



1200 West Algonquin Road  
Palatine, Illinois

## **Regular Board Meeting Agenda**

February 19, 2009  
7:00 p.m.

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Presentations**
  - Erin Brooks: PBS "Nightly Business Report" - Harper Fast Track Program
- V. Student Trustee Report**
- VI. President's Report**
- VII. Harper Employee Comments**
- VIII. Citizen Comments**
- IX. Consent Agenda\*** (Roll Call Vote)
  - A. For Approval**
    1. Minutes - January 15, 2009 Special Board Meeting; January 15, 2009 Regular Board Meeting Exhibit IX-A.1
    2. Bills Payable, Payroll for January 2, 2009, January 16, 2009 and January 30, 2009; Estimated Payroll for February 13, 2009 Exhibit IX-A.2
    3. Bid Awards Exhibit IX-A.3
    4. Requests for Proposals Exhibit IX-A.4
    5. Purchase Orders Exhibit IX-A.5
    6. Personnel Action Sheets Exhibit IX-A.6
    7. Student Service Awards - Fall 2008 Exhibit IX-A.7
    8. Faculty Tenure Status Report Exhibit IX-A.8
    9. Proposed Credit Course Fee Changes 2009-2010 Academic Year Exhibit IX-A.9
  - B. For Information**
    1. Financial Statements Exhibit IX-B.1
    2. Committee and Liaison Reports Exhibit IX-B.2
    3. Grants and Gifts Status Report Exhibit IX-B.3
    4. Summary of Items Purchased from State Contracts, Consortiums or Cooperatives Exhibit IX-B.4

\* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

**X. New Business**

- A. RECOMMENDATION: Funding Bond Sale Resolution Exhibit X-A
- B. RECOMMENDATION: Second Reading of Board Policy on Religious Observances Exhibit X-B
- C. RECOMMENDATION: Consideration of Sabbatical Leaves for Faculty 2009-10 Academic Year Exhibit X-C

**XI. Announcements by the Chair**

- A. Communications
- B. Calendar Dates

**On-Campus Events**

(Note: \* = Required)

- March 6 8:00 a.m. - 100 Women Breakfast - Wojcik Conference Center Dining Room
- \*March 19 7:00 p.m. - Regular Board Meeting - W214-215
- March 20 6:30 p.m. - "A Little Night Music" Friend/Fundraiser Reception – Performing Arts Center
- April 7 2009 Consolidated Election
- April 10 **COLLEGE CLOSED** - Friday Holiday
- April 16 6:00 p.m. - Small Works Art Collection Friend/Fundraiser Reception - Art Gallery - Room C200
- \*April 30 7:00 p.m. - Regular Board Meeting - W214-215

**Off-Campus Events**

- May 21 7:00 p.m. - Commencement - Rosemont Theatre (time/pre-events TBD)
- June 15 11:00 a.m. - Foundation Golf Open - Inverness Golf Club (time tentative)

**XII. Other Business** (including closed session, if necessary)

**XIII. Adjournment**

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Special Board Meeting of Tuesday, January 15, 2009

CALL TO ORDER: The special meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Thursday, January 15, 2009 at 5:44 p.m. in Room W101 of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Stone, Kelley, Hoffman, Borro, Canning, Graft (arrived at 5:45 p.m.), Hill and Student Trustee Garcia (arrived at 6:33 p.m.)

Absent: None

Also present: Dr. Pickelman, Cathy Brod, Phil Burdick, Maria Coons, Joan Kindle, Cheryl Kisunzu, Dave McShane, Sheila Quirk-Bailey, Marge Skold, Judy Thorson, Tammy Rust, Beth Younglove, Joanne Malinowski

DISCUSSION: The Board discussed potential parameters of future bond sales.

ADJOURNMENT Member Kelley moved, Member Canning seconded, to adjourn the meeting.

In a voice vote, the motion carried at 6:53 p.m.

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Chair

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Secretary

**Minutes of the Regular Board Meeting of Tuesday, January 15, 2009**

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WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, January 15, 2009

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Thursday, January 15, 2009 at 7:10 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Borro, Canning, Graft, Hill, Hoffman, Kelley and Stone; Student Member Garcia  
Absent: None

Also present: John Pickelman, Interim President; Catherine Brod, V.P. for Development; Phil Burdick, Assistant V.P. for Communications and Legislative Relations; Maria Coons, Interim V.P. Enrollment and Marketing; Joan Kindle, V.P. Student Affairs and Assistant to the President; Cheryl Kisunzu, V.P. HR/Diversity and Organizational Development; David McShane, V.P. Information Technology; Sheila Quirk-Bailey, Associate V.P. for Strategic Planning and Alliances; Margaret Skold, V.P. Academic Affairs; Judy Thorson, V.P. Administrative Services; Anne Abasolo; Mike Alsup; Michael Babb; Kate Baldrige-Hale; Carol Blotteaux; Dave Braunschweig; Erin Brooks; Orlando Cabrera; Enrique D'Amico; Michele DeCanio; Tom Dowd; Earl Dowling; Marianne Farinas de Leon; James Gramlich; Sally Griffith; Mia Igyarto; Kim Jaeger; Vicki Kelly; Keiko Kimura; Ashley Knight; Sam Levenson; Sarah Lindsey; Katy Montgomery; Maria Moten; Mark Mrozinski; Kathi Nevels; Karen Patterson; Steve Petersen; JJ Pionke; David Richmond; Jace Robinson; Michelé Robinson; Jennifer Rojek; Tammy Rust; Katherine Sawyer; Rich Seiler; Jennifer Smith; Doug Spiwak; Tryg Thoreson; Colleen Tomanek; Nancy Wajler; Dennis Weeks and Stephanie Whalen. Students: Carl Evans; Kevin Munroe; Todor Stefanov and Sadaf Syed.

Guests: Carrie Mandelin, Mortenson Construction; Dennis Vovos, Holabird & Root; KC Wigle, Gilbane; Joanne Malinowski.

On behalf of the Board, Chair Stone apologized for starting the meeting late.

Member Graft led the Pledge of Allegiance.

Chair Stone asked Joanne Malinowski to address the Board. Ms. Malinowski stated that the College's Aaa credit rating was affirmed by Moody's Investors Service yesterday. She extended congratulations to the Board and staff for that accomplishment. The rating comes on the heels of a meeting they had with Moody's analysts at the College campus. The Aaa credit rating is golden.

Ms. Malinowski stated that things are much improved in the municipal market from when she addressed the Board in November. They feel that this is a very positive time to enter the market, and the Aaa rating will serve the College well. That will potentially save the College millions of dollars in interest expense as compared with issuers who enter the market with a Aa or A rated bond. The College has enjoyed a Aaa credit rating since 2001. There are only two Aaa community colleges in the State of Illinois. Ms. Malinowski noted that, among the things that Moody's stated when it issued its rating report was that "assignment of the highest quality Aaa reflects the College's substantial and economically diverse tax base, consistently strong financial position supported by healthy operating reserves and prudent financial management, and a favorable debt profile." Moody's also commented that "given ample reserves, a favorable enrollment trend, and prudent fiscal management, Moody's expects the College's financial position will remain commensurate with the highest quality Aaa rating."

Ms. Malinowski added that they were quite impressed with the College's financial management, in terms of actual performance and healthy operating reserves, but also in Harper's approach and the kinds of policies the Board has in place. It is a credit to the Board for the kind of policies that have been adopted and to the staff for the implementation and execution of those policies. The College will be issuing a press release on this, and additional information will be available about how people might purchase some of the bonds if they are interested. Chair Stone thanked Ms. Malinowski and congratulated everyone in the room. Many people have a part in this.

APPROVAL OF AGENDA Member Graft moved, Member Canning seconded, approval of the Revised Agenda.

In a voice vote, the motion carried.

## EDUCATIONAL PRESENTATIONS

### Voiceover Internet Protocol (VoIP)

Vice President Dave McShane explained that the Board gave approval a year ago to move ahead and upgrade the telephone systems. They converted to a new system known as Voiceover Internet Protocol (VoIP), which gives the ability to take advantage of the installed infrastructure, both the wired and the wireless, and utilize it to communicate. He noted that the old phone system was increasing in cost significantly, by ten percent per year. With the new system, they were able to crop the maintenance costs down to approximately \$8,500 by using infrastructure already in place. They recognize a return on investment of less than 6 years just by implementing the new system and replacing the old.

They installed five routers and 85 switches, installed over 1,350 VoIP phones and converted 137 non-phone devices (fax lines and credit card machines). They configured four call centers, and turned off the old system in October. They have accomplished the task in less than a year and the results have been significant. They have not disrupted business as they implemented the system. There are many new features including a corporate directory. Phones are assigned to the individual, so the individual can pick up their phone and walk anywhere on campus and plug it in. The system will recognize who they are and know where that device is. They can constantly keep e-911 updated for use in an emergency.

#### Future:

- Make individuals more productive at their desktop;
- Bring voicemail and e-mail together and read it or listen to it at that particular device;
- Wall phones installed in every classroom to make sure, based on emergency procedures, they can inform the classrooms if an emergency arises. Also, faculty can use the classroom phone to call for service.
- Ability to deliver emergency phone messages to all phones with the flip of a switch.

Overall, this was a worthwhile investment and will last a considerable amount of time.

### SMART Room

The SMART Room project is complete. There are 219 rooms that have a podium, which is the heart of the system. In the process of upgrading the rooms, they are also replacing the chalkboards with whiteboards and banking the

lights so they can turn off the lights in the front of the room and keep them on in the back. Students can then see to take notes. Every room has a student response system and a phone for emergency purposes and for support.

The teamwork consisted of all different areas of the College - Purchasing, Physical Plant, the faculty who gave ideas of how they wanted the rooms set up and IT staff who installed the equipment.

#### Banner System

Phase I is finished! They have registered 12,200+ students. Phase I was getting the course system in place. There is quite a bit of feature functionality yet to be mined in the system. They will begin to bring those features out and begin to use them to help in their different offices.

Chair Stone noted that, although Vice President McShane's report was short, it represents a tremendous amount of work by many people. The Board is very aware of that. She thanked everyone involved in all of the projects.

#### STUDENT TRUSTEE REPORT

Student Member Garcia noted that Harper has exceptional services and programming events which support so many exceptional students. This is the time of year that the budget is looked at more closely. The College continues to strive to make decisions for a better Harper of tomorrow. In tough economic times, it is very easy to render support services and programming as unnecessary. It is important that students who appreciate and are impacted by these programs let it be known how important they are. She listed various programs such as Emerging Leaders, Student Senate, Environmental Club, Political Scholars Club and athletics, which are valuable to students. These programs and services help to develop a sense of community on campus and make Harper a better place, enriching the local community and meeting the challenges of a global society.

Student Member Garcia noted that they need more financial and marketing support for programs that handle advising, like the Center for New Students, International Student Advising, the Center for Multicultural Learning, Continuing Education for adult learners, specialized services for Access and Disabilities and Financial Aid. Student Life Services, such as athletics, student activities, and events, academic resources, the Writing Center and the Math Lab would benefit students greatly with an increased budget.



Chair Stone thanked Student Member Garcia.

## PRESIDENT'S REPORT

Dr. Pickelman congratulated everyone on the Aaa bond rating. It is a great testimony to fiscal management of the district, the leadership of the Board in providing support for how resources are handled, and it is an outstanding financial team that makes it happen every day. This will save millions of dollars.

With the beginning of the new semester, focus is on enrollment. Dr. Pickelman asked Interim Vice President Maria Coons to share some preliminary figures. Interim Vice President Coons stated that they have been running on the Banner system and have successfully enrolled over 12,200 students. Current FTE is running slightly under one percent where they were on January 15, 2008. She reminded everyone that they started registration three weeks later this year to get the Banner system up and going. Last year, they began open enrollment around Halloween; this year, they started right before Thanksgiving. Last night, they dropped for non-payment. They came into the year on January 5 with approximately 5,000 students. Of those 12,000 enrolled students, 5,000 had not paid. They worked the phones and worked e-mail; when they finally had to drop for non-payment at midnight last night, the number of unpaid students was down to 826. They made a great deal of progress in getting the students to come in and pay their bills. In conclusion, Interim Vice President Coons stated that things are looking good; the system is up and running; they are watching enrollment closely.

In response to Member Kelley, Interim Vice President Coons reiterated the flatness of enrollment may be due to the fact that they started registration later this year with the Banner system installation. Their applications are up by seven percent. She added that students began to re-register today after they were dropped from their classes for non-payment. There will be new numbers tomorrow.

In response to Member Hoffman, Interim Vice President Coons stated that last spring they were up 1.13 percent from the spring before. She would like to reach that level again this year. They were up over 2.5 percent for the Fall. She explained that everything is complete with web registration this year. If a student walks in to get help, they sit the student down at the computer and get them to register for their classes. In addition, Banner runs a little differently. For

example, in the Regent system, if a student wanted to take English 102, when they went in to register, the old system would ask, "Have you taken English 101?" They would click "Yes" and go through and register. In Banner, the system puts a hard block if it does not see that the student took English 101; it will not allow the student to register for English 102. The students must come back with transcripts, showing they took it at another school - it is not showing up within the Banner system. There are hiccups, but all indications are enrollment will be strong for this semester.

Dr. Pickelman explained that, if history repeats itself, they will not feel the major effects of the current economic situation until Fall. He would be very surprised if they do not show a significant increase. When converting to a new system, there are some wrinkles; students have to adjust, as well as the staff. To reduce 5,000 to 800, in terms of getting students paid in a short period of time, is Herculean. He congratulated Maria Coons, her staff and others who were responsible for that effort.

Dr. Pickelman assured the Board that they continue to move forward in pursuit of the Baccalaureate for the two programs that they have talked about. They continue to work with the legislature to get authority to offer the degrees, while also recognizing that a partnership, particularly with Northern Illinois University (NIU), would be beneficial to all concerned. They met just before the holidays with officials from NIU, and they agreed to develop a Memo of Understanding that would respect the conditions that this Board has set forth regarding the partnership. He is confident they will move forward with this. The College still remains committed to providing a very necessary educational program that is not available in this community, one that is very significant to the future of public safety for this particular area.

Dr. Pickelman stated that he is truly amazed at the dedication of those who are responsible for public safety and the conditions of Harper's physical plant in making this a very welcome and safe environment. Those who maintain the clear parking lots and drives and those in the police department were out and about making sure that this is a safe environment, while facing the wrath of the elements. He encouraged everyone to demonstrate appreciation for those who are providing a good learning environment, a good working environment and a good refuge from these winter conditions. They are owed a great deal of thanks.

Tom Dowd, Faculty  
Senate President

Dr. Thomas Dowd invited Dave Braunschweig to address the Board. Mr. Braunschweig introduced the new faculty who were hired before the fall semester and the spring semester. He noted that since he was hired full-time in 2002, he has been impressed with the quality of the Harper faculty – both teaching faculty and counseling faculty. This year's new faculty continues a long tradition of outstanding credentials and experience that serves Harper students exceptionally.

He introduced new faculty members: Kate Baldrige-Hale, Stephanie Whalen, Katie Montgomery, Sarah Lindsey, Dr. Shanté Holley, Marianne Farinas de Leon, Dr. James Gramlich, Carrie Bauman, Enrique D'Amico, Dr. Sam Levenson, Jennifer Smith, Vicki Kelly, Brian Cremens, Pearl Ratunil, Karen Patterson, Kim Jaeger, Dr. Joseph Wachter, Jace Robinson, Katherine Hollis, Amy Kammerman, Jennifer Rojek, Michele DeCanio and Colleen Tomanek.

Chair Stone welcomed the new faculty, and thanked them for going through the initiation of sitting through a Board meeting. She noted that the Board very much looks forward to getting to know all of them well, and watching their progress. It will be a great experience.

HARPER EMPLOYEE  
COMMENTS

There were no employee comments.

CITIZEN  
COMMENTS

There were no citizen comments.

CONSENT AGENDA

Member Hill moved, Member Graft seconded, approval of the minutes of the December 16, 2008 regular Board meeting; bills payable; payroll for December 19, 2008; estimated payroll for January 2, 2009; bid awards; requests for proposals; purchase orders; personnel action sheets; memorandum of understanding regarding interpretation of Article 9.12 of the Teaching Adjunct Faculty; first reading of new Board policy 05.39.00 – University religious observances; financial statements, committee and liaison reports, grants and gifts status report, summary of items purchased from state contracts, consortiums or cooperatives, as outlined in Revised Exhibits IX-A.1 through IX-B.4, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Accounts Payable & Tuition Refunds

\$3,346,268.63

The payroll of December 19, 2008 in the amount of \$1,826,710.24; and estimated payroll of January 2, 2009 in the amount of \$1,406,566.88.

Bid Awards There were no bids this month.

Requests for Proposal There were no requests for proposal this month.

Purchase Orders and Adjustments There were no purchase orders and adjustments this month.

Personnel Actions

Administrator Retirements

David McShane, Vice President, IT, Extended to 9/30/09, 17 years 3 months

Judy Thorson, Vice President, ADM SER, Extended to 9/30/09, 13 years 5 months

Professional/Technical Resignation

Susan Alderson, Desktop Integration Analyst, IT/CS, 01/09/09, 2 years 3 months

Classified Staff Resignations

Tamara Douglas, Financial Aid Assistant, OSFA, 12/05/08, 1 year 2 months

Sandra Krueger, Food Service Worker II, DIN SER, 12/05/08, 20 years 2 months

Memorandum of Understanding Regarding Interpretation of Article 9.12 of the Teaching Adjunct Faculty

Acceptance of the Memorandum of Understanding as written.

First Reading of a New Board Policy - Religious Observances Policy

Approval of moving this policy to a second reading.

Upon roll call of the Revised Consent Agenda, the vote was as follows:

Ayes: Members Borro, Canning, Graft, Hill, Hoffman, Kelley and Stone

Nays: None

Motion carried. Student Member Garcia voted aye.

Dr. Pickelman noted that one item that is very important to him personally is the fact that Vice President Dave McShane and Vice President Judy Thorson have agreed to extend their retirement dates and, with this Board approval, will continue through September 30, 2009. It is very important to have such talented people, with such an historical perspective of this institution, continue past this transition period. It will provide a great transition for the new president to be able to work with these two individuals for a few months and to have a more orderly transfer of responsibilities. It is unique to have your Chief Information Officer, your Chief Financial officer and your Chief Executive Officer literally coming on within the same period of time. Having these two individuals graciously agree to stay on longer has been tremendous; he publicly thanked them for their commitment. He understands that it was not easy; once a person makes up their mind to retire, it is really tough to reverse engines. By doing that, Vice Presidents McShane and Thorson are expressing their commitment and their love for this institution, wanting to do what they possibly can to help in this new phase.

NEW BUSINESS:

Public BINA Hearing for Issuance of Funding Bonds

Member Graft moved, Member Kelley seconded, to adjourn the Regular meeting to conduct the Public Bond Issue Notification Act (BINA) Hearing necessary for the issuance of funding bonds in the amount of \$3,600,000, as outlined in Exhibit X-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Chair Stone called to order the public BINA hearing for issuance of bonds at 7:46 p.m.

Vice President Thorson explained that, although they are focusing a lot on the \$153 million bond issue, they also have this small one of \$3.5 million that they do every two years. She reminded everyone that the claim against the district is paying off the retirement obligations, which then frees up money in the education fund which is directed to the technology plan. They use this to fund their technology effort. Bonds will most likely be sold in February. These bonds are a bit different than the referendum bonds. They did a newspaper advertisement back in December. They are now in the 30-day backdoor referendum period. They cannot really look at executing the sale until the 30-day period is over, which is close to the February Board meeting.

Chair Stone reiterated that this is something they planned on doing. Vice President Thorson affirmed that they have been doing this every two years since she has been at Harper, which is now 12 years. Dr. Pickelman noted that a lot of institutions fall behind when they do not take these kinds of preparations and precautions to make sure they are current with technology. This is a great example of the kind of planning that is necessary for this institution to deliver the quality of services that it is providing.

She explained that this is to issue \$3,600,000 limited tax funding bonds for the purpose of funding and paying claims against the district. She asked if there was anyone present who would like to comment. Hearing none, Chair Stone asked for a motion.

Member Canning moved, Member Kelley seconded, to close the hearing and reconvene the Regular meeting.

In a voice vote, the motion carried at 7:49 p.m.

Engage Holabird and Root to Develop a Design Proposal for Renovation of Buildings G and H

Member Hill moved, Member Kelley seconded, to retain Holabird and Root to review programming for a fee of \$35,000. In addition, to provide schematic design and design development phases at \$559,032 (30%) of the project plan for the renovation of G and H Buildings, as outlined in Exhibit X-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Engage Holabird and Root to Develop Three Design Options for The Renovation of The Library

Member Canning moved, Student Member Garcia seconded, to retain Holabird and Root for \$40,000 to design three plan options to address the renovation needs for media services, the library, and the Resources for Learning Division as described in their scope of services, as outlined in Exhibit X-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Settlement Agreement with Burnidge and Paschen, et al

Member Kelley moved, Member Graft seconded, acceptance of the settlement agreement submitted by the College attorney, as outlined in Revised Exhibit X-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Addendum to  
Referendum Bond  
Resolution

Member Hill moved, Member Canning seconded, adoption of the addendum as presented by Bond Counsel, as outlined in Exhibit X-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chair Stone explained that this is an addendum to the Resolution regarding Referendum bonds; it is an addendum to the Parameters Resolution. The document names an alternate to the committee in the event that one or another of the Trustees who are assigned to that committee are not available when needed. The other person to be appointed is the Board secretary.

In a voice vote, the motion carried.

ANNOUNCEMENTS BY  
CHAIR

Communications

Chair Stone announced the upcoming *100 Women Breakfast* event on March 6, which she has been asked to Chair. The honorary chair is Rita Canning. The event will raise money to support scholarships for clients of the Rita and John Canning Women's Program at Harper College. This will be an opportunity to raise some funds and acquaint the women in attendance with all of the wonderful things that are done as part of this program. In these times, they believe more and more women will need to access the programs and services offered by the Women's Program. They are grateful to Rita and John Canning for the support they have given the Women's Program. She asked everyone to get behind the effort and attend the breakfast. She noted that they are very pleased to have Barbara Pickelman's participation on the committee.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The College will be closed January 19, 2009 for Martin Luther King, Jr. Day, and February 12, 2009 for Abraham Lincoln's Birthday. The next regular Board meeting will be Thursday, February 19, 2009.

OTHER BUSINESS

Member Hoffman provided a brief update on the Presidential Search. Committee members met before Christmas. They had a pool of 26 candidates and narrowed it down to 13. Two candidates have since dropped out, because one has accepted another position, and one is in line to accept another position. They still have 11 great candidates, ten of which are either sitting presidents or were a president at some point in their career. They will be meeting next week to report on reference checking. Candidates will be brought

in for off-campus interviews approximately the middle of February. After the off-campus interviews, they will then decide who to bring in for on-campus interviews, which will be the first part of March. By the March Board meeting, they hope to present the finalists to the Board at that point in time. Member Hoffman expressed a great deal of thanks to the committee for everything they are doing.

ADJOURNMENT

Member Graft moved, Member Kelley seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:57 p.m.

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Chair

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Secretary



BOARD REQUESTS

JANUARY 15, 2009 REGULAR BOARD MEETING

There were no Board requests.