



Harper College
1200 West Algonquin Road
Palatine, Illinois

Revised Regular Board Meeting Agenda

December 12, 2006
7:00 p.m.

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Presentations**
 - None
- V. Student Trustee Report**
- VI. President's Report**
- VII. Harper Employee Comments**
- VIII. Citizen Comments**
- IX. Consent Agenda*** (Roll Call Vote)
 - A. For Approval**
 - 1. Minutes - November 14, 2006 Regular Board Meeting Exhibit IX-A.1
 - 2. Bills Payable, Payroll for November 10, 2006, and November 24, 2006; Estimated Payroll for December 8, 2006 Exhibit IX-A.2
 - 3. Bid Awards Exhibit IX-A.3
 - 4. Purchase Orders Exhibit IX-A.4
 - 5. Personnel Action Sheets Exhibit IX-A.5
 - B. For Information**
 - 1. Financial Statements Exhibit IX-B.1
 - 2. Committee and Liaison Reports Exhibit IX-B.2
 - 3. Grants and Gifts Status Report Exhibit IX-B.3
 - 4. Summary of Items Purchased from State Contracts, Consortiums or Cooperatives Exhibit IX-B.4

* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

X. New Business

- A. RECOMMENDATION: Adoption of Levy Resolution Exhibit X-A
- B. RECOMMENDATION: Abatement of Taxes Exhibit X-B
- C. RECOMMENDATION: Resolution to Establish Claims Against the District Exhibit X-C
- D. RECOMMENDATION: Resolution to Establish a Hearing Date for the Sale of Limited Tax Funding Bonds (BINA Hearing) Exhibit X-D
- E. RECOMMENDATION: Affiliation Agreements Between Harper College and Central DuPage Hospital for Cardiac Technology and Diagnostic Medical Imaging and Mercy Provena St. Joseph Medical Center for Diagnostic Medical Imaging Program Exhibit X-E
- F. RECOMMENDATION: Approval for Issuance of Purchase Order for R. J. Galla, Inc. for Excess Workers Compensation Insurance and Issuance of Purchase Order for Cannon Cochran Management Services, Inc. for Third Party Administration of Workers Compensation Claims Exhibit X-F
- G. RECOMMENDATION: Award of Bid Request for a Campus-Wide Fire Alarm Improvement Project Exhibit X-G**
- H. RECOMMENDATION: Award of Bid Request for Renovation of Building D Exhibit X-H
- I. RECOMMENDATION: Authorizing Action Related to Oracle Contract Exhibit X-I**

XI. Announcements by the Chair

- A. Communications
- B. Calendar Dates

On-Campus Events

(Note: * = Required)

December 24 - January 2	Holiday Break - The College will be closed Saturday, December 23, 2006 through Tuesday, January 2, 2007.
January 15	College is closed - Martin Luther King, Jr. Day
*January 23	7:00 p.m. - Regular Board Meeting - W214-215
February 7	Elk Grove Village/Des Plaines Community Night - Conference Center
February 12	College is closed - President Lincoln's Birthday
*February 27	7:00 p.m. - Regular Board Meeting - W214-215
*March 20	7:00 p.m. - Regular Board Meeting - W214-215

Off-Campus Events

XII. Other Business (including closed session, if necessary)

XIII. Adjournment

**Minutes of the Regular Board Meeting and Board Organizational Meeting
of Tuesday, November 14, 2006**

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WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Tuesday, November 14, 2006

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Tuesday, November 14, 2006 at 7:04 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Gillette, Hill, Hoffman, Kelley, Murphy and Stone; Student Member Kudia
Absent: Member Graft

Also present: Robert Breuder, President; Joan Kindle, V.P. Student Affairs and Assistant to the President; Judy Thorson, V.P. Administrative Services; Cheryl Kisunzu, Associate V.P. Diversity/Organizational Development; Colleen Murphy, V.P. Enrollment and Marketing; David McShane, V.P. Information Technology; Catherine Brod, V.P. for Development; Cathy Albergo; Rob Alexander; Mike Alsup; Jim Andres; Margaret Bilos; Carol Blotteaux; Barb Bowker; Dave Braunschweig; Frank Brooks; Arlene Bublick; Orlando Cabrera; Connie Campbell; Paul Casbarian; Virginia Comber; Janice Comer; Maria Coons; Daniel Corr; Laura Crane; William Cutler; Ken Dahlberg; Tom Dowd; Earl Dowling; David Dwyer; Greg Dyrda; Leslie Evans; Donna Glade-Tan; Kathi Griffin; Sally Griffith; Vickie Gukenberger; Mia Igyarto; Rich Johnson; Thea Keshavarzi; Ashley Knight; Betsy Kubotz; Laura LaBauve-Maher; Anna Lewis; Terry Lindsay; Jim Ma; Fredia Martin; Mark Michaels; Russ Mills; Mark Mrozinski; Mark Neubecker; Jason Peot; Kris Piepenburg; JJ Pionke; Perry Pollock; Judith Prasil; Larry Price; Jeff Przybylo; Stephanie Rimland; Tammy Rust; Ilona Saia; Diana Sharp; Kathleen Sicklesteel; Wallis Sloat; John Smith; Joyce Sweet; Tom Walsh; Dennis Weeks; Pat Wenthold; Deanna White; Audrey Zenner and Stasia Zwisler. Students: Fernando Diaz, Shaun Kerting, Hilary Mueller, and Bill Rosemeyer.

Guests: David Hoffman and Jason Zajac, Ketchum, Inc.; Frank Corbin, citizen.

Chair Stone asked Senator-Elect Matt Murphy to lead the Pledge of Allegiance.

APPROVAL OF AGENDA Member Kelley moved, Member Hoffman seconded, approval of the Agenda.

Ayes: Members Gillette, Hill, Hoffman, Kelley, Murphy and Stone

Nays: None

Motion carried. Student Member Kudia voted aye.

EDUCATIONAL PRESENTATIONS

Cathy Brod introduced Stasia Zwisler, the new Associate Executive Director of the Foundation and Campaign Manager. She also introduced Jason Zajac, Vice President of Ketchum, Inc., which is the oldest and largest fundraising consulting firm in the country. Ketchum, Inc. has been working with the Foundation for approximately one year, conducting a feasibility study and now helping them through Phase I of a Major Gifts Campaign.

Feasibility Study Overview

Mr. Zajac explained that, after being retained a year ago, they performed an examination of internal considerations and external factors that would influence success in a fundraising campaign for Harper College. They delivered a report of the findings in early spring of last year.

They spent some time last year on campus doing internal interviews and focus groups with opinion leaders representing key constituencies across campus. Next, they conducted confidential interviews with 50 individuals who were identified, through collaboration with the Foundation and leadership of the College, as individuals whose participation influenced the success of a fundraising effort.

- Thirteen of the fifty individuals were members of either the governing Board or the Educational Foundation Board of Directors.
- Four were formerly members of one of the two Boards.
- Eleven of those fifty (some of whom could be in the first two categories) were perceived by their peers as being capable of a significant six-figure or larger investment in a campaign.
- Twenty-two of the fifty were suggested by those peers as candidates having sufficient influence to be volunteer leaders in a campaign.

They received valuable and candid feedback. Following that exercise, they identified a series of strengths around which they believe a fundraising plan could be developed.

Strengths

- There is a nearly universal perception of Harper College as having a positive image and a very high standard of academic quality. Mr. Zajac noted that this is a unique finding in fundraising on behalf of community colleges. Ketchum, Inc. has done quite a bit of work with other community colleges around the country, and they find that many struggle in their fundraising efforts because of their very contrary perception.
- Dr. Breuder's involvement and his role were described by key donor and leader prospects as "a driving force in the institution's accomplishments." Mr. Zajac noted that this is very important, because major donors in fundraising campaigns are investing as much in management as they are in mission. Ketchum, Inc. always tests the role of the CEO in the fundraising plan.
- Within their audience, there was an understanding that private support is an emerging need and one of increasing importance in the life of Harper College, that the gap between "what we can do" and "what we want to do" is widening. Mr. Zajac noted that their sample audience was intentionally skewed to people who might participate in the campaign.
- Almost all of the participants in their study indicated a willingness to participate in the proposed campaign with a contribution, either personally or through their corporate responsibilities. Mr. Zajac noted that this is a strong finding.

Challenges

- There is a perception that, outside of an inner circle of close friends, there is misunderstanding or confusion regarding the role of fundraising or the need for fundraising in publicly supported institutions. Mr. Zajac noted that this is very much the same struggle that public four-year institutions faced 15-20 years ago when they first entered the fundraising arena and began competing for philanthropic dollars.
- After testing a series of specific objectives in the study, different programmatic opportunities across campus, there were some questions about the programmatic offerings and specifically what their benefits would be. Some of the questions focused on how the students would benefit and some focused on how the communities within the district would benefit.
- The gifts that were confirmed in the study were of a size and scale that validate a "focused campaign" that

requires a fairly aggressive schedule or timeline. This is not a campaign that is likely to have a very broad base; it will require a significant portion of the total dollars coming out of a relatively small amount of large gifts.

- There was not immediately confirmed in the study volunteer leaders of sufficient access and influence to lead the campaign.

Recommendations

Based on the findings, Ketchum, Inc. offers the following recommendations:

- The Foundation and the College should move forward immediately with planning a fundraising campaign with a tentative objective of \$8.5 million in private support. They have confidence in this because of the organization's internal readiness, donor interest and intent confirmed in the study. Ultimately, they believe the goal will be validated through their successful enlistment of leadership, solicitation of the closest stakeholders among Board members and solicitation of some of the closest major prospects.
- The impact of a successful campaign must be quantified directly in terms of student and community benefits.
- They must directly and convincingly evidence the urgency of increasing private support.
- The final case elements will revolve around four central areas: protecting and serving the community; advanced skills preparations; overcoming obstacles through advancement and sustaining regional economic development.
- They need to build a volunteer leadership team for the fundraising effort that might represent the influence already engaged in participation in the Boards, but would also be able to access broader audiences than just those. They need leadership that could, through their own personal credibility, provide access and influence throughout as many communities as possible within the district. The campaign leadership committee should consist of eight to ten volunteers with access into distinct audiences. Additional volunteer committees, staff and council resources would supplement the efforts.

Recommendations/Comments – Role of Boards

- First and foremost, Ketchum, Inc. believes that the Foundation and the Board of Trustees have an obligation to provide oversight and expect accountability.

- Board members should be willing to participate, as appropriate, in the identification, cultivation and solicitation of donor prospects.
- They ask Board members to be willing to provide a forum for the presentation of Harper's campaign story. They believe that there is a very compelling story to be told, and they will look to the Boards to help in convening audiences to hear that story.
- They expect Board members in any campaign to be among those who provide early support. They are looking specifically at the Foundation Board to participate directly in orientation and training.

Timeline

- Phase I - approximately eight months - focuses on internal organization and preparation, which includes the revising of a case for support in the campaign prospectus, identifying and recruiting a volunteer leadership team, and prospect review. They are nearing the end of the first phase.
- Quiet Validation Phase – beginning in early 2007 - test all of the assumptions, start aggressively and actively soliciting gifts to the campaign with closest friends in some of the prospects whose gifts would have the largest impact on the success of the campaign. From that, they will confirm the goals and confirm the ultimate schedule.
- Public Phase – they anticipate this to be a relatively brief period of time.

Mr. Zajac noted that this is a very aggressive two-year campaign schedule.

Chair Stone thanked Mr. Zajac for his time. The Board looks forward to hearing more about this in the future.

STUDENT TRUSTEE REPORT

Student Member Kudia noted that recently he went to the ICCSAA Conference. Harper won the Merit Award for Student Government for the ninth time. He picked up a scholarship for a fellow student. Additionally, he won \$20 in a trivia contest. Student Member Kudia noted that he learned a great deal at the conference and decided to implement some changes upon his return. In an effort to reach out to different colleges, he and Student Senate President Fernando Diaz arranged a meeting with the College of DuPage Student Senate to discuss different problems that they both face. Student Member Kudia has personally made it his goal to attend one meeting or event

for every club at Harper, and hopes to inform them of Board issues and Senate issues and also learn about concerns they are facing. He noted that there are already forty-seven clubs on campus.

PRESIDENT'S REPORT

Dr. Breuder noted that he enjoyed having lunch with the leadership of the Student Senate recently. He recognized Russ Mills, Dean of Continuing Education, who is retiring after 20+ years of service. He acknowledged the exemplary work that Mr. Mills has performed over the years. Harper has one of the best Continuing Education programs in the state, and a lot of that stems from his innovative approaches. Mr. Mills introduced Mark Mrozinski, who will be replacing him as Dean of Continuing Education.

With regard to enrollment, Dr. Breuder stated they are within two FTE of the fall enrollment goal of 9,403. Assuming they find two more, they will have four or five consecutive fall terms of record enrollment. He reminded everyone that, when the economy is in good shape, enrollment suffers a bit. Harper is in good stead by having growth this fall.

Dr. Breuder asked Vice President Colleen Murphy to give an overview of the Annual Report. He noted that, of all the Annual Reports she and her team have put together, this one eclipses all of them. It is exemplary. Vice President Murphy noted that it was her honor and pleasure to be involved in the development of the Annual Report. They took the approach of getting a "report card" from the community to see how they were doing in serving the community and meeting their mission. They spoke with alumni Chris Miller, who started at Harper College, eventually graduated from Harvard Medical School and is now an orthopedic surgeon in the district. They feature other alumni, a Carpentersville police officer, Foundation Board members and Trustees Bill Graft and David Hill.

Chair Stone thanked Colleen Murphy and her staff. In response to Chair Stone, Member Hill noted that the photograph in the Annual Report is taken in a Kimball Hill home, and it includes him, his wife Diane and Kimball Hill's national architectural director Jesus Serrato, who happens to be an associate graduate of Harper College.

Dr. Breuder noted that, if Board members need additional copies of the Annual Report or would like them sent to individuals, they should please let Colleen Murphy know.

HARPER EMPLOYEE
COMMENTS

Adjunct Faculty
Association Contract
Negotiations

Chemistry Department faculty member and Vice President of the Harper College Faculty Senate Tom Dowd stated that the Faculty Senate encourages the administration and the adjunct faculty union to reach a resolution regarding the current contract negotiations. Harper College Adjunct Faculty deserve a fair and equitable contract. The College community and the community at large will be best served if a contract is agreed upon.

On behalf of the Harper College Adjunct Faculty Association, Anna Lewis emphasized to the Board how crucial it is that adjunct faculty be treated with equity and have a fair contract. For five months they have been negotiating with the College and, although they have worked through a number of difficult issues, many issues are still unresolved. They remain hopeful that an agreement will be reached that is beneficial to the entire Harper community.

A handout was distributed which showed a comparison of benefits between adjunct faculty and other contractual groups at Harper. Ms. Lewis pointed out that there is no equity with regard to insurance benefits, leaves, professional development, fair share or salary. She reminded everyone that adjuncts are the largest employee group on campus, they teach more than half of the classes at Harper, they face the same requirement to provide quality of education as their full-time colleagues, and yet they are treated as employees of lesser value. Harper College is committed to providing excellence in education. She noted that Harper College cannot have excellent faculty without providing excellent working conditions.

Ms. Lewis gave a several comparisons with other community colleges and their adjunct faculty. She listed several community colleges that offer higher salary rates to their adjuncts than Harper offers. In addition, they provide professional development funds and other financial incentives to help adjuncts continue to increase their qualifications; Harper does not. She noted that some community colleges offer their adjunct faculty either full access to their health insurance or at least some insurance benefits; Harper does not. The Faculty Senate hopes that Harper College will acknowledge the fact that adjunct faculty are valuable contributors to its success as an educational institution and give them the recognition that they deserve.

Ms. Lewis thanked all of the supporters who attended the Board meeting this evening.

Board Liaison Committee In response to Rich Johnson, Chair Stone affirmed that the Board Liaison Committee speakers would be allowed to aggregate their time. Packets of information were distributed to Board members. Mr. Johnson noted that the Board Liaison Committee will begin a program of highlighting different divisions and departments within the campus community in order to introduce the Board to some of the exceptional programs offered at the College.

Their presentation focused on the Liberal Arts Division, Performing Arts Departments - Music, Speech and Theatre and Art.

Music Department

Cathy Alberto noted that they have four full-time faculty members and 46 adjunct faculty members in the Music Department. They are fortunate to be able to draw upon the strength of the entire Chicago area with adjunct faculty representing the Chicago Symphony Orchestra, the Lyric Opera and other major performing groups. There are two components in the Music Department – one pursues the academic side and the other pursues the performance side. They prepare students in music, theory, history and oral skills, preparing them to get degrees in music education, performance, music business and theory composition.

In addition to the academics, music students must perfect an instrument; even theory composition majors must have a performing instrument. Harper College Music Department is well-respected nationally and has been accredited by the National Association of Schools of Music (NASM) since 1975. The NASM has a membership of approximately 700-800 four-year colleges across the United States; Harper is one of approximately 22 junior colleges. Ms. Albergo noted that when a music major from Harper College transfers to the University of Illinois, they are very happy to see our student, because they know he or she has met the NASM criteria. Harper College Music Department offers exactly the same curriculum as Northwestern, DePaul, Roosevelt, University of Illinois, Southern Illinois University and Northern Illinois University. It is a great recruiting tool.

Ms. Albergo noted that there are brochures in the packet which describe upcoming performances at Harper College. She encouraged Board members to attend any of the

upcoming concerts. The performing groups include students and community members.

Dr. Barbara Bowker, Theory Department, spoke to the Board regarding the Cultural Arts Committee. The Committee uses the Student Activity Fees to bring cultural events to campus which they feel will enrich the students' lives (all students, not just music students). As the music person on the Committee, Dr. Bowker is responsible for bringing in music events. She explained that they reach out nationally and internationally. A recent performer was the first winner of the extremely prestigious Van Cliburn Piano Competition. Ralph Votapek gave a recital at Harper and gave a master class to Harper music students. This is a testimony to the excellence at Harper College and a testimony to Cathy Albergo's piano students. One usually does not get this type of opportunity until senior year in college and sometimes graduate school. A number of Harper students were able to get up and perform publicly in front of this artist and receive the benefit of his instruction. It was a great event for the College and a great opportunity for the students.

Dr. Bowker highlighted the upcoming Cultural Arts event - the Chicago Children's Choir will be performing on campus in April. This is the largest choral education organization in the United States, touching 3,000 students in the Chicago area. With a large emphasis on diversity, the Chicago Children's Choir was formed in Hyde Park in the 1950's to bring together people from different races, educational and social backgrounds. Dr. Bowker noted that it is fun to hear them, and it is profoundly inspiring. She invited Board members to attend the performance on Saturday, April 28 at 7:30 p.m. in the Performing Arts Center.

Speech and Theatre Department

Rich Johnson introduced Jeff Przybylo and Margaret Bilos from the Speech Team and Forensics Program at Harper College, which is one of the leading programs in the country. Nine out of the last ten years, the Speech Team has been an Overall Top Ten Team. Their most recent and grandest accomplishment was the achievement of their first national championship in debate at the 2006 National Speech Tournament. The winning debate team was coached by Josh Sunderbruch in the English Department. Former speech instructor, Professor of Speech Marcia Litrenta, won the National Service Award for her 27 years of service to students and the organization. Jeff Przybylo, Director of Speech and Debate was also awarded the National

Coaching Fellowship Award, which is presented to a coach who best exemplifies the finest qualities of a forensics educator. Mr. Johnson noted that *Noises Off*, performed by the Harper Ensemble Theatre Company, was presented last weekend and will also be presented this Friday, Saturday and Sunday.

Art Department

Ken Dahlberg, Art Department Chair, introduced colleagues present at the meeting: Stephanie Rimland, Perry Pollock and Jason Peot. Mr. Dahlberg explained that the community established in the Art Department is very unique. Faculty members intermingle so much; even when they are not in class, they will go into another class and participate by making comments and/or giving demonstrations. They have developed a close-knit group, which attracts the students.

He showed a slide presentation of various programs which reach out into the community. They host an art exhibit in which all high schools are represented and students are able to participate. They will host an awards ceremony this month, where over 200 faculty, students and parents come to see the facilities and meet the faculty. It is a terrific public relations situation for the College - the first time that many of these students make contact with Harper College.

Mr. Dahlberg noted that four significant scholarships are awarded to students. There are purchase awards and prizes, etc. They offer a robust exhibition schedule. The Art Department has turned one of their studio spaces into gallery space, and they use it as a teaching facility. They have a list of artists from Chicago, the region, the United States, and other parts of the world. They try to bring the best to Harper for the students. The Visiting Artists Program was started a few years ago, where students get direct contact with artists through workshops. The visiting artists will have an exhibit of their work, give a presentation, talk about their work and talk with the students. Students can hear from them firsthand.

Jason Peot explained that they have an upcoming show featuring works from hand-picked students (the most serious art majors doing work on the level of perhaps a graduate student). He showed a slide presentation of images from the past five years of this show. The projects are grand and look nothing like assignments – they look like real art in a real gallery.

CITIZEN
COMMENTS

There were no citizen comments.

CONSENT AGENDA

Member Kelley moved, Member Hill seconded, approval of the minutes of the October 24, 2006 regular Board meeting; bills payable; payrolls for October 13, 2006 and October 27, 2006; estimated payroll for November 10, 2006; bid awards; purchase orders; personnel action sheets; career advisory appointments; financial statements, committee and liaison reports, grants and gifts status report, summary of items purchased from state contracts, consortiums or cooperatives, as outlined in Exhibits IX-A.1 through IX-B.4, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Accounts Payable & Tuition Refunds \$2,987,639.85

The payroll of October 13, 2006 in the amount of \$1,654,569.64; and October 27, 2006 in the amount of \$1,681,400.26; and estimated payroll of November 10, 2006 in the amount of \$1,667,984.95.

Bid Awards

- Ex. IX-A.3.a Award bid request Q00490 for a lighting upgrade to RO Vision Electric & Lighting, the low bidder, in the amount of \$119,700 plus an engineering design fee of \$7,600 for a total award of \$127,300.
- Ex. IX-A.3.b Award bid request Q00491 for a community needs assessment to determine community educational needs to The Melior Group, Inc. in the amount of \$39,200 and a contingency of not to exceed \$3,920 for a total award of \$43,210.
- Ex. IX-A.3.c Award bid request Q00484 to Laurus Technologies, Inc., the low bidder for a two year subscription purchase based on the full time faculty count of the Sun Identity Manager product and implementation support in the amount of \$80,960. Additionally, authorization of the Vice President of Information Technology to sign the contract agreement with Laurus Technologies, Inc.

Purchase Orders	Ex. IX-A.4.a	Approve issuance of a purchase order to Proquest Information and Learning, for renewal of subscriptions to newspapers on microfilm, in the amount of \$13,728.44.
	Ex. IX-A.4.b	Approve issuance of a purchase order to MeasureNet Technology, Ltd. for a MeasureNet data acquisition system for use in the Chemistry department in the amount of \$16,880.
	Ex. IX-A.4.c	Approve issuance of a purchase order to Cardinal Health for a Pyxis MedStation 2000 medication management system, installation, training and three years of service support for use in the Nursing department in the amount of \$16,210.
	Ex. IX-A.4.d	Approve issuance of a purchase order to Dionex Corporation for an ICS-2000 Ion Chromatography System, computer, software license, installation, training, support and a two-year warranty for use in the Chemistry department in the amount of \$46,314.
Personnel Actions	<u>Professional/Technical Appointment</u> Erica Bishop, SQL-Server DBA, IT/TS, 11/01/06, \$70,000/year	
	<u>Supervisory/Confidential Appointment</u> Katherine Santos, Strategic Marketing Specialist, MKT SER, 11/13/06, \$50,500/year	
	<u>Classified Staff Appointment</u> Cindy LiCausi, Head Cashier, BUR OFF, 10/18/06, \$45,923/year	
	<u>Classified Staff Limited Term Employment</u> Joan Holbrook, Accounting/Operations Assistant, DCS, 10/30/06, \$29,835/year	
	<u>Administrator Resignation</u> Marsha McCormick, Associate Dean, Business and Social Science, BUS/SS, 10/31/06, 5 months	

Supervisory/Confidential Resignation

Melanie Frazier, Coordinator, Foundation Advancement Services, CR/F, 11/17/06, 5 years 2 months

Classified Staff Resignations

Shawn Pfaff, Computer Operator, IT/TS, 09/29/06, 26 years 4 months (Extended Leave of Absence)

Erin Redmond, Evening Receptionist, p/t, STU DEV, 08/01/06, 1 year 2 months

Career Advisory
Appointments for the
2006-2007 Academic
Year

Approval of the Career Advisory Committee Appointments for the 2006-2007 academic year.

Upon roll call of the Consent Agenda, the vote was as follows:

Ayes: Members Gillette, Hill, Hoffman, Kelley, Murphy and Stone

Nays: None

Motion carried. Student Member Kudia voted aye.

With regard to the Educational Foundation Report, Member Hoffman shared some highlights from Exhibit IX-B.2. The Foundation Board is at 66 percent and the Board of Trustees is at 50 percent with regard to the year-end campaign. He hopes it will be 100 percent by the next report. The College provides a great vehicle of outreach to the community, and the College keeps doing that through the Foundation. It is a great ambassadorship. Member Hoffman noted that the Foundation staff meets with each Foundation member throughout the summer to reaffirm their commitment, to make sure that the College is fulfilling their needs, and to determine how the College is doing in their communities. This is a large task that Cathy Brod's staff undertakes, and it is very worthwhile.

Member Hoffman noted that the Foundation has recruited new Board members, described in the report. They received an unqualified audit opinion and, for the first time in the Foundation's history, they did not receive a management letter from the auditor. That is a great accomplishment. Chair Stone thanked Member Hoffman. She noted that the Foundation is continuously doing wonderful work.

NEW BUSINESS:

Authorization for the Treasurer's Participation in the Illinois School District Liquid Asset Fund Member Kelley moved, Member Gillette seconded, approval of the Resolution and "Authorized Officials," as outlined in Exhibit X-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Second Reading of New Policy on Electronic Attendance at Meetings Policy 01.37.02 Member Gillette moved, Member Hoffman seconded, to approve the Board Policy on Electronic Attendance at Meetings, as outlined in Exhibit X-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Second Reading of Modification of Purchasing Policy 07.03.01 and Addition of Policy 07.03.02 Cooperating College Contracts Member Kelley moved, Member Hill seconded, to approve the Board Policy on the modification of Purchasing Policy 07.03.01 and addition of Policy 07.03.02 Cooperating College Contracts, as outlined in Exhibit X-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Gillette suggested they ask the President to look for a check and balance on the activity funds. He does not believe they are audited, and he feels the College should be treating students' money like taxpayers' money. Chair Stone thanked Member Gillette for his suggestion. It will be noted.

In a voice vote, the motion carried.

Second Reading of Modification of Investment of College Funds Policy 07.01.15 - Performance Member Kelley moved, Member Hoffman seconded, to approve the Board Policy on Investment of College Funds Policy 07.01.15, as outlined in Exhibit X-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Annual Insurance Renewal Member Hoffman moved, Member Kelley seconded, acceptance of the proposal of Willis of Illinois and the College administration to have CIGNA provide the College with Term Life, not to exceed \$0.21 per \$1,000 of covered payroll; Accidental Death and Dismemberment, not to exceed \$0.019 per \$1,000 of covered payroll; Long-Term Disability insurance coverage, not to exceed \$0.19 per 1% of payroll per month; and CoreSource to provide claims administration, not to exceed \$3.75 for dental and \$1.25 for

Short-Term Disability. In addition, acceptance of Blue Cross Blue Shield of Illinois and HMO Illinois to provide the College with medical insurance coverage, not to exceed the proposed amount per level of coverage per covered individual per month, as outlined in Exhibit X-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

ANNOUNCEMENTS BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. Chair Stone noted that the campus will be closed Thursday, November 23 through Sunday, November 26 for the Thanksgiving holiday. In December, the College will be closed Saturday, December 23 through Tuesday, January 2. The next Board meeting is December 12.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Kelley moved, Member Gillette seconded, that the meeting be adjourned.

In a voice vote, the motion carried at 8:05 p.m.

Chair

Secretary

BOARD REQUESTS

NOVEMBER 14, 2006 REGULAR BOARD MEETING

There were no Board requests.

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
PALATINE, ILLINOIS 60067

FUND EXPENDITURES TO BE APPROVED

I. BILLS PAYABLE

Accounts Payable & Tuition Refunds	\$ 3,000,922.99
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II. PAYROLL

11/10/2006	\$ 1,820,420.86
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11/24/2006	1,657,281.81
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III. ESTIMATED PAYROLL

12/08/2006	\$ 1,738,851.34
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WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

December 12, 2006

SUMMARY OF BIDS

- Exhibit IX – A.3.a The administration recommends that the Board award Q00492 to Castle Printech, Inc., the low bidder for printing of the Spring 2007 Continuing Education Course Schedule, which is a major publication promoting enrollment, in the amount of \$35,165.
- Exhibit IX – A.3.b The administration recommends that the Board award bid request Q00497 to Direct Fitness Solutions, LLC, the low bidder for an Iron Grip Urethane dumbbell set and an Iron Grip Urethane barbell set, in the amount of \$10,071.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00492 for printing of the Spring 2007 Continuing Education Course Schedule, which is a major publication promoting enrollment, as requested by Marketing Services.

II. BUDGET STATUS

Funds in the amount of \$35,165 are provided in the 2006/07 Auxiliary Enterprise Fund budget, under account 2691-4080-777-5407004.

III. INFORMATION

A legal bid notice was published and 12 bids solicited. Four responses were received. The following is a recap of the bid tab sheet for 150M copies of the 96-page Spring 2007 Continuing Education Course Schedule:

Castle Printech, Inc.	35,165
P&P Press, Inc.	45,795
Precise Printing Network, Inc.	47,145
Workflow One	54,734

Harper College Course Schedules are sent to households in the College district. Copies are also sent to out of district students, businesses, libraries and individuals upon request. The Course Schedule will list the Continuing Education class offerings for the Spring 2007 term.

Last year's award, to College Class Schedule Specialists in the amount of \$30,610.65 for printing of 150M copies of the 96-page Spring 2006 Continuing Education Course Schedule, was approved by Board action November 22, 2006. The increase in cost is due to the increase in the cost of paper.

IV. RECOMMENDATION

The administration recommends that the Board award Q00492 to Castle Printech, Inc., the low bidder for printing of the Spring 2007 Continuing Education Course Schedule, which is a major publication promoting enrollment, in the amount of \$35,165.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00497 for an Iron Grip Urethane dumbbell set and an Iron Grip Urethane barbell set, as requested by Wellness and Human Performance Division for the Fitness Center.

II. BUDGET STATUS

Funds in the amount of \$10,071 are provided in the 2006/07 Auxiliary Fund budget, under account number 3215-6090-077-5806001.

III. INFORMATION

A legal bid notice was published and five bids solicited. Three responses were received. The following is a recap of the bid tab sheet:

Direct Fitness Solutions, LLC	\$10,071.00
Wellspring Fitness Equipment	11,272.36
Midwest Commercial Fitness	12,930.00

This request is for an Iron Grip Urethane dumbbell set and an Iron Grip Urethane barbell set which will be used in the Fitness Center. These sets will replace the current sets now being used in the Fitness Center.

The current dumbbell set and the barbell set need to be replaced because the outer coat of recycled rubber is beginning to dehydrate, which is showing up as cracks and fissures in the surface. On a couple of the dumbbells, the outer coat is beginning to peel off of the steel core and the rubber coat is starting to split off of the handlebars of some of the barbells. Recycled rubber has a normal functional life

of 3-5 years, depending on use. Both the dumbbell set and the barbell set are approximately four years old.

The Iron Grip equipment is coated with urethane, a much more durable surface than recycled rubber. The urethane is also very tightly bonded to the steel core, making it less likely to peel off. The estimated functional life with normal wear and tear of the Iron Grip equipment is 15-20 years. The surface, which is 12-sided, will minimize wear and tear and the urethane-encased heads will not scuff or damage equipment, walls or floors.

This recommendation includes the trade-in of the existing dumbbell and barbell sets.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00497 to Direct Fitness Solutions, LLC, the low bidder for an Iron Grip Urethane dumbbell set and an Iron Grip Urethane barbell set, in the amount of \$10,071.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

December 12, 2006

SUMMARY OF PURCHASE ORDERS

- Exhibit IX – A.4.a The administration recommends that the Board approve the issuance of a change order to purchase order #503468 issued to NCS Pearson, Inc. for the production and mailing of IRS Forms 1098-T, in the amount of \$2,404 for a new total of \$15,044.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a change order to purchase order #503468 issued to NCS Pearson, Inc. for the production and mailing of IRS Forms 1098-T, as requested by Administrative Services for the Accounting department.

II. BUDGET STATUS

Funds in the amount of \$2,404.00 are provided in the 2006/07 Education Fund budget, under account number 0001-8060-039-5309001.

III. INFORMATION

On October 24, 2002 the award of request for proposal Q00256 to NCS Pearson, Inc. was approved by Board action. The award was in the amount of \$12,640 each year for the production and mailing of an estimated 21,000 Forms 1098-T annually for calendar years 2002-2006. The 2003 IRS rule change pertaining to financial information required to be included on the forms has increased the estimated number of forms to 25,000. Prior to 2003, the College was not required to send Form 1098-T to students receiving financial aid which covered their total tuition bills.

This request is to approve a change order to NCS Pearson, Inc. in the amount of \$2,404 for the additional estimated production of 4,000 of Form 1098-T. A change order in the same amount was approved by Board action December 20, 2005 for the purchase of additional forms.

IV. RECOMMENDATION

The administration recommends that the Board approve the issuance of a change order to purchase order #503468 issued to NCS Pearson, Inc. for the production and mailing of IRS Forms 1098-T, in the amount of \$2,404 for a new total of \$15,044.

WILLIAM RAINEY HARPER COLLEGE

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

- A. Ratification of Faculty Appointment.
- B. Ratification of Supervisory/Confidential Appointments.
- C. Ratification of Classified Staff Appointments.
- D. Ratification of Harper #512 IEA-NEA Appointment.
- E. Ratification of Faculty Retirements.
- F. Ratification of Faculty Resignation.
- G. Ratification of Classified Staff Resignations.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Faculty, the Supervisory/Confidential, the Classified Staff and the Harper #512 IEA-NEA Appointments; the Faculty Retirements; the Faculty and the Classified Staff Resignations; the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE
FY2006/2007 BUDGET AND EXPENDITURES
October 31, 2006

December 12, 2006
 Exhibit IX-B.1

EDUCATION FUND

DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Institutional						
Institutional	15,440,563.00	4,181,304.46	1,848,566.00	228,036.00	13.45%	13,363,961.00
Sub-Total	\$15,440,563.00	\$4,181,304.46	\$1,848,566.00	\$228,036.00	13.45%	\$13,363,961.00
President						
Development Office	646,365.00	175,035.64	208,391.00	267,687.00	73.65%	170,287.00
Pres/Brd of Trustees	415,389.00	112,487.34	153,464.00	197,579.00	84.51%	64,346.00
Strategic Alliance	744,554.00	201,625.22	221,071.00	362,379.00	78.36%	161,104.00
Media Comm & Gov Rel	200,783.00	54,372.04	61,824.00	111,218.00	86.18%	27,741.00
Sub-Total	\$2,007,091.00	\$543,520.24	\$644,750.00	\$938,863.00	78.90%	\$423,478.00
Student Affairs						
Student Activities	476,682.00	129,085.49	111,108.00	176,261.00	60.29%	189,313.00
Student Development	2,988,017.00	809,155.00	918,986.00	1,357,996.00	76.20%	711,035.00
Wellns & Human Perf	1,894,220.00	512,954.78	527,984.00	713,891.00	65.56%	652,345.00
VP Student Affairs	408,221.00	110,546.25	121,558.00	206,980.00	80.48%	79,683.00
Access & Disability	753,084.00	203,935.15	226,970.00	148,286.00	49.83%	377,828.00
Sub-Total	\$6,520,224.00	\$1,765,676.66	\$1,906,606.00	\$2,603,414.00	69.17%	\$2,010,204.00
VP Academic Affairs						
Acad Enrich/Lang Std	3,936,059.00	1,065,884.78	1,040,058.00	1,611,686.00	67.37%	1,284,315.00
VP Academic Affairs	1,259,071.00	340,956.43	86,759.00	133,111.00	17.46%	1,039,201.00
Assoc VP Transfer Prog	347,021.00	93,973.29	105,115.00	136,254.00	69.55%	105,652.00
Bus & Soc Sciences	6,202,510.00	1,679,639.71	1,660,155.00	2,036,843.00	59.60%	2,505,512.00
Continuing Education	548,918.00	148,646.99	161,633.00	217,353.00	69.04%	169,932.00
Liberal Arts	6,900,965.00	1,868,781.32	1,868,523.00	2,552,393.00	64.06%	2,480,049.00
Hlth Car & Public Safety	3,911,818.00	1,059,320.31	973,109.00	1,501,210.00	63.25%	1,437,499.00
Resources for Learning	3,042,649.00	823,949.35	845,944.00	1,067,629.00	62.89%	1,129,076.00

8/11/2009

WILLIAM RAINEY HARPER COLLEGE
FY2006/2007 BUDGET AND EXPENDITURES
October 31, 2006

December 12, 2006
 Exhibit IX-B.1

EDUCATION FUND

DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Tech, Math & Science	6,954,286.00	1,883,220.65	1,948,907.00	2,613,021.00	65.60%	2,392,358.00
Assoc. VP Career Prog	262,245.00	71,015.95	76,660.00	113,400.00	72.47%	72,185.00
Sub-Total	\$33,365,542.00	\$9,035,388.77	\$8,766,863.00	\$11,982,900.00	62.19%	\$12,615,779.00

WILLIAM RAINEY HARPER COLLEGE
FY2006/2007 BUDGET AND EXPENDITURES
October 31, 2006

December 12, 2006
 Exhibit IX-B.1

EDUCATION FUND

DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
VP Admin Services						
Admin Services	1,589,271.00	430,374.59	532,447.00	773,152.00	82.15%	283,672.00
Sub-Total	\$1,589,271.00	\$430,374.59	\$532,447.00	\$773,152.00	82.15%	\$283,672.00
VP Diversity/Org Dev						
Assoc VP Diversity/Org	1,579,050.00	427,606.74	439,748.00	562,828.00	63.49%	576,474.00
Sub-Total	\$1,579,050.00	\$427,606.74	\$439,748.00	\$562,828.00	63.49%	\$576,474.00
VP Info Technology						
Info Technology	6,926,220.00	1,875,620.38	2,221,596.00	2,822,240.00	72.82%	1,882,384.00
Sub-Total	\$6,926,220.00	\$1,875,620.38	\$2,221,596.00	\$2,822,240.00	72.82%	\$1,882,384.00
VP Mktg & Enrollment						
VP Enroll & Marketing	1,501,089.00	406,494.90	537,677.00	653,897.00	79.38%	309,515.00
Enrollment Svcs	1,490,182.00	403,541.29	479,051.00	813,969.00	86.77%	197,162.00
Pub & Comm Services	1,565,642.00	423,975.85	521,852.00	947,452.00	93.85%	96,338.00
Sub-Total	\$4,556,913.00	\$1,234,012.04	\$1,538,580.00	\$2,415,318.00	86.77%	\$603,015.00
Grand Total:	\$71,984,874.00	\$19,493,503.88	\$17,899,156.00	\$22,326,751.00	55.88%	\$31,758,967.00

Note: Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments. Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aids.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

Harper College Educational Foundation November Fundraising Report FY07

11/27/2006

Appeal Description	Gift Count	Cash	Pledges/Stocks	In-Kind Gifts	Other	Total
FY07 Year End Direct Mail	26	\$3,135.00	\$0.00	\$0.00	\$0.00	\$3,135.00
Personal Solicitation	1	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Proposal	2	\$0.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00
Pacesetters Campaign FY07	3	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
Resource for Excellence Campaign FY06	4	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00
Scholarship Stewardship	3	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
Tribute	2	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00
Unsolicited	5	\$100.00	\$0.00	\$4,780.00	\$0.00	\$4,880.00
Grand Totals:		\$4,815.00	\$85,000.00	\$4,780.00	\$0.00	\$94,595.00

53 Gift(s) listed

51 Donor(s) listed

Harper College Educational Foundation Year to Date Fundraising Report (as of 11/27/2006)

11/27/2006

Appeal Description	Gift Count	Cash	Pledges/Stocks	In-Kind Gifts	Other	Total
Football Program Golf Open	4	\$500.00	\$0.00	\$500.00	\$0.00	\$1,000.00
FY06 Year End Direct Mail	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
FY07 Year End Direct Mail	26	\$3,135.00	\$0.00	\$0.00	\$0.00	\$3,135.00
Golf Open 2006	1	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00
Harper Symphony Orchestra	2	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Lifelong Learning Direct Mail	1	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
Margaret Scott	31	\$1,971.00	\$0.00	\$0.00	\$0.00	\$1,971.00
Personal Solicitation	2	\$0.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00
Proposal	3	\$10,000.00	\$55,000.00	\$0.00	\$0.00	\$65,000.00
Pacesetter Campaign FY06	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Pacesetters Campaign FY07	25	\$13,350.00	\$9,619.66	\$0.00	\$0.00	\$22,969.66
Resource for Excellence Campaign FY06	19	\$1,410.00	\$700.00	\$0.00	\$0.00	\$2,110.00
Scholarship Stewardship	9	\$10,200.00	\$0.00	\$0.00	\$0.00	\$10,200.00
Special Intiatives	2	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00
Stewardship	2	\$1,025.00	\$0.00	\$0.00	\$0.00	\$1,025.00
Tribute	30	\$1,080.00	\$0.00	\$0.00	\$0.00	\$1,080.00
Unsolicited	18	\$290.00	\$0.00	\$10,280.00	\$0.00	\$10,570.00
Grand Totals:		\$44,526.00	\$120,319.66	\$10,780.00	\$0.00	\$175,625.66

199 Gift(s) listed

159 Donor(s) listed

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
COMPETITIVE GRANTS								
ICCB sponsored by Illinois Center for Specialized Professional Support	New Look Innovation Award	Career Programs	Daniel Corr	State	\$1,500	10/1/2006	6/15/2007	Health careers transition.
ICCB sponsored by Illinois Center for Specialized Professional Support	New Look Innovation Award	Access & Disability Services	Tom Thompson	State	\$1,500	10/1/2006	6/15/2007	Support captioning of media for deaf and hard of hearing students.
ASRT Education and Research Foundation	ASTRO Radiation Therapy New Program Development Grants Program	Health Careers & Public Safety	Vickie Gukenberger, Daniel Corr	Foundation	\$12,500	8/11/06	8/10/07	Support curriculum development for Radiation Therapy program.
Rochester Institute of Technology	Project Access	Access & Disability Services	Tom Thompson	RIT	\$3,000	7/1/06	12/31/06	Promote access to deaf and hard of hearing students to post secondary education. Present available resources to other community colleges.
Secretary of State Literacy Office	Advancing Through Literacy: Workforce ESL for Hospital Employees 2007	Harper College for Businesses	Maria Coons	State	\$15,000	7/1/06	6/30/07	Partner with Northwest Community Healthcare to provide 2 ESL classes for 30 NCH employees.
IBHE Illinois Board of Higher Education	HECA Minority Student Transfer Center	Center for Multicultural Learning	Laura LaBauve- Maher	State	\$47,775	8/23/05	8/31/06	Supports Center activities in the area of student articulation and transfer, student support services, and counseling and mentoring.
IDOL Illinois Department of Labor	Displaced Homemakers Assistance Act	Women's Program	Kathleen Canfield	State	\$58,190	7/1/06	6/30/07	Career, educational, and personal support for Women's Program participants.
DCEO Department of Community and Economic Opportunity	Homeland Security Grant Program	Business and Social Science	Jennifer Mathes	State	\$57,000	3/1/06	3/1/07	Develops a Homeland Security Computer Security Training Center at Harper which will introduce a series of degree and certificate programs.

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
Illinois Clean Energy Foundation	Lighting Upgrade Program	Physical Plant	Jim Ma	Private	\$83,322	4/20/06	4/19/07	Provides energy efficient upgrades to indoor lighting systems at Harper.
NSF National Science Foundation	Collaborative Research: 2YC-REU	Technology, Math & Sciences	Sally Griffith	Federal	\$78,168	9/15/05	8/31/07	Provides a two-year college research experience for undergraduates in Chemistry.
NSF National Science Foundation	Scholarships for Success	Technology, Math & Sciences & Marketing Svcs	Sally Griffith Dan Loprieno	Federal	\$60,000	1/15/02	12/31/06	Provides scholarship assistance to support Math, Science, Engineering & Computer Science students.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Manufacturing Shortages	Career Programs	Daniel Corr	State	\$100,000	10/1/05	12/31/06	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Health Care Solutions - Project I	Career Programs	Daniel Corr	State	\$75,000	7/1/06	6/30/07	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Health Care Solutions - Project II	Career Programs	Daniel Corr	State	<u>\$55,000</u>	7/1/06	6/30/07	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
COMPETITIVE GRANTS	TOTAL				\$647,955			

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
AGENCY ALLOCATED GRANTS								
ICCB Illinois Community College Board	FY 2007 P-16 Initiative	Career Programs	Daniel Corr	Federal/ State	\$159,255	8/31/06	6/30/07	Supports early college enrollment of district high school students.
ICCB Illinois Community College Board	FY 2007 Community College Tech Prep Support Grant	Career Programs	Daniel Corr	Federal/ State	\$47,143	7/1/06	6/30/07	Support goals and objectives of the federal Tech Prep grant.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand III - Innovation Grant	Career Programs	Daniel Corr	Federal/ State	\$5,000	7/1/06	6/30/07	Provide resources to help enhance innovative CTE programs within the community college system.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand II - Performance Enhancement Grant	Career Programs	Daniel Corr	Federal/ State	\$5,000	7/1/06	6/30/07	Develop, implement and improve computerized automated degree and certificate auditing systems which recognize and promote student success.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand I - Continuous Quality Improvement Grant	Career Programs	Daniel Corr	Federal/ State	\$10,000	7/1/06	6/30/07	Develop, enhance or implement a process and/or system that provides regular and systematic program evaluation and improvement related to career and technical education administration, programs and services.
ICCB Illinois Community College Board	FY06 Adult Education & Family Literacy Grant	Academic Enrichment & Language Studies	Daniel Corr	Federal/ State	\$543,164	7/1/06	6/30/07	Supports Adult Education Development Education programs (Federal Basic, \$172,756; State Basic, \$166,915, EL/Civics, \$44,502; State Performance, \$140,152)
ICCB Illinois Community College Board	Perkins III	Career Programs	Daniel Corr	State	\$352,216	7/1/06	6/30/07	Supports career and technical education.

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
ICCB Illinois Community College Board	Program Improvement	Career Programs	Daniel Corr	State	\$33,974	7/1/06	6/30/07	Supports career and technical education.
ICCB Illinois Community College Board	Business/Industry Workforce Preparation	Harper College for Businesses	Maria Coons	State	\$93,071	7/1/06	6/30/07	Assists with local economic development efforts within Business & Industry Centers.
ICCB Illinois Community College Board	Student Success	Academic Enrichment & Language Studies	Daniel Corr	State	\$148,300	7/1/06	6/30/07	Supports developmental, remedial, first time in college, and disability student programs.
IDHS Illinois Department of Human Services	Disabled Student Project	Access & Disability Services	Tom Thompson	State	\$134,754	7/1/06	6/30/07	Provides services to students with disabilities.
USDJ United States Dept of Justice	COPS Universal Hiring Program	Harper Police	Mike Alsup	Federal	\$49,216	8/1/02 Extend 7/1/05	7/31/05 Extend 1/31/07	Pays for 3 fulltime officers, through Universal hiring program.
AGENCY ALLOCATED GRANTS					\$1,581,093			

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
SUBCONTRACTOR / PARTNER in GRANT								
IBHE Illinois Board of Higher Education	HECA Disability Matrix	Access & Disability Services	Tom Thompson	State/ UIC	\$9,612	9/1/05	8/31/06 Extend 08/23/07	Develops disability data collection tools, working with UIC and other colleges.
NSF National Science Foundation	Exploring New Models for Undergraduate Research w/Two-year College	Chemistry	Sally Griffith	\$449,273/5 yrs	\$128,101	10/1/06	9/30/07	City Colleges of Chicago-Harold Washington College (lead institution)
SUBCONTRACTOR/PARTNER IN GRANT					\$137,713			
FY07 Total All Grants: as of November 28, 2006					\$2,366,761			

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Consortium, Cooperative and the State of Illinois Contracts purchasing status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of purchases from consortiums, cooperatives or the State of Illinois Contracts.

III. BACKGROUND INFORMATION

The attached report is a summary of current purchases from consortiums, cooperatives or the State of Illinois Contracts.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Adoption of Levy Resolution

II. REASON FOR CONSIDERATION

Approval by the Board of Trustees is necessary to authorize the Board Chairman and Secretary to execute the adoption of the Levy Resolution.

III. BACKGROUND INFORMATION

The provisions of the Illinois Community College Act, 110-ILCS 805/3-20.5, require that the board of each community college district annually ascertain, as nearly as practical, how much money must be raised by special tax for Education; Operations and Maintenance; Tort Liability Insurance, Workers' Compensation and Occupational Diseases Insurance, and Unemployment Insurance; Medicare Insurance; Financial Audit; and Life Safety purposes for the next year. Such amounts shall be certified and returned to the County Clerks on or before the last Tuesday in December annually.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees adopt the Levy Resolution for 2006.

ADOPTION OF LEVY RESOLUTION

Member _____ moved, seconded by **Member** _____

BE IT RESOLVED that the following Resolution and Certificate of Tax Levy for 2006 be approved and adopted by the Board of Trustees of William Rainey Harper College, Community College, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, and that the Certificate of Tax Levy be filed with the County Clerks' Offices of Cook, Kane, Lake and McHenry Counties, State of Illinois, in accordance with the provisions of 110-ILCS 805/3-20.5 of the Illinois Community College Act:

We hereby certify that we require the sum of **\$28,525,000** to be levied as a special tax for Educational purposes on the equalized assessed value of the taxable property of our district for the year of 2006.

We hereby certify that we require the sum of **\$11,925,000** to be levied as a special tax for Operations and Maintenance purposes on the equalized assessed value of the taxable property of our district for the year 2006.

We hereby certify that we require the sum of **\$1,730,000** to be levied as a special tax for Tort Liability Insurance purposes, Workers' Compensation and Occupational Diseases Insurance purposes, Unemployment Insurance purposes and Tort Liability Prevention Items on the equalized assessed value of the taxable property of our district for the year 2006.

We hereby certify that we require the sum of **\$126,050** to be levied as a special tax for Financial Audit purposes on the equalized assessed value of the taxable property of our district for the year 2006.

We hereby certify that we require **\$879,000** to be levied as a special tax for Medicare Insurance and Social Security purposes on the equalized assessed value of the taxable property of our district for the year 2006.

We hereby certify that we require the sum of **\$1,000,000** to be levied as a special tax for Energy Conservation, Health or Safety, Environmental Protection or Handicapped Accessibility purposes on the equalized assessed value of the taxable property of our district for the year 2006.

Bond and Interest levy to be determined by each of the County Clerks.

December 12, 2006

Board Chairman

Board Secretary
Community College Dist. #512
Cook, Kane, Lake and McHenry Counties
State of Illinois

CERTIFICATE OF COMPLIANCE WITH
THE TRUTH IN TAXATION LAW

I, the undersigned, do hereby certify that I am Chairman of the Board of Trustees of William Rainey Harper Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois; and

I do further certify that the Board of Trustees of said district adopted a "Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2006," at a regularly convened meeting held on the 26th day of October 2006, said date being at least thirty (30) days preceding the adoption of the aggregate tax levy of the district; and

I do further certify that public notice of the intention of the district to adopt an aggregate tax levy was published on November 30, 2006, in accordance with the provisions of the *Cook County Truth in Taxation Law*, in newspaper of general circulation in William Rainey Harper Community District #512, a copy of which published certificate is attached hereto; and

I do further certify that a public hearing on proposed tax levy was held in said district on December 12, 2006; and

I do further certify that the aggregate tax levy of the district was adopted on December 12, 2006 after public notice and a hearing, all in accordance with the *Cook County Truth in Taxation Law*.

Chairman
Board of Trustees
William Rainey Harper Community College
District No. 512
Counties of Cook, Kane, Lake and McHenry
State of Illinois

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT:

Abatement of Taxes levied for 2006 to pay the debt service on \$4,070,000 General Obligation Bonds, Series 2001 (Alternate Revenue Source) and authorization to transfer **\$521,560** from the Auxiliary Fund to the Bond and Interest Fund to provide funds for the abatement.

II. REASON FOR CONSIDERATION

The purpose of this abatement is to cover the debt service costs for the purchase of 650 Higgins from revenues generated. The Board of Trustees approved this funding approach at the time they authorized selling the Alternate Revenue Bonds.

III. BACKGROUND INFORMATION

The Board of Trustees, as part of the plan to purchase 650 Higgins, approved the sale of \$4,070,000 Alternate Revenue Bonds. As a condition of this action, it was agreed that the levy covering the payment of debt service for these bonds would be abated each year and that funds necessary to cover the debt payment would be transferred each year from the revenues generated in the Auxiliary Fund to the Bond and Interest Fund. This recommendation is in keeping with the intended plan.

IV. RECOMMENDATION

It is recommended that the attached resolution abating the tax levied for 2006 to pay the debt service on the \$4,070,000 General Obligation Bonds, Series 2001 (Alternate Revenue Source) be approved and the transfer of **\$521,560** from the revenues generated in the Auxiliary Fund to the Bond and Interest Fund be authorized.

RESOLUTION abating the tax heretofore levied for the year 2006 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2001, of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois.

* * *

WHEREAS, the Board of Trustees (the "*Board*") of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "*Issuer*"), by resolution adopted on the 8th day of March, 2001 (the "*Bond Resolution*"), did provide for the issue of \$4,070,000 General Obligation Bonds (Alternate Revenue Source), Series 2001 (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, any capitalized term used but not defined in this Resolution shall have the meaning as defined in the Bond Resolution; and

WHEREAS, the Issuer will irrevocably set aside Pledged Revenues in the Bond Fund for the purpose of paying the debt service due on the Bonds during the next succeeding Tax Year; and

WHEREAS, it is necessary and in the best interests of the Issuer that the tax heretofore levied for the year 2006 to pay such debt service on the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, as follows:

Section 1. Deposit Authorized. The Board hereby authorizes and directs that the sum of \$521,560 be irrevocably transferred forthwith from the tuition and fees charged by the Issuer for participation in the Issuer's TECH Program to the Alternate Bond and Interest Fund of 2001 for the purpose of paying the debt service due on the Bonds on June 1, 2007, and December 1, 2007.

Section 2. Abatement of Tax. The tax heretofore levied for the year 2006 in the Bond Resolution is hereby abated in its entirety.

Section 3. Filing of Resolution. Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerks of Cook, Kane, Lake and McHenry Counties, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2006 in accordance with the provisions hereof.

Section 4. Effective Date. This resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 12, 2006.

Chairman, Board of Trustees

Secretary, Board of Trustees

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Resolution to Establish Claims Against the District and its Intent to Sell Bonds

II. REASON FOR CONSIDERATION

The prior exhibit established a Bond Issue Notification Act hearing date, so that the College could sell funding bonds under the available Debt Extension Service base. Another requirement for the selling of a funding bond is that the District has debt as defined by law related to these bond sales.

III. BACKGROUND INFORMATION

In this bond sale cycle, the College will utilize the obligations to pay for early retirement provisions of its employee contracts as the required obligation.

This was reviewed by bond counsel and he has judged that it meets the qualifications of debt under the bond laws

IV. RECOMMENDATION

The administration recommends the Board adopt the attached resolution as prepared by bond counsel to establish claims against the district and its intent to sell bonds.

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, held at the Wojcik Conference Center, Room W-214, 1200 West Algonquin Road, Palatine, Illinois, in said Community College District at 7:00 o'clock P.M., on the 12th day of December, 2006.

* * *

The meeting was called to order by the Chairman and upon the roll being called, _____, the Chairman, and the following Trustees at said location answered present: _____

The following Trustees were absent: _____

The Chairman announced that in view of the financial condition of the District, the Board of Trustees would consider the adoption of a resolution setting forth and describing in detail outstanding claims against the District, declaring its intention to issue funding bonds to pay said claims against the District and directing that notice of such intent be published.

Whereupon Trustee _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Trustee prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, and to issue bonds for the purpose of funding and paying claims against Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and directing that notice of such intention be published as provided by law.

* * *

WHEREAS, pursuant to the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended (the “*Act*”), Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the “*District*”), is authorized to issue bonds (the “*Bonds*”) to fund and pay claims against the District (the “*Claims*”); and

WHEREAS, the District has presently outstanding and unpaid Claims in the aggregate amount of not less than \$3,600,000, all of the Claims having been heretofore authorized and allowed for proper community college purposes; and

WHEREAS, there are not sufficient funds on hand and available with which to pay the Claims, and the Board of Trustees of the District (the “*Board*”) has determined and does hereby determine that it is necessary and in the best interests of the District that the Claims be funded and paid from proceeds of the Bonds in the principal amount of \$3,600,000; and

WHEREAS, before the Bonds can be issued pursuant to the Act, the Board must examine and consider the Claims and must adopt a resolution declaring the Claims to be authorized and allowed for proper community college purposes, set forth and describe in detail the Claims, declare its intention to issue the Bonds for the purpose of paying the Claims and direct that notice of such intention to issue the Bonds be given as provided by law; and

WHEREAS, the Board has examined and considered the Claims:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. The Claims. The Claims are set forth and described in detail as follows:

(Here attach information for each Claim to be funded and paid, setting forth to whom each Claim is due, the date of each Claim and the amount of each Claim.)

and it is hereby found, determined and declared that the Claims are presently outstanding and unpaid, were heretofore authorized and allowed for proper community college purposes and constitute valid and binding unpaid obligations of the District.

Section 3. Declaration of Intent. The Board does hereby determine and declare its intention to avail of the provisions of Article 3A of the Act and to issue the Bonds in the amount of \$3,600,000 for the purpose of paying the Claims.

Section 4. Notice of Intent. In accordance with the provisions of Section 5 of the Local Government Debt Reform Act of the State of Illinois, as amended, notice of said intention to avail of the provisions of Article 3A of the Act and to issue the Bonds for the purpose of paying the Claims shall be given by publication of such notice once in the *Daily Herald*, the same being a newspaper of general circulation in the District.

Section 5. Form of Notice. The notice of intention to issue the Bonds shall be in substantially the following form:

**NOTICE OF INTENTION OF
COMMUNITY COLLEGE DISTRICT NO. 512,
COUNTIES OF COOK, KANE, LAKE AND MCHENRY AND STATE OF ILLINOIS,
TO ISSUE \$3,600,000 FUNDING BONDS**

PUBLIC NOTICE is hereby given that on the 12th day of December, 2006, the Board of Trustees (the "*Board*") of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "*District*"), did adopt a resolution declaring its intention and determination to issue bonds in the aggregate amount of \$3,600,000 for the purpose of paying presently outstanding and unpaid claims against the District, all of which unpaid claims have been heretofore authorized and allowed for proper community college purposes and it is the intention of the Board to avail of the provisions of Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and to issue said bonds for the purpose of funding and paying said unpaid claims.

A petition may be filed with the Secretary of the Board within thirty (30) days after the date of publication of this notice signed by not less than **2,780** voters of the District, said number of voters being equal to ten percent (**10%**) of the registered voters of the District, requesting that the proposition to issue said bonds be submitted to the voters of the District. If such petition is filed with the Secretary of the Board within thirty (30) days after the date of publication of this notice, an election on the proposition to issue said bonds shall be held on the 17th day of April, 2007. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then the District shall thereafter be authorized to issue said bonds for the purpose hereinabove provided.

By order of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois.

DATED this 12th day of December, 2006.

Chairman, Board of Trustees, Community College
District No. 512, Counties of Cook, Kane, Lake
and McHenry and State of Illinois

Secretary, Board of Trustees, Community College
District No. 512, Counties of Cook, Kane, Lake
and McHenry and State of Illinois

Note to Publisher: Please be certain that this notice appears over the names of the Chairman and Secretary of the Board.

Section 6. Further Proceedings. If no petition signed by the requisite number of voters is filed with the Secretary of the Board within thirty (30) days after publication of said notice of intention to issue the Bonds, the Board shall, by appropriate proceedings to be hereafter taken, fix the details concerning the issuance of the Bonds and provide for the levy of a tax to pay principal and interest on the same.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution.

Section 8. Repealer and Effective Date. All resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 12, 2006.

Chairman, Board of Trustees

Secretary, Board of Trustees

After a full and complete discussion thereof, Trustee _____ moved and Trustee _____ seconded the motion that said resolution as read be adopted.

The Chairman directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon roll call the following Trustees voted AYE: _____

The following Trustees voted NAY: _____

Whereupon, the Chairman declared the motion carried and said resolution adopted, and in open meeting did approve and sign said resolution and did direct the Secretary to record the same in full in the records of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, which was done.

After the adoption of said resolution, other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the “Board”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 12th day of December, 2006, insofar as the same relates to the adoption of a resolution entitled:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, and to issue bonds for the purpose of funding and paying claims against Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and directing that notice of such intention be published as provided by law.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were taken openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that notice of said meeting was duly given to all of the news media requesting such notice, and that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Local Government Debt Reform Act of the State of Illinois, as amended, and the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the applicable provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 12th day of December, 2006.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

NO PETITION CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees (the “*Board*”) of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the “*District*”), and as such official I do further certify that pursuant to a resolution entitled:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, and to issue bonds for the purpose of funding and paying claims against Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and directing that notice of such intention be published as provided by law.

duly adopted by the Board on the 12th day of December, 2006, notice of intention of the District to issue \$3,600,000 Funding Bonds was published on the ____ day of December, 2006, in the *Daily Herald*, the same being a newspaper of general circulation in the District, and was not posed electronically on the District’s World Wide Web pages.

I do further certify that no petition has ever been filed in my office as Secretary of the Board or has ever been presented to me as such official requesting that the proposition to issue said bonds be submitted to the voters of the District, but that I provided a petition form regarding the same to every individual requesting one.

IN WITNESS WHEREOF, I hereunto affix my official signature, this _____ day of _____, 2007.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
 COUNTY OF _____)

PETITION

We, the undersigned, do hereby certify that we are voters of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and as such voters, we do hereby request that the following proposition be submitted to the voters of said Community College District: "Shall the Board of Trustees of William Rainey Harper Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, be authorized to issue \$3,600,000 bonds for the purpose of paying claims against said Community College District as provided for by Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, as amended?"; and we do hereby further request that the Secretary of said Board of Trustees of said Community College District certify said proposition to the County Clerks of The Counties of Cook, Kane, Lake and McHenry, Illinois, for submission to said voters at the election to be held on the 17th day of April, 2007:

SIGNATURE	STREET ADDRESS OR RURAL ROUTE NUMBER	CITY, VILLAGE OR TOWN	COUNTY
_____	_____	_____	_____ County,
Illinois			
_____	_____	_____	_____ County,
Illinois			
_____	_____	_____	_____ County,
Illinois			
_____	_____	_____	_____ County,
Illinois			
_____	_____	_____	_____ County,
Illinois			
_____	_____	_____	_____ County,
Illinois			
_____	_____	_____	_____ County,
Illinois			
_____	_____	_____	_____ County,
Illinois			
_____	_____	_____	_____ County,
Illinois			

The undersigned, being first duly sworn, deposes and certifies that he or she is at least 18 years of age, his or her residence address is _____ (Street Address), _____ (City, Village or Town), _____ (County), _____ (State), that he or she is a citizen of the United States of America, that the signatures on the foregoing petition were signed in his or her presence and are genuine, that to the best of his or her knowledge and belief

the persons so signing were at the time of signing said petition registered voters of said Community College and that their respective residences are correctly stated therein.

Signed and sworn to before me this
____ day of _____, 20__.

Notary Public

My commission expires _____

(NOTARY SEAL)

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Resolution to establish a hearing date for the sale of Limited Tax Funding Bonds (BINA Hearing).

II. REASON FOR CONSIDERATION

January 1, 1997 the Bond Issue Notification Act (BINA) became law. This law requires that a public hearing be held prior to the selling of general obligation limited bonds. It also requires 30 days between the Notice of Publication of the hearing and the actual sale date of the Bonds at the February 27, 2007 Board Meeting.

III. BACKGROUND INFORMATION

The College has a bond selling strategy, which utilizes the Debt Service Extension Base available under the tax cap legislation. Debt from prior year bonds sales has been paid down and it is now time to sell approximately \$3,600,000 funding bonds to utilize the available debt service extension base.

IV. RECOMMENDATION

The administration recommends the approval of the attached resolution providing for the establishment of a Funding Bond hearing date of January 23, 2007 and the required public notice be adopted.

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, held at the Wojcik Conference Center, Room W-214, 1200 West Algonquin Road, Palatine, Illinois, in said Community College District at 7:00 o'clock P.M., on the 12th day of December, 2006.

* * *

The meeting was called to order by the Chairman, and upon the roll being called, _____, the Chairman, and the following Trustees at said location answered present: _____

The following Trustees were absent: _____

The Chairman announced that the Bond Issue Notification Act requires that a public hearing be called and held in connection with the sale of bonds in the amount of \$3,600,000 for the purpose of paying claims against the District and that the Board of Trustees would consider the adoption of a resolution calling such public hearing.

Whereupon Trustee _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Trustee prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, to sell \$3,600,000 Limited Tax Funding Bonds.

* * *

WHEREAS, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "*District*"), is a duly organized and existing community college district created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Public Community College Act of the State of Illinois (the "*Act*"), and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

WHEREAS, the Board of Trustees of the District (the "*Board*") intends to sell bonds in the amount of \$3,600,000 for the purpose of paying claims against the District (the "*Bonds*"); and

WHEREAS, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board's intent to sell the Bonds before adopting a resolution providing for the sale of the Bonds:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

Section 2. Public Hearing. The Board hereby calls a public hearing to be held at 7:00 o'clock P.M. on the 23rd day of January, 2007, in the Wojcik Conference Center, Room W-214, 1200 West Algonquin Road, Palatine, Illinois, in the District, concerning the

Board's intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the "*Hearing*").

Section 3. Notice. The Secretary of the Board (the "*Secretary*") shall (i) publish notice of the Hearing at least once in the *Daily Herald*, the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the Hearing and (ii) post at least 96 hours before the Hearing a copy of said notice at the principal office of the Board.

Section 4. Form of Notice. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 512,
COUNTIES OF COOK, KANE, LAKE AND MCHENRY AND STATE OF ILLINOIS
TO SELL \$3,600,000 LIMITED TAX FUNDING BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "*District*"), will hold a public hearing on the 23rd day of January, 2007, at 7:00 o'clock P.M. The hearing will be held in the Wojcik Conference Center, Room W-214, 1200 West Algonquin Road, Palatine, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of \$3,600,000 for the purpose of paying claims against the District.

By order of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois.

DATED the 12th day of December, 2006.

Secretary, Board of Trustees, Community
College District No. 512, Counties of Cook,
Kane, Lake and McHenry and State of
Illinois

Note to Publisher: Please be certain that this notice appears above the name of the Secretary of the Board.

Section 5. Hearing Requirements. At the Hearing, the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt a resolution selling the Bonds for a period of seven (7) days after the final adjournment of the Hearing.

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repeal. All resolutions and parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 12, 2006.

Chairman, Board of Trustees

Secretary, Board of Trustees

Trustee _____ moved and Trustee _____
seconded the motion that said resolution as presented and read by the Secretary be adopted.

After a full discussion thereof, the Chairman directed that the roll be called for a vote upon the motion to adopt said resolution as read.

Upon the roll being called, the following Trustees voted

AYE: _____

NAY: _____

Whereupon the Chairman declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 12th day of December, 2006, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, to sell \$3,600,000 Limited Tax Funding Bonds.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Public Community College Act of the State of Illinois, as amended, and the Bond Issue Notification Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 12th day of December, 2006.

Secretary, Board of Trustees

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, held in the Wojcik Conference Center, Room W-214, 1200 West Algonquin Road, Palatine, Illinois, in said Community College District at 7:00 o'clock P.M., on the 12th day of January, 2007.

* * *

The meeting was called to order by the Chairman, and upon the roll being called, _____, the Chairman, and the following Trustees at said location answered present: _____

The following Trustees were absent: _____

At 7:00 o'clock P.M., the Chairman announced that the next agenda item for the Board of Trustees was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell \$3,600,000 Limited Tax Funding Bonds (the "*Bonds*") for the purpose of paying claims against the District and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

The Chairman opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: _____

Whereupon the Chairman asked for additional comments from the members of the Board of Trustees. Additional comments were made by the following:

(If no additional comments were made,
please so indicate with the word "none.")

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as *Exhibit I*.

(If no written testimony was received,
please so indicate with the word "none.")

Whereupon the Chairman asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following:

(If no additional statements were made,
please so indicate with the word "none.")

The Chairman then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Trustee _____ moved and Trustee _____ seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the Chairman directed that the roll be called for a vote upon the motion.

Upon the roll being called, the following Trustees voted

AYE: _____

NAY: _____

Whereupon the Chairman declared the motion carried and the Hearing was finally adjourned.

Other business not pertinent to the conduct of the Hearing was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 12th day of January, 2007, insofar as the same relates to a public hearing concerning the intent of the Board to sell \$3,600,000 Limited Tax Funding Bonds.

I do further certify that the deliberations of the Board at said meeting were conducted openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Public Community College Act of the State of Illinois, as amended, and the Bond Issue Notification Act of the State of Illinois, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting.

I do further certify that notice of said public hearing was posted at least 96 hours before said public hearing at the principal office of the Board and that attached hereto as *Exhibit B* is a true, correct and complete copy of said notice as so posted.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 12th day of January, 2007.

Secretary, Board of Trustees

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Affiliation agreements between clinical agencies and Harper College are used for students in the Health Career Programs. The Affiliation Agreements between Harper College and *Central DuPage Hospital* for the *Cardiac Technology and Diagnostic Medical Imaging* and *Mercy Provena St. Joseph Medical Center* for the *Diagnostic Medical Imaging* program is presented for Board review.

II. REASON FOR CONSIDERATION

An Affiliation Agreement is required between Harper College and affiliating agencies to provide for the clinical education of students in health career programs. In an effort to standardize and streamline the entire process related to developing affiliations with the many agencies in our service area the Harper Board approved a Master Affiliation Agreement in July 2003 to be used with all agencies. However, several affiliating agencies have initiated their own clinical affiliation agreement, *Central DuPage Hospital* and *Mercy Provena St. Joseph Medical Center* whereby they require Board or appointed designee signature.

III. BACKGROUND INFORMATION

The facilities and educational opportunities available at *Central DuPage Hospital* and *Mercy Provena St. Joseph Medical Center* are consistent with the clinical objectives of the Harper College Health Career Programs.

IV. RECOMMENDATION

The administration recommends that the Affiliation Agreement between Harper College and *Central DuPage Hospital* and *Mercy Provena St. Joseph Medical Center* be approved as submitted and authorize the Dean of Health Careers and Public Safety to sign all of the above.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to R. J. Galla, Inc. for Excess Workers Compensation Insurance, and for issuance of a purchase order to Cannon Cochran Management Services, Inc. (CCMSI) for third party administration of Workers Compensation claims as requested by Administrative Services.

II. REASON FOR CONSIDERATION

Funds in the amount of \$62,572 will be provided, \$31,286 in the 2006/07 and \$31,286 in the 2007/08 Trust and Agency Fund budget, under account number 0012-8060-5202000.

III. BACKGROUND INFORMATION

At the December 18, 2003 meeting of the Board of Trustees, approval was given for the College to begin self-insuring its Workers Compensation Insurance program. As part of the program, approval was given to purchase Excess Workers Compensation insurance from R. J. Galla, Co., Inc. and to retain CCMSI as Third Party Administrators (TPA) to oversee claim handling.

Excess Workers Compensation Insurance

The current excess policy premium is \$43,994 for a Self-Insured Retention (SIR) of \$500,000. R. J. Galla Co., Inc. was asked to approach Safety National for a quote for January 1, 2007 through December 31, 2007 for excess coverage. The initial quote was \$46,702. In working with Safety National R. J. Galla Co., Inc. was able to get the premium down to \$46,087. Safety National is the primary carrier of excess worker's compensation coverage in the college market and has carried Harper's excess coverage since January 1, 2004.

It is the recommendation of the administration to award Excess Workers Compensation Insurance to Safety National Casualty Corp., through our broker R. J. Galla Co., Inc., in the amount of \$46,087.

Third-Party Administrator (TPA)

The proposal for the TPA had an option to renew at the rate of \$16,485 for a second and third year and an option for a fourth and fifth year, at the same or lower rate, at the discretion of the administration. This renewal is for the fourth year. CCMSI has been very aggressive in working with the College to hold costs at the lowest level possible. It is the recommendation of the administration that the College retain CCMSI for the 2007 calendar year at an approximate cost of \$16,485.

An analysis of the Self Insured Workers Compensation Program will be provided to the Board prior to the Board meeting.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to R. J. Galla Co., Inc. for Excess Workers Compensation Insurance in the amount of \$46,087, and approve issuance of a purchase order to Cannon Cochran Management Services, Inc. (CCMIS) for third party administration of Workers Compensation claims in the amount of \$16,485, for a total of \$62,572.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00479a for a campus-wide fire alarm improvement project as requested by Physical Plant.

II. BUDGET STATUS

Funds in the amount of **\$1,806,302.20** are provided in the 2006/07 and will be provided in the 2007/08 Operations and Maintenance Restricted Fund budget, under account numbers 0003-8060-039-5804000-5012, 0003-8060-039-5804000-5006, 0003-8060-039-5804000-5014, 0003-8060-039-5804000-5025, 0105-8060-039-5303000-5604, 0003-8066-039-5303000-5012, and 0105-8060-039-5303000-5604.

III. INFORMATION

A legal bid notice was published and 18 bids solicited. Five responses were received. The following is a recap of the bid tab sheet:

Simplex Grinnell LP	\$1,534,280
Huen Electric, Inc.	1,820,900
F. E. Moran Alarm, Inc.	1,848,202
Broadway Electric, Inc.	2,119,578
McDaniel Fire Systems, Inc.	4,465,496

In June, 2005, the Board approved an exhibit to engage the engineers Gage and Babcock to design the fire alarm system at a rate 9% of construction costs. In that Board exhibit the estimated construction cost of the new fire alarm was \$1,000,000.

When the College was searching for an engineer to assist in designing a fire alarm system, it was our intent to simply replace the current basic system, which is horn and strobe, with an updated horn and strobe system. The original budget for this scope of work was estimated at \$1,000,000 for construction only. While this system was being designed, the College had incidences where buildings needed to be evacuated for reasons other than fire. At the same time the College was also doing a number of fire drills across the campus. In both cases there was consistent feedback about the lack of communication during both general evacuations and fire drills. This concern then surfaced in shared governance committees. The need for communication across the campus or within specific buildings was also surfacing as a need as the College did more emergency planning. Fire alarm systems have advanced to the point where it is possible to add a communication component to the system. The College decided that adding the communications component would enhance safe and orderly conduct during emergencies. The intent for the fire alarm system then changed from a basic system to a more enhanced system that will provide across campus communication. The system that was ultimately designed included communication devices and became a strobe and communication system.

The original intent for the new fire alarm system was to exclude Avante', the Performing Arts Center and the Wojcik Conference Center because those systems were not old. However, when we moved to the strobe and communication system the College had to increase the scope of the project to include the new buildings. The combination of the expansion of the fire system's capabilities and the number of buildings included in the project drove the costs up from the original \$1,000,000 figure for construction only.

The fire alarm system in each building was installed when the building was built. In all cases, none of the systems have been updated since the original installation. Because technology has progressed, the original manufacturer no longer supports the current system. Therefore, any time an alarm system component breaks-

down, the College has to go to the secondary market to procure replacement parts. In addition, faulty wiring often leads to ground fault problems that require days to troubleshoot and repair. The fire alarm system in each of the buildings, except Avanté, the Wojcik Conference Center and the Performing Arts Center, will be replaced in their entirety. In Avanté, the Wojcik Conference Center and the Performing Arts Center the warning horn will be replaced with a speaker system telling occupants to vacate the building.

The fire alarm design engineer hired by the College, Gage-Babcock & Associates, Inc., has reviewed the bid submittals and has recommended that the College accept the bid from Simplex Grinnell LP as they are a responsible low bidder.

Also included in this request is the engineering fee in the amount of **\$126,484.20**, reimbursables not to exceed \$5,000, **a five year full service maintenance contract for years three through eight at a cost of \$128,900**, and a contingency of not to exceed **\$140,538**.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00479a for a campus-wide fire alarm improvement project to Simplex Grinnell LP, the low bidder in the amount of **\$1,405,380** plus the engineer's fee of **\$126,484.20**, reimbursables of not exceed, \$5,000, **a five year full service maintenance contract for years three through eight at a cost of \$128,900**, and a contingency of not to exceed **\$140,538** for a total award of **\$1,806,302.20**.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00493 to renovate the west end of Building D used by the Math department and Access and Disability Services (ADS) as requested by Administrative Services.

II. BUDGET STATUS

Funds in the amount of \$1,050,656 will be provided in the 2006/07 Operations and Maintenance Restricted Fund budget, under account numbers 0100-8060-039-53030005517 and 0100-808-039-58040005517.

III. INFORMATION

A legal bid notice was published and 17 bids solicited. Three responses were received. The following is a recap of the bid tab sheet:

Construction Solutions of Illinois, Inc.	\$ 893,723
Rudnick & Co.	1,128,825
Simpson Construction Co.	1,370,000

This request is to upgrade the west end of Building D occupied by the Math department and Access and Disability Services. Building D is one of the original buildings constructed on campus. It has had a history of acoustic problems and of transfer of sound from one room to another. These issues will be addressed. In addition, this project includes IT upgrades to the space and realignment of the space for the classrooms in Math and in the main office/testing area in ADS. These changes will increase classroom sizes as well as address the acoustic problems in the classrooms. The changes in the ADS area will make it easier to provide services to the students. With IT

upgrades the classrooms will be wired as Smart Classrooms which will enable faculty to use the most up to date teaching methods. Finally, a new elevator is being provided to allow access to the second level without having to utilize the handicapped lifts which have been a problem since the initial construction of the building.

Also included in the request are the architects fee in the amount of \$62,561, reimbursables of not to exceed \$5,000, and a contingency of not to exceed 89,372.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00493 to renovate the west end of Building D used by the Math department and Access and Disability Services (ADS) to Construction Solutions of Illinois, Inc., the low bidder, in the amount of \$893,723, plus the architect's fee in the amount of \$62,561, reimbursables of not to exceed \$5,000, and a contingency of not to exceed \$89,372 for a total award of \$1,050,656.