

WILLIAM RAINEY HARPER COLLEGE
1200 West Algonquin Road
Palatine, Illinois

Regular Board Meeting

November 21, 2000

7:00 p.m.

- I. Call to Order
- II. Roll Call
- Election of Officers
- III. Citizens' Participation
- IV. Student Trustee Report
- V. Approval of Agenda
- VI. Approval of Consent Agenda* (Roll Call Vote)

For Approval

- 1. Minutes – October 26, 2000 Regular Board meeting and executive session Exhibit VI-1
- 2. Bills Payable, Payroll for October 20, 2000, and November 3, 2000; Estimated payrolls for November 17, 2000 through December 29, 2000 Exhibit VI-2
- 3. Bid Awards Exhibit VI-3
- 4. Purchase Orders Exhibit VI-4
- 5. Personnel Action Sheets Exhibit VI-5
- 6. Approve Board Meeting Dates Exhibit VI-6
- 7. 2001-2002 Academic Calendar Exhibit VI-7
- 8. Disposal of Obsolete and Unrepairable Property Owned by the College Exhibit VI-8
- 9. Career Advisory Appointments Exhibit VI-9

For Information

- 10. Financial Statements Exhibit VI-10
- 11. Committee and Liaison Reports Exhibit VI-11
- 12. Grants and Gifts Status Report Exhibit VI-12

* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

VII. New Business

- A. RECOMMENDATION: Affiliation Agreement Between William Rainey Exhibit VII-A

Harper College and Home Health Plus for Use of
Clinical Facilities for Students in the Nursing Program

- B. RECOMMENDATION: Affiliation Agreement Between William Rainey Harper College and Rosewood Care Center Inc. of Inverness for Use of Clinical Facilities for Students in the Nursing Program Exhibit VII-B
- C. RECOMMENDATION: Affiliation Agreement Between William Rainey Harper College and Omnicare for Use of Clinical Facilities for Students in the Pharmacy Technician Program Exhibit VII-C
- D. RECOMMENDATION: Recommendation for Issuance of Purchase Orders to CoreSource, Provident Life Insurance Company, Blue Cross Blue Shield of Illinois, HMO Illinois and CNA Insurance Company Exhibit VII-D

VI-III. President's Report

- IX. Announcements by the Chair
A. Communications
B. Calendar Dates
(Note: * = Required)

On-Campus Events

*November 21	7:00 p.m. – Regular Board Meeting – Room A242
November 23, 24, 25, 26	Thanksgiving Holiday – classes not in session
*December 1	5:30 p.m. – Tax Levy Meeting – Truth in Taxation – and Regular Board Meeting, Room A242
December 3	3:00 p.m. – Festival Chorus Concert – Wellness and Sports Center, Lower Level
December 5	7:30 p.m. – Wind Symphony Concert – Business and Social Science Center, Theatre, J143
December 6	7:30 p.m. – Jazz Band Concert – Business and Social Science Center, Theatre, J143
December 7	7:30 p.m. – Steel Band Concert - Business and Social Science Center, Theatre, J143
December 8	7:30 p.m. – Choir/Camerata Concert – Business and Social Science Center, Theatre, J143
December 10	7:30 p.m. – Orchestra Holiday Concert – Business and Social Science Center, Theatre, J143
*December 20	7:00 p.m. – Regular Board Meeting – Room A242
December 23	Holiday Break begins – campus will be closed through January 2, 2001

Off-Campus Events

December 8 7:30 p.m. – Harper/Palatine Concert Band – Cutting Hall, Palatine

- X. Other Business (including executive session, if necessary)
- XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, October 26, 2000

CALL TO ORDER:

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Kolze on Thursday, October 26, 2000 at 7:00 p.m. in the Student and Administration Center (Room A-242), 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL:

Present: Members Barton (7:04 p.m. arrival), Gillette, Hess, Howard, Kolze and Shure; Student Member Fisher

Absent: Member Botterman

Also present: Robert Breuder, President; Ed Dolan, V.P. Institutional Advancement; Tom Choice, V.P. Academic Affairs; David McShane, V.P. Information Technology; Colleen Murphy, V.P. Marketing; Judy Thorson, V.P. Administrative Services; Linda Kolbusz, Special Assistant to the President; Larry Bielawa; Catherine Brod; Steve Catlin; Harley Chapman; Laura Crane; Lori Danaher; Dave Dluger; Julie Fleenor; Bob Getz; Bill Howard; Thea Keshavarzi; Cheryl Kisunzu; Roberta Lindenthaler; Liz McKay; Sue McNeilly; Russ Mills; Maria Moten; Sheila Quirk; Phil Robert; Karina Srugys; Doug Van Nostran and Mark Zelman.

Guests: Leslie Billings; Dan Proft, Citizens for Harper; Martha Bell, Harper College Educational Foundation; Stuart Miller, KPMG; Terry Parke, State Representative; John Hipsky, New Generation; William and Helen Huley, Northwest Tax Watch; Jeffrey Jameson, Stanley Consultants, Inc.

CITIZEN
PARTICIPATION

Dan Proft, Campaign Manager for Citizens for Harper, updated the Board on the progress of the campaign. He reminded everyone that the campaign is a separate entity from the College. The response from the faculty, staff and students has been very positive--hundreds have generously given of their free time after work, after class or on the weekends to volunteer for this campaign. This is indicative of their commitment to ensure that Harper has the resources it needs to meet the needs of the community. In addition to staff, faculty and students, there has also been a tremendous outpouring of support from community residents. The campaign has been unequivocally

positive.

Mr. Proft commended the Board for approaching the referendum issue in a way that promoted community involvement and open communication about the critical needs of the College. He noted that nobody likes tax increases; however, he feels taxpayers are willing to sacrifice a little more when there is a tangible return on their investment. Harper serves an area that understands that good schools are the foundation of good communities. The focus of the campaign has been to provide voters with accurate information about the costs and benefits of what has been proposed. When people are made aware that passage of the referendum will cost between \$2.00 and \$3.15 per month for most taxpayers and will fund the additional buildings dedicated to science, health careers and emerging technology, the support is overwhelming.

He quoted Irish poet William Butler Yeats who said, "Education is not the filling of a pail, but rather the lighting of a fire." Learning never stops. The message being sent to the community has been positively received. Examples include: 2,000 yard signs placed on private properties; letters to 11 different professional groups from their colleagues urging support; two dozen supportive letters to the editor of the Daily Herald, the Pioneer Press, the Journal/Topics from community residents. The Pioneer Press recently expressed their endorsement of the referendum. There have been resolutions of support from the business community, Rolling Meadows Chamber of Commerce, Greater O'Hare Chamber of Industry and Commerce, and Palatine Chamber of Commerce.

In conclusion, Mr. Proft noted that community response for the campaign across every imaginable demographic has been receptive, particularly once residents have all the information. Almost without exception, residents of our community want a Harper College prepared for the 21st century. On behalf of the Board, Chair Kolze thanked Mr. Proft for his report and thanked the Citizens for Harper for their efforts.

Chair Kolze announced that State Representative Terry Parke would be addressing the Board. Representative Parke explained that every legislator has what is called "member set-asides," and Dr. Breuder has asked that some of the member set-asides be used to help with studies for the Science building. Mr. Parke announced that he has

set aside a \$20,000 grant for the College. Added with set-asides from other legislators of this area, he hopes it will be enough to move ahead with the planning study for the science building. He presented the \$20,000 check to Dr. Breuder and the Board. He added that next year he plans on receiving more DCCA money for enhancements in the business development area so that Harper can continue to support the business community. In his opinion, one of the major roles of the community college is to make sure that the citizens of this area are able to be trained and retrained for jobs. He added that he will be voting for the referendum.

Chair Kolze noted that Representative Parke has been a friend to education since he was first elected in 1984. On behalf of the Board, he thanked Representative Parke for his dedication to education, to Harper College and to secondary and elementary systems as well. The College is pleased to have representatives like him who are willing to put in their time and effort.

Dr. Julie Fleenor, Faculty Senate President addressed the Board. She reiterated the support of the Faculty Senate for the referendum, as evidenced by their resolution in early October, noting the need for new buildings in science, health careers and technology. However, the faculty is objecting to what they see as a disturbing pattern of the Board and President's disregard for College employees.

The faculty is protesting the postponement of the insurance arbitration originally scheduled for last Monday. In this grievance, the Faculty Senate has alleged that \$1.1M of employees' (all Harper employees) money has not been placed at the disposal of the Insurance Committee to offset the increasing charges of health insurance. It was since discovered that the amount is \$3M. Dr. Fleenor stated that the Board, acting through its designated agent President Robert Breuder, has repeatedly demonstrated what appears to be a callous disregard for the welfare of the College employees.

She pointed out that the College President has not answered the allegations in the insurance grievance. He also refused to follow the grievance procedure in the recent Step Two meeting regarding a pay issue for an intercession. The meeting was changed to a hearing, there was no discussion, and the session was tape recorded, which had not been

previously agreed to by all parties. The events have created an unnecessarily hostile environment.

There are currently many grievances working their way through the process, including a scheduling and workload grievance and a grievance which alleges that the College has violated the faculty contract which explicitly states that only one personnel file is to be kept in the personnel office, not several distributed throughout the College. She asked who the faculty should hold responsible for the hostile and adversarial atmosphere. The College President reports to the Board of Trustees who have the responsibility of running the College. The faculty have spoken to the Board previously about this problem (most recently in a closed session in August). Since the Board chose to ignore and dismiss the faculty concerns at that time, it is now time to address this problem in a public session.

Martha Bell, President of the Harper College Educational Foundation, addressed the Board regarding her support of the referendum. She explained her long association with Harper College as a Continuing Education student, adjunct faculty member and currently with the Foundation. She commended the Board for their efforts on the referendum. As a principal of a Chicago architectural firm, she assured the Board that Harper College is not alone in needing to address these technological changes which have affected universities, schools and businesses across the country. The College needs these new buildings to adequately address the changes in science and technology programs in this day of rapid changes. On behalf of the Board, Chair Kolze thanked Ms. Bell and expressed appreciation for the support of the Foundation.

STUDENT TRUSTEE
REPORT

Student Member Fisher announced that mid-terms took place last week, ending October 14. She noted that the recent event featuring Oscar nominee Aimee Mann was a sold-out success. Beth Hemingway, substituting for Julia Hatfield, opened the concert with a great performance.

Student Member Fisher noted that there are only a few positions open on the Student Senate. The radio station WHCM has only a few time slots to fill. They are now being broadcast in the Student and Administration Center and numerous HarperVision Stations around campus. Last weekend, the Student Senate and the Program Board attended the Illinois Community College Student Activity

Association Conference. Harper was one of three schools to receive the Illinois Merit Award. Harper had 12 representatives from the College.

Chair Kolze thanked Student Member Fisher for her very well-presented and concise report.

APPROVAL OF AGENDA

Chair Kolze noted that there was a change to the Board Exhibit, Item VII-C. The dates should read "1999-2000" instead of "1990-2000."

He noted that there would be an executive session for the purpose of discussing appointment, employment and dismissal of personnel, collective bargaining and pending litigation.

Member Howard moved, Member Gillette seconded, that the agenda be approved as modified.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess, Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

CONSENT AGENDA

Member Howard moved, Member Hess seconded, approval of the minutes for the September 28, 2000 regular Board meeting and executive session; bills payable; payroll for September 22 and October 6, 2000; estimated payrolls for October 7 through December 1, 2000; bid awards; purchase orders; personnel action sheets; executive session minutes; and for information: new Board members-Harper College Educational Foundation, financial statements, committee and liaison reports and grants and gifts status report, as outlined in Exhibits VI-1 through VI-10 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Operating Fund \$3,145,085.96

Tuition Refunds 659,147.88

The payrolls of September 22, 2000 in the amount of \$1,831,324.15; October 6, 2000 in the amount of

\$1,877,326.38; and estimated payroll of October 7 through December 1, 2000 in the amount of \$7,417,301.06.

BID AWARDS

Ex. VI-3a Award bid Q00107 to York International Corporation, the only bidder for winter preventive maintenance and spring start-up for 13 York chillers, in the amount of \$27,850.

PURCHASE ORDERS

Ex. VI-4a Approve issuance of a purchase order to Kreuger International, Inc. for 100 tables and 400 chairs for the Cockrell Dining Hall in the amount of \$141,126.

PERSONNEL ACTIONS

Professional/Technical Appointment

David Smalley, Research Analyst, OFC/RES,
10/09/00, \$36,000/yr.

Supervisory/Confidential Appointment

Douglas Peterson, Theatre Technical
Director, p/t,
Theatre/BOX OFF, 10/02/00, \$21,012/yr.

Classified Staff Appointments

Michele Agenlian, Secretary, p/t, Career
Programs,
10/16/00, \$15,600/yr.

Louise Bez, Administrative Assistant, AE/LS,
09/25/00, \$33,250/yr.

Elizabeth Bortolotti, MCPO Program
Assistant/Student

Aide Supervisor, p/t, ADS, 10/16/00,
\$16,936/yr.

Michael Byrne, Clerk/Receptionist, p/t, ADM,
10/09/00,
\$10,901/yr.

Diane Carlin, Administrative Secretary,
OFC/RES,
10/16/00, \$26,000/yr.

Tammi Jungdahl, Administrative Secretary,
LIB ARTS,
09/25/00, \$27,950/yr.

Amar Singh, Information Receptionist, p/t,
STU DEV,
10/16/00, \$6,240/yr.

Classified Staff Retirement

Maureen Reichmuth, Lab Assistant, Extension
Services,
CE/Special Programs, 08/31/00, 18 years

Faculty Resignation

Mary Singelmann, Assistant Professor, LIB
SER,
12/31/00, 15 years

Supervisory/Confidential Resignation

Gerald Abraham, Custodial Supervisor, PHY
PLT,
10/03/00, 1 month

Approval for public record the executive
session minutes dated May 25, 2000 and June
28, 2000.

Presentation of New Board Members - Harper
College Educational Foundation, Jeffrey D.
Butterfield, Lee Mann and Thomas Trunda.

Upon roll call on the Consent Agenda, the
vote was as follows:

Ayes: Members Barton, Gillette, Hess,

Howard, Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

Cathy Brod explained that Jeffrey Butterfield, President of Harris Bank Palatine, has a great deal of not-for-profit experience. Lee Mann is the Manager of Consumer Education for Wilton Industries, Inc. They are currently talking about some partnership opportunities. Tom Trunda, Director of Development and Global Electronic Commerce for 3COM, has addressed the Board in the past. He has been working with Harper's TECH Prep program.

Member Barton complimented Cathy Brod and her staff for the increased number of members in the Educational Foundation Board. Chair Kolze noted that when the Board talks about Foundation members, it does not take formal action to accept them; the Board is simply informed of the new members. Member Howard commented that the Foundation each year has increased the amount of money that it raises for Harper. When people ask if the College is seeking funding from sources other than taxpayers, the answer is "yes." The increase in size of the Foundation and the increase in the amount they are raising is evidence of that.

Special Report: Board
Member Richard
Gillette: Return
on Investment

Member Gillette demonstrated a money-making machine which took a \$1 bill and turned it into a \$20 bill. He gave a presentation entitled, "Harper's In-District Economic Impact and Return on Property Tax Investment" in order to prove that Harper College (along with other community colleges) is a "money-making machine." The return on property taxes paid can be expressed in two ways: (1) a stream of revenue or wealth that is generated in the community based on what Harper College has done; (2) the present value of the future earnings generated by one year of operation.

He used figures (some were estimates, some were provided by the College and some were immeasurable) to explain savings and earnings related to Harper College. Examples of savings include: the amount students saved by attending Harper rather than a state university or private institution (lower tuition and no room and board); the extra savings to businesses with employees who have professional/ technical skills learned at Harper; the extra savings to businesses and industry who send their employees to Harper for specialized training; the benefits of quality of life courses; and the savings for businesses who hire employees who have taken remedial classes or English as a Second Language (ESL) classes. Some of these categories were immeasurable. Member Gillette estimated that the total of measurable savings was \$57,174,384. In comparison, he noted that the total input from tax for local, federal and state was \$58,688,000.

He shared examples of the present stream of earnings that occurred. He calculated earning potentials for Harper graduates with associate degrees, those individuals with certifications, professional/technical skills, non-graduate earnings, ESL earnings and remedial earnings, business/industry earnings and other earnings. Some categories, again, were immeasurable-those individuals in the cardiac-rehab program are perhaps able to enter the workforce sooner and earn more money; a tax savings due to a reduced crime rate and reduced welfare; and an increase in property values. A very conservative estimate of the total value of measurable increased earnings is \$600M per year in-district.

Member Gillette explained that for every one dollar of property tax paid, the community receives that dollar back, plus approximately \$13.30 in savings/earnings. Comparing present

value of one year of savings and earnings against the taxes for one year, with the bond principle and interest, the community receives their dollar back plus \$13.93 (using conservative figures). This is over 1,000 percent return on investment (ROI) for the community. Harper improves the community's quality of life, while giving a great return on investment.

Chair Kolze thanked Member Gillette for his presentation. Member Gillette noted that trustees of community colleges in Washington pushed for the American Association of Community College Trustees to do something with the return on investment idea. They hired a Washington company with expertise in economic modeling to accurately calculate ROIs for various schools. The company received a \$65,000 contract for the first of five schools. The community colleges each had to supply substantial personnel to dig out the data, but they came up with ROI information for five Washington schools. It is now available on the Internet; a school can pay \$5,000 to use their tool to predict the school's ROI. Their formula calculates a student's ROI, instead of a taxpayer's or community ROI. Member Gillette added that overall, education is perhaps the best investment a person can make.

NEW BUSINESS:
Delegation of Authority
to the President to
Approve Issuing
Purchase Orders for
Refurbishing Dining Hall

Member Barton moved, Member Hess seconded, authorization of the President, after reviewing bids, to approve issuance of purchase orders to the lowest responsible bidders for floor coverings and wall coverings associated with the refurbishing of the Cockrell Dining Hall in the Student and Administration Center not to exceed \$120,000, as outlined in Exhibit VII-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

It was noted that the Cockrell Dining Hall was last refurbished many years ago. In response to Chair Kolze, Thea Keshavarzi explained that there are community groups identified that may want the old, usable furniture. In response to Member Gillette, it was noted that carpet squares will be used rather than rolled carpet. It was noted that these items will go through the normal bidding process. The only reason for the expedition is because the bids need to be placed prior to the November Board meeting.

Ayes: Members Barton, Gillette, Hess, Howard,
Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

Truth in Taxation
Resolution and 1999
Estimated Tax Levies

Member Howard moved, Member Shure seconded, adoption of the resolution providing for the estimated tax levies, required publication, and hearing date for 2000, as outlined in Exhibit VII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Vice President Thorson explained that this is an annual resolution. The College must first estimate the tax levy for the next year; they must then attend a public hearing on the levy December 1; the Board will then adopt it after the public hearing. She reminded Board members that the requirement of a public hearing is a new step and the prescribed date for the hearing (by state law) is a new step. She stressed the importance of Board members' attendance at the levy hearing December 1. If there is not a quorum, Harper could not levy its taxes.

In this first step of estimating the tax levy, the College looks at what it collected for this year vs. what it intends to levy for next year. She explained that there are two kinds of taxes—those which are capped under the Tax Cap Law (General Education Fund, Operation and Maintenance Fund and other special revenue funds), and those which are uncapped (bond and interest funds). The taxes which are capped will increase for this levy by 4.8 percent; the taxes which are uncapped will decrease by 4.3 percent. The decrease is due to the fact that two bond issues (a 1989 issue and a 1997 issue) are now both completely paid off and, therefore, the College will not be levying for those. The net of the capped and uncapped taxes is a 1.8 percent overall increase.

Vice President Thorson explained that the levy is not as important as it once was, because the tax cap governs what the College actually receives. In response to Board members, she explained that the rate is five percent or the rate of inflation, whichever is less. Inflation has been at the one, two or three percent rate most recently. Member Howard reiterated that the College will most likely not get the percentage amount increase that it is levying. Unfortunately, when one looks at the cost of things increasing (in health insurance, wages, salaries and equipment for the College), it is creating a much higher increase for Harper than 1.8 percent. This makes it very difficult to meet the everyday needs of the College.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess, Howard,
Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

Annual Financial Audit
for Fiscal Year
1999-2000

Member Howard moved, Member Barton seconded, acceptance of the annual financial audit for Fiscal Year 1999-00, as outlined in revised Exhibit VII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Mr. Stuart Miller, partner with KPMG, addressed the Board with regard to the annual audit of financial statements. He called attention to the draft form of the audit, which Board members had received prior to the meeting. Page 1 is the draft auditor's opinion, which is a clean opinion—the best opinion one can receive. He added that this is also an unqualified opinion.

Mr. Miller noted that it is management's responsibility to take care of the financial statements, and they have taken that responsibility seriously. Several years ago, it took a lot of effort on the part of KPMG to get the financial statements put together; this year, for the second year in a row, management has done a great job of pulling them together on their own. Audit adjustments do not exist on an annual basis as they have in the past.

KPMG performed the audit in accordance with Generally Accepted Auditing Standards. They will issue a management letter next month with no material weaknesses and no reportable conditions. They are currently discussing some comments with management, but there are no significant items to note at this time.

Mr. Miller called attention to the balance sheet on pages 2 and 3. There are \$174M of assets associated with Harper College and \$6M of debt. He noted that he works with a number of institutions who take on a lot of debt to build buildings on their campus. The ratio for Harper College of \$6M debt to \$174M assets is very small, which contributes to the overall bond rating of the institution (the highest one can receive from Moody's). Mr. Miller added that, from a balance sheet perspective, the institution is not highly leveraged and is in very good financial condition.

The Education Fund and Operation & Maintenance Fund on page 21 reflects how the College operates on a day-to-day basis. One can ask if the College is living within its means, and if they are spending what has been budgeted. The answer is "yes." He added that there is a 1.8 percent increase in the fund balance on the \$57M in revenues. The majority of expenses are payroll and

benefits. Most people are getting more than 1.8 percent increase in annual compensation; therefore, the College is adding to its fund balance. Starting next year, the College will be at a budget deficit, theoretically, unless it raises revenues. In his opinion, it is a nominal, yet not excessive, increase in fund balance. Overall fund balances increased approximately 4.5 percent for the institution. The financial position of the institution is very good.

In response to Chair Kolze, Mr. Miller explained that he used the term "theoretically," because if revenues were flat from this point forward and the College went through its normal budgeting process for pay raises and benefit increases, Harper would probably be in a deficit position. However, the College budgets for increases in revenues, whether it is tuition, taxes or other sources. Vice President Thorson added that Dr. Breuder holds the administration to "interventions," if necessary.

In response to Member Gillette, Mr. Miller explained that the College has approximately \$132M of equity in the organization and approximately \$6M of debt. It is a very small percentage that is leveraged for the institution. Yet, if the College added \$80M of debt and \$80M of assets, they would still be in a reasonable position. In contrast, most people purchase a house with five percent down and borrow 95 percent. Harper has not mortgaged the future of this institution at the expense of students or taxpayers.

Member Howard noted that it is a pleasure to receive this kind of an unqualified audit. She thanked Dr. Breuder, Vice President Thorson and their staff for taking such careful care of Harper's finances. Sometimes that means saying "no" to things, which is not easy. Mr. Miller reflected that the audit report is a result of management's actions. He is simply the messenger.

Dr. Breuder recognized Roberta Lindenthaler and Sue McNeilly for their efforts. Chair Kolze thanked them and expressed how proud the Board is of the Harper staff and the work they do. Vice President Thorson and her staff have come up with a good management system. He added that the Board is also proud of their Aal rating. Mr. Miller noted that some schools are struggling to hold onto that rating or even trying to get that rating with the amount of debt they have taken on. Member Howard stated that there is no better example of

fiscal responsibility than this audit.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess, Howard,
Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

Election Resolution

Member Gillette moved, Member Howard seconded, approval of the resolution regarding the notice related to the filing of nomination petitions for Board candidacy, as outlined in Exhibit VII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chair Kolze explained that these procedures are listed for filing nominating petitions for the April 3 Board of Trustees election. The first day of filing the nominating petitions is January 16; the last day is January 23, 2001. In response to Member Gillette, Vice President Thorson noted that October 25, 2000 was the first day a person can sign a petition.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess, Howard,
Kolze and Shure

Nays: None

Motion carried. Student Member Fisher voted aye.

PRESIDENT'S REPORT Classroom Utilization

There was no President's Report.

ANNOUNCEMENTS BY CHAIR

Member Gillette noted that the figures on his spreadsheet handout from his presentation are correct. He explained that some changes had been made to his presentation, and the hardcopy reflected the changes; however, he had not saved

the changes on his actual presentation.

Communications

There were no communications..

Calendar Dates

Calendar dates are printed on the agenda for Board information.

Chair Kolze noted that part of the Regular Board meeting on November 21 will be the Organizational Meeting. He reminded Board members to attend the December 1 Tax Levy Hearing.

OTHER BUSINESS

There was no other business.

Chair Kolze noted that there would be a need for an executive session.

EXECUTIVE SESSION

Member Barton moved, Member Shure seconded, that the meeting adjourn into executive session to discuss the appointment, employment and dismissal of personnel, collective bargaining and pending litigation.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Gillette, Hess, Howard, Kolze and Shure

Nays: None

The motion carried at 8:00 p.m. Student Member Fisher voted aye.

Following executive session, the Board reconvened the Regular meeting at 8:47 p.m.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

In a voice vote, the motion carried at 8:48 p.m.

Chair

Secretary

BOARD REQUESTS

OCTOBER 26, 2000 REGULAR BOARD MEETING

There were no Board requests.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

November 21, 2000

SUMMARY OF BIDS

- Exhibit VI – 3a The administration recommends that the Board award Q00114 for eight compound binocular microscopes for use by the Biology Department to W. Nuhsbaum, Inc., the low bidder, in the amount of \$12,027.20.
- Exhibit VI – 3b The administration recommends that the Board award Q00110 to Biasco Piano Co., the low bidder for two digital sequencers and 17 digital keyboards with benches for the Digital Keyboard Lab, in the amount of \$39,484.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00114 for eight compound binocular microscopes as requested by the Life Science and Human Services Division for the Biology Department.

II. BUDGET STATUS

Funds in the amount of \$15,000 are provided in the 2000/01 Education Fund budget, under account number 0181-911-586.

III. INFORMATION

A legal bid notice was published and nine bids solicited. Three responses were received. The following is a recap of the bid tab sheet:

W. Nuhsbaum, Inc.	\$ 12,027.20
Wilkins-Anderson Co.	12,520.00
Leica Microsystems, Inc.	12,720.00

The requested microscopes will be used by the Biology Department in the Biology Labs to replace existing microscopes that are beyond economical repair.

IV. RECOMMENDATION

The administration recommends that the Board award Q00114 for eight compound binocular microscopes for use by the Biology Department to W. Nuhsbaum, Inc., the low bidder, in the amount of \$12,027.20.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00110 for two digital sequencers and 17 digital keyboards with benches for the Digital Keyboard Lab, as requested by Liberal Arts for the Music department.

II. BUDGET STATUS

Funds in the amount of \$39,484 are provided in the 2000/2001 Education Fund budget, under account number 0181-911-586.

III. INFORMATION

A legal bid notice was published and three bids solicited. Three responses were received. The following is a recap of the bid tab sheet:

Biasco Piano Co.	\$ 39,484
Netzow's Pianos and Organs	47,752
Horine's Pianos Plus	54,515

The Digital Keyboard Lab, which is housed in the Music Instruction Center, serves the Music department with a variety of instructional opportunities. It is used for both music major and non-music major classes, as well as for Music Academy classes.

All music majors are required to take four semesters of Class Piano for the Associate in Fine Arts degree. Most music majors who transfer to four-year colleges and universities will be required to pass keyboard proficiency exams.

The current Digital Keyboard Lab equipment is over 10 years old. As a result, more and more maintenance is required to keep it in minimal operating condition. The Lab operates with a heavy schedule each semester, often with full classes of 16 students. Rarely have all of the Lab's 16 keyboards been operational this year. This greatly impairs quality instruction.

Technology has changed rapidly in the last 10 years. It is very difficult to get new computers to interact with the 10-year-old keyboards, and current software does not recognize the keyboards because of their age.

This recommendation includes the award for 17 new Roland digital keyboards with benches, 16 for students and one for the teacher, which will provide an expanded instructional capacity offering more options for both students and teacher. Current software will operate smoothly with the keyboards, and the two digital sequencers will add even greater flexibility for current and future applications.

IV.

RECOMMENDATION

The administration recommends that the Board award Q00110 to Biasco Piano Co., the low bidder for two digital sequencers and 17 digital keyboards with benches for the Digital Keyboard Lab, in the amount of \$39,484.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

November 21, 2000

SUMMARY OF PURCHASE ORDER

There are no purchase orders this month.

WILLIAM RAINEY HARPER COLLEGE
BOARD ACTION

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

- A. Ratification of Professional/Technical Appointments.
- B. Ratification of Supervisory/Confidential Appointments.
- C. Ratification of Classified Staff Appointments.
- D. Ratification of Harper #512 IEA-NEA Appointments.
- E. Ratification of ICOPS Retirement.
- F. Ratification of Faculty Resignation.
- G. Ratification of Professional/Technical Resignation.
- H. Ratification of Classified Staff Resignations.
- I. Ratification of Harper #512 IEA-NEA Resignation.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Professional/Technical, the Supervisory/Confidential, the Classified Staff and the Harper #512 IEA-NEA Appointments; the ICOPS Retirement; the Faculty, the Professional/Technical, the Classified Staff and the Harper #512 IEA-NEA Resignations; and the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

2000-2001 Board Meeting Dates

II. REASON FOR CONSIDERATION

The Board of Trustees must annually approve dates for the meeting of the Board of Trustees.

III. RECOMMENDATION

It is recommended that the 2000-2001 Board meeting dates be approved.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

2001-2002 Academic Calendar.

II. REASON FOR CONSIDERATION

Under the authority of the Public Community College Act, the Board of Trustees of the local community college districts shall establish an academic calendar for the college district.

III. BACKGROUND INFORMATION

The Academic Calendar for 2000-2001 has been recommended by the Ad Hoc Calendar Committee and reviewed by the Faculty Senate, Deans' Council and Presidents' Council. Upon approval, the calendar will be published in the College Bulletin, on the Web Site and in other appropriate publications.

IV. RECOMMENDATION

It is recommended that the attached calendar for the 2001-2002 academic year be adopted.

WILLIAM RAINEY HARPER COLLEGE
ACADEMIC CALENDAR
2001 - 2002

FIRST SEMESTER - FALL, 2001

Registration as scheduled	May through August 17
Final Registration Week	August 20 - 25
Faculty Report	August 21
Classes Begin	August 27
Labor Day Observed (Classes Not in Session)	September 3
Last Day for Refunds*	September 8
Midterm	October 20
Veterans Day Observed (Classes Not in Session)	November 9
Last Day for Withdrawals (16 week classes)**	November 17
Thanksgiving Holiday (Classes Not in Session)	November 22 - 25
Last Week of Fall Term (Final Exams)	December 16 - 21
Semester Break Begins	December 22

SECOND SEMESTER - SPRING, 2002

Registration as scheduled	November through January 11
Final Registration Week	January 14 - 19
Faculty Report	January 16
Martin Luther King's Birthday Observed (Classes Not in Session)	January 21
Classes Begin	January 22
Last Day for Refunds*	February 2
Lincoln's Birthday Observed (Classes Not in Session)	February 12
Midterm	March 16
Reading Day (Classes Not in Session)	March 29
Non Instructional Day (Classes Not in Session)	March 31
Spring Break	April 1 - 7
Classes Resume	April 8
Last Day for Withdrawals (16 week classes)**	April 20
Last Week of Spring Term (Final Exams)	May 19 - 24
Graduation	May TBA

SUMMER SESSION, 2002

Registration as scheduled	April through June 1
Final Registration Week	June 3 - 8
Classes Begin	June 10
Last Day for Refunds*	June 13
Independence Day (Classes Not in session)	July 4
Midterm	July 5
Last Day for Withdrawals	July 18
Final Exams	July 31 - August 1

* Per institutional tuition refund policy in the College Catalog

** Per institutional policy, deadline varies for non 16-week courses

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Disposal of obsolete and unrepairable personal property owned by the College.

II. REASON FOR CONSIDERATION

Under the Illinois Public Community College Act, the Board of Trustees has the authority to sell personal property and must approve the sale or disposal of all such property.

III. BACKGROUND INFORMATION

An inventory has been taken of College property that is obsolete or beyond economical repair. According to the procedures for disposal of College property, it is recommended that:

- A. Donations be made to nonprofit institutions unable to purchase equipment needed to carry out their missions.
- B. The public be notified, through a public notice in the newspaper, of the intent to accept sealed bids for the remaining personal property. Bids will be accepted from anyone, except the College Board of Trustees.
- C. Items not disposed of by donation or the bid process be advertised as available for sale to the public, except the College Board of Trustees. This can be accomplished either through a direct sale handled by the College or by an auction; whichever best fits the needs of the College.
- D. Items that are left over can be offered for sale to a scrap dealer.

E. Items not purchased by the scrap dealer be disposed of in the most appropriate manner.

IV. RECOMMENDATION

The administration recommends that the Board approve the disposal of obsolete and unrepairable personal property owned by the College through donation, a sealed bid sale, an open sale or an auction, sale to a scrap dealer, or other appropriate means for disposal of the property.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Career Advisory Committee appointments for the 2000-2001 academic year.

II. REASON FOR CONSIDERATION

Board policy requires notification be given Advisory Committee appointees on an annual basis.

III. BACKGROUND INFORMATION

For the current year, 277 prospective committee members representing 30 career programs have been invited to assist the College in the further development and improvement of career education. Attached is a listing of advisory committee members and a copy of the letter to be sent to each individual committee member after Board approval.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees approve the Career Advisory Committee appointments for the 2000-2001 academic year.

November 21, 2000

Dear _____:

On behalf of the Harper College Board of Trustees and the Administration, I am pleased to welcome you as a member of the _____ Advisory Committee for the 2000-01 academic year.

We appreciate your willingness to commit time and energy to this endeavor. Your background and experience qualify you as a valuable member of this advisory team. The students who enter Harper's programs deserve the most current, practical and theoretical information available. Your contributions to this advisory committee will provide them that opportunity.

With your expert advice, we can continue to offer our students courses that are designed to provide the skills that are required in today's workplace.

Sincerely,

Robert L. Breuder

RLB: It

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

III. INFORMATION

There are no committee reports this month.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

**HARPER COLLEGE
LISTING OF
GRANT PROGRAMS
July 1, 2000 – June 30, 2001**

Reported: November 13, 2000

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES Starts - Ends
Minority Student Transfer Center Student Development F. Solano	Provide counseling & advising services to minority students Continuation Project	IBHE \$70,000	08/22/00 08/31/01
Special Populations Academic Enrichment L. McKay	State Allocation Grant To provide support for disadvantaged students	ICCB \$322,613	07/01/00 06/30/01
Business/Industry Workforce Preparation Corporate Services L. Danaher	State Allocation Grant To provide local economic development in workforce training	ICCB \$173,004	07/01/00 06/30/01
Education to Careers Workforce Preparation J. Hennig	State Allocation Grant To promote career development and workbased training	ICCB \$110,081	07/01/00 06/30/01
Welfare to Work Workforce Preparation J. Kindle	State Allocation Grant Workforce Preparation	ICCB \$63,714	07/01/00 06/30/01
Current Workforce Training Grants Corporate Services L. Danaher	State Allocation Grant To provide training for workers currently employed	ICCB \$352,571	07/01/00 06/30/01
Advanced Technology Information Technology D. McShane	State Allocation Grant To purchase technological resources for instruction	ICCB \$358,949	07/01/00 06/30/01
Accelerated College Enrollment Grant J. Hennig	State Allocation Grant To pay for tuition for H.S. students taking college credit	ICCB \$59,126	07/01/00 06/30/01
Online Grants Distance Learning A. Crawley	State Allocation Grant To support student services	ICCB \$14,103	07/01/00 06/30/01
Leadership & Core Values Human Resources B. Henry	Employee training in Leadership & core values	ICCB \$5,000	07/01/00 06/30/01
Disabled Student Project Accessibility & Disability Ser. T. Thompson	Continuation of FY2000 To provide services to disabled students	IDHS \$134,754	07/01/00 06/30/01
Displaced Homemakers Women's Program J. Sheehan	Continuation of FY2000 Advising and Job Placement for Women's Program Participants	IDOL \$68,000	07/01/00 06/30/01
Perkins III J. Hennig	Continuation of FY2000 Award. Career and Technical Education	ISBE \$234,903	07/01/00 06/30/01

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES Starts - Ends
Program Improvement J. Hennig	Continuation of FY2000 Award. Career and Technical Education	ISBE \$31,334	07/01/00 06/30/01
Federal TechPrep Education to Careers S. Griffith	Continuation of FY2000 Comprehensive Career Development Program	ISBE \$122,510	07/01/00 06/30/01
Adult Education & Literacy Adult Educational Development P. Mulcrone	Continuation of FY2000 Supports Adult Educational Development Programs	ISBE \$380,080	07/01/00 06/30/01
Work-Base Learning NSET-Education to Careers S. Griffith	New Award To provide experiences for students to the workplace	ISBE \$8,000	07/01/00 06/30/01
Transition Grant NSET-Education to Careers S. Griffith	New Award To provide financial services for Tech Prep Program	ISBE \$7,500	07/01/00 06/30/01
LincOn Project Information Technology D. McShane	To support Internet connections and Internet Access	State of Illinois \$372,000	07/01/00 06/30/01
"Members Initiative" President's Office R. Breuder	To support capital development	State of Illinois \$1,100,000	07/01/00 open
"Members Initiative" President's Office R. Breuder	To support capital development	State of Illinois \$20,000	08/01/00 open
"Members Initiative" President's Office R. Breuder	To support capital development	State of Illinois \$20,000	08/01/00 open
"Members Initiative" President's Office R. Breuder	To support capital development	State of Illinois \$19,000	08/01/00 open
Student Support Services Student Affairs Access & Disability Services T. Thompson	Fourth Year of Grant To provide services to students with disabilities	USDE/TRIO \$198,582	09/01/00 08/31/01
Mid-west Center of Post-Secondary Outreach Access & Disability Services T. Thompson	Continuation of FY2000 Provides technical assistance to Access & Disability Services Programs	USDE/St. Paul Technical College \$15,000	07/01/00 09/30/00
Cooperative Grants Prog English Second Lang. J. Gadberry	Connections: Peer Mentors To provide mentoring and training for International students	NAFSA-International \$4,618	07/01/00 06/30/01
Total as of November 13, 2000		\$4,265,432	

HARPER COLLEGE GRANT PROGRAMS

DESCRIPTION OF ABBREVIATIONS

DAVTE	Illinois Department of Adult Vocational – Technical Education
DCCA	Illinois Department of Commerce and Community Affairs
IBHE	Illinois Board of Higher Education
ICCB	Illinois Community College Board
IDHS	Illinois Department of Human Services
IDL	Illinois Department of Labor
IMA	Illinois Manufacturer's Association
ISBE	Illinois State Board of Education
NSF	National Science Foundation
USDE	United States Department of Education

Harper College Educational Foundation
Gift Summary by Fund
October 2000

Description	#Gifts	Cash	Pledge Payments	Total
(E)Glenda F. Nuccio Memorial Scholarship	2	\$0.00	\$4.00	\$4.00
(E)Harold Cunningham Memorial Endowed Scholarship	4	\$0.00	\$6.00	\$6.00
(E)Midge C. Smith Memorial Endowment Scholarship	6	\$0.00	\$28.00	\$28.00
(E)Roy G. Kearns Memorial Endowment	16	\$0.00	\$44.00	\$44.00
(E)John Louis Papandrea Liberal Arts Memorial Scholarship	4	\$0.00	\$22.00	\$22.00
(E)Dr. Charles Shaner Memorial Scholarship	2	\$0.00	\$6.50	\$6.50
(E)Diane Tomcheff Callin Endowed Memorial	2	\$0.00	\$3.38	\$3.38
(E)Nils Andrew Johnson Memorial Culinary Arts	3	\$25.00	\$10.00	\$35.00
(E)General Scholarship Endowment	2	\$0.00	\$6.00	\$6.00
(E)Harper Nursing Student Endowment Scholarship	2	\$0.00	\$2.00	\$2.00
(E)James J. McGrath Humanities Endowment	2	\$0.00	\$3.24	\$3.24
(E)Harper Employee Transfer Endowment	2	\$0.00	\$2.00	\$2.00
(E)Business/Social Science Staff Endowment	2	\$0.00	\$10.00	\$10.00
(E)Architectural Technology Endowed Scholarship	4	\$0.00	\$12.00	\$12.00
(E)GED Graduate Scholarship Endowment	2	\$0.00	\$40.00	\$40.00
(E)Criminal Justice Scholarship	2	\$0.00	\$10.00	\$10.00
(E)Elizabeth Schmik Hull Fund	1	\$50.00	\$0.00	\$50.00
(E)Otter Chemistry Endowment	2	\$0.00	\$20.00	\$20.00
(E)Endowment for Student Success	6	\$0.00	\$57.70	\$57.70
(E)Women Make History Endowment	2	\$0.00	\$10.00	\$10.00
Gene and Hildegard Evans Memorial Scholarship	2	\$0.00	\$4.00	\$4.00
James E. Finke Memorial Scholarship	2	\$0.00	\$14.00	\$14.00
Jacob and Iris Wolf Sign Language Interpreting Scholarship	2	\$0.00	\$2.00	\$2.00
Displaced Homemakers	2	\$0.00	\$10.00	\$10.00
GED Graduate Scholarship	10	\$0.00	\$42.00	\$42.00
Doriann E. Thompson Scholarship for Women	4	\$0.00	\$7.00	\$7.00
Marge Wedrow Horticulture Scholarship	1	\$500.00	\$0.00	\$500.00
International Studies Abroad Scholarship	2	\$0.00	\$14.00	\$14.00
Latinos Unidos Student Organization Scholarship	6	\$0.00	\$140.00	\$140.00
Harper 512 IEA-NEA Association Scholarship	9	\$200.00	\$20.00	\$220.00
Jean B. Chapman International Student Scholarship	14	\$0.00	\$420.00	\$420.00
Schaumburg Area AAUW Scholarship for Women	1	\$300.00	\$0.00	\$300.00
Joan R. Young Scholarship	4	\$0.00	\$12.00	\$12.00
Meteorite and Planetary Studies	2	\$0.00	\$20.00	\$20.00
Wellness Program	2	\$0.00	\$1.00	\$1.00
Music Academy	4	\$0.00	\$24.00	\$24.00
Women's Program	4	\$0.00	\$15.00	\$15.00
Public Safety Program	10	\$0.00	\$20.00	\$20.00
Children's Institute of Learning and Living	2	\$0.00	\$10.00	\$10.00
Child Care Fund	2	\$0.00	\$24.00	\$24.00
Young Artists Competition	15	\$340.00	\$0.00	\$340.00
New Technologies	4	\$0.00	\$24.00	\$24.00
Art Gallery	2	\$0.00	\$15.00	\$15.00
Performing Arts Center	32	\$652.00	\$536.30	\$1,188.30
Instructional Conference Center	8	\$0.00	\$114.00	\$114.00
General Unrestricted Fund	93	\$7,300.00	\$352.00	\$7,652.00

Harper College Educational Foundation
Gift Summary by Fund
October 2000

Description	#Gifts	Cash	Pledge Payments	Total
Harper Annual Golf Outing	4	\$0.00	\$61.24	\$61.24
General Alumni Fund	1	\$6.00	\$0.00	\$6.00
Mathematics Department Project	1	\$500.00	\$0.00	\$500.00
Harvest Ball 2000	174	\$71,135.00	\$618.76	\$71,753.76
TOTAL	487	\$81,008.00	\$2,817.12	\$83,825.12

Harper College Educational Foundation
Gift In Kind Report
October 2000

Date	Constituent Name	Fund	Gift Value	Reference
10/4/00	3 COM Corporation	Harvest Ball 2000	\$150.00	Digital Web Camera
10/10/00	Kimball Hill Homes	Harvest Ball 2000	\$400.00	Weekend in Galena Territory
10/10/00	Fritz Michaelis	Harvest Ball 2000	\$250.00	Stained glass art piece
10/10/00	William Rainey Harper College Liberal Arts Division	Harvest Ball 2000	\$40.00	Season tickets to Harper Symphony
10/10/00	William Rainey Harper College Liberal Arts Division	Harvest Ball 2000	\$96.00	Harper Festival Chorus tickets
10/10/00	William Rainey Harper College Liberal Arts Division	Harvest Ball 2000	\$56.00	Harper Jazz Band Concert Tickets
10/10/00	William Rainey Harper College Liberal Arts Division	Harvest Ball 2000	\$112.00	Steel Band and Wind Symphony
10/10/00	William Rainey Harper College Continuing Education Department	Harvest Ball 2000	\$105.00	Learn to Play Golf class
10/10/00	William Rainey Harper College Continuing Education Department	Harvest Ball 2000	\$145.00	Adult Horsemanship class
10/10/00	William Rainey Harper College Liberal Arts Division	Harvest Ball 2000	\$60.00	Season tickets for two to theatre productions
10/10/00	Dell Computer	Harvest Ball 2000	\$949.00	Dell Computer
10/10/00	Whisper Creek Golf Club	Harvest Ball 2000	\$400.00	Golfing at Whisper Creek Golf
10/10/00	Ann Rintz	Harvest Ball 2000	\$400.00	Shadowbox art
10/10/00	Motorola, Inc.	Harvest Ball 2000	\$380.00	Motorola Talk Abouts
10/10/00	Hyatt Regency Woodfield	Harvest Ball 2000	\$750.00	Trip to Las Vegas for two
10/10/00	Michael and Carol Moorman	Harvest Ball 2000	\$1,250.00	Winter vacation in Naples
10/10/00	Vachel and Shirley Pennebaker	Harvest Ball 2000	\$1,300.00	Colorado ski vacation for four
10/10/00	John and Rita Canning	Harvest Ball 2000	\$700.00	Blackhawks Skybox
10/10/00	Hyatt Regency Woodfield	Harvest Ball 2000	\$750.00	Dinner for eight at the Chef's Table
10/10/00	William Rainey Harper College Plant Science Technoogy Department	Harvest Ball 2000	\$400.00	Landscape design by Harper students
10/10/00	Atomatic Mechanical Services, Inc.	Harvest Ball 2000	\$600.00	Boat cruise on the Chicago River
10/10/00	William Rainey Harper College Wellness and Human Performance	Harvest Ball 2000	\$430.00	Harper Wellnes Package
10/20/00	Bob Chinn's Crabhouse	Harvest Ball 2000	\$75.00	\$75.00 Gift Certificate
10/26/00	American Airlines	Harvest Ball 2000	\$10,200.00	10 round trip airline tickets
10/26/00	Sven Overland	Harvest Ball 2000	\$300.00	Desk top humidior w/cigars
10/30/00	MBM Company, Inc.	Harvest Ball 2000	\$199.00	Amethyst Ring
10/30/00	MBM Company, Inc.	Harvest Ball 2000	\$149.00	Genuine Gemstone Cross
10/30/00	MBM Company, Inc.	Harvest Ball 2000	\$99.00	Silver Bracelet and Earrings
10/30/00	Hewlett Packard	Harvest Ball 2000	\$700.00	Two C500 Digital Cameras
10/31/00	Glen Reeser	Harvest Ball 2000	\$0.00	Raku Art Piece
10/31/00	Paddock Publications, The Daily Herald	Harvest Ball 2000	\$0.00	Film Critic for a Day
	TOTAL		\$21,445.00	

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Affiliation Agreement between William Rainey Harper College and Home Health Plus for use of clinical facilities for students in the Nursing Program.

II. REASON FOR CONSIDERATION

A Cooperative Agreement is required between Harper College and affiliating agencies to provide for the clinical education of students in health career programs.

III. BACKGROUND INFORMATION

The facilities and education opportunities available at Home Health Plus are consistent with the clinical objectives of the Harper College Nursing Program.

This agreement has been approved by appropriate officers of Home Health Plus.

IV. RECOMMENDATION

The administration recommends that the Affiliation Agreement between William Rainey Harper College and Home Health Plus be approved as submitted.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Affiliation Agreement between William Rainey Harper College and Rosewood Care Center Inc. of Inverness for use of clinical facilities for students in the Nursing Program.

II. REASON FOR CONSIDERATION

A Cooperative Agreement is required between Harper College and affiliating agencies to provide for the clinical education of students in health career programs.

III. BACKGROUND INFORMATION

The facilities and education opportunities available at Rosewood Care Center Inc. of Inverness are consistent with the clinical objectives of the Harper College Nursing Program.

This agreement has been approved by appropriate officers of Rosewood Care Center Inc. of Inverness.

IV. RECOMMENDATION

The administration recommends that the Affiliation Agreement between William Rainey Harper College and Rosewood Care Center Inc. of Inverness be approved as submitted.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Affiliation Agreement between William Rainey Harper College and Omnicare for use of clinical facilities for students in the Pharmacy Technician Program.

II. REASON FOR CONSIDERATION

A Cooperative Agreement is required between Harper College and affiliating agencies to provide for the clinical education of students in health career programs.

III. BACKGROUND INFORMATION

The facilities and education opportunities available at Omnicare are consistent with the clinical objectives of the Harper College Pharmacy Technician Program.

This agreement has been approved by appropriate officers of Omnicare.

IV. RECOMMENDATION

The administration recommends that the Affiliation Agreement between William Rainey Harper College and Omnicare be approved as submitted.