



Harper College
1200 West Algonquin Road
Palatine, Illinois

Revised Regular Board Meeting Agenda

February 28, 2006
7:00 p.m.

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Presentations

- None

V. Student Trustee Report

VI. President's Report

VII. Harper Employee Comments

VIII. Citizen Comments

IX. Consent Agenda* (Roll Call Vote)

A. For Approval

- | | |
|--|---------------------------|
| 1. Minutes - January 31, 2006 Regular Board Meeting | Exhibit IX-A.1 |
| 2. Bills Payable, Payroll for January 20, 2006 and February 3, 2006; Estimated Payroll for February 17, 2006 | Exhibit IX-A.2 |
| 3. Bid Awards | Exhibit IX-A.3 |
| 4. Purchase Orders | Exhibit IX-A.4 |
| 5. Personnel Action Sheets | Exhibit IX-A.5 |
| 6. One Year Extension of Three Year Probationary Tenure Provision | Exhibit IX-A.6 |

B. For Information

- | | |
|-----------------------------------|----------------|
| 1. Financial Statements | Exhibit IX-B.1 |
| 2. Committee and Liaison Reports | Exhibit IX-B.2 |
| 3. Grants and Gifts Status Report | Exhibit IX-B.3 |
| 4. Summary of Items Purchased | Exhibit IX-B.4 |

*At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

X. New Business

- A. RECOMMENDATION: Proposed Tuition Increases for 2006-07 Fiscal Year Exhibit X-A
- B. RECOMMENDATION: Credit Course Fee Changes for 2006-07 Academic Year Exhibit X-B
- C. RECOMMENDATION: Sabbatical Leaves for Faculty - Fall Term 2006-07 Academic Year Exhibit X-C
- D. RECOMMENDATION: Affiliation Agreement between Harper College and Elmhurst Memorial Hospital for a Phlebotomy Program Exhibit X-D
- E. RECOMMENDATION: College Protection, Health and Safety Project Exhibit X-E

XI. Announcements by the Chair

- A. Communications
- B. Calendar Dates

On-Campus Events

(Note: * = Required)

- March 13 7:00 p.m. - Speech Team Comedy Night - Building L, Room L109
- March 14 7:30 p.m. - Dr. Henry Lee, Forensic Scientist - Wellness & Sports Center
- March 15 7:30 p.m. - Guitar Solo Concert - Building L, Room L109
- March 15 7:30 p.m. - Good Lessons from Bad Women in History - J Theatre
- March 17, 18, 24, 25 8:00 p.m. - Harper Ensemble Theatre Company - Guys & Dolls, Performing Arts Center
- March 19, 26 2:00 p.m. - Harper Ensemble Theatre Company - Guys & Dolls, Performing Arts Center
- *March 21 7:00 p.m. - Regular Board Meeting - Room W214-215
- April 2 3:00 p.m. - Harper Symphony Orchestra - Performing Arts Center
- April 4 7:30 p.m. - Wingra Woodwind Quartet - Performing Arts Center
- April 10 7:30 p.m. - T. C. Boyle, Best-selling Author - Performing Arts Center
- April 14 Reading Day - College is Closed**
- April 19 7:30 p.m. - Harper Percussion Ensemble - Performing Arts Center
- April 20 7:30 p.m. - Patrick Combs Comedy - J Theatre
- April 21 7:00 p.m. - Indian/Pakistani Cultural Night - J Theatre
- April 22 7:30 p.m. - Siegel-Schwall Legendary Blues Band - Performing Arts Center
- *April 25 7:00 p.m. - Organizational Meeting/Regular Board Meeting - Room W214-215
- April 30 3:00 p.m. - Harper Festival Chorus - Performing Arts Center

Off-Campus Events

- June 5 Foundation Golf Open 2006 - Boulder Ridge Country Club

XII. Other Business (including closed session, if necessary)

XIII. Adjournment

Minutes of the Regular Board Meeting of Tuesday, January 31, 2006

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WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Tuesday, January 31, 2006

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Tuesday, January 31, 2006 at 7:05 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Gillette, Graft, Hoffman, Kelley, Murphy (7:10 p.m. arrival) and Stone; Student Member Hurtubise
Absent: Member Hill

Also present: Robert Breuder, President; Joan Kindle, V.P. Student Affairs and Assistant to the President; Judy Thorson, V.P. Administrative Services; Cheryl Kisunzu, Associate V.P. Diversity/Organizational Development; Colleen Murphy, V.P. Marketing; David McShane, V.P. Information Technology; Margaret Skold, V.P. Academic Affairs; Sheila Quirk, Associate V.P. for Strategic Planning and Alliances; Catherine Brod, V.P. for Development; Deborah Abbott; Joe Accardi; Mike Barzacchini; Larry Bielawa; Carol Blotteaux; Phil Burdick; Paul Casbarian; Michael Chomiczewski; Maria Coons; Laura Crane; Janice Elbert; Terry Engle; AJ Fleck; Sally Griffith; Vickie Gukenberger; Thea Keshavarzi; Terry Lindsay; Jim Ma; Russ Mills; Sandra Minich; Michael Nejman; Matt Nelson; Mark Neubecker; Sheryl Otto; Jeanne Pankanin; Janie Petersen; Steve Schwertfeger; Rich Seiler; Diana Sharp; Doug Spiwak; Dennis Weeks and Rick Will. Students: Eljona Ceci; Chris Entwistle, Cassi Vestweber.

Guests: Tim Kane, Chicago Tribune; Mario Bartoletti, Pioneer Press; Marilyn Morel, LWV-PA.

Mark Neubecker led everyone in the Pledge of Allegiance.

APPROVAL OF AGENDA Member Graft moved, Member Gillette seconded, approval of the Agenda.

In a voice vote, the motion carried.

Chair Stone noted that there will be a closed session following the Regular meeting to discuss personnel issues. She does not anticipate any votes will be taken following the closed session.

EDUCATIONAL PRESENTATIONS

There were no educational presentations.

STUDENT TRUSTEE REPORT

Student Member Hurtubise called attention to Exhibit IX-A.6, Student Service Awards. He noted that each student listed here is usually nominated by one club/organization in which they are involved. One student listed here, Eljona Ceci, was nominated by **four** clubs/organizations. Student Activities confirmed that no other student has ever been nominated by four clubs. Since this caught his attention, he spoke to Eljona Ceci to find out more about her, and he invited her to the Board meeting.

Eljona Ceci expressed that it is a great honor for her to speak to the Board. She explained that it was a rough transition when she and her family immigrated to the United States six years ago from Albania, because they spoke no English. She realized she needed to learn the language quickly. When she entered eighth grade, she had no knowledge of English; by the end of eighth grade, she graduated as an honors student. At Rolling Meadows High School she continued to do her best and challenged herself. During her freshman year, she took ESL classes; by her senior year, she had some AP classes. At the same time, she was also helping her family with all of their interpretation, attending their work meetings and doing their paperwork. She managed to get good grades, started working and decided to go to Harper College. Choosing Harper meant she could get her education and be close to home so she could help her family.

Ms. Ceci noted that she came to Harper not only to get her education, but to be a part of Harper, to be serving the Harper community. She will be getting her Associate degree in May in Engineering and Science and will be graduating with honors. During her first year at Harper, she joined the Honors Program, and by Spring 2005, she was inducted to Phi Theta Kappa, a national honor society. Throughout her first year, she tried to get involved with student organizations. That was not enough for her. Ms. Ceci believes that at the end of each day, a person should ask themselves, "What did you do today? How did your community benefit from you? What did you learn from it?"

There is no room for the answer of "nothing." Therefore, she decided to join even more organizations her sophomore year.

For her second year at Harper, she is Treasurer of Phi Theta Kappa, President of Engineering Club, President of Chemistry Club, participant of the Math Club, President of Student Ambassadors, and she attends Excel Leadership events every month. Last semester, she volunteered over 30+ hours as Student Ambassador and over 20+ hours for all the other organizations. She feels it is an honor to be nominated and recognized for something that she does. She is involved because she learns a lot, and it is a great feeling to know that she made somebody else's day better from something that she did. Her dad taught her that knowledge has no limits.

The Student Service Award means a lot to her. Today she is a proud U.S. citizen and a proud Harper student. She thanked the Board. In response to Member Gillette, Ms. Cici stated she plans to transfer to University of Illinois to continue in engineering.

Chair Stone stated that Ms. Ceci is an inspiration to each Board member. She asked Ms. Ceci to come back and visit to let them know how her time at the University of Illinois is going.

Doug Spiwak, Athletic Director, gave an update on the athletic programs.

- After coaching Harper Football for 35 years, John Eliasik is retiring at the top of his game as the "Winningest Coach in Jr. College Football" and named one of the "50 Hottest Football Coaches in the Country" by American Football Coaches weekly.
- Men's basketball team is battling Triton College right now for its twentieth win. They are ranked ninth in the country and number one in the region.
- Wrestling team is ranked number two in the country.
- Women's basketball team - Dominique Shorb was just honored for scoring 1,000 points. She is only the sixth woman to do that in the history of Harper College Women's Basketball.
- Several football players have received post-season honors. Bryon Gattas received the JC Gridwire Academic All American honors and has accepted a full

scholarship to the University of Iowa next year. Jared Armstrong ended up first team NJCAA All American Honors and has accepted a full scholarship to Purdue.

- Volleyball players Lauren Chelcun and Lauren Michelau were selected First Team All-American, and Lauren Baker was selected as Honorable Mention All-American.
- Results from the fall season were outstanding:
 - Football team finished fifth in the country,
 - Volleyball team finished fourth in the country,
 - Men's cross country finished seventh in the country,
 - Women's cross country finished eighth in the country.

Mr. Spiwak noted that participation has increased in sports by 19 percent over 2003-04 and by another 29 percent in 2004-05. A total of 402 athletes competed for Harper in 2004-05. The strength of the athletic teams brings so much to Harper; beyond the tuition and full-time enrollment, it brought an unprecedented amount of coverage in the press this year. Athletics have great entertainment value for the community and for the students. There is a tremendous amount of school spirit, and relationships are being built with students. Mr. Spiwak noted that the connection Harper has with its students, and with its athletes and with the community is really breeding student success. He thanked the Board and Dr. Breuder for supporting the addition of the recently built press box .

Student Member Hurtubise thanked Ms. Ceci and Mr. Spiwak for speaking to the Board.

PRESIDENT'S REPORT

Fact Book

Dr. Breuder called attention to the Fact Book which was distributed to Board members. It is to be used as a reference document. Rather than reading it cover-to-cover, he suggested they look at the Appendix to see the kind of data that is presented there. Like all of the documents in Harper's planning cycle, the Fact Book is subject to change on a regular basis. He noted that Board members should contact him if they have any suggestions after taking a look through the Fact Book.

Enrollment

In the fall term, they grew on the FTE side by approximately 2.4 percent. That was not the three percent that they would have liked, but 2.4 percent seems to be very positive. Many of the campuses in the City Colleges system were down

dramatically; one was down 16 percent. The growth has not been there for many community colleges. Harper's 2.4 percent on the up side looks very good. There are many explanations for that. Dr. Breuder asked what ultimately drives the enrollment growth - is it new programs, new services, personal attention, the look of the campus? Harper is on an appreciable growth curve - 25 percent in the last six years - which is remarkable. He feels that a piece of it is attributable to the Marketing Department. They made a major commitment to Marketing when he arrived in 1998.

Marketing Services Update

Dr. Breuder asked Mike Barzacchini to give an update on Marketing Services. Mr. Barzacchini announced that just recently, the 2004 (last year's) Annual Report received "The Best in Show Award," an international award from the Gallery of Superb Printing. Just today, they learned that the Annual Report received a Gold in the Annual Admissions and Advertising Award Competition. In that competition, Harper competes with four-year and two-year schools with 20,000 students or more. Other schools that placed in that category were the University of Southern California, Cornell and Northeastern University in Massachusetts. Marketing Services is very proud of the award.

Overview

Six years ago when they started, it was a matter of trying to align the communication with the priorities of the institution. At the time, all of it was good work, and a lot of the people on the Marketing team participated in that work. They looked at things on a project-by-project basis, and they did not take a longer view of how the communication materials they produced built an engaging, consistent image that was relevant to the community in the long-run. It takes some time to do that, and it takes commitment.

They began to take a more strategic approach. Rather than taking each project as an isolated communication event, they looked at things comprehensively with planning, developing the messages and combining those with consistent standards, which yielded a higher quality result along the way. Mr. Barzacchini showed samples of some of their work, including the Annual Report, The Foundation Case Brochure and a series for the Community Music Program that Continuing Education (CE) has developed. The newest additions to the campus communications are the internal and external banners. He noted that in March, they are up for a Gold, Silver or Bronze from the National Marketing and Public Relations Association for Community

Colleges on the banner system, also direct communication, enrollment postcards for credit enrollment, their series for cultural arts and some of the pieces they are doing for CE. The idea is to not look at any of these pieces as an individual, but to see them as a whole as they look at the tone of the copy, the delivery method and the graphic design. They are proud that their work in recent years has been recognized by Admissions Marketing Report, the National Council for Marketing and Public Relations and University and College Designers Association. He noted that the largest share of their pride comes from being able to develop communication programs and campaigns that reflect the Harper student achievements, the excellence of the teaching and learning provided by the faculty and the outstanding service delivered by employees.

Team

As Department Director, Mr. Barzacchini stated that he is extremely proud of the Marketing team. After 20 years in this business, he would put the talent of the Harper team up against any internal team or external ad agency he has worked with. He introduced Sandy Minich, Creative Director; Janice Elbert and Matt Nelson, designers; Mike Chomiczewski, Senior Graphic Designer; Anna Ghiotti and Sarah Boomgarden, project managers; and Steve Schwertfeger from the print shop. He noted that it really takes the vision, the leadership and the support of the Board of Trustees, Dr. Breuder and the Executive Team to be able to do this kind of work. One could not ask for a better place to work than Harper College.

Future

The journey to improve communication is increasingly more difficult, because of the finicky public out there. Your "destination" evolves as your audience's tastes, demands interests and attention spans shift and grow. There is competition for your message out there in the marketplace. Mr. Barzacchini assured the Board that they will continue to explore ways to communicate the excellence and opportunity provided by Harper College, and they may even win another award or two, but the true reward again is the consistent, engaging, relevant communication and the impact it has on measurable institutional goals.

With regard to the 2005 Annual Report, Mr. Barzacchini explained that they took a unique approach. Last fall, they held an event with some students, alums and a former faculty member who is now an administrator. They had a

professional moderator on the stage in the Performing Arts Center. Before that, students brought in personal photos, personal journals that they kept about their excellence journey at Harper College. The Annual Report reflects their "first person" account, without any institutional varnish on it. They could not possibly improve on what students and alums and others touched by Harper College had to say about their experience. With Dr. Breuder's lead, they will be taking this approach for the next couple of Annual Reports. He distributed copies of the Annual Report. Mr. Barzacchini thanked the Board and the administration for their support, for their leadership and vision. It makes things come together and be possible.

Dr. Breuder pointed out that there are bullets on each page of the Annual Report in the left or right margin. Those bullets reflect the major highlights of the year - those that best represent the achievements in the past academic year. He noted that there was no way to include ALL highlights; there had to be a culling process. He added that the essence of the Annual Report is to listen to the people who have come to this institution, how they feel about it and why Harper is the institution that they have elected to attend. It is well done.

Spring Enrollment

With regard to Spring enrollment, Dr. Breuder explained that they want to again grow by three percent. As of today, they are up approximately one-half of one percent. Between now and the end of the term, they would have to grow by 645 FTE. He feels that is possible because of marketing efforts and because Academic Affairs and Student Affairs and many other offices have put into play a series of opportunities for people yet to enroll throughout the semester by way of different types of learning strategies.

Chair Stone noted that the Annual Report looks amazing and the Board looks forward to reading through it. She thanked Mr. Barzacchini for his presentation and expressed appreciation to their entire team on behalf of the Board.

Chair Stone noted that Member Murphy entered the meeting at 7:10 p.m.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

CITIZEN COMMENTS

There were no citizen comments.

CONSENT AGENDA

Chair Stone noted that there is an additional set of minutes included in the Consent Agenda for the open portion of the Board Retreat, which occurred on January 11, 2006.

Member Gillette asked that Exhibit IX.A.4 Purchase Orders be removed from the Consent Agenda for further discussion.

Member Graft moved, Member Murphy seconded, approval of the minutes of the December 20, 2005 regular Board meeting and the open portion of the January 11, 2006 Board Retreat; bills payable; payrolls for December 23, 2005 and January 6, 2006; estimated payroll for January 20, 2006; bid awards; personnel action sheets; student service awards - Fall 2005; financial statements, committee and liaison reports, grants and gifts status report, and summary of items purchased from state contracts, consortiums or cooperatives, as outlined in Exhibits IX-A.1 through IX-B.4, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Accounts Payable &	
Tuition Refunds (Oracle)	\$4,360,513.10

The payroll of December 23, 2005 in the amount of \$1,916,628.81; and January 06, 2006 in the amount of \$1,772,529.22; and estimated payroll of January 20, 2006 in the amount of \$1,844,579.02.

Bid Awards

There are no bids this month.

Personnel Actions

Faculty Appointment

Karen Janssen, Instructor-Sign Language Interpreting Program, LIB ARTS, 01/11/06, \$45,016/year

Professional/Technical Appointment

Heidi Schaub, Biology Laboratory Assistant, p/t, TMS, 12/12/05, \$15,631/year

Classified Staff Appointments

Colleen Buchanan, Buyer-Bookstore, BKST, 02/27/06, \$27,675/year

Michelle Sedano, Office Assistant II/Outreach, p/t, AE/LS-AED, 12/19/05, \$16,588/year

Administrator Retirements

Joseph Accardi, Dean, Resources for Learning, RES LRN, 06/30/06, 5 years

Roberta Lindenthaler, Controller, ACCT SER, 09/03/06, 10 years

Faculty Retirement

Alan Olsen, Assistant Professor-Mathematics, TMS, 07/31/06, 11 years

Supervisory/Confidential Retirements

Paula Blacker, Telecommunications Supervisor, IT/TS, 01/31/06, 25 years

Joellen Freeding, Strategic Marketing Specialist, MKT SER, 06/30/06, 18 years

Supervisory/Confidential Resignation

Randall Rogers, Oracle Database Consultant, IT/TS, 12/19/05, 1 year 4 months

Classified Staff Resignations

Christina Fitzgerald, Biology Laboratory Assistant, TMS, 11/22/05, 4 years 3 months

Daisy Ramos, Receptionist, p/t, REG OFF, 12/08/05, 6 years 7 months

Public Safety - ICOPS Resignation

Mark Goff, Police Officer, HCPD, 12/19/05, 1 year 11 months

Approval of the Fall 2005 Student Service Awards in the amount of \$7,425.00 from Account No. 3300-9010-858-5902001, \$6,993.75 from Account No. 0001-9010-187-5902001, and \$900.00 from Account No. 0001-0000-000-1309011.

Upon roll call of the Consent Agenda, the vote was as follows:

Ayes: Members Gillette, Graft, Hoffman, Kelley, Murphy and Stone

Nays: None

Motion carried. Student Member Hurtubise voted aye.

Purchase Order

Member Gillette noted that this item is to replace a phantom x-ray machine. He explained that a phantom x-ray machine has controls so the operator can learn to set them, but it has no x-ray tube. The transformer burned out and is very expensive to replace, because it has a high voltage winding on it. Member Gillette stated that, since there is no x-ray

tube, high voltage is not needed. They simply need some low voltage to operate the controls. He suggested they have an engineer look at the equipment to put in low voltage power supplies (and whatever is necessary to operate the control panel) so that the students can use it. It may cost well under \$5,000. He also suggested doing the same thing with the other phantom x-ray machine before it burns out.

Member Gillette moved, Member Hoffman seconded, to approve issuance of a purchase order to Wayne, Inc. for emergency Radiology equipment needed to run classes for the Spring Semester in the amount of \$14,260, **plus a request that the administration receive two quotes for repairing it as a low voltage item rather than a high voltage item, and then act on whatever is in the best interest of the administration**, as outlined in Exhibit IX-A.4a (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Vickie Gukenberger explained that this phantom piece of equipment is still operational in terms of simulating the movement and placement of the equipment as if one were actually taking an x-ray. The light source is still there, and the equipment still operates and moves as if a patient was having an x-ray. It is primarily used for the purpose of having the student learn how to position the patient and emulate the equipment. What makes it a phantom is that it does not emit radiation or radium. There is no need for lead-lined walls and the high cost of equipment that would be operational from that end.

Thea Keshavarzi stated that it is critical to get this repaired, because classes have been going for three weeks with only the use of one x-ray lab. She noted that low voltage equipment will be running the existing x-ray equipment, but in addition, they had to purchase a new tube. In response to Chair Stone, Ms. Keshavarzi explained that with the current recommendation, the company will get a purchase order tomorrow, and within 10 days Harper will have classes using the equipment. If they now must bring in an engineer to look at the transformer, see how badly it is damaged and see what can be done to bring in low voltage, she is guessing it will be another four to six weeks before they are able to use that x-ray lab.

Member Hoffman stated he agrees with Member Gillette, and they want to save the College money. He asked if anyone looked at rebuilding or retrofitting this unit vs.

replacing it. Ms. Gukenberger explained that the equipment is used or pre-owned, because it does not need to be in its normal operational format. The piece that they had is of a vintage that the equipment is not available anymore to repair. Ms. Keshavarzi stated that she has not asked them if they could retrofit. The people who sold Harper the original equipment said they could not repair it or bring it up to its initial condition. She agreed they are better off going with the low voltage.

In response to Member Hoffman, Ms. Keshavarzi stated that the equipment failed in December right before the holiday. Member Hoffman stated he supports Member Gillette's proposal. He is saying that the administration can make the final decision, but he would like them to look at a retrofit. It may save \$10,000.

Chair Stone clarified that they are dealing with several different issues. First and foremost, the Board has put the purchasing team/the administration team in a very difficult situation, because they have not been given the time to research Member Gillette's request and be prepared with an answer. Secondly, they must look at the delay that might be caused for the students, and she would want to be assured that in going through the exercise of saving the \$10,000, they would not be costing the students lost class time. Ms. Gukenberger explained that class time may not necessarily be lost; however, additional time would have to be available for the students insofar as they would have to go beyond what their schedule or planned calendar would require. Right now, they have less time (half the time) to access the equipment for practice and demonstration than they would have if both of labs were operational.

Member Kelley stated that if there is something else that could be done that could possibly save \$10,000 without further delay, he would be inclined to explore it. If not, he would be inclined to have it approved as it is.

Ms. Keshavarzi stated that she has been trying to expedite getting this lab back up because she feels it is very important to the students. Vickie has already gotten letters from a couple of students, voicing their concern because they are not getting enough lab time.

Dr. Breuder stated that tomorrow they will investigate what has been done with regard to the low voltage element. If they determine that it has not been addressed, they will

make a phone call or two to find out whether it is something that can be retrofitted or adjusted. If it is under \$10,000, it does not provide a big issue. According to the motion on the floor, the administration has license to go in either direction. Dr. Breuder will report back at the next Board meeting regarding the outcome. Chair Stone noted that there was a motion on the floor and it has been seconded.

After further clarification of the motion, Member Graft stated that, given the timing of this, he is going to vote "no." He would approve the item as it was stated in the Board book originally, because he feels Harper College has experts. They have done their due diligence. The administration has done their due diligence, and they will do more tomorrow. He does not think this is the way a Board of Trustees needs to act.

Upon roll call, the vote was as follows:

Ayes: Members Gillette, Hoffman, Kelley, Murphy
and Stone
Nays: Member Graft

Motion carried. Student Member Hurtubise voted aye.

Foundation Report

Member Hoffman noted that fundraising for the Educational Foundation is going very well. President's Circle has raised \$284,000 (81 percent of their goal). The Heritage Society is at \$205,000 to date (41 percent of their goal). Director's Circle is at \$78,280 (28 percent of their goal). The Pacesetter Campaign has received almost \$25,000 (almost 82.5 percent of their goal). The Year End Appeal has received \$14,732 (105 percent of their goal). The Foundation has received a \$25,000 grant from the Grand Victoria Foundation for the Harper College Women's Program. The Asset balance is almost \$4.7 million.

There is a Board Retreat for the Foundation this Thursday, where they will be discussing the Major Gift Campaign and the survey results. He added that 74 percent of the Foundation scholarships have been awarded and that keeps increasing every year. Chair Stone thanked Member Hoffman and congratulated the Foundation on their efforts.

Legislative

Member Kelley noted that he had the pleasure of attending the ACCT Conference in Washington, DC last week. He also noted that the sold-out Mozart Celebration Reception

Friday night was wonderful. The faculty members who performed were outstanding.

NEW BUSINESS:

Recommendation of
College Engineer

Member Gillette moved, Member Murphy seconded, to retain the firm of Henneman Raufeisen and Associates, Inc. as the Harper College Engineer at the following services and rates:

1. Provide complete existing conditions investigation, design development, construction documents, bidding services and construction oversight for specific projects, as assigned:

<u>Task/Project Total Construction Cost</u>	<u>Fee Percentage</u>
Less than \$100,000	8.0%
\$100,000 - \$999,999	7.0%
\$1,000,000+	6.0%

2. Provide confirming analysis, technical bid specifications, bidding services and construction oversight for essentially the replacement-in-kind of large pieces of MEP/FP equipment and/or systems:

<u>Task/Project Total Construction Cost</u>	<u>Fee Percentage</u>
Less than \$100,000	7.5%
\$100,000 - \$999,999	6.0%
\$1,000,000+	5.0%

3. Conduct investigations, studies and/or solve other operational issues as assigned by Harper College to determine appropriate solutions, options and associated scope, budget and schedule parameters.

Henneman Raufeisen and Associates, Inc. ~~and Grumman/Butkus Associates~~ is to provide these services on a time and materials basis in accordance with the firm's Hourly Rate Classification Schedule, as escalated once yearly each January by no greater than 5%, for as long as the agreement is in force. If requested, a not-to-exceed estimate will be given for each of this type of task prior to the initiation of work.

4. During any calendar year when cumulative Henneman professional service fee billings to Harper College exceed \$250,000, a 10% discount shall be applied to the hourly rate schedule in force at the time for the remainder of that calendar year.
5. The President be authorized to sign the contract upon final review of the College Attorney, as outlined in Exhibit X-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Murphy suggested that the words "and Grumman/Butkus Associates" be removed from number 3 under IV Recommendation in the exhibit. Dr. Breuder confirmed that it was a typo.

Member Gillette modified the motion to strike out "and Grumman/Butkus Associates" in item number 3 under Recommendation.

Member Gillette noted that Dr. Breuder invited Trustee Hoffman and him for the final interviews. They were very impressed with both of the firms, and impressed with the College's work to narrow it down to two very competent groups. Member Kelley expressed appreciation for Members Hoffman and Gillette for taking the time to follow up on that. Member Hoffman explained the importance of finding the right engineer. The right engineer will not only have the right solutions, but the right cost solutions. In the long run it can save the College money and provide continuity.

In a voice vote, the motion carried.

Affiliation Agreement
with Loyola University
Medical Center Nursing
Program

Member Graft moved, Member Kelley seconded, approval of the Affiliation Agreement between Harper College and *Loyola University Medical Center* as submitted, and authorization for the Dean of Health Careers and Public Safety to sign all of the above, as outlined in Exhibit X-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

ANNOUNCEMENTS BY
CHAIR

Communications

There are no communications received by the Chair. With regard to the upcoming retreat, Chair Stone asked Dr.

Breuder to seek a different date since several Trustees would not be available on Friday. Chair Stone believes all Board members should be present. She asked them to approve a date as soon as possible, because some of the discussion items are timely.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Board meeting will be February 28, 2006. The College will be closed on February 13 to celebrate Lincoln's birthday. Carol Blotteaux called attention to a typo in the Board packet. The April Board meeting is Tuesday, April 25, not April 26.

OTHER BUSINESS

There was no other business.

EXECUTIVE SESSION

Member Kelley moved, Member Graft seconded, that the meeting adjourn into executive session.

In a voice vote, the motion carried at 8:05 p.m. Following a short break, the executive session began at 8:14 p.m.

Following executive session, the Board reconvened the Regular meeting at 9:33 p.m.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

In a voice vote, the motion carried at 9:33 p.m.

Chair

Secretary

BOARD REQUESTS

JANUARY 31, 2006 REGULAR BOARD MEETING

1. With regard to Exhibit IX-A.4a, Dr. Breuder stated that tomorrow they will investigate what has been done with regard to the low voltage element. If they determine that it has not been addressed, they will make a phone call or two to find out whether it is something that can be retrofitted or adjusted. If it is under \$10,000, it does not provide a big issue. Dr. Breuder will report back at the next Board meeting regarding the outcome.

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
PALATINE, ILLINOIS 60067

FUND EXPENDITURES TO BE APPROVED

I. BILLS PAYABLE

Accounts Payable & Tuition Refunds (Oracle) \$ 6,832,336.04

II. PAYROLL

01/20/2005 \$ 1,204,195.11

02/03/2006 1,645,714.29

III. ESTIMATED PAYROLL

02/20/2006 \$ 1,824,954.70

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

February 28, 2006

SUMMARY OF BIDS

- Exhibit IX – A.3.a The administration recommends that the Board award bid request Q00450 for athletic field improvements at the varsity field on the west side of the campus to Cooling Landscape Contractors LLC, the low bidder, in the amount of \$175,600 plus architect fees of \$14,241, surveys of \$5,100, village permits of \$3,000, reimbursables of \$1,400, lowering of the SBC cable box on the field by SBC for \$5,000, and a contingency of not to exceed \$5,000 for a total of \$209,341.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00450 for athletic field improvements at the varsity field on the west side of the campus as requested by Administrative Services.

II. BUDGET STATUS

Funds in the amount of \$209,341 are provided in the 2005/06 Educational Fund budget, under account numbers 0100-8060-039-5303000-55130000000-000 and 0100-8060-039-5802000-55130000000-000.

III. INFORMATION

A legal bid notice was published and fourteen bids solicited. Five responses were received. The following is a recap of the bid tab sheet:

Cooling Landscape Contractors LLC	\$175,600
Great Lakes Landscape Co., Inc.	232,823
ATLC Inc.	236,410
Dekaf Construction, Inc.	256,404
Central Lawn Sprinklers, Inc.	302,000

The varsity field has deteriorated to the point where it is unsafe and injuries to students can occur. The field has poor drainage and the current irrigation system, the use of a water cannon, is inefficient and requires labor to monitor and position. This request is for the field to be resurfaced, leveled and seeded, and for the installation of an irrigation system.

The varsity field is utilized for Wellness and Human Performance classes PED120, PED149 and PED222, the Men's and Women's Soccer and Football Teams, other College activities such as In Zone, and surrounding district short term needs for athletic field activities. On occasion when the primary stadium is not available, the field is also used by the Men's and Women's Soccer Teams for varsity games.

There is an above ground SBC cable box located on the perimeter of the field. Included in the bid package was an alternate to raise the field elevation to cover the cable box. The lowest bid received for this alternate was \$15,000. The College contacted SBC directly and obtained a quote of \$5,000 to lower the box seven inches into the ground to make the field level, for a savings of \$10,000. The bid request did not ask for an alternate for the successful vendor to lower the cable box as only SBC can lower its own box.

This recommendation includes architect fees of \$14,241, surveys of \$5,100, village permits of \$3,000, reimbursables of \$1,400, lowering of the SBC cable box on the field by SBC for \$5,000, and a contingency of not to exceed \$5,000 to be used for additional repairs. The additional work will be done at the unit prices quoted in the bid.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00450 for athletic field improvements at the varsity field on the west side of the campus to Cooling Landscape Contractors LLC, the low bidder, in the amount of \$175,600 plus architect fees of \$14,241, surveys of \$5,100, village permits of \$3,000, reimbursables of \$1,400, lowering of the SBC cable box on the field by SBC for \$5,000, and a contingency of not to exceed \$5,000 for a total of \$209,341.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

February 28, 2006

SUMMARY OF PURCHASE ORDERS

Exhibit IX – A.4.a The administration recommends that the Board approve the issuance of a purchase order to RCS Wireless Technology for 14 wireless emergency communication systems in the amount of \$2,580 each for a total amount of \$36,120.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to RCS Wireless Technology for 14 wireless emergency communication systems as requested by Student Affairs for the Harper College Police Department.

II. BUDGET STATUS

Funds in the amount of \$36,120 are provided in the 2005/06 Operations and Maintenance Fund budget, under account numbers 0002-7080-071-5809000 and 0002-8060-039-5809000.

III. INFORMATION

The CALL24 Wireless Callbox System is a wireless emergency communication system that provides automatic location alarming, two-way voice, intercom and hands free listening back to dispatch. The CALL24 technology provides the College with faster, more informed physical responses for emergencies on campus.

Eighteen CALL24 systems are currently installed on parking lots, roadways, athletic fields and walkways across campus. Members of the Facilities Committee, whose purpose is to address campus concerns of safety, accessibility and physical appearance, reviewed the campus with the Harper College Police Department and recommended locations for 14 new systems.

The additional CALL24 systems will be identical to the existing ones on campus, providing a congruous look that is already familiar so that the campus community can quickly identify them. Both the Harper College Police Department and the Maintenance

Department have been trained on the installation, monitoring and repair of the systems.

This request is for 14 CALL24 Wireless Callbox Systems at a cost of \$2,580 each. The last purchase in FY 2002/2003 was for \$2,775 each.

RCS Wireless Technology is the sole manufacturer and distributor of the CALL24 Wireless Callbox System. A letter from RCS Wireless Technology verifying this is on file in the Purchasing Department.

This purchase complies with State Statute and Board Policy.

IV.

RECOMMENDATION

The administration recommends that the Board approve the issuance of a purchase order to RCS Wireless Technology for 14 wireless emergency communication systems in the amount of \$2,580 each for a total amount of \$36,120.

WILLIAM RAINEY HARPER COLLEGE

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

- A. Ratification of Faculty Appointment.
- B. Ratification of Professional/Technical Appointment.
- C. Ratification of Supervisory/Confidential Appointment.
- D. Ratification of Classified Staff Appointment.
- E. Ratification of Public Safety-ICOPS Appointment.
- F. Ratification of Harper #512 IEA-NEA Appointment.
- G. Ratification of Limited Term Employment Appointment.
- H. Ratification of Professional/Technical Retirement.
- I. Ratification of Professional/Technical Resignations.
- J. Ratification of Classified Staff Resignation.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Faculty, the Professional/Technical, the Supervisory/Confidential, the Classified Staff, the Public Safety-ICOPS, the Harper #512 IEA-NEA and the Limited Term Employment Appointments; the Professional/Technical Retirement; the Professional/Technical and the Classified Staff Resignations; the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE
Schedule of Investments
As of January 31, 2006

Exhibit IX-B.1
February 28, 2006

Depository or Instrument	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Earnings to Maturity	Principal Invested @ 1/31/2006	Market Value
<u>Certificates of Deposits</u>							
PMA/Banco Popular NA	01/10/05	02/02/06	388	3.08	49,457.53	1,500,000.00	
PMA/Citizens Bank of Penn	01/25/05	02/16/06	387	3.12	66,412.00	2,000,000.00	
PMA/Citizens State Bank	01/25/05	03/02/06	401	3.15	69,463.59	2,000,000.00	
PMA/Mercantile Bank of W Mich	01/25/05	03/16/06	415	3.16	72,125.69	2,000,000.00	
PMA/Cole Taylor Bank	03/08/05	03/30/06	387	3.45	55,065.62	1,500,000.00	
PMA/First NB in Howell	03/08/05	04/13/06	401	3.47	57,425.77	1,500,000.00	
PMA/First NB in Howell	03/08/05	04/27/06	415	3.47	59,444.02	1,500,000.00	
PMA/ISB Community Bank	03/17/05	05/11/06	420	3.62	62,751.38	1,500,000.00	
PMA/Leaders Bank	06/09/05	05/31/06	356	3.66	35,853.86	1,000,000.00	
PMA/Corus Bank	06/09/05	05/31/06	356	3.66	71,690.91	2,000,000.00	
PMA/Inter Savings Bank	06/30/05	06/07/06	342	3.75	17,632.11	500,000.00	
PMA/Bank of Elk River	06/30/05	06/07/06	342	3.75	35,264.21	1,000,000.00	
PMA/Inter Savings Bank	06/30/05	06/21/06	356	3.75	55,069.50	1,500,000.00	
PMA/Associated Bank	10/27/05	07/05/06	251	4.35	44,996.39	1,500,000.00	
PMA/Associated Bank	10/27/05	07/19/06	265	4.40	48,069.05	1,500,000.00	
LaSalle Bank	11/04/05	08/02/06	271	4.48	50,586.67	1,500,000.00	
LaSalle Bank	11/04/05	08/17/06	286	4.48	53,386.67	1,500,000.00	
Harris Bank	02/28/05	08/31/06	549	3.60	222,551.80	4,000,000.00	
PMA/Morton Community Bank	03/17/05	09/14/06	546	3.86	87,514.98	1,500,000.00	
PMA/Am Heritage Natl Bank	09/07/05	09/28/06	386	3.96	63,161.85	1,500,000.00	
PMA/Missouri State B&TC	09/07/05	10/12/06	400	3.96	65,370.64	1,500,000.00	
PMA/Guaranty Bank-MO	09/07/05	10/26/06	414	3.96	67,696.04	1,500,000.00	
PMA/Associated Bank	10/18/05	10/26/06	373	4.43	68,198.55	1,500,000.00	
PMA/Southern New Hampshire	11/04/04	11/09/06	735	2.91	89,448.59	1,500,000.00	
PMA/Corus Bank	11/04/04	11/09/06	735	2.91	88,566.77	1,500,000.00	
PMA/Stratford State	10/28/05	11/21/06	389	4.52	72,478.50	1,500,000.00	
PMA/Associated Bank	10/18/05	11/30/06	408	4.43	124,377.41	2,500,000.00	
Northern Trust	10/21/05	11/30/06	405	4.43	196,619.23	4,000,000.00	
PMA/Associated Bank	10/27/05	11/30/06	399	4.50	49,432.68	1,000,000.00	
PMA/Natl Bank of Commerce	11/10/04	11/30/06	750	3.07	95,592.63	1,500,000.00	
Northern Trust	11/21/05	12/07/06	381	4.65	74,458.58	1,500,000.00	

PMA/American Enterprise Bank	11/21/05	01/04/07	409	4.67	78,761.86	1,500,000.00	
Northern Trust	12/07/05	01/18/07	407	4.72	80,900.56	1,500,000.00	
Northern Trust	12/07/05	02/01/07	421	4.72	83,758.57	1,500,000.00	
Harris Bank	01/12/06	02/15/07	400	4.76	96,381.60	1,800,000.00	
Harris Bank	01/12/06	03/01/07	414	4.76	99,846.86	1,800,000.00	
Harris Bank	01/12/06	03/15/07	428	4.76	103,318.45	1,800,000.00	
Harris Bank	01/12/06	03/29/07	442	4.76	106,796.39	1,800,000.00	
Weighted Average: 3.98						63,700,000.00	63,700,000.00

Agencies

Fed Home Loan Bank Callable	11/10/04	05/23/06	559	2.87	66,244.79	1,500,000.00	1,490,160.00
FNMA Notes	12/22/04	12/22/06	730	3.50	105,000.00	<u>1,500,000.00</u>	<u>1,481,715.00</u>
Weighted Average: 2.87						3,000,000.00	2,971,875.00

Illinois Funds

		Monthly Average		4.11		<u>5,561,615.80</u>	<u>5,561,615.80</u>
TOTALS AS OF:	1/31/2006					<u>\$ 72,261,615.80</u>	<u>72,233,490.80</u>

WILLIAM RAINEY HARPER COLLEGE
FY2005/2006 BUDGET AND EXPENDITURES
January 31, 2006

Feb. 28, 2006
 Exhibit IX-B.1

EDUCATION FUND						
DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Institutional						
Institutional	13,890,324.00	6,720,138.75	4,106,013.14	61,024.00	30.00%	9,723,286.86
Sub-Total	\$13,890,324.00	\$6,720,138.75	\$4,106,013.14	\$61,024.00	30.00%	\$9,723,286.86
President						
Development Office	559,097.00	270,491.13	292,858.00	203,790.00	88.83%	62,449.00
Pres/Brd of Trustees	374,935.00	181,393.55	228,925.86	125,721.00	94.59%	20,288.14
Strategic Alliance	629,046.00	304,332.45	323,619.00	218,352.00	86.16%	87,075.00
Assoc VP Development	55,174.00	26,693.18	42,854.00	0.00	77.67%	12,320.00
Media Comm & Gov Rel	210,231.00	101,709.76	100,702.00	68,735.00	80.60%	40,794.00
Sub-Total	\$1,828,483.00	\$884,620.08	\$988,958.86	\$616,598.00	87.81%	\$222,926.14
Student Affairs						
Student Activities	457,473.00	221,325.44	216,219.00	145,496.00	79.07%	95,758.00
Student Development	2,960,858.00	1,432,463.10	1,525,494.00	858,947.00	80.53%	576,417.00
Wellns & Human Perf	1,912,322.00	925,181.38	1,022,973.00	463,735.00	77.74%	425,614.00
VP Student Affairs	349,083.00	168,886.36	187,335.00	132,534.00	91.63%	29,214.00
Access & Disability	679,418.00	328,702.43	329,874.00	168,224.00	73.31%	181,320.00
Sub-Total	\$6,359,154.00	\$3,076,558.71	\$3,281,895.00	\$1,768,936.00	79.43%	\$1,308,323.00
VP Academic Affairs						
Acad Enrich/Lang Std	3,714,649.00	1,797,147.19	1,816,384.00	1,031,232.00	76.66%	867,033.00
VP Academic Affairs	1,418,163.00	686,107.26	140,874.00	82,264.00	15.73%	1,195,025.00
Assoc VP Aca Affairs	336,708.00	162,899.33	165,704.00	112,794.00	82.71%	58,210.00
Bus & Soc Sciences	5,572,274.00	2,695,866.16	2,884,824.00	1,267,293.00	74.51%	1,420,157.00
Continuing Education	532,852.00	257,793.80	285,634.00	173,802.00	86.22%	73,416.00
Liberal Arts	6,416,452.00	3,104,279.48	3,232,873.00	1,614,602.00	75.55%	1,568,977.00
Hlth Car & Public Safety	3,763,731.00	1,820,893.06	1,823,984.00	968,221.00	74.19%	971,526.00
Resources for Learning	2,889,191.00	1,397,790.61	1,541,387.00	772,629.00	80.09%	575,175.00
Tech, Math & Science	6,163,921.00	3,339,832.00	3,419,353.00	1,629,992.00	81.92%	1,114,576.00
Asst. VP Aca Affairs	173,857.00	84,112.02	106,210.00	37,807.00	82.84%	29,840.00
Sub-Total	\$30,981,798.00	\$14,988,993.87	\$15,417,227.00	\$7,690,636.00	74.59%	\$7,873,935.00
VP Admin Services						
Admin Services	1,811,511.00	876,409.02	974,698.00	656,334.00	90.04%	180,479.00

WILLIAM RAINEY HARPER COLLEGE
FY2005/2006 BUDGET AND EXPENDITURES
 January 31, 2006

Feb. 28, 2006
 Exhibit IX-B.1

EDUCATION FUND						
DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Sub-Total	\$1,811,511.00	\$876,409.02	\$974,698.00	\$656,334.00	90.04%	\$180,479.00
VP Diversity/Org Dev						
Assoc VP Diversity/Org	1,103,326.00	533,789.12	520,739.00	166,677.00	62.30%	415,910.00
Sub-Total	\$1,103,326.00	\$533,789.12	\$520,739.00	\$166,677.00	62.30%	\$415,910.00
VP Info Technology						
Info Technology	6,461,779.00	3,126,208.68	3,615,868.00	1,832,054.00	84.31%	1,013,857.00
Sub-Total	\$6,461,779.00	\$3,126,208.68	\$3,615,868.00	\$1,832,054.00	84.31%	\$1,013,857.00
VP Mktg & Enrollment						
VP Enroll & Marketing	1,400,011.00	677,325.32	789,489.00	371,208.00	82.91%	239,314.00
Enrollment Svcs	1,390,798.00	672,868.07	755,732.00	493,709.00	89.84%	141,357.00
Pub & Comm Services	1,544,465.00	747,212.17	833,470.00	613,585.00	93.69%	97,410.00
Sub-Total	\$4,335,274.00	\$2,097,405.56	\$2,378,691.00	\$1,478,502.00	88.97%	\$478,081.00
Grand Total:	\$66,771,649.00	\$32,304,123.79	\$31,284,090.00	\$14,270,761.00	68.22%	\$21,216,798.00

Note: Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments. Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aids.

HISTORY OF PERCENTAGE OF PER CAPITA COST

Year	Tuition	State Apportionment	Local & Other Revenue	Per Capita * Cost
1967-68	14.5%	20.9%	64.5%	100%
1968-69	14.8	21.3	63.9	100
1969-70	18.1	26.0	55.9	100
1970-71	20.8	32.3	46.9	100
1971-72	24.3	31.4	44.3	100
1972-73	23.4	32.1	44.5	100
1973-74	26.4	34.9	38.7	100
1974-75	28.4	36.7	34.9	100
1975-76	26.5	33.3	40.2	100
1976-77	26.2	33.9	39.8	100
1977-78	23.3	31.9	44.8	100
1978-79	25.8	32.4	41.8	100
1979-80	26.5	34.9	38.7	100
1980-81	27.8	36.8	35.4	100
1981-82	31.7	37.9	30.4	100
1982-83	26.6	27.6	45.8	100
1983-84	29.5	25.7	44.8	100
1984-85	30.3	24.2	45.5	100
1985-86	25.3	22.7	52.0	100
1986-87	21.8	18.6	59.6	100
1987-88	20.0	20.2	59.8	100
1988-89	20.8	19.8	59.4	100
1989-90	20.6	20.4	59.0	100
1990-91	19.8	21.3	58.9	100
1991-92	17.6	20.2	62.2	100
1992-93	17.8	15.1	67.0	100
1993-94	18.9	14.4	66.7	100
1994-95	18.6	14.5	66.9	100
1995-96	18.5	13.3	68.2	100
1996-97	18.2	12.8	69.0	100
1997-98	19.2	14.0	66.8	100
1998-99	19.0	13.6	67.4	100
1999-00	19.7	13.4	66.9	100
2000-01	19.5	14.1	66.4	100
2001-02	19.4	14.0	66.5	100
2002-03	17.2	11.0	71.7	100
2003-04	19.2	9.2	71.6	100
2004-05	20.7	8.4	70.9	100
2005-06	20.7	7.4	71.9	100
Projected 2006-07	22.2	6.9	70.8	100

*** Does NOT include non-capital State and Grant funds per semester hour.**

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

- Bill Kelley: Legislative Report

On January 6th, 7th and 8th I, along with Richard Gillette, had the privilege of representing Harper College at the annual ACCT Legislative Summit in Washington DC and meeting with staffers from the offices of Senators Durbin and Obama, as well as Congressmen Bean, Kirk and Hastert. The summit was extremely informative in further understanding the daunting political and fiscal constraints facing our nation and community colleges and, more importantly, in conveying to our legislative leaders the importance of continued and enhanced funding for a number of programs, including Pell Grants, Perkins Act Reauthorization, Workforce Investment Act(WIA) Reauthorization and Community Based Jobs Training Grants.

The following three reports from the ICCTA succinctly summarize the goals and issues we face on both the federal and state levels and further sets forth an ambitious agenda for 2006. I urge each of you to take a few moments to review these items to appraise or reacquaint yourselves with these matters.

I do want to point out a few matters that are not in the attached reports:

1. For FYE 6/30/05, 1861 Harper College students received in the aggregate \$4,085,491 in Pell Grants. In all likelihood, the federal Pell Grant will be frozen for the 5th year in a row at \$4050 per student.
2. Harper received \$305,918 in Perkins allocations last year. President Bush has again budgeted for the ELIMINATION of the Carl D. Perkins Vocational and Technical Education Act funding of Basic State Grants(\$1.182 billion) and Tech Prep(\$104.8 million). If this money goes instead to the state as some kind of block grant for secondary and post secondary education, in all likelihood, Illinois will just reduce the amount they allocate to education so that the money helps fill the general budget gap. Illinois' 39 community colleges stand to lose \$36 million if this is eliminated. We conveyed this to our representatives, many of whom did not appear to be aware of the impact of this and other pending proposals.
3. For Profit Higher Education Institutions are making a full court press, lobbying legislators for a "Single Definition" of colleges which would then enable these businesses to partake in federal money and benefits, reducing the amount that could be allocated to institutions such as community colleges who have, as their mission, serving community needs as opposed to earning money for shareholders.
4. The President's budget also reduces funding for the Workforce Investment Act(WIA).

Bill Kelley

From: Michael S. Monaghan [mailto:iccta@communitycolleges.org]
Sent: Friday, February 10, 2006 5:24 PM
To: ICCTA
Subject: ICCTA Board Highlights -- February 13, 2006

**Illinois Community College Trustees Association Board Highlights
February 13, 2006**

*The ICCTA Board of Representatives held its February 6 meeting in conjunction with the Association of Community College Trustees/American Association of Community Colleges' National Legislative Summit in Washington, D.C. Approximately 115 Illinois trustees, presidents and administrators participated in the three-day Summit – **the largest state delegation in ACCT history**. On behalf of their board colleagues, ICCTA representatives took the following actions:*

- Adopted ICCTA's legislative goals for 2006 (see attachment);

- Voted to support the Illinois Board of Higher Education's FY 2007 budget recommendation, which includes a **1.9% increase in state funding for community colleges**. The IBHE recommendation also restores **\$3 million for Disadvantaged Student Success Grants** (one of ICCTA's priority funding issues);

- Learned that Governor Blagojevich may propose the **consolidation of several divisions** at IBHE, the Illinois Community College Board, and the Illinois Student Assistance Commission into one department serving all three agencies;

- Were informed that **Community College Lobby Day** has been changed to March 29 to accommodate the Illinois General Assembly's shortened spring 2006 session (see attached registration flyer);

- Received updates on state pension reform, community college retirees health insurance, and the proposed sale of the Illinois Student Assistance Commission's student loan portfolio;

- Heard a preview of **President Bush's FY07 budget request**: no increase in the Pell Grant maximum; elimination of the Perkins Act / Tech-Prep vocational education program; level funding for adult education and Higher Education Act Title III programs; reduced funds for community-based job training grants (\$150 million, down from \$250 million), and funding cuts for the TRIO program;

- Were invited to a private session with U.S. Senator Richard Durbin on Wednesday, February 8, to discuss higher education funding issues. The strategy meeting took place in Sen. Durbin's office in the U.S. Capitol;

- Learned that for the fourth consecutive year, the ICCTA Finance Committee has approved a proposed budget that **does not include a membership dues increase**. The budget will be submitted for final approval at the March 18 Board of Representatives meeting in Rosemont;

- Were reminded of ICCTA's upcoming seminar schedule: March 17: **Legal / Legislative Update** and a visit with new ACCT president/CEO Noah Brown; and June 8-10: **Trustees Orientation 201** (a follow-up to last year's New Trustees Orientation);
- Were encouraged to **become a candidate for ICCTA office**. The association's Nominating Committee will interview interested trustees for the positions of vice president, secretary and treasurer at its March 17 meeting;
- Welcomed comments from ACCT board chair Kenneth Burke, president/CEO Noah Brown, and Corporate Council chair Lee Burch;
- Congratulated trustees **James Polk** (Illinois Central) for receiving Peoria's 2006 Dr. Martin Luther King Jr. Commemorative Service Leadership Award, and **Jake Rendleman** (Logan) upon his appointment to the Illinois Community College Board as its first trustee representative; and
- Learned that three trustees are running for seats in the Illinois General Assembly: **William Griffin** (Lake County) in the 58th House district, **Barbara Oilschlager** (Lake County) in the 62nd House district, and **Matt Murphy** (Harper) in the 27th Senate District.

Attachments

- 2006 ICCTA Legislative Goals
- 2006 federal legislative priorities
- Registration flyer for March 29 Community College Lobby Day

For additional information on ICCTA committee projects, contact the following chairs:

- Awards – Dr. Joan DiLeonardi, Oakton Community College
- Bylaws – Roger Rutherford, Lincoln Land Community College
- Diversity – James Polk, Illinois Central College
- Executive – Tom Bennett, Parkland College
- Finance – Jerry Wright, Illinois Central College
- Nominating – Carol Chiligris, Richland Community College
- Government Relations – Barbara Oilschlager, College of Lake County
- Trustee Education – Diane Gallagher, Highland Community College
- Women in Leadership – Cindy Brand, Heartland Community College

The next ICCTA Board of Representatives meeting will take place on Saturday, March 18, 2006, at the Embassy Suites Hotel in Rosemont, Illinois. For information, contact ICCTA at 1-800-454-2282 or iccta@communitycolleges.org.

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 Springfield, IL 62701-1711
 1-800-454-2282 (phone)
 217-528-8662 (fax)
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www.communitycolleges.org

2006 LEGISLATIVE GOALS

Adopted February 6, 2006 by the ICCTA Board of Representatives

ICCTA WILL WORK TO PASS BILLS THAT:

1. Provide full and equitable FY06 funding for community college operations and capital needs

ICCTA works to secure the best state funding support that is possible. Since FY03, the community college system has experienced a 9.6% reduction in state support. In FY05, there was no capital appropriation for any agency of government.

Comments:

2. Continue capital construction program for higher education

A five-year, \$50 million annual program for capital construction was started in FY02 and is in addition to the Illinois Board of Higher Education's regular Capital Plan. However, community colleges have capital needs that are approaching \$1 billion statewide.

Comments:

3. Expand the Illinois Incentive for Access grant to the second year

ICCTA was instrumental in creating the IIA several years ago. This Illinois Student Assistance Commission grant program awards the neediest first-year students with an additional \$500 over and above all other scholarship awards.

In FY04, a successful ICCTA-backed initiative doubled the amount to \$1,000 per eligible student. The IIA program should be extended to second-year students as well. Community college students make up about 2/3 of the students receiving the grant and currently receive about \$7 million annually from the program.

Comments:

4. Restore funding and support additional growth in adult education programs

ICCTA promotes initiatives to improve funding for adult education programs. The immediate goal is to restore state support that was reduced to address state budget issues. Long overdue increased state support for adult education first began when the Illinois Community College Board became responsible for the administration of the programs. Efforts to increase funding should resume.

Comments:

5. Expand the community college retirees health insurance program

ICCTA worked to create a health insurance program for community college retirees. Now in its sixth year of operation, the College Insurance Program (CIP) is a successful health program for the retirees of a community college. More work needs to be done to tell legislators of future needs to improve access to the CIP for all community college retiree and their dependants.

Comments:

6. Address the unintended consequences of pension reform

Comments:

7. Recognize bonafide student organizations in the Election Code for purposes of appointing deputy registrars who can conduct student voter registration events. Current law recognizes many civic organizations that qualify their organizations as deputy registrars. Students are not recognized.

Comments:

8. Meet and educate new and existing legislators

As a result of the November 2004 election, approximately 1/3 of the legislators serving in the Illinois General Assembly will be new to the process. A comprehensive effort by trustees and

presidents should be undertaken to meet and educate them regarding community college issues and needs.

Comments:

9. Clarify a sick leave provision in the State Universities Retirement System Article for employees of the community college and university systems.

Comments:

10. Improve the Property Tax Limitation Law

Amend the current law to allow extensions to increase by the Employment Cost Index (currently the Consumer Price index) or 5%, whichever is least.

Comments:

11. Support meaningful education funding reform

ICCTA supports meaningful reform of the way that all of "education" is funded in Illinois. This includes the consideration that "education" is defined as pre-school through grade 16.

Comments:

12. Support direct appropriation and design/build authority for capital projects

ICCTA supports changing the role of the Illinois Capital Development Board in overseeing community college capital projects.

Comments:

13. Support 100% funding of Illinois Veterans Grants

Comments:

ICCTA WILL MONITOR LEGISLATION AND RULE-MAKING REGARDING:

1. Farmland assessment

ICCTA is monitoring farmland assessment practices in order to accurately evaluate any impact upon community college districts.

Comments:

For additional information, contact ICCTA at 1-800-454-2282 or iccta@communitycolleges.org

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

HARPER COLLEGE
Listing of
GRANT PROGRAMS
July 1, 2005 – June 30, 2006

NOTE: CHANGES ARE IN BOLD>

Reported: February 28, 2006

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
FY2006 Illinois Community College Tech Prep Support Grant AE/LS D. Corr	Fund innovative activities initiated by Illinois community colleges in support of the overall goals & objectives of the federal Tech Prep grant.	ICCB \$47,143	07/01/05 06/30/06
New Look Project: Career Services for Deaf/HH Students ADS M. Sacks Botto	Career services for deaf/hh students.	ISU – Illinois Center for Specialized Professional Support \$1,000	12/01/05 06/30/06
SIU Tobacco Control Initiative Health/Psych Services D. Evans	Implementation of a comprehensive approach to a campus wide tobacco control initiative.	SIU \$10,000	10/26/05 06/30/06
<u>CONTINUATION</u> Northern Illinois Regional Consortium ETIP Grant Harper College for Businesses M. Coons	Awarded through Employer Training Investment Program (ETIP) Large Company component, grant is to be used to upgrade skills of workers.	DCEO \$306,323	07/01/04 06/01/06
<u>CONTINUATION</u> Minority Student Transfer Center Center for Multicultural Learning L. LaBauve-Maher	To support Center activities in the area of student articulation and transfer, student support services, and counseling and mentoring.	HECA \$47,775	08/23/05 08/31/06
<u>RENEWAL</u> Business/Industry Workforce Preparation Harper College for Businesses M. Coons	State Allocation Grant to assist with local economic development efforts within Business & Industry Centers.	ICCB \$92,303	07/01/05 06/30/06

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
<u>RENEWAL</u> P-16 Initiative Career Programs D. Corr	State Allocation Grant to pay for tuition for high school students taking college credit.	ICCB \$134,551	07/01/05 06/30/06
<u>RENEWAL</u> Perkins III Career Programs D. Corr	Career and Technical education	ICCB \$318,978	07/01/05 06/30/06
Career and Technical Education Strand Grant I - Continuous Quality Improvement AE/LS D.Corr	Develop, enhance or implement process/system that provides regular and systematic program evaluation and improvement related to career and technical education administration, programs and services.	ICCB \$10,000	07/01/05 06/30/06
Career and Technical Education Strand Grant II - Performance Enhancement AE/LS D.Corr	Develop, implement and improve computerized automated degree and certificate auditing systems which recognize and promote student success.	ICCB \$10,000	07/01/05 06/30/06
Transportation, Warehousing, And Logistics AE/LS D. Corr	For the development and implementation of "bridge programs" to transition AED and ESL students into electronics-related occupations.	ICCB \$50,250	07/01/04 06/30/06
<u>CONTINUATION</u> FY06 Adult Education & Family Literacy Grant AE/LS D. Corr	Supports Adult Educational Development Programs (Federal Basic, \$183,320 State Basic, \$175,701 State Public, \$18,358 EL/Civics, \$45,773 State Performance, \$169,098)	ICCB \$592,250	07/01/05 06/30/06
<u>RENEWAL</u> Disabled Student Project Access & Disability Services T. Thompson	To provide services to students with disabilities.	IDHS \$134,754	07/01/05 06/30/06

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
<u>RENEWAL</u> Displaced Homemakers Assistance Act Women's Program K. Canfield	Career, educational and personal support for Women's Program participants.	IDOL \$58,410	07/01/05 06/30/06
<u>EXTENSION</u> Scholarships for Success TMS/Marketing Services S. Griffith/D. Loprieno	Scholarship assistance to support Math, Science, Engineering & Computer Science students. (Increased by \$20,074)	NSF \$60,000	07/01/04 12/31/06
Advancing Through Literacy: Workforce ESL for Hospital Employees Harper College for Businesses M. Coons	Grant for English as a Second Language classes at Northwest Community Hospital as part of an ongoing literacy initiative for incumbent workers.	Office of the Secretary of State Illinois State Library Literacy Office \$15,000	07/01/05 06/30/06
<u>RENEWAL</u> Midwest Center of Post- Secondary Outreach Access & Disability Services T. Thompson/D. Kavin	Provides technical assistance to A & D Service Programs	USDE/St. Paul Technical \$80,010	07/01/05 06/30/06
<u>EXTENSION</u> COPS Universal Hiring Program Public Safety M. Alsup	Universal Hiring Program Hire 3 full time officers (Original full grant was \$225,000 spread over three years – 08/01/02 – 07/31/05) Given 18 month extension.	USDJ \$49,216	07/01/05 01/31/07
CSSI (Critical Skill Shortages Initiative – Partnership for Healthcare Solutions II) Partnering for healthcare Systems Solutions Career Program D. Corr	50 incumbent workers will be enrolled in training (39 to successfully complete training). 39 individuals will be upgraded to CSS occupations; 8 of the individuals advancing to LPN occupations and to continue training in second year for advancement to RN's.	WBMC \$75,000	08/01/05 06/30/06
CSSI (Critical Skill Shortages Initiative) Addressing Manufacturing Shortages D. Corr	Provides training to underemployed or unemployed workers in manufacturing occupations in the Northwest suburbs.	WBMC \$100,000	10/01/05 09/30/06

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
Collaborative Research:2YC- REU S. Griffith	Two-year college research experience for undergraduates site	NSF \$78,168	09/15/05 08/31/07

Total as of February 28, 2006

\$2,421,131

DESCRIPTION OF ABBREVIATIONS

AE	Academic Enrichment	TMS	Technology, Math & Sciences
LS	Language Studies	USDE	United States Department of Education
AED	Adult Education Development	USDJ	United States Department of Justice
COPS	Community Oriented Policing Services	WBMC	The Workforce Boards of Metropolitan of Chicago
DCEO	Department of Commerce & Economic Opportunity		
ESL	English as a Second Language		
HECA	Higher Education Cooperation Act		
IBHE	Illinois Board of Higher Education		
ICCB	Illinois Community College Board		
IDHS	Illinois Department of Human Services		
IDOL	Illinois Department of Labor		
ILEAS	Illinois Law Enforcement Alarm System		
ISU	Illinois State University		
NSF	National Science Foundation		
SIU	Southern Illinois University		

**Harper College Educational Foundation
January Fundraising Report FY06**

Appeal Description	Gift Count	Cash	Pledges/Stocks	In-Kind Gifts	Other	Total
FY06 Year End Direct Mail	13	\$3,620.00	\$0.00	\$0.00	\$0.00	\$3,620.00
Golf Open 2006	1	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
James McGrath Scholarship	3	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
Personal Solicitation	1	\$0.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00
Pacesetter Campaign FY06	3	\$1,000.00	\$1,600.00	\$0.00	\$0.00	\$2,600.00
Scholarship Stewardship	2	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
Grand Totals:	23	\$7,220.00	\$13,600.00	\$0.00	\$0.00	\$20,820.00

**Harper College Educational Foundation
Year to Date Fundraising Report (as of 1/31/2006)**

Appeal Description	Gift Count	Cash	Pledges/Stocks	In-Kind Gifts	Other	Total
Corporate Scholarship Drive	5	\$2,050.00	\$0.00	\$0.00	\$0.00	\$2,050.00
FY06 Year End Direct Mail	78	\$16,890.00	\$0.00	\$231.00	\$0.00	\$17,121.00
Golf Open 2006	1	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Harper Symphony Orchestra	2	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
Kolbusz-Kosan Wedding	88	\$7,630.00	\$5,000.00	\$0.00	\$0.00	\$12,630.00
James McGrath Scholarship	56	\$9,890.00	\$0.00	\$0.00	\$0.00	\$9,890.00
Jim McGuire Golf Open	28	\$3,540.00	\$0.00	\$0.00	\$0.00	\$3,540.00
Memorial	54	\$3,785.25	\$0.00	\$0.00	\$0.00	\$3,785.25
Margaret Scott	39	\$2,730.00	\$0.00	\$38.33	\$0.00	\$2,768.33
Personal Solicitation	20	\$24,501.50	\$211,250.00	\$19,000.00	\$205,000.00	\$459,751.50
Proposal	2	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00
Pacesetter Campaign FY06	31	\$18,050.00	\$6,559.60	\$0.00	\$0.00	\$24,609.60
Resources for Excellence Employee Campaign FY04	1	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00
Resource for Excellence Campaign FY05	20	\$51.50	\$78.00	\$0.00	\$0.00	\$129.50
Scholarship Stewardship	16	\$16,850.00	\$3,125.00	\$0.00	\$0.00	\$19,975.00
Special Initiatives	5	\$4,025.00	\$0.00	\$0.00	\$0.00	\$4,025.00
Stewardship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Unsolicited	21	\$2,470.00	\$0.00	\$1,878.00	\$0.00	\$4,348.00
Web Donation	2	\$52.00	\$0.00	\$0.00	\$0.00	\$52.00
Calendar Year-End Direct Mail FY05	3	\$395.96	\$0.00	\$0.00	\$0.00	\$395.96
Grand Totals:	473	\$149,711.21	\$231,012.60	\$21,147.33	\$205,000.00	\$606,871.14

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Consortium, Cooperative and the State of Illinois Contracts purchasing status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of purchases from consortiums, cooperatives or the State of Illinois Contracts.

III. BACKGROUND INFORMATION

The attached report is a summary of current purchases from consortiums, cooperatives or the State of Illinois Contracts.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Proposed Tuition Increase for FY 2006-2007 to \$81 per credit hour.

II. REASON FOR CONSIDERATION

The Board is to establish tuition per section 05.05.00 of the Board Policy Manual.

The College is currently facing an estimated loss of state funds of about \$500,000 and PTAB losses of about \$1.3 million for a total of \$1,800,000 for FY07 assuming no increase in tuition and no increase in state appropriation. The deficit is due largely to five consecutive years of funding cuts from the State and continuing loss of revenue from successful commercial property tax appeals (PTAB).

From FY03 through FY07 projections, state funding for the College will have been cut by 34%, costing the College **\$3.2 million in revenue**.

Additionally, the College projects revenue loss from successful commercial property tax appeals (PTAB) will cost \$1.3 million in FY07. This follows PTAB losses of \$1.47 million in FY03 and \$1.27 loss in FY 04 a loss of \$1.33 million in FY05, and a projected PTAB loss for FY 06 of \$1.3 million, a total **five-year loss of \$6.7 million**.

Despite funding cuts, and adding a significant number of new square feet to the campus, the College has been able to maintain a balanced budget though moderate increases in tuition, institutional reductions totaling \$1.8 million over the past few years and, most importantly, increasing efficiency so that staffing levels have remained essentially unchanged despite increasing FTE enrollment 24% since 1998.

The explosive enrollment growth, while welcome in terms of additional revenue, also contributes additional strain on our aging facilities, resulting in increasing costs for renovation, repair and utilities.

Although the campus has added new buildings, significant repairs are still needed for the rest of the campus buildings. Deferred maintenance grants by the state, which totaled a very modest \$136,000 in FY 02 and nearly \$119,000 in FY03 have been eliminated for FY04 and FY05 and FY 06 and FY 07, respectively. Also, a renovation project of \$23 million for

Buildings G and H, which is on the ICCB capital list, has not moved up the list in the last few years, since the Governor has not been presenting a capital budget to the legislature.

The College feels an increase in tuition is necessary to continue the College's commitment to provide high quality instruction and facilities to a growing student population and to honor the Board's commitment to a balanced budget.

The College continues to review costs related to various programs. The College already has utilized the variable tuition rate on a number of Allied Health programs in the curriculum. The review, when completed, will determine whether extension, later this term, of the variable tuition should be extended to other curriculum.

III. BACKGROUND INFORMATION

District Residents

The State has capped tuition at community colleges at 33% of its per capita cost. For FY07,⁴ this is projected to be \$~~120~~121 per credit hour, compared to our proposed tuition rate of \$81 per credit hour (currently \$75 per credit hour).

This year presents an unusual situation posed by the state's continuing financial crisis and an expanding physical plant. The College has not had an increase from the state since FY02. This would make the loss over a five-year period (FY03 to FY07) 34%. This translates into an expected loss of state funds of \$3.2 million. A number of the grants provided to the College ~~will remain at FY 2003 levels, and three significant grants will be eliminated. were eliminated in FY04,~~ FY 05, and FY06, respectively. In addition, it is possible that Federal Perkins grants will end in the near future.

The Board, in its Board Budget Guidelines, states that District Resident tuition should not be more than 25% of per capita cost (~~\$90-91 in FY07~~³). Tuition has been about 19% to 21% of per capita cost since 1998, despite raising tuition for the each of those years. (See attached chart.)

The proposed FY06 increase to \$81 per credit hour would increase the student per capita cost to 22.2%. Tuition has been increased at the rate of \$4 per credit hour per year (with the exception for FY04 when it rose \$5) because the Board felt it was not fair to increase tuition to the 25% guideline all in one year. A steady and predictable increase created a good planning tool for both the students and administration. Tuition and fees is the only revenue stream that is directly controlled by the Board. A

\$1 per credit hour increase in tuition generates about \$250,300,000 in revenue. A \$6 increase would generate \$1,800,000.

~~The College has cut over \$1.8 million in costs over the last two years, is instituting a series of cost efficiency measures and is not increasing overall staffing levels in the education fund, despite record enrollment growth.~~

~~The first of the three grants is for \$210,000. This grant provides student support services to special populations (i.e. Tutoring, Math & Writing Lab Assistance.) It has been eliminated. (Last year this grant was reduced by \$134,000 from \$342,152 to \$210,099.) The second grant is for \$289,000 to assist business and industry to train their workers. These funds are being transferred to another state agency. The final set of grants totals \$336,000 and provides dollars for technology to the academic divisions. These funds are also being transferred to another state agency. (See attached chart for details.) There is no guarantee that Harper will receive any of the transferred funds. They will be distributed through a competitive process, instead of a direct grant, and a much larger universe of agencies will be vying for these funds. The final state appropriations will not be known until the legislative session ends. It is not expected that the legislative branch will provide more funding than requested by the Governor in these difficult economic times.~~

~~The College has three main revenue sources: tuition and fees, state appropriations and property taxes. These three sources are interrelated and when one or more experience a decrease, it has an impact on the others. Recalling that a \$1 per credit hour increase in tuition generates about \$250,000 in revenue, the state cut equates to about \$3.30 per credit hour in tuition. In order to retain vital programs to students and to maintain high technology standards at Harper, the administration is making a multilevel tuition and technology fee recommendation.~~

~~The administration is recommending that since we have not reached the 25% guideline, tuition for FY 04 be increased by \$5.00 per credit hour. This increase would cover the standard \$4.00 per credit hour increase, plus \$1.00 to cover some of the loss of the special populations grant. In addition, the administration is recommending that the technology fee increase by \$1.00 from \$4.00 to \$5 per credit hour to cover some of the loss of the technology grants. The extra \$2 (above the standard \$4 per credit hour) being recommended by the administration will generate \$500,000 and make up for 60% of the \$835,000 expected in state funds loss for FY 2004.~~

~~Finally, the College is operating under a tax cap for many years. In recent years a change in assessment appeals, referred to as Property Tax Appeals Board (PTAB), has been having an ever-increasing impact on the College. (See attached graph, which is for all funds.) The impact on the~~

~~Education Fund alone is about \$900,000 per year, which is equivalent to \$3.50 per credit hour. The administration is recommending that the Board discuss and consider increasing the tuition by an additional \$1.00 per credit hour or more to cover some or all of the losses due to PTAB.~~

Non-Resident

The College uses the state formula for chargeback purposes to determine the base of non-resident tuition, and then adds the resident rate. The base for FY 2003-064 would be \$2073 plus the resident rate per credit hour.

Example:

If the tuition for District Residents were raised from \$752 to \$8169, then Non-Resident would be \$213-207 plus \$69-81 or \$282-288 per credit hour.

Out-of-State

There is a formula provided by the state to calculate per capita costs. The per capita costs are used as the Out-of-State tuition and this would change to \$360-362 per credit hour, which is our most current per capita rate.

International Student

The administration is recommending International Student tuition be set at ~~\$320~~ the per capita rate of \$362 per credit hour for FY 2007.4

IV. RECOMMENDATION

The administration is recommending a **District Resident** tuition increase of \$65 per credit hour from \$752 to \$8167 per credit hour for FY 20063-20074 effective summer 20063.

The administration is recommending that the **Non-Resident** rate be set at the formula plus the **District Resident** rate per credit hour or \$288 per credit hour for FY 2003-04-6-07 effective summer 20063.

The administration recommends the **Out-of-State** rate be set at the per capita formula of \$360-362 per credit hour for FY ~~20032006-2004-2007~~ effective summer ~~20032006~~.

The administration recommends the **International Student** rate be set at the per capita rate of \$320-362 per credit hour for FY 20063-20074 effective summer 20063.

The President may propose additional variable tuition rates for specific programs prior to June 30, 2006.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Proposed Credit Course Fee Changes for the 2006-07 Academic Year.

II. REASON FOR CONSIDERATION

The Board is to establish a fee schedule per section 05.05.00 of the Board Policy Manual. These fees are to cover various costs beyond those covered by the regular tuition.

III. BACKGROUND INFORMATION

These fee changes will be incorporated into the College's registration system. Therefore, fee changes must be acted upon prior to February 28, 2006 when early registration begins for the Summer 2006 semester.

IV. RECOMMENDATION

The administration recommends approval of the Proposed Fee Changes for 2006-07, effective with the 2006 Summer semester.

Proposed Credit Course Fee Changes 2006 - 2007

DIV	DEPT	COURSE		CURRENT	PROPOSED	PROPOSED	Status
		#	TITLE	2005-06	2006-07	Increase/Decrease	
AELS	AED	025	GED Social Studies and Science	\$6.00	\$0.00	(\$6.00)	Instructor can't collect cash.
AELS	AED	035	GED Writing Skills and Literature	\$6.00	\$0.00	(\$6.00)	Instructor can't collect cash.
AELS	AED	045	GED Mathematics	\$6.00	\$0.00	(\$6.00)	Instructor can't collect cash.
AELS	ESL	079	ESL: Preparation for TOEFL	\$20.00	\$0.00	(\$20.00)	Students purchase own class materials.
BUS/SS	CAS	105	Word Processing Software		\$15.00	\$15.00	New course; effective Fall 2006
BUS/SS	CAS	115	Spreadsheet Software		\$15.00	\$15.00	New course; effective Fall 2006
BUS/SS	CAS	116	General Accounting Applications		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	CAS	125	Database Software		\$15.00	\$15.00	New course; effective Fall 2006
BUS/SS	CAS	135	Business Graphics		\$15.00	\$15.00	New course; effective Fall 2006
BUS/SS	CAS	160	Introduction to Business Software Packages		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	CAS	175	Desktop Publishing		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	CAS	215	Advanced Spreadsheet Software		\$15.00	\$15.00	New course; effective Fall 2006
BUS/SS	CAS	216	Spreadsheet Macros and Other Advanced Topics		\$15.00	\$15.00	New course; effective Fall 2006
BUS/SS	CAS	217	Spreadsheet Graphics		\$15.00	\$15.00	New course; effective Fall 2006
BUS/SS	CAS	225	Advanced Database Software		\$15.00	\$15.00	New course; effective Fall 2006
BUS/SS	CAS	226	Database Programming		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	CAS	235	Advanced Business Graphics		\$15.00	\$15.00	New course; effective Fall 2006
BUS/SS	CAS	260	Advanced Business Software Packages		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	EIT	200	E-Learning Tools and Technology		\$25.00	\$25.00	New course; effective Summer 2006
BUS/SS	EIT	220	E-Learning Instructional Systems Design		\$25.00	\$25.00	New course; effective Summer 2006
BUS/SS	EIT	250	E-Learning Web Development		\$25.00	\$25.00	New course; effective Summer 2006
BUS/SS	EIT	280	E-Learning Development and Management		\$25.00	\$25.00	New course; effective Summer 2006
BUS/SS	NET	100	Windows Fundamentals		\$15.00	\$15.00	New course; effective Fall 2006
BUS/SS	NET	101	Windows		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	106	Introduction to Linux		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	111	A+ Hardware		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	112	A+ Operating System Technologies		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	121	Introduction to Networking		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	122	Internet Protocols		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	141	Linux Administration		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	151	NetPrep Networking Fundamentals		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	152	NetPrep Local Area Networks		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	153	NetPrep Wide Area Networks		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	154	NetPrep TCP/IP		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	161	Windows Client Administration		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	171	Cisco Networking Basics		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	172	Cisco Routers and Routing Basics		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	173	Cisco Switching Basics and Intermediate Routing		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	174	Cisco WAN Technologies		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	182	Computer Forensics		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	201	Help Desk/Soft Skills		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	211	Supporting Operating Systems		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	212	Supporting Applications		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	221	Wireless Networking (CWNA)		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	231	Windows Scripting		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	236	Linux Shell Scripting		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	241	Linux Networking		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	242	Linux Security		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	251	NetPrep - The Internet		\$50.00	\$50.00	New course; effective Fall 2006

Proposed Credit Course Fee Changes
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DIV	DEPT	COURSE #	COURSE TITLE	CURRENT 2005-06	PROPOSED 2006-07	PROPOSED Increase/Decrease	Status
BUS/SS	NET	252	NetPrep Internetworking Devices and Concepts		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	253	NetPrep Protocol Analysis		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	254	NetPrep Network Analysis and Design		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	261	Windows Server Administration		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	262	Windows Network Administration		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	263	Windows Directory Services Administration		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	265	Exchange Server Administration		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	266	Windows Security Design		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	267	Windows Network Design		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	268	Windows Directory Services Design		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	NET	270	Cisco Networking (CCNA)		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	280	Network Security Fundamentals (Security+)		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	281	Networking Systems Security		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	282	Network Defense and Countermeasures		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	NET	299	Networking Capstone		\$50.00	\$50.00	New course; effective Fall 2006
BUS/SS	WEB	101	Internet Fundamentals		\$15.00	\$15.00	New course; effective Fall 2006
BUS/SS	WEB	150	Web Development I		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	WEB	170	Web Graphics		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	WEB	180	Flash Multimedia I		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	WEB	190	Web Authoring Tools		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	WEB	200	Web Development II		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	WEB	205	Perl Web Programming		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	WEB	220	Flash Multimedia II		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	WEB	230	Extensible Markup Language		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	WEB	240	E-Commerce Development		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	WEB	250	Web Development III		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	WEB	255	Open Source Web Application Development		\$25.00	\$25.00	New course; effective Fall 2006
BUS/SS	WEB	299	Web Management Capstone		\$25.00	\$25.00	New course; effective Fall 2006
HCPS	BCE	101	Basic Construction for Building Codes		\$25.00	\$25.00	Increased cost of materials and copier expense.
HCPS	BCE	102	Basic Code Enforcement Techniques		\$25.00	\$25.00	Increased cost of materials and copier expense.
HCPS	BCE	104	Basic Mechanical and Energy Conservation Codes		\$25.00	\$25.00	Increased cost of materials and copier expense.
HCPS	BCE	105	Basic Plumbing Codes		\$25.00	\$25.00	Increased cost of materials and copier expense.
HCPS	BCE	106	Basic Electrical Codes		\$25.00	\$25.00	Increased cost of materials and copier expense.
HCPS	BCE	201	Basic Building Codes		\$25.00	\$25.00	Increased cost of materials and copier expense.
HCPS	CTE	103	Cardiac Emergencies	\$30.00	\$0.00	(\$30.00)	Students purchase own class materials.
HCPS	CTE	107	Diagnostics I	\$10.00	\$0.00	(\$10.00)	Students purchase own class materials.
HCPS	CTE	108	Diagnostics II	\$10.00	\$0.00	(\$10.00)	Students purchase own class materials.
HCPS	CTE	201	Pediatric Echocardiography Techniques		\$50.00	\$50.00	New course; effective Fall 2006
HCPS	FIS	250	Industrial Fire Protection		\$25.00	\$25.00	New course; effective Fall 2006
HCPS	HSC	104	Health Care Technology and Informatics		\$24.00	\$24.00	New course; effective Fall 2006
HCPS	HSC	105	Introduction to the Health Care Today		\$10.00	\$10.00	To cover HIPAA & Blood Borne Pathogens Testing, etc.
HCPS	HSC	107	Basic Health Care Skills		\$25.00	\$25.00	New course; effective Summer 2006
HCPS	MOA	150	Math Applications in Health Care		\$15.00	\$15.00	New course; effective Fall 2006
HCPS	RAD	215	Principles and Procedures in Mammography		\$35.00	\$35.00	New course; effective Fall 2006
HCPS	RAD	216	Mammography Internship		\$25.00	\$25.00	New course; effective Fall 2006
LIBARTS	FAS	100	Industrial Sewing Methods	\$25.00	\$35.00	\$10.00	Increased cost of equipment and supplies.
LIBARTS	FAS	101	Flat Pattern Design and Draping I	\$35.00	\$40.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	102	Flat Pattern Design and Draping II	\$35.00	\$40.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	103	Apparel Design and Construction I	\$35.00	\$40.00	\$5.00	Increased cost of equipment and supplies.

Proposed Credit Course Fee Changes
2006 - 2007

DIV	DEPT	COURSE #	COURSE TITLE	CURRENT 2005-06	PROPOSED 2006-07	PROPOSED Increase/Decrease	Status
LIBARTS	FAS	104	Apparel Design and Construction II	\$35.00	\$40.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	105	Fashion Design and Illustration I	\$15.00	\$20.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	106	Fashion Design and Illustration II	\$15.00	\$20.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	107	Textiles I	\$30.00	\$35.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	110	Costume History	\$15.00	\$20.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	111	Twentieth Century Costume and Trends	\$15.00	\$20.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	112	Fashion Basics	\$25.00	\$30.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	113	Advanced Industrial Sewing Methods	\$25.00	\$35.00	\$10.00	Increased cost of equipment and supplies.
LIBARTS	FAS	201	Advanced Flat Pattern Design and Draping I	\$35.00	\$40.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	202	Advanced Flat Pattern Design and Draping II	\$35.00	\$40.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	203	Advanced Diversified Apparel Design I	\$35.00	\$40.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	204	Advanced Diversified Apparel Design II	\$35.00	\$40.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	209	Advanced Fashion Illustration I	\$15.00	\$20.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	210	Advanced Fashion Illustration II	\$15.00	\$20.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	230	Fashion Forecasting	\$15.00	\$20.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	FAS	240	Fashion Projects	\$25.00	\$30.00	\$5.00	Increased cost of equipment and supplies.
LIBARTS	MUS	102	Introduction to Electronic/Computer Music	\$12.00	\$15.00	\$3.00	Increase to private instruction.
LIBARTS	MUS	165	Class Piano I	\$12.00	\$15.00	\$3.00	Increase to private instruction.
LIBARTS	MUS	166	Class Piano II	\$12.00	\$15.00	\$3.00	Increase to private instruction.
LIBARTS	MUS	180	Minor Applied Music -- Flute & Piccolo	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	181	Oboe and English Horn	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	182	Clarinet	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	183	Bassoon and Contra Bassoon	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	184	Saxophone	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	185	French Horn	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	186	Trumpet	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	187	Trombone	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	188	Baritone	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	189	Tuba	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	190	Percussion	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	191	Violin	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	192	Viola	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	193	Cello	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	194	String Bass	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	195	Harp	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	196	Piano	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	197	Organ	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	198	Voice	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	199	Classical Guitar	\$271.00	\$303.00	\$32.00	Increase to private instruction.
LIBARTS	MUS	265	Class Piano III	\$12.00	\$15.00	\$3.00	Increase to private instruction.
LIBARTS	MUS	266	Class Piano IV	\$12.00	\$15.00	\$3.00	Increase to private instruction.
LIBARTS	MUS	280	Minor Applied Music -- Flute & Piccolo	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	281	Oboe and English Horn	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	282	Clarinet	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	283	Bassoon and Contra Bassoon	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	284	Saxophone	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	285	French Horn	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	286	Trumpet	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	287	Trombone	\$542.00	\$606.00	\$64.00	Increase to private instruction.

Proposed Credit Course Fee Changes
2006 - 2007

DIV	DEPT	COURSE #	COURSE TITLE	CURRENT 2005-06	PROPOSED 2006-07	PROPOSED Increase/Decrease	Status
LIBARTS	MUS	288	Baritone	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	289	Tuba	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	290	Percussion	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	291	Violin	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	292	Viola	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	293	Cello	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	294	String Bass	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	295	Harp	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	296	Piano	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	297	Organ	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	298	Voice	\$542.00	\$606.00	\$64.00	Increase to private instruction.
LIBARTS	MUS	299	Classical Guitar	\$542.00	\$606.00	\$64.00	Increase to private instruction.
TMS	ATE	213	Construction Management Process	\$15.00	\$25.00	\$10.00	Increased product costs.
TMS	BIO	101	Biology Survey	\$7.75	\$8.00	\$0.25	Increased cost of equipment and supplies.
TMS	BIO	103	Man and Environment	\$8.75	\$10.00	\$1.25	Increased cost of equipment and supplies.
TMS	BIO	104	Environmental Laboratory Biology	\$32.50	\$35.00	\$2.50	Increased cost of equipment and supplies.
TMS	BIO	105	Heredity, Evolution, and Culture	\$7.75	\$8.00	\$0.25	Increased cost of equipment and supplies.
TMS	BIO	110	Principles of Biology	\$33.50	\$38.00	\$4.50	Increased cost of equipment and supplies.
TMS	BIO	120	General Botany	\$26.75	\$30.00	\$3.25	Increased cost of equipment and supplies.
TMS	BIO	130	Microbiology	\$43.25	\$48.00	\$4.75	Increased cost of equipment and supplies.
TMS	BIO	135	Introduction to Human Anatomy and Physiology	\$9.75	\$16.00	\$6.25	Increased cost of equipment and supplies.
TMS	BIO	136	Introduction to Human Disease	\$5.50	\$8.00	\$2.50	Increased cost of equipment and supplies.
TMS	BIO	140	General Zoology	\$31.50	\$38.00	\$6.50	Increased cost of equipment and supplies.
TMS	BIO	150	Field Biology	\$42.25	\$50.00	\$7.75	Increased cost of equipment and supplies.
TMS	BIO	151	Field Biology- Cape Cod	\$42.25	\$50.00	\$7.75	Increased cost of equipment and supplies.
TMS	BIO	152	Field Biology-Isle Royale	\$42.25	\$50.00	\$7.75	Increased cost of equipment and supplies.
TMS	BIO	153	Field Biology-Tropical	\$42.25	\$50.00	\$7.75	Increased cost of equipment and supplies.
TMS	BIO	154	Field Biology- Mountain Ecology	\$42.25	\$50.00	\$7.75	Increased cost of equipment and supplies.
TMS	BIO	160	Human Anatomy	\$26.75	\$35.00	\$8.25	Increased cost of equipment and supplies.
TMS	BIO	161	Human Physiology	\$25.75	\$30.00	\$4.25	Increased cost of equipment and supplies.
TMS	CHM	100	Chemistry for the Health Sciences	\$33.00	\$34.00	\$1.00	Increased cost of equipment and supplies.
TMS	CHM	105	Chemical World	\$33.00	\$34.00	\$1.00	Increased cost of equipment and supplies.
TMS	CHM	110	Fundamentals of Chemistry	\$33.00	\$34.00	\$1.00	Increased cost of equipment and supplies.
TMS	CHM	121	General Chemistry I	\$33.00	\$34.00	\$1.00	Increased cost of equipment and supplies.
TMS	CHM	122	General Chemistry II	\$33.00	\$34.00	\$1.00	Increased cost of equipment and supplies.
TMS	CHM	125	Organic and Biochemistry for the Health Sciences	\$44.00	\$45.00	\$1.00	Increased cost of equipment and supplies.
TMS	CHM	201	Basic Organic Chemistry	\$44.00	\$45.00	\$1.00	Increased cost of equipment and supplies.
TMS	CHM	204	Organic Chemistry I	\$56.00	\$57.00	\$1.00	Increased cost of equipment and supplies.
TMS	CHM	205	Organic Chemistry II	\$56.00	\$57.00	\$1.00	Increased cost of equipment and supplies.
TMS	CHM	295	Independent Research for Chemistry I	\$35.00	\$36.00	\$1.00	Increased cost of equipment and supplies.
TMS	CHM	296	Independent Research for Chemistry II	\$35.00	\$36.00	\$1.00	Increased cost of equipment and supplies.
TMS	CHM	297	Independent Research in Chemistry III	\$35.00	\$36.00	\$1.00	Increased cost of equipment and supplies.
TMS	ELT	120	Introductory Industrial Electronics Maintenance		\$35.00	\$35.00	New course; effective Spring 2006
TMS	ELT	146	Industrial Motor Controls		\$35.00	\$35.00	New course; effective Spring 2006
TMS	ELT	208	Advanced Communications Systems		\$35.00	\$35.00	New course; effective Spring 2006
TMS	GRA	101	Introduction to Graphic Arts Technology	\$30.00	\$35.00	\$5.00	Increased cost of equipment and supplies.
TMS	GRA	102	Graphic Arts Desktop Publishing	\$30.00	\$35.00	\$5.00	Increased cost of equipment and supplies.
TMS	GRA	103	Digital Imaging I	\$30.00	\$35.00	\$5.00	Increased cost of equipment and supplies.
TMS	GRA	105	Introduction to Color Theory/Management		\$35.00	\$35.00	New course; effective Spring 2006

Proposed Credit Course Fee Changes
2006 - 2007

DIV	DEPT	COURSE		CURRENT	PROPOSED	PROPOSED	Status
		#	TITLE	2005-06	2006-07	Increase/Decrease	
TMS	GRA	111	Press Operations	\$30.00	\$35.00	\$5.00	Increased cost of equipment and supplies.
TMS	GRA	112	Digital Illustration I	\$30.00	\$35.00	\$5.00	Increased cost of equipment and supplies.
TMS	GRA	113	Digital Imaging II	\$30.00	\$35.00	\$5.00	Increased cost of equipment and supplies.
TMS	GRA	120	Graphic Design I		\$35.00	\$35.00	New course; effective Spring 2006
TMS	GRA	130	Introduction to Photography		\$35.00	\$35.00	New course; effective Spring 2006
TMS	GRA	131	Digital Photography I		\$35.00	\$35.00	New course; effective Spring 2006
TMS	GRA	202	Advanced Color Management	\$30.00	\$35.00	\$5.00	Increased cost of equipment and supplies.
TMS	GRA	212	Paper and Ink Technology	\$30.00	\$35.00	\$5.00	Increased cost of equipment and supplies.
TMS	GRA	213	Bindery and Finishing Operations	\$30.00	\$35.00	\$5.00	Increased cost of equipment and supplies.
TMS	GRA	214	Digital Illustration II		\$35.00	\$35.00	New course; effective Spring 2006
TMS	GRA	220	Graphic Design II		\$35.00	\$35.00	New course; effective Spring 2006
TMS	GRA	221	Graphic Portfolio Design		\$35.00	\$35.00	New course; effective Spring 2006
TMS	GRA	229	Advanced Quark and InDesign		\$35.00	\$35.00	New course; effective Spring 2006
TMS	GRA	230	Prepress Production		\$35.00	\$35.00	New course; effective Spring 2006
TMS	GRA	232	Digital Photography II		\$35.00	\$35.00	New course; effective Spring 2006
TMS	MNT	110	Basic Welding	\$40.00	\$50.00	\$10.00	Increased product costs.
TMS	MNT	115	Basic Carpentry	\$40.00	\$50.00	\$10.00	Increased product costs.
TMS	MNT	125	Basic Plumbing	\$40.00	\$50.00	\$10.00	Increased product costs.
TMS	MNT	210	Advanced Welding	\$40.00	\$50.00	\$10.00	Increased product costs.
TMS	MNT	211	Welding III		\$50.00	\$50.00	New course; effective Summer 2006
TMS	MNT	212	Welding IV		\$50.00	\$50.00	New course; effective Summer 2006
TMS	MNT	215	Commercial Carpentry	\$40.00	\$50.00	\$10.00	Increased product costs.
TMS	MNT	225	Commercial Plumbing	\$40.00	\$50.00	\$10.00	Increased product costs.
TMS	RAC	101	Refrigeration Fundamentals	\$30.00	\$40.00	\$10.00	Increased cost of equipment and supplies.
TMS	RAC	102	Refrigeration Systems	\$30.00	\$40.00	\$10.00	Increased cost of equipment and supplies.
TMS	RAC	103	Heating Principles	\$30.00	\$40.00	\$10.00	Increased cost of equipment and supplies.
TMS	RAC	104	Residential Comfort Systems	\$30.00	\$40.00	\$10.00	Increased cost of equipment and supplies.
TMS	RAC	105	Heating and Cooling Controls	\$30.00	\$40.00	\$10.00	Increased cost of equipment and supplies.
TMS	RAC	106	Advanced Controls	\$30.00	\$40.00	\$10.00	Increased cost of equipment and supplies.
TMS	RAC	108	Domestic Preparation Appliances	\$30.00	\$40.00	\$10.00	Increased cost of equipment and supplies.
WHP	PED	209	Personal Training III: Functional Exercise Instruction		\$15.00	\$15.00	New course; effective Fall 2006

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

SUBJECT

Consideration of sabbatical leaves for faculty, beginning Fall term of the 2006-07 academic year.

REASON FOR CONSIDERATION

Article IV-J of the Collective Bargaining Agreement provides for sabbatical leaves to be given upon approval by the Board of Trustees provided such leaves would add to the effectiveness of the faculty member and benefit the College.

BACKGROUND INFORMATION

Sabbatical Leave applications were reviewed by the Sabbatical Leave Committee, the appropriate Dean and Vice President, and President.

RECOMMENDATION

It is the recommendation of the President that the following faculty members be granted a sabbatical leave for the requested time period:

Salaries shown are FY06 contract with figures to be updated per new contract

Xilao Li hire date: 8/15/95	LIBARTS	Fall 2006 or Spring 2007	\$35,867
Barbara Solheim hire date: 8/17/99	LIBARTS	Spring 2007	\$30,070
			*\$65,937

*In addition to these costs, the College will hire part-time faculty at a cost of approximately \$23,700 to teach, in the absence of the faculty on leave.

**SUMMATION OF SABBATICAL REQUESTS
- BOARD INFORMATION SHEET -**

Faculty Member: **Xilao Li**

Semester or Academic Year Requested: **Fall semester, 2006 or Spring semester, 2007**

Sabbatical Description: (excerpt from application)

My planned sabbatical leave will be devoted to my research project on the Chinese reception of African American literature which I began 25 years ago. American literary studies has turned increasingly transnational, multicultural, and interdisciplinary. More and more scholars and educators are moving beyond a traditional, or more insular version of scholarship and teaching to explore and understand cultural differences, commonalities, and interconnections. In my literature/compositions classes, students benefit from the multiple perspective which I can offer. My comparative study of Chinese interest and scholarship in African American literature will not only enhance my teaching at Harper, but also encourage linkages within academic disciplines among colleagues, and will make a much needed contribution in filling a lacuna in the field of American literary scholarship.

Faculty Member: **Barbara Solheim**

Semester or Academic Year Requested: **Spring semester, 2007**

Sabbatical Description: (excerpt from application)

One of my long-held goals has been to teach overseas. Thus, I am applying to the ICISP/CCCU Canterbury Christ Church University Visiting Faculty Program to teach in Canterbury, England during the spring term of 2007. (Dr. Solheim's application to the Visiting Faculty Program was approved November 22, 2005). For many years I have taught a wide range of British philosophers in my courses; it would be enormously personally satisfying to visit the places that Mill, Locke, Wollstonecraft, Russell, and many others, lived and worked. An important part of the duties of those who teach in the ICISP program is to chaperone students on field trips to significant sites, so there would be plenty of opportunity to travel within the country. Another duty of ICISP teachers is to teach classes, seminars and give special lectures to Christ Church University students, so I would be serving as an ambassador for Harper College while there.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Affiliation agreements between clinical agencies and Harper College are used for students in the Health Career Programs. The Affiliation Agreement between Harper College and *Elmhurst Memorial Hospital* for the Phlebotomy Program is presented for Board review.

II. REASON FOR CONSIDERATION

An Affiliation Agreement is required between Harper College and affiliating agencies to provide for the clinical education of students in health career programs. In an effort to standardize and streamline the entire process related to developing affiliations with the many agencies in our service area the Harper Board approved a Master Affiliation Agreement in July 2003 to be used with all agencies. However, several affiliating agencies have initiated their own clinical affiliation agreement, *Elmhurst Memorial Hospital*, whereby they require Board or appointed designee signature.

III. BACKGROUND INFORMATION

The facilities and educational opportunities available at *Elmhurst Memorial Hospital*, are consistent with the clinical objectives of the Harper College Health Career Programs.

IV. RECOMMENDATION

The administration recommends that the Affiliation Agreement between Harper College and *Elmhurst Memorial Hospital*, be approved as submitted and authorize the Dean of Health Careers and Public Safety to sign all of the above.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

College Protection, Health and Safety: Energy Conservation, Environmental Protection and Handicapped Accessibility Projects.

II. REASON FOR CONSIDERATION

Harper College is required to submit to the Illinois Community College Board for approval the Life Safety projects which will be done with excess money from prior year projects. After the Illinois Community College Board reviews the requested Life Safety projects, and if the projects qualify and meet their approval requirements, they will provide the approval necessary for new projects.

III. BACKGROUND INFORMATION

House Bill 1587 was signed by Governor Thompson in September 1984. This bill, which is now part of Section 3-20.3.01 of the Illinois Public Community College Act, provides a process for Community College districts to levy a tax or issue bonds for the purpose of altering or repairing their facilities for protection, health or safety, energy conservation, handicapped accessibility, and/or environmental protection reasons.

New projects being recommended for 2006 Life Safety funding that will utilize excess funds from prior projects.

Proposed Work Item	Estimated Project Cost
Campus Wide Asbestos Abatement - Phase III - 2006	\$600,000

IV. RECOMMENDATION

The administration recommends that the Board of Trustees adopt the attached resolution for approval of the above project to alter and repair facilities pursuant to Section 3-20.3.01 of the Illinois Community College Act and to utilize excess funds from prior projects.