \$25.00 Gift Certificate
			\$1,555.00	

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Adjunct Faculty Compensation Schedule for 2000-2001

II. REASON FOR CONSIDERATION

Board Policy Manual 5.1.10D states that the Board of Trustees will establish a separate compensation schedule for adjunct faculty members.

III. BACKGROUND INFORMATION

The past practice in this matter has been that the adjunct faculty salary is the same schedule as used for overload pay for full-time faculty.

IV. RECOMMENDATION

It is recommended that the attached salary schedule be adopted for adjunct faculty for the fall 2000, spring 2001, summer 2001.

ADJUNCT and OVERLOAD COMPENSATION SCHEDULE

Fall 2000, Spring 2001, Summer 2001

Overload Pay Schedule* (Article VIII.D.5.f)

LEVEL	BA or LESS				PhD or	
	1	2	3	4	MA + 60	
A	0 - 3	\$520	\$540	\$560	\$580	\$600
B	4 - 6	\$540	\$560	\$580	\$600	\$620
C	7 +	\$560	\$580	\$600	\$620	\$640

Counseling & LRC Function Overload Schedule* (Article VIII.D.5.e)

LEVEL	BA or LESS				PhD or	
	1	2	3	4	MA + 60	
D	0 - 3	\$22.94	\$23.82	\$24.71	\$25.59	\$26.47
E	4 - 6	\$23.82	\$24.71	\$25.59	\$26.47	\$27.35
F	7 +	\$24.71	\$25.59	\$26.47	\$27.35	\$28.24

Developmental Function Overload Schedule* (Article VIII.D.5.e)

LEVEL	BA or LESS				PhD or	
	1	2	3	4	MA + 60	
G	0 - 3	\$16.25	\$16.88	\$17.50	\$18.13	\$18.75
H	4 - 6	\$16.88	\$17.50	\$18.13	\$18.75	\$19.38
I	7 +	\$17.50	\$18.13	\$18.75	\$19.38	\$20.00

Didactic/Classroom Hourly Rate

LEVEL	BA or LESS				PhD or	
	1	2	3	4	MA + 60	
J	0 - 3	\$30.59	\$31.76	\$32.94	\$34.12	\$35.29
K	4 - 6	\$31.76	\$32.94	\$34.12	\$35.29	\$36.47
L	7 +	\$32.94	\$34.12	\$35.29	\$36.47	\$37.65

*The amount listed will be paid for each contact hour consistent with the number of credit hours assigned to a course. In cases where contact hours exceed the number of credit hours, the above amount will be paid for the first contact hour exceeding the number of credit hours and one half (1/2) of the above rate will apply to any additional contact hours in excess of the credit hours.