



Harper College
1200 West Algonquin Road
Palatine, Illinois

Revised Regular Board Meeting Agenda

January 23, 2007
7:00 p.m.

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Presentations

- Dr. Margaret Skold

- Tom Dowd and Dan Stanford: National Science Foundation Grant
- Undergraduate Research Presentation
- Vickie Gukenberger: Community College Consortium for Healthcare

V. Student Trustee Report

VI. President's Report

VII. Harper Employee Comments

VIII. Citizen Comments

IX. Consent Agenda* (Roll Call Vote)

A. For Approval

1. Minutes - December 12, 2006 Regular Board Meeting Exhibit IX-A.1
2. Bills Payable, Payroll for December 8, 2006, December 22, 2006
and January 5, 2007; Estimated Payroll for January 19, 2007 Exhibit IX-A.2
3. Bid Awards Exhibit IX-A.3
4. Purchase Orders Exhibit IX-A.4
5. Personnel Action Sheets Exhibit IX-A.5
6. Student Service Awards - Fall 2006 Exhibit IX-A.6
7. First Reading of Modification of Policy on Board of Trustees
Qualifications Exhibit IX-A.7
8. First Reading of New Policy Regarding Honor Student Merit
Awards Exhibit IX-A.8

B. For Information

1. Financial Statements Exhibit IX-B.1
2. Committee and Liaison Reports Exhibit IX-B.2
3. Grants and Gifts Status Report Exhibit IX-B.3
4. Summary of Items Purchased from State Contracts, Consortiums
or Cooperatives Exhibit IX-B.4

* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

X. New Business

- A. RECOMMENDATION: Public BINA (Bond Issue Notification Act) Hearing for Issuance of Funding Bonds Exhibit X-A
- B. RECOMMENDATION: Ratification of the Four-Year 2006-2010 Harper College Adjunct Faculty (IEA/NEA) Agreement Exhibit X-B
- C. RECOMMENDATION: **Tolling Agreement Between Harper College and Oracle Corporation** Exhibit X-C

(The Board will move to Closed Session)

- D. RECOMMENDATION: Resolution to Appoint New Trustee Exhibit X-D

XI. Announcements by the Chair

- A. Communications
- B. Calendar Dates

On-Campus Events

(Note: * = Required)

February 7	Elk Grove Village/Des Plaines Community Night - Conference Center
February 12	College is closed - President Lincoln's Birthday
*February 27	7:00 p.m. - Regular Board Meeting - W214-215
*March 20	7:00 p.m. - Regular Board Meeting - W214-215
*April 24	7:00 p.m. - Regular Board Meeting - W214-215

Off-Campus Events

XII. Other Business (including closed session, if necessary)

XIII. Adjournment

**Minutes of the Regular Board Meeting and Board Organizational Meeting
 of Tuesday, December 12, 2006**

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WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Tuesday, December 12, 2006

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Tuesday, December 12, 2006 at 7:03 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Gillette, Hill, Hoffman, Kelley, Murphy and Stone; Student Member Kudia
Absent: Member Graft

Also present: Robert Breuder, President; Joan Kindle, V.P. Student Affairs and Assistant to the President; Judy Thorson, V.P. Administrative Services; Cheryl Kisunzu, Associate V.P. Diversity/Organizational Development; Colleen Murphy, V.P. Enrollment and Marketing; David McShane, V.P. Information Technology; Margaret Skold, V.P. Academic Affairs; Catherine Brod, V.P. for Development; Mike Alsup; Jim Andres; Pat Beach; Carol Blotteaux; Frank Brooks; Richard Bruno; Arlene Bublick; Phil Burdick; Orlando Cabrera; Paul Casbarian; Maria Coons; Daniel Corr; Laura Crane; Janice Cutler; William Cutler; Earl Dowling; Leslie Evans; Terence Felton; Ellen Fisher; Sally Griffith; Dale Hugo; Julie Hunsafe; Mia Igyarto; Rich Johnson; Thea Keshavarzi; Ashley Knight; Laura LaBauve-Maher; Terry Lindsay; Jim Ma; Jennifer Mathes; Jan McGrier; Mark Michaels; Maria Moten; Mark Mrozinski; Mike Nejman; Frank Nosek; Sheryl Otto; Bob Parzy; Julie Ponce; J. Pozdol; Judith Prasil; Joe Rivun; Ilene Roden; Tammy Rust; Ilona Sala; Robert Sala; Paula Saltzman; Kathleen Sicklesteel; John Smith; Charmian Tashjian; Jessica Walsh; Dennis Weeks; Deanna White; Taimi Wilk and Stasia Zwisler. Students: Fernando Diaz and Miguel Hernandez.

Guests: Sara Faiwell, Daily Herald; Tim Kane, Chicago Tribune; Thomas Browronski, Gage-Babcock; Mark Blazis, Henneman Engineering, Inc.; Brian Loftus, KAH; Ken Florey, Robbins, Schwartz, Nicholas, Lifton and Taylor, Ltd.

Chair Stone asked Dick Hoffman to lead the Pledge of Allegiance.

Chair Stone asked for several moments of silence to honor Dr. Robert E. Lahti, Founding President of William Rainey Harper College, who passed away on November 20, 2006. Dr. Lahti was responsible for selecting the campus site and for working with the first Board of Trustees and many subsequent Trustees. He was the guiding force behind the establishment of the College. Chair Stone noted that Dr. Lahti attended Teacher's College and, at the age of 20, taught Honors Chemistry and Physics at Natrona County High School in Casper, Wyoming. During that time, two of his students were Vice President Dick Cheney and his wife, Lynne.

Chair Stone noted that there will be a closed session at the conclusion of this Board meeting for the purpose of discussing possible litigation.

APPROVAL OF AGENDA Member Kelley moved, Member Hill seconded, approval of the Revised Agenda.

Ayes: Members Gillette, Hill, Hoffman, Kelley,
Murphy and Stone
Nays: None

Motion carried. Student Member Kudia voted aye.

EDUCATIONAL PRESENTATIONS

There were no educational presentations.

STUDENT TRUSTEE REPORT

Student Member Kudia noted that more than 1,000 people attended **Noises Off**, the highest grossing musical at Harper College. The volleyball team at Harper became fifth in the nation. On December 6, there was a tree-trimming ceremony in Building A, where all different clubs, organizations and departments put an ornament or decoration on the tree. The ceremony brings the whole College together; it is a way to celebrate Christmas, Hanukkah and Kwanzaa.

HARPER EMPLOYEE COMMENTS

Chair Stone reminded everyone to stay within the five-minute time allotment due to the full agenda this evening.

HCAFA Negotiations

The following members of the Harper College Adjunct Faculty Association addressed the Board to encourage a fair, equitable and timely settlement in the current contract negotiations: Ilona Sala (ESL); Taimi Wilk (Math/Adult Education); Dr. Charmian Tashjian (Music); Leslie Evans (Academic Success/Reading/English, Study Skills/ADS); Jan

McGrier (BUS/SS); Paul Casbarian on behalf of Beth Nudelman (Nursing); Frank Nosek (BUS/SS); Ellen Fisher (ESL/Linguistics); James Andres (English); Julie Hunsafe; and Dr. Dale Hugo (chemistry/physical science). They spoke of their credentials, their experience and their love of teaching.

The following items were highlighted:

- Adjuncts teach 61 percent of the courses at Harper College.
- Adjuncts must have the same credentials as full-time instructors.
- Adjuncts receive no benefits, no professional development, no health care, no leave, and no vacation pay.
- Many adjuncts work two and three jobs in order to pay their bills.

Each person spoke about specific issues important to them, including health insurance, fair share, competitive/fair salaries, professional development money and acknowledgement of value/contribution of adjuncts.

Jan McGrier stated that it is not so important to have the right answers; however, it is absolutely critical to ask the right questions. She raised the following questions to the Board and administration:

- Is every person on the negotiating team guided by Harper's Core Values (integrity, respect, excellence, collaboration)?
- Do you consider adjunct faculty as an inclusive, critical member of the continuing success of the institution?
- Who do you consider faculty?
- What are our commonalities, our shared commitments?
- Do you believe exclusion is an obstacle to organizational effectiveness? Do you understand that there is language in the contract that excludes?
- Is Harper College truly committed to diversity?

Individuals asked that the Board and administration bargain quickly and in good faith, and help the Harper College Adjunct Faculty Association achieve equity for adjuncts.

Board Liaison
Committee

As Chair of the English Department, Rich Johnson noted that Harper College adjuncts are truly some of the finest, most professional people with whom he has ever worked. It is his hope that the Board, administration and the Harper

College Adjunct Faculty Association can come to some sort of equitable solution.

As a representative of the Board Liaison Committee, he presented information on Program Committees, which are comprised of faculty and administrators who oversee the creation and implementation of innovative programming opportunities.

Learning Communities Committee

This is comprised of 15 faculty and administrators who review proposals and set guidelines for the Learning Communities classes. Mr. Johnson explained that in Learning Communities, groups of students enroll in the same classes, two or three together that focus on a central theme and often have an interdisciplinary component. The courses are team designed and may have a degree of team teaching. Studies have shown that student retention rates are higher and withdrawal rates are lower in this type of classes. Harper offers approximately 15 different sections of Learning Communities classes.

International Studies and Programs Committee

This is a committee of 12 faculty and administrators whose mission is to develop and cultivate international awareness on campus through innovative programs meant to enhance knowledge of global dynamics and cultural diversity. The committee serves as a resource to the College and to the community, providing opportunities for individuals to pursue interests in world cultures and traditions.

The International Studies and Programs (ISP) offers three different venues of events – on-campus programs, study abroad and visiting scholars.

On-campus programs include “Read Around the World” (an international book club), International Week and Festival (March 12-15) and various symposia that have been offered throughout the last four years.

Study Abroad - they have had semester-long programs through the Illinois Consortium of International Studies and Programs in Canterbury and Salzburg, a three-week summer program offered in China, a two-week summer program in Paris and a two-week summer program in Greece focusing on Art.

Visiting Scholars – Harper has a very strong presence in the Fulbright Scholar in Residence Program. They have hosted three in the last eight years. Mr. Johnson announced that for the first four weeks of the Spring semester, they will be hosting Dr. Mohammed Aafif of the Department of History at Mohammed V University, Rabat, Morocco through a Fulbright grant. It is a great honor for the College; they have a number of campus events scheduled for him.

CITIZEN COMMENTS

There were no citizen comments.

Chair Stone thanked everyone for their comments. She noted that they took the Harper employee comments slightly out of order because they had so many. The meeting will return to the President's Report.

PRESIDENT'S REPORT

Dr. Breuder noted that Cheryl Kisunzu and Laura LaBauve-Maher would give an update on the diversity initiative. Ms. LaBauve-Maher spoke about the Multicultural Faculty Fellows (MFF) Program and Summer Bridge Program (SBP).

Multicultural Faculty Fellows Program

The program works with academic faculty to train them and give them research opportunities to become multicultural experts in their academic disciplines. This past year, three Faculty Fellows were trained, for a total of 15 trained Faculty Fellows. They are currently in the process of selecting four more faculty fellows to be trained this year.

There are three unique elements of the program:

- There is great collaboration between the academic side of the house and Student Affairs.
- There is an opportunity for faculty to develop themselves from a diversity perspective in order to better prepare themselves for working with the changing demographics occurring in the classroom.
- By enhancing their curriculum, the Faculty Fellows are giving students the experience of infusing diversity within the classroom. Students usually experience diversity only outside the classroom on college campuses.

They received the honor of being invited to present at the National Conference on Race and Ethnicity, which is a premier conference on race and ethnic issues in the United States. Ms. LaBauve-Maher read several positive comments received at the conference. Additionally, they have been selected to make a presentation at a major

Student Affairs Conference in March. She noted that there were 1,700 submissions for presenting at the conference; Harper College MFF was one of 550 presentations selected. Three additional Student Affairs presentations by Harper College were also selected for the conference.

Faculty Fellow Jessica Walsh shared her experience in the MFF Program and spoke of its relevance to her work in the English Department and across campus. She has benefited greatly from the intensive training that is run by the Center for Multicultural Learning (CML) faculty. They became great resources for her as she researched difficult issues. Her project related to infusing issues related to the gay/lesbian/bisexual/trans-gendered (GLBT) community into her English 102 courses, using more issues, themes and text on those areas. It has changed how she creates a syllabus, how she orchestrates classroom discussion, and advanced her willingness to take on controversial and difficult issues in a classroom setting.

She has witnessed the growth of an important network of the 15 MFF alumni; they have formed a community that transcends disciplines in unique ways. They know each other well and can check in on different issues and challenges that they are facing. Separately and collectively, they continue to take on the agenda of diversity on Harper's campus.

Ms. Walsh noted that there is a lasting benefit to the program. There is more involvement of Faculty Fellows on committees that traditionally were formed without faculty involvement. Several MFF have become involved in the Diversity Committee. Ms. Walsh noted that she now co-chairs the committee with Cheryl Kisunzu. They have created a program called "Classroom Conversations on Diversity," which is set up to be an informal gathering of faculty to talk about how to tackle difficult issues in the classrooms, sensitively and in a way that is useful to advancing the curriculum in all different disciplines.

They are working with the Teaching and Learning Committee to create a graduate course in diversity, which will be offered in conjunction with Aurora. That came directly out of conversations among Faculty Fellows.

Summer Bridge Program

Ms. LaBauve-Maher explained that they created this program to work with under-prepared, first-generation, first-

time-in-college students who were graduating from high school in the bottom fiftieth percentile of their graduating class and transitioning to Harper. They received support from the Harper College Educational Foundation to pilot Year 1 and Year 2 of the program. She gave an update on the program's objectives and gave feedback from an academic perspective – what the students have accomplished since they started the program.

The Summer Bridge Program (SBP) is a two-week intensive transition program that helps students with the skill sets needed to succeed in the transition from high school to college. They work with students in math, reading, writing, computer skills, successful strategy skills, time management, stress management, study skills, learning styles, communicating with faculty, career planning and transfer education planning. After the program is over, the students continue to work with counselors in the Center for Multicultural Learning during the fall semester and into the spring semester.

They are currently in Year 2 of the program, and are now recruiting for the third year of the pilot. Ms. LaBauve-Maher gave highlights of the program:

- 77 students have gone through the program.
- 72 percent of the students who first went through achieved a 2.0 or higher fall GPA (their goal was 50 percent achieving a 2.0 or greater GPA).
- 100 percent of the students were retained through the fall semester.
- 87 percent of the students were retained fall to spring, and the ones who were not retained, actually transferred to another school.
- 62 percent of the students achieved a 2.0 GPA or higher in the spring; and of the 62 percent, 38 percent of them achieved a 2.5 GPA or higher, and 38 percent of them achieved a 3.0 GPA or higher.

She reminded everyone that these were students who, most likely, would not have finished their first semester in college.

At the end of the first year, they worked with the Office of Research and took a random sampling study of 577 students who met exactly the same requirements to be in the SBP but did not participate in the program. Ms. LaBauve-Maher quoted the results from the Office of Research: “The Bridge students had a similar (i.e., not statistically different)

semester GPA and fall to spring retention rate; however, the Bridge students did have a significantly higher cumulative GPA and also had a higher success rate, earning a grade of C or better in their fall classes.” The indication is that the program is working. They have asked the Office of Research to help with the study once again this year in the hopes that they will have continued favorable results.

Ms. LaBauve-Maher stated that they are very excited about what they are doing with the students. She had asked several students to speak tonight, but it is finals week, so they were unable to come. She shared the story of one student who came in the summer of 2005. This student was a first-generation, first-time-in-college student. Upon successfully finishing the SBP, she finished her first year at Harper with a 3.5 GPA, joined Latinos Unidos, became a Student Leader, and was asked to become a full-time Orientation Student Leader. She now recruits other students and works with the Center for New Students in helping students acclimate to Harper. This is a student who was slated not to have survived her first semester at Harper. Ms. LaBauve-Maher thanked the Board and the Foundation for their support.

Diverse Workforce Recruiting

Ms. Kisunzu noted that the recent environmental scan confirmed that Harper’s district and its constituents are indeed becoming increasingly diverse. The literature has confirmed that students, especially those underrepresented groups, have an enhanced learning experience when their academic environment also looks like them. This is why the College continues to have the recruitment and retention of faculty and administrators from underrepresented groups as a primary goal. Given the demographics of the student population, this would be approximately 32 percent.

In order to reach that goal, they piloted a strategy of developing the position of a Diverse Workforce Recruiter. During the six months since recruiter Paula Saltzman was hired, her efforts have been directly associated with the following:

- The recruitment of a full-time administrator who was subsequently hired.
- The identification of two candidates for campus interviews for the Resources for Learning position.
- Harper has been an active participant in three job fairs.

- Harper has participated in the first annual joint conference for librarians of color that has ever been held in the USA.
- They have been working with the grant specialist, and are in the process of exploring a Diverse Workforce Grant, which would help support this type of initiative.

Ms. Kisunzu noted that the potential for the Diverse Workforce Recruiter position is just developing. She introduced recruiter Paula Saltzman. They are pleased that she has joined Harper, and they look forward to the developing effectiveness of her work.

Ms. Kisunzu concluded that they look forward to the continued maturing of Harper's institutional response to the diverse needs of its constituents, and they look forward to sharing their experiences next year.

Chair Stone congratulated them on the success of the programs mentioned. The Board is firmly committed to diversity.

Dr. Breuder distributed copies of a press release that states, "Harper marks six consecutive years of fall enrollment growth." He shared some highlights:

- This is the sixth consecutive fall that they have reached a record enrollment at Harper on the credit FTE.
- Enrollment is at 9,413 FTE.
- Since 1998, Harper has added ten associate degree programs, 35 certificate programs and 344 new courses.

Dr. Breuder encouraged Board members to read the press release at their leisure.

CONSENT AGENDA

Member Kelley moved, Member Hoffman seconded, approval of the minutes of the November 14, 2006 regular Board meeting; bills payable; payrolls for November 10, 2006 and November 24, 2006; estimated payroll for December 8, 2006; bid awards; purchase orders; personnel action sheets; financial statements, committee and liaison reports, grants and gifts status report, summary of items purchased from state contracts, consortiums or cooperatives, as outlined in Revised Exhibits IX-A.1 through IX-B.4, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Accounts Payable & Tuition Refunds \$3,000,922.99

The payroll of November 10, 2006 in the amount of \$1,820,420.86; and November 24, 2006 in the amount of \$1,657,281.81; and estimated payroll of December 8, 2006 in the amount of \$1,738,851.34.

Bid Awards

Ex. IX-A.3.a Award bid request Q00492 to Castle Printech, Inc., the low bidder for printing of the Spring 2007 Continuing Education Course Schedule, which is a major publication promoting enrollment, in the amount of \$35,165.

Ex. IX-A.3.b Award bid request Q00497 to Direct Fitness Solutions, LLC, the low bidder for an Iron Grip Urethane dumbbell set and an Iron Grip Urethane barbell set, in the amount of \$10,071.

Purchase Order

Ex. IX-A.4.a Approve issuance of a change order to purchase order #503468 issued to NCS Pearson, Inc. for the production and mailing of IRS Forms 1098-T, in the amount of \$2,404 for a new total of \$15,044.

Personnel Actions

Faculty Appointment

Brenna Lorenz, Assistant Professor-Geology, TMS, 01/10/07, \$52,567/year

Supervisory/Confidential Appointments

Douglas Grier, Manager, CE Personal and Cultural Enrichment Program, CE, 11/13/06, \$68,314/year

Norma Nerstrom, Manager, CE Business and Professional Development, CE, 11/13/06, \$71,668/year

Classified Staff Appointments

Jennafer Dunbar, Box Office Assistant, p/t, EM, 11/20/06, \$17,064/year

Lori Fiscus, Bilingual Assistant, p/t, ADS, 11/29/06, \$23,374/year

Kathleen Gulli, Information Receptionist, p/t, STU DEV, 12/04/06, \$16,224/year

Harper #512 IEA-NEA Appointment

Ernesto Garay, Groundskeeper, PHY PLT, 12/05/06, \$23,171/year

Faculty Retirements

William Andresen, Professor, TMS, 07/31/08, 31 years
 Dale Ford, Professor, HC/PS, 05/31/08, 23 years
 Karen Froelich, Professor, TMS, 07/31/08, 18 years
 Jean Louise Gustafson, Professor, AE/LS, 07/31/08, 21
 years
 Kathi Holper, Professor, AE/LS, 07/31/08, 19 years
 Margaret Kazkaz, Professor, AE/LS, 07/31/08, 26 years
 Michael Lackey, Associate Professor, AE/LS, 07/31/08, 30
 years
 Christine Poziemski, Professor, AE/LS, 07/31/08, 19 years
 Wally Sloat, Associate Professor, AE/LS, 07/31/07, 15 years

Faculty Resignation

Uriel Buitrago-Suarez, Instructor-Biology, TM/S, 12/22/06, 2
 years

Classified Staff Resignations

Katherine Paez, ESL Associate, AE/LS-ESL, 11/06/06, 2
 years 7 months
 Melissa Prejna, Bilingual Assistant, p/t, ADS, 10/27/06, 2
 years 2 months

Upon roll call of the Consent Agenda, the vote was as follows:

Ayes: Members Gillette, Hill, Hoffman, Kelley,
 Murphy and Stone
 Nays: None

Motion carried. Student Member Kudia voted aye.

NEW BUSINESS:

Public Hearing on
 Tax Levy

Member Hill moved, Member Kelley seconded, to adjourn the Regular meeting to the hearing on the adoption of the tax levy.

In a voice vote, the motion carried.

Chair Stone called to order the public hearing on the adoption of the Harper College tax levy at 8:07 p.m. The Board has copies of the tax levy resolution.

Vice President Judy Thorson stated that the tax levy before the Board is \$120,000 higher than the preliminary levy they saw in October. Harper College has benefited from the Arlington Heights TIF district expiring, by approximately \$128,000. She added that this might be one of the very first TIF districts to expire; they usually keep going on. Vice

President Thorson congratulated Arlington Heights for letting the money come back to all the other taxing districts. The extra \$128,000 was put in the Education Fund.

Chair Stone asked if there was anyone present who would like to comment on the levy. Hearing none, Chair Stone declared the hearing closed.

Chair Stone reconvened the Regular meeting at 8:09 p.m.

Adoption of Levy
Resolution

Member Hill moved, Member Hoffman seconded, adoption of the Levy Resolution for 2006, as outlined in Exhibit X-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Gillette, Hill, Hoffman, Kelley and Stone
Nays: Member Murphy

Motion carried. Student Member Kudia voted aye.

Abatement of Taxes

Member Gillette moved, Member Kelley seconded, approval of the Resolution abating the tax levied for 2006 to pay the debt service on the \$4,070,000 General Obligation Bonds, Series 2001 (Alternate Revenue Source) and authorization of the transfer of \$521,560 from the revenues generated in the Auxiliary Fund to the Bond and Interest Fund, as outlined in Exhibit X-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Gillette commented that it is always nice to reduce property taxes.

Upon roll call, the vote was as follows:

Ayes: Members Gillette, Hill, Hoffman, Kelley, Murphy and Stone
Nays: None

Motion carried. Student Member Kudia voted aye.

Resolution to Establish
Claims Against the
District

Member Gillette moved, Member Kelley seconded, adoption of the Resolution as prepared by bond counsel to establish claims against the district in its intent to sell bonds, as outlined in Exhibit X-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Gillette, Hill, Hoffman, Kelley,
Murphy and Stone
Nays: None

Motion carried. Student Member Kudia voted aye.

Resolution to Establish
A Hearing Date for the
Sale of Limited Tax
Funding Bonds (BINA
Hearing)

Member Murphy moved, Member Kelley seconded, approval of the Resolution providing for the establishment of a Funding Bond hearing date of January 23, 2007 and adoption of the required public notice, as outlined in Exhibit X-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

It was noted that the actual bond sale is February 27, 2007, but the hearing is January 23, 2007. In response to Member Hill, Vice President Thorson explained that there are timing requirements by law. The hearing must be 30 days before the sale. The College likes to sell in February for two reasons: if they close before the end of February, they can put the bond sale on the prior year's tax bill; and they have found that the interest rates are the best in the beginning of the year.

Member Gillette noted that, after looking at the history of municipal bond ratings, he has discovered during the first quarter, the interest rate is usually a half point lower than what it was before or after. He believes that is because most of the governments are forming on the first of the year, and they do not get organized to sell anything until later on. Additionally, most people who want to invest in tax-free municipals do it out of bonuses that they receive at the end of the year, and so right after the first of the year, there is money looking to be invested in tax-free municipals, and there are no new issues.

Upon roll call, the vote was as follows:

Ayes: Members Gillette, Hill, Hoffman, Kelley,
Murphy and Stone
Nays: None

Motion carried. Student Member Kudia voted aye.

Affiliation Agreement with Central DuPage Hospital and Mercy Provena St. Joseph Medical Center

Member Hill moved, Member Murphy seconded, approval of the Affiliation Agreement between Harper College and *Central DuPage Hospital and Mercy Provena St. Joseph Medical Center*, and authorization for the Dean of Health Careers and Public Safety to sign all of the above, as outlined in Exhibit X-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Purchase Order for R.J. Galla, Inc. for Excess Workers Compensation Insurance and Purchase Order for Cannon Cochran Management Services, Inc. for Third Party Administration of Workers Compensation Claims

Member Gillette moved, Member Hoffman seconded, approval of purchase order to R. J. Galla Co., Inc. for Excess Workers Compensation Insurance in the amount of \$46,087, and approval of issuance of a purchase order to Cannon Cochran Management Services, Inc. (CCMIS) for third party administration of Workers Compensation claims in the amount of \$16,485, for a total of \$62,572, as outlined in Exhibit X-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In response to Member Gillette, Vice President Thorson explained that the College has been self-insured since 2004. The highlights are on the cover memo of the packet and graphs are attached. She noted that 2004 was probably the worst year the College has had in its history, and it did happen to be the first year that they were self-insured. The claims have gone down significantly since then, partially due to the hard work of the staff. Sarah Gibson works very closely with safety issues and with people. Every time there is a claim or a problem, she investigates; if there needs to be more training to make the workplace safer, she designs the training and delivers it. Slips and falls continue to be the item that takes the most amount of money.

In response to Member Hill, Thea Keshavarzi explained that the excess insurance pays over \$500,000. Member Hill asked if the College has ever had an over \$500,000 payment. Ms. Keshavarzi responded that there has not been one in the short three years they have been self-insured.

Upon roll call, the vote was as follows:

Ayes: Members Gillette, Hill, Hoffman, Kelley, Murphy and Stone
Nays: None

Motion carried. Student Member Kudia voted aye.

Bid Request for a
Campus-Wide Fire Alarm
Improvement Project

Member Gillette moved, Member Hill seconded, to award bid request Q00479a for a campus-wide fire alarm improvement project to Simplex Grinnell LP, the low bidder in the amount of \$1,405,380 plus the engineer's fee of \$126,484.20 reimbursables of not to exceed \$5,000, a five-year full service maintenance contract for years three through eight at a cost of \$128,900, and a contingency of not to exceed \$140,538 for a total award of \$1,806,302.20, as outlined in Revision 2 Exhibit X-G (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In response to Member Hill, Vice President Thorson explained that in Revision 2, they called out the maintenance agreement. In the first revision it was lumped together. When Trustee Hoffman asked a question about the maintenance, they made it clearer that part of the cost is maintenance for five years after the two-year warranty. That brought down the total construction costs, which brought down slightly the percentages paid to the engineer and the dollar amount put into contingency and to pay the engineer.

Upon roll call, the vote was as follows:

Ayes: Members Gillette, Hill, Hoffman, Kelley,
Murphy and Stone
Nays: None

Motion carried. Student Member Kudia voted aye.

Chair Stone thanked Trustee Hoffman for helping to clarify the items on the exhibit. Member Hill added that it saved the College money.

Bid Request for
Renovation of Building D

Member Kelley moved, Member Hoffman seconded, to award bid request Q00493 to renovate the west end of Building D used by the Math department and Access and Disability Services (ADS) to Construction Solutions of Illinois, Inc., the low bidder, in the amount of \$893,723, plus the architect's fee in the amount of \$62,561, reimbursables of not to exceed \$5,000, and a contingency of not to exceed \$89,372 for a total award of \$1,050,656, as outlined in Exhibit X-H (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

ANNOUNCEMENTS BY
CHAIR

Communications There were no communications.

Calendar Dates Calendar dates are printed on the Agenda for Board information. Chair Stone noted that the campus will be closed Saturday, December 23 through Tuesday, January 2. The next Board meeting is January 23, 2007.

On behalf of the Board, Chair Stone wished everyone a happy holiday season. She thanked everyone for the hard work that they do for Harper College.

OTHER BUSINESS

With regard to the upcoming election, Member Gillette suggested they send out a press release stating how an individual would go about getting applications and explaining what it would entail to be a Trustee at Harper College. He also suggested they put the information on Harper's website. Member Gillette noted that he will not be running. Chair Stone thanked Member Gillette.

Chair Stone asked for a motion to adjourn into closed session for the purpose of discussing potential litigation. She noted that a vote may be taken when they return to open session.

EXECUTIVE SESSION

Member Hill moved, Member Kelley seconded, that the meeting adjourn into executive session for the purpose of discussing potential litigation.

In a voice vote, the motion carried at 8:26 p.m. Following a short break, the executive session began at 8:44 p.m.

Following executive session, the Board reconvened the Regular meeting at 10:30 p.m.

ADJOURNMENT

Member Hoffman moved, Member Kelley seconded, that the meeting be adjourned.

In a voice vote, the motion carried at 10:31 p.m.

Chair

Secretary

BOARD REQUESTS

DECEMBER 12, 2006 REGULAR BOARD MEETING

There were no Board requests.

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
PALATINE, ILLINOIS 60067

FUND EXPENDITURES TO BE APPROVED

I. BILLS PAYABLE

Accounts Payable & Tuition Refunds	\$ 4,528,936.28
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II. PAYROLL

12/08/2006	\$ 1,660,140.99
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12/22/2006	1,633,279.59
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01/05/2007	1,245,514.83
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III. ESTIMATED PAYROLL

01/19/2007	\$ 1,512,978.47
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WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

January 23, 2007

SUMMARY OF BIDS

Exhibit IX – A.3.a The administration recommends that the Board award bid request Q00487 for the construction of a storm water overflow immediately to the northwest of the dam on the east side of the campus to All Bry Construction Company, the low bidder, in the amount of \$109,000 plus the architect's fee in the amount of \$8,175, reimbursables in the amount of \$1,000, and a contingency of not to exceed \$12,000 for a total award of \$130,175.

Exhibit IX – A.3.b The administration recommends that the Board award request for proposal Q00397 for the purchase, installation, training and one year software maintenance for a Dental Hygiene Management System to Exan Mercedes Software Inc., the vendor with the most responsive proposal, in the amount of \$86,750.

It is also recommended that the Vice President of Information Technology be authorized to sign the contract agreement with EXAN Mercedes Software Inc.

Exhibit IX – A.3.c The administration recommends that the Board award bid request Q00499 to Integrated Data Storage, LLC., the lowest responsible bidder, for the purchase of an EMC Celerra NS80G Series Network Accessible Storage (NAS) Gateway, an expansion to the EMC CX500 storage array, management software and installation support services in the amount of \$95,000.

It is also recommended that the Vice President of Information Technology be authorized to sign the contract agreement with Integrated Data Storage, LLC.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00487 for the construction of a storm water overflow immediately to the northwest of the dam on the east side of the campus as requested by Administrative Services.

II. BUDGET STATUS

Funds in the amount of \$130,175 are provided in the 2006/07 Operations and Maintenance Restricted Fund budget, under account numbers 0105-8060-039-5303000-56000000000-000 and 0105-8060-039-5802000-56000000000-000.

III. INFORMATION

A legal bid notice was published and eight bids solicited. Six responses were received. The following is a recap of the bid tab sheet:

All-Bry Construction Company	\$109,000
Kovilic Construction Company, Inc.	109,344
Maneval Construction Co., Inc.	110,000
Lifeco Construction Co.	139,000
Schaeffges Brothers, Inc.	124,900
Pan-Oceanic Engineering Co., Inc.	149,000

Harper College is located on the Salk Creek Flood Plane. In years past, there have been occasions when the campus has experienced significant periods of rainfall with the possibility of flooding. In one instance, the flood waters reached the thresholds of the north entrance doors of Building A. Funding has been approved by the state to correct such dangers to the infrastructure of the campus.

This project was developed to prevent such an occurrence from threatening the College in the future

The architect, JJR, has reviewed the bids submitted and advised that the low bid is from a responsible contractor and the dollar amount meets his expectation for the work involved.

Also included in this request are the architect's fee of \$8,175, a contingency of not to exceed \$12,000, and reimbursables of not to exceed \$1,000.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00487 for the construction of a storm water overflow immediately to the northwest of the dam on the east side of the campus to All Bry Construction Company, the low bidder, in the amount of \$109,000 plus the architect's fee in the amount of \$8,175, reimbursables in the amount of \$1,000, and a contingency of not to exceed \$12,000 for a total award of \$130,175.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of request for proposal Q00397 for the purchase, installation, training and one year software maintenance for a Dental Hygiene Management System for use in the Dental Hygiene Program as requested by Information Technology.

II. BUDGET STATUS

Funds in the amount of \$86,750 are provided in the 2006/07 Restricted Purposes Fund budget, under account number 6606-8080-245-5805002.

III. INFORMATION

A legal request for proposal notice was published and six proposals solicited. Four responses were received, two of which met the requirements. The following is a recap of the proposal tab sheet for the two vendors meeting mandatory requirements:

Exan Mercedes Software Inc.	\$ 86,750
Software of Excellence Limited	108,200

The proposals were submitted in two separate envelopes. The first envelope contained all information requested except pricing. Pricing was submitted separately and not opened until the proposals were evaluated for completeness and the ability to meet the Dental Hygiene Program objectives.

The Dental Hygiene Program is a full-time, six-semester career program leading to an Associate in Applied Science degree and is accredited by the Council on Dental Accreditation of the American

Dental Association. Prior to application for licensure in the practice of dental hygiene, dental hygiene graduates must successfully complete all courses in the program and pass the Dental Hygiene National Board Examination and a regional clinical examination.

The Health Careers and Public Safety Division (HC&PS) is responsible for ensuring that dental hygiene graduates meet the requirements of a competency-based, learner centered curriculum that meets the accreditation standards of the American Dental Association. These requirements include knowledge in the utilization of the dental hygiene assessment, diagnosis, plan, implementation and evaluation (ADPIE) process in the provision of competent patient care, and individualized patient educational services to promote optimal health.

The Dental Hygiene Clinic, located in Avanté, provides students the ability to refine their clinical skills and gain practical experience. This facility not only offers an experiential learning environment for both first and second-level students, it serves the community as well by providing dental hygiene care to more than 1,500 returning patients. In fiscal year 2005/06 approximately 5,000 patient appointments were scheduled.

Currently patient history, dental records, x-rays and other records are manually maintained and stored in filing systems that are antiquated. Processes for scheduling of patient visits are also done manually and require the clinic to physically pull the patient files. The Dental Hygiene clinic safeguards more than 2,000 confidential medical records, including personal information such as social security numbers, in file cabinets. As enrollment continues to expand, so will the number of files and the number of file cabinets. Harper College is mandated by law to keep these records for a minimum of ten years and has to insure patient records conform to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) that demands that healthcare organizations place a high regard on patient security, confidentiality and privacy.

Faculty review of student performance is also a very labor-intensive process. Evaluation of students' progress toward achievement of multiple complex skill competencies is currently tracked and

evaluated manually. This system is not efficient as the data is cumbersome to access across both levels of the program. This presents numerous challenges for the faculty in assessment of student skills as the student advances through the program.

In addition, it has become increasingly difficult to compile the evidence of achievement of student competencies required by the American Dental Association's Council On Dental Accreditation Standards for Dental Hygiene Program Accreditation. For example, the program must document the variety and diversity of patient experiences for each student, such as age, gender, medical complications and level of difficulty related to care needs. Every clinical task and skill performed by each student across the entire clinical curriculum has to be documented and maintained in a manual system.

HC&PS, based on program review and advisory counsel input, and in collaboration with IT, investigated products that would advance the Dental Hygiene curriculum by incorporating a digital records management system for both patient and student records managements into the curriculum. This direction will position the Dental Hygiene Program in the forefront of technology used in both the instructional delivery and patient records management while simultaneously adhering to State and Federal regulations.

This request is for the purchase of a Dental Hygiene Management software system, known as A2. Included with this purchase is on-site training, implementation and the first-year of software maintenance.

The A2 software system provides electronic record keeping of all detailed dental information such as patient history, previous procedures and dental images such as x-rays. It also has the ability to schedule and monitor patients' medical visits, capture diagnoses and procedures, record charges incurred, facilitate billing and run reports. The system provides on-line access of these records by clinicians at their dental work stations.

The grading module within the A2 software facilitates the tracking of student development as the student progresses through the dental

hygiene program and provides the instructor with on-line access to all data related to students' completion of clinical requirements, progress in skill development, daily formative and summative clinical evaluations, and variety of patient experiences.

The A2 software system provides the College with a secure environment to store both patient and student records. In the event of a natural disaster resulting in the destruction of physical records, HC&PS will still have access to confidential medical files as backup processes will be performed routinely by IT with regular scheduled delivery of the records to off-site storage.

IV. RECOMMENDATION

The administration recommends that the Board award request for proposal Q00397 for the purchase, installation, training and one year software maintenance for a Dental Hygiene Management System to Exan Mercedes Software Inc., the vendor with the most responsive proposal, in the amount of \$86,750.

It is also recommended that the Vice President of Information Technology be authorized to sign the contract agreement with EXAN Mercedes Software Inc.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00499 for the purchase of an EMC Celerra NS80G Series Network Accessible Storage (NAS) Gateway, an expansion to the EMC CX500 storage array, management software and installation support services as requested by Information Technology/Technical Services.

II. BUDGET STATUS

Funds in the amount of \$95,000 are provided in the 2006/2007 Operations and Maintenance Fund budget, under account number 0002-8080-256-5805002.

III. INFORMATION

A legal bid notice was published and seven bids solicited. Four responses were received. The following is a recap of the bid tab sheet:

Integrated Data Storage, LLC	\$ 95,000.00
Dell Computer Corp.	112,088.82
Sysix Technologies, Inc.	132,398.50
Sentinel Technologies Inc.	137,389.00

The purchase of the Celerra NS80G and the 4.5 terabyte expansion of the current EMC CX500 storage array will further enhance Harper College's Communications Network (HCCN) by providing a robust environment that will support the continual growth in online access.

This gateway will permit thousands of simultaneous users and related servers to access assigned storage integral to the HCCN,

provide for business continuity and protect data sources utilized by major software systems such as the recently installed ERP (Financials & HR/Payroll), the proposed Student Information System (SIS), and many other software systems utilized by various areas within the College to conduct daily business. In addition, this gateway will facilitate ongoing efforts to migrate all staff and student file storage currently supported by older legacy storage and computing platforms. The Celerra NS80G is comprised of multiple redundant components and will insure highly available and secure access to the data assets of the College.

Harper College has standardized on EMC storage technology for all centralized data storage needs. This request is for an EMC Celler NS80G Series Network Accessible Storage (NAS) Gateway, 4.5 terabyte expansion of the current EMC CX500 storage array, management software and installation support services.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00499 to Integrated Data Storage, LLC., the lowest responsible bidder, for the purchase of an EMC Celerra NS80G Series Network Accessible Storage (NAS) Gateway, an expansion to the EMC CX500 storage array, management software and installation support services in the amount of \$95,000.

It is also recommended that the Vice President of Information Technology be authorized to sign the contract agreement with Integrated Data Storage, LLC.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

January 23, 2007

SUMMARY OF PURCHASE ORDERS

THERE ARE NO PURCHASE ORDERS THIS MONTH.

WILLIAM RAINEY HARPER COLLEGE

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

- A. Ratification of Administrator Appointment.
- B. Ratification of Faculty Appointment.
- C. Ratification of Professional/Technical Appointments.
- D. Ratification of Supervisory/Confidential Appointment.
- E. Ratification of Classified Staff Appointments.
- F. Ratification of Harper #512 IEA-NEA Appointments.
- G. Ratification of Limited Term Employment Appointment.
- H. Ratification of Administrator Retirements.
- I. Ratification of Faculty Retirements.
- J. Ratification of Classified Staff Retirements.
- K. Ratification of Professional/Technical Resignation.
- L. Ratification of Supervisory/Confidential Resignation.
- M. Ratification of Classified Staff Resignation.
- N. Ratification of Harper #512 IEA-NEA Resignations.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Administrator, the Faculty, the Professional/Technical, the Supervisory/Confidential, the Classified Staff, the Harper #512 IEA-NEA and the Limited Term Employment Appointments; the Administrator, the Faculty and the Classified Staff Retirements; the Professional/Technical, the Supervisory/Confidential, the Classified Staff and the Harper #512 IEA-NEA Resignations; the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Student Service Awards – Fall 2006.

II. REASON FOR CONSIDERATION

As per Board Policy 3.12, student service awards are presented to students for outstanding contributions in the area of student activities. The authority for giving student service awards requires approval by the Board of Trustees.

III. BACKGROUND INFORMATION

These awards are given to students who work for the College through student activities. Harper uses this method of compensation for recommended student leaders in lieu of guaranteeing salaries, automatic tuition grants, or other means of payment. Students must perform satisfactorily in their positions in order to be eligible for consideration for these awards. The award is recommended based on performance, position, leadership, and length of service, and participation in *eXcel*, Harper's student leadership training programs. To encourage retention, the amount of the student service award is based on credit hours successfully completed. Each student must also meet standards established for satisfactory academic progress. Expenses for student service awards are budgeted in and shared between Student Activities and the Educational Fund (Financial Assistance Account). The 26 awards this semester total \$13,790.25.

IV. RECOMMENDATION

It is recommended that the Board of Trustees approve the Fall, 2006 Student Service Awards in the amount of \$12,818.25 from Account No. 0001-9010-187-5902001, and \$972.00 from Account No. 0001-0000-000-1309011.

Fall 2006

STUDENT SERVICE AWARDS

First Name	Last Name	Organization/Club	Full/Half	Amount
Jessica	Haithcock	Anime Club	half	\$465.75
Brittany	Grove	Environmental Club	half	\$486.00
Hannah	McHugh	Food Service Club	half	\$486.00
Ashley	Enk	Harper College Dance Company	half	\$486.00
Ankita	Lal	Honors Society	half	\$486.00
Chris	Baptist	Honors Society	half	\$486.00
Sandy	Chen	International Students' Club	half	\$445.50
John	Smaragdis	International Students' Club	half	\$486.00
Surayya	Fatima	I.P.S.A.	half	\$445.50
Daniela	Baez	Latinos Unidos	half	\$486.00
Mariam	Esparza	Latinos Unidos	half	\$486.00
Kasia	Daniliszyn	Phi Theta Kappa	half	\$486.00
Travis	Dominguez	Pride Club	half	\$486.00
Mike	Chikko	Pride Club	half	\$486.00
Heba	Khourshid	Student Ambassadors	half	\$486.00
John	Tristan	Student Ambassadors	half	\$486.00
Deliana	Ranguelova	Campus Activities Board	half	\$486.00
Mariam	Afzal	Campus Activities Board	half	\$405.00
Lee	Afgin	Campus Activities Board	half	\$486.00
Fernando	Diaz	Student Senate	full	\$486.00
Steven	Spencer	Student Senate	full	\$972.00
Julian J.	Magdaleno	Student Senate	half	\$364.50
William	Rosemeyer	Student Senate	half	\$486.00
Maggie	Neumayer	Theater	full	\$972.00
Eric	Dallmeyer	WHCM	full	\$486.00
Michael	Kudia	Student Trustee	full	\$972.00

Total \$13,790.25

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

First Reading of modification of policy on Board of Trustee Qualifications

II. REASON FOR CONSIDERATION

New Board Policy must go through two readings.

A board member pointed out an error in the Board Policy on Qualifications for Trustee Elections/Appointments as it relates to the Community College Act.

III. BACKGROUND INFORMATION

Members of a common school board can join Harper's board. The Illinois law then prohibits them from running for the common school board while a member of Harper's board.

The Community College act states: "In the event a person who is a member of a common school board is elected or appointed to a board of trustees of a community college district, that person shall be permitted to serve the remainder of his or her term of office as a member of the common school board. Upon the expiration of the common school board term, that person shall not be eligible for election or appointment to a common school board during the term of office with the community college district board of trustees."

IV. RECOMMENDATION

The new policy is submitted for consideration and to move to a second reading.

WILLIAM RAINEY HARPER COLLEGE
POLICY STATEMENT

Title: Qualifications

No. 01.07.00

Approved:

Revised:

Each Board member shall, on the date of his election, be a citizen of the United States and of the age of 18 years or over, a resident of the state and district for at least one year preceding his election. ~~and shall not be a member of a common school board.~~

The qualifications for the student representative shall be those determined by the Student Senate.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

First Reading of new policy regarding Honors Student Merit Awards No. 05.24.00

II. REASON FOR CONSIDERATION

New Board Policy must go through two readings.

The proposed merit awards are recognition of academic excellence in the Honors Program classes and honors society discussions, debates, and meetings. The recognition will be monetary awards.

III. BACKGROUND INFORMATION

The Honors Program wishes to use a part of its annual budget to finance merit awards that acknowledge the extra effort and excellence exhibited by those students who participate in the College's rigorous honors curriculum. Students who register for honors sections are choosing to challenge themselves beyond the objectives and outcomes of traditional college courses. The Honors Student Merit Awards are intended to recognize those efforts.

To receive the merit award a student must meet one or more of the following criteria:

1. The student must exhibit "above and beyond" comprehension of and enthusiasm for course material as exhibited by sound organization, critical and independent thinking, and originality of expression as appropriate.
2. The student must respectfully contribute to in-class colloquy and help to bring about free and frank exchange of ideas.
3. The student must regularly attend honors society meetings and respectfully contribute to the discussion and debates which showcase intellectual inquiry.

IV.

RECOMMENDATION

The new policy is submitted for consideration and to move to a second reading.

WILLIAM RAINEY HARPER COLLEGE
POLICY STATEMENT

Title: Honors Student Merit Awards

No. 05.24.00

Approved:

Revised:

Honors Student Merit Awards are provided for outstanding contributions within the framework of the William Rainey Harper College Honors Program. Student eligible for these awards are recommended by the Honors instructors and the Honors Program Coordinator and approved by the Vice President of Academic Affairs and the Board of Trustees.

Criteria and eligibility for these awards is available from the Honors Program Coordinator or the Office of the Associate Vice President of Academic Affairs that supports the Honors Program.

WILLIAM RAINEY HARPER COLLEGE
Schedule of Investments
As of December 31, 2006

Exhibit IX-B.1
January 23, 2007

Depository or Instrument	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Earnings to Maturity	Principal Invested @ December 31, 2006	Market Value
<u>Certificates of Deposits</u>							
PMA/American Enterprisel Bank	11/21/05	01/04/07	409	4.670	78,761.86	1,500,000	
Northern Trust	12/07/05	01/18/07	407	4.720	80,900.56	1,500,000	
Northern Trust	12/07/05	02/01/07	421	4.720	83,758.57	1,500,000	
Harris Bank	01/12/06	02/15/07	400	4.760	96,381.60	1,800,000	
Harris Bank	01/12/06	03/01/07	414	4.760	99,846.86	1,800,000	
Harris Bank	01/12/06	03/15/07	428	4.760	103,318.45	1,800,000	
Harris Bank	01/12/06	03/29/07	442	4.760	106,796.39	1,800,000	
PMA/Associated Bank	03/06/06	04/12/07	402	5.000	110,677.35	2,000,000	
LaSalle Bank	03/06/06	04/26/07	416	4.970	114,862.22	2,000,000	
PMA/Flagstar Bank	03/06/06	05/10/07	430	5.050	119,346.17	2,000,000	
PMA/Flagstar Bank	03/06/06	05/24/07	444	5.050	123,243.26	2,000,000	
LaSalle Bank	09/08/06	05/30/07	264	5.250	61,306.67	1,600,000	
Northern Trust	03/16/06	06/07/07	449	5.100	129,213.67	2,000,000	
PMA/Flagstar Bank	03/06/06	06/07/07	458	5.050	127,141.02	2,000,000	
Northern Trust	03/16/06	06/21/07	463	5.100	133,373.13	2,000,000	
PMA/Flagstar Bank	03/06/06	06/21/07	472	5.050	131,039.46	2,000,000	
PMA/Associated Bank	03/22/06	07/05/07	470	5.060	130,973.98	2,000,000	
PMA/Heritage Bank of Central IL	03/22/06	07/19/07	484	5.060	54,131.48	800,000	
PMA/Benchmark Bank	08/01/06	07/19/07	352	5.410	78,522.90	1,500,000	
PMA/Heritage Bank of Central IL	03/30/06	08/02/07	490	5.110	152,296.49	2,200,000	
Harris Bank	08/01/06	08/16/07	380	5.400	144,562.78	2,500,000	
PMA/Cole Taylor Bank	08/21/06	08/30/07	374	5.360	110,152.70	2,000,000	
PMA/Stratford State Bank	08/21/06	09/13/07	389	5.360	114,459.34	2,000,000	
Northern Trust	08/30/06	09/27/07	393	5.250	123,304.89	2,125,000	
PMA/Key Bank	08/30/06	10/11/07	407	5.330	126,295.45	2,125,000	
Northern Trust	08/30/06	10/25/07	421	5.250	132,366.61	2,125,000	
PMA/Key Bank	08/30/06	11/08/07	435	5.330	134,984.08	2,125,000	
Harris Bank	09/21/06	11/21/07	426	5.280	139,827.04	2,200,000	

Harris Bank	09/21/06	11/29/07	434	5.280	116,620.53	1,800,000	
PMA/Banco Popular	09/21/06	11/29/07	434	5.320	190,722.00	3,000,000	
LaSalle Bank	09/08/06	11/29/07	447	5.250	143,412.50	2,200,000	
Harris Bank	09/08/06	12/13/07	461	5.280	151,702.80	2,200,000	
PMA(Key Bank)	10/10/06	12/27/07	443	5.210	145,674.92	2,300,000	
PMA(Key Bank)	10/10/06	01/11/08	458	5.210	150,615.27	2,300,000	
PMA(Key Bank)	10/10/06	01/25/08	472	5.160	160,518.47	2,400,000	
Weighted Average: 5.216						<u>69,200,000</u>	<u>0</u>

Illinois Funds	Monthly Average		5.160		<u>4,098,529</u>	<u>4,098,529</u>
TOTALS AS OF:	December 31, 2006				<u>73,298,529</u>	<u>4,098,529</u>

WILLIAM RAINEY HARPER COLLEGE
Preliminary Schedule of Investments
As of December 31, 2006

Consent Agenda
Exhibit IX-B.1
January 23, 2007

	<u>Outstanding Investments</u>	<u>FY07 Budget</u>	<u>Planned To Date</u>	<u>Earned To Date</u>
EDUCATION FUND	\$ 33,723,742	1,000,000	500,000	867,654
OPERATIONS, & MAINT. FUND	12,247,339	350,000	175,000	292,091
OPERATIONS, & MAINT. FUND (Restricted)	4,899,568	150,000	75,000	135,146
BOND & INTEREST	2,471,176	150,000	75,000	165,726
AUXILIARY ENTERPRISES	2,037,601	75,000	37,500	50,822
RESTRICTED FUNDS	3,432,434	120,000	60,000	94,661
WORKING CASH FUND	13,698,910	450,000	225,000	338,286
AUDIT FUND	309,305	10,000	5,000	7,594
LIABILITY, PROTECTION & SETTLEMENT	<u>478,454</u>	<u>7,000</u>	<u>3,500</u>	<u>9,833</u>
Total	<u>\$ 73,298,529</u>	<u>2,312,000</u>	<u>1,156,000</u>	<u>1,961,813</u>

WILLIAM RAINEY HARPER COLLEGE
FY2006/2007 BUDGET AND EXPENDITURES
December 31, 2006

January 23, 2007
 Exhibit IX-B.1

EDUCATION FUND

DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Institutional						
Institutional	15,342,063.00	6,440,598.05	3,593,232.00	163,598.00	24.49%	11,585,233.00
Sub-Total	\$15,342,063.00	\$6,440,598.05	\$3,593,232.00	\$163,598.00	24.49%	\$11,585,233.00
President						
Development Office	646,365.00	271,344.03	298,067.00	232,340.00	82.06%	115,958.00
Pres/Brd of Trustees	415,389.00	174,380.30	196,445.00	153,252.00	84.19%	65,692.00
Strategic Alliance	764,554.00	320,959.77	331,631.00	307,259.00	83.56%	125,664.00
Media Comm & Gov Rel	200,783.00	84,288.70	88,898.00	85,049.00	86.63%	26,836.00
Sub-Total	\$2,027,091.00	\$850,972.80	\$915,041.00	\$777,900.00	83.52%	\$334,150.00
Student Affairs						
Student Activities	476,682.00	200,111.10	171,627.00	143,581.00	66.13%	161,474.00
Student Development	2,988,017.00	1,254,369.54	1,328,839.00	1,018,657.00	78.56%	640,521.00
Wellns & Human Perf	1,894,220.00	795,193.56	840,068.00	522,315.00	71.92%	531,837.00
VP Student Affairs	408,221.00	171,371.18	190,636.00	165,498.00	87.24%	52,087.00
Access & Disability	753,084.00	316,144.66	340,820.00	181,648.00	69.38%	230,616.00
Sub-Total	\$6,520,224.00	\$2,737,190.04	\$2,871,990.00	\$2,031,699.00	75.21%	\$1,616,535.00
VP Academic Affairs						
Acad Enrich/Lang Std	3,936,059.00	1,652,357.57	1,601,732.00	1,099,816.00	68.64%	1,234,511.00
VP Academic Affairs	1,259,071.00	528,558.01	120,032.00	101,791.00	17.62%	1,037,248.00
Assoc VP Transfer Prog	347,021.00	145,679.42	151,505.00	129,823.00	81.07%	65,693.00
Bus & Soc Sciences	6,202,510.00	2,603,813.70	2,601,258.00	1,473,212.00	65.69%	2,128,040.00
Continuing Education	548,918.00	230,435.78	259,688.00	195,771.00	82.97%	93,459.00
Liberal Arts	6,900,965.00	2,897,025.11	2,930,290.00	1,935,097.00	70.50%	2,035,578.00

WILLIAM RAINEY HARPER COLLEGE
FY2006/2007 BUDGET AND EXPENDITURES
December 31, 2006

January 23, 2007
 Exhibit IX-B.1

EDUCATION FUND						
DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Hlth Car & Public Safety	3,911,818.00	1,642,181.20	1,637,896.00	1,072,874.00	69.30%	1,201,048.00
Resources for Learning	3,042,649.00	1,277,304.05	1,270,498.00	863,067.00	70.12%	909,084.00
Tech, Math & Science	6,982,286.00	2,931,163.66	3,041,773.00	2,018,591.00	72.47%	1,921,922.00
Assoc. VP Career Prog	262,245.00	110,090.45	109,495.00	87,512.00	75.12%	65,238.00
Sub-Total	\$33,393,542.00	\$14,018,608.93	\$13,724,167.00	\$8,977,554.00	67.98%	\$10,691,821.00
VP Admin Services						
Admin Services	1,589,271.00	667,175.97	724,312.00	590,492.00	82.73%	274,467.00
Sub-Total	\$1,589,271.00	\$667,175.97	\$724,312.00	\$590,492.00	82.73%	\$274,467.00
VP Diversity/Org Dev						
Assoc VP Diversity/Org	1,579,050.00	662,885.19	624,521.00	443,184.00	67.62%	511,345.00
Sub-Total	\$1,579,050.00	\$662,885.19	\$624,521.00	\$443,184.00	67.62%	\$511,345.00
VP Info Technology						
Info Technology	6,926,220.00	2,907,627.16	3,187,759.00	2,200,720.00	77.80%	1,537,741.00
Sub-Total	\$6,926,220.00	\$2,907,627.16	\$3,187,759.00	\$2,200,720.00	77.80%	\$1,537,741.00
VP Mktg & Enrollment						
VP Enroll & Marketing	1,561,589.00	655,555.06	662,681.00	558,687.00	78.21%	340,221.00
Enrollment Svcs	1,490,182.00	625,578.40	690,756.00	622,447.00	88.12%	176,979.00
Pub & Comm Services	1,555,642.00	653,058.51	812,783.00	714,369.00	98.17%	28,490.00
Sub-Total	\$4,607,413.00	\$1,934,191.98	\$2,166,220.00	\$1,895,503.00	88.16%	\$545,690.00
Grand Total:	\$71,984,874.00	\$30,219,250.11	\$27,807,242.00	\$17,080,650.00	62.36%	\$27,096,982.00

Note: Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments. Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aids.
 8/10/2009

WILLIAM RAINEY HARPER COLLEGE
FY2006/2007 BUDGET AND EXPENDITURES
 November 30, 2006

January 23, 2007
 Exhibit IX-B.1

EDUCATION FUND

DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Institutional						
Institutional	15,342,063.00	5,480,184.90	2,803,169.00	209,791.00	19.64%	12,329,103.00
Sub-Total	\$15,342,063.00	\$5,480,184.90	\$2,803,169.00	\$209,791.00	19.64%	\$12,329,103.00
President						
Development Office	646,365.00	230,881.58	255,823.00	268,085.00	81.05%	122,457.00
Pres/Brd of Trustees	415,389.00	148,376.95	165,494.00	176,496.00	82.33%	73,399.00
Strategic Alliance	764,554.00	273,098.69	268,684.00	362,956.00	82.62%	132,914.00
Media Comm & Gov Rel	200,783.00	71,719.69	75,080.00	98,133.00	86.27%	27,570.00
Sub-Total	\$2,027,091.00	\$724,076.91	\$765,081.00	\$905,670.00	82.42%	\$356,340.00
Student Affairs						
Student Activities	476,682.00	170,270.81	142,991.00	165,387.00	64.69%	168,304.00
Student Development	2,988,017.00	1,067,319.67	1,119,904.00	1,195,106.00	77.48%	673,007.00
Wellns & Human Perf	1,894,220.00	676,615.38	713,779.00	617,313.00	70.27%	563,128.00
VP Student Affairs	408,221.00	145,816.54	164,267.00	189,337.00	86.62%	54,617.00
Access & Disability	753,084.00	269,001.60	288,178.00	213,407.00	66.60%	251,499.00
Sub-Total	\$6,520,224.00	\$2,329,024.01	\$2,429,119.00	\$2,380,550.00	73.77%	\$1,710,555.00
VP Academic Affairs						
Acad Enrich/Lang Std	3,936,059.00	1,405,960.27	1,344,842.00	1,371,155.00	69.00%	1,220,062.00

WILLIAM RAINEY HARPER COLLEGE
FY2006/2007 BUDGET AND EXPENDITURES
November 30, 2006

January 23, 2007
 Exhibit IX-B.1

EDUCATION FUND

DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
VP Academic Affairs	1,259,071.00	449,740.16	103,176.00	117,451.00	17.52%	1,038,444.00
Assoc VP Transfer Prog	347,021.00	123,955.90	129,509.00	150,936.00	80.81%	66,576.00
Bus & Soc Sciences	6,202,510.00	2,215,536.57	2,163,013.00	1,912,445.00	65.71%	2,127,052.00
Continuing Education	548,918.00	196,073.51	213,990.00	236,622.00	82.09%	98,306.00
Liberal Arts	6,900,965.00	2,465,024.70	2,444,825.00	2,435,138.00	70.71%	2,021,002.00
Hlth Car & Public Safety	3,911,818.00	1,397,301.39	1,304,477.00	1,335,917.00	67.50%	1,271,424.00
Resources for Learning	3,042,649.00	1,086,834.22	1,060,271.00	1,034,569.00	68.85%	947,809.00
Tech, Math & Science	6,982,286.00	2,494,072.56	2,526,130.00	2,509,961.00	72.13%	1,946,195.00
Assoc. VP Career Prog	262,245.00	93,673.91	92,654.00	100,059.00	73.49%	69,532.00
Sub-Total	\$33,393,542.00	\$11,928,173.20	\$11,382,887.00	\$11,204,253.00	67.64%	\$10,806,402.00
VP Admin Services						
Admin Services	1,589,271.00	567,687.60	628,869.00	682,655.00	82.52%	277,747.00
Sub-Total	\$1,589,271.00	\$567,687.60	\$628,869.00	\$682,655.00	82.52%	\$277,747.00
VP Diversity/Org Dev						
Assoc VP Diversity/Org	1,579,050.00	564,036.66	535,825.00	480,116.00	64.34%	563,109.00
Sub-Total	\$1,579,050.00	\$564,036.66	\$535,825.00	\$480,116.00	64.34%	\$563,109.00
VP Info Technology						
Info Technology	6,926,220.00	2,474,045.78	2,765,496.00	2,514,834.00	76.24%	1,645,890.00

WILLIAM RAINEY HARPER COLLEGE
FY2006/2007 BUDGET AND EXPENDITURES
 November 30, 2006

January 23, 2007
 Exhibit IX-B.1

EDUCATION FUND

DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Sub-Total	\$6,926,220.00	\$2,474,045.78	\$2,765,496.00	\$2,514,834.00	76.24%	\$1,645,890.00
VP Mktg & Enrollment						
VP Enroll & Marketing	1,561,589.00	557,799.59	593,650.00	610,823.00	77.13%	357,116.00
Enrollment Svcs	1,490,182.00	532,293.01	587,738.00	718,208.00	87.64%	184,236.00
Pub & Comm Services	1,555,642.00	555,675.32	659,308.00	830,591.00	95.77%	65,743.00
Sub-Total	\$4,607,413.00	\$1,645,767.92	\$1,840,696.00	\$2,159,622.00	86.82%	\$607,095.00
Grand Total:	\$71,984,874.00	\$25,712,996.99	\$23,151,142.00	\$20,537,491.00	60.69%	\$28,296,241.00

Note: Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments. Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aids.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

- Dick Hoffman: Educational Foundation Report

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

1/8/2007

Harper College Educational Foundation December Fundraising Report FY07

<u>Appeal ID</u>	<u>Appeal Description</u>	<u>Gift Count</u>	<u>Cash</u>	<u>Pledges/Stocks</u>	<u>In-Kind Gifts</u>	<u>Other</u>	<u>Total</u>
FY07YEDM	FY07 Year End Direct Mail	36	\$12,625.00	\$0.00	\$0.00	\$0.00	\$12,625.00
Major Gifts Campaign	Major Gifts Campaign	1	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00
McGuireGolf	Jim McGuire Golf Open	43	\$3,336.00	\$0.00	\$0.00	\$0.00	\$3,336.00
Pacesetter Campaign	Pacesetter Campaign FY07	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
PerSol	Personal Solicitation	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Planned Giving	Planned Giving	2	\$0.00	\$0.00	\$0.00	\$435,000.00	\$435,000.00
PSFY07	Pacesetters Campaign FY07	3	\$1,300.00	\$10,452.37	\$0.00	\$0.00	\$11,752.37
Scholarship	Scholarship Stewardship	8	\$12,650.00	\$0.00	\$0.00	\$0.00	\$12,650.00
Stewardship	Stewardship	1	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Tribute	Tribute	8	\$390.00	\$0.00	\$0.00	\$0.00	\$390.00
Unsolicited	Unsolicited	10	\$2,748.75	\$0.00	\$25,000.00	\$0.00	\$27,748.75
Grand Totals:			\$33,824.75	\$60,452.37	\$25,000.00	\$435,000.00	\$554,277.12

121 Gift(s) listed

114 Donor(s) listed

Harper College Educational Foundation Year to Date Fundraising Report (as of 12/31/2006)

1/8/2007

Appeal Description	Gift Count	Cash	Pledges/Stocks	In-Kind Gifts	Other	Total
Football Program Golf Open	4	\$500.00	\$0.00	\$500.00	\$0.00	\$1,000.00
FY06 Year End Direct Mail	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
FY07 Year End Direct Mail	73	\$17,150.00	\$0.00	\$0.00	\$0.00	\$17,150.00
Golf Open 2006	1	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00
Harper Symphony Orchestra	2	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Lifelong Learning Direct Mail	1	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
Major Gifts Campaign	1	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00
Jim McGuire Golf Open	43	\$3,336.00	\$0.00	\$0.00	\$0.00	\$3,336.00
Margaret Scott	31	\$1,971.00	\$0.00	\$0.00	\$0.00	\$1,971.00
Pacesetter Campaign FY07	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Personal Solicitation	3	\$250.00	\$55,000.00	\$0.00	\$0.00	\$55,250.00
Planned Giving	2	\$0.00	\$0.00	\$0.00	\$435,000.00	\$435,000.00
Proposal	3	\$10,000.00	\$55,000.00	\$0.00	\$0.00	\$65,000.00
Pacesetter Campaign FY06	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Pacesetters Campaign FY07	30	\$16,250.00	\$19,572.03	\$0.00	\$0.00	\$35,822.03
Resource for Excellence Campaign FY06	27	\$1,405.00	\$700.00	\$0.00	\$0.00	\$2,105.00
Scholarship Stewardship	17	\$22,850.00	\$0.00	\$0.00	\$0.00	\$22,850.00
Special Initiatives	2	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00
Stewardship	3	\$1,050.00	\$0.00	\$0.00	\$0.00	\$1,050.00
Tribute	38	\$1,470.00	\$0.00	\$0.00	\$0.00	\$1,470.00
Unsolicited	28	\$3,038.75	\$0.00	\$35,280.00	\$0.00	\$38,318.75
Web Donation	1	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Grand Totals:		\$81,345.75	\$180,272.03	\$35,780.00	\$435,000.00	\$732,397.78

345 Gift(s) listed
274 Donor(s) listed

HARPER COLLEGE EDUCATIONAL FOUNDATION

Liaison Report to the Board of Trustees January 23, 2007

The Harper College Educational Foundation Board of Directors met on December 12, 2006. The following report highlights Foundation activities in fund raising, program and outreach, governance and infrastructure.

Fundraising

- Preparing a \$150,000 proposal to JP Morgan Chase for Phase II support of the Small Business Development Center for Harper College for Businesses.
- Received \$25,000 grant from OMRON Foundation for Assistive Technology support for the Access and Disability Services program.
- Received \$25,500 of in-kind gifts for the Electronics Engineering Technology Program.
- Received notice that the \$30,000 proposal for the Motorola Distinguished Scholar program was funded.
- Preparing \$75,000 proposal to the McGraw Foundation for support of the Summer BRIDGE Program.
- Submitted final project report for the Women's Program in support of the Displaced Homemakers grant to the Grand Victoria Foundation.
- Mailed year end appeals.
- Received notification of a \$400,000 Estate Gift designation from a retired faculty member.
- Recruited Golf Open 2007 committee members and held the first meeting in November 2006.
- **The Pacesetter's Campaign** has raised \$41,478 toward the FY07 goal of \$32,000 with Foundation Board participation at 91% and Board of Trustee participation at 57%.
- **Direct Mail Appeals** have raised \$15,994 toward the FY07 goal of \$18,000.

- The **Scholarship Stewardship Appeal** has raised \$22,950 toward the FY07 goal of \$30,000.
- **Other Initiatives** have raised \$48,300 toward the FY07 goal of \$45,000.
- **Annual Grants** have raised \$65,000 toward the FY07 goal of \$30,000.
- Received \$50,000 verbal pledge from Kimball Hill Homes for the 40th Anniversary Gala.
- Received a verbal pledge for \$35,000 from a Foundation board member.
- Completed four major fundraising meetings with Alexian Brothers Hospital Network, UPS, Motorola and Northwest Community Healthcare to secure underwriting for the 40th Anniversary Gala.
- Completed the development of campaign brochure copy, stationary and support materials.
- Hosted Square D Recognition Event December 6th.
- Recruited and oriented co-chairs for the Employee Campaign.
- Recruited and trained Leadership Gifts Committee members.
- Conducted tour of Nursing Lab and patient simulators for Alexian Brothers Healthcare.

Program and Outreach

- Awarded 71% of available scholarship dollars.
- Oriented new Foundation Art Curator, Margaret Buchen.
- Received eight Resource for Excellence Grant Applications for 2007-2008.
- Launched Harper College Speakers Bureau that will provide “experts” to community organizations who can present on a variety of key topics and speakers who can present a general overview of the College.

Governance

- Recruited new board member Ken Nykiel, partner with Clifton Gunderson LLP.

Infrastructure

- Reported an investment return of 8.3% from Commonfund Investments as of November 30, 2006.
- Reported \$4.7 million in assets as of November 30, 2006.
- Reopened search for Associate Executive Director/Director of Major Gifts. Hire date is targeted for the end of January 2007.

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
COMPETITIVE GRANTS								
Illinois Gateways Grant	Early Care/Education Credential	Business and Social Science	Jennifer Mathes, Wendy Mertes	State	\$4,000	12/6/2006	12/31/2007	Curriculum alignment and in-service faculty development for Early Childhood Program
ICCB sponsored by Illinois Center for Specialized Professional Support	New Look Innovation Award	Career Programs	Daniel Corr	State	\$1,500	10/1/2006	6/15/2007	Health careers transition.
ICCB sponsored by Illinois Center for Specialized Professional Support	New Look Innovation Award	Access & Disability Services	Tom Thompson	State	\$1,500	10/1/2006	6/15/2007	Support captioning of media for deaf and hard of hearing students.
ASRT Education and Research Foundation	ASTRO Radiation Therapy New Program Development Grants Program	Health Careers & Public Safety	Vickie Gukenberger, Daniel Corr	Foundation	\$12,500	8/11/06	8/10/07	Support curriculum development for Radiation Therapy program.
Rochester Institute of Technology	Project Access	Access & Disability Services	Tom Thompson	RIT	\$3,000	7/1/06	12/31/06	Promote access to deaf and hard of hearing students to post secondary education. Present available resources to other community colleges.
Secretary of State Literacy Office	Advancing Through Literacy: Workforce ESL for Hospital Employees 2007	Harper College for Businesses	Maria Coons	State	\$15,000	7/1/06	6/30/07	Partner with Northwest Community Healthcare to provide 2 ESL classes for 30 NCH employees.
IBHE Illinois Board of Higher Education	HECA Minority Student Transfer Center	Center for Multicultural Learning	Laura LaBauve-Maher	State	\$47,775	8/23/05	8/31/06	Supports Center activities in the area of student articulation and transfer, student support services, and counseling and mentoring.
IDOL Illinois Department of Labor	Displaced Homemakers Assistance Act	Women's Program	Kathleen Canfield	State	\$58,190	7/1/06	6/30/07	Career, educational, and personal support for Women's Program participants.

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
DCEO Department of Community and Economic Opportunity	Homeland Security Grant Program	Business and Social Science	Jennifer Mathes	State	\$57,000	3/1/06	3/1/07	Develops a Homeland Security Computer Security Training Center at Harper which will introduce a series of degree and certificate programs.
Illinois Clean Energy Foundation	Lighting Upgrade Program	Physical Plant	Jim Ma	Private	\$83,322	4/20/06	4/19/07	Provides energy efficient upgrades to indoor lighting systems at Harper.
NSF National Science Foundation	Collaborative Research: 2YC-REU	Technology, Math & Sciences	Sally Griffith	Federal	\$78,168	9/15/05	8/31/07	Provides a two-year college research experience for undergraduates in Chemistry.
NSF National Science Foundation	Scholarships for Success	Technology, Math & Sciences & Marketing Svcs	Sally Griffith Dan Loprieno	Federal	\$60,000	1/15/02	12/31/06	Provides scholarship assistance to support Math, Science, Engineering & Computer Science students.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Manufacturing Shortages	Career Programs	Daniel Corr	State	\$100,000	10/1/05	12/31/06	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Health Care Solutions - Project I	Career Programs	Daniel Corr	State	\$75,000	7/1/06	6/30/07	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Health Care Solutions - Project II	Career Programs	Daniel Corr	State	\$55,000	7/1/06	6/30/07	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
COMPETITIVE GRANTS	TOTAL				\$651,955			

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
AGENCY ALLOCATED GRANTS								
ICCB Illinois Community College Board	FY 2007 P-16 Initiative	Career Programs	Daniel Corr	Federal/ State	\$159,255	8/31/06	6/30/07	Supports early college enrollment of district high school students.
ICCB Illinois Community College Board	FY 2007 Community College Tech Prep Support Grant	Career Programs	Daniel Corr	Federal/ State	\$47,143	7/1/06	6/30/07	Support goals and objectives of the federal Tech Prep grant.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand III - Innovation Grant	Career Programs	Daniel Corr	Federal/ State	\$5,000	7/1/06	6/30/07	Provide resources to help enhance innovative CTE programs within the community college system.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand II - Performance Enhancement Grant	Career Programs	Daniel Corr	Federal/ State	\$5,000	7/1/06	6/30/07	Develop, implement and improve computerized automated degree and certificate auditing systems which recognize and promote student success.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand I - Continuous Quality Improvement Grant	Career Programs	Daniel Corr	Federal/ State	\$10,000	7/1/06	6/30/07	Develop, enhance or implement a process and/or system that provides regular and systematic program evaluation and improvement related to career and technical education administration, programs and services.
ICCB Illinois Community College Board	FY06 Adult Education & Family Literacy Grant	Academic Enrichment & Language Studies	Daniel Corr	Federal/ State	\$543,164	7/1/06	6/30/07	Supports Adult Education Development Education programs (Federal Basic, \$172,756; State Basic, \$166,915, EL/Civics, \$44,502; State Performance, \$140,152)
ICCB Illinois Community College Board	Perkins III	Career Programs	Daniel Corr	State	\$352,216	7/1/06	6/30/07	Supports career and technical education.
ICCB Illinois Community College Board	Program Improvement	Career Programs	Daniel Corr	State	\$33,974	7/1/06	6/30/07	Supports career and technical education.

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
ICCB Illinois Community College Board	Business/Industry Workforce Preparation	Harper College for Businesses	Maria Coons	State	\$93,071	7/1/06	6/30/07	Assists with local economic development efforts within Business & Industry Centers.
ICCB Illinois Community College Board	Student Success	Academic Enrichment & Language Studies	Daniel Corr	State	\$148,300	7/1/06	6/30/07	Supports developmental, remedial, first time in college, and disability student programs.
IDHS Illinois Department of Human Services	Disabled Student Project	Access & Disability Services	Tom Thompson	State	\$134,754	7/1/06	6/30/07	Provides services to students with disabilities.
USDJ United States Dept of Justice	COPS Universal Hiring Program	Harper Police	Mike Alsup	Federal	\$49,216	8/1/02 Extended 7/1/05	7/31/05 Extended 6/30/07	Pays for 3 fulltime officers, through Universal hiring program.
AGENCY ALLOCATED GRANTS					\$1,581,093			

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
SUBCONTRACTOR / PARTNER in GRANT								
IBHE Illinois Board of Higher Education	HECA Disability Matrix	Access & Disability Services	Tom Thompson	State/ UIC	\$9,612	9/1/05	8/31/06 Extend 08/23/07	Develops disability data collection tools, working with UIC and other colleges.
NSF National Science Foundation	Exploring New Models for Undergraduate Research w/Two-year College	Chemistry	Sally Griffith	\$449,273/5 yrs	\$128,101	10/1/06	9/30/07	City Colleges of Chicago-Harold Washington College (lead institution)
SUBCONTRACTOR/PARTNER IN GRANT					\$137,713			
FY07 Total All Grants: as of January 8, 2007					\$2,370,761			

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Consortium, Cooperative and the State of Illinois Contracts purchasing status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of purchases from consortiums, cooperatives or the State of Illinois Contracts.

III. BACKGROUND INFORMATION

The attached report is a summary of current purchases from consortiums, cooperatives or the State of Illinois Contracts.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Public BINA (Bond Issue Notification Act) Hearing for Issuance of Funding Bonds.

II. REASON FOR CONSIDERATION

BINA law requires that a public hearing be held prior to the selling of general obligation bonds.

III. RECOMMENDATION

The administration recommends that the Board conduct the public BINA Hearing necessary for the issuance of funding bonds in the amount of \$3,600,000.

PUBLIC HEARING ON FUNDING BOND

(for Chair Only)

- The Chair will open the meeting as usual.
- Following the Consent Agenda, the Chair will recess the Regular meeting and call to order the public hearing on the funding bond.
- She will state that the proposal is to issue \$3,600,000 Limited Tax funding Bonds for the purpose of funding and paying claims against the district.
- The Chair will announce that anyone wishing to speak regarding the funding bond should do so now.
- If no one present desires to speak, the Chair will ask for a motion to close the hearing and reconvene the regular Board Meeting.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Ratification of the four year 2006/2010 Collective Bargaining Agreement with the Harper College Adjunct Faculty Association, IEA-NEA.

II. REASON FOR CONSIDERATION

The current one year agreement with this group expired August 14, 2006. Ratification by the Board of Trustees is necessary to authorize the Board Chairman and Secretary to execute the Agreement.

III. BACKGROUND INFORMATION

Tentative agreement was reached between the negotiating teams on December 21, 2006. The ratification vote taken by the membership to ratify the Agreement was held on January 18th and 19th, 2007.

The revised pay rate schedules represent overall increases of 4.7%, 4.5%, 4.3% and 4.3% in each respective year (2006/2010) of the Agreement. The Agreement also establishes a Professional Development pool (initially at \$15,000 in 2006/07 and increasing to \$25,000 in 2009/2010) to fund the professional development activities of individual adjunct faculty members as approved by the Vice President of Academic Affairs.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the 2006/2010 Collective Bargaining Agreement with the Harper College Adjunct Faculty Association, IEA-NEA and the administration further recommends that the Board Chairman and Secretary be authorized to execute such Agreement on behalf of the Board of Trustees.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Tolling Agreement between Harper College and Oracle Corporation

II. REASON FOR CONSIDERATION

Harper College and Oracle Corporation have differences of opinion regarding the current contractual relationship, as it pertains to Harper's acquisition and implementation of Oracle's Student Services software system.

III. RECOMMENDATION

Approval of a Tolling Agreement between Oracle Corporation and Harper College effective through April 1, 2007.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Resolution to appoint new Trustee.

II. REASON FOR CONSIDERATION

Matt Murphy, a member of the Harper College Board of Trustees, intends to resign his position on January 23, 2007. By state statute, the Board of Trustees is obligated to fill the vacancy within 60 days of the resignation.

III. BACKGROUND INFORMATION

When it was clear that there would be a trustee vacancy, guidelines to be followed in replacing Matt Murphy were made public. Two community members in the Harper College district submitted applications for the vacancy. The Board of Trustees, in a closed session on January 23, 2007, discussed the qualifications of the applicants. Following the closed session, the Board reached consensus on who they felt would best serve Harper's needs at the current time.

IV. RECOMMENDATION

The Board of Trustees adopted the following Resolution:

RESOLUTION

Be it resolved that (name of person) of (address), be hereby appointed to the Harper College Board of Trustees to fill the vacancy created through the resignation of Matt Murphy. (name) will serve in this capacity until the April 2009 general election, at which time he/she must decide whether or not to stand for election.