



Harper College  
1200 West Algonquin Road  
Palatine, Illinois

## **Regular Board Meeting Agenda**

March 20, 2007  
7:00 p.m.

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Presentations**
  - None
- V. Student Trustee Report**
- VI. President's Report**
- VII. Harper Employee Comments**
- VIII. Citizen Comments**
- IX. Consent Agenda\* (Roll Call Vote)**
  - A. For Approval**
    - 1. Minutes - February 27, 2007 Regular Board Meeting Exhibit IX-A.1
    - 2. Bills Payable, Payroll for February 16, 2007 and March 2, 2007; Estimated Payroll for March 16, 2007 Exhibit IX-A.2
    - 3. Bid Awards Exhibit IX-A.3
    - 4. Purchase Orders Exhibit IX-A.4
    - 5. Personnel Action Sheets Exhibit IX-A.5
    - 6. Tenure Status Report Exhibit IX-A.6
    - 7. Honors Student Merit Awards - Fall 2006 Exhibit IX-A.7
  - B. For Information**
    - 1. Financial Statements Exhibit IX-B.1
    - 2. Committee and Liaison Reports Exhibit IX-B.2
    - 3. Grants and Gifts Status Report Exhibit IX-B.3
    - 4. Summary of Items Purchased from State Contracts, Consortiums or Cooperatives Exhibit IX-B.4

\* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

**X. New Business**

A. RECOMMENDATION: New AAS Degree Program in Nanoscience Technology Exhibit X-A

B. RECOMMENDATION: Employment Services Contractors List Exhibit X-B

**XI. Announcements by the Chair**

A. Communications

B. Calendar Dates

**On-Campus Events**

(Note: \* = Required)

March 19-22	Environmental Week
March 21	7:30 p.m. - Al Gore's <i>An Inconvenient Truth</i> - Student Center,A242b
March 22	12:15 p.m. - Al Gore's <i>An Inconvenient Truth</i> - Student Center,A242b
March 26 - April 1	SPRING BREAK
April 12	5:30 p.m. - Wheeling Community Night - Conference Center
April 12	7:30 p.m. - Discovery Channel's <i>Mythbusters</i> - Sports & Wellness Center
*April 24	7:00 p.m. - Regular Board Meeting - W214-215
*May 9	7:00 p.m. - Board Organizational Meeting - W214-215
*May 22	7:00 p.m. - Regular Board Meeting - W214-215

**Off-Campus Events**

May 18	5:30 p.m. - President's Reception prior to Commencement - Willow Creek Auditorium
	7:00 p.m. - Commencement - Willow Creek Auditorium
June 4	Harper College Educational Foundation Annual Golf Open at Boulder Ridge in Lake-in-the-Hills

**XII. Other Business** (including closed session, if necessary)

**XIII. Adjournment**

**Minutes of the Regular Board Meeting of Tuesday, February 27, 2007**

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WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Tuesday, February 27, 2007

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Tuesday, February 27, 2007 at 7:04 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

Chair Stone welcomed newly-appointed Trustee Rita Canning to the Board. She noted that Ms. Canning is a long-time resident of the district and has shown tremendous devotion to Harper College through her work on the Foundation. She is a real contributor to the community in many ways, most notably through her very successful chairmanship of Women in Need Growing Stronger (WINGS).

ROLL CALL: Present: Members Canning, Gillette, Hill, Hoffman, Kelley, and Stone; Student Member Kudia  
Absent: Member Graft

Also present: Robert Breuder, President; Joan Kindle, V.P. Student Affairs and Assistant to the President; Judy Thorson, V.P. Administrative Services; Cheryl Kisunzu, Associate V.P. Diversity/Organizational Development; David McShane, V.P. Information Technology; Margaret Skold, V.P. Academic Affairs; Sheila Quirk-Bailey, Associate V.P. for Strategic Planning and Alliances; Catherine Brod, V.P. for Development; Barb Anderson; Mike Alsup; Carol Blotteaux; Carole Bomba; Dave Braunschweig; Phil Burdick; Orlando Cabrera; Paul Casbarian; Maria Coons; Laura Crane; Earl Dowling; Donna Drake; David Dwyer; Robert Getz; Sally Griffith; Vickie Gukenberger; Michael Harkins; Bill Hengtgen; Pascuala Herrera; Mia Igyarto; Thea Keshavarzi; Ashley Knight; Laura LaBauve-Maher; Jim Ma; Jeff Mathes; Maria Moten; Katelyn Moxon; Mark Mrozinski; Mike Nejman; Sheryl Otto; Bob Parzy; Tammy Rust; Debbie Schwarz; Margie McGowan Sedano; Diana Sharp; John Smith; Dennis Weeks; Deanna White; LaVonya Williams and Andrew Wilson. Students: Nicole Bodenstein, Carlos Borro, Christopher Brinckerhoff, Antonette Brosman, Fernando Diaz, Dan Grossman, Bill Rosemeyer and Liz Wolferman.

Guests: Tim Kane, Chicago Tribune; Sara Faiwell, Daily Herald; Randy Machelski, JJR, LLC; Diane Hill, Foundation; Joanne Malinowski, Hutchinson Shockey Erley; AnKita Lal, Mirja Lorenz, recent graduates of Harper College Honors Program; Dann and Margaret Gire.

Chair Stone noted that there are changes to the following Board Exhibits: IX-A.5, X-B and X-K.

APPROVAL OF AGENDA Member Kelley moved, Member Hill seconded, approval of the Agenda as modified.

In a voice vote, the motion carried.

## EDUCATIONAL PRESENTATIONS

Honors Program at Harper

Dr. Margaret Skold noted that there is a second reading for a Board policy related to the Honors Program on the Agenda this evening. She invited Dr. Andrew Wilson and some students to talk about the Honors Program. Dr. Wilson noted that he is proud of the Honors Program at Harper College. He introduced two recent graduates of the program: AnKita Lal, native of India and a pre-med student at UIC; and Mirja Lorenz, native of Germany and currently enrolled as a full-time student in English at Roosevelt, where she earned a full academic scholarship. Dr. Wilson gave highlights of the program.

### Harper's Honors Students

Approximately 75 percent are traditional-age, but they have a growing number of non-traditional students. These students are active in the program's courses and service and social outings. Nearly half of the Honors Program folks are non-native students.

### Course Offerings

The courses make up the heart of the Honors Program. Each semester, they offer approximately ten courses from various divisional lines (two in LIB ARTS, two in BUS/SS, one in TMS, etc.). Enrollment is capped at 15 in a single Honors course; however, sometimes they add an extra student. Dr. Wilson explained that an Honors course is not necessarily harder, but a teacher will boost the level of academic challenge. An Honors course is supposed to be enriched rather than advanced.

### Additional Offerings

The Program has additional offerings to enhance learning.

- Weekly discussions and debates – each Wednesday from 3:30 p.m. to 5:00 p.m. in Room L329, they hold a discussion or debate on a prearranged topic from religion to politics to psychology to art, etc. Occasionally they will host an independent film or non-mainstream documentary or a performance.
- Service outings – approximately four or five times per semester they take students off-campus on a service related adventure. In March, they will be visiting the Inspiration Café (a student kitchen venue in Chicago) and the Lydia Home for Children, a foster home for children whose biological parents are recovering from drug problems and addictions. They have also done dozens of roadside cleanups and environment projects.
- Cultural outings – once or twice per semester a group of Honors students will partake in a cultural event, such as the Chicago Shakespeare Theater at Navy Pier, the Field Museum, the International Museum of Surgical Science in Chicago, High Tea at the Drake Hotel, Symphony Center or Second City. These events are not free for the students, but typically they are able to make them affordable through group rates, student rates and help from the Honors Budget.
- Harper is taking a handful of students to Japan. Dr. Wilson noted that more can be read about this on their website.

#### After Harper

Over the past few years, they have had six students get academic scholarships to Roosevelt University. Other students have gone on to Northwestern, George Washington University, Berkeley, Elmhurst, UIC, UIUC, Loyola, NIU, and many more, often with excellent partial and full scholarships.

Dr. Wilson noted that the students in this program are often exceptional. Several of the recent Motorola Award for Excellence winners have been members of the Honors program. Also, several of the amazing Speech Team members are enrolled in the Honors Program. In conclusion, Dr. Wilson noted that he has watched the intellects and personalities of dozens of Honors Program students develop and mature over the course of his time as coordinator; it is a wonderful thing to see. Honors programs are often stereotyped inaccurately. He noted that the overwhelming majority of Harper's Honors Students are self-pacing, ultra-bright, ultra-hardworking students.

Mirja Lorenz spoke about her positive experience in the Honors Program at Harper. She liked the small class sizes because it made it possible to discuss topics more deeply, and it felt like the students and teachers worked as a team. The Program gave her the right amount of challenge and encouragement, which made her grow and improve her self-esteem. Through Harper's Honors Program, she was able to enroll in the Honors Program at Roosevelt University, and they provided her with a full-ride scholarship. Without this, she would not have been able to continue her studies.

Chair Stone thanked Dr. Wilson for the work he is doing in that program. In response to Member Kelley, Dr. Wilson stated that they have approximately 300 students on their mailing list; however, approximately 200 are actively taking classes, attending weekly meetings or attending the cultural outings. In response to Member Hill, Dr. Wilson noted that the Honors budget is currently \$20,000. Last year, there was no budget; however, they made an appeal to Dr. Breuder and subsequently were given \$20,000.

## STUDENT TRUSTEE REPORT

Student Member Kudia introduced new faculty advisor for the Harbinger, Debbie Schwarz. Ms. Schwarz has a PhD in Journalism and Public Communications from the University of Maryland, and she is a Harper Adjunct Faculty member who teaches English and Journalism classes. Ms. Schwarz has expertise in writing about the environment and she is a published author. He noted that the Publications Advisory Board selected the new Editor positions for the Harbinger: Christopher Brinckerhoff, Editor-in-Chief; Katelyn Moxon, Assistant Editor in charge of fact-checking and copy edition; Antonette Brosman, Assistant Editor in charge of layout.

Student Member Kudia announced that they will be hosting Environmental Week at the end of March. He introduced Brittany Grove, President of the Environmental Club, to explain about the club and upcoming activities. Ms. Grove noted that she is studying to become a conservation biologist. She thanked Craig Stettner, Advisor for the Environmental Club, for his commitment. Last year, when there were no members, Ms. Grove began to recruit students to become involved. More students are now coming, volunteering at a local nature center and attending educational events. The Environmental Week in March will feature the following:

- A speaker on global warming,
- Daily showings of *An Inconvenient Truth*,

- A booth set up with information on different issues regarding the environment (Illinois Waste Management will provide a display),
- Seed planting,
- Environmental sessions with the Honors Society, Harper Think Tank, to discuss issues that contribute to global warming,
- An exercise to write letters to our representatives.

Ms. Grove thanked Michael Nejman and Chris George.

Student Senate President Fernando Diaz noted that the students have chosen the following class gifts to be given to the College: a football player graphic in the Student Center in Building A, which symbolically reflects the change in school colors to blue and gray; additionally, they will purchase and plant a maple tree on the corner of Algonquin and Roselle Roads.

With regard to the proposed tuition increase, Mr. Diaz noted that it is an important issue for students. He reviewed the environmental scans extensively. Although the students thought that the tuition was already high, they do feel that the value they receive at Harper is excellent, and that continued value is sufficient to warrant the increase. He noted that he met with Bookstore manager Rich Seiler to discuss the textbook pricing issue. They will be reporting on this topic in the upcoming weeks.

Chair Stone thanked the students. She noted that it was a great experience to sit down with Fernando and connect with the people whom the Board is truly here to serve. It was wonderful.

#### PRESIDENT'S REPORT

There was no President's Report.

#### HARPER EMPLOYEE COMMENTS

Board Liaison Committee

On behalf of the Board Liaison Committee, Dave Braunschweig welcomed Rita Canning to the Board of Trustees. He noted that he has been very impressed with her work in the WINGS organization, and he looks forward to her contributions to Harper. He thanked the Board for including faculty members in the presentation this evening. The Board Liaison Committee remains open and available to meet with Board members, to work with them in any way possible to enhance the College.



CITIZEN  
COMMENTS

## The Harbinger

Dann Gire spoke regarding the shut-down of the Harbinger newspaper in fall 2006. He felt the action was not warranted, it was unnecessary and it was rather vindictive. He explained the issue which led up to the shut-down. A segment of the administration did not like some of the content that was going into the Harbinger. However, the content under question was certainly of newsworthy value, and the news value of the items being debated was not accepted. Since the segment of the administration could not get the student editors or the writers to modify their content, it fell upon him (as faculty advisor at the time) to see if he could use some of his influence on the staff, as well. When that failed, because he refused to do it, the answer was pretty simple – fire the faculty advisor, disband the editors and wipe out the newspaper for the rest of 2006.

He feels that they have a clear case of a censorship issue, because first amendment law basically covers all aspects of collegiate publications. The students are in control, and any control exerted by himself, as faculty advisor, or any other administrative official from Harper College as a State institution, becomes a State issue of censorship.

Mr. Gire noted that at the beginning of the semester, the Publications Guidelines submitted by the administration were to be signed by the editor before the editor would take charge of the newspaper. He sent the guidelines to the Student Press Law Center, where an attorney for the First Amendment Law reviewed them and found several passages in violation, in his opinion. Mr. Gire asked the Board if the guidelines are still enforced for the new upcoming editors and writers of the Harbinger. If they are, he is concerned that they will put Harper College and its new faculty advisor in legal liability.

Chair Stone thanked Mr. Gire. She noted that the Board will take this under advisement at a future time.

CONSENT AGENDA

Member Kelley moved, Member Hoffman seconded, approval of the minutes of the January 23, 2007 regular Board meeting; bills payable; payrolls for January 19, 2007 and February 2, 2007; estimated payroll for February 16, 2007; bid awards; purchase orders; personnel action sheets; financial statements, committee and liaison reports, grants and gifts status report, summary of items purchased from state contracts, consortiums or cooperatives, as outlined in

Revised Exhibits IX-A.1 through IX-B.4, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Accounts Payable & Tuition Refunds      \$5,471,239.17

The payroll of January 19, 2007 in the amount of \$1,195,374.31 and February 2, 2007 in the amount of \$1,656,062.79; and estimated payroll of February 16, 2007 in the amount of \$1,425,718.55.

Bid Awards

Ex. IX-A.3.a      Award bid request Q00494 to Super Tech, Inc., the low bidder for a PIXY transparent phantom, in the amount of \$21,924.00.

Ex. IX-A.3.b      Award bid request Q00502 to Architectural Artists, the low bidder for an architectural model of the Harper College main campus, in the amount of \$17,750.

Purchase Orders

Ex. IX-A.4.a      Approve issuance of purchase order to Western Utility Contractors, Inc., the sole source contractor recommended by AT&T, to provide AT&T infrastructure to support the College communication requirements envisioned by the College Master Plan in the amount of \$68,731.13, a contingency of not to exceed \$6,873.11, the Architect's fee of \$5,154.83, and reimbursables not to exceed \$3,737.50 for a total award of \$84,496.57.

Ex. IX-A.4.b      Approve issuance of a purchase order to Henkels and McCoy, Inc., the sole source contractor recommended by ComEd, to provide ComEd infrastructure to support the College electrical requirements as envisioned by the College Master Plan in the amount of \$111,100, a contingency of not to exceed \$11,110, an Architect's fee of \$8,332.50, and reimbursables of not to exceed \$3,737.50 for a total award of \$134,280.

- Ex. IX-A.4.c Approve issuance of a purchase order to AT&T to provide redundant campus telecommunications access for a one-time charge of \$21,284.22. In addition, authorization for the Vice President of Information Technology to sign the contract agreement with AT&T.
- Ex. IX-A.4.d Approve issuance of a purchase order to Dionex Corporation for an ICS-2000 Ion Chromatography System, computer, software license, installation, training, support and a two-year warranty for use in the Chemistry department in the amount of \$46,314.

#### Personnel Actions

##### Administrator Appointment

Cynthia Luxton, Associate Dean/Director of Nursing, HC/PS,  
03/12/07, \$75,000/year

##### Faculty Appointment

Kurt Billsten, Instructor-Maintenance Technology, TMS,  
01/29/07, \$44,069/year

##### Classified Staff Appointments

Helen Chase, Accounts Payable Clerk II, ACCT SER,  
01/16/07, \$32,741/year

Lisa Garofalo, ESL Laboratory Aide II, p/t, AE/LS-ESL,  
01/22/07, \$20,800/year

Eleanor Kuczera, Accounting/Payroll Assistant, ACCT SER,  
01/16/07, \$37,206/year

Michelle Munce, Information Receptionist, p/t, STU DEV,  
02/13/07, \$9,360/year

##### Harper #512 IEA-NEA Appointment

Carlos Flores, Custodian/Groundskeeper, PHY PLT,  
01/16/07, \$22,485/year

##### Limited Term Employment – Supervisory/Confidential Appointment

Abdelfattah Sabir, Manager, Oracle Applications DBA, IT/TS,  
02/13/07, \$105,000/year

##### Harper #512 IEA/NEA Retirement

Margaret Frisby, Custodian II, PHY PLT, 12/31/06, 20 years

##### Administrator Resignations

Denise Evans, Director, Health/Psychological Services & Wellness Program, HPS, 03/07/07, 7 years 6 months  
 Terence Felton, Director, Application Systems, IT/AS, 02/09/07, 4 years  
 Terry Lindsay, Dean, Student Development, STU AFF, 06/30/07, 5 years

Professional/Technical Resignation

Walid Ibrahim, Web Developer/IT Applications, IT/AS, 02/06/07, 3 years 8 months

Classified Staff Resignations

Maggie King, Receptionist, p/t, REG OFF, 02/02/07, 4 months

Eileen Miller, Cashier, p/t, BUR OFF, 06/01/06, 6 years 7 months

Joel Sawyer, Library Assistant I, p/t, LIB SER, 12/14/06, 3 months

Harper #512 IEA-NEA Resignations

Alexis Fresneda, Custodian, PHY PLT, 01/19/07, 5 years 11 months

Richard Mason, HVAC Mechanic, PHY PLT, 01/28/07, 10 years 9 months

Upon roll call of the Consent Agenda, the vote was as follows:

Ayes: Members Canning, Gillette, Hill, Hoffman, Kelley and Stone

Nays: None

Motion carried. Student Member Kudia voted aye.

NEW BUSINESS:

Resolution to Issue an Estimated \$3,600,000 Limited Tax Funding Bonds, Series 2007, and Levy of Taxes to Pay Principle and Interest on Bonds

Joanne Malinowski of Hutchinson, Shockey, Erley (HSE), addressed the Board. She explained that they are Harper's investment banker and underwriter on the bond issue. Board members received the Resolution and a summary report, which contains general information and includes the sources and uses of funds and the debt service schedule. She highlighted the following information.

**Bonds**

- The final issue of the bonds is \$3.54 million.
- They are called "general obligation limited bonds" – Harper has a great deal of experience with these types of bonds.

- The bonds will mature in three years – this is a real positive, because that enables the College to minimize the amount of interest to be paid on the bonds, since it pays them off so quickly. That also will factor into the College's credit rating.

### **Bond Sale Process**

HSE sent out copies of the official statement for the bonds via electronic media and they placed it on their website. The statement describes the bonds that are being issued and discusses the College's credit and financial position. That was circulated to interested investors so they would know ahead of time that HSE would be pricing the bonds February 26 and 27. At the end of last week, HSE was able to give the College some indication of the pricing of the bonds and what kinds of interest rates they would pay. The actual sale of the bonds occurred yesterday and today. HSE is Harper's intermediary and they will seek out investors who are interested in buying Harper's bonds, match them up with maturities that they are selling, tell them the interest rates that they are offering, and take orders for those bonds. Ms. Malinowski noted that they had many more interested buyers than they had bonds to sell, so they were able to re-price them with lower interest rates. They had 14 different investors who purchased the bonds, and they are typically institutional investors (insurance companies, banks, trust funds, etc.) rather than individuals.

She called attention to the Pricing Summary page. Maturities will take place December 1, 2007/2008 and 2009 at interest rates of 5.3 percent, 5.21 percent and 5.17 percent. They started out last Friday proposing the bonds be priced at 5.35 percent, 5.30 percent and 5.30 percent. When they were in the market on Monday, they had interest rates of 5.30 percent, 5.23 percent and 5.19 percent. The lower interest rates are an indication of the following:

- The College's strong credit rating – a Aaa bond rating is the highest credit rating attainable.
- The market has come down a bit since last week – which is positive for Harper College, but not so great for investors.
- The marketing efforts of HSE – getting the word out to interested investors.

Ms. Malinowski called attention to Comparable Sales, Exhibit B. She pointed out that similar bond sales occurred from Southeastern Illinois Community College and New Lenox

School District, both selling at higher interest rates than Harper College's bonds. That difference is basically in the five or six basis point range for each and every maturity of the bonds.

### **Credit Rating of the College**

The College has had a Aaa credit rating from Moody's Investor Services since 2001, when it sold roughly \$90 million worth of bonds after the voter referendum was approved. That credit rating enables the College to access the markets and, in this case, without bond insurance. Ms. Malinowski explained that, even credit ratings that are very strong (Aa) will often procure bond insurance that entitles the bonds to be sold at a Aaa rating. What they would spend for insurance is so much less than what they would make up by selling the bonds at a lower (Aaa insured) interest rate. Because Harper has a Aaa rating, they do not need to procure bond insurance, which ultimately saved the College approximately \$10,000 on this issue. That is a real credit to the College in terms of its financial administration and in terms of its planning. It is also a compliment to the staff of the College and the Board, which has always been very forward-thinking.

Ms. Malinowski called attention to the Moody's Credit Rating Report and encouraged Board members to read it. She highlighted some of Harper College's credit factors that Moody's has mentioned in their report:

- Substantially and economically diverse tax base of the College.
- Consistently sound financial operations supported by healthy reserves.
- Historically conservative budget practices.
- Favorable debt profile. (The College has a very modest amount of debt outstanding, compared to the size of its tax base, and the fact that the College pays down their debt very quickly.)

Ms. Malinowski explained that the College amortizes 75 percent of its bonds in ten years. She noted that she works with many local school districts in the Chicago Metropolitan area and many of them are lucky if they retire 20-25 percent of their bonds in ten years. Their debt is structured in such a way that it goes out very long and is very heavily loaded toward the later years. Harper is in a positive situation.

In response to Member Gillette, Ms. Malinowski explained that Harper's legal counsel determines whether the bonds may be issued on a tax exempt basis, which means that local units of government are able to issue their bonds so that the interest earned on those bonds is exempt from federal income taxes. Most municipal bonds are sold on a tax exempt basis. However, it depends on how the proceeds of the bonds are to be used. In this case, the bonds are being used to fund early retirement costs; therefore, Chapman and Cutler (bond counsel) has determined that the bonds need to be issued on a taxable basis.

In response to Member Gillette, Ms. Malinowski explained that the Board's approval of the Resolution is ultimately the completion of the sale. Pricing took place yesterday and taking orders took place yesterday. The actual closing of the bonds will not take place for several weeks, because various closing documents must be prepared and signed. HSE and Chapman and Cutler will be working closely over the next several weeks. The actual closing of the bonds, where Harper will receive bond proceeds, will occur on March 13.

In response to Member Hill, Ms. Malinowski explained that they had to sell the bonds prior to tonight's Board meeting so that they could bring to the Board the final results of the sale. With a Tuesday night Board meeting, they will have an indication of what the market looks like on a Friday, but they would not want to price on that date, because too much can change over the weekend. She added that the timing of the sale also has to do with market conditions, and the fact that investors do not want to commit too many days ahead of time. Investors will not know until tomorrow that the sale has actually been completed, and that Harper has accepted those interest rates.

In response to Member Hill, Ms. Malinowski explained that, in other situations, they have issued a parameters Resolution, where HSE might have come to the Board with a Resolution and set certain parameters (a maximum amount of the bond size, maximum interest rates on the bonds, maximum tax levy per year), and then the Board would delegate authority to either the President or the Chair of the Board to accept sale results as long as they are within the parameters. Member Hill stated that he would feel quite comfortable with parameter pricing, if they had a little bit more flexibility. There were a couple of times in the last ten days that Harper would have gotten a better deal. There is a

very good team here, and it would make sense to let them price to the market rather than price to the Board meeting. Vice President Judy Thorson explained that, in previous Boards, people were not comfortable with delegating. Chair Stone stated that this may change.

In response to Member Hill, Ms. Malinowski explained that the debt service extension base (DSEB) is a ceiling in terms of the total amount of debt service that the College can pay in any one year (principle and interest that Harper levies for and pays for in any one year). Harper cannot exceed that amount, which is a little over \$2.1 million. With these bonds, Harper has used up its DSEB for the next several years. They would be able to access the markets again and issue bonds in 2009.

In response to Member Kelley, Ms. Malinowski explained that the total underwriter's discount of one percent represents HSE's fee. The typical pricing for HSE services is as a percent of the bond issue. She explained that over half of their fee goes out to sales people as commission for selling the bonds. The cost of issuance figure is actually for other service providers, such as bond counsel and the bank that serves as the paying agent registrar for the bonds. The true cost of the bonds is the total underwriter's discount plus the cost of issuance.

Member Hill moved, Member Kelley seconded, to approve the Resolution to Issue Limited Tax Bonds and to pay all associate costs of issuance, as outlined in Exhibit X-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes:           Members Canning, Gillette, Hill, Hoffman,  
                    Kelley and Stone  
Nays:           None

Motion carried. Student Member Kudia voted aye.

Member Hoffman stated that Dr. Breuder and his staff should be recognized for the continued fiscal management they provide this College and community. He thanked them for what they do. Member Hill noted that the savings from the bond insurance alone is sizable.



Proposed Tuition  
Increases for  
FY 2007/08

Chair Stone noted that the Board very much appreciates the support of the Student Senate. It is a difficult subject for the Board to address every February when a proposed tuition increase appears on the Agenda. They take this responsibility very seriously. Unfortunately the decline in State funding has left the Board no choice but to help fund the College through tuition increases.

Member Hill moved, Member Hoffman seconded, approval of the **District Resident** tuition increase of \$4 per credit hour from \$81 to \$85 per credit hour for FY 2008 effective summer 2007. The **Non-Resident** rate is set at the formula plus the **District Resident** rate per credit hour or \$310 per credit hour for FY 2008 effective summer 2007. The **Out-of-State** rate is set at the per capita formula of \$388 per credit hour for FY 2008 effective summer 2007. The **International Student** rate is set at \$388 per credit hour for FY 2008 effective summer 2007. The tuition for **Nursing** prefix courses be increased to \$170 per hour or double the regular District Resident tuition for new entrants for FY 2008 effective summer 2007, as outlined in Revised Exhibit X-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Dr. Breuder noted that several years ago, he made the observation that, while Harper's tuition and fees were highest among Illinois community colleges, that would not be the case indefinitely; others would rapidly catch up and/or surpass Harper. That is happening now. This is the second year that College of DuPage (COD) eclipses Harper, in terms of tuition and fees. The Fact Sheet shows that other colleges are climbing proximal to Harper very quickly – Elgin Community College and College of Lake County are very close to Harper. Community colleges are struggling to balance their budgets, recognizing that the State's contribution is now approximately 6.8–6.9 percent, down from 33 percent. As the State contribution has been diminishing over 20 years, somebody has to shoulder that responsibility. In addition, the tax cap and PTAB contribute to the diminishing revenue sources. From 2003-2007, the College has lost just under \$12 million - money that they should have been able to receive inside this institution either through the State or through local taxes. Dr. Breuder noted that, even though Harper's tuition and fees continue to escalate at a modest cost, it is still an inexpensive proposition for students, relative to the other providers of public higher education. He pointed out that Northern Illinois University (NIU) is close to \$7,600, and Harper will be just

under \$3,000. Dr. Breuder emphasized that this does not mean that the quality of education at Harper is less than what one would receive at NIU. Harper has a great academic reputation, and it can do anything that a four-year institution can do in the first two years.

Student Member Kudia thanked Vice President Thorson for attending the Student Senate meeting and explaining the financial issues. It helps them, as student leaders, clearly justify why they approved the increase. The students want to keep the high quality that they have at Harper. With regard to her Student Senate visit, Vice President Thorson noted that this group of students was the most prepared group with whom she has ever met. They had gone through the Budget book, put together a PowerPoint presentation about the College's finances, and had prepared questions. She was very impressed with this group of students and how seriously they analyzed the request for an increase.

Member Kelley expressed appreciation to the students for supporting this increase. It is very important to him, because when he looks at the cost of a college education today for students and their families, it is very significant. When he attended Harper College 30+ years ago, the State paid 34.9 percent of the cost of the education he received; it is now paying 6.7 percent, and that is appalling to him. He does not see any kind of change on the horizon. He appreciates the fiscal integrity of the institution and the need to maintain a balanced budget. He also recognizes that the cost of higher education in this country is rapidly rising out of reach for a lot of people. He will support the tuition increase, but it is one of the toughest votes he makes every year.

Upon roll call, the vote was as follows:

Ayes: Members Canning, Hill, Hoffman, Kelley and Stone  
Nays: Member Gillette

Motion carried. Student Member Kudia voted aye.

Proposed Credit  
Course Fee Changes  
for FY 2007-2008

Member Hoffman moved, Member Kelley seconded, approval of the Proposed Fee Changes for 2007-08 effective with the 2007 Summer semester, as outlined in Exhibit X-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Dr. Breuder reminded everyone that this accommodates the cost of delivering certain pieces of instruction, in terms of consumable materials and supplies. The cost of consumable materials is recouped per individual course.

Upon roll call, the vote was as follows:

Ayes: Members Canning, Gillette, Hill, Hoffman,  
Kelley and Stone  
Nays: None

Motion carried. Student Member Kudia voted aye.

Retain the Law Firm of Lord, Bissell & Brook LLP Member Hill moved, Member Hoffman seconded, to retain the law firm of Lord, Bissell & Brook LLP to provide the expertise in the area of major technology acquisitions, implementation services and related maintenance support, as outlined in Exhibit X-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Consideration of Sabbatical Leaves for Faculty Member Kelley moved, Member Canning seconded, to grant the following faculty members a sabbatical leave for the requested time period, as outlined in Exhibit X-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Andrew J. Wilson	LIB ARTS	Fall 2007 or Spring 2008	\$35,115
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Pascuala Herrera	LIB ARTS	Fall 2007	\$34,460
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\*\$69,575

\*In addition to these costs, the College will hire part-time faculty at a cost of approximately \$29,833 to teach, in the absence of the faculty on leave.

In a voice vote, the motion carried.

New AAS Degree and Certificate Programs in Both Environmental Health and Occupational Health and Safety Member Hill moved, Member Hoffman seconded, approval of the requirements for the Associate Degree and Certificate programming in Environmental Health and Occupational Health and Safety. Upon approval, they will be submitted to the Illinois Community College Board and the Illinois Board of Higher Education for approval and implementation in the 2007-2008 academic year, as outlined in Exhibit X-F

(attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

In response to Member Hill, Dr. Skold explained that they did an analysis of the area, looked at growth areas, looked at the labor market, and looked at what they could do in conjunction with the growing public safety and Homeland Security issues. Several of these kinds of programs will be coming forward, because that is a growth area.

In response to Member Kelley, Jeff Mathes, consultant, stated that Illinois State offers the only four-year program in the State of Illinois, and Prairie State in Kentucky is the only other one in the greater Midwestern area, in this specific discipline of Industrial Hygiene and Occupational Safety. The initial impressions for articulation are that Illinois State is very favorable – there is an opportunity to have students come from Harper and complete a four-year degree at Illinois State.

New AAS Degree and Certificate Programs in Forensic Science

Member Canning moved, Member Hill seconded, approval of the requirements for the Forensic Science AAS and Forensic Science Technician Certificate programs. Upon approval, they will be submitted to the Illinois Community College Board and the Illinois Board of Higher Education for approval and implementation in the 2007-2008 academic year, as outlined in Exhibit X-G (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Second Reading of Modification of Policy on Board of Trustees Qualifications

Member Kelley moved, Member Gillette seconded, approval of the Board Policy regarding modification of policy on Board of Trustee Qualifications, as outlined in Exhibit X-H (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Second Reading of New Policy Regarding Honors Student Merit Awards

Member Hill moved, Member Canning seconded, approval of the Board Policy regarding Honors Student Merit Awards No. 05.24.00, as outlined in Exhibit X-I (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Affiliation Agreement  
with Ballard Health  
Care Facility

Member Hoffman moved, Member Hill seconded, approval of the Affiliation Agreement between Harper College and *Ballard Health Care Facility* as submitted, and authorization for the Dean of Health Careers and Public Safety to sign all of the above, as outlined in Exhibit X-J (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Approval to Purchase  
Student Information  
System from SunGard  
Higher Education, Inc.

Member Hill moved, Member Kelley seconded, approval of the licensing of software, first year of maintenance and implementation services for the proposed SIS system with SunGard Higher Education, Inc. This approval is for the licensing of the Banner Student Information Software system in the amount of \$1,103,500; for the first year of maintenance in the amount of \$213,678; for Implementation Services in the amount of \$2,159,483; and for travel expenses related to the Implementation Services in the amount of \$516,246 for a total of \$3,992,907. In addition, authorization for the President to sign the contract agreements with SunGard Higher Education, Inc., as outlined in Revised Exhibit X-K (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Canning, Gillette, Hill, Hoffman,  
Kelley and Stone  
Nays: None

Motion carried. Student Member Kudia voted aye.

ANNOUNCEMENTS BY  
CHAIR

Communications

Chair Stone noted that they had a very successful community night with Elk Grove and Des Plaines. They were invited for dinner to meet with the Board and learn more about the College. She, personally, heard from one of the mayors afterward complimenting them on the evening. Chair Stone thanked Fredia Martin and others for helping to organize the community night.

Chair Stone noted that she attended the ACCT Legislative Conference in Washington, DC, with Trustees Kelley and Gillette. It was extremely enlightening. They had the opportunity to meet with Senator Dick Durbin, and they heard in-depth discussions of many of the items on the

national legislative agenda to benefit community colleges. It was time well spent.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. Chair Stone noted that the Educational Foundation is hosting a night at the Performing Arts Center for the performance of *Two Gentlemen of Verona*. The next regular Board meeting is March 20; Spring Break is March 26 through April 1. The Board Organizational Meeting will be May 9. Commencement will be held at Willow Creek Auditorium on May 18.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Hill moved, Member Kelley seconded, that the meeting be adjourned.

In a voice vote, the motion carried at 8:31 p.m.

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Chair

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Secretary

BOARD REQUESTS

FEBRUARY 27, 2007 REGULAR BOARD MEETING

There were no Board requests.

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512  
PALATINE, ILLINOIS 60067

FUND EXPENDITURES TO BE APPROVED

I. BILLS PAYABLE

Accounts Payable & Tuition Refunds	\$ 3,109,183.89
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II. PAYROLL

2/16/2007	\$ 1,774,273.51
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3/02/2007	1,667,541.36
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III. ESTIMATED PAYROLL

3/16/2007	\$ 1,720,907.44
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WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

March 20, 2007

SUMMARY OF BIDS

- Exhibit IX – A.3.a The administration recommends that the Board award bid request Q00503 to The Athletic Equipment Source, the low bidder for a pole vault pit and cover, in the amount of \$11,879.
- Exhibit IX – A.3.b The administration recommends that the Board award request for proposal Q00495 to provide Web content management software and hosting services to finalsite, the vendor that best fulfilled the requirements of the RFP, for a three year contract beginning April 2007 through March 2010 at a rate of \$48,500 per year for a total award of \$145,500.
- The administration also recommends that the Board extend the use of finalsite for Web content management software and hosting services for an additional two years, April 2010 through March 2012 in an amount not to exceed \$48,500 per year, a total of not to exceed \$97,000, subject to the discretion of the administration.
- Exhibit IX – A.3.c The administration recommends that the Board award request for proposal Q00496 to provide volume e-mail communication services to Exact Target, Inc., the vendor that best fulfilled the requirements of the RFP, for three years beginning March 2007 through February 2010, in the amount not to exceed \$18,580 each year for a total award of \$55,740.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00503 for a pole vault pit and cover as requested by the Wellness and Human Performance Division for the Athletic Track and Field program.

II. BUDGET STATUS

Funds in the amount of \$11,879 are provided in the 2006/07 Restricted Purpose Fund budget, under account number 6803-3060-075-5806001.

III. INFORMATION

A legal bid notice was published and eight bids solicited. Four responses were received. The following is a recap of the bid tab sheet:

The Athletic Equipment Source	\$11,879
MF Athletic Supply	11,980
On Track	13,569
Beacon Athletics	No Bid

This purchase is for a pole vault pit and cover which will be used by the Track and Field team as well as by the Track and Field Technique class.

Last year the National College Athletic Association changed the safety standards for the pole vault pit. The current pole vault pit and cover is 20 years old and no longer meets the new safety standards.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00503 to The Athletic Equipment Source, the low bidder for a pole vault pit and cover, in the amount of \$11,879.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of request for proposal Q00495 to provide Web content management software and hosting services as requested by Enrollment and Marketing Services.

II. BUDGET STATUS

Funds in the amount of \$145,500 will be provided, including \$21,500 in the 2006/07, \$48,500 in the 2007/08, \$48,500 in the 2008/09 and \$21,500 in the 2009/10 Education Fund budget under account number 0001-8030-133-5309001.

INFORMATION

Usage of the Harper College external Web site continues to increase as demand for Web services and content grows.

The site currently averages 225,000 unique page views (pages viewed by unduplicated individuals) and 310,000 total page views each week, with higher totals during peak registration periods.

Marketing Services has one full-time staff person to manage content for more than 2,000 Web pages. As a result Marketing Services has been using a content management system for the past 18 months. As usage increased the need to issue a RFP for this service became apparent. Using a content management service has allowed the College to:

- More efficiently manage its Web content and devote more resources to audience-focused Web content such as [harpercollege.edu/myfuture](http://harpercollege.edu/myfuture);

- Enable employees across campus to take a greater role in publishing and managing their own content. Currently 26 employees are engaged in managing their area's Web pages through the content management system;
- Add services including an improved search function, dynamic calendar of events, RSVP function, and survey tool;
- Publish Web content that meets usability best practices, included those established by federal and state access and disability requirements; and
- Add and delete modules of service as needs change and new services are added via portal and other College initiatives.

A legal request for proposal notice was published and five proposals solicited. Three responses were received. The following is a list of the companies who responded:

finalsite  
OmniUpdate  
GraySail

Responses were received in two separate envelopes, one for the proposed solution and one for pricing. The pricing envelope was not opened until all solutions were analyzed for completeness in answering the specifications provided by the College. After the analysis was complete, finalsite was the preferred vendor.

Requirements met by the preferred vendor include:

- Web-based application, which allows the College to publish, revise and maintain ADA compliant Web pages, with the potential for multiple client content contributions;
- Service provided in pre-built application modules (or a comparable solution) that includes:
  - Templates
  - Calendars (academic, events, athletics, etc.)

- Event management, including RSVP and event registration functions
  - Surveys and forms
  - Photo galleries
  - Athletics, including scheduling
  - News bureau
  - E-mail notifications
  - Blogs
  - RSS (Rich Site Syndication)
  - Podcasts;
- Vendor-provided training, development and phone/e-mail support;
  - Off-site hosting that allows for 1500 MG of space, 50 GIG of transfer each month and 10,000 e-mails per month; and
  - Ability to host 5,000 web pages.
  - State-of-the-art back-up, security and data encryption services.

Finalsite was contacted and pricing was negotiated to be within the budget allotted for this project.

This recommendation is for a three year agreement beginning April 2007 through March 2010 at a rate of \$48,500 per year for a total award of \$145,500 and an option to renew, subject to the discretion of the administration, at the same or lower rate, \$48,500 per year for not to exceed \$97,000, for an additional two years.

#### IV. RECOMMENDATION

The administration recommends that the Board award request for proposal Q00495 to provide Web content management software and hosting services to finalsite, the vendor that best fulfilled the requirements of the RFP, for a three year contract beginning April 2007 through March 2010 at a rate of \$48,500 per year for a total award of \$145,500.

Consent Agenda  
Exhibit IX – A.3.b  
March 20, 2007

The administration also recommends that the Board extend the use of finalsite for Web content management software and hosting services for an additional two years, April 2010 through March 2012 in an amount not to exceed \$48,500 per year, a total of not to exceed \$97,000, subject to the discretion of the administration.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of request for proposal Q00496 to provide volume e-mail communication services as requested by Enrollment and Marketing Services.

II. BUDGET STATUS

Funds in the amount of \$18,580 are provided in the 2006/07 and will be provided in the 2007/08 and 2008/09 Education Fund budget, under account number 0001-8040-019-5404003.

III. INFORMATION

Demand for responsible, reliable e-mail communication continues to grow at the College and among its constituents. For example:

- The College's Life Long Learning e-mail newsletter is currently distributed to approximately 20,000 subscribers each month, with a subscriber base that grows by approximately 15 percent annually.
- In the past semester e-mail has become an integral part of communication to students at risk for being dropped for nonpayment and for prospective summer students. Using e-mail communication the College has documented open rates (the number of e-mail communications that are opened by the receiver) of between 30-50 percent. Traditional mail open rates are less than three percent.
- Additional e-mail communication is planned for other audience groups served by the College, but cannot be implemented effectively and responsibly without assistance from a qualified volume e-mail communication services provider.



The College must also adhere to Federal regulations and industry best practices and seeks to be an exemplarily model as an e-mail communicator.

A legal request for proposal notice was published and six proposals solicited. Three responses were received. The following is a list of the companies who responded:

ExactTarget, Inc.  
Sungard EXP  
RightNow Technologies

Responses were received in two separate envelopes, one for the proposed solution and one for pricing. The pricing envelope was not opened until all solutions were analyzed for completeness in answering the specifications provided by the College. After the analysis was complete, ExactTarget, Inc. was the preferred vendor.

Requirements met by the preferred vendor include:

- A Web-based tool for message development and content management that will provide the College with the ability to:
  - write content and convert content into an html message
  - send test e-mail communications to a group of people.
- A Web-based deployment system that allows the College to send messages within a specific time range.
- A Web-based tracking system that will manage and track 100 percent of e-mails sent across all major Internet service providers.
- The ability to segment lists, manage expired e-mail addresses and bounce-back e-mails, subscribe and unsubscribe process, and other related services.
- Training and support for Harper staff available during standard business hours.

- A dedicated IP address that the College can continue to use after the contract ends. (This will allow a seamless transition if the College chooses another vendor in the future).
- The ability to authenticate all e-mail sent by the College through this system.
- Adherence by the vendor to best practices and guidelines defined by the E-mail Sender and Provider Coalition (ESPC):
  - Includes compliance with bulk mail policies and procedures associated with major Internet and e-mail providers, including Yahoo, Google, AOL, Earthlink, MSN and others. This is to ensure optimum delivery of College e-mail and recognition of e-mail sent by the College in this manner as valid bulk e-mail and not SPAM.

Exact Target, Inc. met all the requirements in the most cost effective manner.

Exact Target, Inc. was contacted and pricing was negotiated to be within the budget allotted for this project.

#### IV. RECOMMENDATION

The administration recommends that the Board award request for proposal Q00496 to provide volume e-mail communication services to Exact Target, Inc., the vendor that best fulfilled the requirements of the RFP, for three years beginning March 2007 through February 2010, in the amount not to exceed \$18,580 each year for a total award of \$55,740.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

March 20, 2007

SUMMARY OF PURCHASE ORDERS

- Exhibit IX – A.4.a The administration recommends that the Board approve the issuance of a purchase order to A. Block Marketing, Inc. for mulch to be placed around trees and in ornamental plant beds in the amount of \$18,885.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the issuance of a purchase order to A. Block Marketing, Inc. for mulch to be placed around trees and in ornamental plant beds as requested by Physical Plant for the Roads and Grounds department.

II. BUDGET STATUS

Funds in the amount of \$18,885 are provided in the 2006/07 Operations and Maintenance Fund budget, under account number 0002-7030-065-5404004.

III. INFORMATION

The award of bid request Q00454 for mulch to be placed around trees and in ornamental plant beds to A. Block Marketing, Inc. in the amount of \$18,885 was approved by Board action March 21, 2006. Included in the bid request was the option to renew for an additional six months, through June 30, 2007, at the same or lower pricing.

This recommendation is for renewal in the amount of \$18,885 for the amounts estimated to be needed for the 2006/07 fiscal year at the same pricing.

IV. RECOMMENDATION

The administration recommends that the Board approve the issuance of a purchase order to A. Block Marketing, Inc. for mulch to be placed around trees and in ornamental plant beds in the amount of \$18,885.

WILLIAM RAINEY HARPER COLLEGE

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

- A. Ratification of Administrator Appointment.
- B. Ratification of Professional/Technical Appointments.
- C. Ratification of Supervisory/Confidential Appointments.
- D. Ratification of Classified Staff Appointments.
- E. Ratification of Harper #512 IEA-NEA Appointments.
- F. Ratification of Supervisory/Confidential Limited Term Employment.
- G. Ratification of Professional/Technical Retirement.
- H. Ratification of Classified Staff Retirement.
- I. Ratification of Classified Staff Resignations.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Administrator, the Professional/Technical, the Supervisory/Confidential, the Classified Staff, the Harper #512 IEA-NEA and the Limited Term Employment Appointments; the Professional/Technical and the Classified Staff Retirements; the Classified Staff Resignations; the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Tenure Status Report

- for faculty members employed at the start of academic year -

II. REASON FOR CONSIDERATION

Since 1980, resulting from a change in the Community College Act, Board of Trustee action is required only for the denial of tenure. The administration informs the Board of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff.

III. BACKGROUND INFORMATION

Attached are the names of faculty whose employment began with the start of an academic year (fall semester) and who are currently non-tenured. The academic semester each would first be eligible for tenure is indicated.

**NON-TENURED FACULTY  
2006 - 2007 Academic Year**

**EMPLOYED**

**ELIGIBLE FOR TENURE**

**Fall 2004**

Leslye Hess - *Radiologic Technology*

**Fall 2007**

**Fall 2005**

D'Agostino, Julie -*Nursing*  
Foldvary, Kathleen -*Marketing/Mass Communication*  
Garcia, John -*Philosophy*  
Geary, J. Andrew -*Mathematics*

**Fall 2008**

Hoffman, Robin -*Diagnostic Medical Sonography*  
Kidwell, Andy -*Chemistry*  
Quirit, Hope -*Nursing*  
Rimland, Stephany -*Art History*  
Taylor, Chad -*Mathematics*

**Fall 2006**

Andrews, Nancy -*Dental Hygiene*  
Bilos, Margaret -*Speech*  
Clark, William -*Math*  
Ervin, Timothy -*Counselor*  
Geppert, Margaret -*Geography/Physical Science*  
Gile, Patricia -*Dental Hygiene*  
Kohnke, Jennifer -*Reading/Psychology*  
Kulchawik, Judy -*Reading*

**Fall 2009**

Meyer, Deborah -*Library Services*  
Moorthy, Bhasker -*Physics/Physical Science*  
Reddy, Indira -*Counselor*  
Reid-Martin, Kathy -*Nursing*  
Schulze-Hewett, Charlotte -*Math*  
Teonic, Dragan -*Physical Education*  
Weinbrenner, Elke -*Sign Language/Interpreting*  
Vital, Jose -*Refrigeration/Air Conditioning*

WILLIAM RAINEY HARPER COLLEGE  
BOARD ACTION

I. SUBJECT

Honors Student Merit Awards – Fall 2006.

II. REASON FOR CONSIDERATION

As per Board Policy 5.24 Honors Student Merit Awards are presented to Honors students in recognition of academic excellence in the Honors Program classes and Honors Society discussions, debates, and meetings. The recognitions are monetary awards from the Honors Program budget.

III. BACKGROUND INFORMATION

Honors Student Merit Awards are provided for outstanding contributions within the framework of the William Rainey Harper College Honors Program. Students eligible for these awards are recommended by the Honors instructors and the Honors Program Coordinator and approved by the Vice President of Academic Affairs and the Board of Trustees.

Students who register for Honors sections are choosing to challenge themselves beyond the objectives and outcomes of traditional college courses. The Honors Student Merit Awards are intended to recognize those efforts. List is attached.

To receive the merit award a student must meet one or more of the following criteria:

1. The student must exhibit 'above and beyond' comprehension of and enthusiasm for course material as exhibited by sound organization, critical and independent thinking and originality of expression as appropriate.
2. The student must respectfully contribute to in-class colloquy and help to bring about free and frank exchange of ideas.
3. The student must regularly attend Honors Society meetings and respectfully contribute to the discussion and debates which showcase intellectual inquiry.

IV. RECOMMENDATION

It is recommended that the Board of Trustees approve the Fall, 2006 Honors Student Merit Awards in the amount of \$1,600 (one thousand six hundred) from Account 0001-2090-911-5902001-000000000000-107, Vice President of Academic Affairs Honors Program budget.



**Honors Student Merit Awards  
Fall semester, 2006**

<b><i>Honors Class - Chemistry</i></b>		<b>\$300</b>
Lida Dabney	\$100	
Weronika Flis	\$100	
Yevgeniy Grodskiy	\$100	
<b><i>Honors Class - English</i></b>		<b>\$600</b>
Tom Bentle	\$100	
Chris Boddy	\$100	
Keun-Ae Choi	\$100	
Tom Kissane	\$100	
Michael Webb	\$100	
Floyd Wesel	\$100	
<b><i>Honors Class - Psychology</i></b>		<b>\$100</b>
Jessica Sandacz	\$100	
<b><i>Honors Class - Math</i></b>		<b>\$100</b>
Kacie Hall	\$100	
<b><i>Honors Class - Sociology</i></b>		<b>\$100</b>
Yunha Choi	\$100	
<b><i>Honors Class - Speech</i></b>		<b>\$300</b>
Michael Bentley	\$100	
Annmarie Carlson	\$100	
Daniel Cox	\$100	
<b><i>Honors Class - History</i></b>		<b>\$100</b>
Brittany Grove	\$100	
<b>TOTAL</b>		<b>\$1600</b>

WILLIAM RAINEY HARPER COLLEGE  
Schedule of Investments  
As of February 28, 2007

Exhibit IX-B.1  
March 20, 2007

Depository or Instrument	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Earnings to Maturity	Principal Invested @ February 28, 2007	Market Value
<u>Certificates of Deposits</u>							
Harris Bank	01/12/06	03/01/07	414	4.760	99,846.86	1,800,000	
Harris Bank	01/12/06	03/15/07	428	4.760	103,318.45	1,800,000	
Harris Bank	01/12/06	03/29/07	442	4.760	106,796.39	1,800,000	
PMA/Associated Bank	03/06/06	04/12/07	402	5.000	110,677.35	2,000,000	
LaSalle Bank	03/06/06	04/26/07	416	4.970	114,862.22	2,000,000	
PMA/Flagstar Bank	03/06/06	05/10/07	430	5.050	119,346.17	2,000,000	
PMA/Flagstar Bank	03/06/06	05/24/07	444	5.050	123,243.26	2,000,000	
LaSalle Bank	09/08/06	05/30/07	264	5.250	61,306.67	1,600,000	
Northern Trust	03/16/06	06/07/07	449	5.100	129,213.67	2,000,000	
PMA/Flagstar Bank	03/06/06	06/07/07	458	5.050	127,141.02	2,000,000	
Northern Trust	03/16/06	06/21/07	463	5.100	133,373.13	2,000,000	
PMA/Flagstar Bank	03/06/06	06/21/07	472	5.050	131,039.46	2,000,000	
PMA/Associated Bank	03/22/06	07/05/07	470	5.060	130,973.98	2,000,000	
PMA/Heritage Bank of Central IL	03/22/06	07/19/07	484	5.060	54,131.48	800,000	
PMA/Benchmark Bank	08/01/06	07/19/07	352	5.410	78,522.90	1,500,000	
PMA/Heritage Bank of Central IL	03/30/06	08/02/07	490	5.110	152,296.49	2,200,000	
Harris Bank	08/01/06	08/16/07	380	5.400	144,562.78	2,500,000	
PMA/Cole Taylor Bank	08/21/06	08/30/07	374	5.360	110,152.70	2,000,000	
PMA/Stratford State Bank	08/21/06	09/13/07	389	5.360	114,459.34	2,000,000	
Northern Trust	08/30/06	09/27/07	393	5.250	123,304.89	2,125,000	
PMA/Key Bank	08/30/06	10/11/07	407	5.330	126,295.45	2,125,000	
Northern Trust	08/30/06	10/25/07	421	5.250	132,366.61	2,125,000	
PMA/Key Bank	08/30/06	11/08/07	435	5.330	134,984.08	2,125,000	
Harris Bank	09/21/06	11/21/07	426	5.280	139,827.04	2,200,000	
Harris Bank	09/21/06	11/29/07	434	5.280	116,620.53	1,800,000	
PMA/Banco Popular	09/21/06	11/29/07	434	5.320	190,722.00	3,000,000	
LaSalle Bank	09/08/06	11/29/07	447	5.250	143,412.50	2,200,000	
PMA/Citibank	02/07/07	11/29/07	295	5.360	173,364.73	4,000,000	
Harris Bank	09/08/06	12/13/07	461	5.280	151,702.80	2,200,000	
PMA(Key Bank)	10/10/06	12/27/07	443	5.210	145,674.92	2,300,000	
PMA(Key Bank)	10/10/06	01/11/08	458	5.210	150,615.27	2,300,000	
PMA(Key Bank)	10/10/06	01/25/08	472	5.160	160,518.47	2,400,000	

PMA/Citibank	02/07/07	02/07/08	365	5.360	107,285.18	2,000,000	
	Weighted Average: 5.254					<u>68,900,000</u>	<u>0</u>
Illinois Funds		Monthly Average		5.188		<u>4,495,609</u>	<u>4,495,609</u>
TOTALS AS OF:	February 28, 2007					<u>73,395,609</u>	<u>4,495,609</u>

WILLIAM RAINEY HARPER COLLEGE  
Preliminary Schedule of Investments  
As of February 28, 2007

Consent Agenda  
Exhibit IX-B.1  
March 20, 2007

	<u>Outstanding Investments</u>	<u>FY07 Budget</u>	<u>Planned To Date</u>	<u>Earned To Date</u>
EDUCATION FUND	\$ 34,372,939	1,000,000	666,667	867,654
OPERATIONS, & MAINT. FUND	11,285,307	350,000	233,333	292,091
OPERATIONS, & MAINT. FUND (Restricted)	5,278,322	150,000	100,000	135,146
BOND & INTEREST	4,095,168	150,000	100,000	165,726
AUXILIARY ENTERPRISES	2,456,343	75,000	50,000	50,822
RESTRICTED FUNDS	1,419,079	120,000	80,000	94,661
WORKING CASH FUND	13,821,749	450,000	300,000	338,286
AUDIT FUND	322,504	10,000	6,667	7,594
LIABILITY, PROTECTION & SETTLEMENT	<u>344,198</u>	<u>7,000</u>	<u>4,667</u>	<u>9,833</u>
Total	<u>\$ 73,395,609</u>	<u>2,312,000</u>	<u>1,541,333</u>	<u>1,961,813</u>

**WILLIAM RAINEY HARPER COLLEGE**  
**FY2006/2007 BUDGET AND EXPENDITURES**  
**February 28, 2007**

March 20, 2007  
 Exhibit IX-B.1

<b>EDUCATION FUND</b>						
<b>DIVISION</b>	<b>BUDGET</b>	<b>BUDGET YTD</b>	<b>EXPENDITURES YEAR TO DATE</b>	<b>FUTURE COMMITMENTS</b>	<b>% PAID OR COMMITTED</b>	<b>UNCOMMITTED BALANCE</b>
<b>Institutional</b>						
Institutional	15,342,063.00	8,505,639.73	4,938,314.00	233,620.00	33.71%	10,170,129.00
<b>Sub-Total</b>	<b>\$15,342,063.00</b>	<b>\$8,505,639.73</b>	<b>\$4,938,314.00</b>	<b>\$233,620.00</b>	<b>33.71%</b>	<b>\$10,170,129.00</b>
<b>President</b>						
Development Office	646,365.00	358,344.76	385,538.00	160,851.00	84.53%	99,976.00
Pres/Brd of Trustees	415,389.00	230,291.66	267,058.00	104,600.00	89.47%	43,731.00
Strategic Alliance	764,554.00	423,868.74	432,442.00	221,993.00	85.60%	110,119.00
Media Comm & Gov Rel	199,783.00	110,759.70	117,052.00	58,880.00	88.06%	23,851.00
<b>Sub-Total</b>	<b>\$2,026,091.00</b>	<b>\$1,123,264.85</b>	<b>\$1,202,090.00</b>	<b>\$546,324.00</b>	<b>86.29%</b>	<b>\$277,677.00</b>
<b>Student Affairs</b>						
Student Activities	201,596.00	111,764.82	116,051.00	49,971.00	82.35%	35,574.00
Student Development	2,988,017.00	1,656,556.62	1,734,757.00	701,208.00	81.52%	552,052.00
Wellns & Human Perf	2,169,306.00	1,202,663.25	1,210,386.00	476,996.00	77.78%	481,924.00
VP Student Affairs	408,221.00	226,317.72	266,745.00	126,481.00	96.33%	14,995.00
Access & Disability	763,084.00	423,053.77	458,580.00	119,481.00	75.75%	185,023.00
<b>Sub-Total</b>	<b>\$6,530,224.00</b>	<b>\$3,620,356.19</b>	<b>\$3,786,519.00</b>	<b>\$1,474,137.00</b>	<b>80.56%</b>	<b>\$1,269,568.00</b>
<b>VP Academic Affairs</b>						
Acad Enrich/Lang Std	3,936,059.00	2,182,151.11	2,078,514.00	917,296.00	76.11%	940,249.00
VP Academic Affairs	1,229,569.00	681,673.05	154,737.00	74,370.00	18.63%	1,000,462.00
Assoc VP Transfer Prog	347,021.00	192,388.44	203,435.00	89,779.00	84.49%	53,807.00
Bus & Soc Sciences	6,219,610.00	3,448,151.78	3,342,488.00	1,499,240.00	77.85%	1,377,882.00
Continuing Education	548,918.00	304,320.14	334,087.00	136,033.00	85.64%	78,798.00
Liberal Arts	6,900,965.00	3,825,895.00	3,838,912.00	1,924,773.00	83.52%	1,137,280.00
Hlth Car & Public Safety	3,937,320.00	2,182,850.21	2,134,818.00	1,074,586.00	81.51%	727,916.00
Resources for Learning	3,030,549.00	1,680,136.37	1,653,765.00	642,876.00	75.78%	733,908.00
Tech, Math & Science	6,982,286.00	3,870,979.36	3,979,878.00	1,906,228.00	84.30%	1,096,180.00
Assoc. VP Career Prog	262,245.00	145,388.63	140,945.00	60,035.00	76.64%	61,265.00
<b>Sub-Total</b>	<b>\$33,394,542.00</b>	<b>\$18,513,934.08</b>	<b>\$17,861,579.00</b>	<b>\$8,325,216.00</b>	<b>78.42%</b>	<b>\$7,207,747.00</b>

**WILLIAM RAINEY HARPER COLLEGE**  
**FY2006/2007 BUDGET AND EXPENDITURES**  
**February 28, 2007**

March 20, 2007  
 Exhibit IX-B.1

<b>EDUCATION FUND</b>						
<b>DIVISION</b>	<b>BUDGET</b>	<b>BUDGET YTD</b>	<b>EXPENDITURES YEAR TO DATE</b>	<b>FUTURE COMMITMENTS</b>	<b>% PAID OR COMMITTED</b>	<b>UNCOMMITTED BALANCE</b>
<b>VP Admin Services</b>						
Admin Services	1,589,271.00	881,091.84	941,913.00	421,206.00	85.77%	226,152.00
<b>Sub-Total</b>	<b>\$1,589,271.00</b>	<b>\$881,091.84</b>	<b>\$941,913.00</b>	<b>\$421,206.00</b>	<b>85.77%</b>	<b>\$226,152.00</b>
<b>VP Diversity/Org Dev</b>						
Assoc VP Diversity/Org	1,579,050.00	875,425.32	817,238.00	305,275.00	71.09%	456,537.00
<b>Sub-Total</b>	<b>\$1,579,050.00</b>	<b>\$875,425.32</b>	<b>\$817,238.00</b>	<b>\$305,275.00</b>	<b>71.09%</b>	<b>\$456,537.00</b>
<b>VP Info Technology</b>						
Info Technology	6,916,220.00	3,834,352.37	4,052,157.00	1,901,593.00	86.08%	962,470.00
<b>Sub-Total</b>	<b>\$6,916,220.00</b>	<b>\$3,834,352.37</b>	<b>\$4,052,157.00</b>	<b>\$1,901,593.00</b>	<b>86.08%</b>	<b>\$962,470.00</b>
<b>VP Mktg &amp; Enrollment</b>						
VP Enroll & Marketing	1,561,589.00	865,744.94	917,115.00	337,335.00	80.33%	307,139.00
Enrollment Svcs	1,490,182.00	826,156.90	919,974.00	423,392.00	90.15%	146,816.00
Pub & Comm Services	1,555,642.00	862,447.92	1,019,756.00	511,424.00	98.43%	24,462.00
<b>Sub-Total</b>	<b>\$4,607,413.00</b>	<b>\$2,554,349.77</b>	<b>\$2,856,845.00</b>	<b>\$1,272,151.00</b>	<b>89.62%</b>	<b>\$478,417.00</b>
<b>Grand Total:</b>	<b>\$71,984,874.00</b>	<b>\$39,908,414.15</b>	<b>\$36,456,655.00</b>	<b>\$14,479,522.00</b>	<b>70.76%</b>	<b>\$21,048,697.00</b>

Note: Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments. Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aids.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.



3/5/2007

## Harper College Educational Foundation February Fundraising Report FY07

<u>Appeal ID</u>	<u>Appeal Description</u>	<u>Gift Count</u>	<u>Cash</u>	<u>Pledges/Stocks</u>	<u>In-Kind Gifts</u>	<u>Other</u>	<u>Total</u>
FY07YEDM	FY07 Year End Direct Mail	2	\$201.00	\$0.00	\$0.00	\$0.00	\$201.00
Golf07	Golf Open 2007	2	\$0.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00
RfE05	Resource for Excellence Campaign FY05	4	\$2.00	\$0.00	\$0.00	\$0.00	\$2.00
Tribute	Tribute	2	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00
Unsolicited	Unsolicited	1	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00
<b>Grand Totals:</b>			<b>\$1,078.00</b>	<b>\$13,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,078.00</b>

11 Gift(s) listed

12 Donor(s) listed

3/5/2007

## Harper College Educational Foundation Year to Date Fundraising Report (as of 02-28-07)

<u>Appeal Description</u>	<u>Gift Count</u>	<u>Cash</u>	<u>Pledges/Stocks</u>	<u>In-Kind Gifts</u>	<u>Other</u>	<u>Total</u>
Football Program Golf Open	4	\$500.00	\$0.00	\$500.00	\$0.00	\$1,000.00
FY06 Year End Direct Mail	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
FY07 Year End Direct Mail	83	\$17,961.00	\$0.00	\$0.00	\$0.00	\$17,961.00
Gala 2007	1	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00
Golf Open 2006	1	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00
Golf Open 2007	2	\$0.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00
Harper Symphony Orchestra	2	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Lifelong Learning Direct Mail	1	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
Jim McGuire Golf Open	43	\$3,336.00	\$0.00	\$0.00	\$0.00	\$3,336.00
Margaret Scott	31	\$1,971.00	\$0.00	\$0.00	\$0.00	\$1,971.00
Personal Solicitation	3	\$250.00	\$55,000.00	\$0.00	\$0.00	\$55,250.00
Planned Giving	2	\$0.00	\$0.00	\$0.00	\$435,000.00	\$435,000.00
Proposal	3	\$10,000.00	\$55,000.00	\$0.00	\$0.00	\$65,000.00
Pacesetter Campaign FY06	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Pacesetters Campaign FY07	33	\$18,000.00	\$9,119.66	\$0.00	\$0.00	\$27,119.66
Resource for Excellence Campaign FY05	44	\$4.00	\$0.00	\$0.00	\$0.00	\$4.00
Resource for Excellence Campaign FY06	43	\$1,405.00	\$700.00	\$0.00	\$0.00	\$2,105.00
Scholarship Stewardship	20	\$26,025.00	\$0.00	\$0.00	\$0.00	\$26,025.00
Special Initiatives	3	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Stewardship	2	\$1,025.00	\$0.00	\$0.00	\$0.00	\$1,025.00
Tribute	43	\$1,705.00	\$0.00	\$0.00	\$0.00	\$1,705.00
Unsolicited	29	\$3,698.75	\$0.00	\$36,281.00	\$0.00	\$39,979.75
Web Donation	1	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
<b>Grand Totals:</b>		<b>\$87,480.75</b>	<b>\$182,819.66</b>	<b>\$36,781.00</b>	<b>\$435,000.00</b>	<b>\$742,081.41</b>

396 Gift(s) listed  
306 Donor(s) listed

**HARPER COLLEGE  
FY07  
GRANTS REPORT  
JULY 1, 2006 - JUNE 30, 2007**

<b>Granting Agency</b>	<b>Title</b>	<b>Department</b>	<b>Grant Manager</b>	<b>Agency</b>	<b>Amount</b>	<b>Start Date</b>	<b>End Date</b>	<b>Description</b>
<b>COMPETITIVE GRANTS</b>								
Illinois Gateways Grant	Early Care/Education Credential	Business and Social Science	Jennifer Mathes, Wendy Mertes	State	\$4,000	12/6/2006	12/31/2007	Curriculum alignment and in-service faculty development for Early Childhood Program
ICCB sponsored by Illinois Center for Specialized Professional Support	New Look Innovation Award	Career Programs	Daniel Corr	State	\$1,500	10/1/2006	6/15/2007	Health careers transition.
ICCB sponsored by Illinois Center for Specialized Professional Support	New Look Innovation Award	Access & Disability Services	Tom Thompson	State	\$1,000	10/1/2006	6/15/2007	Support captioning of media for deaf and hard of hearing students.
ASRT Education and Research Foundation	ASTRO Radiation Therapy New Program Development Grants Program	Health Careers & Public Safety	Vickie Gukenberger, Daniel Corr	Foundation	\$12,500	8/11/06	8/10/07	Support curriculum development for Radiation Therapy program.
Rochester Institute of Technology	Project Access	Access & Disability Services	Tom Thompson	RIT	\$3,000	7/1/06	12/31/06	Promote access to deaf and hard of hearing students to post secondary education. Present available resources to other community colleges.
Secretary of State Literacy Office	Advancing Through Literacy: Workforce ESL for Hospital Employees 2007	Harper College for Businesses	Maria Coons	State	\$15,000	7/1/06	6/30/07	Partner with Northwest Community Healthcare to provide 2 ESL classes for 30 NCH employees.
IBHE Illinois Board of Higher Education	HECA Minority Student Transfer Center	Center for Multicultural Learning	Laura LaBauve-Maher	State	\$47,775	8/23/05	8/31/06	Supports Center activities in the area of student articulation and transfer, student support services, and counseling and mentoring.
IDOL Illinois Department of Labor	Displaced Homemakers Assistance Act	Women's Program	Kathleen Canfield	State	\$58,190	7/1/06	6/30/07	Career, educational, and personal support for Women's Program participants.

**HARPER COLLEGE  
FY07  
GRANTS REPORT  
JULY 1, 2006 - JUNE 30, 2007**

<b>Granting Agency</b>	<b>Title</b>	<b>Department</b>	<b>Grant Manager</b>	<b>Agency</b>	<b>Amount</b>	<b>Start Date</b>	<b>End Date</b>	<b>Description</b>
DCEO Department of Community and Economic Opportunity	Homeland Security Grant Program	Business and Social Science	Jennifer Mathes	State	\$57,000	3/1/06	3/1/07	Develops a Homeland Security Computer Security Training Center at Harper which will introduce a series of degree and certificate programs.
Illinois Clean Energy Foundation	Lighting Upgrade Program	Physical Plant	Jim Ma	Private	\$83,322	4/20/06	4/19/07	Provides energy efficient upgrades to indoor lighting systems at Harper.
NSF National Science Foundation	Collaborative Research: 2YC-REU	Technology, Math & Sciences	Sally Griffith	Federal	\$78,168	9/15/05	8/31/07	Provides a two-year college research experience for undergraduates in Chemistry.
NSF National Science Foundation	Scholarships for Success	Technology, Math & Sciences & Marketing Svcs	Sally Griffith Dan Loprieno	Federal	\$60,000	1/15/02	12/31/06	Provides scholarship assistance to support Math, Science, Engineering & Computer Science students.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Manufacturing Shortages	Career Programs	Daniel Corr	State	\$100,000	10/1/05	12/31/06	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Health Care Solutions - Project I	Career Programs	Daniel Corr	State	\$75,000	7/1/06	6/30/07	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Health Care Solutions - Project II	Career Programs	Daniel Corr	State	\$55,000	7/1/06	6/30/07	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
<b>COMPETITIVE GRANTS</b>	<b>TOTAL</b>				<b>\$651,455</b>			

**HARPER COLLEGE  
FY07  
GRANTS REPORT  
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
<b>AGENCY ALLOCATED GRANTS</b>								
ICCB Illinois Community College Board	FY 2007 P-16 Initiative	Career Programs	Daniel Corr	Federal/ State	\$159,255	8/31/06	6/30/07	Supports early college enrollment of district high school students.
ICCB Illinois Community College Board	FY 2007 Community College Tech Prep Support Grant	Career Programs	Daniel Corr	Federal/ State	\$47,143	7/1/06	6/30/07	Support goals and objectives of the federal Tech Prep grant.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand III - Innovation Grant	Career Programs	Daniel Corr	Federal/ State	\$5,000	7/1/06	6/30/07	Provide resources to help enhance innovative CTE programs within the community college system.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand II - Performance Enhancement Grant	Career Programs	Daniel Corr	Federal/ State	\$5,000	7/1/06	6/30/07	Develop, implement and improve computerized automated degree and certificate auditing systems which recognize and promote student success.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand I - Continuous Quality Improvement Grant	Career Programs	Daniel Corr	Federal/ State	\$10,000	7/1/06	6/30/07	Develop, enhance or implement a process and/or system that provides regular and systematic program evaluation and improvement related to career and technical education administration, programs and services.
ICCB Illinois Community College Board	FY06 Adult Education & Family Literacy Grant	Academic Enrichment & Language Studies	Daniel Corr	Federal/ State	\$543,164	7/1/06	6/30/07	Supports Adult Education Development Education programs (Federal Basic, \$172,756; State Basic, \$166,915, EL/Civics, \$44,502; <b>State Performance, \$140,152</b> )
ICCB Illinois Community College Board	Perkins III	Career Programs	Daniel Corr	State	\$352,216	7/1/06	6/30/07	Supports career and technical education.
ICCB Illinois Community College Board	Program Improvement	Career Programs	Daniel Corr	State	\$33,974	7/1/06	6/30/07	Supports career and technical education.

**HARPER COLLEGE  
FY07  
GRANTS REPORT  
JULY 1, 2006 - JUNE 30, 2007**

<b>Granting Agency</b>	<b>Title</b>	<b>Department</b>	<b>Grant Manager</b>	<b>Agency</b>	<b>Amount</b>	<b>Start Date</b>	<b>End Date</b>	<b>Description</b>
ICCB Illinois Community College Board	Business/Industry Workforce Preparation	Harper College for Businesses	Maria Coons	State	\$93,071	7/1/06	6/30/07	Assists with local economic development efforts within Business & Industry Centers.
ICCB Illinois Community College Board	Student Success	Academic Enrichment & Language Studies	Daniel Corr	State	\$148,300	7/1/06	6/30/07	Supports developmental, remedial, first time in college, and disability student programs.
IDHS Illinois Department of Human Services	Disabled Student Project	Access & Disability Services	Tom Thompson	State	\$134,754	7/1/06	6/30/07	Provides services to students with disabilities.
USDJ United States Dept of Justice	COPS Universal Hiring Program	Harper Police	Mike Alsup	Federal	\$49,216	8/1/02 Extended 7/1/05	7/31/05 Extended 6/30/07	Pays for 3 fulltime officers, through Universal hiring program.
<b>AGENCY ALLOCATED GRANTS</b>					<b>\$1,581,093</b>			

**HARPER COLLEGE  
FY07  
GRANTS REPORT  
JULY 1, 2006 - JUNE 30, 2007**

<b>Granting Agency</b>	<b>Title</b>	<b>Department</b>	<b>Grant Manager</b>	<b>Agency</b>	<b>Amount</b>	<b>Start Date</b>	<b>End Date</b>	<b>Description</b>
<b>SUBCONTRACTOR / PARTNER in GRANT</b>								
IBHE Illinois Board of Higher Education	HECA Disability Matrix	Access & Disability Services	Tom Thompson	State/ UIC	\$9,612	9/1/05	8/31/06 Extend 08/23/07	Develops disability data collection tools, working with UIC and other colleges.
NSF National Science Foundation	Exploring New Models for Undergraduate Research w/Two-year College	Chemistry	Sally Griffith	\$449,273/5 yrs	\$128,101	10/1/06	9/30/07	City Colleges of Chicago-Harold Washington College (lead institution)
<b>SUBCONTRACTOR/PARTNER IN GRANT</b>					<b>\$137,713</b>			
<b>FY07 Total All Grants: as of March 6, 2007</b>					<b>\$2,370,261</b>			

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Consortium, Cooperative and the State of Illinois Contracts purchasing status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of purchases from consortiums, cooperatives or the State of Illinois Contracts.

III. BACKGROUND INFORMATION

The attached report is a summary of current purchases from consortiums, cooperatives or the State of Illinois Contracts.



Summary of Items Purchased from State Contracts, Consortiums, or Cooperatives

Source	Vendor	Purchase Date	Items Purchased	Dollar Amount of Purchase	Assessment Attached?*
IPHEC	CDW	February-07	Computer Peripheral Equipment	\$8,941.23	yes
IPHEC	Fischer Scientific	February-07	Biology & Chemistry Instructional Supplies	\$1,435.54	yes
MHEC	MPC Solutions Sales LLC	February-07	Computer Peripheral Equipment	\$32,920.00	yes
E & I	Grainger	February-07	Maintenance, Repair and Operations supplies	\$5,754.06	yes
E & I	Hewlett Packard	February-07	Computer Servers and Parts	\$30,170.00	yes
E & I	IBM	February-07	Cisco Network Equipment	\$52,701.76	yes
				\$131,922.59	

\*Supporting documentation regarding process followed to award the contract

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

New AAS degree program in Nanoscience Technology.

II. REASON FOR CONSIDERATION

The Illinois Community College Board requires the Board to approve new degree programs.

III. BACKGROUND INFORMATION

This AAS Degree in Nanoscience Technology is designed to provide students with the skills and knowledge to prepare them to work as technicians within nanotechnology, the enabling science of manipulating atoms and molecules at the nanometer scale (1-100 nanometers) to create and manufacture new materials and devices. This enabling science incorporates biology, chemistry, materials science, physics, electronics, and engineering. By all accounts, making things smaller will revolutionize manufacturing processes, create breakthroughs in cancer research, generate more efficient sources of energy, transform consumer products, and ultimately change the world as we know it.

Many nano-enabled products have moved into the marketplace including drug delivery devices, stain resistant fabrics, cosmetics, and applications that address global challenges such as water treatment and agriculture productivity. Graduates in this AAS Degree program will be prepared to work as technicians and manufacturing and production workers within firms using nanoscience and microscience technologies. This includes research and development, production, manufacturing, and sales.

Through this program, Harper College will develop a regional program for the Chicago area to address the need for skilled technicians in this cutting-edge, emerging field. Harper College is well suited to develop this regional program because it is the Illinois representative in the Midwest ATE Regional Center for Nanotechnology Education, an NSF funded project involving five community and technical colleges in the northern Midwest. Other participating colleges are Dakota County Technical College, Minnesota; Chippewa Valley Technical College, Wisconsin; Lansing Community College, Michigan; and North Dakota

State College of Science, North Dakota. Harper College also has a close working relationship with both Northwestern University and Argonne Laboratory. These two organizations are leaders in the development and promotion of nanotechnology.

Illinois currently ranks ninth for all states in the number of firms that are working in the nanotechnology field, a field that is expected to grow exponentially in the next 10 to 15 years. Because this is such a new and emerging field, reliable statistics on employment needs for the Chicago region in nanotechnology research, development, or manufacturing are not yet developed. Several groups are currently addressing this issue but it may be some time before supply-demand employment data will be available. Nanotechnology is a dynamic new field of science that has promise to have a tremendous impact on a wide variety of fields. The U.S. government has highlighted this technology as a critical future area of competitiveness for the country and has been supporting nanotechnology research and development to sustain the United States as the global leader. The National Nanotechnology Initiative (NNI) established in 2001 has invested over \$6.5 billion, and the budget for FY2007 provides another \$1.2 billion to a multi-agency group including the National Science Foundation, Department of Defense, Department of Education, and the National Institute of Health. Through Federal grants, research centers have been established at Northwestern University and the University of Illinois along with ongoing academic research funding for development of nanoscience and its applications. Already within the Chicago area there are over 20 start-up companies that are taking basic research discoveries and working to develop viable commercial businesses from them. In addition, many larger Chicago area companies are working to develop new business opportunities in nanotechnology.

#### IV. RECOMMENDATION

The administration recommends that the Board approve the new AAS degree program in Nanoscience Technology. Upon approval, it will be submitted to the Illinois Community College Board and the Illinois Board of Higher Education for approval and implementation in the 2007-2008 academic year.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT:

Employment Services Contractors List

II. REASON FOR CONSIDERATION

The College is finding an increased need to supplement and augment its IT workforce with workers for short term and specialized jobs especially in the technical and functional user areas of the College. In addition, as staff turnover occurs there is a need to provide these critical functions while the process of searching for and hiring replacements are underway.

In addition, we have found utilizing employment services contractors to be a more efficient method to acquire this caliber of worker. **In some instances** the most qualified and immediately productive workers to fill these gaps are often from outside the United States. Many of these employment services contractors have the expertise and specialize in recruiting these types of workers, ultimately sponsoring them and assuming the immigration requirements. The College has no desire nor is interested in sponsoring workers directly.

III. BACKGROUND INFORMATION

The College currently has a depository list and an educational services list that the Board approves annually or amends as necessary. These lists identify potential providers the College might use in the coming year for a particular service. Due to constant changing technology arena and the high level of skills required it is time that we establish such a list for providers of IT employment services contractors. All expenditures made to these contractors will be within approved budgets and in most cases will fill needs usually addressed by the loss of full time employees or a specialty or highly technical skill required to assist in providing services to the College community.

#### IV. RECOMMENDATION

The administration recommends the approval of the following list  
IT Employment Service Contractors.

#### IT SERVICE PROVIDERS

Apex Systems 8430 Bryn Mawr Ave Suite 450 Chicago, IL 60601 773-824-1032	Diamond Consulting, Inc. 998 Lombard Road Lombard, Illinois 60148 630.586-0000
EIS Technologies, Inc. 4625 Alexander Drive, Suite 200 Alpharetta, Georgia 30022 779.777.7788	Fujitsu (Formerly Greenbrier & Russel, Inc.) 7009 Eagle Way Chicago, IL 60678 847-706-4000
Noetix Corporation 5010 148 <sup>th</sup> Avenue NE, Suite 100 Redmond, WA 98052-5119 425.372.2699	Object Technology Solutions, Inc. (OTSI) 8645 College Blvd., Suite 250 Overland Park, Kansas 66210 913.345-9080 x150
Robert Half Technology 12400 Collections Center Drive Chicago IL 60693 847-839-9387	Sogeti 5 Westbrook Corporate Center Westchester, IL 60154 708-531-1300
TEK Systems 3501 Algonquin Rd. Suite 200 Rolling Meadows, IL 847-632-9200	TUSC 377 E. Butterfield Road Suite 100 Lombard, IL 60148 630.960.2909