



1200 West Algonquin Road
Palatine, Illinois

Regular Board Meeting Agenda

May 19, 2009
7:00 p.m.
Room W214-215

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Presentations**
 - None
- V. Student Trustee Report**
- VI. Faculty Senate President's Report**
- VII. President's Report**
- VIII. Harper Employee Comments**
- IX. Citizen Comments**
- X. Consent Agenda*** (Roll Call Vote)
 - A. For Approval**
 - 1. Minutes - April 30, 2009 Special Board Meeting; April 30, 2009 Organizational and Regular Board Meeting Exhibit X-A.1
 - 2. Bills Payable, Payroll for April 24, 2009; Estimated Payroll for May 10, 2009 Exhibit X-A.2
 - 3. Bid Awards Exhibit X-A.3
 - 4. Requests for Proposals Exhibit X-A.4
 - 5. Purchase Orders Exhibit X-A.5
 - 6. Personnel Action Sheets Exhibit X-A.6
 - B. For Information**
 - 1. Financial Statements Exhibit X-B.1
 - 2. Committee and Liaison Reports Exhibit X-B.2
 - 3. Grants and Gifts Status Report Exhibit X-B.3
 - 4. Summary of Items Purchased from State Contracts, Consortiums or Cooperatives Exhibit X-B.4

* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

XI. New Business

- A. RECOMMENDATION: Prevailing Wage Act Exhibit XI-A

- B. RECOMMENDATION: Affiliation Agreement Between Harper College and North Shore University Health System, Evanston Hospital, for Nursing Program Clinical Participation Exhibit XI-B

- C. RECOMMENDATION: Administrative Employment Contracts Exhibit XI-C

- D. RECOMMENDATION: Increase in Salaries and Fringe Benefit Expenses for Classified / Food Service and Supervisory/Confidential Employees for 2009-10 Exhibit XI-D

- E. RECOMMENDATION: Information Technology Employment Services Contractors List Exhibit XI-E

XII. Announcements by the Chair

- A. Communications
- B. Calendar Dates

On-Campus Events

(Note: * = Required)

- *June 25 7:00 p.m. - Regular Board Meeting - W214-215
- *July 23 7:00 p.m. - Regular Board Meeting - W214-215
- *August 20 7:00 p.m. - Regular Board Meeting - W214-215

Off-Campus Events

- May 21 7:00 p.m. - Commencement - Rosemont Theatre
- June 15 10:30 a.m. - Foundation Golf Open - Inverness Golf Club

XIII. Other Business (including closed session, if necessary)

XIV. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Special Board Meeting of Thursday, April 30, 2009

CALL TO ORDER: The special meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Thursday, March 19, 2009 at 5:39 p.m. in the Wojcik Conference Center Dining Room, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Stone, Kelley, Hoffman, Borro, Canning, Graft, Hill and Student Trustee Garcia

Absent: None

Also present: Dr. John Pickelman, Cathy Brod, Phil Burdick, Maria Coons, Joan Kindle, Cheryl Kisunzu, Dave McShane, Sheila Quirk-Bailey, Marge Skold, Judy Thorson, Earl Dowling, Jim Ma, Steve Petersen

DISCUSSION: Discussed current construction projects and selection of Construction Manager and Engineer.

ADJOURNMENT Member Kelley moved, Member Graft seconded, to adjourn the meeting. No action was taken.

In a voice vote, the motion carried at 6:59 p.m.

Chair

Secretary

**Minutes of the Regular and Organizational Board Meeting of Thursday,
April 30, 2009**

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WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, April 30, 2009

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Thursday, April 30, 2009 at 7:12 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL OF CURRENT BOARD: Present: Members Borro, Canning, Graft, Hill, Hoffman, Kelley and Stone; Student Member Garcia
Absent: None

Also present: John Pickelman, Interim President; Catherine Brod, V.P. for Development; Phil Burdick, Assistant V.P. for Communications and Legislative Relations; Maria Coons, Interim V.P. Enrollment and Marketing; Joan Kindle, V.P. Student Affairs and Assistant to the President; Cheryl Kisunzu, V.P. HR/Diversity and Organizational Development; David McShane, V.P. Information Technology; Sheila Quirk-Bailey, V.P. for Strategic Planning and Alliances; Margaret Skold, V.P. Academic Affairs; Judy Thorson, V.P. Administrative Services; Anne Abasolo; Mike Alsup; Margaret Bilos; Carol Blotteaux; Dave Braunschweig; Erin Brooks; Orlando Cabrera; Kim Dell'Angela; Tom Dowd; Earl Dowling; David Dwyer; Jim Edstrom; John Garcia; Andy Geary; Yvonne Harris; Mia Igyarto; Andy Kidwell; Keiko Kimura; Ashley Knight; Sunil Koswatta; Jim Ma; Elizabeth Minicz; Maria Moten; Mark Mrozinski; Charles Mulvey; Michael Nejman; Steve Petersen; Jeff Przybylo; David Richmond; Stephany Rimland; Michelé Robinson; Joni Rothblum; Bill Sarley; Katherine Sawyer; Darlene Schlenbecker; Rich Seiler; Diana Sharp; Michael Solvig; Daniel Stanford; Josh Sunderbruch; Chad Taylor; Tryg Thoreson; Nancy Wajler and Dennis Weeks. Students: Ryan Clue; Carl Evans; Megan Moloznik; Kelly Redmond; Sadaf Syed.

Guests: Richard Mayer, Journal & Topics Newspaper; Michael Lundeen, Legat Architects; K. C. Wigle, Gilbane; Bob Gallo, Ken Gorman, Terry Graber, Power; Jim Clair, S. Fort, Turner Construction.

Student Member Garcia led the Pledge of Allegiance.

ADJOURNMENT: Member Kelly moved, Member Graft seconded, that the meeting be adjourned *sine die*.

In a voice vote, the motion carried at 7:14 p.m.

CALL TO ORDER:

The organizational meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Thursday, April 30, 2009 at 7:14 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

RECOGNITION AND
ACCEPTANCE OF COOK
COUNTY CLERK
"OFFICIAL CERTIFICATE
OF RESULTS" OF
APRIL 7, 2009 BOARD
OF TRUSTEES
CONSOLIDATED
ELECTION

Student Member Garcia moved, Member Hill seconded, recognition and acceptance of the Cook County Clerk "Official Certificate of Results" of April 7, 2009 Board of Trustees Consolidated Election, as outlined in Exhibit II (attached to the minutes in the Board of Trustees Official Book of Minutes).

In a voice vote, the motion carried.

Chair Stone declared the motion carried and the resolution as hereinafter set out adopted, approved the same in open meeting and directed the Secretary to record the same in full in the minutes of the meeting.

Chair Stone congratulated the Trustees who have been elected. She noted that they will be starting a new tradition at Harper this evening - a swearing-in ceremony of the newly-elected Trustees. They hope that this becomes the tradition for many years to come. She asked Rita Canning, Carlos Borro, Bill Kelley and Diane Hill to join her.

ADMINISTRATION OF
OATH OF OFFICE TO
NEWLY ELECTED
TRUSTEES

Trustees Borro, Canning, Hill and Kelley repeated the following "Oath of Office" for the Harper College Board of Trustees:

I, (name) _____, do solemnly swear/affirm that I will support the Constitution and Laws of the United States and the Constitution and Laws of the State of Illinois, and that I will faithfully discharge the duties of the office of Member of the Board of Trustees of William Rainey Harper College according to the best of my ability.

SEATING OF NEW
BOARD MEMBERS

After photographs were taken, Board members were seated.

ROLL CALL OF
NEW BOARD:

Present: Members Borro, Canning, Graft, Hill, Hoffman, Kelley and Stone; Student Member Garcia
Absent: None

Also present: John Pickelman, Interim President; Catherine Brod, V.P. for Development; Phil Burdick, Assistant V.P. for Communications and Legislative Relations; Maria Coons,

Interim V.P. Enrollment and Marketing; Joan Kindle, V.P. Student Affairs and Assistant to the President; Cheryl Kisunzu, V.P. HR/Diversity and Organizational Development; David McShane, V.P. Information Technology; Sheila Quirk-Bailey, V.P. for Strategic Planning and Alliances; Margaret Skold, V.P. Academic Affairs; Judy Thorson, V.P. Administrative Services; Anne Abasolo; Mike Alsup; Margaret Bilos; Carol Blotteaux; Dave Braunschweig; Erin Brooks; Orlando Cabrera; Kim Dell'Angela; Tom Dowd; Earl Dowling; David Dwyer; Jim Edstrom; John Garcia; Andy Geary; Yvonne Harris; Mia Igyarto; Andy Kidwell; Keiko Kimura; Ashley Knight; Sunil Koswatta; Jim Ma; Elizabeth Minicz; Maria Moten; Mark Mrozinski; Charles Mulvey; Michael Nejman; Steve Petersen; Jeff Przybylo; David Richmond; Stephany Rimland; Michelé Robinson; Joni Rothblum; Bill Sarley; Katherine Sawyer; Darlene Schlenbecker; Rich Seiler; Diana Sharp; Michael Solvig; Daniel Stanford; Josh Sunderbruch; Chad Taylor; Tryg Thoreson; Nancy Wajler and Dennis Weeks. Students: Ryan Clue; Carl Evans; Megan Moloznik; Kelly Redmond; Sadaf Syed.

Guests: Richard Mayer, Journal & Topics Newspaper; Michael Lundeen, Legat Architects; K. C. Wigle, Gilbane; Bob Gallo, Ken Gorman, Terry Graber, Power; Jim Clair, S. Fort, Turner Construction.

APPROVAL OF AGENDA Member Canning moved, Member Kelley seconded, approval of the Agenda for the Organizational Meeting.

In a voice vote, the motion carried.

ELECTION OF
2009-10 OFFICERS:

Chair Stone noted that a quorum of the new Board is present. She asked for nominations for Board Chair.

Member Hoffman moved, Member Kelley seconded, that Laurie Stone be elected to serve as Chair for a one-year term. There were no other nominations.

Chair Stone called the nominations closed and declared herself elected.

Chair Stone stated that she is honored to have the confidence and support of the Board, to take Harper through the last leg of this transition. It has been an honor for the past several years; it has not always been an easy task, but one that she has approached with the utmost of professionalism and sincere dedication to the task. It is her

sincere hope that this next year will see the Board doing everything possible to help Dr. Ender launch a very successful presidency. She accepts the election to this post for another year with great honor.

Chair Stone asked for nominations for Vice Chair of the Board.

Member Kelley stated that he will nominate someone with whom he has had the honor of serving for the past four years, someone who just demonstrated an exceptional commitment to the entire College, most recently in Chairing the Presidential Search Committee and helping to secure a new President. He has had the honor of witnessing Dick Hoffman, serving with him on the Audit and Finance Committee. Together, they have “peeled the onion” and tested the financial integrity of the College, which is exceptionally sound.

Member Kelley asked for a point of personal privilege. He shared that, when he lost his father approximately one month ago, the outpouring of support from the entire community at Harper College – the Board, the administration, the faculty, the Foundation and the staff – was overwhelming. He talked to his partners (his brothers in the law firm) and his wife, and through their counsel, he has chosen to step down from the Vice Chair position. He owes it to his partners, his family and his clients to devote more time to them.

Member Kelley noted that he is proud to serve with each and every Board member. He added that Member Hoffman will get a close view of the time commitment given by Laurie Stone. One of the things he has cherished greatly is the opportunity to serve with Laurie for the past few years. Member Hoffman will also get a closer view of the tremendous Harper administration and staff. Many people do not realize it, but the Chair and Vice Chair have a great opportunity to witness firsthand the commitment of everyone at the College. The respect, admiration and love he has for this College has grown through the past few years.

The candidness and disclosure is greatly appreciated. He is proud of the fact that, when he has asked questions that may be tedious and may be burdensome to the professional educators, they will take time to explain to him and to the other Board members the whys and wherefores of all the important decisions that are made here. For that reason, he

has no doubt that Harper will continue to be the gem of the community that it is. It has been a complete privilege to serve for the past five years.

Member Kelley moved, Member Graft seconded, that Dick Hoffman be elected to serve as Vice Chair. There were no other nominations.

Chair Stone noted that, as the single candidate, Member Hoffman is elected. Chair Stone congratulated Dick Hoffman.

She asked for nominations for Secretary of the Board.

Member Canning moved, Member Kelley seconded, that Diane Hill be elected to serve as Secretary of the Board.

In response to Chair Stone, Member Hill noted that she accepts the nomination.

Chair Stone congratulated Diane Hill.

Chair Stone asked for the following appointments to be made:

Bill Graft – Construction Committee

Dick Hoffman – Construction Committee, Finance & Audit Committee

Bill Kelley - Finance & Audit Committee, Alternate Delegate of ICCTA, Primary Delegate - Legislative (to assist Phil Burdick)

Carlos Borro – ICCTA Representative, New Alumni Initiative

Rita Canning – Liaison for Foundation

Diane Hill – Primary Board Liaison to the Master Plan

2009-2010 BOARD
MEETING DATES:

Member Hill moved, Member Canning seconded, that the Board adopt the Resolution establishing the dates, times and place of the regular meetings, as outlined in Exhibit VIII (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chair Stone noted that the first three dates do not fall on the third Thursday of the month, as traditionally scheduled. May 19 is a Tuesday (due to Commencement on Thursday, May 21); June 25 is the fourth Thursday; and July 23 is the fourth Thursday.

In a voice vote, the motion carried.

ADJOURNMENT
OF ORGANIZATIONAL
MEETING

Member Kelley moved, Member Graft seconded, to adjourn the Organizational meeting and reconvene the Regular meeting.

In a voice vote, the motion carried at 7:31 p.m.

APPROVAL OF AGENDA Member Kelley moved, Member Canning seconded, approval of the Agenda.

In a voice vote, the motion carried.

EDUCATIONAL
PRESENTATIONS

Speech Team –
Jeff Przybylo

Dr. Pickelman stated they are very proud of Harper's award-winning Speech Team. He asked Jeff Przybylo to come forward to share the victories and recognize some of the team and supporting staff.

Jeff Przybylo noted that he is surrounded by amazing people who help work with students - to help them write, research, perform, revise and travel. He introduced the following individuals: Josh Sunderbruch, Debate Coach from the English Department; Margaret Bilos, Assistant Director of Forensics from the Department of Speech and Theatre; and Charles Mulvey, an alumni working as an Assistant Coach. Mr. Przybylo explained that ten very active and incredible Harper students qualified for this year's national tournament in Portland, Oregon. Six of the ten students are currently involved in the theater production, with the curtain opening right now. They regret that they could not be at the Board meeting this evening, but were honored to be invited. Mr. Przybylo introduced two students from the national team: Annie Sauter, freshman; and Ryan Clue, freshman.

It has been an incredible year for the students. The team participates in 15 speech tournaments; they prepare approximately 800 minutes of material, competing, revising and getting evaluated by teachers from all over the country. In March this year, the Harper Hawks won the State of Illinois Community College championship for the first time in six or seven years. It was a very exciting weekend in DeKalb. They did well at the regional tournament. In the national tournament in Portland, they competed against 68 community college teams and finished in the sixth place overall. They took 32 speeches to the tournament; 15 of the 32 entries made it to the semi-finals; four of them made it all the way to the finals.

They won the silver medal in Readers' Theater, which involves four students, including Annie Sauter. Julie Swenson went up against 168 other community college impromptu speakers and finished third in the country with a gold medal for Impromptu Speaking. Mr. Przybylo noted that Harper had two national champions this year. Phil Kizer

went up against 80 other students and finished as the number one Dramatic Interpretation Reader in the country. Out of 180 prose readers in the tournament, Linda Hari was the national champion in Prose Reading. Mr. Przybylo noted that Linda was featured in today's *Daily Herald*. He explained that when Linda, a wife, mother and current Harper student, was diagnosed with Multiple Sclerosis 25 years ago, it could have been about what she "couldn't do," but she decided to make it about what she "could do." Linda is also in the play right now; she is wonderful.

Mr. Przybylo noted that the students and speech staff are all very grateful to the many people who support the Speech Program, which is intense and takes a lot of resources. He thanked the following people:

- Marge Skold, Vice President of Academic Affairs and Joan Kindle, Vice President of Student Affairs - they never waiver with the support of this program.
- Deans Ashley Knight and Dennis Weeks, who always make sure this program has the staff it needs to teach the students, and the resources it needs to get them where they need to be.
- Michael Nejman, Director of Student Activities – he is an incredible man and a great leader in Student Activities, not just with the Speech Team but with all the activities. Mr. Przybylo emphasized that these activities change students' lives!
- The Board of Trustees, for their unwavering support of what these students do. All of the activities that we engage in are a complement to what we do in the classroom. He thanked them for everything they do to support these students.

Member Kelley noted that one of the highlights of his year is the attending the Student Awards Banquet. Every year for six years the Speech Team has had national recognition. It is an honor to witness the dedication of the students, the coaches, the instructors, faculty and administration. On behalf of the Board, Chair Stone thanked Jeff Przybylo.

STUDENT TRUSTEE REPORT

Student Member Garcia noted that this will be her last report. She highlighted accomplishments from this past year: the Vote Yes Campaign, the Referendum Campaign, the Presidential Search and the Textbook Advisory Group. She feels that she was just part of a mural - the next Student Trustee will have to continue the work on budgets, tuition, textbooks, master plans and more. She encouraged the

next Trustee to take comfort in knowing that he/she is working with a great team.

Student Member Garcia thanked the following:

- Board members, especially Chair Stone, who always made sure that the students had a voice, and that it was heard.
- Joan Kindle, Vice President of Student Affairs, for her input and support of student initiatives.
- Carol Blotteaux who helped with travel and always gave her motivating advice.
- Michael Nejman and Student Activities staff - without their help, the task at hand would not have been attainable.
- her mom, dad and her partner, Megan, for their encouragement and support.
- the faculty and students, especially those involved in leadership programs;
- the Center for Multicultural Learning clubs and organizations, such as CAB and the Student Senate.

Student Member Garcia noted that they accomplished initiatives such as the PACE bus initiative, voter registration drive, textbook advisory and building the merit book to win for the ninth year in a row. No other school in the State has ever won this award more than four times. She noted that a colleague of hers, Ricardo from Student Senate, had once said that even though they are a very diverse Student Senate, they are able to come together to debate and discuss issues of importance with mutual respect for one another.

Student Member Garcia introduced new Student Senate President Carl Evans. He is a great leader who demonstrates what it means to be tenacious and never give up on your goals. He has set forth some great plans. Student Member Garcia noted that she intends to finish her Associate and Bachelor Degrees; she will stay active and involved at Harper through the Harbinger and the radio station, WHCM 88.3. She is proud to have been a member of Student Trustee alumni that dates back to 1974. It has been a privilege to share with the Board the experiences of the students.

Chair Stone invited Alaine Garcia to stand near her. She explained that Alaine has been very valuable over this past year. As this Board had to deal with some very interesting

and highly confidential issues, it was a great comfort to know that a person like Alaine sat at a table with us. The Board knew Alaine respected the process, and she respected the confidentiality that was required of her. She also brought great wisdom to deliberations.

Chair Stone read a Resolution honoring Alaine Garcia for her service to Harper College as Student Trustee. Among many other duties, Ms. Garcia participated in the Presidential Search, initiated the introduction of many outstanding students to the Board and was involved in many committees, including the Student Budget Advisory Committee and Student Senate Referendum "Vote Yes" Campaign. Ms. Garcia also provided leadership for student organizations and clubs such as Campus Activities Board, Harper Pride, Black Student Union, Latinos Unidos and was a Harper Harbinger staff writer, a member of Phi Theta Kappa, and Kappa Beta Delta. She was involved in the Emerging Leaders Program and Safe Space Training. Alaine received Student Service Awards for Spring and Fall 2008, and Alaine represented Harper College at Illinois Community College Board, Student Advisory Committee meetings in Springfield, where she chaired the Local Issues Committee, attended the ICCB Student Leadership Institute and the National Association of Campus Activities Leadership Institute in North Carolina.

On behalf of the Harper College Board of Trustees, the College community and the citizens of District #512, Chair Stone expressed appreciation for the dedication, loyalty and service given by Alaine Garcia and presented her with a framed copy of the Resolution. Chair Stone thanked Student Member Garcia.

PRESIDENT'S REPORT

Dr. Pickelman asked Vice President Kindle to give a brief update on the College's response to the Swine Flu pandemic. He noted that he is very impressed with the Harper College Emergency Preparedness Plan previously put into place for the bird flu pandemic. The structure is in place. Faculty and staff from all sections of the campus have come together to work daily on this issue. Harper has a hard-working staff, working to make sure that the interests of the College, faculty, staff and students are all being looked after.

Vice President Kindle noted that there are approximately 109 confirmed cases of the Swine Flu right now in the United

States. As of this Monday, Harper College activated its Emergency Operations Plan. After September 11 and after some of the more recent incidents that have occurred on college campuses, the College has standardized operations, so this type of issue falls under Harper's Emergency Operations Plan.

The Pandemic Flu Plan document was distributed to Board members. As of Monday, the College activated those plans and started to put things into action to mitigate the health risks on campus. An Incident Command System was activated. She explained that those terminologies might sound a little strange. They have been trained on a national level, so they have begun to use terminologies that are consistent throughout all of the systems – police system, other emergency systems and the Centers for Disease Control all use the same types of terminologies. Jason Ferguson is the Acting Incident Commander and Ashley Knight is Operations Section Chief. They have done a lot of work as they moved through this campus very quickly in the last few days.

An Emergency Operations Team, consisting of Joan Kindle, Marge Skold, David McShane, Judy Thorson, Erin Brooks and Cheryl Kisunzu has been developed; they are meeting daily in order to review data and make decisions as to next steps. They are in direct communication with the Centers for Disease Control and the Health Department, and they have been following the protocols outlined for the flu plans and making adjustments in accordance with this particular incident.

Notifications have gone out to all of the employees and the students. That information was also pushed out into the student portal, employee portal and on the home page. At this time, students and employees are being directed to use general precautions - hand-washing, covering face when coughing and sneezing, avoiding touching eyes, nose and mouth, and not coming to campus when one is ill. Cautionary signs from the CDC have been posted across campus. Special precautions have also been taken in more sensitive areas, such as the Child Learning Center and Health Center areas. Additionally, they have stepped up sanitizing efforts with increased cleaning of surfaces in computer labs, food service areas and special lounges.

They have ordered additional supplies of sanitizers and Kleenex in accordance with protocols for classrooms and

offices. They have also begun absence monitoring of students and staff, which is not an easy task on this campus. The faculty have been asked to monitor their classroom attendance twice a day and report as to whether or not they are seeing any spikes or unusual increases in absences. Similarly, they are asking for attendance monitoring to be done by supervisors and managers on campus. They have asked students and employees to volunteer information regarding illness. They have set up a center within Health Services to take that information, because they are more familiar with HIPAA regulations and understand what can and cannot be shared.

They are also looking into upcoming large group events planned on campus, trying to evaluate whether or not they will cancel a program based on their proximity to Harper fulfilling its mission as an institution and whether or not the event itself will increase the risk of health issues for the students and employees

Baccalaureate Initiative

Dr. Pickelman explained that a number of people went to Springfield to attend a hearing of the Criminal Justice Committee in the Senate, which was hearing the Bill regarding the baccalaureate program for two applied science degrees that Harper is proposing. He thanked Member Kelley for being there and lending his support. The final outcome was a 5-4 vote along constituency lines. Those senators that have universities in their districts were apt to not side with Harper. Dr. Pickelman affirmed that the Harper community feels we have “right” on our side – it is the right thing to do to meet a need in our community in workforce development. It is the proper role and mission of the comprehensive community college.

He thanked Phil Burdick for his leadership; he knows the political landscape and has done a great job in securing the 5-4 vote. This means it will go to the Senate for voting, but a lot of work remains to ensure that the message gets out. Hopefully, people will see the value and what this means to local communities to be able to respond to the needs – in this case, public safety and information technology management. It is something that is here to stay, and it will eventually permeate throughout the whole country.

Phil Burdick thanked the members of the Faculty Senate leadership who came to Springfield – Tom Dowd, Dave Richmond and Andy Kidwell; they filled out support slips. Perry Buckley, the President of Cook County Teachers

Union Local 1600, also was present. Unions have considerable sway in Springfield; to have them as your ally is truly wind at your back. Their support is very much appreciated. As Dr. Pickelman mentioned, it is a very difficult battle, because universities are frankly not used to being challenged anywhere in Springfield. The fact that this keeps progressing, shows that people really do feel that this is something that ought to be studied to help us meet the workforce needs in our area. They will continue to fight; the Senate vote will be very close.

Presidential Transition

Dr. Pickelman reported that progress is being made on the transition to welcome Dr. Ender. He noted that he and Dr. Ender share e-mails daily and talk on the telephone two or three times per week. Dr. Ender is getting familiar with the issues, getting more information, and having more input. Dr. Pickelman noted that he appreciates the new President's willingness and enthusiasm. It is an exciting time for the College - the future is bright with Dr. Ender coming on board.

Chair Stone noted that they are receiving great support from Maria Coons and Sheila Bailey who are coordinating the work on the Transition Team. The team consists of Cathy Brod, Cheryl Kisunzu, Tom Dowd, Dave Richmond and Alaine Garcia. Plans are coming along quite well.

Faculty Senate President Report

Dr. Tom Dowd stated that Dr. Pickelman, Phil Burdick and the Assistant Chief for the Palatine Police Department did an excellent job testifying before the Senate yesterday. He reiterated that, with regard to the baccalaureate initiative, Harper College is "right" on the issue.

Dr. Dowd also noted that last Friday, the Faculty Senate Exec, all new faculty (there are 23 new faculty this year), President's Council and Dr. Ender met for a retreat. It was great. They are all looking forward to the new President's arrival in July. At the same time, they will be sad when Dr. Pickelman leaves.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

CITIZEN COMMENTS

There were no citizen comments.

CONSENT AGENDA

Chair Stone explained that they are asking for approval of the second revision of Exhibit IX-A.3. She also stated that,

after review of the Closed Session minutes, the Board does not plan to release any of them at this time.

Member Kelley moved, Member Graft seconded, approval of the minutes of the March 5, 2009 special Board meeting; March 19, 2009 special Board meeting and regular Board meeting; bills payable; payroll for March 13, 2009; March 27, 2009 and April 10, 2009; estimated payroll for April 24, 2009; bid awards; requests for proposals; purchase orders; personnel action sheets; review of closed session minutes; college catalog retirement timeline; financial statements; committee and liaison reports; grants and gifts status report; summary of items purchased from state contracts, consortiums or cooperatives; provide information on Federal Direct Loan (DL) program; as outlined in Revised Exhibits IX-A.1 through IX-B.5, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Accounts Payable & Tuition Refunds \$7,426,887.96

The payroll of March 13, 2009 in the amount of \$1,804,770.66; March 27, 2009 in the amount of \$1,851,224.76; and April 10, 2009 in the amount of \$1,833,687.93; and estimated payroll of April 24, 2009 in the amount of \$1,829,894.45.

Bid Awards

Ex. IX-A.3.a Award bid request Q00620 for the Avanté Center Graphic Arts and Nanotechnology Build-Out to Stuckey Construction, the low bidder in the amount of \$831,000, plus Architectural fees in the amount of \$63,987, reimbursables in the amount of not to exceed \$2,500, and a contingency fee in the amount of not to exceed \$83,100 for a total award of \$980,587.

Ex. IX-A.3.b Award bid request Q00625 for Athletic Field improvements to Lenny Hoffman Excavating, the low bidder in the amount of \$188,163, plus surveying fees in the amount of \$3,000, architectural fees in the amount of \$24,100, reimbursables in the amount of not to exceed \$4,000, and a contingency fee in the amount of not to exceed \$18,816 for a total award of \$283,079.

Requests for Proposals There were no requests for proposals this month.

Purchase Orders and
Adjustments

There were no purchase orders and adjustments this month.

Personnel Actions

Faculty Appointments

Karega Cooper, Instructor-Mathematics, M/S, 08/18/09,
\$44,050/year

Angela Mannina, Instructor-Dental Hygiene, HC, 08/18/09,
\$44,050/year

Kimberly Polly, Assistant Professor-Mathematics, M/S,
08/18/09, \$50,914/year

Kelly Taylor, Instructor-Graphic Arts, C/TP, 08/18/09,
\$48,416/year

Eric Waldstein, Instructor-Head Football Coach, W/CA,
08/18/09, \$45,460/year

Professional/Technical Appointments

Terrance Bird, Programmer/Analyst, IT/ES, 04/06/09,
\$59,700/year

Laurie Reese, Technical Training Coordinator, IT/CS,
04/13/09, \$62,000/year

Supervisory/Confidential Appointments

Poojitha Gecka, Oracle Applications DBA, IT/TS, 04/27/09,
\$90,000/year

Matthew Nelson, Publishing Services Supervisor, MKTG
SER, 04/13/09, \$55,977/year

William Sarley, Manager, Purchasing, PURCH, 03/16/09,
\$60,000/year

Classified Staff Appointments

Karen Berthold, Laboratory Assistant-Diagnostic Medical
Imaging, p/t, HC, 03/17/09, \$11,284/year

Delia Jaime, Lead Cashier, p/t, DIN/CONF SER, 03/16/09,
\$14,462/year

ICOP-HC Police Appointment

Matthew Goodwin, Police Officer, HCPD, 04/27/09,
\$37,232/year

Limited Term Employment

James Davis, Student Account Representative, STU ACCT/
REC, 03/23/09, \$30,713/year

I Lai, Student Account Representative, STU ACCT/ REC,
03/23/09, \$30,713/year

Michael Solvig, Manager, Finance & Operations, ACCT
SER, 04/13/09, \$59,800/year

Faculty Retirements

Patricia Setlik, Professor-Management, BUS/SS, 07/31/10,
31 years

Michael Vijuk, Professor-Management, BUS/SS, 07/31/10,
30 years

Harper #512 IEA-NEA Retirement

Martin Hendricks, Groundskeeper III, PHY PLT, 01/31/09, 19
years

Professional/Technical Resignation

Heidi Scheuer, Client Coordinator, DIN/CONF SERV,
3/30/09, 6 years 6 months

Supervisory/Confidential Resignation

Juana Vega, Manager, Data Research, OFC RES, 04/17/09,
6 years 1 month

Harper #512 IEA-NEA Resignations

Derrick Brown, Custodian/Groundskeeper, PHY PLT,
04/07/09, 3 years 1 month

Martin Gleeson, Custodial Foreman, PHY PLT, 04/06/09, 11
months

Royzell Hutchins, Custodian/Groundskeeper, PHY PLT,
03/20/09, 10 months

Approval of the contract for Dr. Kenneth L. Ender as
negotiated.

Review of Closed
Session Minutes

Approve that the closed session minutes of November 12,
2008; March 9, 2009; December 16, 2008; and March 18,
2009 will remain confidential.

College Catalog
Retirement Timeline

Retirement of each College Catalog after 10 years. Students
will have a maximum of 10 years in which to complete a
program of study resulting in a degree or certificate.

Upon roll call of the Consent Agenda, the vote was as
follows:

Ayes: Members Borro, Canning, Graft, Hill, Hoffman,
Kelley and Stone

Nays: None

Motion carried. Student Member Garcia voted aye.

Introduction of New

Dr. Pickelman introduced Eric Waldstein, the new Head

Employee

Football Coach and Physical Education faculty. It was noted that Mr. Waldstein has big shoes to fill, coming off of a national championship. Board members welcomed him and asked him to bring home “a winner” - especially the Twin Bowl.

Federal Direct Loan (DL) Program

Earl Dowling addressed the Board to provide some information regarding the Federal Direct Loan (DL) Program, which the College is considering.

Mr. Dowling explained that they will be making a change in their operational procedures for the 2009/10 academic year – shifting to the Federal DL Program. Two critical student-related events led to this decision:

- Approximately three weeks before the beginning of fall classes, three major student loan lenders announced they would no longer make student loans to community college students . . . period. While it did not have an effect on enrollment at Harper, it did have a chilling effect for families who were trying to make decisions about the transition to college, when all of a sudden they read in the local media that student loans would no longer be available. Thanks to Phil Burdick and Erin Brooks, they were able to do a live interview with National Public Radio, reassuring the community that financial aid is available for community college students.
- There was a student who was expressing some frustration with the system, as he wanted to borrow in order to attend Harper. Under the current guidelines and code of ethics, as the Director of Financial Aid, Earl Dowling cannot refer a student to a particular lender; he can only show the student over 200 lenders that will make loans to Harper College students. This individual had been out of education for a while, and he selected a very small lender in his old hometown out of state. The Office of Scholarships and Financial Aid had never heard of this lender, and the lender had never heard of Harper College. This resulted in a great deal of work, updating the system, finding out if the lender would process electronically. The fact that they would only process with paper added to the frustration for a student who was already frustrated with “the system.”

Those two very critical student events led Mr. Dowling to make this recommendation.

[Direct Loan Program History](#)

The program was first proposed by President George H. W. Bush in 1992, as a fiscally conservative Bill to help his administration fund an historic reauthorization of Higher Education Bill. President Clinton expanded the DL Program, and he used the \$4 billion that was saved towards his deficit reduction package. Recently, President Obama further expanded the DL Program. With the \$94 billion the taxpayers will save by participating in the DL Program, the President has already decided (the Congress has already agreed) to expand the Federal Pell Grant Program. Mr. Dowling explained that community college students are primary beneficiaries of the Federal Pell Grant Program. He is so pleased that Harper is going to be on the leading edge of this initiative.

Harper's Decision

Mr. Dowling explained that they had 1,300 students borrowing from this program. By the time the fiscal year ends, this will exceed \$7 million. When comparing the DL Program with their current Federal Family Education Loan (FFEL) Program, they looked at three critical factors: customer service; servicing; and how they administer this program. With the current loan program, there are multiple partners – a student contacts the lender, the lender has a guarantor, the guarantor then contracts with another agency, so that there are several other parties involved before the student gets the money. With the DL Program, it is all controlled by the Office of Scholarships and Financial Aid at Harper.

In terms of servicing, once a student borrows from the FFELP program, it is probable that the loan will be sold several times over the lifetime of that loan. The contact between the student and the lender probably ends the moment the student finishes the paperwork. Under the DL Program, it is a single point of service for the entire life of the loan. The borrower will only be doing business with one entity.

With the current program, Mr. Dowling's staff has to be knowledgeable about 200+ lenders - what they require, how they process, etc. Under the DL Program, they see this as a PELL grant program with a promissory note. There is one point of contact – Mr. Dowling's office. Those 1,300 students no longer have to come into the Office of Scholarships and Financial Aid or call their office to learn the status of their student loan. The DL Program has online account information 24/7. There is a repayment calculator,

as a student's income goes up/down changes will be made. There is guaranteed available capital, loans will not be sold and the process will be brief.

Mr. Dowling added that it is going to be cheaper for Harper students to borrow. With Banner self-service, which will be going live next week, the student is going to access their financial aid information online and access the status of their student loan online. This is a tremendous service for the students. The Board thanked Mr. Dowling.

NEW BUSINESS:

Second Reading of Modification of Board Policy – **Areas of Business** – 01.37.22 and Second Reading of New Board Policy–**Faculty Representation**– 01.37.26

Member Canning moved, Member Kelley seconded, approval the new Board policy – *Second Reading of Modification of Board Policy – Areas of Business – 01.37.22 and Second Reading of a new Board Policy - Faculty Representation – 01.37.26*, as outlined in Exhibit X-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Approval of New Degree Program: Human Services Associate in Applied Science

Student Member Garcia moved, Member Hill seconded, approval of the new Human Services Associate in Applied Science degree program. Pending ICCB approval, implementation is scheduled during the Spring 2010 semester, as outlined in Exhibit X-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Faculty Promotions 2009-2010 Academic Year

Member Kelley moved, Member Graft seconded, to grant the following promotions for the 2009-2010 academic year, as outlined in Exhibit X-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Early Promotion to Assistant Professor

Patricia Bruner - C/TP; Kathleen Foldvary - BUS/SS; John Garcia - LIB ARTS; Andrew Geary - M/S; Andy Kidwell - M/S; Stephany Rimland - LIB ARTS; Chad Taylor - M/S

Early Promotion to Associate Professor

Kim Fournier - RFL

Promotion to Professor

Tom Dowd - M/S; Jim Edstrom – RFL; Patricia Ferguson - LIB ARTS; Pascuala Herrera - STU DEV; Elizabeth Minicz - AE/LS; Jeff Przybylo - LIB ARTS; Joanne Rothblum – HC; Dan Stanford - M/S

In a voice vote, the motion carried.

Dr. Pickelman asked Vice President Skold to introduce the newly-promoted faculty. Dr. Skold explained that this is the second year they have used the new procedure approved by the Board as a result of negotiations following the 2006-12 Faculty Senate contract. To be promoted to full professor, in addition to the contractual guidelines, these individuals must do the following:

- put together their portfolio in written documentation;
- make a public presentation to the College community, which is open to anyone;
- and stand for questions/answers from the committee.

It is a very rigorous process; for the people who earn this, it is well deserved.

Chair Stone thanked Dr. Skold for the introductions. On behalf of the entire Board, she congratulated the promoted faculty. She added that they look forward to working with them for many years.

Awarding Faculty
Emeritus Recognition

Member Hill moved, Member Canning seconded, to grant Professor Emeritus recognition to the following Harper College tenured faculty retiree, as outlined in Exhibit X-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

<u>AE/LS</u>	<u>Retirement Date</u>	<u>Yrs of FT Svc</u>
Linda Nelson	July 31, 2009	22 years

In a voice vote, the motion carried.

Retain College
Construction Manager

Member Graft moved, Member Borro seconded, to table Exhibit X-E with instruction that it be remanded back to the Construction Committee. The following discussion took place.

In response to Member Kelley, Vice President Thorson explained that, if this is tabled, the CDB Board meeting on May 14 will not move this item forward. The College will then not be in line if funding were to become available at the end of May. Harper would have to wait until this Board approves

it before it can get on another CDB agenda. It was noted that they would have to have an open meeting to take a vote; electronic voting is not allowed.

Member Graft explained that he spoke with the CDB official who said that Harper's priority on the list is the priority, and there are no projects in Illinois which will proceed until the State has duly passed legislation and issued bonds. This can be moved to a construction management decision at any time. There are six months of design phase right now, which will include Harper's authorized architect, Holabird and Root. They will work with the users, the department heads, the faculty, etc. on design. Member Graft noted that it is his understanding that this has no effect on priority or otherwise. He is not looking for a four-month delay. He suggested that they reconvene, in light of the lack of unanimity of the Construction Committee.

In response to Member Hill, Vice President Thorson explained that, getting a construction manager on board as soon as possible is most beneficial for the project. The longer it goes, the longer the architect and the College are without the advice of a construction manager.

In response to Member Hoffman, Vice President Thorson explained that, right now it is on the CDB agenda, pending approval tonight. They will not move it forward if this Board does not approve it. They want to work with Harper, they want to approve the same Construction Manager that this Board recommends. It was noted that the CDB Board meets the second Tuesday of every month. Vice President Thorson noted that she cannot say it will affect the funding of the project. The legislature first has to act. All indications are that it is going to happen sometime in May.

In response to Member Hoffman, Member Graft noted that Harper's architect is still working on the plans. They do not have schematic drawings for a construction manager to look at until the end of May or June. There is no lost time whatsoever. He was told that they will accept Harper's project whenever they are ready.

Chair Stone summarized that it could potentially make it to the CDB agenda in June, and that would not put Harper in the negative light, as far as receiving funding, because that is determined by the legislature.

Upon roll call, the vote was as follows:

Ayes: Members Borro, Canning, Graft, Hill, Hoffman,
Kelley and Stone
Nays: None

Motion carried to table Exhibit X-E and remand this issue back to the Construction Committee. Student Member Garcia voted aye.

Chair Stone requested that they schedule the Construction Committee meeting as quickly as possible. She would like to see this item back on the agenda next month.

Kluber, Skahan & Associates, Inc. as Engineers for the Chilled Water Loop Projects

Member Canning moved, Member Hoffman seconded, approval of the engineering firm of Kluber, Skahan & Associates, Inc. as engineers for the Chilled Water Loop projects, as outlined in Exhibit X-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

ANNOUNCEMENTS BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The date of June 30 is firm for the Board Retreat with Dr. Ender. Chair Stone asked Board members to expect a phone call from the facilitator, David Pierce, who has been chosen from ACCT to work with the Board at the retreat.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Kelley moved, Member Graft seconded, to adjourn the meeting.

In a voice vote, the motion carried at 8:32 p.m.

Chair

Secretary

BOARD REQUESTS

APRIL 30, 2009 REGULAR BOARD MEETING AND ORGANIZATIONAL MEETING

1. Chair Stone requested that they schedule the Construction Committee meeting as quickly as possible. She would like to see Exhibit X-E back on the agenda next month.
2. Chair Stone asked Board members to expect a phone call from the facilitator, David Pierce, who has been chosen from ACCT to work with the Board at the retreat.