

Harper College

Board of Trustees Meeting

June 16, 2010



Harper College
1200 West Algonquin Road
Palatine, Illinois

Regular Board Meeting Agenda

June 16, 2010
6:00 p.m.
Room W214-215

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Presentation**
 - **Darlene Schlenbecker and Julie Ellefson-Kuehn**
- Higher Learning Commission (HLC) Follow-up Report
- V. Student Trustee Report**
- VI. Faculty Senate President's Report**
- VII. President's Report**
 - **Student Success Report**
 - **Legislative Report**
 - **Correspondence**
 - **Master Plan Update**
- VIII. Harper Employee Comments**
- IX. Citizen Comments**
- X. Consent Agenda*** (Roll Call Vote)
 - A. For Approval**
 - 1. Minutes - May 19, 2010 Regular Board Meeting Exhibit X-A.1
 - 2. Bills Payable, Payroll for May 7, 2010; May 21, 2010; Estimated Payroll for June 4, 2010 Exhibit X-A.2
 - 3. Bid Awards Exhibit X-A.3
 - 4. Requests for Proposals Exhibit X-A.4
 - 5. Purchase Orders Exhibit X-A.5
 - 6. Personnel Action Sheets Exhibit X-A.6
 - 7. Faculty Tenure Recommendation - Mid-Year/Second Year Hires Exhibit X-A.7
 - 8. Student Service Awards - Spring 2010 Exhibit X-A.8
 - 9. Annual Review and Approval of Health Career Programs Affiliation List Exhibit X-A.9
 - 10. Recommendation to Restrict Funds for Capital Projects Exhibit X-A.10
 - B. For Information**
 - 1. Financial Statements Exhibit X-B.1
 - 2. Committee and Liaison Reports Exhibit X-B.2

- | | |
|---|---------------|
| 3. Grants and Gifts Status Report | Exhibit X-B.3 |
| 4. Summary of Items Purchased from State Contracts, Consortiums or Cooperatives | Exhibit X-B.4 |

*At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. Certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

XI. New Business

- | | |
|---|--------------|
| A. RECOMMENDATION: Annual Review and Approval of Financial Institutions | Exhibit XI-A |
| B. RECOMMENDATION: Appointment of College Treasurer | Exhibit XI-B |
| C. RECOMMENDATION: Preliminary Budget for FY 2010-2011 | Exhibit XI-C |
| D. RECOMMENDATION: Resolution to Establish the 2010-2011 Budget Hearing Date | Exhibit XI-D |
| E. RECOMMENDATION: Resolution Designating a Person or Persons to Prepare a Tentative Budget for 2011-2012 | Exhibit XI-E |
| F. RECOMMENDATION: First Reading Modification to Board Policy Manual - Board of Trustees | Exhibit XI-F |
| G. RECOMMENDATION: First Reading Modification to Board Policy Manual - Human Resources | Exhibit XI-G |
| H. RECOMMENDATION: Second Reading Modification to Board Policy Manual - Student Programs | Exhibit XI-H |
| I. RECOMMENDATION: Second Reading Modification to Board Policy Manual - Information Technology | Exhibit XI-I |
| J. RECOMMENDATION: Faculty Tenure Recommendation - Mid-Year/Third Year Hires | Exhibit XI-J |
| K. RECOMMENDATION: Administrative Service Providers | Exhibit XI-K |
| L. RECOMMENDATION: Educational Service Providers - 2010-11 | Exhibit XI-L |
| M. RECOMMENDATION: The Resource Allocation and Management Plan for Community Colleges (RAMP) Document | Exhibit XI-M |
| N. RECOMMENDATION: Administrative Employment Contracts | Exhibit XI-N |

XII. Announcements by the Chair

- A. Communications
- B. Calendar Dates

On-Campus Events

(Note: * = Required)

July 14	5:00 p.m.	Board Committee of the Whole Meeting	W216
* July 21	6:00 p.m.	Regular Board Meeting	W214-215
August 11	5:00 p.m.	Board Committee of the Whole Meeting	W216
* August 18	6:00 p.m.	Regular Board Meeting	W214-215
September 8	5:00 p.m.	Board Committee of the Whole Meeting	W216
* September 15	6:00 p.m.	Regular Board Meeting	W214-215

Off-Campus Events

XIII. Other Business (including closed session, if necessary)

XIV. Adjournment

Regular Board Meeting Agenda
June 16, 2010

- I. Call to Order (Pledge of Allegiance)**
- II. Roll Call**
- III. Approval of Agenda**

IV. PRESENTATIONS

- **Darlene Schlenbecker and Julie Ellefson-Kuehn**
 - **Higher Learning Commission (HLC) Follow-up Report**

V. Student Trustee Report

**VI. Faculty Senate President's
Report**

VII. President's Report

President's Report

June 2010

Harper College culminated the 2009-10 academic year with our 42nd Commencement Ceremony held on May 23, 2010. We celebrated the “coming home” of graduation to Harper College after being off-campus for the past three years. The outdoor graduation “under the tent” in front of Avanté generated the largest participation ever, with more than 431 graduates, 128 faculty and 44 administrators attending, in addition to the more than 2,500 guests. The speeches by both Governor Pat Quinn and Beverly Goodman added to the ceremony, making it a very inspiring event. Our sustainability efforts in using a “green gown” drew national attention with stories in *The Washington Post* and *US News and World Report*. A special thanks to the Graduation Committee for planning a very special graduation for the College. Also, a very, very special thanks to Nancy Savard, Dave Berrios and their physical plant crew for all the event set-up and tear down; also kudos to John Filler, Diane Filstead and Darryl Riley from Food Service who were responsible for seeing to it that everyone attending had plenty of water to stay well hydrated during a hot afternoon.

Even as we were planning and executing graduation, we were busy enrolling new students for the summer and fall semester. Our summer enrollment now is at 10,319 students, a 4.31% increase over last summer. We are well on our way to making our goal for summer and will do so with another 104 FTE enrollments by July 29.

We have been continuously enrolling new students for the fall semester. In addition, student and parent orientation programs began earlier this year. More than 300 students have already completed the entire testing and orientation process this month due to these early efforts. Parent orientation is offered throughout the summer but new this year will be orientation sessions designed especially for parents of African-American students and one conducted in Spanish for our parents who are non-native speakers.

More than 1,000 students participated in events sponsored by Student Activities during the last weeks of the semester. From a Cultural Arts lecture featuring the hosts of NPR's “Sound Opinions” to an engaging Student Appreciation Day, Harper students were able to connect with faculty, staff and each other in positive, learning-centered activities. It was a wonderful ending to the spring semester for our students.

We anticipate submitting the Strategic Plan to the Board for adoption in July. In anticipation of that presentation, we have attached the historical context of this planning effort and the Strategic Directions and Goals that are being considered. The Board will receive a short overview of these data during our June meeting. In August, we will invite the Board to a master planning workshop with our planning team from EE&K/Graywood. This workshop will provide

the Board with the overall direction of the plan, its goals, strategies and cost estimates. Following the workshop we will work to finalize the Master Plan for Board adoption at the September meeting.

June marks the ending of the Harper careers for Carol Blotteaux and Tammy Rust. Carol retires June 30, and Tammy will be headed to Joliet Junior College as Vice President for Finance on July 1. Both of these women have performed admirably for the College and will be missed. Join me in thanking them for their service.

Next week, I will be traveling to China with The College Board. The Board annually invites college presidents and faculty and K-12 superintendents, principals and teachers to visit China as part of an educational exchange with Chinese counterparts. I was delighted to be asked to apply and that my application was accepted. It should be an enlightening trip, educationally, socially and culturally. I shall make a brief report about the trip in my July *President's Report*.

We end fiscal year 2010 with a balanced budget and with plans in place to manage the difficult state revenue forecast for FY2011. We look forward to July 1 and the beginning of the new fiscal year. We will also welcome two new members to the executive team, Dr. Judy Marwick and Dr. Ron Ally. FY2011 promises to be an exciting year for the College.

Regards,

Ken

William Rainey Harper College Strategic Directions and Goals

Strategic Planning Process Background

William Rainey Harper College has engaged in a broad, collaborative community-based strategic planning process to become a national model for 21st century community colleges. Initial efforts included:

- Input from internal Harper constituencies resulting in seven themes for Harper's future (Vision 2020).
- Symposia and workshops with educational, business, economic and community leaders and elected officials on student success and the changing workforce. This Week of Engagement culminated with the installation of Harper's fifth president, Dr. Kenneth Ender, whose installation address identified four major themes for Harper College.
- A collaborative scholarly document (White Paper) summarizing the interactions from the Week of Engagement and identifying four critical issues facing William Rainey Harper College.
- A conference with more than 100 external and internal thought leaders gathered to explore "Building Community Through Student Success." Participants listened to national, regional and local leaders discuss and react to issues facing the 21st century community college. Collaborative breakout groups representing civic, business and educational perspectives translated these issues into critical factors important to Harper's future success. Harper stakeholders received that input and continued to shape critical factors into strategic directions. They then identified six possible strategic directions for the College, including partnerships critical to their success. The conference steering committee further refined the six directions and identified possible goal themes. This document was distributed back to the conference attendees for final feedback. The feedback process resulted in four strategic directions and 13 possible goal themes.
- A rigorous internal review of the four strategic directions and possible goal themes was then initiated by the Institutional Planning Committee with the resulting proposal being reviewed by the College Assembly. This internal review resulted in the endorsement of the four strategic directions and the establishment of nine goals with the agreement to send them out for an all campus review and feedback.
- Feedback from the campus community was received and reviewed resulting in clarification of goal statements.

On the next page you will find the Strategic Directions and Goals for your review and feedback.

Please provide any feedback by July 7 to: strategicplanning@harpercollege.edu

All of the documents mentioned above and those prepared for the conference (White Paper, AtD Data Team Report, key articles on student success and the community college's role in responding to national educational agendas) can be found on the external Harper Web site in the Strategic Planning section: <http://goforward.harpercollege.edu/page.cfm?p=5770>.

June 16, 2010

Strategic Directions and Goals

As a successful 21st century community college, Harper College is committed to Building Community Through Student Success. This commitment is reflected in the following four strategic directions.

Strategic Directions

- Create a culture of innovation, accountability and transparency at Harper College.
- Develop programs with educational partners that inspire postsecondary education and career readiness as a life goal.
- Increase completion and achievement of all students with a focus on underperforming student groups.
- Engage in partnerships to develop programs in existing and emerging career areas that enable students to succeed in a global economy.

Goals

We will demonstrate our progress in these directions by accomplishing the following goals:

- Identify funding and leverage partner resources for innovative projects.
- Identify, monitor, and publish results on institutional effectiveness measures, key performance indicators and metrics for strategic goals.
- Create “stackable” career and academic pathways that incorporate industry-relevant and postsecondary credentials which lead to a sustainable income.
- Ensure P-20 curriculum alignment and transfer articulation.
- Decrease student achievement gaps of developmental, young male, and black non-Hispanic students, while increasing academic excellence for all.
- Increase the percentage of first-time, full-time freshmen from our feeder high school districts who begin in credit-bearing courses.
- Inspire all students to seek postsecondary opportunities.
- Integrate career readiness skills into education and training programs with an emphasis on adult education.
- Increase the number of certificate and degree completers.

Exhibit VII
June 16, 2010

STUDENT SUCCESS REPORT

- **No Report This Month**

Exhibit VII
June 16, 2010

LEGISLATIVE REPORT

Harper College Legislative Report – June 2010

Quinn Commencement Speech - Follow up

We were pleased to welcome Governor Pat Quinn to campus last month to give the Commencement address to graduates. While he was here, Governor Quinn asked if Harper would consider piloting an "Early College" program. "Early College" can take many forms, but generally blends high school and college classes, compressing the time it takes to complete a high school diploma and the first two years of college.

Similar programs around the country have been successful at lowering overall college costs and increasing college completion rates. They have been particularly successful at increasing college participation first-generation college students, English language learners, students of color and other under-represented groups. We are setting up a meeting with the Governor's staff to explore this idea further.

State Budget

As a result of the Illinois General Assembly adjourning without a budget, Fitch Ratings has downgraded the State's credit rating from A+ to A. In a scathing report, Fitch analysts said the downgrade is due to the State's worsening financial position and lawmakers' refusal to address the budget deficit this past spring. Here's an excerpt from their report:

The rating downgrade reflects the magnitude and persistent nature of the state's fiscal problems and passage of a budget for fiscal (FY) 2011 that does not address either the annual operating deficit or accumulated liabilities. Accounts payable are expected to remain high throughout the next fiscal year and the state expects to rely on additional deficit borrowing to close its projected budget gap.

The state has not demonstrated the political willingness to take action during the fiscal crisis to restructure its budget to achieve balance and has relied almost exclusively on borrowing to close its sizeable budget gaps. The state's accounts payable backlog is projected to increase by more than \$2 billion to \$6.4 billion by the end of FY 2010, equal to 23% of general fund resources. The state continues to manage its budgetary deficit by deferring payments to vendors and others...

Because of the downgrade, the cost of borrowing for the State will increase substantially. Yields on some Illinois bonds are now higher than California bonds, which were the highest in the country.

Campaign Season

State and federal lawmakers are in full campaign mode this summer ahead of election day on November 2. For State political candidates, June 30 is the cutoff date for their semi-annual campaign finance report. This is a crucial report that State party leaders look at to see how much money their candidates have raised since the beginning of the year. The amount they raise will determine if leaders believe their campaign is viable and, therefore, worthy of additional money and campaign staff from leadership over the next four months. As you might imagine, the last few weeks of June are popular times for holding fundraising events for all political candidates.

Federal House Races

Harper's district has three contested races for U.S. House seats. The majority of our district is in the 8th Congressional District, which includes Arlington Heights, Barrington, Barrington Hills, Elk Grove Village, Hoffman Estates, Inverness, Lake Barrington, North Barrington, Palatine, Rolling Meadows, Schaumburg and South Barrington. The incumbent is U.S. Representative Melissa Bean, a conservative Democrat from Barrington. She is being challenged by Republican businessman Joe Walsh of McHenry and Green Party candidate Bill Scheurer of Lindenhurst.

The eastern portion of Harper's service area is in the 10th Congressional District, which includes Arlington Heights, Buffalo Grove, Mount Prospect, Prospect Heights, Wheeling, and parts of Barrington, Inverness and Rolling Meadows. The seat is currently held by U.S. Representative Mark Kirk, a moderate Republican who is running for the U.S. Senate. Kirk's open seat is a "tier one" race with both Republican and Democratic national parties already committing substantial money and staff to capture the seat. The Democratic candidate is business consultant Dan Seals, who has lost to Kirk twice. The Republican candidate is small-business owner and attorney Robert Dold from Kenilworth who is making his first run for public office.

The southern part of Harper's service area is in the 6th Congressional District, which includes Bartlett, Bloomingdale, Hanover Park, Roselle, Streamwood and parts of Elk Grove Village, Hoffman Estates and Schaumburg. The incumbent is U.S. Representative Peter Roskam, a conservative Republican. He is being challenged by Democratic environmentalist Benjamin Lowe of Wheaton.

C O R R E S P O N D E N C E

- **HLC Outcomes Assessment**
- **Grand Rapids Community College
Benchmark Data**
- **Tammy Rust Resignation Letter**
- **Jack Kent Cooke Foundation
Undergraduate Transfer Scholarship
Program**



The Higher Learning Commission

A Commission of the North Central Association of Colleges and Schools



30 North LaSalle Street, Suite 2400 | Chicago, IL 60602 | 312-263-0456
800-621-7440 | Fax: 312-263-7462 | www.ncahlc.org

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6/8/10

*x 2305
compr. doc
Executive
memo*

RECEIVED
OFFICE OF THE PRESIDENT
JUN 08 REC'D
HARPER COLLEGE
PALATINE, ILLINOIS

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Grossman!
LCR*

June 3, 2010

Dr. Kenneth Ender
President
William Rainey Harper College
1200 W. Algonquin Rd.
Palatine, IL 60067-7398

Dear President Ender:

The progress report you submitted to our office has now been reviewed. A staff analysis of the report is enclosed.

On behalf of the Commission, I accept the report on outcomes assessment. No further reports are required. The institution's next comprehensive evaluation is scheduled for 2017 - 2018.

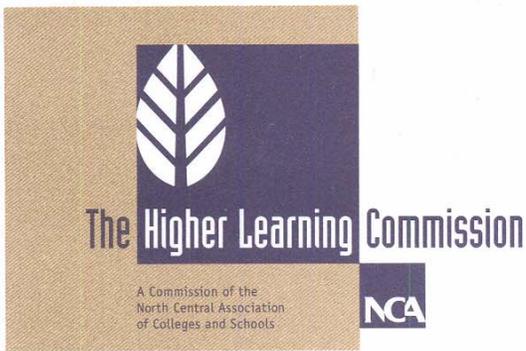
I am also enclosing a copy of the institution's Statement of Affiliation Status, which reflects the actions I have taken on behalf of the Commission. If you have any questions about this analysis or any other evaluation matters, please let me know. I can be reached via email at rappleson@hlcommission.org or by voice at (800) 621-7440 x 122.

Sincerely,

Robert R. Appleson

Robert R. Appleson, Ph.D
Vice President for Accreditation Relations

Enclosures



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Serving the common good by assuring and advancing the quality of higher learning

STAFF ANALYSIS OF INSTITUTIONAL REPORT

DATE: May 24, 2010

STAFF: Robert R. Appleson

REVIEWED BY: Katherine C. Delaney

INSTITUTION: William Rainey Harper College, Palatine, IL

EXECUTIVE OFFICER: Kenneth Ender, President

PREVIOUS COMMISSION ACTION RE: REPORT: A progress report due on 5/30/10 focused on outcomes assessment.

ITEMS ADDRESSED IN REPORT: The office of the Commission received William Rainey Harper College's report on the above topic on 5/18/10.

STAFF ANALYSIS: William Rainey Harper College hosted a comprehensive visit in 2007, at which time the visiting team remarked on the assessment program of the College:

While Harper College has made significant progress on its assessment plan, the 2007 visiting team has asked Harper College to submit a report in 2010 to the Commission to address some structural and administrative support issues.

The team commented further:

While there is the beginning of an effective outcomes assessment culture at Harper, it is impaired by some structural difficulties. Notably, the assessment activities are currently administered by an ad hoc committee of the HLC Self-study project, the committee is separate from the General Education Assessment Committee, and the program lacks sufficient administrative support.

The visiting team went on to list six specific items that should be included in this progress report on assessment. The progress report submitted by Harper College is organized according to those six items, as will be this analysis.

1. *A charter and scope of work for the standing assessment committee which outlines the timelines, goals and specific activities to be accomplished by the committee.*

The Institutional Outcomes Committee (IOAC) was established in the governance



structure of Harper College as an assembly committee in fall 2009. The purpose of this committee is to champion outcomes assessment at Harper College by promoting a culture of evidence and continuous improvement, supporting the assessment activities of the College and engaging the entire College community in the outcomes assessment process.

2. *An organizational chart that includes the division and department of the College that provides oversight to the assessment activities; and documentation of the leadership to the assessment initiative, including the co-chairs and the committee members, to assure broad representation from all disciplines.*

In January 2009, a Director of Institutional Effectiveness and Outcomes Assessment was hired and the Outcomes Assessment Office was established. The mission of the Outcomes Assessment Office is to support the assessment activities of the College and promote a culture of evidence focused on the continuous improvement of student learning and institutional effectiveness.

The Outcomes Assessment Office is part of the Strategic Planning and Alliances Division of the College. The Vice President of Strategic Planning provides oversight to the assessment activities of the College and reports to the President.

Members of the IOAC represent a variety of disciplines and departments of the College, including faculty from general education, career program, student affairs, professional staff, as well as staff and administrators from student affairs, academic affairs and outcomes assessment.

3. *The complete list of learning outcomes of the transfer and career programs and a summary of the documents from which students, faculty and community members can access and review the outcomes.*

The progress report included learning outcomes from general education and referred to the College web site for student learning outcomes for career programs. Curriculum maps for general education and career programs were appended to the report.

4. *The processes in place for implementing multiple assessment activities for Career Program outcomes and General Education outcomes, and the completion of 'Column Five' for all program and transfer areas that identify results of assessment activities that have led to improvements.*

The Nichols five-column model of assessment has been adopted by Harper College. The five columns include:

1. Identifying the program mission



2. Defining learning outcomes
3. Selecting assessment measures and establishing the criteria for success
4. ~~Implementation and data collection~~
5. Using assessment results to improve student learning

Completed five-column assessment plans for *all* academic programs were appended to the progress report. It is a remarkable set of documents.

5. *A summary of the financial and personnel support provided to faculty for assessment activities to ensure all faculty members are involved in the assessment process.*

Full-time faculty and eligible teaching adjunct faculty members are provided with professional development expense benefits. (By union contract, full-time faculty are eligible to use \$1,150 per year toward professional development activities.) The progress report noted the activities used by faculty to increase their knowledge of outcomes assessment.

On-campus professional development support is also given to faculty, including sessions on assessment. The Outcomes Assessment Office, as well as the Academic Affairs offices, provide a variety of resources to support professional development in outcomes assessment.

6. *Strategies that link the 5-year program review process (required by the Illinois Community College Board) to the outcomes assessment processes, so that common measures are employed to assess the acquisition of skills by the students, and to provide greater efficiency and consistency in the assessment and evaluation process.*

Program review schedules are created by the Illinois Community College Board (ICCB). Harper College remains synchronized with the ICCB schedule. It has also incorporated assessment data into updated program review manuals, which were reviewed by the Institutional Outcomes Assessment Committee and implemented for departments undergoing program review in 2010-2011.

Staff Comment: The progress report submitted by Harper College gives ample and convincing evidence of a mature assessment program that is effective in improving student learning and giving valuable insight into the strengths and challenges of current programming at the College. The College has responded well to the challenges of the comprehensive visit team and is commended for that success.

STAFF ACTION: Accept the report focused on outcomes assessment. No further reports are required. The institution's next comprehensive evaluation is scheduled for 2017 - 2018.



The Higher Learning Commission

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800-621-7440 | FAX: 312-263-7462 | www.ncahigherlearningcommission.org

STATEMENT OF AFFILIATION STATUS

WILLIAM RAINEY HARPER COLLEGE
1200 W. Algonquin Rd.
Palatine, IL 60067-7398

Affiliation Status: Candidate: 1969
Accreditation: (1971- .)

PEAQ PARTICIPANT

Nature of Organization

Legal Status: Public
Degrees Awarded: A

Conditions of Affiliation:

Stipulations on Affiliation Status: None.
Approval of New Additional Locations: Prior Commission approval required.
Approval of Distance Education Degrees: No prior Commission approval required.
Reports Required: None.
Other Visits Scheduled: None.

Summary of Commission Review

Year of Last Comprehensive Evaluation: 2007 - 2008
Year for Next Comprehensive Evaluation: 2017 - 2018
Date of Last Action: 05/08/2008

GRCC

G/G

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Shweta

Steven C. Ender, Ed.D.
President

May 25, 2010

Kenneth L. Ender, Ph.D.
President
William Rainey Harper College
1200 W. Algonquin Road
Palatine, IL 60067

RECEIVED
OFFICE OF THE PRESIDENT
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HARPER COLLEGE
PALATINE, ILLINOIS

Mia -
PIS handle
the results
will be very
helpful

Dear Ken,

I am writing to request your assistance with a project that we have undertaken at Grand Rapids Community College. This project involves an in-depth review of all salaries and many employee benefits provided to our work force. It encompasses all positions, including my own.

As part of this process, we are hoping to gather "benchmark" data from other institutions of higher learning. Toward this end, we have identified a grouping of colleges and universities that are similar to our own - either in enrollment levels, or simply location (please see attached list). Your institution is one of the market comparables that we have identified.

I am hoping that you will assist us by responding to a survey that we will be sending to your Human Resources Department shortly after Memorial Day. The survey is lengthy and will require personalized attention. This cannot be avoided due to the complexity and scope of operations at our respective institutions.

To assure an adequate response from you and others I am making a personal request for your assistance in the process. It would be greatly appreciated if you would notify your Human Resources Department of the importance of completing the survey during the month of June and responding to follow-up questions in a timely fashion.

As a token of our appreciation we will be pleased to provide you with a detailed summary of the comparative analysis, including all findings pertaining to wages and benefits. Considering the financial challenges that we are all facing, I'm sure that this information will be of interest to you.

Sincerely,

Steven C. Ender /ken
Steven C. Ender, Ed.D.
President
Grand Rapids Community College

x 2 305 2017-5000
A-F file



143 Bostwick Avenue, NE • Grand Rapids, Michigan 49503-3295 • ph: (616) 234-3901 • fax: (616) 234-3907 • www.grcc.edu

MISSION • It is the mission of Grand Rapids Community College to provide the community with learning opportunities that enable people to achieve their goals.
VISION • Grand Rapids Community College is a vibrant institution of higher education dedicated to enriching people's lives and contributing to the vitality of the community.

TABLE 5

GRAND RAPIDS COMMUNITY COLLEGE

Market Comparable Employers Selected By the Total Compensation Committee Team

MICHIGAN COMMUNITY COLLEGES

Henry Ford Community College
Lansing Community College
Macomb County Community College
Mott Community College
Schoolcraft Community College
Washtenaw Community College

MIDWEST REGION COLLEGES

College of Lake County (IL)
Moraine Valley Community College (IL)
Harper College (IL)
Sinclair Community College (OH)

LOCAL COLLEGES

Ferris State University
Grand Valley State University
Western Michigan University

LOCAL EMPLOYERS

County of Kent
City of Grand Rapids



Harper College

1200 West Algonquin Road
Palatine, Illinois 60067-7398

847.925.6000
harpercollege.edu

May 12, 2010

Diane Hill, Chair
Board of Trustees
Kenneth L. Ender, Ph.D.
President
Harper College
1200 W. Algonquin Road
Palatine, IL 60067

Dear Diane and Ken:

It is with mixed emotions that I submit my resignation effective June 30, 2010. I am saddened to leave Harper, but excited to join Joliet as their Vice President for Administrative Services and Treasurer.

I have enjoyed my years at Harper. As a team, we have accomplished more than one might have thought possible. I have enjoyed wonderful working relationships with faculty and staff throughout the campus. In addition, the team of people working directly with me is one of the best I have ever had. As I leave you, I know that you will continue serving Harper with the same quality and commitment well into the future.

I am looking forward to my new opportunities and challenges at JJC. I will continue to view myself as your colleague, just in a different context. May we all have great success leading our colleagues and communities into 2011 and beyond.

Sincerely,

A handwritten signature in blue ink that reads "Tammy J. Rust".

Tammy J. Rust
Interim V.P. Administrative Services

TJR/dd

Cc: Mia Igyarto, Interim V.P. HR, Diversity and Organizational Development

JACK KENT COOKE

FOUNDATION

RECEIVED
OFFICE OF THE PRESIDENT
MAY 24 RECD
HARPER COLLEGE
PALATINE, ILLINOIS

May 19, 2010

Dr. Kenneth Ender
President
William Rainey Harper College
1200 W. Algonquin Road
Palatine, IL 60067

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Dear Dr. Ender:

I'm writing to thank you for promoting the 2010 Jack Kent Cooke Foundation Undergraduate Transfer Scholarship Program to your students and recent alumni, and to highlight the work of **John Garcia**, who nominated and guided William Rainey Harper College's nominee(s) through the complex and time-consuming application process.

As the number of students attending community colleges nationwide continues to rise, the Jack Kent Cooke Foundation is proud to support efforts to increase access for the best two-year college students to complete their four-year degrees. The applicant pool this year consisted of 469 nominations from schools across the United States. The caliber of the nominees was even higher than last year, making selection quite difficult. From this pool, we chose 40 Scholars. I have enclosed a list.

We thank you and John Garcia for the important work you have done to identify highly able students from low-income families. We look forward to receiving applications from your students in the years to come.

Sincerely,



Lawrence Kutner, Ph.D.
Executive Director

Enclosure

cc: John Garcia, Phi Theta Kappa Advisor / Instructor of Philosophy

*cc Dr. Garcia -
Executive!
Thank you -
LCK*

Exhibit VII
June 16, 2010

MASTER PLAN UPDATE

- **EE&K and Graywood Design**

VIII. Harper Employee Comments

IX. Citizen Comments

X. Consent Agenda (Roll Call Vote)

A. For Approval

- X-A.1 Minutes**
- X-A.2 Bills Payable, Payroll**
- X-A.3 Bids**
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- X-A.10 Restrict Funds for Capital Projects**

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Wednesday, May 19, 2010

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Hill on Wednesday, May 19, 2010 at 6:05 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Borro, Canning, Graft (6:06 pm arrival), Hill, Hoffman, Kelley and Stone; Student Member Ciocan
Absent: None

Also present: Kenneth Ender, President; Patrick Bauer, Interim V.P. Information Technology; Catherine Brod, V.P. for Community Relations and Executive Director of Foundation; Phil Burdick, Assistant V.P. for Communications and Legislative Relations; Maria Coons, Interim V.P. Enrollment and Marketing; Mia Igyarto, Interim V.P. HR/Diversity and Organizational Development; Joan Kindler, V.P. Student Affairs; Sheila Quirk-Bailey, V.P. Strategic Planning and Alliances; Tammy Rust, Interim V.P. Administrative Services; Mike Alsup; Patrick Beach; Carol Blotteaux; Bret Bonnstetter; Dave Braunschweig; Erin Brooks; Tom Dowd; Lori Eschenbaum; Justin LeBreck; Jim Ma; Margie McGowan Sedano; Michael Nejman; Steve Petersen; Michelé Robinson; Bill Sarley; Rich Seiler; Chad Taylor; J. Michael Thomson; Pat Wenthold and Renee Zellner. Students: Karoline Banasik; Robin Bingham; Jesus Escareno; Xzavier Kimbrough; Keith Ley and Mark Niemann.

Guests: Phil Gerner, Robbins Schwartz Nicholas Lifton and Taylor, Ltd.; Matt Bell and Susan Shoemaker EE&K Architects; Steve Trobe, Graywood Design; Ron Ally, EVP-Elect; Judith Marwick, Provost Finalist; Ed Choklek, FGM Architects; Gail Artrip and Wayne Mikes, Palatine Bicycle Task Force; Devon Patterson, SCR.

Member Stone led the Pledge of Allegiance.

APPROVAL OF AGENDA Member Canning moved, Member Stone seconded, approval of the Agenda.
Upon roll call, the vote was as follows:

Ayes: Members Borro, Canning, Graft, Hill, Hoffman,
Kelley and Stone
Nays: None

Motion carried. Student Member Ciocan voted aye.

PRESENTATION

EE&K and Graywood
Design

An update on the Campus Master Plan was given by Matthew Bell and Susan Shoemaker, EE&K Architects, and Steve Trobe, Greenwood Design.

With regard to the Physical Space Program, Mr. Bell explained that it is important to determine what the College is solving – by looking at what the College has in terms of programs, academic offerings, student support offerings, projections, measuring where the institution wants to go relative to its strategic plan, looking at square footage numbers and how that matches up with aspirations of the institution.

Ms. Shoemaker shared some comments that were heard in large and small group sessions:

- Harper doesn't feel like a junior college; it feels like a real college.
- Logistically the campus does not work – one cannot move easily from building to building. There are some real bottlenecks – in terms of the way in which the campus is serviced. Making deliveries to buildings is very difficult.
- The campus has outgrown some of the infrastructure that was planned in the 60's and 70's.
- The College is very student-oriented, but the architecture and open spaces on campus do not really reflect this.
- With the exception of Avanté, a lot of the architecture and open spaces on campus have a more closed, dated, old-fashioned feel to them. It does not express the student-oriented and community-oriented character of Harper.

The Physical Space Program

Assumption: From 2009 (baseline date) to 2015, there is a projection that the College will increase Full-Time Equivalent (FTEs) by 3-4 percent per year. That has been used for the basis for the physical program. The projection was extrapolated through to 2020.

Findings:

- Harper has a significant amount of academic space – over 400,000 square feet;
- Support space on campus is low relative to the academic space when compared to other community colleges.

She called attention to a slide which showed an example of square footage needed in various departments. They have found that Harper's support spaces are significantly undersized now; there is an immediate need to right size them. It takes a project, either renovation or construction of a new building, to be able to make that space available; it has to be planned and funded.

Ms. Shoemaker explained that academic space is made up of faculty offices, classrooms and teaching labs. Support space is much broader and is made up of academic resources, including the Library, technology space, assembly and exhibition (Performing Arts Center), athletics and wellness and campus services. She discussed federal guidelines and a benchmark metric - Assignable Square Footage per student Full Time Equivalent (ASF per FTE). In Fall 2009, Harper has 45 square feet of academic space per student FTE. She explained that the ratio decreases as Harper becomes larger, because it will become more efficient.

There are some areas where there will be growth. They have given some general needs of 25,000 asf for BUS/SS, 20,000 asf for Career and Technical Programs and 35,000 asf for Liberal Arts. The academic resources including the Library need 55,000 sf, athletics needs another 15,000 sf, student activities (including dining and lounge) needs 60,000 more sf. The One-Stop Shop (which brings together all of the student-facing activities into one building) is 35,000 asf and campus services is 10,000 asf.

To summarize the Physical Space Program:

- Add selectively to academic space;
- Add substantively to support components;
- Increase the total gross of the campus by 400,000 gross square feet (gsf) by 2020;
- Allocate approximately 100,000 gsf to academics and approximately 300,000 gsf to support;
- Renovate existing buildings to bring them up to the same standard.

The Student Center is shaping up to be one of the most central, important and high priority elements in the Master Plan. Working with stakeholders, they are developing a list of elements that would be included in a Student Center or Campus Center. It is apparent that Harper needs gathering spaces all around campus – not just in the Student Center. Matthew Bell showed examples of student centers built on other college campuses.

In response to Member Canning, Ms. Shoemaker explained that increasing support space would not be at the expense of academic space. The findings showed that Harper has probably enough classroom space to continue well into the future; but there is currently a much smaller amount of support space. Harper can improve its facilities by increasing those support spaces. With regard to academic space, there may be a desire to combine some of the smaller classrooms to make larger ones.

Member Stone noted that we are living in a new economy with limited dollars; it is important to look at the division between the “nice to have” and the “must haves.” She would hate to be boxed into a situation where they found Harper to be short of academic space. Ms. Shoemaker responded that they want to provide as many options and information as possible so that the Board, Dr. Ender and the administration can set the priorities and determine what facilities they want to invest in going forward. The consultants will certainly offer advice; however, the decision and choice will be Harper’s. She did point out that some areas may be considered by most people as “academic,” but they fall into the “support” category, for example, the Library. There are a lot of things in the support category that really support student success: advising and counseling, IT equipment and technological support for the campus. The entire educational mission does not take place only in the classroom itself.

In response to Member Kelley’s question regarding exceeding growth expectations, Mr. Bell explained that the 10-year Master Plan should be looked at and adjusted, especially if trends are occurring in a different way. Harper has a lot of land – there are places to build. Additionally, as community colleges get larger, the efficiency of space increases. It was noted that they are considering parking options, as well.

In response to Member Graft, Ms. Shoemaker explained that they have gone through the same objective process for

generating space numbers for classrooms as they have for everything else. They are not going on anecdotal information; they have all the records that the College has regarding classroom utilization. Some classrooms are being used 67 percent of the time on a given week and others are being used 93 percent of the time. They look at the current utilization and then what the increased demand is going to be as a result of increased FTE.

In response to Member Graft, Ms. Shoemaker agreed to provide federal guidelines for the way in which space is recorded in terms of categories on campuses and guidelines for utilization. She also agreed to provide the presentation in hard copy.

In response to Member Borro, Ms. Shoemaker stated that, as much as they can, they try to anticipate the kinds of trends that will be coming in the next ten years. They are looking at library space and considering the different ways in which it is being used. Ms. Shoemaker explained to Member Graft that, if growth were much different than anticipated, they would probably still have the same decisions about which building to build first and what are the priorities. The additional challenge may then be to find ways to build them faster if they had faster growth.

Chair Hill noted that the Board looks forward to gaining a better understanding about how learning paradigms have shifted. Today, students learn differently and use spaces such as the Library in different ways. Part of the discussion needs to include how learning takes place, not just in the classroom, but in large part out of the classroom.

STUDENT TRUSTEE REPORT

As Student Member Ciocan introduced herself, she shared that she speaks three languages – Romanian, Italian and English - and she can write in two alphabets. After graduating from Elk Grove High School, she chose to attend Harper. She credited her biology instructor, Jace Robinson, for inspiring her to pursue biology.

Student Appreciation Day on May 12, was a great success with over 800 students attending. She thanked Laurie Stone and Dr. Ender for attending the 42nd annual Student Activities Banquet. Seventy students received 80 awards – it was a spotlight on student leaders who do so much to make Harper a better place.

The class gifts include:

- A plaque honoring the campus Police Department, which states: “Providing a safe environment for students to pursue their academic goal.”
- Two banners –
 - NJCAA 2009 Track & Field Top Team in the Nation for Division III and
 - Wrestling Team - National Champs.
- In honor of “going green,” they will add natural vegetation to beautify the campus - this should be completed by May 28.

Student Member Ciocan noted that she looks forward to working with the Board. It will be a wonderful year. Chair Hill thanked Maria for her report. The Board looks forward to hearing about what is going on in the student community each month.

FACULTY SENATE PRESIDENT’S REPORT

Dave Braunschweig spoke on behalf of Dr. Tom Dowd. Faculty and students are very busy completing their courses. It is an exciting time, satisfying in terms of achievement, but also stressful in terms of the academic challenges of final exam week. They look forward to the graduation ceremony on the Harper campus. He added that the faculty would like to officially welcome Dr. Marwick to Harper College.

PRESIDENT'S REPORT

Student Success Report
Chad Taylor

Dr. Ender asked Assistant Professor Chad Taylor to give a brief update on Student Success. Assistant Professor Taylor reiterated the four recommendations being proposed:

- Accelerate for Success
- Placement for Success
- Partners for Success
- Connect for Success

Task forces put together the final report that was submitted to the AtD Consortium on May 15. Their job was to identify the measurable goals that would go along with each of these interventions or strategies and to develop a four-year work plan for each one. To make sure that they keep with the spirit of the data-driven decision making that has been set forth in the Student Success Agenda, each of the six components included benchmarks, progress and success measures, and each of the strategies were designed with an evaluation plan surrounding the logic model. He explained that the logic model includes four components: the inputs that are necessary, the activities that go along with the

intervention, the outputs that will come from it and the outcomes that they intend to achieve, short range, medium and long range. Mr. Taylor showed an example of one of the logic models.

He noted that the Choice Scholars and the REACH Summer Bridge will take place this summer. They will be the initial cohorts. Data will be reviewed in the year to come. Those who have been actively working on AtD and Student Success Agenda over the past year will come together in mid-June to lay out a plan for the upcoming academic year. They plan to develop a Web page for portal that can provide progress in the work that is being done.

Chair Hill noted that the Board is continually amazed at the amount of work that is done month-to-month. They can see the momentum building; they are excited about it and pleased with the progress.

Track & Field Team

Dr. Ender introduced Renee Zellner, award-winning Track & Field Coach, and recently named Coach of the Year. Coach Zellner thanked the Board, Dr. Ender and Vice President Joan Kindle for their support for athletics.

Coach Zellner introduced members of the Men's and Women's Track & Field Team who were present: Karoline Banasik; Robin Bingham; Jesus Escareno; Xzavier Kimbrough; Keith Ley and Mark Niemann. She noted that the most challenging part of coaching and teaching is establishing a trust between the coach and the student athlete. They have to be able to trust that, although some of the decisions made may not be completely understood, they will result in personal growth and competitive success. Both teams had a very successful year. The Women's Team easily won the Region IV championship – they had not won that in approximately ten years. Each athlete on the team scored points and there were numerous first places. One of the women captured the Most Valuable Field Athlete of the meet. At the NJCAA Championships with 30 schools, the Women's Team placed third by three points out of second place. The team was one of the finest she has coached in 36 years. The Men's Team won the Wisconsin Lutheran Invite, the only junior college among all four-year schools. They also won the Region IV championships, and in the national meet they placed third. Coach Zellner highlighted each of the athletes' individual accomplishments.

Chair Hill thanked the teams and Coach Zellner for sharing their great accomplishments with the Board. She wished them well.

Correspondence

Dr. Ender noted that he is pleased and honored to be invited to join the American Council on Education's Commission on Equality. This is a national group that works to develop strategies that assist colleges and universities with both diversifying its faculty and staff and finding strategies to retain its students of color. He hopes to bring back many great ideas to William Rainey Harper College. It will be a three year appointment to the Board. Chair Hill congratulated Dr. Ender. It reflects well on him, and it will reflect well on Harper.

Dr. Ender congratulated everyone in Health Careers. The Certificate in Medical Assisting Program is now accredited and accepted. Many people worked hard to make it happen.

Dr. Ender noted that this is a wonderful time to be a college president. No matter how long a day it might be this time of year, he enjoys the celebrations in May for the good work of the students. With regard to enrollment, Dr. Ender noted that they have experienced a nice increase for this past spring semester, a very healthy enrollment for the summer and pre-registration for the fall semester is ahead of last year's numbers.

Dr. Ender extended a farewell to Carl Evans, President of the Student Senate for this past year. He noted that Carl was not present at this meeting and had to miss some of the end of semester events because he was with an ill family member. Dr. Ender also bid farewell to J. Michael Thomson, ACE Fellow. Dr. Thomson has been a great addition to the startup of Dr. Ender's presidency. He noted that J. Michael will make a great president. He thanked him for choosing Harper and wished him the best in the future.

Chair Hill congratulated Tammy Rust for another award in Distinguished Budget Presentation.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

CITIZEN COMMENTS

Gail Artrip, Greater Palatine Bicycle Task Force, addressed the Board because they would like to insure that safe and easy bike access and parking are integrated into the

Campus Master Plan. Since December, their group has appreciated the opportunity to participate in one of the focus groups for the Master Plan. They have met with the Student Senate, the Green Committee and the Transportation Committees to further discuss some of these bicycling related thoughts.

Ms. Artrip noted that the following items are essential to achieving the goal of making Harper College more bike-friendly:

- Complete the western perimeter trail to complement the existing eastern perimeter trail.
- Install bike racks outside of every campus building in high visibility locations.
- Provide a few routes that allow cyclists to safely access the campus core from the perimeter trails.

She added that anything Harper can do to reduce the number of car commuters to the campus and relieve the pressure on the parking lots should be done right away. She added that Harper has students who care about their carbon footprint and yet it is inconvenient and somewhat unsafe for students to access the College by bike. This campus is currently not bike-friendly to cyclists or pedestrians. She added that Harper should be out in front on this issue and matching up with its peers on the bike-friendly subject.

Chair Hill thanked them for the information provided and thanked them for participating in the focus group. This will be considered.

CONSENT AGENDA

Member Graft moved, Member Stone seconded, approval of the minutes of April 15, 2010 Regular Board meeting; bills payable; payroll for March 26, 2010, April 9, 2010 and April 23, 2010; estimated payroll for May 7, 2010; bid awards; requests for proposals; purchase orders; personnel action sheets; 2012-13 academic calendar; recommendation to restrict funds for strategic initiatives; honors merit award-fall 2009-spring 2010; financial statements, committee and liaison reports, grants and gifts status report, summary of items purchased from state contracts, consortiums or cooperatives, as outlined in Exhibits X-A.1 through X-B.4, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Accounts Payable & Tuition Refunds

\$4,368,384.85

The payroll of March 26, 2010 in the amount of \$1,902,379.20; April 9, 2010 in the amount of \$1,843,055.65; and April 23, 2010 in the amount of \$1,908,698.33; and estimated payroll of May 7, 2010 in the amount of \$1,884,711.05.

Bid Awards

Ex. X-A.3.a Accept a bid and award a contract to MedPro Imaging Incorporated, the lowest responsible and responsive bidder, to furnish, deliver and install a Siemens' Acuson Sequoia C512 Ultrasound System in the Diagnostic Imaging Lab, in the amount of \$79,550.

Ex. X-A.3.b Accept a bid and award a contract to JEM Medical, Inc., the lowest responsible and responsive bidder, for a Refurnished GE OEC 9600 VAS C-Arm Machine, in the amount of \$60,400.

Ex. X-A.3.c Accept a bid and award a contract to Heavenly Pianos, the lowest responsible and responsive bidder, to furnish, deliver and install in place a replacement digital Yamaha piano lab, in the amount of \$39,737.

Ex. X-A.3.d Accept a bid and award a contract to Presstek, Inc., the lowest responsible and responsive bidder, to furnish, deliver and install a new plate maker for the offset printing presses to be used by the Graphic Arts Program as well as the Print Shop, in the amount of \$49,925.

Requests for Proposal

Ex. X-A.4.a Accept a proposal and award a three-year contract to Shaker Recruiting Advertising and Communications, for employment recruitment and advertising in the amount of \$150,000 for FY 2010/11, \$165,000 for FY 2011/12 and \$181,500 for FY 2012/13 for a total award of \$496,500.

Ex. X-A.4.b Accept a proposal and award a contract to Kronos Inc. for a time and attendance system, in the amount of \$49,684.

	Ex. X-A.4.c	Approval of a plan to comply with Governmental Accounting Standards Board Statement #45 (GASB 45), <i>Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions</i> .
Purchase Orders	Ex. X-A.5.a	Approve issuance of a purchase order to Nelnet Business Solutions for the hosting, transaction processing, maintenance and technical support of the online student and campus payment processing services, in the amount of \$51,300 for FY 2010/11, which includes \$16,800 for annual hosting services, and \$34,500 for an estimated 115,000 transactions at the maximum rate.
	Ex. X-A.5.b	Approve issuance of a purchase order to Nuventive, LLC for TracDat assessment management software to be used by academic programs and administrative areas for outcomes assessment and strategic planning, in the amount of \$37,000.
	Ex. X-A.5.c	Approve issuance of a purchase order to Sightlines LLC for Return on Physical Asset Analysis Services, a web-based process that measures and monitors the performance of physical assets on college campuses, in the amount of \$40,650 plus reimbursable expenses.
Personnel Actions	<u>Faculty Appointment</u> Paul Peterson, Instructor, AE/LS, 08/17/10, \$50,475/year	
	<u>Professional/Technical Appointments</u> Sebastian Marszalek, Desktop Integration Analyst, IT/CS, 04/12/10, \$44,000/year Alejandro Santana, Desktop Integration Analyst, IT/CS, 04/12/10, \$44,000/year	
	<u>Supervisory/Management Appointment</u> Damone Richardson, HR Manager, HR, 05/03/10, \$78,000/year	
	<u>Classified Staff Appointments</u>	

Roxanne Boersma, Administrative Assistant, IT, 05/03/10,
\$39,254/year

Lori Kempinski, Library Assistant II, LIB SER, 05/03/10,
\$32,175/year

Karen Notaro, Receptionist/Clerk, p/t, STU DEV-CAR CTR,
04/05/10, \$17,030/year

Administrator Retirement

Sarah Stark, Director, Center for Innovative Instruction, CII,
06/03/11, 10 years

Supervisory/Management Retirement

Jacqueline Carroll, Advanced Technology Manager, IT/CS,
06/30/10, 26 years

Classified Staff Retirement

Constance Busa, Administrative Secretary, STU DEV,
06/30/10, 24 years

Administrator Resignation

Cynthia Luxton, Dean, Health Careers, HC, 06/30/10, 3
years 3 months

Faculty Resignation

Robin Hoffman, Instructor-Diagnostic Medical Sonography,
08/13/10, 5 years 2 months

Supervisory/Management Resignation

Robert Passaglia, Kitchen Manager, FD SER, 03/30/10, 3
years

Classified Staff Resignation

Sarah Mikula, Administrative Assistant, PALC, 03/30/10, 2
years

Transfer and Restrict
Funds for Strategic
Initiatives

Approval of funding future strategic objectives, ensuring the opportunity to plan, initiate, test and evaluate programs that foster and support student success. Funds in the amount of \$1.25 million are provided in the Education Fund and will be transferred to the Restricted Fund (Fund 6).

Honors Student Merit
Awards – Fall 2009 &
Spring 2010

Approval of Honors Student Merit Awards in the amount of \$1,800.

In a voice vote, the motion carried.

Foundation

Member Canning explained that the extraordinarily successful Employee Campaign is currently underway. They are at 80 percent of the previous record with a month to go. During the June 8 Annual Meeting of the Foundation, they will be making the first scholarship presentation for the David K. Hill Memorial and Patrick Botterman Memorial Scholarships. Member Canning announced that 95 people have signed up to participate in the Golf Outing, June 14 at Inverness Golf Club. The Foundation's Small Works Show on April 22 hosted 110 guests. Bios for two new Foundation Board members are included in the packet. Five new scholarships were created during the last month.

Chair Hill congratulated Cathy Brod and her staff for a great year.

There is no report from the ICCB.

NEW BUSINESS:

Affiliation Agreement
with Adventist Midwest
Health for Cardiac
Tech Clinical Experiences

Member Graft moved, Member Canning seconded, approval of the Affiliation Agreement between Harper College and *Adventist Midwest Health* for the Cardiac Technology program at Adventist GlenOaks Hospital, as submitted, and authorization for the Dean of Health Careers Division to sign all of the above, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Prevailing Wage Act

Member Kelley moved, Member Graft seconded, adoption of the Prevailing Wage Act Resolution and authorization for the Secretary of the Board to file a certified copy thereof with both the Secretary of State and the Department of Labor of the State of Illinois, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Chair Hill explained that each year, Harper must renew its support by providing evidence of our compliance with the Prevailing Wage Act.

IT Employment Services
Contractor List

Member Canning moved, Member Graft seconded, approval of the list of IT employment services contractors to supplement and/or augment IT workforce as needed, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Nays: None

Motion carried. Student Member Ciocan voted aye.

Dr. Ender congratulated Dr. Judy Marwick and welcomed her to William Rainey Harper College. Dr. Marwick thanked the Board for their approval. She also thanked the search committee and Dr. Ender for their recommendation. Throughout her professional career in Illinois, she has always known that Harper College is a wonderful institution. After going through the interview process, meeting more people and learning more about Harper, she knows this is where she would like to work in the position she would like to have. She was so pleased when Dr. Ender agreed with her! She looks forward to working with everyone at Harper beginning in July.

Chair Hill congratulated Dr. Marwick. Dr. Ender noted that Dr. Ron Ally is present at tonight's meeting. He came to sit in and say hello. Harper College looks forward to Drs. Ally and Marwick starting on July 1 and putting this team together. Some great things will be done. He thanked them both for being here.

ANNOUNCEMENTS BY
CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. Graduation is May 23 at 2:00 p.m. The Board Advisory Committee of the Whole Meeting will be June 9 at 5:00 p.m. The next Regular Board meeting will be Wednesday, June 16, 2010 at 6:00 p.m. Please note the Harper Educational Foundation Golf Outing on June 14.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Kelley moved, Member Canning seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:47 p.m.

Chair

Secretary

Subject: Approval of Fund Expenditures

Recommended by:

Tammy Rust
Administrative Services

Description

A recommendation is being made to approve fund expenditures as follows:

1. Bills Payable		
Accounts Payable & Tuition Refunds		\$4,257,561.43
2. Payroll		
05/07/2010		\$1,934,662.25
05/21/2010		\$1,937,056.12
3. Estimated Payroll		
06/04/2010		\$1,935,859.19

Information

Not applicable for this exhibit.

Rationale

Not applicable for this exhibit.

Funding Source

Not applicable for this exhibit.

Subject: Approval of Bids

Recommended by:
Bret Bonnstetter, Interim Controller
Administrative Services

Description

There are no bids for approval this month.

Information

Not applicable to this exhibit.

Rationale

Not applicable to this exhibit.

Funding Source

Not applicable to this exhibit.

Subject: Approval of Requests for Proposals

Recommended by:
Bret Bonnstetter, Interim Controller
Administrative Services

Description

There are no requests for proposals for approval this month.

Information

Not applicable to this exhibit.

Rationale

Not applicable to this exhibit.

Funding Source

Not applicable to this exhibit.

WILLIAM RAINEY HARPER COLLEGE
MATERIAL FOR REVIEW
BY THE BOARD OF TRUSTEES

SUBJECT: Issuing a Purchase Order to South Suburban College for ACT COMPASS Test Units

ACTION: (select one)

- Review for formal recommendation to the full Board of Trustees at the next regular Board meeting.
- Background material for future Board of Trustees action.
- Update information/status report. For informational purposes only.

SUMMARY:

A recommendation is being made to issue a purchase order to South Suburban College for ACT COMPASS Test Units to provide testing services to students. The tests are administered by the Assessment and Testing Center, and ESL department to determine competency in English and mathematics to place students into appropriate classes at Harper College. Electronically administered ACT COMPASS Test Units are the higher education standard tests used for this purpose.

Prepared by: Michael Babb

Approved by: Patrick Bauer

Division: Information Technology

Date: 05/05/2010

Subject: Issuing a Purchase Order to South Suburban College for ACT COMPASS Test Units

Recommended by:
Michael Babb, Director
Information Technology

Description

A recommendation is being made to issue a purchase order to South Suburban College for ACT COMPASS Test Units to provide testing services to students. The tests are administered by the Assessment and Testing Center, and ESL department to determine competency in English and mathematics to place students into appropriate classes at Harper College. Electronically administered ACT COMPASS Test Units are the higher education standard tests used for this purpose.

Information

South Suburban College formed a consortium to purchase hundreds of thousands of Test Units at a discounted price. It is estimated that Harper College will purchase 30,000 Test Units from the consortium in FY2011 at a discounted cost of \$36,300. This is a savings of \$6,300 as compared to the vendor direct purchase price. This purchase represents approximately a 17% increase over last year's purchase due to expected increased demand of testing from the Achieving the Dream initiative, as well as increased enrollments.

Rationale

The ACT COMPASS Test Units are the higher education standard for determining English and mathematics competency, and therefore it is recommended that Harper College continue using these tests in order to determine student placement into English and math courses. ACT is the sole provider of ACT COMPASS Test Units and has approved the group purchase.

Funding Source

Funds in the amount of \$36,300 are available in the 2010/2011 Restricted Purposes Fund (Fund 6) budget.

Subject: Recommendation to Issue a Purchase Order to MDC, Inc., Managing Partner of Achieving the Dream

Recommended by:

Sheila Quirk-Bailey, Vice President
Strategic Planning and Alliances

Description

A recommendation is being made to issue a purchase order to MDC, Inc., for the second and final payment of Harper's two-year commitment to Achieving the Dream. This continues Harper's participation in Achieving the Dream for 2010-2011. In FY09, the first payment of \$85,000 was made. This \$65,000 payment completes Harper's \$150,000 financial obligation.

Information

Achieving the Dream: Community Colleges Count is a multi-year national initiative to help more community college students succeed. The initiative focuses on student groups that have traditionally faced significant barriers to success, including students of color and low-income students. Achieving the Dream works on multiple fronts, including efforts at community colleges, in research, in public engagement and public policy. It emphasizes the use of data to drive change.

Achieving the Dream is active in 15 states with 82 institutions participating. The initiative:

- Helps colleges develop and implement strategies to improve student success and build a culture of evidence in which decisions are based on data about student achievement.
- Conducts research about effective practices and student achievement at community colleges.
- Works to influence public policy so it supports colleges' improvement efforts.
- Engages communities, businesses and the public.

Rationale

Harper will continue its participation in Achieving the Dream as a means of addressing student success initiatives. Achieving the Dream will be integral in assisting the College in achieving long-term strategic directions that focus on improving student persistence, completion and achievement rates.

Funding Source

Funds in the amount of \$65,000 have been budgeted in the Education Fund for this initiative.

Subject: Issuing a Purchase Order to R.J. Galla Co. Inc. for Insurance Policy Renewals

Recommended by:

Tammy J. Rust, Interim Vice President
Administrative Services

Description

A recommendation is being made to issue a purchase order to R.J. Galla Co. Inc. to renew the annual treasurer's bond, the building fund bond, the working cash fund bond, as well as the liquor liability, pollution liability, travel accident, and the preschool accident policies.

Information

R. J. Galla Co. Inc., will act as broker to provide insurance coverage required for the fiscal 2010/2011 policy year.

Rationale

These policies provide coverage that the College must maintain and are not included in the Illinois Community College Risk Management Consortium.

Funding Source

Funds in the amount of \$34,050 are provided in the following fiscal year 2010/2011 fund budgets:

Operations and Maintenance Fund (Fund 2)	\$24,066
Liability, Protection and Settlement Fund (Fund 12)	\$9,984

Subject: Issuing a Purchase Order to Associated Electrical Contractors, Inc. for Electrical Work to Move Existing Equipment from G & H Buildings to D Building

Recommended by:
Steve Petersen, Campus Architect
Physical Plant

Description

A recommendation is being made to issue a purchase order to Associated Electrical Contractors, Inc. for electrical work required to install the RAC and Maintenance Labs equipment in the temporary space in D Building, while G & H Buildings are being renovated. This work is needs to be done to support classes in the 2010 fall semester.

Information

At the February 18, 2010 Board meeting the Board of Trustees awarded a bid request for the renovations to D Building to provide temporary space for the programs in G & H Buildings. The scope of work did not include the installation of the existing equipment. At that time it was not known when classes would be moved to the temporary space in D Building.

Rationale

Proposals were requested from two electrical sub-contractors working on the renovations to D Building. Associated Electrical Contractors, Inc. provided the most cost effective, timely, and complete solution for the scope of work to be performed.

Funding Source

Funds in the amount of \$44,440.09 for this project are provided in the Operations and Maintenance Restricted Fund (Fund 3) budget.

Subject: Approval of Personnel Actions

Recommended by:

Mia Igyarto

Human Resources/Diversity and Organizational Development

Description

A recommendation is being made to approve monthly personnel actions.

Information

Not applicable to this Exhibit.

Rationale

Not applicable to this Exhibit.

Funding Source

Not applicable to this exhibit.

Subject: Faculty Tenure Recommendation - Mid-Year, 2nd Year Hires

Recommended by:

Dr. Marge Skold, Vice President of Academic Affairs
Joan Kindle, Vice President of Student Affairs

Description

The administration informs the Board of Trustees of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff. Tenure status for faculty in the second year of their probationary period and hired mid-year is being presented to the Board.

Information

Following are the names of faculty hired mid-year who are currently non-tenured and the academic year each would be first eligible for tenure.

<u>First Year Employed</u>	<u>First Year Eligible for Tenure</u>
Spring 2009	Spring 2012
Amy Kammerman (<i>hired Fall 2008</i>) ¹	Librarian
Colleen Tomanek	Counseling

Rationale

The Board of Trustees is informed twice a year about the progress of probationary faculty toward achieving tenure.

Funding Source

Not applicable to this exhibit.

¹ By mutual agreement, due to leave, faculty moved to mid-year hire schedule.

Subject: Student Service Awards – Spring 2010

Recommended by:

Joan Kindle, Vice President
Student Affairs

Description

The Board of Trustees approves student service awards each fall and spring semester. Student Service Awards are provided to student leaders in certain student positions in lieu of salaries, automatic tuition grants, or other means of payment.

Information

Eligibility for an award is based on evaluative criteria. Awards are recommended based on performance, position, leadership, length of service, credit hour completion, and grade point average.

Rationale

Section 05.19.00 of the Board Policy Manual states:

Student Service Awards are provided for outstanding contributions in the area of student activities. Criteria and eligibility for these awards are published in the Catalog/Student Handbook. Students eligible for these awards are recommended by the President or designee and approved by the Board of Trustees.

Funding Source

Funds for Student Service Awards are provided in the FY 2010 budget. Funding comes from several sources including the Educational Foundation and Auxiliary Fund. In addition, the Educational Fund provides for the Student Trustee's Award. For the Spring 2010 semester, 40 Student Service Awards will be given, in the amount of \$23,535.00.

First Name	Last Name	Organization/Club	Full/Half	Amount
Nancy	O'Toole	Buddhist Interest Group	half	\$ 180.00
Elyse	Jacks	Environmental Club	half	\$ 540.00
Nicole	Thomas	Ethics Bowl	half	\$ 360.00
Michael	Medsket	Honors	half	\$ 540.00
Maral	Mjukian	Honors	half	\$ 540.00
Jeff	Faust	Pride Club	half	\$ 315.00
Aaron	Wagner	Pride Club	half	\$ 135.00
Chaun	Huang	International Students' Club	half	\$ 540.00
Eva D.	Jarek	Phi Theta Kappa	half	\$ 540.00
Christina	Diba	Phi Theta Kappa	half	\$ 540.00
Adrijana	Barnett	Student Nurses Association	half	\$ 540.00
Michael	Tumilty	Veterans Club	half	\$ 540.00
Matt	Romano	VeteransClub	half	\$ 405.00
Kelly	Redmond	Student Trustee	full	\$2,160.00
Gladys	Ijelu	Campus Activities Board	full	\$ 225.00
Mary Veronica	Eklund	Campus Activities Board/ Budget Committee	full	\$1,080.00
Jasmine	Jaurigue	Campus Activities Board	half	\$ 450.00
Bridget	Johnson	Campus Activities Board	half	\$ 540.00
Blaire	Knight-Graves Kleeman	Harbinger	full	\$ 900.00
Mary El	Welsh	Harbinger	half	\$ 540.00
Andrea	Azzo	Harbinger	half	\$ 540.00
Rebecca	Fowler	Point of View	full	\$1,080.00
Sarah	Wattar	Poms	half	\$ 540.00
Carrie	Strojny	Poms	half	\$ 540.00
Jamie	Gutwien	Speech Team	half	\$ 540.00
Logan	Frey	Speech Team	half	\$ 540.00
Lee	Nadal	Speech Team	half	\$ 540.00
Fiorela	Kola	Speech Team	half	\$ 450.00
Ryan	Clue	Speech Team	half	\$ 270.00
Enrique Stephon	Eiland	Speech Team	half	\$ 180.00
Anna	Sauter	Speech Team	half	\$ 360.00
Pat	Carney	Student Senate	full	\$1,080.00
Carl	Evans	Student Senate	half	\$ 405.00
Maria	Ciocan	Student Senate	half	\$ 540.00
Maxim	Wheatley	Student Senate/ Ethics Bowl	full	\$1,080.00
Anthony	Easterwood	Theatre	full	\$1,080.00
Eddie	Aguije	Budget Committee	half	\$ 540.00
Henry	Norris	Budget Committee	half	\$ 540.00
Vitaliy	Stefanov	Budget Committee	half	\$ 540.00
Greg	Yazel	Budget Committee	half	\$ 540.00

Subject: Annual Review and Approval of Health Career Programs Affiliation List

Recommended by:
Margaret Skold, Vice President
Academic Affairs

Description

The administration recommends that the annual list of health career program affiliations be approved as submitted. An Affiliation Agreement is required between Harper College and affiliating agencies to provide for the clinical education in health career programs. In an effort to streamline the entire process related to developing affiliations with the many agencies, the College presents to the Board of Trustees, a master list of all the clinical agencies with whom we wish to affiliate for the year.

Information

Once the list of affiliating clinical agencies is reviewed and approved by the Board of Trustees, a clinical agency mailing list is sent to the Harper College Manager of Environmental Health & Safety for submission to the Illinois Community College Risk Management Consortium. The Consortium prepares and sends each clinical agency an annual certificate of insurance. The list of affiliation agreements that are being renewed is attached to this exhibit.

The Board designates the appropriate dean to sign the renewal agreements each year.

Rationale

Affiliation Agreements require the College to procure and maintain professional and general liability insurance for injury and damage to persons or property resulting from the acts or omissions of the College and its faculty members and students. An Affiliation Agreement is required between Harper College and its affiliating agencies for clinical education in health career programs.

Funding Source

Not applicable to this exhibit.

Agency/Hospital Name	CTE	DHY	HSC	MAM	MOA	NUR	PHB	RAD	DMS	DIT	CNA
(Advocate) Condell Medical Center	X							X	X		
A Touch of Health					X						
Abbington Rehabilitation and Nursing										X	
Accurate, Complete, and Timely, Inc.					X						
Addolorata Villa										X	
Advanced Arlington Medical Center					X						
Advanced Pediatrics / Children's Health					X						
Advanced Physical Medicine					X						
Advanced Woman's Care Center	X					X					
Advent Neurology, S.C.					X						
Advocate Christ Medical Center	X										
Advocate Good Shepherd Hospital						X					
Advocate Good Shepherd Hospital	X								X		
Advocate Good Shepherd Hospital										X	
Advocate Good Shepherd Hospital							X				
Advocate Lutheran General Hospital							X				
Advocate Lutheran General Hospital						X					
Advocate Trinity Hospital	X			X							
Affinity Healthcare LLC									X		
Alexian Brothers Behavioral Health Hospital					X	X					
Alexian Brothers Hospital Network									X		
Alexian Brothers Medical Center			X		X	X		X			
Alexian Brothers Medical Center										X	
Alexian Brothers Medical Center								X			
Alexian Brothers Medical Center							X				
American Medical Billing					X						
Arlington Chiropractic Clinic					X						
Arlington Heights Medical Associates					X						
Arthritis and Rehab Associates					X						
Associates in Women's Healthcare						X					
Asthma and Allergy Center					X						
Ballard Health Care Facility										X	
Barrington Family Medicine					X						
Barrington Specialists in Adult Medicine					X						
Bartlett Family Healthcare					X						
Behavioral Healthcare Associates					X						
Bloomington Family Practice					X						
Bock Transcription Services					X						
Centegra Health System (Woodstock Memorial Hospital)									X		
Centegra Health System- Northern Illinois Medical Ctr						X					
Centegra Helath System								X			
Centegra Helath System - McHenry									X		
Centegra Primary Care					X						
Central DuPage Hospital	X								X		
Chicago Healthcare Centers, SC					X						
Children and Teens Medical Center					X						
Children's Health Care Ltd.					X						
Children's Memorial Medical Center						X					
Children's Memorial Medical Hospital								X			
Community Hospital of Ottawa										X	

Agency/Hospital Name	CTE	DHY	HSC	MAM	MOA	NUR	PHB	RAD	DMS	DIT	CNA
Comprehensive Home Care, Inc					X						
Comprehensive Women's Center					X						
Condell Health Network									X		
Coram Healthcare						X					
CUSD School District 21						X					
CUSD School District 220						X					
CUSD School District 59						X					
Derick Dermatology					X						
Elgin Clinic, Ltd.					X						
Elgin Mental Health Center						X					
Elk Grove Internists					X						
Elmhurst Memorial Hospital										X	
Elmhurst Memorial Hospital									X		
Emery Medical Center					X						
Evanston Head Start		X									
Evanston Northwestern Health Care	X										
Evanston Northwestern Healthcare	X										
Evanston Northwestern Healthcare	X										
Family Medical Associates					X						
Family Treatment Center					X						
Foot and Ankle Institute					X						
Fresenius Medical Care Dialysis						X					
Friendship Village of Schaumburg						X					
Friendship Village of Schaumburg											X
Friendship Village of Schaumburg										X	
GeriCare, Ltd.					X						
GlenOaks Hospital (Adventist)	X										
Global Care, S.C.					X						
Good Shepherd Hospital	X										
Goodman, Weiss, and Cash					X						
Greater Elgin Family Care Center						X					
Greater Elgin Family Care Center					X						
Greater Northwest Medical Group					X						
Harry M. Goldin, M.D.					X						
Health First Chiropractic					X						
Health Pro Physician Family Practice					X						
Health Technologies (Crystal Pines)										X	
Health Visions					X						
HealthWorld						X					
Healthy Trust Immediate Medical Care					X						
Hinsdale Hospital	X										
Holy Family Medical Center	X										
Holy Family Medical Center										X	
Holy Family Medical Center	X										
HuTech Resources, LLC					X						
Illinois Chiropractic Centers, Ltd.					X						
Illinois Physician Network					X						
Illinois Spine Institute					X						
Integrative Pain Medicine					X						
Internal Medicine Associates					X						
Kenneth Young Center						X					
Kid Care Medical					X						
Kishwaukee Community Hospital									X		
Kishwaukee Community Hospital									X		

Agency/Hospital Name	CTE	DHY	HSC	MAM	MOA	NUR	PHB	RAD	DMS	DIT	CNA
Lake Barrington Woods					X						
Lake Forest Hospital	X										
Lake Forest Hospital									X		
Lake Forest Hospital					X						
Lake Street Family Medicine					X						
Lake Zurich Family Treatment Ctr					X						
Lexington Healthcare						X					
LifeWatch					X						
Loretto Hospital								X			
Loyola Medical Center						X					
Loyola University Medical Center	X										
Lutheran Home and Services										X	
Lutheran Home and Services						X					
Manor Care - Arlington Heights										X	
Manor Care - Arlington Heights						X					
Manor Care - Arlington Heights											X
Manor Care - Elgin										X	
Manor Care - Elk Grove Village						X					X
Manor Care - Elk Grove Village										X	
Manor Care - Highland Park										X	
Manor Care - Rolling Meadows										X	
Maplewood Care, Inc.					X						
Marklund Children's Home						X					
MC Ultrasound									X		
Medical Office Management Strategists					X						
Medical Pediatrics						X					
Medifax, Inc.					X						
Melmedica Children's Home						X					
Midwest Center for Women's Healthcare					X						
Midwest Midwifery						X					
Midwest Sports Medicine					X						
Midwest Vascular Institute of Illinois					X						
MM Kids Pediatrics					X						
Mt. Sinai Hospital	X										
Mt. Sinai Hospital								X			
Mt. Sinai Hospital											
Nazarethville										X	
Nazarethville										X	
North Shore Dermatology					X						
Northern Illinois Plastic Surgery Center					X						
NorthShore University HealthSystem						X					
NorthShore University HealthSystem	X								X		
Northwest Adult Medicine					X						
Northwest Community Hospital						X					
Northwest Community Hospital									X		
Northwest Community Hospital	X										
Northwest Community Hospital										X	
Northwest Community Hospital								X			
Northwest Community Hospital							X				
Northwest Community Hospital					X						
Northwest Community Hospital - (HSC Addendum)			X								

Agency/Hospital Name	CTE	DHY	HSC	MAM	MOA	NUR	PHB	RAD	DMS	DIT	CNA
Northwest Family Physicians					X						
Northwest Gastroenterologists					X						
Northwest Gynecological Center, S.C.					X						
Northwest Oncology and Hematology						X					
Northwest Orthopedic Surgery					X						
Northwest Suburban Medical Group					X						
NW Comm. Hosp. Mobile Dental Clinic		X									
Oak Mill Medical Associates					X						
Oak Park Hospital	X										
Oak Park Hospital									X		
OB/Gyne & Infertility Center					X						
Office of Amy Stomper						X					
Office of Dina Kaner, M.D.					X						
Office of Dominic Catrambone, M.D.					X						
Office of Dr. Aleksandr Podolskiy					X						
Office of Dr. John E. Albanese					X						
Office of Dr. Joseph Goldstein (2 offices)					X						
Office of Dr. Patric Dicillo, SC					X						
Office of Dr. Robert Polisky					X						
Office of Dr. Verne Schwager, MD					X						
Office of Drs. Bedingfield & Roswell, S.C.					X						
Office of E.B. Loftin, M.D., S.C.					X						
Office of Kenneth Tomchik, M.D.					X						
Office of Krishna Nadhan, M.D.					X						
Office of Lawrence Martin, M.D.					X						
Office of Marek Gawrysz (First Aid Clinic)					X						
Office of Padmini Thakkar, M.D.					X						
Office of Robert Krohn, M.D.					X						
Office of Salma Khokha, M.D.					X						
Our Lady of the Resurrection	X										
Pediatric Urology Partners					X						
Physician Billing Associates					X						
Plum Grove of Palatine										X	
Practice Management and Support Service					X						
Precious Hearts Pediatrics					X						
Preventative Health Care, Inc.					X						
Progressive Health and Rehabilitation					X						
Provena St. Joseph Hospital										X	
Provena St. Joseph Medical Center									X		
Pulmonary Critical Care & Sleep Medicine Specialists, S.C.					X						
Quest Diagnostics							X				
Rainbow Hospice					X						
Rand Medical Clinic					X						
Respite Program						X					
Revita Health Center					X						
Riverside Medical, S.C.					X						
Rochelle Community Hospital									X		
Roselle Chiropractic					X						
Rosewood Care Center											X

Agency/Hospital Name	CTE	DHY	HSC	MAM	MOA	NUR	PHB	RAD	DMS	DIT	CNA
Rosewood Care Center (Bravo Care of Inverness, Inc.)						X					
Rush North Shore Medical Center								X			
Rush University Medical Center	X										
Rush University Medical Center									X		
Rush University Medical Center								X			
Rush-North Shore Medical Center	X										
Schaumburg Immediate Care					X						
Scheck & Siress Prosthetics, Inc.					X						
Sedgebrook										X	
Sherman Hospital							X				
Sherman Hospital									X		
Sherman Hospital	X										
Sherman West Court										X	
Shriners Hospitals for Children						X					
Skokie Hospital (NorthShore University)										X	
Skypoint Medical Center					X						
Smith Chiropractic Health Care					X						
St. Alexius Medical Center						X					X
St. Alexius Medical Center	X								X		
St. Alexius Medical Center										X	
St. Alexius Medical Center							X				
St. Alexius Medical Center								X			
St. Anthony's Medical Center									X		
St. Benedict's Nursing and Rehab Center										X	
St. Benedict's Nursing and Rehab Center										X	
St. Francis Hospital	X										
St. Joseph's Home for the Elderly						X					X
Suburban Endocrinologists and Diabetes Ctr					X						
Suburban Internal Fetal Medicine									X		
Suburban Lung Associates, S.C.					X						
Suburban Neurologists					X						
Suburban Orthopedics					X						
Sunrise Assisted Living of Schaumburg						X					
Swedish American Health System	X								X		
Swedish American Hospital	X										
Swedish Covenant Hospital	X								X		
The Arlington										X	
The Children's Memorial Medical Center									X		
University of Illinois	X										
Village of Hoffman Est - Health & Human Svcs						X					
Village of Schaumburg Home Care Program						X					
Wauconda Healthcare & Rehab										X	
Weil Foot and Ankle Institute					X						
West Suburban Medical Center						X					
Westlake Hospital						X					
Windsor Park Manor										X	

Agency/Hospital Name	CTE	DHY	HSC	MAM	MOA	NUR	PHB	RAD	DMS	DIT	CNA
Wolf Podiatry & Associates					X						
Women's Health Specialists					X						
Womens Healthcare Specialist									X		

Subject: Recommendation to Restrict Funds for Capital Projects

Recommended by:

Tammy J. Rust, Interim Vice President
Administrative Services

Description

A recommendation is being made to fund future capital projects. The campus facilities and infrastructure are important to student success. Preliminary insight into the future suggests additional funding will be needed for capital projects.

Information

It is anticipated there will be excess revenue over expenditures in Fund 1 for FY 2010. This transfer of funds supports the Board's guidance to maintain existing fund balances and not propose a deficit budget in the future.

Rationale

The recommendation to restrict the funds will enhance the College's ability to meet future capital needs.

Funding Source

Funds in the amount of \$2.5M are provided in the Education Fund (Fund 1) and will be transferred to the Operations and Maintenance Restricted Fund (Fund 3).

X. Consent Agenda

B. Information

X-B.1 Financial Statements

X-B.2 Committee and Liaison Reports

X-B.3 Grants and Gifts

X-B.4 Consortiums

WILLIAM RAINEY HARPER COLLEGE
FY2009/2010 BUDGET AND EXPENDITURES
April 30, 2010

Consent Agenda
Exhibit X-B.1
 June 16, 2010

EDUCATION FUND

DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Institutional						
Institutional	\$16,060,937	\$11,127,017	\$10,402,584	\$238,903	66.26%	\$5,419,450
Sub-Total	\$16,060,937	\$11,127,017	\$10,402,584	\$238,903	66.26%	\$5,419,450
President						
Development Office	\$667,387	\$462,366	\$549,710	\$98,657	97.15%	\$19,020
Pres/Brd of Trustees	\$584,155	\$404,703	\$500,033	\$61,833	96.18%	\$22,289
Strategic Alliance	\$993,854	\$688,542	\$698,453	\$143,665	84.73%	\$151,736
Media Comm & Gov Rel	\$237,037	\$164,219	\$193,329	\$32,151	95.12%	\$11,557
Sub-Total	\$2,482,433	\$1,719,830	\$1,941,525	\$336,306	91.76%	\$204,602
Student Affairs						
Student Activities	\$225,881	\$156,490	\$174,929	\$28,921	90.25%	\$22,031
Student Development	\$3,487,172	\$2,415,913	\$2,598,939	\$364,623	84.98%	\$523,610
Wellns & Human Perf	\$2,432,440	\$1,685,194	\$1,899,604	\$313,772	90.99%	\$219,064
VP Student Affairs	\$560,273	\$388,157	\$368,124	\$66,244	77.53%	\$125,905
Access & Disability	\$979,564	\$678,642	\$778,866	\$59,149	85.55%	\$141,549
Sub-Total	\$7,685,330	\$5,324,397	\$5,820,462	\$832,709	86.57%	\$1,032,159
VP Academic Affairs						
Acad Enrich/Lang Std	\$4,019,483	\$2,784,698	\$2,948,295	\$459,919	84.79%	\$611,269
VP Academic Affairs	\$1,325,238	\$918,125	\$434,450	\$123,431	42.10%	\$767,357
Assoc VP Transfer Prog	\$322,174	\$223,202	\$251,680	\$37,853	89.87%	\$32,641
Bus & Soc Sciences	\$6,833,968	\$4,734,573	\$4,983,182	\$688,523	82.99%	\$1,162,263
Continuing Education	\$601,187	\$416,502	\$339,006	\$53,859	65.35%	\$208,322
Liberal Arts	\$7,381,019	\$5,113,570	\$5,472,231	\$850,845	85.67%	\$1,057,943
Health Careers	\$4,272,681	\$2,960,113	\$3,155,831	\$409,386	83.44%	\$707,464
Resources for Learning	\$3,415,696	\$2,366,394	\$2,577,547	\$287,663	83.88%	\$550,486
Math & Science	\$5,978,855	\$4,142,151	\$4,846,388	\$707,871	92.90%	\$424,596
Career & Tech Programs	\$2,530,471	\$1,753,110	\$2,128,618	\$342,775	97.67%	\$59,078
Sub-Total	\$36,680,772	\$25,412,439	\$27,137,228	\$3,962,125	84.78%	\$5,581,419

WILLIAM RAINEY HARPER COLLEGE
FY2009/2010 BUDGET AND EXPENDITURES
April 30, 2010

Consent Agenda
Exhibit X-B.1
 June 16, 2010

EDUCATION FUND

DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
VP Admin Services						
Admin Services	\$1,721,875	\$1,192,915	\$1,225,396	\$226,552	84.32%	\$269,927
Sub-Total	\$1,721,875	\$1,192,915	\$1,225,396	\$226,552	84.32%	\$269,927
VP Diversity/Org Dev						
VP Diversity/Org	\$1,903,159	\$1,318,509	\$1,126,344	\$189,836	69.16%	\$586,979
Sub-Total	\$1,903,159	\$1,318,509	\$1,126,344	\$189,836	69.16%	\$586,979
VP Info Technology						
Info Technology	\$8,849,319	\$6,130,808	\$7,198,320	\$1,106,540	93.85%	\$544,459
Sub-Total	\$8,849,319	\$6,130,808	\$7,198,320	\$1,106,540	93.85%	\$544,459
VP Mktg & Enrollment						
VP Enroll & Marketing	\$1,079,468	\$747,855	\$782,269	\$293,790	99.68%	\$3,409
Admissions Outreach	\$606,897	\$420,458	\$528,432	\$73,647	99.21%	\$4,818
Enrollment Svcs	\$1,812,282	\$1,255,549	\$1,484,872	\$225,769	94.39%	\$101,641
Pub & Comm Services	\$1,841,276	\$1,275,636	\$1,410,356	\$429,564	99.93%	\$1,356
Sub-Total	\$5,339,923	\$3,699,499	\$4,205,929	\$1,022,770	97.92%	\$111,224
Grand Total:	\$80,723,748	\$55,925,413	\$59,057,788	\$7,915,741	82.97%	\$13,750,219

Note: Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments. Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aids.

WILLIAM RAINEY HARPER COLLEGE
FY2009/2010 BUDGET AND EXPENDITURES
April 30, 2010

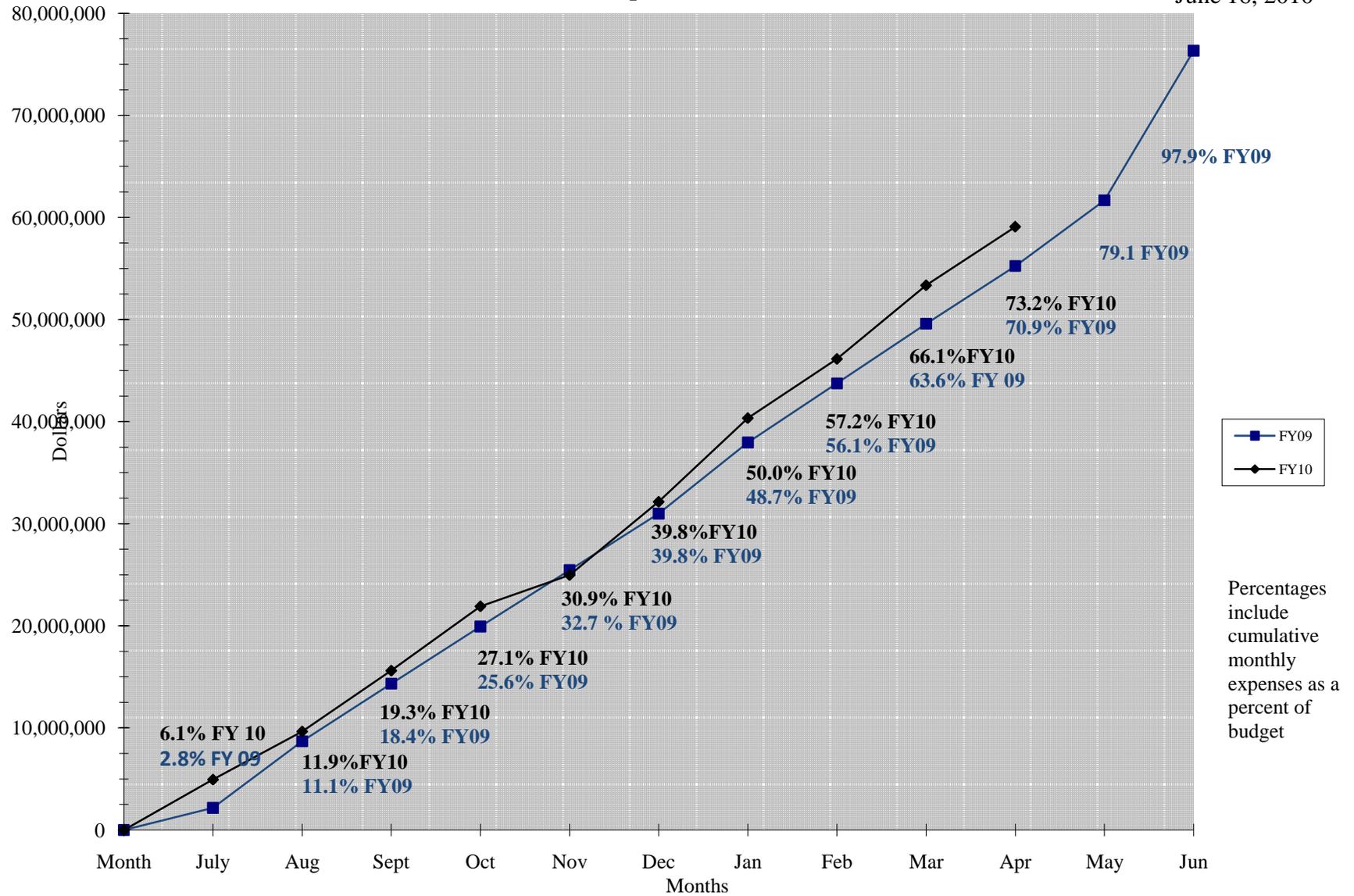
Consent Agenda
Exhibit X-B.1
 June 16, 2010

OPERATIONS AND MAINTENANCE FUND

DIVISION	FY10 BUDGET	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Institutional					
Institutional	\$ 2,166,407	\$ 1,562,192	\$ 153,415	79.19%	\$ 450,800
Sub-Total	\$ 2,166,407	\$ 1,562,192	\$ 153,415	79.19%	\$ 450,800
VP Admin Services					
Admin Services	\$ 125,077	\$ 97,261	\$ 17,800	91.99%	\$ 10,016
Physical Plant	\$ 12,195,229	\$ 7,861,495	\$ 1,602,630	77.61%	\$ 2,731,104
Sub-Total	\$ 12,320,306	\$ 7,958,756	\$ 1,620,430	77.75%	\$ 2,741,120
VP Info Technology					
Info Technology	\$ 1,874,222	\$ 1,150,773	\$ 496,890	87.91%	\$ 226,559
Sub-Total	\$ 1,874,222	\$ 1,150,773	\$ 496,890	87.91%	\$ 226,559
VP Student Affairs					
Student Affairs	\$ 1,121,767	\$ 834,049	\$ 131,216	86.05%	\$ 156,502
Sub-Total	\$ 1,121,767	\$ 834,049	\$ 131,216	86.05%	\$ 156,502
Grand Total:	\$ 17,482,702	\$ 11,505,770	\$ 2,401,951	79.55%	\$ 3,574,981

**FY 2009 & FY 2010 Education Fund (01) Expenditures
as of April 30, 2010**

Consent Agenda
Exhibit X-B.1
June 16, 2010



WILLIAM RAINEY HARPER COLLEGE
Schedule of Investments
As of April 30, 2010

Exhibit X-B.1
June 16, 2010

Depository or Instrument	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Earnings to Maturity	Principal Invested @ April 30, 2010	Market Value
<u>Certificates of Deposits</u>							
PMA/RBS Citizens Bank NA	07/29/09	05/25/10	300	1.090	26,301.38	4,000,000	
PMA/Home Federal Bank	12/15/09	06/14/10	181	0.590	729.10	249,200	
PMA/First Place Bank	12/15/09	06/14/10	181	0.440	544.17	249,400	
PMA/Leaders Bank	12/15/09	06/14/10	181	0.437	540.98	249,400	
PMA/Farmers State Bank Waterloo	12/15/09	06/14/10	181	0.440	544.18	249,400	
PMA/First Chatham Bank	12/15/09	06/14/10	181	0.333	164.88	100,000	
PMA/Bank of the Sierra	12/15/09	06/14/10	181	0.290	143.66	100,000	
PMA/GE Capital Financial Bank	12/15/09	06/14/10	181	0.247	304.80	249,200	
PMA/Machias Savings Bank	12/15/09	06/14/10	181	0.233	287.44	249,300	
PMA/International Bank of Chicago	12/15/09	06/14/10	181	0.240	296.71	249,300	
PMA/Fifth Third Bank	12/15/09	06/14/10	181	0.246	304.01	249,200	
PMA/Planters Bank	12/15/09	06/14/10	181	0.167	82.04	99,000	
PMA/Town Bank (Delafield State Bank)	12/15/09	06/14/10	181	0.147	150.62	206,600	
PMA/First American Bank	03/03/10	06/17/10	106	0.187	135.77	249,800	
PMA/American Chartered Bank	03/03/10	06/17/10	106	0.261	189.11	249,800	
PMA/Southwest Bank	06/29/09	06/29/10	365	1.302	3,256.44	246,700	
PMA/M&I Marshall & IL SLEY Bank	06/29/09	06/29/10	365	1.320	3,256.44	246,700	
PMA/M&I Bank FSB	06/29/09	06/29/10	365	1.320	3,256.44	246,700	
PMA/Private Bank, MI	06/29/09	06/29/10	365	1.372	3,383.35	246,600	
PMA/Citibank	06/29/09	06/29/10	365	1.260	63,161.96	5,013,300	
PMA/Citibank	07/15/09	07/15/10	365	1.308	48,718.56	5,000,000	
PMA/Cole Taylor Bank	01/07/10	08/12/10	217	0.500	297.26	100,000	
PMA/Harris Bank Palatine	04/06/10	09/09/10	156	0.200	2,226.32	2,600,000	
PMA/Harris Bank Palatine	04/06/10	09/17/10	164	0.240	2,700.24	2,500,000	
PMA/Harris Bank Palatine	06/29/09	09/22/10	450	1.475	54,496.49	3,000,000	
PMA/Seaway Bank & Trust Company	01/07/10	12/16/10	343	0.663	1,546.65	248,400	
PMA/Peoplefirst Bank	01/07/10	12/16/10	343	0.691	1,611.67	248,300	
PMA/Security Bank Minnesota	01/07/10	12/16/10	343	0.504	1,177.21	248,800	
PMA/First Interstate Bank	01/07/10	12/16/10	343	0.443	1,035.00	248,900	
PMA/FS&LA of Charleston	01/07/10	12/16/10	343	0.250	585.93	249,400	
PMA/Citizens Bank of Pennsylvania	01/07/10	12/16/10	343	0.256	599.99	249,400	
PMA/Associated Bank, NA	01/07/10	12/16/10	343	0.230	539.05	249,400	
PMA/Bank of Arkansas, NA	01/07/10	12/16/10	343	0.206	482.83	249,500	
PMA/M&T Bank, NA	07/15/09	01/06/11	540	1.230	3,632.96	246,300	
PMA/Bank of the Ozarks	07/15/09	01/06/11	540	1.250	3,304.29	246,600	
PMA/TD Bank NA	07/15/09	01/06/11	540	1.260	3,382.01	246,600	
PMA/Luana Savings Bank	07/15/09	01/06/11	540	1.350	4,001.77	245,900	
PMA/Orrstown Bank	07/15/09	01/06/11	540	1.350	3,643.89	246,300	
PMA/Peoples Bank-NC	07/15/09	01/06/11	540	1.387	1,518.74	99,000	

PMA/West Pointe Bank	07/15/09	01/06/11	540	1.400	4,154.70	245,800	
PMA/Drake Bank	07/15/09	01/06/11	540	1.400	1,542.33	100,000	
PMA/Security Bank & Trust Co	07/15/09	01/06/11	540	1.450	4,332.99	245,600	
PMA/CCB Community Bank	07/15/09	01/06/11	540	1.450	1,616.31	100,000	
PMA/Liberty Bank of Arkansas	07/15/09	01/06/11	540	1.512	4,592.41	245,300	
PMA/Planters Bank	07/15/09	01/06/11	540	1.520	1,865.37	99,000	
PMA/Enterprise Bank & Trust	07/15/09	01/06/11	540	1.600	4,893.29	245,000	
PMA/Keybank	04/15/09	04/07/11	722	1.900	225,501.38	6,000,000	
PMA/Carroll County Trust Company	04/27/10	10/19/11	540	0.761	2,766.52	247,200	
PMA/BLC Community Bank	10/21/09	10/21/11	730	1.343	6,535.29	243,400	
						<u>37,293,700</u>	<u>37,293,700</u>
PMA/Appleton WI Prom Nt	8/5/2009	4/1/2011	604	2.500	5,000.00	102,706	101,740
PMA/United National Bank	10/30/09	10/30/11	730	1.350	6,515.00	245,000	245,539
PMA/US Treasury Notes	10/27/2009	10/31/2011	734	4.625	93,002.72	1,074,688	1,058,950
PMA/CUSD #203 Naperville BABS	8/26/2009	2/1/2012	889	2.200	43,400.00	883,106	890,982
PMA/US Treasury Notes	10/27/2009	10/31/2012	1100	3.875	116,671.20	1,072,734	1,066,170
PMA/First NB Fox Valley	10/01/09	12/30/13	1551	2.650	27,588.67	245,000	246,588
PMA/CUSD #203 Naperville BABS	8/26/2009	2/1/2014	1620	3.150	129,701.25	919,502	925,623
PMA/CUSD #203 Naperville BABS	8/26/2009	2/1/2015	1985	3.550	183,535.00	944,597	952,145
						<u>5,487,333</u>	<u>5,487,737</u>
Federated Tax Free Obligations						1,000	1,000
First Place Bank						2,502,330	2,502,330
Associated Bank, NA						13,006,595	13,006,595
ISDLAF						28,239,755	28,239,755
Weighted Average 1.845%							
Illinois Funds						10,946,180	10,946,180
Average Daily Yield 1.230%							
TOTALS AS OF:					April 30, 2010	<u>97,476,892</u>	<u>97,477,296</u>

WILLIAM RAINEY HARPER COLLEGE
Preliminary Schedule of Investments
As of April 30, 2010

Consent Agenda
Exhibit X-B.1
June 16, 2010

	<u>Outstanding Investments</u>	<u>FY10 Budget</u>	<u>Planned To Date</u>	<u>Earned To Date</u>
EDUCATION FUND	\$ 42,254,888	560,000	466,667	218,136
OPERATIONS, & MAINT. FUND	15,677,897	190,000	158,333	79,917
OPERATIONS, & MAINT. FUND (Restricted)	875,290	20,000	16,667	7,105
BOND & INTEREST	11,767,149	80,000	66,667	42,668
AUXILIARY ENTERPRISES	3,595,542	45,000	37,500	22,407
RESTRICTED FUNDS	6,619,293	36,000	30,000	49,653
WORKING CASH FUND	15,155,949	154,000	128,333	100,503
AUDIT FUND	362,350	3,000	2,500	2,175
LIABILITY, PROTECTION & SETTLEMENT	<u>1,168,534</u>	<u>11,000</u>	<u>9,167</u>	<u>7,054</u>
Total	<u>\$ 97,476,892</u>	<u>1,099,000</u>	<u>915,833</u>	<u>529,618</u>

WM Rainey Harper College Referendum Bonds



PMA Financial Network Inc.

Portfolio & Rebate Liability Report

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
03/07/01	\$91,980,527.57					\$0.00				0.00%	\$91,980,527.57	Original Bond Proceeds
03/07/01		\$19,397,386.39	1			\$0.00				0.00%	\$72,583,141.18	FHLB Discount Note 3/8/01 - 4.918% (Trans #7093)
03/07/01		\$13,998,005.00	2			\$0.00				0.00%	\$58,585,136.18	FHLMC Discount Note 3/8/01 - 5.202% (Trans #7091)
03/07/01		\$6,499,124.31	3			\$0.00				0.00%	\$52,086,011.87	FHLB Discount Note 3/8/01 - 4.918% (Trans #7094)
03/07/01		\$1,299,824.86	4			\$0.00				0.00%	\$50,786,187.01	FHLB Discount Note 3/8/01 - 4.918% (Trans #7092)
03/07/01		\$593,917.49	5			\$0.00				0.00%	\$50,192,269.52	FNMA Discount Note 4/13/01 - 5.12% (Trans #7084)
03/07/01		\$228,993.64	6			\$0.00				0.00%	\$49,963,275.88	FHLB Discount Note 5/11/01 - 4.92% (Trans #7085)
03/07/01		\$254,716.94	7			\$0.00				0.00%	\$49,708,558.94	FHLB Discount Note 6/12/01 - 4.85% (Trans #7086)
03/07/01		\$283,378.98	8			\$0.00				0.00%	\$49,425,179.96	FNMA Discount Note 7/9/01 - 4.80% (Trans #7087)
03/07/01		\$311,000.00	9			\$0.00				0.00%	\$49,114,179.96	Johnson Bank CD 8/15/01 - 4.80% (Trans #24048)
03/07/01		\$386,000.00	10			\$0.00				0.00%	\$48,728,179.96	Johnson Bank CD 9/14/01 - 4.80% (Trans #24049)
03/07/01		\$1,555,967.63	11			\$0.00				0.00%	\$47,172,212.33	FHLMC Discount Note 10/11/01 - 4.72% (Trans #7088)
03/07/01		\$1,600,000.00	12			\$0.00				0.00%	\$45,572,212.33	Morton Community Bank CD 11/15/01 - 4.80% (Trans #24046)
03/07/01		\$2,900,000.00	13			\$0.00				0.00%	\$42,672,212.33	Morton Community Bank CD 12/14/01 - 4.80% (Trans #24047)
03/07/01		\$2,100,000.00	14			\$0.00				0.00%	\$40,572,212.33	Lone Star Bank CD 5/15/02 - 4.95% (Trans #24050)
03/07/01		\$771,489.84	15			\$0.00				0.00%	\$39,800,722.49	Providian National Bank CD 6/14/02 - 4.85% (Trans #24035)
03/07/01		\$4,100,000.00	16			\$0.00				0.00%	\$35,700,722.49	Providian National Bank CD 7/15/02 - 4.85% (Trans #24036)
03/07/01		\$4,100,000.00	17			\$0.00				0.00%	\$31,600,722.49	Providian National Bank CD 8/15/02 - 4.85% (Trans #24037)
03/07/01		\$4,529,944.47	18			\$0.00				0.00%	\$27,070,778.02	FFCB Note 9/3/02 - 4.75% (Trans #7090)
03/07/01		\$4,100,000.00	19			\$0.00				0.00%	\$22,970,778.02	Key Bank USA CD 10/15/02 - 4.90% (Trans #24038)
03/07/01		\$5,500,000.00	20			\$0.00				0.00%	\$17,470,778.02	Key Bank USA CD 11/15/02 - 4.90% (Trans #24041)
03/07/01		\$5,070,778.02	21			\$0.00				0.00%	\$12,400,000.00	FHLB Note 1/13/03 - 4.76% (Trans #7089)
03/07/01		\$4,500,000.00	22			\$0.00				0.00%	\$7,900,000.00	Key Bank USA CD 2/14/03 - 5.05% (Trans # 24042)
03/07/01		\$4,500,000.00	23			\$0.00				0.00%	\$3,400,000.00	Key Bank USA CD 3/7/03 - 5.05% (Trans # 24042)
03/07/01		\$3,400,000.00	24			\$0.00				0.00%	(\$0.00)	MBNA America CD 5/15/03 - 5.259% (Trans #24039)
03/08/01						\$0.00	\$19,397,386.39	1	\$2,613.61	0.00%	\$19,400,000.00	FHLB Discount Note 3/8/01 - 4.918% (Trans #7093)
03/08/01						\$0.00	\$13,998,005.00	2	\$1,995.00	0.00%	\$33,400,000.00	FHLMC Discount Note 3/8/01 - 5.202% (Trans #7091)
03/08/01						\$0.00	\$6,499,124.31	3	\$875.69	0.00%	\$39,900,000.00	FHLB Discount Note 3/8/01 - 4.918% (Trans #7094)
03/08/01						\$0.00	\$1,299,824.86	4	\$175.14	0.00%	\$41,200,000.00	FHLB Discount Note 3/8/01 - 4.918% (Trans #7092)
03/08/01		\$8,929,732.29	25			\$0.00				0.00%	\$32,270,267.71	FHLMC Discount Note 3/9/01 - 5.182% (Trans #7104)
03/08/01		\$3,795,179.46	26			\$0.00				0.00%	\$28,475,088.25	FHLB Note 5/15/03 - 4.84% (Trans #7101)
03/08/01		\$8,442,046.26	27			\$0.00				0.00%	\$20,033,041.99	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
03/08/01		\$8,027,548.64	28			\$0.00				0.00%	\$12,005,493.35	FFCB Note 3/5/04 - 5.04% (Trans #7100)
03/08/01		\$5,930,263.62	29			\$0.00				0.00%	\$6,075,229.73	Amcore Bank CD 12/13/02 - 4.90% (Trans #24064)
03/08/01		\$4,878,510.16	30			\$0.00				0.00%	\$1,196,719.57	Providian National Bank CD 6/14/02 - 4.85% (Trans #24063)
03/08/01		\$1,196,719.57	31			\$0.00				0.00%	(\$0.00)	FHLB Note 3/26/02 - 4.70% (Trans #7103)
03/09/01						\$0.00	\$8,929,732.29	25	\$1,267.71	0.00%	\$8,931,000.00	FHLMC Discount Note 3/9/01 - 5.182% (Trans #7104)
03/09/01		\$4,514,080.70	32			\$0.00				0.00%	\$4,416,919.30	Overnight Investment to Cover Investment with Manufacturer's Bank
03/09/01		\$4,416,918.28	33			\$0.00				0.00%	\$1.02	MBNA America CD 4/15/03 - 5.259% (Trans #)
03/12/01						\$0.00	\$4,514,080.70	32	\$1,919.30	0.00%	\$4,516,001.02	Overnight Investment to Cover Investment with Manufacturer's Bank
03/12/01		\$1,504,881.11	34			\$0.00				0.00%	\$3,011,119.91	Manufacturer's Bank CD 1/15/02 - 4.80% (Trans #24084)
03/12/01		\$1,505,349.84	35			\$0.00				0.00%	\$1,505,770.07	Manufacturer's Bank CD 2/15/02 - 4.80% (Trans #24085)
03/12/01		\$1,505,770.07	36			\$0.00				0.00%	(\$0.00)	Manufacturer's Bank CD 3/11/02 - 4.80% (Trans #24086)
03/26/01						\$0.00				0.00%	\$31,436.00	FHLB Note 3/26/02 - 4.70% (Trans #7103)
03/30/01						\$0.00			\$31,436.00	0.00%	\$7.70	LaSalle Interest
04/13/01						\$0.00	\$593,917.49	5	\$3,082.51	0.00%	\$628,443.70	FNMA Discount Note 4/13/01 - 5.12% (Trans #7084)
04/13/01						\$394,290.00				0.37%	\$234,153.70	Expenses Wired
04/13/01						\$394,290.00				0.37%	(\$0.00)	GECC CP 05/11/01 - 4.923% (Trans #11028)
04/30/01		\$234,153.70	37			\$394,290.00				0.37%	\$15.42	LaSalle Interest
05/11/01						\$394,290.00	\$228,993.64	6	\$2,006.36	0.37%	\$231,015.42	FHLB Discount Note 5/11/01 - 4.92% (Trans #7085)
05/11/01						\$394,290.00	\$234,153.70	37	\$884.30	0.37%	\$466,053.42	GECC CP 05/11/01 - 4.923% (Trans #11028)
05/11/01						\$91,030.00				0.49%	\$344,733.42	Expenses Wired
05/11/01		\$344,733.42	38			\$515,610.00				0.49%	(\$0.00)	Prudential Funding CP 06/12/01 - 4.009% (Trans #11136)
05/15/01						\$515,610.00		26	\$128,325.00	0.49%	\$128,325.00	FHLB Note 5/15/03 - 4.84% (Trans #7101)
05/15/01						\$515,610.00		27	\$252,166.67	0.49%	\$380,491.67	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
05/15/01					\$0.00	\$515,610.00				0.49%	\$380,491.67	Estimated Expenses
05/31/01						\$515,610.00			\$264.14	0.49%	\$380,755.81	LaSalle Interest
06/12/01						\$515,610.00	\$254,716.94	7	\$3,283.06	0.49%	\$638,755.81	FHLB Discount Note 6/12/01 - 4.85% (Trans #7086)
06/12/01						\$515,610.00	\$344,733.42	38	\$1,211.58	0.49%	\$984,700.81	Prudential Funding CP 06/12/01 - 4.009% (Trans #11136)
06/12/01					\$91,030.00	\$576,270.00				0.55%	\$924,040.81	Expenses Wired
06/12/01		\$399,705.10	39			\$576,270.00				0.55%	\$524,335.71	FHLMC Discount Note 07/13/01 - 3.814% (Trans #7618)
06/12/01		\$523,617.83	40			\$576,270.00				0.55%	\$717.88	FHLMC Discount Note 08/15/01 - 3.684% (Trans #7619)
06/30/01						\$576,270.00			\$171.63	0.55%	\$889.51	LaSalle Interest
07/09/01						\$576,270.00	\$283,378.98	8	\$4,621.02	0.55%	\$288,889.51	FNMA Discount Note 7/9/01 - 4.80% (Trans #7087)
07/09/01		\$288,886.03	41			\$576,270.00				0.55%	\$3.48	FHLMC Discount Note 07/13/01 - 3.60% (Trans #7842)
07/13/01						\$576,270.00		21	\$128,836.81	0.55%	\$128,840.29	FHLB Note 1/13/03 - 4.76% (Trans #7089)
07/13/01						\$576,270.00	\$399,705.10	39	\$1,294.90	0.55%	\$529,840.29	FHLMC Discount Note 07/13/01 - 3.814% (Trans #7618)
07/13/01						\$576,270.00	\$288,886.03	41	\$113.97	0.55%	\$818,840.29	FHLMC Discount Note 07/13/01 - 3.60% (Trans #7842)
07/13/01					\$134,500.00	\$643,880.00				1.16%	\$174,960.29	Expenses Wired
07/13/01		\$174,436.94	42			\$1,220,150.00				1.16%	\$523.35	FHLB Discount Note 08/15/01 - 3.57% (Trans #7864)



PMA Financial Network Inc.

Portfolio & Rebate
Liability Report

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
07/23/01				\$0.00	(\$108,050.00)	\$1,112,100.00				1.06%	\$108,573.35	Expenses not paid - August Reinvestment
07/23/01		\$107,754.36	43			\$1,112,100.00				1.06%	\$818.99	FAMC Discount Note 08/15/01 - 3.618% (Trans #7925)
07/31/01						\$1,112,100.00		\$0.72		1.06%	\$819.71	LaSalle Interest
08/15/01						\$1,112,100.00	\$311,000.00	9	\$6,584.68	1.06%	\$318,404.39	Johnson Bank CD 8/15/01 - 4.80% (Trans #24048)
08/15/01						\$1,112,100.00	\$523,617.83	40	\$3,382.17	1.06%	\$845,404.39	FHLMC Discount Note 08/15/01 - 3.684% (Trans #7619)
08/15/01						\$1,112,100.00	\$174,436.94	42	\$563.06	1.06%	\$1,020,404.39	FHLB Discount Note 08/15/01 - 3.57% (Trans #7864)
08/15/01						\$1,112,100.00	\$107,754.36	43	\$245.64	1.06%	\$1,128,404.39	FAMC Discount Note 08/15/01 - 3.618% (Trans #7925)
08/15/01	\$680,574.53		44			\$1,112,100.00				1.06%	\$447,829.86	GECC CP 09/14/01 - 3.507% (Trans #11505)
08/17/01				\$305,500.00	\$447,829.86	\$1,559,929.86				1.48%	(\$0.00)	Expenses Wired
08/31/01						\$1,559,929.86			\$37.00	1.48%	\$37.00	LaSalle Interest
09/04/01						\$1,559,929.86		18	\$148,500.00	1.48%	\$148,537.00	FFCB Note 9/3/02 - 4.75% (Trans #7090)
09/05/01						\$1,559,929.86		28	\$206,000.00	1.48%	\$354,537.00	FFCB Note 3/5/04 - 5.04% (Trans #7100)
09/14/01						\$1,559,929.86	\$386,000.00	10	\$9,695.48	1.48%	\$750,232.48	Johnson Bank CD 9/14/01 - 4.80% (Tran #24049)
09/14/01				\$476,600.00	\$393,780.95	\$1,953,710.81	\$680,574.53	44	\$1,961.47	1.48%	\$1,432,768.48	GECC CP 09/14/01 - 3.507% (Trans #11505)
09/14/01						\$1,953,710.81				1.86%	\$1,036,987.53	Expenses Wired
09/14/01	\$1,038,987.53		45			\$1,953,710.81				1.86%	(\$0.00)	Key Bank USA 09/12/03 - 3.47% (Trans #27055)
09/26/01						\$1,953,710.81		31	\$31,436.00	1.86%	\$31,436.00	FHLB Note 3/26/02 - 4.70% (Trans #7103)
09/30/01						\$1,953,710.81			\$142.85	1.86%	\$31,578.85	LaSalle Interest
10/03/01				\$0.00	(\$162,075.00)	\$1,791,635.81				1.70%	\$193,653.85	Expenses not paid - October Reinvestment
10/11/01						\$1,791,635.81	\$1,555,967.63	11	\$44,032.37	1.70%	\$1,793,653.85	FHLMC Discount Note 10/11/01 - 4.72% (Trans #7088)
10/11/01				\$647,500.00	\$306,004.00	\$2,097,639.81				1.99%	\$1,487,649.85	Expenses Wired
10/11/01	\$1,487,649.85		46			\$2,097,639.81				1.99%	(\$0.00)	Suburban Bank & Trust CD 06/13/03 - 3.10% (Trans #27652)
10/31/01						\$2,097,639.81			\$65.85	1.99%	\$65.85	LaSalle Interest
11/15/01						\$2,097,639.81	\$1,600,000.00	12	\$53,233.98	1.99%	\$1,653,299.83	Morton Community Bank CD 11/15/01 - 4.80% (Trans #24046)
11/15/01						\$2,097,639.81		26	\$128,325.00	1.99%	\$1,781,624.83	FHLB Note 5/15/03 - 4.84% (Trans #7101)
11/15/01						\$2,097,639.81		27	\$255,000.00	1.99%	\$2,036,624.83	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
11/15/01				\$848,600.00	\$425,568.52	\$2,523,208.33				2.40%	\$1,611,066.31	Expenses Wired
11/15/01	\$1,611,066.31		47			\$2,523,208.33				2.40%	(\$0.00)	MBNA CD 07/15/03 - 2.857% (Trans #28322)
11/30/01						\$2,523,208.33		16	\$157,525.79	2.40%	\$157,525.79	Interest Earned to Date for Providian CD Trans #24036
11/30/01						\$2,523,208.33		17	\$157,477.95	2.40%	\$315,003.74	Interest Earned to Date for Providian CD Trans #24037
11/30/01						\$2,523,208.33		30	\$186,796.52	2.40%	\$501,800.26	Interest Earned to Date for Providian CD Trans #24063
11/30/01						\$2,523,208.33			\$13.07	2.40%	\$501,813.33	LaSalle Interest
12/14/01						\$2,523,208.33	\$2,900,000.00	13	\$107,546.31	2.40%	\$3,509,359.64	Morton Community Bank CD 12/14/01 - 4.80% (Trans #24047)
12/14/01				\$980,500.00	\$630,197.78	\$3,153,406.11				3.00%	\$2,879,161.86	Expenses Wired
12/14/01	\$2,879,161.86		48			\$3,153,406.11				3.00%	(\$0.00)	GECC CP 04/12/01 - 1.692% (Trans #11835)
12/14/01						\$3,153,406.11			\$31,199.33	3.00%	\$31,199.33	Interest Earned to Date for Providian CD Trans #24035
12/27/01						\$3,153,406.11	\$771,489.84	15	\$82.15	3.00%	\$802,771.32	Early Maturity - Providian National Bank CD 6/14/02 - 4.85% (Trans #24035)
12/27/01						\$3,153,406.11	\$4,100,000.00	16	\$879.50	3.00%	\$4,903,650.82	Early Maturity - Providian National Bank CD 7/15/02 - 4.85% (Trans #24036)
12/27/01						\$3,153,406.11	\$4,100,000.00	17	\$625.92	3.00%	\$9,004,276.74	Early Maturity - Providian National Bank CD 8/15/02 - 4.85% (Trans #24037)
12/27/01						\$3,153,406.11	\$4,878,510.16	30	\$839.71	3.00%	\$13,883,626.61	Early maturity/Providian National Bank CD 6/14/02 - 4.85% (Trans #24063)
12/27/01	\$771,571.99		15			\$3,153,406.11				3.00%	\$13,112,054.62	Reinvestment of transaction #24035 to 06/14/02 (Trans #8744)
12/27/01	\$4,100,879.50		16			\$3,153,406.11				3.00%	\$9,011,175.12	Reinvestment of transaction #24036 to 07/15/02 (Trans #8748)
12/27/01	\$4,100,625.92		17			\$3,153,406.11				3.00%	\$4,910,549.20	Reinvestment of transaction #24037 to 08/15/02 (Trans #8762)
12/27/01	\$4,879,349.87		30			\$3,153,406.11				3.00%	\$31,199.33	Reinvestment of transaction #24063 to 06/14/02 (Trans #8745)
12/31/01						\$3,153,406.11		15	\$9,856.56	3.00%	\$41,055.89	Final Recoup of penalties & Interest on 12/27/01 early maturity of Trans #24035
12/31/01						\$3,153,406.11		16	\$69,147.50	3.00%	\$110,203.39	Final Recoup of penalties & Interest on 12/27/01 early maturity of Trans #24036
12/31/01						\$3,153,406.11		17	\$77,304.95	3.00%	\$187,508.34	Final Recoup of penalties & Interest on 12/27/01 early maturity of Trans #24037
12/31/01						\$3,153,406.11		30	\$71,849.94	3.00%	\$259,357.28	Final Recoup of penalties & Interest on 12/27/01 early maturity of Trans #24063
01/13/02						\$3,153,406.11		21	\$183.36	3.00%	\$387,665.64	LaSalle Interest
01/15/02						\$3,153,406.11	\$1,504,881.11	34	\$61,151.77	3.00%	\$1,953,698.52	FHLB Note 1/13/03 - 4.76% (Trans #7089)
01/15/02	\$1,185,046.13		49			\$3,153,406.11				3.00%	\$1,953,698.52	Manufacturer's Bank CD 1/15/02 - 4.80% (Trans #24084)
01/18/02				\$932,000.00	\$768,652.39	\$3,922,058.50				3.73%	\$768,652.39	Independent Banker's Bank CD 07/15/03 - 2.80% (Trans #29032)
01/31/02						\$3,922,058.50				3.73%	(\$0.00)	January Expenses
02/15/02						\$3,922,058.50			\$124.72	3.73%	\$124.72	LaSalle Interest
02/15/02						\$3,922,058.50	\$1,505,349.84	35	\$67,307.70	3.73%	\$1,572,782.26	Manufacturer's Bank CD 2/15/02 - 4.80% (Trans #24085)
02/28/02		\$1,278,399.91	50	\$356,000.00	\$294,382.35	\$4,216,440.85				4.01%	\$1,278,399.91	February Expenses
03/01/02						\$4,216,440.85			\$0.02	4.01%	(\$0.00)	North Shore Community B&T CD 08/14/03 - 2.90% (Trans #29416)
03/05/02						\$4,216,440.85		18	\$148,500.00	4.01%	\$148,500.00	FFCB Note 9/3/02 - 4.75% (Trans #7090)
03/15/02						\$4,216,440.85	\$1,505,770.07	28	\$206,000.00	4.01%	\$354,500.02	FFCB Note 3/5/04 - 5.04% (Trans #7100)
03/15/02				\$102,675.00	\$145,329.91	\$4,361,770.76		36	\$72,871.03	4.01%	\$1,933,141.12	Manufacturer's Bank CD 3/11/02 - 4.80% (Trans #24086)
03/15/02	\$1,787,811.21		51			\$4,361,770.76				4.15%	\$1,787,811.21	March Expenses
03/19/02				\$0.00	(\$459,000.00)	\$3,902,770.76				4.15%	(\$0.00)	Discover Bank CD 09/12/03 - 3.27% (Trans #29859)
03/25/02		\$458,999.11	52			\$3,902,770.76				3.71%	\$459,000.00	Planning expenses paid from referendum bonds; reimbursed by State
03/26/02						\$3,902,770.76	\$1,160,000.00	31	\$31,436.00	3.71%	\$0.89	4.5% FHLB Note 06/15/03 - 3.098% (Trans #9333)
03/26/02						\$3,902,770.76				3.71%	\$1,191,436.89	FHLB Note 3/26/02 - 4.70% (Trans #7103)
03/31/02	\$1,191,436.89		53			\$3,902,770.76				3.71%	(\$0.00)	Discover Bank CD 09/15/03 - 3.42% (Trans #7099)
04/12/02						\$3,902,770.76			\$122.80	3.71%	\$122.80	LaSalle Interest
04/12/02						\$3,902,770.76	\$2,879,161.86	48	\$15,885.14	3.71%	\$2,895,169.80	GECC CP 04/12/01 - 1.692% (Trans #11835)
04/12/02				\$360,750.00	\$552,713.23	\$4,455,483.99				4.23%	\$2,342,456.57	April Expenses

WM Rainey Harper College Referendum Bonds



PMA Financial Network Inc.

Portfolio & Rebate Liability Report

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
04/12/02		\$2,342,456.57	54			\$4,455,483.99				4.23%	(\$0.00)	Park Federal Savings Bank 10/15/03 - 3.35% (Trans #30126)
04/30/02						\$4,455,483.99			\$0.02	4.23%	\$0.02	LaSalle Interest
05/15/02						\$4,455,483.99	\$2,100,000.00	14	\$123,650.96	4.23%	\$2,223,650.98	Lone Star Bank CD 5/15/02 - 4.95% (Trans #24050)
05/15/02						\$4,455,483.99		26	\$128,325.00	4.23%	\$2,351,975.98	FHLB Note 5/15/03 - 4.84% (Trans #7101)
05/15/02						\$4,455,483.99		27	\$255,000.00	4.23%	\$2,606,975.98	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
05/15/02					\$618,160.00	\$5,288,626.24				5.03%	\$1,773,833.73	May Expenses
05/15/02		\$1,773,833.73	55			\$5,288,626.24				5.03%	(\$0.00)	Discover Bank CD 12/15/03 - 3.06% (Trans #30425)
05/31/02						\$5,288,626.24			\$0.00	5.03%	(\$0.00)	LaSalle Interest
06/14/02						\$5,288,626.24	\$771,571.99	15	\$6,428.01	5.03%	\$778,000.00	Reinvestment of transaction #24035 to 06/14/02 (Trans #8744)
06/14/02						\$5,288,626.24	\$4,879,349.87	30	\$40,650.13	5.03%	\$5,698,000.00	Reinvest of transaction #24063 to 06/14/02 (Trans #8745)
06/14/02					\$886,560.00	\$6,508,773.04				6.19%	\$4,477,853.20	June Expenses
06/14/02		\$2,335,197.72	56			\$6,508,773.04				6.19%	\$2,142,655.48	Discover Bank CD 4/15/04 - 3.16% (Trans #30900)
06/14/02		\$2,142,655.48	57			\$6,508,773.04				6.19%	(\$0.00)	FHLMC Note 4/15/04 - 2.95% (Trans #9974)
06/15/02						\$6,508,773.04		52	\$10,035.00	6.19%	\$10,035.00	Coupon-4.5% FHLB Note 06/15/03 - 3.098% (Trans #9333)
06/30/02						\$6,508,773.04			\$1.77	6.19%	\$11,036.77	LaSalle Interest
07/13/02						\$6,508,773.04		21	\$128,125.00	6.19%	\$138,161.77	FHLB Note 1/13/03 - 4.76% (Trans #7089)
07/15/02						\$6,508,773.04	\$4,100,879.50	16	\$42,120.50	6.19%	\$4,281,161.77	Reinvestment of transaction #24036 to 07/15/02 (Trans #8748)
07/15/02					\$1,162,960.00	\$8,327,359.40				7.91%	\$2,462,575.41	July Expenses
07/15/02		\$2,462,575.41	58			\$8,327,359.40				7.91%	(\$0.00)	First NB of Colorado 08/14/03 - 2.50% (Trans #31522)
07/31/02						\$8,327,359.40			\$1.73	7.91%	\$1.73	LaSalle Interest
08/16/02						\$8,327,359.40	\$4,100,625.92	17	\$51,374.08	7.91%	\$4,152,001.73	Reinvestment of transaction #24037 to 08/16/02 (Trans #8762)
08/16/02					\$1,420,360.00	\$10,263,099.90				9.75%	\$2,216,261.23	August Expenses
08/16/02		\$2,216,261.23	59			\$10,263,099.90				9.75%	(\$0.00)	Cambridge Bank CD 06/13/03 - 1.85% (Trans #31879)
08/31/02						\$10,263,099.90			\$0.10	9.75%	\$0.10	LaSalle Interest
09/03/02						\$10,263,099.90	\$4,400,000.00	18	\$150,150.00	9.75%	\$4,550,150.10	FFCB Note 9/3/02 - 4.75% (Trans #7090)
09/03/02		\$4,549,989.53	60			\$10,263,099.90				9.75%	\$160.57	FHLB Discount Note 09/13/02 (Trans #10591)
09/05/02						\$10,263,099.90		28	\$206,000.00	9.75%	\$206,160.57	FFCB Note 3/5/04 - 5.04% (Trans #7100)
09/13/02						\$10,263,099.90	\$4,549,989.53	60	\$2,010.47	9.75%	\$4,758,160.57	FHLB Discount Note 09/13/02 (Trans #10591)
09/13/02					\$1,687,750.00	\$12,019,718.32				11.42%	\$3,001,542.15	September Expenses
09/13/02		\$701,542.15	61			\$12,019,718.32				11.42%	\$2,300,000.00	Discover Bank CD 08/14/03 - 1.90% (Trans #32362)
09/13/02		\$1,300,000.00	62			\$12,019,718.32				11.42%	\$1,000,000.00	First Bank CD 09/15/03 - 2.11% (Trans #32358)
09/13/02		\$1,000,000.00	63			\$12,019,718.32				11.42%	(\$0.00)	Discover Bank CD 09/15/03 - 2.11% (Trans #32365)
09/30/02						\$12,019,718.32			\$20.34	11.42%	\$20.34	LaSalle Interest
10/15/02						\$12,019,718.32	\$4,100,000.00	19	\$326,954.93	11.42%	\$4,426,975.27	Key Bank USA CD 10/15/02 - 4.90% (Trans #24038)
10/15/02						\$12,019,718.32		57	\$39,375.00	11.42%	\$4,466,350.27	coupon - FHLMC 3.75% Note 4/15/04 - 2.95% (Trans #9974)
10/15/02					\$1,965,150.00	\$13,403,385.93				12.74%	\$3,082,682.66	October Expenses
10/15/02		\$3,082,682.66	64			\$13,403,385.93				12.74%	(\$0.00)	Missouri State B&T 10/15/03 - 2.05% (Trans #36257)
11/01/02						\$13,403,385.93				12.74%	\$21.73	ISDLAF Interest
11/13/02						\$13,403,385.93			\$21.73	12.74%	(\$0.00)	College Request to sweep funds
11/15/02						\$13,403,385.93	\$5,500,000.00	20	\$462,706.25	12.74%	\$5,962,706.25	Key Bank USA CD 11/15/02 - 4.90% (Trans #24041)
11/15/02						\$13,403,385.93		26	\$128,325.00	12.74%	\$6,091,031.25	FHLB Note 5/15/03 - 4.84% (Trans #7101)
11/15/02						\$13,403,385.93		27	\$255,000.00	12.74%	\$6,346,031.25	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
11/15/02					\$2,222,560.00	\$15,148,397.51				14.40%	\$4,601,019.67	November Expenses
11/15/02		\$2,601,019.67	65			\$15,148,397.51				14.40%	\$2,000,000.00	Discover Bank CD 07/15/03 - 1.90% (Trans #36925)
11/15/02		\$1,000,000.00	66			\$15,148,397.51				14.40%	\$1,000,000.00	Independent Banker's Bank CD 08/14/03 - 1.55% (Trans #36933)
11/15/02		\$1,000,000.00	67			\$15,148,397.51				14.40%	(\$0.00)	Independent Banker's Bank CD 12/15/03 - 1.65% (Trans #36935)
12/13/02						\$15,148,397.51	\$5,930,263.62	29	\$524,799.90	14.40%	\$6,455,063.52	Amcore Bank CD 12/13/02 - 4.90% (Trans #24064)
12/13/02					\$2,489,960.00	\$17,061,690.58				16.22%	\$4,541,770.45	December Expenses
12/13/02		\$3,000,000.00	68			\$17,061,690.58				16.22%	\$1,541,770.45	Cambridge Bank CD 12/15/03 - 1.65% (Trans #37439)
12/13/02		\$1,541,770.45	69			\$17,061,690.58				16.22%	(\$0.00)	Kaw Valley State Bank CD 12/15/03 - 1.80% (Trans #37440)
12/15/02						\$17,061,690.58		52	\$10,035.00	16.22%	\$10,035.00	Coupon-4.5% FHLB Note 06/15/03 - 3.098% (Trans #9333)
12/31/02						\$17,061,690.58			\$3.99	16.22%	\$10,038.99	ISDLAF Interest
01/13/03						\$17,061,690.58	\$5,000,000.00	21	\$128,125.00	16.22%	\$5,138,163.99	FHLB Note 1/13/03 - 4.76% (Trans #7089)
01/15/03					\$2,757,360.00	\$19,562,468.01				18.59%	\$2,637,386.56	Expenses Wired
01/31/03						\$19,562,468.01			\$1,143.83	18.59%	\$2,638,530.39	ISDLAF Interest
02/14/03						\$19,562,468.01	\$4,500,000.00	22	\$450,000.42	18.59%	\$7,588,530.81	Key Bank USA CD 2/14/03 - 5.05% (Trans # 24042)
02/14/03					\$3,024,760.00	\$23,873,542.28				22.69%	\$3,277,456.54	Expenses Wired
02/14/03		\$1,600,000.00	70			\$23,873,542.28				22.69%	\$1,677,456.54	Independent Bank 06/13/03 - 1.25% (Trans #38452)
02/14/03		\$1,300,000.00	71			\$23,873,542.28				22.69%	\$377,456.54	Pulaski Bank CD 08/14/03 - 1.476% (Trans #38453)
02/14/03		\$377,456.54	72			\$23,873,542.28				22.69%	(\$0.00)	Discover Bank CD 08/14/03 - 1.39% (Trans #38454)
02/28/03						\$23,873,542.28			\$781.10	22.69%	\$781.10	ISDLAF Interest
03/05/03						\$23,873,542.28		28	\$206,000.00	22.69%	\$206,781.10	FFCB Note 3/5/04 - 5.04% (Trans #7100)
03/07/03						\$23,873,542.28	\$4,500,000.00	23	\$463,989.65	22.69%	\$5,170,770.75	Key Bank USA CD 3/7/03 - 5.05% (Trans # 24042)
03/07/03		\$5,170,419.70	73			\$23,873,542.28				22.69%	\$351.05	FHLB Discount Note 03/11/03 - 1.027% (Trans #11646)
03/11/03						\$23,873,542.28	\$5,170,419.70	73	\$680.30	22.69%	\$5,171,351.05	FHLB Discount Note 03/11/03 - 1.027% (Trans #11646)
03/14/03					\$3,292,160.00	\$25,505,504.81				24.24%	\$3,539,388.52	Expenses Wired
03/14/03		\$1,500,000.00	74			\$25,505,504.81				24.24%	\$2,039,388.52	Minwest Bank 09/15/03 - 1.30% (Trans #39108)
03/14/03		\$1,039,388.52	75			\$25,505,504.81				24.24%	\$1,000,000.00	MBNA America 10/15/03 - 1.35% (Trans #39109)
03/14/03		\$1,000,000.00	76			\$25,505,504.81				24.24%	(\$0.00)	Lone Star Bank 01/15/04 - 1.45% (Trans #39110)
03/31/03						\$25,505,504.81			\$346.51	24.24%	\$346.51	ISDLAF Interest



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
04/15/03					\$25,505,504.81	\$4,416,201.50	33	\$500,419.94	24.24%	\$4,916,967.99	MBNA America CD 4/15/03 - 5.259% (Trans #)	
04/15/03					\$25,505,504.81		57	\$39,375.00	24.24%	\$4,956,342.99	coupon - FHLMC 3.75% Note 4/15/04 - 2.95% (Trans #9974)	
04/15/03				-\$3,659,650.00	\$28,894,842.70				26.99%	\$2,061,500.25	Expenses Wired	
04/15/03	\$2,061,500.25		77		\$28,400,347.51				26.99%	(\$0.00)	Home Savings Bank 01/15/04 - 1.35% (Trans #39571)	
04/30/03					\$28,400,347.51			\$62.26	26.99%	\$62.26	ISDLAF Interest	
05/15/03					\$28,400,347.51	\$3,400,000.00	24	\$401,524.29	26.99%	\$3,801,586.55	MBNA America CD 5/15/03 - 5.259% (Trans #24039)	
05/15/03					\$28,400,347.51	\$3,540,000.00	26	\$128,325.00	26.99%	\$7,469,911.55	FHLB Note 5/15/03 - 4.84% (Trans #7101)	
05/15/03					\$28,400,347.51		27	\$255,000.00	26.99%	\$7,724,911.55	FHLMC Note 11/15/03 - 4.94% (Trans #7099)	
05/15/03				-\$4,076,966.00	\$3,027,394.84				29.87%	\$4,697,516.71	Expenses Wired	
05/15/03	\$4,697,516.71		78		\$31,427,742.35				29.87%	(\$0.00)	Covest Bank CD 02/13/04 - 1.25% (Trans #39881)	
05/31/03					\$31,427,742.35			\$0.00	29.87%	(\$0.00)	ISDLAF Interest	
06/13/03					\$31,427,742.35	\$1,487,649.85	46	\$77,145.46	29.87%	\$1,564,795.31	Suburban Bank & Trust CD 06/13/03 - 3.10% (Trans #27652)	
06/13/03					\$31,427,742.35	\$2,216,261.23	59	\$33,811.85	29.87%	\$3,814,868.19	Cambridge Bank CD 06/13/03 - 1.85% (Trans #31879)	
06/13/03					\$31,427,742.35	\$1,600,000.00	70	\$6,520.55	29.87%	\$5,421,388.74	Independent Bank 06/13/03 - 1.25% (Trans #38452)	
06/13/03				-\$4,494,360.00	\$2,279,710.43				32.04%	\$3,141,678.31	Expenses Wired	
06/13/03	\$3,141,678.31		79		\$33,707,452.78				32.04%	(\$0.00)	Capital City Bank 06/15/04 - 1.201% (Trans #40562)	
06/15/03					\$33,707,452.78	\$446,000.00	52	\$10,035.00	32.04%	\$456,035.00	4.5% FHLB Note 06/15/03 - 3.098% (Trans #9333)	
06/30/03					\$33,707,452.78			\$115.77	32.04%	\$456,150.77	ISDLAF Interest	
07/15/03					\$33,707,452.78	\$1,611,056.31	47	\$76,802.19	32.04%	\$2,144,009.27	MBNA CD 07/15/03 - 2.857% (Trans #28322)	
07/15/03					\$33,707,452.78	\$1,185,046.13	49	\$49,635.58	32.04%	\$3,378,690.98	Independent Banker's Bank CD 07/15/03 - 2.80% (Trans #29032)	
07/15/03					\$33,707,452.78	\$2,601,019.67	65	\$25,581.87	32.04%	\$6,005,292.52	Discover Bank CD 07/15/03 - 1.90% (Trans #36925)	
07/15/03				-\$4,044,760.00	\$3,514,194.73				35.38%	\$2,491,097.79	Expenses Wired	
07/16/03	\$1,291,097.79		80		\$37,221,647.51				35.38%	\$1,200,000.00	Discover Bank CD 01/15/04 - .95% (Trans #41748)	
07/16/03	\$1,200,000.00		81		\$37,221,647.51				35.38%	(\$0.00)	Heritage Bank CD 05/14/04 - 1.20% (Trans #41747)	
07/31/03					\$37,221,647.51			\$136.56	35.38%	\$136.56	ISDLAF Interest	
08/14/03					\$37,221,647.51	\$1,278,399.91	50	\$55,356.47	35.38%	\$1,333,892.94	North Shore Community B&T CD 08/14/03 - 2.90% (Trans #29416)	
08/14/03					\$37,221,647.51	\$2,462,575.41	58	\$66,987.39	35.38%	\$3,863,455.74	First NB of Colorado 08/14/03 - 2.50% (Trans #31522)	
08/14/03					\$37,221,647.51	\$701,542.15	61	\$12,233.38	35.38%	\$4,577,231.27	Discover Bank CD 08/14/03 - 1.90% (Trans #32362)	
08/14/03					\$37,221,647.51	\$1,000,000.00	66	\$11,550.69	35.38%	\$5,588,781.96	Independent Banker's Bank CD 08/14/03 - 1.55% (Trans #36933)	
08/14/03					\$37,221,647.51	\$1,300,000.00	71	\$9,516.94	35.38%	\$6,898,298.90	Pulaski Bank CD 08/14/03 - 1.476% (Trans #38453)	
08/14/03					\$37,221,647.51	\$377,456.54	72	\$2,602.01	35.38%	\$7,278,357.45	Discover Bank CD 08/14/03 - 1.39% (Trans #38454)	
08/14/03				-\$6,329,160.00	\$2,479,480.81				37.74%	\$4,798,876.64	Expenses Wired	
08/15/03	\$2,298,876.64		82		\$39,701,128.32				37.74%	\$2,500,000.00	Republic Bank CD 05/17/04 - 1.13% (Trans #42990)	
08/15/03	\$1,000,000.00		83		\$39,701,128.32				37.74%	\$1,500,000.00	Mount Prospect National Bank 08/16/04 - 1.30% (Trans #42984)	
08/15/03	\$1,000,000.00		84		\$39,701,128.32				37.74%	\$500,000.00	Southwestern National Bank 08/16/04 - 1.30% (Trans #42985)	
08/15/03	\$500,000.00		85		\$39,701,128.32				37.74%	(\$0.00)	Northwestern State Bank of Orange County 08/16/04 - 1.30% (Trans #42988)	
08/31/03					\$39,701,128.32			\$122.80	37.74%	\$122.80	ISDLAF Interest	
09/05/03					\$39,701,128.32		28	\$206,000.00	37.74%	\$206,122.80	FFCB Note 3/5/04 - 5.04% (Trans #7100)	
09/09/03					\$39,701,128.32		65	\$27.36	37.74%	\$206,150.16	Additional Interest - Discover Bank CD 07/15/03 - 1.90% (Trans #36925)	
09/12/03					\$39,701,128.32	\$1,038,987.53	45	\$72,919.62	37.74%	\$1,318,057.31	Key Bank USA 09/12/03 - 3.47% (Trans #27055)	
09/12/03					\$39,701,128.32	\$1,787,811.21	51	\$87,807.66	37.74%	\$3,193,676.18	Discover Bank CD 09/12/03 - 3.27% (Trans #29859)	
09/15/03					\$39,701,128.32	\$1,191,436.89	53	\$60,346.00	37.74%	\$4,445,459.07	Discover Bank CD 09/15/03 - 3.42% (Trans #7099)	
09/15/03					\$39,701,128.32	\$1,300,000.00	62	\$27,580.30	37.74%	\$5,773,039.37	First Bank CD 09/15/03 - 2.11% (Trans #32358)	
09/15/03					\$39,701,128.32	\$1,500,000.00	74	\$9,883.57	37.74%	\$7,282,922.94	Minnwest Bank 09/15/03 - 1.30% (Trans #39108)	
09/15/03				-\$6,736,550.00	\$2,703,298.14				40.30%	\$4,579,624.80	Expenses Wired	
09/15/03	\$4,579,624.80		86		\$42,404,426.46				40.30%	(\$0.00)	Regency Savings Bank 09/15/04 - 1.30% (Trans #43936)	
09/30/03					\$42,404,426.46			\$47.86	40.30%	\$47.86	ISDLAF Interest	
10/15/03					\$42,404,426.46	\$2,342,456.57	54	\$118,712.95	40.30%	\$2,461,217.38	Park Federal Savings Bank 10/15/03 - 3.35% (Trans #30126)	
10/15/03					\$42,404,426.46		57	\$39,375.00	40.30%	\$2,500,592.38	coupon - FHLMC 3.75% Note 4/15/04 - 2.95% (Trans #9974)	
10/15/03					\$42,404,426.46	\$1,000,000.00	63	\$33,529.70	40.30%	\$3,529,670.99	Discover Bank CD 09/15/03 - 2.11% (Trans #32365)	
10/15/03					\$42,404,426.46	\$3,082,682.66	64	\$63,199.72	40.30%	\$6,669,453.37	Missouri State B&T 10/15/03 - 2.05% (Trans #36257)	
10/15/03					\$42,404,426.46	\$1,039,388.52	75	\$8,267.92	40.30%	\$7,717,109.81	MBNA America 10/15/03 - 1.35% (Trans #39109)	
10/15/03				-\$6,126,000.00	\$3,333,016.71				43.47%	\$4,384,093.10	Expenses Wired	
10/15/03	\$3,000,000.00		87		\$45,737,443.17				43.47%	\$1,384,093.10	Associated Bank CD 07/15/04 - 1.20% (Trans #45211)	
10/15/03	\$1,383,146.84		88		\$45,737,443.17				43.47%	\$946.26	FNMA Discount Note 08/13/04 - 1.12% (Trans #12904)	
10/31/03					\$45,737,443.17			\$0.34	43.47%	\$946.60	ISDLAF Interest	
11/15/03					\$45,737,443.17	\$8,000,000.00	27	\$255,000.00	43.47%	\$8,255,946.60	FHLMC Note 11/15/03 - 4.94% (Trans #7099)	
11/15/03				-\$6,493,600.00	\$2,893,973.10				46.22%	\$5,361,973.50	Expenses Wired	
11/17/03	\$5,361,973.50		89		\$48,631,416.27				46.22%	(\$0.00)	JP Morgan Chase Bank 05/17/04 - 1.25% (Trans #45892)	
11/30/03					\$48,631,416.27			\$0.32	46.22%	\$0.32	ISDLAF Interest	
12/15/03					\$48,631,416.27	\$1,860,213.11	55		46.22%	\$1,860,213.43	Discover Bank CD 12/15/03 - 3.06% (Trans #30425)	
12/15/03					\$48,631,416.27	\$1,000,000.00	67	\$17,856.17	46.22%	\$2,878,069.60	Independent Banker's Bank CD 12/15/03 - 1.65% (Trans #36935)	
12/15/03					\$48,631,416.27	\$3,000,000.00	68	\$49,771.24	46.22%	\$5,927,840.84	Cambridge Bank CD 12/15/03 - 1.65% (Trans #37439)	
12/15/03					\$48,631,416.27	\$1,541,770.45	69	\$27,903.94	46.22%	\$7,497,515.23	Kaw Valley State Bank CD 12/15/03 - 1.80% (Trans #37440)	
12/15/03				-\$6,469,400.00	\$2,116,433.29				48.23%	\$5,381,081.94	Expenses Wired	
12/15/03	\$3,500,000.00		90		\$50,747,849.56				48.23%	\$1,881,081.94	Illinois National Bank CD 06/15/04 - 1.20% (Trans #46377)	
12/15/03	\$1,881,081.94		91		\$50,747,849.56				48.23%	(\$0.00)	First Security Bank of Lexington - 1.20% (Trans #46376)	
12/31/03					\$50,747,849.56			\$0.00	48.23%	(\$0.00)	ISDLAF Interest	
01/15/04					\$50,747,849.56	\$1,000,000.00	76	\$12,199.95	48.23%	\$1,012,199.95	Lone Star Bank 01/15/04 - 1.45% (Trans #39110)	
01/15/04					\$50,747,849.56	\$2,061,500.25	77	\$20,968.01	48.23%	\$3,094,668.21	Home Savings Bank 01/15/04 - 1.35% (Trans #39571)	

WM Rainey Harper College Referendum Bonds



PMA Financial Network Inc.

Portfolio & Rebate
Liability Report

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
01/15/04					\$50,747,849.56	\$1,291,097.79	80	\$6,150.04	48.23%	\$4,391,916.04	Discover Bank CD 01/15/04 - .95% (Trans #41748)	
01/15/04				\$4,391,916.04	\$2,122,960.17	\$52,870,809.73			50.25%	\$2,268,955.87	Estimated Expenses	
01/15/04	\$2,268,955.87		92		\$52,870,809.73	\$52,870,809.73			50.25%	(\$0.00)	Capital City Bank 10/15/04 - 1.26% (Trans #46917)	
02/13/04					\$52,870,809.73	\$4,697,516.71	78	\$44,079.44	50.25%	\$4,741,596.15	Covest Bank CD 02/13/04 - 1.25% (Trans #39881)	
02/13/04				\$4,741,596.15	\$2,956,486.83	\$55,827,296.56			53.06%	\$1,785,109.32	Estimated Expenses	
02/13/04	\$1,785,109.32		93		\$55,827,296.56	\$55,827,296.56			53.06%	(\$0.00)	Community B&TC 3/15/04 - 1.0% (Trans 47552)	
03/05/04					\$55,827,296.56	\$8,000,000.00	28	\$206,000.00	53.06%	\$8,206,000.00	FFCB Note 3/5/04 - 5.04% (Trans #7100)	
03/05/04	\$2,000,000.00		94		\$55,827,296.56	\$55,827,296.56			53.06%	\$6,206,000.00	Wisconsin CB 3/6/07 - 2.5 (Trans 48318)	
03/05/04	\$4,000,000.00		95		\$55,827,296.56	\$55,827,296.56			53.06%	\$2,206,000.00	Republic Bank 3/6/07 - 2.55 (Trans 48319)	
03/08/04	\$1,995,844.69		96		\$55,827,296.56	\$55,827,296.56			53.06%	\$210,155.31	FHLMC Note 3/15/07 - 2.15 (Trans 13332)	
03/15/04					\$55,827,296.56	\$1,785,109.32	93	\$1,516.13	53.06%	\$1,996,780.76	Community B&TC 3/15/04 - 1.0% (Trans 47552)	
03/15/04					\$55,827,296.56	\$55,827,296.56	96	\$44,118.75	53.06%	\$2,040,899.51	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)	
03/15/04				\$8,206,000.00	\$2,040,899.51	\$57,868,196.07			55.00%	(\$0.00)	Expenses Wired	
03/31/04					\$57,868,196.07	\$57,868,196.07		\$136.82	55.00%	\$136.82	ISDLAF Interest	
04/15/04					\$57,868,196.07	\$2,471,828.71	56		55.00%	\$2,471,965.53	Discover Bank CD 4/15/04 - 3.16% (Trans #30900)	
04/15/04					\$57,868,196.07	\$2,100,000.00	57	\$39,375.00	55.00%	\$4,611,340.53	FHLMC 3.75% Note 4/15/04 - 2.95% (Trans #9974)	
04/15/04				\$4,611,340.53	\$2,465,896.44	\$60,334,092.51			57.35%	\$2,145,444.09	Expenses Wired	
04/21/04	\$2,145,444.09		97		\$60,334,092.51	\$60,334,092.51			57.35%	(\$0.00)	Community B&TC - 1.0% 6/15/04 (Trans 49539)	
04/30/04					\$60,334,092.51	\$60,334,092.51		\$224.94	57.35%	\$224.94	ISDLAF Interest	
05/14/04					\$60,334,092.51	\$1,200,000.00	81	\$11,953.97	57.35%	\$1,212,178.91	Heritage Bank CD 05/14/04 - 1.20% (Trans #41747)	
05/17/04					\$60,334,092.51	\$0.00	82	\$2,318,519.76	57.35%	\$3,530,698.67	Republic Bank CD 05/17/04 - 1.13% (Trans #42990)	
05/17/04					\$60,334,092.51	\$0.00	89	\$5,395,394.03	57.35%	\$8,926,092.70	JP Morgan Chase Bank 05/17/04 - 1.25% (Trans #45892)	
05/17/04				\$1,244,963.02	\$1,551,841.54	\$61,885,934.05			58.82%	\$7,374,251.16	Expenses Wired	
05/18/04	\$4,000,000.00		38		\$61,885,934.05	\$61,885,934.05			58.82%	\$3,374,251.16	MidAmerica 11/15/04 - 1.58 (Trans 50082)	
05/18/04	\$3,374,251.16		39		\$61,885,934.05	\$61,885,934.05			58.82%	(\$0.00)	Harris Roselle 12/15/04 - 1.549 (Trans 5008)	
05/31/04					\$61,885,934.05	\$61,885,934.05		\$199.33	58.82%	\$199.33	ISDLAF Interest	
06/15/04					\$61,885,934.05	\$3,141,678.31	79	\$38,041.68	58.82%	\$3,179,919.32	Capital City Bank 06/15/04 - 1.201% (Trans #40552)	
06/15/04					\$61,885,934.05	\$3,500,000.00	90	\$21,057.54	58.82%	\$6,700,976.86	Illinois National Bank CD 06/15/04 - 1.20% (Trans #46377)	
06/15/04					\$61,885,934.05	\$2,145,444.09	97	\$3,232.86	58.82%	\$8,849,653.81	Community B&TC - 1.0% 6/15/04 (Trans 49539)	
06/15/04				\$4,444,694.32	\$3,069,701.23	\$64,955,635.28			61.74%	\$5,779,952.58	Expenses Wired	
06/24/04	\$1,779,952.58		98		\$64,955,635.28	\$64,955,635.28			61.74%	\$4,000,000.00	Oak Brook Bank 1/14/05 (Trans 51803)	
06/24/04	\$1,000,000.00		99		\$64,955,635.28	\$64,955,635.28			61.74%	\$3,000,000.00	Oak Brook Bank 2/15/05 (Trans 51802)	
06/25/04	\$2,999,075.13		100		\$64,955,635.28	\$64,955,635.28			61.74%	\$924.87	FHLB Note 5/15/07 (Trans 13790)	
06/30/04					\$64,955,635.28	\$64,955,635.28		\$1,064.14	61.74%	\$1,989.01	ISDLAF Interest	
07/15/04					\$64,955,635.28	\$3,000,000.00	87	\$26,949.45	61.74%	\$3,028,938.46	Associated Bank CD 07/15/04 - 1.20% (Trans #45211)	
07/15/04					\$64,955,635.28	\$1,881,081.94	91	\$13,124.19	61.74%	\$4,923,144.59	First Security Bank of Lexington - 1.20% (Trans #46376)	
07/15/04				\$4,924,156.58	\$4,831,296.56	\$69,786,931.84			66.33%	\$91,848.03	Expenses Wired	
07/31/04					\$69,786,931.84	\$69,786,931.84		\$2.88	66.33%	\$91,850.91	ISDLAF Interest	
07/31/04					\$69,786,931.84	\$69,786,931.84		\$40.48	66.33%	\$91,891.39	MAX Interest	
08/13/04					\$69,786,931.84	\$1,383,146.84	88	\$12,853.16	66.33%	\$1,487,891.39	FNMA Discount Note 08/13/04 - 1.12% (Trans #12904)	
08/16/04					\$69,786,931.84	\$1,000,000.00	83	\$13,071.24	66.33%	\$2,500,962.63	Mount Prospect National Bank 08/16/04 - 1.30% (Trans #42984)	
08/16/04					\$69,786,931.84	\$1,000,000.00	84	\$13,071.24	66.33%	\$3,514,033.87	Southwestern National Bank 08/16/04 - 1.30% (Trans #42985)	
08/16/04					\$69,786,931.84	\$500,000.00	85	\$6,535.63	66.33%	\$4,020,569.50	Northwestern State Bank of Orange County 08/16/04 - 1.30% (Trans #42989)	
08/24/04				\$4,000,000.00	\$2,267,433.81	\$72,054,365.65			68.49%	\$1,753,135.69	Expenses Wired	
08/24/04	\$1,752,271.43		101		\$72,054,365.65	\$72,054,365.65			68.49%	\$864.26	FNMA Discount Note 10/15/04 - 1.494% (Trans #14130)	
08/31/04					\$72,054,365.65	\$72,054,365.65		\$1,030.77	68.49%	\$1,895.03	ISDLAF Interest	
08/31/04					\$72,054,365.65	\$72,054,365.65		\$65.31	68.49%	\$1,960.34	MAX Interest	
09/15/04					\$72,054,365.65	\$0.00	86	\$4,639,323.04	68.49%	\$4,641,283.38	Regency Savings Bank 09/15/04 - 1.30% (Trans #43936)	
09/15/04					\$72,054,365.65	\$73,953,562.21	96	\$44,118.75	68.49%	\$4,685,402.13	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)	
09/15/04				\$4,000,000.00	\$1,899,196.56	\$73,953,562.21			70.29%	\$2,786,205.57	Expenses Wired	
09/15/04					\$73,953,562.21	\$73,953,562.21			70.29%	(\$0.00)	Associated Bank CD 01/14/05 - 1.77% (Trans #55939)	
09/20/04	\$2,786,205.57		102		\$73,953,562.21	\$73,953,562.21		\$742.02	70.29%	\$742.02	ISDLAF Interest	
09/30/04					\$73,953,562.21	\$73,953,562.21		\$0.57	70.29%	\$742.59	MAX Interest	
10/15/04					\$73,953,562.21	\$2,268,955.87	92	\$21,461.22	70.29%	\$2,291,159.68	Covest Bank CD 02/13/04 - 1.25% (Trans #39881)	
10/15/04					\$73,953,562.21	\$1,752,271.43	101	\$3,728.57	70.29%	\$4,047,159.68	FNMA Discount Note 10/15/04 - 1.494% (Trans #14130)	
10/15/04				\$3,000,000.00	\$1,157,319.56	\$75,110,881.77			71.39%	\$2,889,840.12	Expenses Wired	
10/15/04	\$1,499,255.63		103		\$75,110,881.77	\$75,110,881.77			71.39%	\$1,390,584.49	FHLMC 02/15/05 - 1.929% (Trans #14560)	
10/31/04					\$75,110,881.77	\$75,110,881.77		\$245.02	71.39%	\$1,390,829.51	ISDLAF Interest	
10/31/04					\$75,110,881.77	\$75,110,881.77		\$682.93	71.39%	\$1,391,512.44	MAX Interest	
11/15/04					\$75,110,881.77	\$4,000,000.00	38	\$31,338.39	71.39%	\$5,422,850.83	MidAmerica 11/15/04 - 1.58 (Trans 50082)	
11/15/04					\$75,110,881.77	\$75,110,881.77	100	\$51,570.56	71.39%	\$5,474,421.39	FHLB Note 5/15/07 (Trans 13790)	
11/15/04				\$3,000,000.00	\$2,122,181.80	\$77,233,063.57			73.41%	\$3,352,239.59	Expenses Wired	
11/22/04	\$1,852,239.59		104		\$77,233,063.57	\$77,233,063.57			73.41%	\$1,500,000.00	Oak Brook Bank 03/15/04 - 2.25% (Trans #57540)	
11/22/04	\$1,500,000.00		105		\$77,233,063.57	\$77,233,063.57			73.41%	(\$0.00)	Oak Brook Bank 04/15/04 - 2.30% (Trans #57539)	
11/30/04					\$77,233,063.57	\$77,233,063.57		\$1,352.15	73.41%	\$1,352.15	ISDLAF Interest	
11/30/04					\$77,233,063.57	\$77,233,063.57		\$908.20	73.41%	\$2,260.35	MAX Interest	
12/15/04					\$77,233,063.57	\$3,374,251.16	39	\$30,217.21	73.41%	\$3,406,728.72	Harris Roselle 12/15/04 - 1.549 (Trans 5008)	
12/15/04				\$3,000,000.00	\$744,265.93	\$77,977,329.50			74.12%	\$2,662,462.79	Expenses Wired	
12/15/04	\$2,662,437.97		106		\$77,977,329.50	\$77,977,329.50			74.12%	\$24.82	FNMA 12/09/05 - 2.79% (Trans #15015)	
12/31/04					\$77,977,329.50	\$77,977,329.50		\$1.43	74.12%	\$26.25	ISDLAF Interest	



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
01/14/05						\$77,977,329.50	\$1,779,952.58	98	\$17,409.41	74.12%	\$1,797,388.24	Oak Brook Bank 1/14/05 (Trans 51803)
01/14/05						\$77,977,329.50	\$2,786,205.57	102	\$15,672.98	74.12%	\$4,599,266.79	Associated Bank CD 01/14/05 - 1.77% (Trans #55939)
01/14/05				\$2,000,000.00	\$1,127,672.60	\$79,105,002.10				75.19%	\$3,471,594.19	Expenses Wired
01/14/05	\$1,699,070.46		107			\$79,105,002.10				75.19%	\$1,772,523.73	FNMA Disco. Note 5/13/05 2.52% (Trans #15221)
01/14/05	\$1,771,309.95		108			\$79,105,002.10				75.19%	\$1,213.78	FNMA Disco. Note 6/17/05 2.64% (Trans #15222)
01/31/05						\$79,105,002.10			\$1.26	75.19%	\$1,215.04	MAX Interest
02/15/05						\$79,105,002.10	\$1,000,000.00	99	\$11,961.65	75.19%	\$1,013,176.69	Oak Brook Bank 2/15/05 (Trans 51802)
02/15/05						\$79,105,002.10	\$1,499,255.63	103	\$9,744.37	75.19%	\$2,522,176.69	FHLMC 02/15/05 - 1.929% (Trans #14560)
02/15/05				\$2,000,000.00	\$241,431.50	\$79,346,433.60				75.42%	\$2,280,745.19	Expenses Wired
02/16/05	\$2,280,745.19		109			\$79,346,433.60				75.42%	(\$0.00)	Liberty Bank FSB 8/15/05 - 2.910% (Trans #60100)
02/28/05						\$79,346,433.60			\$126.85	75.42%	\$126.65	ISDLAF Interest
02/28/05						\$79,346,433.60			\$1.05	75.42%	\$127.70	MAX Interest
03/15/05						\$79,346,433.60			\$44,118.75	75.42%	\$44,246.45	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)
03/15/05				\$1,000,000.00	\$242,224.19	\$79,346,433.60	\$1,852,239.59	104	\$12,902.25	75.42%	\$1,909,388.29	Oak Brook Bank 03/15/04 - 2.25% (Trans #57540)
03/15/05						\$79,588,657.79				75.65%	\$1,667,164.10	Expenses Wired
03/15/05	\$1,622,917.65		110			\$79,588,657.79				75.65%	\$44,246.45	Oak Brook Bank 09/15/05 - 3.10% (Trans #60832)
03/31/05						\$79,588,657.79			\$45.86	75.65%	\$44,292.31	ISDLAF Interest
04/15/05						\$79,588,657.79	\$1,500,000.00	105	\$13,610.97	75.65%	\$1,557,903.28	Oak Brook Bank 04/15/04 - 2.30% (Trans #57539)
04/15/05				\$1,500,000.00	\$1,212,403.59	\$80,801,061.38				76.80%	\$345,499.69	Expenses Wired
04/30/05						\$80,801,061.38			\$1,153.64	76.80%	\$346,653.33	ISDLAF Interest
04/30/05						\$80,801,061.38			\$124.06	76.80%	\$346,777.39	MAX Interest
05/13/05						\$80,801,061.38	\$1,699,070.46	107	\$13,929.54	76.80%	\$2,059,777.39	FNMA Disco. Note 5/13/05 2.52% (Trans #15221)
05/15/05						\$80,801,061.38		100	\$52,150.00	76.80%	\$2,111,927.39	FHLB Note 5/15/07 (Trans 13790)
05/15/05				\$1,700,000.00	\$79,874.74	\$80,880,936.12				76.88%	\$2,032,052.65	Expenses Wired
05/26/05	\$2,031,193.15		111			\$80,880,936.12				76.88%	\$859.50	FNMA Disco. Note 7/14/05 2.86% (Trans #16059)
05/31/05						\$80,880,936.12			\$1,556.28	76.88%	\$2,415.78	ISDLAF Interest
05/31/05						\$80,880,936.12			\$634.33	76.88%	\$3,050.11	MAX Interest
06/17/05						\$80,880,936.12	\$1,771,309.95	108	\$19,690.05	76.88%	\$1,794,050.11	FNMA Disco. Note 6/17/05 2.64% (Trans #15222)
06/17/05				\$1,700,000.00	\$732,393.28	\$81,613,329.40				77.57%	\$1,061,656.83	Expenses Wired
06/30/05						\$81,613,329.40			\$1,071.96	77.57%	\$1,062,728.79	ISDLAF Interest
06/30/05						\$81,613,329.40			\$3.42	77.57%	\$1,062,732.21	MAX Interest
07/15/05						\$81,613,329.40	\$2,031,193.15	111	\$7,806.85	77.57%	\$3,101,732.21	FNMA Disco. Note 7/14/05 2.86% (Trans #16059)
07/22/05				\$0.00	\$592,899.55	\$82,206,228.95				78.14%	\$2,508,832.66	Expenses Wired
07/31/05						\$82,206,228.95			\$2,917.69	78.14%	\$2,511,750.35	ISDLAF Interest
07/31/05						\$82,206,228.95			\$2,083.96	78.14%	\$2,513,834.31	MAX Interest
08/15/05						\$82,206,228.95	\$2,280,745.19	109	\$32,730.27	78.14%	\$4,827,309.77	Liberty Bank FSB 8/15/05 - 2.910% (Trans #60100)
08/16/05				\$0.00	\$448,821.86	\$82,655,050.81				78.56%	\$4,378,487.91	Expenses Wired
08/24/05	\$2,490,373.38		112			\$82,655,050.81				78.56%	\$1,888,114.53	FHLMC Note 8/3/07 - 4.076% (Trans #16951)
08/31/05						\$82,655,050.81			\$1,396.26	78.56%	\$1,889,510.79	ISDLAF Interest
08/31/05						\$82,655,050.81			\$6,260.66	78.56%	\$1,895,771.45	MAX Interest
09/15/05						\$82,655,050.81	\$1,622,917.65	96	\$44,118.75	78.56%	\$1,939,890.20	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)
09/15/05						\$82,655,050.81		110	\$25,361.99	78.56%	\$3,588,169.84	Oak Brook Bank 09/15/05 - 3.10% (Trans #60832)
09/20/05	\$100,000.00		113			\$82,655,050.81				78.56%	\$3,488,169.84	Metropolitan National Bank 8/15/06 - 3.97% (Trans #68363)
09/20/05	\$100,000.00		114			\$82,655,050.81				78.56%	\$3,388,169.84	Flagstar Bank 8/15/06 - 3.967% (Trans #68364)
09/20/05	\$100,000.00		115			\$82,655,050.81				78.56%	\$3,288,169.84	The First, NA/First NB of Damariscot 7/17/06 (Trans #68365)
09/20/05	\$100,000.00		116			\$82,655,050.81				78.56%	\$3,188,169.84	Imperial Capital Bank 7/17/06 (Trans #68366)
09/20/05	\$100,000.00		117			\$82,655,050.81				78.56%	\$3,088,169.84	Park National Bank and Trust 6/15/06 (Trans #68367)
09/20/05	\$100,000.00		118			\$82,655,050.81				78.56%	\$2,988,169.84	North Houston Bank 6/15/06 (Trans #68368)
09/20/05	\$100,000.00		119			\$82,655,050.81				78.56%	\$2,888,169.84	Bank USA, FSB 5/15/06 (Trans #68369)
09/20/05	\$100,000.00		120			\$82,655,050.81				78.56%	\$2,788,169.84	Pullman Bank and TC 5/15/06 (Trans #68370)
09/20/05	\$100,000.00		121			\$82,655,050.81				78.56%	\$2,688,169.84	Cosmopolitan Bank & Trust 4/17/06 (Trans #68371)
09/20/05	\$100,000.00		122			\$82,655,050.81				78.56%	\$2,588,169.84	Cole Taylor Bank (N) 4/17/06 (Trans #68372)
09/20/05	\$649,471.51		123			\$82,655,050.81				78.56%	\$1,938,698.33	FHLMC Disco. 11/15/05 (Trans #17264)
09/20/05	\$199,345.39		124			\$82,655,050.81				78.56%	\$1,739,352.94	FHLMC Disco. 3/15/06 (Trans #17265)
09/20/05	\$199,348.40		125			\$82,655,050.81				78.56%	\$1,539,404.54	FHLMC Disco. 2/15/06 (Trans #17266)
09/20/05	\$199,625.86		126			\$82,655,050.81				78.56%	\$1,339,778.68	FHLMC Disco. 1/17/06 (Trans #17267)
09/20/05	\$199,293.20		127			\$82,655,050.81				78.56%	\$1,140,485.48	FHLMC Disco. 12/15/05 (Trans #17268)
09/30/05						\$82,655,050.81			\$727.01	78.56%	\$1,141,212.49	ISDLAF Interest
09/30/05						\$82,655,050.81			\$4,372.63	78.56%	\$1,145,585.12	MAX Interest
10/18/05				\$0.00	\$611,105.30	\$83,266,156.11				79.14%	\$534,479.82	Expenses Wired
10/31/05						\$83,266,156.11			\$0.33	79.14%	\$534,480.15	ISDLAF Interest
10/31/05						\$83,266,156.11			\$2,379.41	79.14%	\$536,859.56	MAX Interest
11/15/05						\$83,266,156.11		100	\$52,150.00	79.14%	\$589,009.56	FHLB Note 5/15/07 (Trans 13790)
11/15/05						\$83,266,156.11	\$649,471.51	123	\$3,528.49	79.14%	\$1,242,009.56	FHLMC Disco. 11/15/05 (Trans #17264)
11/16/05				\$0.00	\$244,366.01	\$83,510,522.12				79.38%	\$997,643.55	Expenses Wired
11/30/05						\$83,510,522.12			\$67.34	79.38%	\$997,710.89	ISDLAF Interest
11/30/05						\$83,510,522.12			\$2,319.54	79.38%	\$1,000,030.43	MAX Interest
12/09/05						\$83,510,522.12	\$2,662,437.97	106	\$73,562.03	79.38%	\$3,736,030.43	FNMA 12/09/05 - 2.79% (Trans #15015)
12/15/05						\$83,510,522.12	\$199,293.20	127	\$1,706.80	79.38%	\$3,937,030.43	FHLMC Disco. 12/15/05 (Trans #17268)
12/15/05				\$2,500,000.00	\$638,192.96	\$84,148,715.08				79.98%	\$3,298,837.47	Expenses Wired



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
12/31/05						\$84,148,715.08			\$5,774.72	79.98%	\$3,304,612.19	ISDLAF Interest
12/31/05						\$84,148,715.08			\$3,315.03	79.98%	\$3,307,927.22	MAX Interest
01/11/06	\$1,198,250.20		128			\$84,148,715.08				79.98%	\$2,109,677.02	FHLM Disco due 3/15/07 Trans#18042
01/17/06						\$84,148,715.08	\$199,625.86	126	\$2,374.14	79.98%	\$2,311,677.02	FHLB Disco. 1/17/06 (Trans #17267)
01/17/06				\$202,000.00	\$16,392.56	\$84,165,107.64				80.00%	\$2,295,284.46	Expenses Wired
01/31/06						\$84,165,107.64			\$3,102.14	80.00%	\$2,298,386.60	ISDLAF Interest
01/31/06						\$84,165,107.64			\$5,641.71	80.00%	\$2,304,028.31	MAX Interest
02/03/06						\$84,165,107.64		112	\$46,875.00	80.00%	\$2,350,903.31	Coupon - FHLMC Note 8/3/07 - 4.076% (Trans #16951)
02/15/06						\$84,165,107.64	\$199,948.40	125	\$3,051.60	80.00%	\$2,553,903.31	FHLMC Disco. 2/15/06 (Trans #17266)
02/21/06				\$203,000.00	\$265,242.91	\$84,430,350.55				80.25%	\$2,288,660.40	Expenses Wired
02/28/06						\$84,430,350.55	\$233.85			80.25%	\$2,288,894.25	ISDLAF Interest
02/28/06						\$84,430,350.55	\$7,424.57			80.25%	\$2,296,318.82	MAX Interest
03/15/06						\$84,430,350.55		96	\$44,118.75	80.25%	\$2,340,437.57	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)
03/15/06						\$84,430,350.55	\$199,345.39	124	\$3,654.61	80.25%	\$2,543,437.57	FHLB Disco. 3/15/06 (Trans #17265)
03/15/06				\$203,000.00	\$6,375.84	\$84,436,726.39				80.28%	\$2,537,061.73	Expenses Wired
03/15/06						\$84,436,726.39			\$28,640.63	80.28%	\$2,565,702.36	Coupon - FHLM Note 3/15/07 Trans#18042
03/16/06	\$200,000.00		129			\$84,436,726.39				80.28%	\$2,365,702.36	Two CD's Trans#72399,72400. Due 9/15/06
03/16/06						\$84,436,726.39			\$161.04	80.28%	\$2,365,863.40	ISDLAF Interest
03/16/06						\$84,436,726.39			\$8,504.07	80.28%	\$2,374,367.47	MAX Interest
04/17/06						\$84,436,726.39	\$100,000.00	121	\$2,233.15	80.28%	\$2,476,600.62	Cosmopolitan Bank & Trust 4/17/06 (Trans #68371)
04/17/06						\$84,436,726.39	\$100,000.00	122	\$2,204.52	80.28%	\$2,578,805.14	Cole Taylor Bank (N) 4/17/06 (Trans #68372)
04/17/06				\$204,437.62	\$0.00	\$84,436,726.39				80.28%	\$2,578,805.14	Expenses Wired
04/30/06						\$84,436,726.39			\$593.57	80.28%	\$2,579,398.71	ISDLAF Interest
04/30/06						\$84,436,726.39			\$8,476.57	80.28%	\$2,587,875.28	MAX Interest
05/15/06						\$84,436,726.39		100	\$52,150.00	80.28%	\$2,640,025.28	FHLB Note 5/15/07 (Trans 13790)
05/15/06						\$84,436,726.39	\$100,000.00	119	\$2,532.34	80.28%	\$2,742,557.62	Bank USA, FSB 5/15/06 (Trans #68369)
05/15/06						\$84,436,726.39	\$100,000.00	120	\$2,532.34	80.28%	\$2,845,089.96	Pullman Bank and TC 5/15/06 (Trans #68370)
05/15/06				\$205,064.68	\$35,511.90	\$84,472,238.29				80.29%	\$2,809,578.06	Expenses Wired
05/31/06						\$84,472,238.29			\$1,456.23	80.29%	\$2,811,034.29	ISDLAF Interest
05/31/06						\$84,472,238.29			\$9,160.16	80.29%	\$2,820,194.45	MAX Interest
06/08/06						\$84,197,901.23			\$13,814.88	80.03%	\$3,108,346.39	Breakdown of interst and principal refunded
06/08/06						\$81,879,191.60			\$10,527.83	77.82%	\$5,437,583.85	Breakdown of interst and principal refunded
06/15/06						\$81,879,191.60	\$100,000.00	117	\$2,863.56	77.82%	\$5,540,447.41	Park National Bank and Trust 6/15/06 (Trans #68367)
06/15/06						\$81,879,191.60	\$100,000.00	118	\$2,863.56	77.82%	\$5,643,310.97	North Houston Bank 6/15/06 (Trans #68368)
06/15/06				\$205,727.12	\$44,786.87	\$81,923,978.47				77.87%	\$5,598,524.10	Expenses Wired
06/30/06						\$81,923,978.47			\$9,796.51	77.87%	\$5,608,320.61	ISDLAF Interest
06/30/06						\$81,923,978.47			\$9,135.11	77.87%	\$5,617,455.72	MAX Interest
07/17/06						\$81,923,978.47	\$100,000.00	115	\$3,254.80	77.87%	\$5,720,710.52	The First, NA/First NB of Damariscot 7/17/06 (Trans #68365)
07/17/06						\$81,923,978.47	\$100,000.00	116	\$3,213.71	77.87%	\$5,823,924.23	Imperial Capital Bank 7/17/06 (Trans #68366)
07/17/06				\$206,468.64	\$132,813.92	\$82,056,792.39				77.99%	\$5,691,110.31	Expenses Wired
07/31/06						\$82,056,792.39			\$13,427.82	77.99%	\$5,704,538.13	ISDLAF Interest
07/31/06						\$82,056,792.39			\$9,791.43	77.99%	\$5,714,329.56	MAX Interest
08/03/06						\$82,056,792.39		112	\$46,875.00	77.99%	\$5,761,204.56	Coupon - FHLMC Note 8/3/07 - 4.076% (Trans #16951)
08/15/06						\$82,056,792.39	\$100,000.00	113	\$3,578.44	77.99%	\$5,864,783.00	Metropolitan National Bank 8/15/06 - 3.97% (Trans #68363)
08/15/06						\$82,056,792.39	\$100,000.00	114	\$3,575.74	77.99%	\$5,968,358.74	Flagstar Bank 8/15/06 - 3.967% (Trans #68364)
08/15/06				\$0.00	\$500.00	\$82,057,292.39				77.99%	\$5,967,858.74	Expenses Wired
08/29/06				\$207,154.18	\$207,154.18	\$82,264,446.57				78.13%	\$5,760,704.56	Expenses Wired
08/30/06	\$2,499,741.61		130			\$82,264,446.57				78.13%	\$3,260,962.95	Federal National Mortgage, due 10/13/06, trans#19526
08/30/06	\$2,499,065.59		131			\$82,264,446.57				78.13%	\$761,607.36	Federal Home Loan, due 11/15/06, trans# 19527
08/31/06						\$82,264,446.57			\$13,610.85	78.13%	\$775,508.21	ISDLAF Interest
08/31/06						\$82,264,446.57			\$9,579.95	78.13%	\$785,087.16	MAX Interest
09/15/06						\$82,264,446.57		96	\$44,118.75	78.13%	\$829,205.91	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)
09/15/06						\$82,264,446.57	\$200,000.00	129	\$4,868.31	78.13%	\$1,034,074.22	Two CD's Trans#72399,72400. Due 9/15/06
09/15/06						\$82,264,446.57			\$28,640.63	78.13%	\$1,062,714.85	Coupon - FHLM Note 3/15/07 Trans#18042
09/18/06				\$170,101.94	\$179,101.94	\$82,443,548.51				78.36%	\$883,612.91	Expenses Wired
09/30/06						\$82,443,548.51			\$3,532.30	78.36%	\$887,145.21	ISDLAF Interest
10/13/06						\$82,443,548.51	\$2,499,741.61	130	\$15,258.39	78.36%	\$3,402,145.21	Federal National Mortgage, due 10/13/06, trans#19526
10/23/06				\$33,462.74	\$33,462.74	\$82,477,011.25				78.39%	\$3,368,682.47	Expenses Wired
10/31/06						\$82,477,011.25			\$10,260.96	78.39%	\$3,378,943.43	ISDLAF Interest
11/15/06						\$82,477,011.25		100	\$52,150.00	78.39%	\$3,431,093.43	FHLB Note 5/15/07 (Trans 13790)
11/15/06						\$82,477,011.25	\$2,499,065.59	131	\$26,934.41	78.39%	\$5,957,093.43	Federal Home Loan, due 11/15/06, trans# 19527
11/15/06				\$69,667.69	\$68,657.69	\$82,545,668.94				78.46%	\$5,888,435.74	Expenses Wired
11/30/06						\$82,545,668.94			\$19,286.38	78.46%	\$5,907,722.12	ISDLAF Interest
12/31/06						\$82,545,668.94			\$24,883.86	78.46%	\$5,932,605.98	ISDLAF Interest
01/04/07				\$495,731.64	\$495,731.64	\$83,041,400.48				78.93%	\$5,436,874.44	Expenses Wired
01/31/07						\$83,041,400.48			\$22,856.61	78.93%	\$5,459,731.05	ISDLAF Interest
02/03/07						\$83,041,400.48		112	\$46,875.00	78.93%	\$5,506,606.05	Coupon - FHLMC Note 8/3/07 - 4.076% (Trans #16951)
02/28/07						\$83,041,400.48			\$20,608.00	78.93%	\$5,527,214.05	ISDLAF Interest
03/06/07						\$83,041,400.48	\$2,000,000.00	94	\$153,078.37	78.93%	\$7,680,292.42	Wisconsin CD 3/6/07 - 2.5 (Trans 48318)
03/06/07						\$83,041,400.48	\$4,000,000.00	95	\$306,279.46	78.93%	\$11,986,571.88	Republic Bank 3/6/07 - 2.55 (trans 48319)



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
03/15/07						\$83,041,400.48	\$1,810,000.00	96	\$44,118.75	78.93%	\$13,840,690.63	FHLMC Note 3/15/07 - 2.15 (Trans 13332)
03/15/07						\$83,041,400.48	\$1,175,000.00	128	\$0.00	78.93%	\$15,015,690.63	FHLM Disco due 3/15/07 Trans#18042
03/15/07				\$8,000,000.00	\$475,085.18	\$83,516,485.66				79.38%	\$14,540,605.45	Expenses Wired
03/15/07						\$83,516,485.66			\$28,640.63	79.38%	\$14,569,246.08	Coupon - FHLM Note 3/15/07 Trans#18042
03/31/07						\$83,516,485.66			\$51,559.60	79.38%	\$14,620,805.68	ISDLAF Interest
04/30/07				\$288,469.82	\$288,469.82	\$83,804,955.48				79.65%	\$14,332,335.86	Expenses Wired
04/30/07						\$83,804,955.48			\$58,965.52	79.65%	\$14,391,301.38	ISDLAF Interest
05/04/07						\$83,592,950.63				79.45%	\$14,603,306.23	Return Expenses
05/15/07				\$3,000,000.00	\$0.00	\$83,592,950.63	\$2,980,000.00	100	\$52,150.00	79.45%	\$17,635,456.23	FHLM Note 5/15/07 (Trans 13790)
05/15/07						\$83,592,950.63				79.45%	\$17,635,456.23	Expenses Wired
05/31/07						\$83,592,950.63			\$68,003.86	79.45%	\$17,703,460.09	ISDLAF Interest
06/30/07						\$83,592,950.63			\$71,848.50	79.45%	\$17,775,308.59	ISDLAF Interest
07/31/07						\$83,592,950.63			\$74,457.85	79.45%	\$17,849,766.44	ISDLAF Interest
08/03/07						\$83,592,950.63	\$2,500,000.00	112	\$46,875.00	79.45%	\$20,396,641.44	FHLMC Note 8/3/07 - 4.076% (Trans #16951)
08/31/07						\$83,592,950.63			\$85,904.19	79.45%	\$20,482,545.63	ISDLAF Interest
09/30/07						\$83,592,950.63			\$85,816.58	79.45%	\$20,568,362.21	ISDLAF Interest
10/31/07						\$83,592,950.63			\$85,655.51	79.45%	\$20,654,017.72	ISDLAF Interest
11/30/07						\$83,592,950.63			\$78,195.71	79.45%	\$20,732,213.43	ISDLAF Interest
12/31/07						\$83,592,950.63			\$80,380.70	79.45%	\$20,812,594.13	ISDLAF Interest
01/31/08						\$83,592,950.63			\$76,240.23	79.45%	\$20,888,834.36	ISDLAF Interest
02/29/08						\$83,592,950.63			\$58,439.42	79.45%	\$20,947,273.78	ISDLAF Interest
03/31/08						\$83,592,950.63			\$52,336.69	79.45%	\$20,999,610.47	ISDLAF Interest
04/30/08						\$83,592,950.63			\$46,133.72	79.45%	\$21,045,744.19	ISDLAF Interest
05/31/08						\$83,592,950.63			\$43,499.45	79.45%	\$21,089,243.64	ISDLAF Interest
06/30/08						\$83,592,950.63			\$40,473.88	79.45%	\$21,129,717.52	ISDLAF Interest
07/31/08						\$83,592,950.63			\$41,905.16	79.45%	\$21,171,622.68	ISDLAF Interest
08/26/08		\$5,000,000.00	114873			\$83,592,950.63				79.45%	\$16,171,622.68	American National Bank CD
08/26/08		\$5,000,000.00	114874			\$83,592,950.63				79.45%	\$11,171,622.68	Harris Bank - Palatine CD
08/26/08		\$2,500,000.00	114875			\$83,592,950.63				79.45%	\$8,671,622.68	Home State Bank CD
08/26/08		\$2,500,000.00	114876			\$83,592,950.63				79.45%	\$6,171,622.68	East Carolina Bank CD
08/26/08		\$5,000,000.00	114877			\$83,592,950.63				79.45%	\$1,171,622.68	Harris Bank - Palatine CD
08/31/08						\$83,592,950.63			\$34,566.74	79.45%	\$1,206,189.42	ISDLAF Interest
09/30/08						\$83,592,950.63			\$2,533.13	79.45%	\$1,208,722.55	ISDLAF Interest
10/31/08						\$83,592,950.63			\$2,321.54	79.45%	\$1,211,044.09	ISDLAF Interest
11/30/08						\$83,592,950.63			\$1,439.24	79.45%	\$1,212,483.33	ISDLAF Interest
12/31/08						\$83,592,950.63			\$669.45	79.45%	\$1,213,152.78	ISDLAF Interest
12/31/08						\$83,592,950.63			\$4.05	79.45%	\$1,213,156.83	Federated Interest
01/15/09						\$83,592,950.63	\$5,000,000.00	114877	\$55,308.32	79.45%	\$6,268,465.15	Harris Bank - Palatine CD
01/15/09				\$5,000,000.00	\$0.00	\$83,592,950.63				79.45%	\$6,268,465.15	Expenses
01/31/09		\$6,000,000.00	126935			\$83,592,950.63				79.45%	\$268,465.15	Harris Bank - Palatine CD
01/31/09						\$83,592,950.63			\$2.63	79.45%	\$268,467.78	Federated Interest
01/31/09						\$83,592,950.63			\$0.28	79.45%	\$268,468.06	ISDLAF Interest
02/13/09						\$83,592,950.63	\$2,500,000.00	114875	\$37,599.13	79.45%	\$2,806,067.19	Home State Bank CD
02/13/09						\$83,592,950.63	\$2,500,000.00	114876	\$37,596.59	79.45%	\$5,343,663.78	East Carolina Bank CD
02/14/09				\$5,000,000.00		\$83,592,950.63				79.45%	\$5,343,663.78	Expenses
02/28/09						\$83,592,950.63			\$14.78	79.45%	\$5,343,678.56	Federated Interest
03/15/09						\$83,592,950.63	\$5,000,000.00	114874	\$92,409.04	79.45%	\$10,436,087.60	Harris Bank - Palatine CD
03/17/09				\$5,000,000.00		\$83,592,950.63				79.45%	\$10,436,087.60	Expenses
03/18/09		\$5,092,409.32	130523			\$83,592,950.63				79.45%	\$5,343,678.28	Charter One Bank
03/31/09						\$83,592,950.63			\$172.11	79.45%	\$5,343,850.39	ISDLAF Interest
04/15/09						\$83,592,950.63	\$5,000,000.00	114873	\$107,419.18	79.45%	\$10,451,269.57	American National Bank CD
04/16/09				\$5,000,000.00		\$83,592,950.63				79.45%	\$10,451,269.57	Expenses
04/30/09						\$83,592,950.63			\$153.84	79.45%	\$10,451,423.41	ISDLAF Interest
04/30/09						\$83,592,950.63			\$0.00	79.45%	\$10,451,423.41	Federated Interest
05/05/09		\$5,000,000.00	132714			\$83,592,950.63				79.45%	\$5,451,423.41	Charter One Bank CD due 9/15/09
05/05/09		\$5,000,000.00	132715-718			\$83,592,950.63				79.45%	\$451,423.41	Charter One Bank plus three FDIC CD's due 8/17/09
05/15/09						\$83,592,950.63	\$6,000,000.00	126935	\$29,585.02	79.45%	\$6,481,008.43	Harris Bank - Palatine CD
05/31/09						\$83,592,950.63			\$723.79	79.45%	\$6,481,732.22	ISDLAF Interest
06/15/09				\$5,000,000.00	\$0.00	\$83,592,950.63				79.45%	\$6,481,732.22	Expenses
06/18/09						\$83,592,950.63	\$5,092,409.32	130523	\$8,984.97	79.45%	\$11,583,126.51	Charter One Bank
06/30/09						\$83,592,950.63			\$0.00	79.45%	\$11,583,126.51	Federated Interest
06/30/09						\$83,592,950.63			\$20.74	79.45%	\$11,583,147.25	ISDLAF Interest
07/15/09				\$5,000,000.00	\$0.00	\$83,592,950.63				79.45%	\$11,583,147.25	Expenses
07/31/09						\$83,592,950.63			\$0.00	79.45%	\$11,583,147.25	Federated Interest
08/15/09				\$1,500,000.00		\$83,592,950.63				79.45%	\$11,583,147.25	Expenses
08/17/09						\$83,592,950.63	\$5,000,000.00	132715-718	\$5,274.67	79.45%	\$16,588,421.92	Charter One Bank plus three FDIC CD's due 8/17/09
08/31/09						\$83,592,950.63			\$0.00	79.45%	\$16,588,421.92	Federated Interest
09/15/09						\$83,592,950.63	\$5,000,000.00	132714	\$11,660.28	79.45%	\$21,600,082.20	Charter One Bank CD due 9/15/09
09/30/09						\$83,592,950.63			\$39.56	79.45%	\$21,600,121.76	
09/30/09						\$83,592,950.63			\$43.85	79.45%	\$21,600,165.61	Federated Interest



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
10/02/09		\$350,000.00	142671-672			\$83,592,950.63				79.45%	\$21,250,165.61	Two FDIC CD's due 12/31/09
10/27/09		\$2,406,100.00	143544-554			\$83,592,950.63				79.45%	\$18,844,065.61	11 FDIC CD's due 5/3/10
10/31/09						\$83,592,950.63		\$180.94		79.45%	\$18,844,246.55	Federated Interest
11/20/09				\$2,600,000.00	\$3,576,796.12	\$87,169,746.75				82.85%	\$15,267,450.43	Expenses
11/30/09						\$87,169,746.75		\$184.40		82.85%	\$15,267,634.83	Federated Interest
12/23/09				\$2,600,000.00	\$1,797,365.07	\$88,967,111.82				84.56%	\$13,470,269.76	Expense
12/31/09						\$88,967,111.82		\$2.50		84.56%	\$13,470,272.26	ISDLAF Interest
12/31/09						\$88,967,111.82		\$158.31		84.56%	\$13,470,430.57	Federated Interest
12/31/09						\$88,967,111.82	\$350,000.00	\$235.85		84.56%	\$13,820,666.42	Two FDIC CD's due 12/31/09
01/28/10				\$2,600,000.00	\$507,224.85	\$89,474,336.67				85.04%	\$13,313,441.57	Expense
01/31/10						\$89,474,336.67		\$113.83		85.04%	\$13,313,555.40	Federated Interest
01/31/10						\$89,474,336.67		\$68.50		85.04%	\$13,313,623.90	ISDLAF Interest
02/01/10				\$2,600,000.00	\$0.00	\$89,474,336.67				85.04%	\$13,313,623.90	Expenses
02/28/10						\$89,474,336.67		\$99.40		85.04%	\$13,313,723.30	Federated Interest
02/28/10						\$89,474,336.67		\$58.20		85.04%	\$13,313,781.50	ISDLAF Interest
03/22/10				\$2,600,000.00	\$572,043.57	\$90,046,380.24				85.59%	\$12,741,737.93	Expenses
03/31/10						\$90,046,380.24		\$108.55		85.59%	\$12,741,846.48	Federated Interest
03/31/10						\$90,046,380.24		\$53.81		85.59%	\$12,741,900.29	ISDLAF Interest
04/01/10				\$2,600,000.00	\$0.00	\$90,046,380.24				85.59%	\$12,741,900.29	Expenses
04/09/10		\$1,000,592.06	23388			\$90,046,380.24				85.59%	\$11,741,308.23	FNMA due 9/15/10
04/09/10		\$1,000,409.66	23389			\$90,046,380.24				85.59%	\$10,740,898.57	FHLMC due 10/15/10
04/09/10		\$999,731.53	23390			\$90,046,380.24				85.59%	\$9,741,167.04	FHLMC due 12/15/10
04/09/10		\$1,000,006.43	23391			\$90,046,380.24				85.59%	\$8,741,160.61	FHLMC due 11/15/10
04/30/10						\$90,046,380.24		\$77.80		85.59%	\$8,741,238.41	Federated Interest
04/30/10						\$90,046,380.24		\$41.22		85.59%	\$8,741,279.63	ISDLAF Interest
05/01/10				\$2,600,000.00		\$92,646,380.24				88.06%	\$6,141,279.63	Expenses
05/03/10						\$92,646,380.24	\$1,906,100.00	143547-554	\$3,585.08	88.06%	\$8,050,964.71	Fight FDIC CD's due 5/3/10
06/01/10						\$92,646,380.24	\$500,000.00	143544-546	\$1,211.83	88.06%	\$8,552,176.54	Three FDIC CD's due 6/1/10
06/01/10				\$2,400,000.00		\$95,046,380.24				90.34%	\$6,152,176.54	Expenses
09/15/10						\$95,046,380.24	\$1,000,592.06	23388	\$407.94	90.34%	\$7,153,176.54	FNMA due 9/15/10
10/15/10						\$95,046,380.24	\$1,000,409.66	23389	\$590.34	90.34%	\$8,154,176.54	FHLMC due 10/15/10
11/15/10						\$95,046,380.24	\$1,000,006.43	23391	\$993.57	90.34%	\$9,155,176.54	FHLMC due 11/15/10
12/15/10						\$95,046,380.24	\$999,731.53	23390	\$1,268.47	90.34%	\$10,156,176.54	FHLMC due 12/15/10
12/31/10					\$6,159,619.67	\$101,205,999.91			\$7,443.13	96.19%	\$4,004,000.00	Final Expenses
	\$91,980,527.57	\$366,076,755.27		\$218,326,957.33	\$90,046,380.24		\$352,829,817.93		\$26,476,409.68			

Total Anticipated Interest Income: \$13,229,472.34
Anticipated Arbitrage Rebate: \$0.00
Total Anticipated Interest Income Net of Arbitrage Rebate: \$13,229,472.34

4639323.04

Total Outstanding Principal and Interest after May 07, '10: \$14,473,304.75



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
03/07/01	\$91,980,527.57					\$0.00				0.00%	\$91,980,527.57	Original Bond Proceeds
03/07/01		\$19,397,386.39	1			\$0.00				0.00%	\$72,583,141.18	FHLB Discount Note 3/8/01 - 4.918% (Trans #7093)
03/07/01		\$13,998,005.00	2			\$0.00				0.00%	\$58,585,136.18	FHLMC Discount Note 3/8/01 - 5.202% (Trans #7091)
03/07/01		\$6,499,124.31	3			\$0.00				0.00%	\$52,086,011.87	FHLB Discount Note 3/8/01 - 4.918% (Trans #7094)
03/07/01		\$1,299,824.86	4			\$0.00				0.00%	\$50,786,187.01	FHLB Discount Note 3/8/01 - 4.918% (Trans #7092)
03/07/01		\$593,917.49	5			\$0.00				0.00%	\$50,192,269.52	FNMA Discount Note 4/13/01 - 5.12% (Trans #7084)
03/07/01		\$228,993.64	6			\$0.00				0.00%	\$49,963,275.88	FHLB Discount Note 5/11/01 - 4.92% (Trans #7085)
03/07/01		\$254,716.94	7			\$0.00				0.00%	\$49,708,558.94	FHLB Discount Note 6/12/01 - 4.85% (Trans #7086)
03/07/01		\$283,378.98	8			\$0.00				0.00%	\$49,425,179.96	FNMA Discount Note 7/9/01 - 4.80% (Trans #7087)
03/07/01		\$311,000.00	9			\$0.00				0.00%	\$49,114,179.96	Johnson Bank CD 8/15/01 - 4.80% (Trans #24048)
03/07/01		\$386,000.00	10			\$0.00				0.00%	\$48,728,179.96	Johnson Bank CD 9/14/01 - 4.80% (Trans #24049)
03/07/01		\$1,555,967.63	11			\$0.00				0.00%	\$47,172,212.33	FHLMC Discount Note 10/11/01 - 4.72% (Trans #7088)
03/07/01		\$1,600,000.00	12			\$0.00				0.00%	\$45,572,212.33	Morton Community Bank CD 11/15/01 - 4.80% (Trans #24046)
03/07/01		\$2,900,000.00	13			\$0.00				0.00%	\$42,672,212.33	Morton Community Bank CD 12/14/01 - 4.80% (Trans #24047)
03/07/01		\$2,100,000.00	14			\$0.00				0.00%	\$40,572,212.33	Lone Star Bank CD 5/15/02 - 4.95% (Trans #24050)
03/07/01		\$771,489.84	15			\$0.00				0.00%	\$39,800,722.49	Providian National Bank CD 6/14/02 - 4.85% (Trans #24035)
03/07/01		\$4,100,000.00	16			\$0.00				0.00%	\$35,700,722.49	Providian National Bank CD 7/15/02 - 4.85% (Trans #24036)
03/07/01		\$4,100,000.00	17			\$0.00				0.00%	\$31,600,722.49	Providian National Bank CD 8/15/02 - 4.85% (Trans #24037)
03/07/01		\$4,529,944.47	18			\$0.00				0.00%	\$27,070,778.02	FFCB Note 9/3/02 - 4.75% (Trans #7090)
03/07/01		\$4,100,000.00	19			\$0.00				0.00%	\$22,970,778.02	Key Bank USA CD 10/15/02 - 4.90% (Trans #24038)
03/07/01		\$5,500,000.00	20			\$0.00				0.00%	\$17,470,778.02	Key Bank USA CD 11/15/02 - 4.90% (Trans #24041)
03/07/01		\$5,070,778.02	21			\$0.00				0.00%	\$12,400,000.00	FHLB Note 1/13/03 - 4.76% (Trans #7089)
03/07/01		\$4,500,000.00	22			\$0.00				0.00%	\$7,900,000.00	Key Bank USA CD 2/14/03 - 5.05% (Trans # 24042)
03/07/01		\$4,500,000.00	23			\$0.00				0.00%	\$3,400,000.00	Key Bank USA CD 3/7/03 - 5.05% (Trans # 24042)
03/07/01		\$3,400,000.00	24			\$0.00				0.00%	(\$0.00)	MBNA America CD 5/15/03 - 5.259% (Trans #24039)
03/08/01						\$0.00	\$19,397,386.39	1	\$2,613.61	0.00%	\$19,400,000.00	FHLB Discount Note 3/8/01 - 4.918% (Trans #7093)
03/08/01						\$0.00	\$13,998,005.00	2	\$1,995.00	0.00%	\$33,400,000.00	FHLMC Discount Note 3/8/01 - 5.202% (Trans #7091)
03/08/01						\$0.00	\$6,499,124.31	3	\$875.69	0.00%	\$39,900,000.00	FHLB Discount Note 3/8/01 - 4.918% (Trans #7094)
03/08/01						\$0.00	\$1,299,824.86	4	\$175.14	0.00%	\$41,200,000.00	FHLB Discount Note 3/8/01 - 4.918% (Trans #7092)
03/08/01		\$8,929,732.29	25			\$0.00				0.00%	\$32,270,267.71	FHLMC Discount Note 3/9/01 - 5.182% (Trans #7104)
03/08/01		\$3,795,179.46	26			\$0.00				0.00%	\$28,475,088.25	FHLB Note 5/15/03 - 4.84% (Trans #7101)
03/08/01		\$8,442,046.26	27			\$0.00				0.00%	\$20,033,041.99	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
03/08/01		\$8,027,548.64	28			\$0.00				0.00%	\$12,005,493.35	FFCB Note 3/5/04 - 5.04% (Trans #7100)
03/08/01		\$5,930,263.62	29			\$0.00				0.00%	\$6,075,229.73	Amcore Bank CD 12/13/02 - 4.90% (Trans #24064)
03/08/01		\$4,878,510.16	30			\$0.00				0.00%	\$1,196,719.57	Providian National Bank CD 6/14/02 - 4.85% (Trans #24063)
03/08/01		\$1,196,719.57	31			\$0.00				0.00%	(\$0.00)	FHLB Note 3/26/02 - 4.70% (Trans #7103)
03/09/01						\$0.00	\$8,929,732.29	25	\$1,267.71	0.00%	\$8,931,000.00	FHLMC Discount Note 3/9/01 - 5.182% (Trans #7104)
03/09/01		\$4,514,080.70	32			\$0.00				0.00%	\$4,416,919.30	Overnight Investment to Cover Investment with Manufacturer's Bank
03/09/01		\$4,416,918.28	33			\$0.00				0.00%	\$1.02	MBNA America CD 4/15/03 - 5.259% (Trans #)
03/12/01						\$0.00	\$4,514,080.70	32	\$1,919.30	0.00%	\$4,516,001.02	Overnight Investment to Cover Investment with Manufacturer's Bank
03/12/01		\$1,504,881.11	34			\$0.00				0.00%	\$3,011,119.91	Manufacturer's Bank CD 1/15/02 - 4.80% (Trans #24084)
03/12/01		\$1,505,349.84	35			\$0.00				0.00%	\$1,505,770.07	Manufacturer's Bank CD 2/15/02 - 4.80% (Trans #24085)
03/12/01		\$1,505,770.07	36			\$0.00				0.00%	(\$0.00)	Manufacturer's Bank CD 3/11/02 - 4.80% (Trans #24086)
03/26/01						\$0.00				0.00%	\$31,436.00	FHLB Note 3/26/02 - 4.70% (Trans #7103)
03/30/01						\$0.00			\$31,436.00	0.00%	\$7.70	LaSalle Interest
04/13/01						\$0.00	\$593,917.49	5	\$3,082.51	0.00%	\$628,443.70	FNMA Discount Note 4/13/01 - 5.12% (Trans #7084)
04/13/01						\$394,290.00				0.37%	\$234,153.70	Expenses Wired
04/13/01						\$394,290.00				0.37%	(\$0.00)	GECC CP 05/11/01 - 4.923% (Trans #11028)
04/30/01		\$234,153.70	37			\$394,290.00				0.37%	\$15.42	LaSalle Interest
05/11/01						\$394,290.00	\$228,993.64	6	\$2,006.36	0.37%	\$231,015.42	FHLB Discount Note 5/11/01 - 4.92% (Trans #7085)
05/11/01						\$394,290.00	\$234,153.70	37	\$884.30	0.37%	\$466,053.42	GECC CP 05/11/01 - 4.923% (Trans #11028)
05/11/01						\$91,030.00				0.49%	\$344,733.42	Expenses Wired
05/11/01		\$344,733.42	38			\$515,610.00				0.49%	(\$0.00)	Prudential Funding CP 06/12/01 - 4.009% (Trans #11136)
05/15/01						\$515,610.00				0.49%	\$128,325.00	FHLB Note 5/15/03 - 4.84% (Trans #7101)
05/15/01						\$515,610.00				0.49%	\$380,491.67	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
05/15/01						\$0.00				0.49%	\$380,491.67	Estimated Expenses
05/31/01						\$515,610.00				0.49%	\$380,755.81	LaSalle Interest
06/12/01						\$515,610.00	\$254,716.94	7	\$3,283.06	0.49%	\$638,755.81	FHLB Discount Note 6/12/01 - 4.85% (Trans #7086)
06/12/01						\$515,610.00	\$344,733.42	38	\$1,211.58	0.49%	\$984,700.81	Prudential Funding CP 06/12/01 - 4.009% (Trans #11136)
06/12/01						\$91,030.00				0.55%	\$924,040.81	Expenses Wired
06/12/01		\$399,705.10	39			\$576,270.00				0.55%	\$524,335.71	FHLMC Discount Note 07/13/01 - 3.814% (Trans #7618)
06/12/01		\$523,617.83	40			\$576,270.00				0.55%	\$717.88	FHLMC Discount Note 08/15/01 - 3.684% (Trans #7619)
06/30/01						\$576,270.00				0.55%	\$889.51	LaSalle Interest
07/09/01						\$576,270.00	\$283,378.98	8	\$4,621.02	0.55%	\$288,889.51	FNMA Discount Note 7/9/01 - 4.80% (Trans #7087)
07/09/01		\$288,886.03	41			\$576,270.00				0.55%	\$3.48	FHLMC Discount Note 07/13/01 - 3.60% (Trans #7842)
07/13/01						\$576,270.00				0.55%	\$128,840.29	FHLB Note 1/13/03 - 4.76% (Trans #7089)
07/13/01						\$576,270.00	\$399,705.10	39	\$1,294.90	0.55%	\$629,840.29	FHLMC Discount Note 07/13/01 - 3.814% (Trans #7618)
07/13/01						\$576,270.00	\$288,886.03	41	\$113.97	0.55%	\$818,840.29	FHLMC Discount Note 07/13/01 - 3.60% (Trans #7842)
07/13/01						\$134,500.00				1.16%	\$174,960.29	Expenses Wired
07/13/01		\$174,436.94	42			\$1,220,150.00				1.16%	\$523.35	FHLB Discount Note 08/15/01 - 3.57% (Trans #7864)



PMA Financial Network Inc.

Portfolio & Rebate
Liability Report

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
07/23/01				\$0.00	(\$108,050.00)	\$1,112,100.00				1.06%	\$108,573.35	Expenses not paid - August Reinvestment
07/23/01		\$107,754.36	43			\$1,112,100.00				1.06%	\$818.99	FAMC Discount Note 08/15/01 - 3.618% (Trans #7925)
07/31/01						\$1,112,100.00			\$0.72	1.06%	\$819.71	LaSalle Interest
08/15/01						\$1,112,100.00	\$311,000.00	9	\$6,584.68	1.06%	\$318,404.39	Johnson Bank CD 8/15/01 - 4.80% (Trans #24048)
08/15/01						\$1,112,100.00	\$523,617.83	40	\$3,382.17	1.06%	\$845,404.39	FHLMC Discount Note 08/15/01 - 3.684% (Trans #7619)
08/15/01						\$1,112,100.00	\$174,436.94	42	\$563.06	1.06%	\$1,020,404.39	FHLB Discount Note 08/15/01 - 3.57% (Trans #7864)
08/15/01						\$1,112,100.00	\$107,754.36	43	\$245.64	1.06%	\$1,128,404.39	FAMC Discount Note 08/15/01 - 3.618% (Trans #7925)
08/15/01	\$680,574.53		44			\$1,112,100.00				1.06%	\$447,829.86	GECC CP 09/14/01 - 3.507% (Trans #11505)
08/17/01				\$305,500.00	\$447,829.86	\$1,559,929.86				1.48%	(\$0.00)	Expenses Wired
08/31/01						\$1,559,929.86			\$37.00	1.48%	\$37.00	LaSalle Interest
09/04/01						\$1,559,929.86		18	\$148,500.00	1.48%	\$148,537.00	FFCB Note 9/3/02 - 4.75% (Trans #7090)
09/05/01						\$1,559,929.86		28	\$206,000.00	1.48%	\$354,537.00	FFCB Note 3/5/04 - 5.04% (Trans #7100)
09/14/01						\$1,559,929.86	\$386,000.00	10	\$9,695.48	1.48%	\$750,232.48	Johnson Bank CD 9/14/01 - 4.80% (Tran #24049)
09/14/01				\$476,600.00	\$393,780.95	\$1,953,710.81	\$680,574.53	44	\$1,961.47	1.48%	\$1,432,768.48	GECC CP 09/14/01 - 3.507% (Trans #11505)
09/14/01						\$1,953,710.81				1.86%	\$1,036,987.53	Expenses Wired
09/14/01	\$1,038,987.53		45			\$1,953,710.81				1.86%	(\$0.00)	Key Bank USA 09/12/03 - 3.47% (Trans #27055)
09/26/01						\$1,953,710.81		31	\$31,436.00	1.86%	\$31,436.00	FHLB Note 3/26/02 - 4.70% (Trans #7103)
09/30/01						\$1,953,710.81			\$142.85	1.86%	\$31,578.85	LaSalle Interest
10/03/01				\$0.00	(\$162,075.00)	\$1,791,635.81				1.70%	\$193,653.85	Expenses not paid - October Reinvestment
10/11/01						\$1,791,635.81	\$1,555,967.63	11	\$44,032.37	1.70%	\$1,793,653.85	FHLMC Discount Note 10/11/01 - 4.72% (Trans #7088)
10/11/01				\$647,500.00	\$306,004.00	\$2,097,639.81				1.99%	\$1,487,649.85	Expenses Wired
10/11/01	\$1,487,649.85		46			\$2,097,639.81				1.99%	(\$0.00)	Suburban Bank & Trust CD 06/13/03 - 3.10% (Trans #27652)
10/31/01						\$2,097,639.81			\$65.85	1.99%	\$65.85	LaSalle Interest
11/15/01						\$2,097,639.81	\$1,600,000.00	12	\$53,233.98	1.99%	\$1,653,299.83	Morton Community Bank CD 11/15/01 - 4.80% (Trans #24046)
11/15/01						\$2,097,639.81		26	\$128,325.00	1.99%	\$1,781,624.83	FHLB Note 5/15/03 - 4.84% (Trans #7101)
11/15/01						\$2,097,639.81		27	\$255,000.00	1.99%	\$2,036,624.83	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
11/15/01				\$848,600.00	\$425,568.52	\$2,523,208.33				2.40%	\$1,611,066.31	Expenses Wired
11/15/01	\$1,611,066.31		47			\$2,523,208.33				2.40%	(\$0.00)	MBNA CD 07/15/03 - 2.857% (Trans #28322)
11/30/01						\$2,523,208.33		16	\$157,525.79	2.40%	\$157,525.79	Interest Earned to Date for Providian CD Trans #24036
11/30/01						\$2,523,208.33		17	\$157,477.95	2.40%	\$315,003.74	Interest Earned to Date for Providian CD Trans #24037
11/30/01						\$2,523,208.33		30	\$186,796.52	2.40%	\$501,800.26	Interest Earned to Date for Providian CD Trans #24063
11/30/01						\$2,523,208.33			\$13.07	2.40%	\$501,813.33	LaSalle Interest
12/14/01						\$2,523,208.33	\$2,900,000.00	13	\$107,546.31	2.40%	\$3,509,359.64	Morton Community Bank CD 12/14/01 - 4.80% (Trans #24047)
12/14/01				\$980,500.00	\$630,197.78	\$3,153,406.11				3.00%	\$2,879,161.86	Expenses Wired
12/14/01	\$2,879,161.86		48			\$3,153,406.11				3.00%	(\$0.00)	GECC CP 04/12/01 - 1.692% (Trans #11835)
12/14/01						\$3,153,406.11			\$31,199.33	3.00%	\$31,199.33	Interest Earned to Date for Providian CD Trans #24035
12/27/01						\$3,153,406.11	\$771,489.84	15	\$82.15	3.00%	\$802,771.32	Early Maturity - Providian National Bank CD 6/14/02 - 4.85% (Trans #24035)
12/27/01						\$3,153,406.11	\$4,100,000.00	16	\$879.50	3.00%	\$4,903,650.82	Early Maturity - Providian National Bank CD 7/15/02 - 4.85% (Trans #24036)
12/27/01						\$3,153,406.11	\$4,100,000.00	17	\$625.92	3.00%	\$9,004,276.74	Early Maturity - Providian National Bank CD 8/15/02 - 4.85% (Trans #24037)
12/27/01						\$3,153,406.11	\$4,878,510.16	30	\$839.71	3.00%	\$13,883,626.61	Early maturity/Providian National Bank CD 6/14/02 - 4.85% (Trans #24063)
12/27/01	\$771,571.99		15			\$3,153,406.11				3.00%	\$13,112,054.62	Reinvestment of transaction #24035 to 06/14/02 (Trans #8744)
12/27/01	\$4,100,879.50		16			\$3,153,406.11				3.00%	\$9,011,175.12	Reinvestment of transaction #24036 to 07/15/02 (Trans #8748)
12/27/01	\$4,100,625.92		17			\$3,153,406.11				3.00%	\$4,910,549.20	Reinvestment of transaction #24037 to 08/15/02 (Trans #8762)
12/27/01	\$4,879,349.87		30			\$3,153,406.11				3.00%	\$31,199.33	Reinvestment of transaction #24063 to 06/14/02 (Trans #8745)
12/31/01						\$3,153,406.11		15	\$9,856.56	3.00%	\$41,055.89	Final Recoup of penalties & Interest on 12/27/01 early maturity of Trans #24035
12/31/01						\$3,153,406.11		16	\$69,147.50	3.00%	\$110,203.39	Final Recoup of penalties & Interest on 12/27/01 early maturity of Trans #24036
12/31/01						\$3,153,406.11		17	\$77,304.95	3.00%	\$187,508.34	Final Recoup of penalties & Interest on 12/27/01 early maturity of Trans #24037
12/31/01						\$3,153,406.11		30	\$71,849.94	3.00%	\$259,357.28	Final Recoup of penalties & Interest on 12/27/01 early maturity of Trans #24063
01/13/02						\$3,153,406.11		21	\$183.36	3.00%	\$387,665.64	LaSalle Interest
01/15/02						\$3,153,406.11	\$1,504,881.11	34	\$61,151.77	3.00%	\$1,953,698.52	FHLB Note 1/13/03 - 4.76% (Trans #7089)
01/15/02	\$1,185,046.13		49			\$3,153,406.11				3.00%	\$1,953,698.52	Manufacturer's Bank CD 1/15/02 - 4.80% (Trans #24084)
01/18/02				\$932,000.00	\$768,652.39	\$3,922,058.50				3.73%	\$768,652.39	Independent Banker's Bank CD 07/15/03 - 2.80% (Trans #29032)
01/31/02						\$3,922,058.50				3.73%	(\$0.00)	January Expenses
02/15/02						\$3,922,058.50			\$124.72	3.73%	\$124.72	LaSalle Interest
02/15/02						\$3,922,058.50	\$1,505,349.84	35	\$67,307.70	3.73%	\$1,572,782.26	Manufacturer's Bank CD 2/15/02 - 4.80% (Trans #24085)
02/28/02		\$1,278,399.91	50	\$356,000.00	\$294,382.35	\$4,216,440.85				4.01%	\$1,278,399.91	February Expenses
03/01/02						\$4,216,440.85			\$0.02	4.01%	(\$0.00)	North Shore Community B&T CD 08/14/03 - 2.90% (Trans #29416)
03/05/02						\$4,216,440.85		18	\$148,500.00	4.01%	\$148,500.00	FFCB Note 9/3/02 - 4.75% (Trans #7090)
03/15/02						\$4,216,440.85	\$1,505,770.07	28	\$206,000.00	4.01%	\$354,500.02	FFCB Note 3/5/04 - 5.04% (Trans #7100)
03/15/02				\$102,675.00	\$145,329.91	\$4,361,770.76		36	\$72,871.03	4.01%	\$1,933,141.12	Manufacturer's Bank CD 3/11/02 - 4.80% (Trans #24086)
03/15/02	\$1,787,811.21		51			\$4,361,770.76				4.15%	\$1,787,811.21	March Expenses
03/19/02				\$0.00	(\$459,000.00)	\$3,902,770.76				4.15%	(\$0.00)	Discover Bank CD 09/12/03 - 3.27% (Trans #29859)
03/25/02		\$458,999.11	52			\$3,902,770.76				3.71%	\$459,000.00	Planning expenses paid from referendum bonds; reimbursed by State
03/26/02						\$3,902,770.76	\$1,160,000.00	31	\$31,436.00	3.71%	\$0.89	4.5% FHLB Note 06/15/03 - 3.098% (Trans #9333)
03/26/02						\$3,902,770.76				3.71%	\$1,191,436.89	FHLB Note 3/26/02 - 4.70% (Trans #7103)
03/31/02	\$1,191,436.89		53			\$3,902,770.76				3.71%	(\$0.00)	Discover Bank CD 09/15/03 - 3.42% (Trans #7099)
04/12/02						\$3,902,770.76			\$122.80	3.71%	\$122.80	LaSalle Interest
04/12/02						\$3,902,770.76	\$2,879,161.86	48	\$15,885.14	3.71%	\$2,895,169.80	GECC CP 04/12/01 - 1.692% (Trans #11835)
04/12/02				\$360,750.00	\$552,713.23	\$4,455,483.99				4.23%	\$2,342,456.57	April Expenses



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
04/12/02		\$2,342,456.57	54			\$4,455,483.99				4.23%	(\$0.00)	Park Federal Savings Bank 10/15/03 - 3.35% (Trans #30126)
04/30/02						\$4,455,483.99			\$0.02	4.23%	\$0.02	LaSalle Interest
05/15/02						\$4,455,483.99	\$2,100,000.00	14	\$123,650.96	4.23%	\$2,223,650.98	Lone Star Bank CD 5/15/02 - 4.95% (Trans #24050)
05/15/02						\$4,455,483.99		26	\$128,325.00	4.23%	\$2,351,975.98	FHLB Note 5/15/03 - 4.84% (Trans #7101)
05/15/02						\$4,455,483.99		27	\$255,000.00	4.23%	\$2,606,975.98	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
05/15/02					\$618,160.00	\$5,288,626.24				5.03%	\$1,773,833.73	May Expenses
05/15/02		\$1,773,833.73	55			\$5,288,626.24				5.03%	(\$0.00)	Discover Bank CD 12/15/03 - 3.06% (Trans #30425)
05/31/02						\$5,288,626.24			\$0.00	5.03%	(\$0.00)	LaSalle Interest
06/14/02						\$5,288,626.24	\$771,571.99	15	\$6,428.01	5.03%	\$778,000.00	Reinvestment of transaction #24035 to 06/14/02 (Trans #8744)
06/14/02						\$5,288,626.24	\$4,879,349.87	30	\$40,650.13	5.03%	\$5,698,000.00	Reinvest of transaction #24063 to 06/14/02 (Trans #8745)
06/14/02					\$886,560.00	\$6,508,773.04				6.19%	\$4,477,853.20	June Expenses
06/14/02		\$2,335,197.72	56			\$6,508,773.04				6.19%	\$2,142,655.48	Discover Bank CD 4/15/04 - 3.16% (Trans #30900)
06/14/02		\$2,142,655.48	57			\$6,508,773.04				6.19%	(\$0.00)	FHLMC Note 4/15/04 - 2.95% (Trans #9974)
06/15/02						\$6,508,773.04		52	\$10,035.00	6.19%	\$10,035.00	Coupon-4.5% FHLB Note 06/15/03 - 3.098% (Trans #9333)
06/30/02						\$6,508,773.04				6.19%	\$1,036.77	LaSalle Interest
07/13/02						\$6,508,773.04		21	\$128,125.00	6.19%	\$138,161.77	FHLB Note 1/13/03 - 4.76% (Trans #7089)
07/15/02						\$6,508,773.04	\$4,100,879.50	16	\$42,120.50	6.19%	\$4,281,161.77	Reinvestment of transaction #24036 to 07/15/02 (Trans #8748)
07/15/02					\$1,162,960.00	\$8,327,359.40				7.91%	\$2,462,575.41	July Expenses
07/15/02		\$2,462,575.41	58			\$8,327,359.40				7.91%	(\$0.00)	First NB of Colorado 08/14/03 - 2.50% (Trans #31522)
07/31/02						\$8,327,359.40			\$1.73	7.91%	\$1.73	LaSalle Interest
08/16/02						\$8,327,359.40	\$4,100,625.92	17	\$51,374.08	7.91%	\$4,152,001.73	Reinvestment of transaction #24037 to 08/16/02 (Trans #8762)
08/16/02					\$1,420,360.00	\$10,263,099.90				9.75%	\$2,216,261.23	August Expenses
08/16/02		\$2,216,261.23	59			\$10,263,099.90				9.75%	(\$0.00)	Cambridge Bank CD 06/13/03 - 1.85% (Trans #31879)
08/31/02						\$10,263,099.90			\$0.10	9.75%	\$0.10	LaSalle Interest
09/03/02						\$10,263,099.90	\$4,400,000.00	18	\$150,150.00	9.75%	\$4,550,150.10	FFCB Note 9/3/02 - 4.75% (Trans #7090)
09/03/02		\$4,549,989.53	60			\$10,263,099.90				9.75%	\$160.57	FHLB Discount Note 09/13/02 (Trans #10591)
09/05/02						\$10,263,099.90		28	\$206,000.00	9.75%	\$206,160.57	FFCB Note 3/5/04 - 5.04% (Trans #7100)
09/13/02						\$10,263,099.90	\$4,549,989.53	60	\$2,010.47	9.75%	\$4,758,160.57	FHLB Discount Note 09/13/02 (Trans #10591)
09/13/02					\$1,687,750.00	\$12,019,718.32				11.42%	\$3,001,542.15	September Expenses
09/13/02		\$701,542.15	61			\$12,019,718.32				11.42%	\$2,300,000.00	Discover Bank CD 08/14/03 - 1.90% (Trans #32362)
09/13/02		\$1,300,000.00	62			\$12,019,718.32				11.42%	\$1,000,000.00	First Bank CD 09/15/03 - 2.11% (Trans #32358)
09/13/02		\$1,000,000.00	63			\$12,019,718.32				11.42%	(\$0.00)	Discover Bank CD 09/15/03 - 2.11% (Trans #32365)
09/30/02						\$12,019,718.32			\$20.34	11.42%	\$20.34	LaSalle Interest
10/15/02						\$12,019,718.32	\$4,100,000.00	19	\$326,954.93	11.42%	\$4,426,975.27	Key Bank USA CD 10/15/02 - 4.90% (Trans #24038)
10/15/02						\$12,019,718.32		57	\$39,375.00	11.42%	\$4,466,350.27	coupon - FHLMC 3.75% Note 4/15/04 - 2.95% (Trans #9974)
10/15/02					\$1,965,150.00	\$13,403,385.93				12.74%	\$3,082,682.66	October Expenses
10/15/02		\$3,082,682.66	64			\$13,403,385.93				12.74%	(\$0.00)	Missouri State B&T 10/15/03 - 2.05% (Trans #36257)
11/01/02						\$13,403,385.93				12.74%	\$21.73	ISDLAF Interest
11/13/02						\$13,403,385.93			\$21.73	12.74%	(\$0.00)	College Request to sweep funds
11/15/02						\$13,403,385.93	\$5,500,000.00	20	\$462,706.25	12.74%	\$5,962,706.25	Key Bank USA CD 11/15/02 - 4.90% (Trans #24041)
11/15/02						\$13,403,385.93		26	\$128,325.00	12.74%	\$6,091,031.25	FHLB Note 5/15/03 - 4.84% (Trans #7101)
11/15/02						\$13,403,385.93		27	\$255,000.00	12.74%	\$6,346,031.25	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
11/15/02					\$2,222,560.00	\$15,148,397.51				14.40%	\$4,601,019.67	November Expenses
11/15/02		\$2,601,019.67	65			\$15,148,397.51				14.40%	\$2,000,000.00	Discover Bank CD 07/15/03 - 1.90% (Trans #36925)
11/15/02		\$1,000,000.00	66			\$15,148,397.51				14.40%	\$1,000,000.00	Independent Banker's Bank CD 08/14/03 - 1.55% (Trans #36933)
11/15/02		\$1,000,000.00	67			\$15,148,397.51				14.40%	(\$0.00)	Independent Banker's Bank CD 12/15/03 - 1.65% (Trans #36935)
12/13/02						\$15,148,397.51	\$5,930,263.62	29	\$524,799.90	14.40%	\$6,455,063.52	Amcore Bank CD 12/13/02 - 4.90% (Trans #24064)
12/13/02					\$2,489,960.00	\$17,061,690.58				16.22%	\$4,541,770.45	December Expenses
12/13/02		\$3,000,000.00	68			\$17,061,690.58				16.22%	\$1,541,770.45	Cambridge Bank CD 12/15/03 - 1.65% (Trans #37439)
12/13/02		\$1,541,770.45	69			\$17,061,690.58				16.22%	(\$0.00)	Kaw Valley State Bank CD 12/15/03 - 1.80% (Trans #37440)
12/15/02						\$17,061,690.58		52	\$10,035.00	16.22%	\$10,035.00	Coupon-4.5% FHLB Note 06/15/03 - 3.098% (Trans #9333)
12/31/02						\$17,061,690.58			\$3.99	16.22%	\$10,038.99	ISDLAF Interest
01/13/03						\$17,061,690.58	\$5,000,000.00	21	\$128,125.00	16.22%	\$5,138,163.99	FHLB Note 1/13/03 - 4.76% (Trans #7089)
01/15/03					\$2,757,360.00	\$19,562,468.01				18.59%	\$2,637,386.56	Expenses Wired
01/31/03						\$19,562,468.01			\$1,143.83	18.59%	\$2,638,530.39	ISDLAF Interest
02/14/03						\$19,562,468.01	\$4,500,000.00	22	\$450,000.42	18.59%	\$7,588,530.81	Key Bank USA CD 2/14/03 - 5.05% (Trans # 24042)
02/14/03					\$2,024,760.00	\$23,873,542.28				22.69%	\$3,277,456.54	Expenses Wired
02/14/03		\$1,600,000.00	70			\$23,873,542.28				22.69%	\$1,677,456.54	Independent Bank 06/13/03 - 1.25% (Trans #38452)
02/14/03		\$1,300,000.00	71			\$23,873,542.28				22.69%	\$377,456.54	Pulaski Bank CD 08/14/03 - 1.476% (Trans #38453)
02/14/03		\$377,456.54	72			\$23,873,542.28				22.69%	(\$0.00)	Discover Bank CD 08/14/03 - 1.39% (Trans #38454)
02/28/03						\$23,873,542.28			\$781.10	22.69%	\$781.10	ISDLAF Interest
03/05/03						\$23,873,542.28		28	\$206,000.00	22.69%	\$206,781.10	FFCB Note 3/5/04 - 5.04% (Trans #7100)
03/07/03						\$23,873,542.28	\$4,500,000.00	23	\$463,989.65	22.69%	\$5,170,770.75	Key Bank USA CD 3/7/03 - 5.05% (Trans # 24042)
03/07/03		\$5,170,419.70	73			\$23,873,542.28				22.69%	\$351.05	FHLB Discount Note 03/11/03 - 1.027% (Trans #11646)
03/11/03						\$23,873,542.28	\$5,170,419.70	73	\$680.30	22.69%	\$5,171,351.05	FHLB Discount Note 03/11/03 - 1.027% (Trans #11646)
03/14/03					\$2,292,160.00	\$25,505,504.81				24.24%	\$3,539,388.52	Expenses Wired
03/14/03		\$1,500,000.00	74			\$25,505,504.81				24.24%	\$2,039,388.52	Minwest Bank 09/15/03 - 1.30% (Trans #39108)
03/14/03		\$1,039,388.52	75			\$25,505,504.81				24.24%	\$1,000,000.00	MBNA America 10/15/03 - 1.35% (Trans #39109)
03/14/03		\$1,000,000.00	76			\$25,505,504.81				24.24%	(\$0.00)	Lone Star Bank 01/15/04 - 1.45% (Trans #39110)
03/31/03						\$25,505,504.81			\$346.51	24.24%	\$346.51	ISDLAF Interest



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
04/15/03						\$25,505,504.81	\$4,416,201.50	33	\$500,419.94	24.24%	\$4,916,967.99	MBNA America CD 4/15/03 - 5.259% (Trans #)
04/15/03						\$25,505,504.81		57	\$39,375.00	24.24%	\$4,956,342.99	coupon - FHLMC 3.75% Note 4/15/04 - 2.95% (Trans #9974)
04/15/03				-\$3,659,650.00	\$2,894,842.70	\$28,400,347.51				26.99%	\$2,061,500.25	Expenses Wired
04/15/03	\$2,061,500.25		77			\$28,400,347.51				26.99%	(\$0.00)	Home Savings Bank 01/15/04 - 1.35% (Trans #39571)
04/30/03						\$28,400,347.51			\$62.26	26.99%	\$62.26	ISDLAF Interest
05/15/03						\$28,400,347.51	\$3,400,000.00	24	\$401,524.29	26.99%	\$3,801,586.55	MBNA America CD 5/15/03 - 5.259% (Trans #24039)
05/15/03						\$28,400,347.51	\$3,540,000.00	26	\$128,325.00	26.99%	\$7,469,911.55	FHLB Note 5/15/03 - 4.84% (Trans #7101)
05/15/03						\$28,400,347.51		27	\$255,000.00	26.99%	\$7,724,911.55	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
05/15/03				\$4,076,960.00	\$3,027,394.84	\$31,427,742.35				29.87%	\$4,697,516.71	Expenses Wired
05/15/03	\$4,697,516.71		78			\$31,427,742.35				29.87%	(\$0.00)	Covest Bank CD 02/13/04 - 1.25% (Trans #39881)
05/31/03						\$31,427,742.35			\$0.00	29.87%	(\$0.00)	ISDLAF Interest
06/13/03						\$31,427,742.35	\$1,487,649.85	46	\$77,145.46	29.87%	\$1,564,795.31	Suburban Bank & Trust CD 06/13/03 - 3.10% (Trans #27652)
06/13/03						\$31,427,742.35	\$2,216,261.23	59	\$33,811.85	29.87%	\$3,814,868.19	Cambridge Bank CD 06/13/03 - 1.85% (Trans #31879)
06/13/03						\$31,427,742.35	\$1,600,000.00	70	\$6,520.55	29.87%	\$5,421,388.74	Independent Bank 06/13/03 - 1.25% (Trans #38452)
06/13/03				\$4,404,360.00	\$2,279,710.43	\$33,707,452.78				32.04%	\$3,141,678.31	Expenses Wired
06/13/03	\$3,141,678.31		79			\$33,707,452.78				32.04%	(\$0.00)	Capital City Bank 06/15/04 - 1.201% (Trans #40552)
06/15/03						\$33,707,452.78	\$446,000.00	52	\$10,035.00	32.04%	\$456,035.00	4.5% FHLB Note 06/15/03 - 3.098% (Trans #9333)
06/30/03						\$33,707,452.78			\$115.77	32.04%	\$456,150.77	ISDLAF Interest
07/15/03						\$33,707,452.78	\$1,611,056.31	47	\$76,802.19	32.04%	\$2,144,009.27	MBNA CD 07/15/03 - 2.857% (Trans #28322)
07/15/03						\$33,707,452.78	\$1,185,046.13	49	\$49,635.58	32.04%	\$3,378,690.98	Independent Banker's Bank CD 07/15/03 - 2.80% (Trans #29032)
07/15/03						\$33,707,452.78	\$2,601,019.67	65	\$25,581.87	32.04%	\$6,005,292.52	Discover Bank CD 07/15/03 - 1.90% (Trans #36925)
07/15/03				\$4,044,760.00	\$3,514,194.73	\$37,221,647.51				35.38%	\$2,491,097.79	Expenses Wired
07/16/03	\$1,291,097.79		80			\$37,221,647.51				35.38%	\$1,200,000.00	Discover Bank CD 01/15/04 - .95% (Trans #41748)
07/16/03	\$1,200,000.00		81			\$37,221,647.51				35.38%	(\$0.00)	Heritage Bank CD 05/14/04 - 1.20% (Trans #41747)
07/31/03						\$37,221,647.51			\$136.56	35.38%	\$136.56	ISDLAF Interest
08/14/03						\$37,221,647.51	\$1,278,399.91	50	\$55,356.47	35.38%	\$1,333,892.94	North Shore Community B&T CD 08/14/03 - 2.90% (Trans #29416)
08/14/03						\$37,221,647.51	\$2,462,575.41	58	\$66,987.39	35.38%	\$3,863,455.74	First NB of Colorado 08/14/03 - 2.50% (Trans #31522)
08/14/03						\$37,221,647.51	\$701,542.15	61	\$12,233.38	35.38%	\$4,577,231.27	Discover Bank CD 08/14/03 - 1.90% (Trans #32362)
08/14/03						\$37,221,647.51	\$1,000,000.00	66	\$11,550.69	35.38%	\$5,588,781.96	Independent Banker's Bank CD 08/14/03 - 1.55% (Trans #36933)
08/14/03						\$37,221,647.51	\$1,300,000.00	71	\$9,516.94	35.38%	\$6,898,298.90	Pulaski Bank CD 08/14/03 - 1.476% (Trans #38453)
08/14/03						\$37,221,647.51	\$377,456.54	72	\$2,602.01	35.38%	\$7,278,357.45	Discover Bank CD 08/14/03 - 1.39% (Trans #38454)
08/14/03				\$6,329,160.00	\$2,479,480.81	\$39,701,128.32				37.74%	\$4,798,876.64	Expenses Wired
08/15/03	\$2,298,876.64		82			\$39,701,128.32				37.74%	\$2,500,000.00	Republic Bank CD 05/17/04 - 1.13% (Trans #42990)
08/15/03	\$1,000,000.00		83			\$39,701,128.32				37.74%	\$1,500,000.00	Mount Prospect National Bank 08/16/04 - 1.30% (Trans #42984)
08/15/03	\$1,000,000.00		84			\$39,701,128.32				37.74%	\$500,000.00	Southwestern National Bank 08/16/04 - 1.30% (Trans #42985)
08/15/03	\$500,000.00		85			\$39,701,128.32				37.74%	(\$0.00)	Northwestern State Bank of Orange County 08/16/04 - 1.30% (Trans #42988)
08/31/03						\$39,701,128.32			\$122.80	37.74%	\$122.80	ISDLAF Interest
09/05/03						\$39,701,128.32		28	\$206,000.00	37.74%	\$206,122.80	FFCB Note 3/5/04 - 5.04% (Trans #7100)
09/09/03						\$39,701,128.32		65	\$27.36	37.74%	\$206,150.16	Additional Interest - Discover Bank CD 07/15/03 - 1.90% (Trans #36925)
09/12/03						\$39,701,128.32	\$1,038,987.53	45	\$72,919.62	37.74%	\$1,318,057.31	Key Bank USA 09/12/03 - 3.47% (Trans #27055)
09/12/03						\$39,701,128.32	\$1,787,811.21	51	\$87,807.66	37.74%	\$3,193,676.18	Discover Bank CD 09/12/03 - 3.27% (Trans #29859)
09/15/03						\$39,701,128.32	\$1,191,436.89	53	\$60,346.00	37.74%	\$4,445,459.07	Discover Bank CD 09/15/03 - 3.42% (Trans #7099)
09/15/03						\$39,701,128.32	\$1,300,000.00	62	\$27,580.30	37.74%	\$5,773,039.37	First Bank CD 09/15/03 - 2.11% (Trans #32358)
09/15/03						\$39,701,128.32	\$1,500,000.00	74	\$9,883.57	37.74%	\$7,282,922.94	Minnwest Bank 09/15/03 - 1.30% (Trans #39108)
09/15/03				\$6,736,560.00	\$2,703,298.14	\$42,404,426.46				40.30%	\$4,579,624.80	Expenses Wired
09/15/03	\$4,579,624.80		86			\$42,404,426.46				40.30%	(\$0.00)	Regency Savings Bank 09/15/04 - 1.30% (Trans #43936)
09/30/03						\$42,404,426.46			\$47.86	40.30%	\$47.86	ISDLAF Interest
10/15/03						\$42,404,426.46	\$2,342,456.57	54	\$118,712.95	40.30%	\$2,461,217.38	Park Federal Savings Bank 10/15/03 - 3.35% (Trans #30126)
10/15/03						\$42,404,426.46		57	\$39,375.00	40.30%	\$2,500,592.38	coupon - FHLMC 3.75% Note 4/15/04 - 2.95% (Trans #9974)
10/15/03						\$42,404,426.46	\$1,000,000.00	63	\$3,529,670.99	40.30%	\$3,529,670.99	Discover Bank CD 09/15/03 - 2.11% (Trans #32365)
10/15/03						\$42,404,426.46	\$3,082,682.66	64	\$63,199.72	40.30%	\$6,669,453.37	Missouri State B&T 10/15/03 - 2.05% (Trans #36257)
10/15/03						\$42,404,426.46	\$1,039,388.52	75	\$8,267.92	40.30%	\$7,717,109.81	MBNA America 10/15/03 - 1.35% (Trans #39109)
10/15/03				\$6,126,000.00	\$3,333,016.71	\$45,737,443.17				43.47%	\$4,384,093.10	Expenses Wired
10/15/03	\$3,000,000.00		87			\$45,737,443.17				43.47%	\$1,384,093.10	Associated Bank CD 07/15/04 - 1.20% (Trans #45211)
10/15/03	\$1,383,146.84		88			\$45,737,443.17				43.47%	\$946.26	FNMA Discount Note 08/13/04 - 1.12% (Trans #12904)
10/31/03						\$45,737,443.17			\$0.34	43.47%	\$946.60	ISDLAF Interest
11/15/03						\$45,737,443.17	\$8,000,000.00	27	\$255,000.00	43.47%	\$8,255,946.60	FHLMC Note 11/15/03 - 4.94% (Trans #7099)
11/15/03				\$6,493,600.00	\$2,893,973.10	\$48,631,416.27				46.22%	\$5,361,973.50	Expenses Wired
11/17/03	\$5,361,973.50		89			\$48,631,416.27				46.22%	(\$0.00)	JP Morgan Chase Bank 05/17/04 - 1.25% (Trans #45892)
11/30/03						\$48,631,416.27			\$0.32	46.22%	\$0.32	ISDLAF Interest
12/15/03						\$48,631,416.27	\$1,860,213.11	55		46.22%	\$1,860,213.43	Discover Bank CD 12/15/03 - 3.06% (Trans #30425)
12/15/03						\$48,631,416.27	\$1,000,000.00	67	\$17,856.17	46.22%	\$2,878,069.60	Independent Banker's Bank CD 12/15/03 - 1.65% (Trans #36935)
12/15/03						\$48,631,416.27	\$3,000,000.00	68	\$49,771.24	46.22%	\$5,927,840.84	Cambridge Bank CD 12/15/03 - 1.65% (Trans #37439)
12/15/03						\$48,631,416.27	\$1,541,770.45	69	\$27,903.94	46.22%	\$7,497,515.23	Kaw Valley State Bank CD 12/15/03 - 1.80% (Trans #37440)
12/15/03				\$6,469,400.00	\$2,116,433.29	\$50,747,849.56				48.23%	\$5,381,081.94	Expenses Wired
12/15/03	\$3,500,000.00		90			\$50,747,849.56				48.23%	\$1,881,081.94	Illinois National Bank CD 06/15/04 - 1.20% (Trans #46377)
12/15/03	\$1,881,081.94		91			\$50,747,849.56				48.23%	(\$0.00)	First Security Bank of Lexington - 1.20% (Trans #46376)
12/31/03						\$50,747,849.56			\$0.00	48.23%	(\$0.00)	ISDLAF Interest
01/15/04						\$50,747,849.56	\$1,000,000.00	76	\$12,199.95	48.23%	\$1,012,199.95	Lone Star Bank 01/15/04 - 1.45% (Trans #39110)
01/15/04						\$50,747,849.56	\$2,061,500.25	77	\$20,968.01	48.23%	\$3,094,668.21	Home Savings Bank 01/15/04 - 1.35% (Trans #39571)

WM Rainey Harper College Referendum Bonds



PMA Financial Network Inc.

Portfolio & Rebate Liability Report

Last Updated: 04/30/10
 Updated by Analyst: Greg Sotiros

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
01/15/04					\$50,747,849.56	\$1,291,097.79	80	\$6,150.04	48.23%	\$4,391,916.04	Discover Bank CD 01/15/04 - .95% (Trans #41748)	
01/15/04				\$4,391,916.04	\$2,122,960.17	\$52,870,809.73			50.25%	\$2,268,955.87	Estimated Expenses	
01/15/04	\$2,268,955.87		92			\$52,870,809.73			50.25%	(\$0.00)	Capital City Bank 10/15/04 - 1.26% (Trans #46917)	
02/13/04						\$52,870,809.73	\$4,697,516.71	\$44,079.44	50.25%	\$4,741,596.15	Covest Bank CD 02/13/04 - 1.25% (Trans #39881)	
02/13/04				\$4,741,596.15	\$2,956,486.83	\$55,827,296.56			53.06%	\$1,785,109.32	Estimated Expenses	
02/13/04	\$1,785,109.32		93			\$55,827,296.56			53.06%	(\$0.00)	Community B&TC 3/15/04 - 1.0% (Trans 47552)	
03/05/04						\$55,827,296.56	\$8,000,000.00	\$206,000.00	53.06%	\$8,206,000.00	FFCB Note 3/5/04 - 5.04% (Trans #7100)	
03/05/04	\$2,000,000.00		94			\$55,827,296.56			53.06%	\$6,206,000.00	Wisconsin CB 3/6/07 - 2.5 (Trans 48318)	
03/05/04	\$4,000,000.00		95			\$55,827,296.56			53.06%	\$2,206,000.00	Republic Bank 3/6/07 - 2.55 (Trans 48319)	
03/08/04	\$1,995,844.69		96			\$55,827,296.56			53.06%	\$210,155.31	FHLMC Note 3/15/07 - 2.15 (Trans 13332)	
03/15/04						\$55,827,296.56	\$1,785,109.32	\$1,516.13	53.06%	\$1,996,780.76	Community B&TC 3/15/04 - 1.0% (Trans 47552)	
03/15/04						\$55,827,296.56		\$44,118.75	53.06%	\$2,040,899.51	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)	
03/15/04				\$8,206,000.00	\$2,040,899.51	\$57,868,196.07			55.00%	(\$0.00)	Expenses Wired	
03/31/04						\$57,868,196.07		\$136.82	55.00%	\$136.82	ISDLAF Interest	
04/15/04						\$57,868,196.07	\$2,471,828.71		55.00%	\$2,471,965.53	Discover Bank CD 4/15/04 - 3.16% (Trans #30900)	
04/15/04						\$57,868,196.07	\$2,100,000.00		55.00%	\$4,611,340.53	FHLMC 3.75% Note 4/15/04 - 2.95% (Trans #9974)	
04/15/04				\$4,611,340.53	\$2,465,896.44	\$60,334,092.51			57.35%	\$2,145,444.09	Expenses Wired	
04/21/04	\$2,145,444.09		97			\$60,334,092.51			57.35%	(\$0.00)	Community B&TC - 1.0% 6/15/04 (Trans 49539)	
04/30/04						\$60,334,092.51		\$224.94	57.35%	\$224.94	ISDLAF Interest	
05/14/04						\$60,334,092.51	\$1,200,000.00	\$11,953.97	57.35%	\$1,212,178.91	Heritage Bank CD 05/14/04 - 1.20% (Trans #41747)	
05/17/04						\$60,334,092.51	\$0.00	\$2,318,519.76	57.35%	\$3,530,698.67	Republic Bank CD 05/17/04 - 1.13% (Trans #42990)	
05/17/04						\$60,334,092.51	\$0.00	\$5,395,394.03	57.35%	\$8,926,092.70	JP Morgan Chase Bank 05/17/04 - 1.25% (Trans #45892)	
05/17/04				\$1,244,963.02	\$1,551,841.54	\$61,885,934.05			58.82%	\$7,374,251.16	Expenses Wired	
05/18/04	\$4,000,000.00		38			\$61,885,934.05			58.82%	\$3,374,251.16	MidAmerica 11/15/04 - 1.58 (Trans 50082)	
05/18/04	\$3,374,251.16		39			\$61,885,934.05			58.82%	(\$0.00)	Harris Roselle 12/15/04 - 1.549 (Trans 5008)	
05/31/04						\$61,885,934.05		\$199.33	58.82%	\$199.33	ISDLAF Interest	
06/15/04						\$61,885,934.05	\$3,141,678.31	\$38,041.68	58.82%	\$3,179,919.32	Capital City Bank 06/15/04 - 1.201% (Trans #40552)	
06/15/04						\$61,885,934.05	\$3,500,000.00	\$21,057.54	58.82%	\$6,700,976.86	Illinois National Bank CD 06/15/04 - 1.20% (Trans #46377)	
06/15/04						\$61,885,934.05	\$2,145,444.09	\$3,232.86	58.82%	\$8,849,653.81	Community B&TC - 1.0% 6/15/04 (Trans 49539)	
06/15/04				\$4,444,694.32	\$3,069,701.23	\$64,955,635.28			61.74%	\$5,779,952.58	Expenses Wired	
06/24/04	\$1,779,952.58		98			\$64,955,635.28			61.74%	\$4,000,000.00	Oak Brook Bank 1/14/05 (Trans 51803)	
06/24/04	\$1,000,000.00		99			\$64,955,635.28			61.74%	\$3,000,000.00	Oak Brook Bank 2/15/05 (Trans 51802)	
06/25/04	\$2,999,075.13		100			\$64,955,635.28			61.74%	\$924.87	FHLB Note 5/15/07 (Trans 13790)	
06/30/04						\$64,955,635.28		\$1,064.14	61.74%	\$1,989.01	ISDLAF Interest	
07/15/04						\$64,955,635.28	\$3,000,000.00	\$26,949.45	61.74%	\$3,028,938.46	Associated Bank CD 07/15/04- 1.20% (Trans #45211)	
07/15/04						\$64,955,635.28	\$1,881,081.94	\$13,124.19	61.74%	\$4,923,144.59	First Security Bank of Lexington - 1.20% (Trans #46376)	
07/15/04				\$4,921,156.58	\$4,831,296.56	\$69,786,931.84			66.33%	\$91,848.03	Expenses Wired	
07/31/04						\$69,786,931.84		\$2.88	66.33%	\$91,850.91	ISDLAF Interest	
07/31/04						\$69,786,931.84		\$40.48	66.33%	\$91,891.39	MAX Interest	
08/13/04						\$69,786,931.84	\$1,383,146.84	\$12,853.16	66.33%	\$1,487,891.39	FNMA Discount Note 08/13/04 - 1.12% (Trans #12904)	
08/16/04						\$69,786,931.84	\$1,000,000.00	\$13,071.24	66.33%	\$2,500,962.63	Mount Prospect National Bank 08/16/04 - 1.30% (Trans #42984)	
08/16/04						\$69,786,931.84	\$1,000,000.00	\$13,071.24	66.33%	\$3,514,033.87	Southwestern National Bank 08/16/04 - 1.30% (Trans #42985)	
08/16/04						\$69,786,931.84	\$500,000.00	\$6,535.63	66.33%	\$4,020,569.50	Northwestern State Bank of Orange County 08/16/04 - 1.30% (Trans #42989)	
08/24/04				\$4,000,000.00	\$2,267,433.81	\$72,054,365.65			68.49%	\$1,753,135.69	Expenses Wired	
08/24/04	\$1,752,271.43		101			\$72,054,365.65			68.49%	\$864.26	FNMA Discount Note 10/15/04 - 1.494% (Trans #14130)	
08/31/04						\$72,054,365.65		\$1,030.77	68.49%	\$1,895.03	ISDLAF Interest	
08/31/04						\$72,054,365.65		\$65.31	68.49%	\$1,960.34	MAX Interest	
09/15/04						\$72,054,365.65	\$0.00	\$4,639,323.04	68.49%	\$4,641,283.38	Regency Savings Bank 09/15/04 - 1.30% (Trans #43936)	
09/15/04						\$72,054,365.65		\$44,118.75	68.49%	\$4,685,402.13	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)	
09/15/04				\$4,000,000.00	\$1,899,196.56	\$73,953,562.21			70.29%	\$2,786,205.57	Expenses Wired	
09/15/04						\$73,953,562.21			70.29%	(\$0.00)	Associated Bank CD 01/14/05- 1.77% (Trans #55939)	
09/20/04	\$2,786,205.57		102			\$73,953,562.21		\$742.02	70.29%	\$742.02	ISDLAF Interest	
09/30/04						\$73,953,562.21		\$0.57	70.29%	\$742.59	MAX Interest	
10/15/04						\$73,953,562.21	\$2,268,955.87	\$21,461.22	70.29%	\$2,291,159.68	Covest Bank CD 02/13/04 - 1.25% (Trans #39881)	
10/15/04						\$73,953,562.21	\$1,752,271.43	\$3,728.57	70.29%	\$4,047,159.68	FNMA Discount Note 10/15/04 - 1.494% (Trans #14130)	
10/15/04				\$3,000,000.00	\$1,157,319.56	\$75,110,881.77			71.39%	\$2,889,840.12	Expenses Wired	
10/15/04	\$1,499,255.63		103			\$75,110,881.77			71.39%	\$1,390,584.49	FHLMC 02/15/05 - 1.929% (Trans #14560)	
10/31/04						\$75,110,881.77		\$245.02	71.39%	\$1,390,829.51	ISDLAF Interest	
10/31/04						\$75,110,881.77		\$682.93	71.39%	\$1,391,512.44	MAX Interest	
11/15/04						\$75,110,881.77	\$4,000,000.00	\$31,338.39	71.39%	\$5,422,850.83	MidAmerica 11/15/04 - 1.58 (Trans 50082)	
11/15/04						\$75,110,881.77		\$51,570.56	71.39%	\$5,474,421.39	FHLB Note 5/15/07 (Trans 13790)	
11/15/04				\$3,000,000.00	\$2,122,181.80	\$77,233,063.57			73.41%	\$3,352,239.59	Expenses Wired	
11/22/04	\$1,852,239.59		104			\$77,233,063.57			73.41%	\$1,500,000.00	Oak Brook Bank 03/15/04 - 2.25% (Trans #57540)	
11/22/04	\$1,500,000.00		105			\$77,233,063.57			73.41%	(\$0.00)	Oak Brook Bank 04/15/04 - 2.30% (Trans #57539)	
11/30/04						\$77,233,063.57		\$1,352.15	73.41%	\$1,352.15	ISDLAF Interest	
11/30/04						\$77,233,063.57		\$908.20	73.41%	\$2,260.35	MAX Interest	
12/15/04						\$77,233,063.57	\$3,374,251.16	\$30,217.21	73.41%	\$3,406,728.72	Harris Roselle 12/15/04 - 1.549 (Trans 5008)	
12/15/04				\$3,000,000.00	\$744,265.93	\$77,977,329.50			74.12%	\$2,662,462.79	Expenses Wired	
12/15/04	\$2,662,437.97		106			\$77,977,329.50			74.12%	\$24.82	FNMA 12/09/05 - 2.79% (Trans #15015)	
12/31/04						\$77,977,329.50		\$1.43	74.12%	\$26.25	ISDLAF Interest	



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
01/14/05						\$77,977,329.50	\$1,779,952.58	98	\$17,409.41	74.12%	\$1,797,388.24	Oak Brook Bank 1/14/05 (Trans 51803)
01/14/05						\$77,977,329.50	\$2,786,205.57	102	\$15,672.98	74.12%	\$4,599,266.79	Associated Bank CD 01/14/05 - 1.77% (Trans #55939)
01/14/05				\$2,000,000.00	\$1,127,672.60	\$79,105,002.10				75.19%	\$3,471,594.19	Expenses Wired
01/14/05	\$1,699,070.46		107			\$79,105,002.10				75.19%	\$1,772,523.73	FNMA Disco. Note 5/13/05 2.52% (Trans #15221)
01/14/05	\$1,771,309.95		108			\$79,105,002.10				75.19%	\$1,213.78	FNMA Disco. Note 6/17/05 2.64% (Trans #15222)
01/31/05						\$79,105,002.10			\$1.26	75.19%	\$1,215.04	MAX Interest
02/15/05						\$79,105,002.10	\$1,000,000.00	99	\$11,961.65	75.19%	\$1,013,176.69	Oak Brook Bank 2/15/05 (Trans 51802)
02/15/05						\$79,105,002.10	\$1,499,255.63	103	\$9,744.37	75.19%	\$2,522,176.69	FHLMC 02/15/05 - 1.929% (Trans #14560)
02/15/05				\$2,000,000.00	\$241,431.50	\$79,346,433.60				75.42%	\$2,280,745.19	Expenses Wired
02/16/05	\$2,280,745.19		109			\$79,346,433.60				75.42%	(\$0.00)	Liberty Bank FSB 8/15/05 - 2.910% (Trans #60100)
02/28/05						\$79,346,433.60			\$126.85	75.42%	\$126.65	ISDLAF Interest
02/28/05						\$79,346,433.60			\$1.05	75.42%	\$127.70	MAX Interest
03/15/05						\$79,346,433.60			\$44,118.75	75.42%	\$44,246.45	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)
03/15/05				\$1,000,000.00	\$242,224.19	\$79,346,433.60	\$1,852,239.59	104	\$12,902.25	75.42%	\$1,909,388.29	Oak Brook Bank 03/15/04 - 2.25% (Trans #57540)
03/15/05						\$79,588,657.79				75.65%	\$1,667,164.10	Expenses Wired
03/15/05	\$1,622,917.65		110			\$79,588,657.79				75.65%	\$44,246.45	Oak Brook Bank 09/15/05 - 3.10% (Trans #60832)
03/31/05						\$79,588,657.79			\$45.86	75.65%	\$44,292.31	ISDLAF Interest
04/15/05						\$79,588,657.79	\$1,500,000.00	105	\$13,610.97	75.65%	\$1,557,903.28	Oak Brook Bank 04/15/04 - 2.30% (Trans #57539)
04/15/05				\$1,500,000.00	\$1,212,403.59	\$80,801,061.38				76.80%	\$345,499.69	Expenses Wired
04/30/05						\$80,801,061.38			\$1,153.64	76.80%	\$346,653.33	ISDLAF Interest
04/30/05						\$80,801,061.38			\$124.06	76.80%	\$346,777.39	MAX Interest
05/13/05						\$80,801,061.38	\$1,699,070.46	107	\$13,929.54	76.80%	\$2,059,777.39	FNMA Disco. Note 5/13/05 2.52% (Trans #15221)
05/15/05						\$80,801,061.38		100	\$52,150.00	76.80%	\$2,111,927.39	FHLB Note 5/15/07 (Trans 13790)
05/15/05				\$1,700,000.00	\$79,874.74	\$80,880,936.12				76.88%	\$2,032,052.65	Expenses Wired
05/26/05	\$2,031,193.15		111			\$80,880,936.12				76.88%	\$859.50	FNMA Disco. Note 7/14/05 2.86% (Trans #16059)
05/31/05						\$80,880,936.12			\$1,556.28	76.88%	\$2,415.78	ISDLAF Interest
05/31/05						\$80,880,936.12			\$634.33	76.88%	\$3,050.11	MAX Interest
06/17/05						\$80,880,936.12	\$1,771,309.95	108	\$19,690.05	76.88%	\$1,794,050.11	FNMA Disco. Note 6/17/05 2.64% (Trans #15222)
06/17/05				\$1,700,000.00	\$732,393.28	\$81,613,329.40				77.57%	\$1,061,656.83	Expenses Wired
06/30/05						\$81,613,329.40			\$1,071.96	77.57%	\$1,062,728.79	ISDLAF Interest
06/30/05						\$81,613,329.40			\$3.42	77.57%	\$1,062,732.21	MAX Interest
07/15/05						\$81,613,329.40	\$2,031,193.15	111	\$7,806.85	77.57%	\$3,101,732.21	FNMA Disco. Note 7/14/05 2.86% (Trans #16059)
07/22/05				\$0.00	\$592,899.55	\$82,206,228.95				78.14%	\$2,508,832.66	Expenses Wired
07/31/05						\$82,206,228.95			\$2,917.69	78.14%	\$2,511,750.35	ISDLAF Interest
07/31/05						\$82,206,228.95			\$2,083.96	78.14%	\$2,513,834.31	MAX Interest
08/15/05						\$82,206,228.95	\$2,280,745.19	109	\$32,730.27	78.14%	\$4,827,309.77	Liberty Bank FSB 8/15/05 - 2.910% (Trans #60100)
08/16/05				\$0.00	\$448,821.86	\$82,655,050.81				78.56%	\$4,378,487.91	Expenses Wired
08/24/05	\$2,490,373.38		112			\$82,655,050.81				78.56%	\$1,888,114.53	FHLMC Note 8/3/07 - 4.076% (Trans #16951)
08/31/05						\$82,655,050.81			\$1,396.26	78.56%	\$1,889,510.79	ISDLAF Interest
08/31/05						\$82,655,050.81			\$6,260.66	78.56%	\$1,895,771.45	MAX Interest
09/15/05						\$82,655,050.81	\$1,622,917.65	96	\$44,118.75	78.56%	\$1,939,890.20	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)
09/15/05						\$82,655,050.81		110	\$25,361.99	78.56%	\$3,588,169.84	Oak Brook Bank 09/15/05 - 3.10% (Trans #60832)
09/20/05	\$100,000.00		113			\$82,655,050.81				78.56%	\$3,488,169.84	Metropolitan National Bank 8/15/06 - 3.97% (Trans #68363)
09/20/05	\$100,000.00		114			\$82,655,050.81				78.56%	\$3,388,169.84	Flagstar Bank 8/15/06 - 3.967% (Trans #68364)
09/20/05	\$100,000.00		115			\$82,655,050.81				78.56%	\$3,288,169.84	The First, NA/First NB of Damariscot 7/17/06 (Trans #68365)
09/20/05	\$100,000.00		116			\$82,655,050.81				78.56%	\$3,188,169.84	Imperial Capital Bank 7/17/06 (Trans #68366)
09/20/05	\$100,000.00		117			\$82,655,050.81				78.56%	\$3,088,169.84	Park National Bank and Trust 6/15/06 (Trans #68367)
09/20/05	\$100,000.00		118			\$82,655,050.81				78.56%	\$2,988,169.84	North Houston Bank 6/15/06 (Trans #68368)
09/20/05	\$100,000.00		119			\$82,655,050.81				78.56%	\$2,888,169.84	Bank USA, FSB 5/15/06 (Trans #68369)
09/20/05	\$100,000.00		120			\$82,655,050.81				78.56%	\$2,788,169.84	Pullman Bank and TC 5/15/06 (Trans #68370)
09/20/05	\$100,000.00		121			\$82,655,050.81				78.56%	\$2,688,169.84	Cosmopolitan Bank & Trust 4/17/06 (Trans #68371)
09/20/05	\$100,000.00		122			\$82,655,050.81				78.56%	\$2,588,169.84	Cole Taylor Bank (N) 4/17/06 (Trans #68372)
09/20/05	\$649,471.51		123			\$82,655,050.81				78.56%	\$1,938,698.33	FHLMC Disco. 11/15/05 (Trans #17264)
09/20/05	\$199,345.39		124			\$82,655,050.81				78.56%	\$1,739,352.94	FHLB Disco. 3/15/06 (Trans #17265)
09/20/05	\$199,348.40		125			\$82,655,050.81				78.56%	\$1,539,404.54	FHLMC Disco. 2/15/06 (Trans #17266)
09/20/05	\$199,625.86		126			\$82,655,050.81				78.56%	\$1,339,778.68	FHLB Disco. 1/17/06 (Trans #17267)
09/20/05	\$199,293.20		127			\$82,655,050.81				78.56%	\$1,140,485.48	FHLMC Disco. 12/15/05 (Trans #17268)
09/30/05						\$82,655,050.81			\$727.01	78.56%	\$1,141,212.49	ISDLAF Interest
09/30/05						\$82,655,050.81			\$4,372.63	78.56%	\$1,145,585.12	MAX Interest
10/18/05				\$0.00	\$611,105.30	\$83,266,156.11				79.14%	\$534,479.82	Expenses Wired
10/31/05						\$83,266,156.11			\$0.33	79.14%	\$534,480.15	ISDLAF Interest
10/31/05						\$83,266,156.11			\$2,379.41	79.14%	\$536,859.56	MAX Interest
11/15/05						\$83,266,156.11		100	\$52,150.00	79.14%	\$589,009.56	FHLB Note 5/15/07 (Trans 13790)
11/15/05						\$83,266,156.11	\$649,471.51	123	\$3,528.49	79.14%	\$1,242,009.56	FHLMC Disco. 11/15/05 (Trans #17264)
11/16/05				\$0.00	\$244,366.01	\$83,510,522.12				79.38%	\$997,643.55	Expenses Wired
11/30/05						\$83,510,522.12			\$67.34	79.38%	\$997,710.89	ISDLAF Interest
11/30/05						\$83,510,522.12			\$2,319.54	79.38%	\$1,000,030.43	MAX Interest
12/09/05						\$83,510,522.12	\$2,662,437.97	106	\$73,562.03	79.38%	\$3,736,030.43	FNMA 12/09/05 - 2.79% (Trans #15015)
12/15/05						\$83,510,522.12	\$199,293.20	127	\$1,706.80	79.38%	\$3,937,030.43	FHLMC Disco. 12/15/05 (Trans #17268)
12/15/05				\$2,500,000.00	\$638,192.96	\$84,148,715.08				79.98%	\$3,298,837.47	Expenses Wired



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
12/31/05						\$84,148,715.08			\$5,774.72	79.98%	\$3,304,612.19	ISDLAF Interest
12/31/05						\$84,148,715.08			\$3,315.03	79.98%	\$3,307,927.22	MAX Interest
01/17/06	\$1,198,250.20		128			\$84,148,715.08				79.98%	\$2,109,677.02	FHLM Disco due 3/15/07 Trans#18042
01/17/06						\$84,148,715.08	\$199,625.86	126	\$2,374.14	79.98%	\$2,311,677.02	FHLB Disco. 1/17/06 (Trans #17267)
01/17/06				\$202,000.00	\$16,392.56	\$84,165,107.64				80.00%	\$2,295,284.46	Expenses Wired
01/31/06						\$84,165,107.64			\$3,102.14	80.00%	\$2,298,386.60	ISDLAF Interest
01/31/06						\$84,165,107.64			\$5,641.71	80.00%	\$2,304,028.31	MAX Interest
02/03/06						\$84,165,107.64		112	\$46,875.00	80.00%	\$2,350,903.31	Coupon - FHLMC Note 8/3/07 - 4.076% (Trans #16951)
02/15/06						\$84,165,107.64	\$199,948.40	125	\$3,051.60	80.00%	\$2,553,903.31	FHLMC Disco. 2/15/06 (Trans #17266)
02/21/06				\$203,000.00	\$265,242.91	\$84,430,350.55				80.25%	\$2,288,660.40	Expenses Wired
02/28/06						\$84,430,350.55	\$233.85			80.25%	\$2,288,894.25	ISDLAF Interest
02/28/06						\$84,430,350.55	\$7,424.57			80.25%	\$2,296,318.82	MAX Interest
03/15/06						\$84,430,350.55		96	\$44,118.75	80.25%	\$2,340,437.57	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)
03/15/06						\$84,430,350.55	\$199,345.39	124	\$3,654.61	80.25%	\$2,543,437.57	FHLB Disco. 3/15/06 (Trans #17265)
03/15/06				\$203,000.00	\$6,375.84	\$84,436,726.39				80.28%	\$2,537,061.73	Expenses Wired
03/15/06						\$84,436,726.39			\$28,640.63	80.28%	\$2,565,702.36	Coupon - FHLM Note 3/15/07 Trans#18042
03/16/06	\$200,000.00		129			\$84,436,726.39				80.28%	\$2,365,702.36	Two CD's Trans#72399,72400. Due 9/15/06
03/16/06						\$84,436,726.39			\$161.04	80.28%	\$2,365,863.40	ISDLAF Interest
03/16/06						\$84,436,726.39			\$8,504.07	80.28%	\$2,374,367.47	MAX Interest
04/17/06						\$84,436,726.39	\$100,000.00	121	\$2,233.15	80.28%	\$2,476,600.62	Cosmopolitan Bank & Trust 4/17/06 (Trans #68371)
04/17/06						\$84,436,726.39	\$100,000.00	122	\$2,204.52	80.28%	\$2,578,805.14	Cole Taylor Bank (N) 4/17/06 (Trans #68372)
04/17/06				\$204,437.62	\$0.00	\$84,436,726.39				80.28%	\$2,578,805.14	Expenses Wired
04/30/06						\$84,436,726.39			\$593.57	80.28%	\$2,579,398.71	ISDLAF Interest
04/30/06						\$84,436,726.39			\$8,476.57	80.28%	\$2,587,875.28	MAX Interest
05/15/06						\$84,436,726.39		100	\$52,150.00	80.28%	\$2,640,025.28	FHLB Note 5/15/07 (Trans 13790)
05/15/06						\$84,436,726.39	\$100,000.00	119	\$2,532.34	80.28%	\$2,742,557.62	Bank USA, FSB 5/15/06 (Trans #68369)
05/15/06						\$84,436,726.39	\$100,000.00	120	\$2,532.34	80.28%	\$2,845,089.96	Pullman Bank and TC 5/15/06 (Trans #68370)
05/15/06				\$205,064.68	\$35,511.90	\$84,472,238.29				80.29%	\$2,809,578.06	Expenses Wired
05/31/06						\$84,472,238.29			\$1,456.23	80.29%	\$2,811,034.29	ISDLAF Interest
05/31/06						\$84,472,238.29			\$9,160.16	80.29%	\$2,820,194.45	MAX Interest
06/08/06					(\$274,337.06)	\$84,197,901.23			\$13,814.88	80.03%	\$3,108,346.39	Breakdown of interst and principal refunded
06/08/06					(\$2,318,709.63)	\$81,879,191.60			\$10,527.83	77.82%	\$5,437,583.85	Breakdown of interst and principal refunded
06/15/06						\$81,879,191.60	\$100,000.00	117	\$2,863.56	77.82%	\$5,540,447.41	Park National Bank and Trust 6/15/06 (Trans #68367)
06/15/06						\$81,879,191.60	\$100,000.00	118	\$2,863.56	77.82%	\$5,643,310.97	North Houston Bank 6/15/06 (Trans #68368)
06/15/06				\$205,727.12	\$44,786.87	\$81,923,978.47				77.87%	\$5,598,524.10	Expenses Wired
06/30/06						\$81,923,978.47			\$9,796.51	77.87%	\$5,608,320.61	ISDLAF Interest
06/30/06						\$81,923,978.47			\$9,135.11	77.87%	\$5,617,455.72	MAX Interest
07/17/06						\$81,923,978.47	\$100,000.00	115	\$3,254.80	77.87%	\$5,720,710.52	The First, NA/First NB of Damariscot 7/17/06 (Trans #68365)
07/17/06						\$81,923,978.47	\$100,000.00	116	\$3,213.71	77.87%	\$5,823,924.23	Imperial Capital Bank 7/17/06 (Trans #68366)
07/17/06				\$206,468.64	\$132,813.92	\$82,056,792.39				77.99%	\$5,691,110.31	Expenses Wired
07/31/06						\$82,056,792.39			\$13,427.82	77.99%	\$5,704,538.13	ISDLAF Interest
07/31/06						\$82,056,792.39			\$9,791.43	77.99%	\$5,714,329.56	MAX Interest
08/03/06						\$82,056,792.39		112	\$46,875.00	77.99%	\$5,761,204.56	Coupon - FHLMC Note 8/3/07 - 4.076% (Trans #16951)
08/15/06						\$82,056,792.39	\$100,000.00	113	\$3,578.44	77.99%	\$5,864,783.00	Metropolitan National Bank 8/15/06 - 3.97% (Trans #68363)
08/15/06						\$82,056,792.39	\$100,000.00	114	\$3,575.74	77.99%	\$5,968,358.74	Flagstar Bank 8/15/06 - 3.967% (Trans #68364)
08/15/06				\$0.00	\$500.00	\$82,057,292.39				77.99%	\$5,967,858.74	Expenses Wired
08/29/06				\$207,154.18	\$207,154.18	\$82,264,446.57				78.13%	\$5,760,704.56	Expenses Wired
08/30/06	\$2,499,741.61		130			\$82,264,446.57				78.13%	\$3,260,962.95	Federal National Mortgage, due 10/13/06, trans#19526
08/30/06	\$2,499,065.59		131			\$82,264,446.57				78.13%	\$761,607.36	Federal Home Loan, due 11/15/06, trans# 19527
08/31/06						\$82,264,446.57			\$13,610.85	78.13%	\$775,508.21	ISDLAF Interest
08/31/06						\$82,264,446.57			\$9,579.95	78.13%	\$785,087.16	MAX Interest
09/15/06						\$82,264,446.57		96	\$44,118.75	78.13%	\$829,205.91	Coupon - FHLMC Note 3/15/07 - 2.15 (Trans 13332)
09/15/06						\$82,264,446.57	\$200,000.00	129	\$4,868.31	78.13%	\$1,034,074.22	Two CD's Trans#72399,72400. Due 9/15/06
09/15/06						\$82,264,446.57			\$28,640.63	78.13%	\$1,062,714.85	Coupon - FHLM Note 3/15/07 Trans#18042
09/18/06				\$170,101.94	\$179,101.94	\$82,443,548.51				78.36%	\$883,612.91	Expenses Wired
09/30/06						\$82,443,548.51			\$3,532.30	78.36%	\$887,145.21	ISDLAF Interest
10/13/06						\$82,443,548.51	\$2,499,741.61	130	\$15,258.39	78.36%	\$3,402,145.21	Federal National Mortgage, due 10/13/06, trans#19526
10/23/06				\$33,462.74	\$33,462.74	\$82,477,011.25				78.39%	\$3,368,682.47	Expenses Wired
10/31/06						\$82,477,011.25			\$10,260.96	78.39%	\$3,378,943.43	ISDLAF Interest
11/15/06						\$82,477,011.25		100	\$52,150.00	78.39%	\$3,431,093.43	FHLB Note 5/15/07 (Trans 13790)
11/15/06						\$82,477,011.25	\$2,499,065.59	131	\$26,934.41	78.39%	\$5,957,093.43	Federal Home Loan, due 11/15/06, trans# 19527
11/15/06				\$69,667.69	\$68,657.69	\$82,545,668.94				78.46%	\$5,888,435.74	Expenses Wired
11/30/06						\$82,545,668.94			\$19,286.38	78.46%	\$5,907,722.12	ISDLAF Interest
12/31/06						\$82,545,668.94			\$24,883.86	78.46%	\$5,932,605.98	ISDLAF Interest
01/04/07				\$495,731.64	\$495,731.64	\$83,041,400.48				78.93%	\$5,436,874.44	Expenses Wired
01/31/07						\$83,041,400.48			\$22,856.61	78.93%	\$5,459,731.05	ISDLAF Interest
02/03/07						\$83,041,400.48		112	\$46,875.00	78.93%	\$5,506,606.05	Coupon - FHLMC Note 8/3/07 - 4.076% (Trans #16951)
02/28/07						\$83,041,400.48			\$20,608.00	78.93%	\$5,527,214.05	ISDLAF Interest
03/06/07						\$83,041,400.48	\$2,000,000.00	94	\$153,078.37	78.93%	\$7,680,292.42	Wisconsin CD 3/6/07 - 2.5 (Trans 48318)
03/06/07						\$83,041,400.48	\$4,000,000.00	95	\$306,279.46	78.93%	\$11,986,571.88	Republic Bank 3/6/07 - 2.55 (trans 48319)



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
03/15/07						\$83,041,400.48	\$1,810,000.00	96	\$44,118.75	78.93%	\$13,840,690.63	FHLMC Note 3/15/07 - 2.15 (Trans 13332)
03/15/07						\$83,041,400.48	\$1,175,000.00	128	\$0.00	78.93%	\$15,015,690.63	FHLM Disco due 3/15/07 Trans#18042
03/15/07				\$8,000,000.00	\$475,085.18	\$83,516,485.66				79.38%	\$14,540,605.45	Expenses Wired
03/15/07						\$83,516,485.66			\$28,640.63	79.38%	\$14,569,246.08	Coupon - FHLM Note 3/15/07 Trans#18042
03/31/07						\$83,516,485.66			\$51,559.60	79.38%	\$14,620,805.68	ISDLAF Interest
04/30/07				\$288,469.82	\$288,469.82	\$83,804,955.48				79.65%	\$14,332,335.86	Expenses Wired
04/30/07						\$83,804,955.48			\$58,965.52	79.65%	\$14,391,301.38	ISDLAF Interest
05/04/07						\$83,592,950.63				79.45%	\$14,603,306.23	Return Expenses
05/15/07				\$3,000,000.00	\$0.00	\$83,592,950.63	\$2,980,000.00	100	\$52,150.00	79.45%	\$17,635,456.23	FHLM Note 5/15/07 (Trans 13790)
05/15/07						\$83,592,950.63				79.45%	\$17,635,456.23	Expenses Wired
05/31/07						\$83,592,950.63			\$68,003.86	79.45%	\$17,703,460.09	ISDLAF Interest
06/30/07						\$83,592,950.63			\$71,848.50	79.45%	\$17,775,308.59	ISDLAF Interest
07/31/07						\$83,592,950.63			\$74,457.85	79.45%	\$17,849,766.44	ISDLAF Interest
08/03/07						\$83,592,950.63	\$2,500,000.00	112	\$46,875.00	79.45%	\$20,396,641.44	FHLMC Note 8/3/07 - 4.076% (Trans #16951)
08/31/07						\$83,592,950.63			\$85,904.19	79.45%	\$20,482,545.63	ISDLAF Interest
09/30/07						\$83,592,950.63			\$85,816.58	79.45%	\$20,568,362.21	ISDLAF Interest
10/31/07						\$83,592,950.63			\$85,655.51	79.45%	\$20,654,017.72	ISDLAF Interest
11/30/07						\$83,592,950.63			\$78,195.71	79.45%	\$20,732,213.43	ISDLAF Interest
12/31/07						\$83,592,950.63			\$80,380.70	79.45%	\$20,812,594.13	ISDLAF Interest
01/31/08						\$83,592,950.63			\$76,240.23	79.45%	\$20,888,834.36	ISDLAF Interest
02/29/08						\$83,592,950.63			\$58,439.42	79.45%	\$20,947,273.78	ISDLAF Interest
03/31/08						\$83,592,950.63			\$52,336.69	79.45%	\$20,999,610.47	ISDLAF Interest
04/30/08						\$83,592,950.63			\$46,133.72	79.45%	\$21,045,744.19	ISDLAF Interest
05/31/08						\$83,592,950.63			\$43,499.45	79.45%	\$21,089,243.64	ISDLAF Interest
06/30/08						\$83,592,950.63			\$40,473.88	79.45%	\$21,129,717.52	ISDLAF Interest
07/31/08						\$83,592,950.63			\$41,905.16	79.45%	\$21,171,622.68	ISDLAF Interest
08/26/08		\$5,000,000.00	114873			\$83,592,950.63				79.45%	\$16,171,622.68	American National Bank CD
08/26/08		\$5,000,000.00	114874			\$83,592,950.63				79.45%	\$11,171,622.68	Harris Bank - Palatine CD
08/26/08		\$2,500,000.00	114875			\$83,592,950.63				79.45%	\$8,671,622.68	Home State Bank CD
08/26/08		\$2,500,000.00	114876			\$83,592,950.63				79.45%	\$6,171,622.68	East Carolina Bank CD
08/26/08		\$5,000,000.00	114877			\$83,592,950.63				79.45%	\$1,171,622.68	Harris Bank - Palatine CD
08/31/08						\$83,592,950.63			\$34,566.74	79.45%	\$1,206,189.42	ISDLAF Interest
09/30/08						\$83,592,950.63			\$2,533.13	79.45%	\$1,208,722.55	ISDLAF Interest
10/31/08						\$83,592,950.63			\$2,321.54	79.45%	\$1,211,044.09	ISDLAF Interest
11/30/08						\$83,592,950.63			\$1,439.24	79.45%	\$1,212,483.33	ISDLAF Interest
12/31/08						\$83,592,950.63			\$669.45	79.45%	\$1,213,152.78	ISDLAF Interest
12/31/08						\$83,592,950.63			\$4.05	79.45%	\$1,213,156.83	Federated Interest
01/15/09						\$83,592,950.63	\$5,000,000.00	114877	\$55,308.32	79.45%	\$6,268,465.15	Harris Bank - Palatine CD
01/15/09				\$5,000,000.00	\$0.00	\$83,592,950.63				79.45%	\$6,268,465.15	Expenses
01/31/09		\$6,000,000.00	126935			\$83,592,950.63				79.45%	\$268,465.15	Harris Bank - Palatine CD
01/31/09						\$83,592,950.63			\$2.63	79.45%	\$268,467.78	Federated Interest
01/31/09						\$83,592,950.63			\$0.28	79.45%	\$268,468.06	ISDLAF Interest
02/13/09						\$83,592,950.63	\$2,500,000.00	114875	\$37,599.13	79.45%	\$2,806,067.19	Home State Bank CD
02/13/09						\$83,592,950.63	\$2,500,000.00	114876	\$37,596.59	79.45%	\$5,343,663.78	East Carolina Bank CD
02/14/09				\$5,000,000.00		\$83,592,950.63				79.45%	\$5,343,663.78	Expenses
02/28/09						\$83,592,950.63			\$14.78	79.45%	\$5,343,678.56	Federated Interest
03/15/09						\$83,592,950.63	\$5,000,000.00	114874	\$92,409.04	79.45%	\$10,436,087.60	Harris Bank - Palatine CD
03/17/09				\$5,000,000.00		\$83,592,950.63				79.45%	\$10,436,087.60	Expenses
03/18/09		\$5,092,409.32	130523			\$83,592,950.63				79.45%	\$5,343,678.28	Charter One Bank
03/31/09						\$83,592,950.63			\$172.11	79.45%	\$5,343,850.39	ISDLAF Interest
04/15/09						\$83,592,950.63	\$5,000,000.00	114873	\$107,419.18	79.45%	\$10,451,269.57	American National Bank CD
04/16/09				\$5,000,000.00		\$83,592,950.63				79.45%	\$10,451,269.57	Expenses
04/30/09						\$83,592,950.63			\$153.84	79.45%	\$10,451,423.41	ISDLAF Interest
04/30/09						\$83,592,950.63			\$0.00	79.45%	\$10,451,423.41	Federated Interest
05/05/09		\$5,000,000.00	132714			\$83,592,950.63				79.45%	\$5,451,423.41	Charter One Bank CD due 9/15/09
05/05/09		\$5,000,000.00	132715-718			\$83,592,950.63				79.45%	\$451,423.41	Charter One Bank plus three FDIC CD's due 8/17/09
05/15/09						\$83,592,950.63	\$6,000,000.00	126935	\$29,585.02	79.45%	\$6,481,008.43	Harris Bank - Palatine CD
05/31/09						\$83,592,950.63			\$723.79	79.45%	\$6,481,732.22	ISDLAF Interest
06/15/09				\$5,000,000.00	\$0.00	\$83,592,950.63				79.45%	\$6,481,732.22	Expenses
06/18/09						\$83,592,950.63	\$5,092,409.32	130523	\$8,984.97	79.45%	\$11,583,126.51	Charter One Bank
06/30/09						\$83,592,950.63			\$0.00	79.45%	\$11,583,126.51	Federated Interest
06/30/09						\$83,592,950.63			\$20.74	79.45%	\$11,583,147.25	ISDLAF Interest
07/15/09				\$5,000,000.00	\$0.00	\$83,592,950.63				79.45%	\$11,583,147.25	Expenses
07/31/09						\$83,592,950.63			\$0.00	79.45%	\$11,583,147.25	Federated Interest
08/15/09				\$1,500,000.00		\$83,592,950.63				79.45%	\$11,583,147.25	Expenses
08/17/09						\$83,592,950.63	\$5,000,000.00	132715-718	\$5,274.67	79.45%	\$16,588,421.92	Charter One Bank plus three FDIC CD's due 8/17/09
08/31/09						\$83,592,950.63			\$0.00	79.45%	\$16,588,421.92	Federated Interest
09/15/09						\$83,592,950.63	\$5,000,000.00	132714	\$11,660.28	79.45%	\$21,600,082.20	Charter One Bank CD due 9/15/09
09/30/09						\$83,592,950.63			\$39.56	79.45%	\$21,600,121.76	
09/30/09						\$83,592,950.63			\$43.85	79.45%	\$21,600,165.61	Federated Interest



PMA Financial Network Inc.

**Portfolio & Rebate
Liability Report**

Last Updated: 04/30/10
Updated by Analyst: Greg Sotiros

WM Rainey Harper College Referendum Bonds

Date of Issue	03/07/01	Today's Date	04/30/10
Original Bond Proceeds	\$91,980,527.57	Arbitrage Allowable Yield	4.703700%
Original Expense Budget	\$95,219,599.00	Portfolio Return for Arbitrage Purposes	3.563881%
Current Projected Expenses	\$101,205,999.91	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$8,086,568.63	Above Arb. Line/(Below Arb. Line)	(\$5,766,079.77)
Total Estimated Interest Income	\$13,229,472.34	Weighted Average Life of Future Funded Expenses (Days)	105
Original Interest Income Net of Rebate:	\$7,735,763.11		
Current Interest Income Net of Rebate:	\$13,229,472.34		

Date	Bond Proceeds	Investment Cost	Inv ID	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
				Projected	Actual							
10/02/09		\$350,000.00	142671-672			\$83,592,950.63				79.45%	\$21,250,165.61	Two FDIC CD's due 12/31/09
10/27/09		\$2,406,100.00	143544-554			\$83,592,950.63				79.45%	\$18,844,065.61	11 FDIC CD's due 5/3/10
10/31/09						\$83,592,950.63		\$180.94		79.45%	\$18,844,246.55	Federated Interest
11/20/09				\$2,600,000.00	\$3,576,796.12	\$87,169,746.75				82.85%	\$15,267,450.43	Expenses
11/30/09						\$87,169,746.75		\$184.40		82.85%	\$15,267,634.83	Federated Interest
12/23/09				\$2,600,000.00	\$1,797,365.07	\$88,967,111.82				84.56%	\$13,470,269.76	Expense
12/31/09						\$88,967,111.82		\$2.50		84.56%	\$13,470,272.26	ISDLAF Interest
12/31/09						\$88,967,111.82		\$158.31		84.56%	\$13,470,430.57	Federated Interest
12/31/09						\$88,967,111.82	\$350,000.00	\$235.85		84.56%	\$13,820,666.42	Two FDIC CD's due 12/31/09
01/28/10				\$2,600,000.00	\$507,224.85	\$89,474,336.67				85.04%	\$13,313,441.57	Expense
01/31/10						\$89,474,336.67		\$113.83		85.04%	\$13,313,555.40	Federated Interest
01/31/10						\$89,474,336.67		\$68.50		85.04%	\$13,313,623.90	ISDLAF Interest
02/01/10				\$2,600,000.00	\$0.00	\$89,474,336.67				85.04%	\$13,313,623.90	Expenses
02/28/10						\$89,474,336.67		\$99.40		85.04%	\$13,313,723.30	Federated Interest
02/28/10						\$89,474,336.67		\$58.20		85.04%	\$13,313,781.50	ISDLAF Interest
03/22/10				\$2,600,000.00	\$572,043.57	\$90,046,380.24				85.59%	\$12,741,737.93	Expenses
03/31/10						\$90,046,380.24		\$108.55		85.59%	\$12,741,846.48	Federated Interest
03/31/10						\$90,046,380.24		\$53.81		85.59%	\$12,741,900.29	ISDLAF Interest
04/01/10				\$2,600,000.00	\$0.00	\$90,046,380.24				85.59%	\$12,741,900.29	Expenses
04/09/10		\$1,000,592.06	23388			\$90,046,380.24				85.59%	\$11,741,308.23	FNMA due 9/15/10
04/09/10		\$1,000,409.66	23389			\$90,046,380.24				85.59%	\$10,740,898.57	FHLMC due 10/15/10
04/09/10		\$999,731.53	23390			\$90,046,380.24				85.59%	\$9,741,167.04	FHLMC due 12/15/10
04/09/10		\$1,000,006.43	23391			\$90,046,380.24				85.59%	\$8,741,160.61	FHLMC due 11/15/10
04/30/10						\$90,046,380.24		\$77.80		85.59%	\$8,741,238.41	Federated Interest
04/30/10						\$90,046,380.24		\$41.22		85.59%	\$8,741,279.63	ISDLAF Interest
05/01/10				\$2,600,000.00		\$92,646,380.24				88.06%	\$6,141,279.63	Expenses
05/03/10						\$92,646,380.24	\$1,906,100.00	143547-554	\$3,585.08	88.06%	\$8,050,964.71	Fight FDIC CD's due 5/3/10
06/01/10						\$92,646,380.24	\$500,000.00	143544-546	\$1,211.83	88.06%	\$8,552,176.54	Three FDIC CD's due 6/1/10
06/01/10				\$2,400,000.00		\$95,046,380.24				90.34%	\$6,152,176.54	Expenses
09/15/10						\$95,046,380.24	\$1,000,592.06	23388	\$407.94	90.34%	\$7,153,176.54	FNMA due 9/15/10
10/15/10						\$95,046,380.24	\$1,000,409.66	23389	\$590.34	90.34%	\$8,154,176.54	FHLMC due 10/15/10
11/15/10						\$95,046,380.24	\$1,000,006.43	23391	\$993.57	90.34%	\$9,155,176.54	FHLMC due 11/15/10
12/15/10						\$95,046,380.24	\$999,731.53	23390	\$1,268.47	90.34%	\$10,156,176.54	FHLMC due 12/15/10
12/31/10					\$6,159,619.67	\$101,205,999.91			\$7,443.13	96.19%	\$4,004,000.00	Final Expenses
	\$91,980,527.57	\$366,076,755.27		\$218,326,957.33	\$90,046,380.24		\$352,829,817.93		\$26,476,409.68			

Total Anticipated Interest Income: \$13,229,472.34
Anticipated Arbitrage Rebate: \$0.00
Total Anticipated Interest Income Net of Arbitrage Rebate: \$13,229,472.34

4639323.04

Total Outstanding Principal and Interest after May 07, '10: \$14,473,304.75

WILLIAM RAINEY HARPER COLLEGE
MATERIAL FOR REVIEW
BY THE BOARD OF TRUSTEES

Subject: Board Committee and Liaison Reports

Recommended by:
Liaison Members of the
Foundation, ICCTA and
Alumni Relations

Approved by:
Liaison Members of the
Foundation, ICCTA and
Alumni Relations

Description:

- Foundation Report
- ICCTA Report
- Alumni Report

Information:

Regular monthly liaison reports.

Rationale:

Not applicable to this exhibit.

Funding Source:

Not applicable to this exhibit.

Liaison Report to the Board of Trustees
June 16, 2010

The Harper College Educational Foundation Board of Directors met on June 8, 2010. The following report highlights Foundation accomplishments in fund raising, alumni relations, charitable positioning, program and outreach, governance, and infrastructure for the 2009-2010 fiscal year.

ACCOMPLISHMENTS REPORT FOR FY10

FUND RAISING

Raised or earned **\$1,356,292 million** for FY10.

Major and Planned Gifts

Submitted **\$362,000 in grant proposals** and have **received \$216,000** to date from corporations and foundations.

Received \$145,000 of major gifts from individuals in FY10.

Received \$166,000 of in-kind gifts in FY10.

Hosted a campaign celebration for over achieving our 7 million goal by raising \$8.3 million for Project Tomorrow at the Inverness Country Club.

Harper Heritage Society Committee met 5 times and initiated an information seminar series for staff, retirees and community members. The series will continue into FY11 as a free, public service covering topics on financial planning, taxation, estate planning, and investments.

Annual Giving

Raised \$157,000 gross for the March **President's Ball**. The event attracted nearly 300 guests and boasted over \$23,000 in onsite fundraising through raffle and open appeal the night of the event.

Raised \$74,412 (as of June 1) for the **22st Annual Golf Outing**, with 110 golfers reserved to play.

Raised \$40,000 for various other events like the Diary of Anne Frank Theatre Reception welcoming Dr. Cathy Ender.

Raised \$31,395 in **renewed scholarship funding** (90% of goal).

Raised \$10,000 in **direct mail solicitations** (65% of goal).

Secured **Pacesetter gifts** from 88% of Foundation Board and Board of Trustee members.

Raised \$35,000 from the **annual employee campaign**, representing 70% of fundraising goal (as of June 1).

Raised over \$8,000 in **memorial and tribute gifts**.

Secured 183 **new donors** to the Foundation.

Alumni Relations

Launched new alumni website which allows alumni to provide or update their contact information, sign up for upcoming events, learn about Distinguished Alumni, and find quick links to the Alumni FaceBook page, bookstore, athletics and other relevant information. www.harpercollege.edu/alumni

Inducted five alumni into the “Distinguished Alumni Class of 2009.” A special Distinguished Alumni Reception was held in their honor on November 10, 2009 as part of Engagement Week. The event was partially underwritten by Larry (alumnus and former College trustee) and Carolyn Moats.

Continued the **Distinguished Alumni Award** program, resulting in **32 nominations** for the 2010 class (**25 new nominations**; 7 carried over from 2009). The nominating committee will convene on June 23rd to select the recipients. Award recipients will be honored at a special induction ceremony and reception in November 2010.

2009 Distinguished Alumni Honoree, **Dr. Beverly Goodman, was a speaker at Graduation on May 23.** Dr. Goodman is a geo-archaeologist at the Hebrew University of Jerusalem, who has been recognized by National Geographic as an “Emerging Explorer.”

Designed **banners highlighting Harper’s Distinguished Alumni**, which are on display in the Avante Center to highlight alumni accomplishments for students, faculty, staff and community members.

Nominated Robin Turpin for a national American Association of Community Colleges (AACC) Outstanding Alumni award.

Executed several direct mail appeals to alumni:

- A mailing to 3,300 former student athletes in July 2009
- A mailing to 293 former music students in September 2009
- A mailing to approximately 1,300 former paralegal students in December 2009.

Initiated the hiring process for a new Director of Annual Giving and Alumni.

CHARITABLE POSITIONING

Two issues of the **Community Catalyst** were mailed to over 5,000 donors, alumni, community and civic leaders, elected officials and businesses in Summer and Winter of 2009. The publication is currently on hiatus pending re-design and re-launch in late-2010 or early-2011.

The **James J. McGrath Community Service Award** was awarded to **Kris Howard Jensen**.

Approximately 1,500 **holiday cards** were sent in gratitude and collegial spirit to community supporters.

Cathy Brod **served as faculty for AGB** (Association of Governing Boards of Universities and Colleges) to help frame the program for the January 2010 Foundation Leadership Forum and facilitated a session on *Issues of Concern to Community College and Smaller Foundations*.

Cathy Brod **served as faculty** for the 2010 CASE (Council for the Advancement and Support of Education) Conference for Institutionally Related Foundations and facilitated a newcomers seminar and a strategic planning session.

Cathy Brod served on the National CASE Council for Institutionally Related Foundations.

Cathy Brod served on the CASE Advisory Committee for Community College Foundations.

Cathy Brod was featured in the March 2010 CASE *Currents* article regarding Community College Foundation work with alumni.

PROGRAM AND OUTREACH

Scholarships

Awarded **100% of scholarships** as of June 3.

Established **12 new scholarships** through the Foundation since June 2009.

Awarded the **Motorola Award for Excellence Scholarship** to traditional student Elyse Jacks and non-traditional student Katarzyna Grzesik.

Awarded the **Amersham Endowed Scholarship** to Jazmin Romero.

Awarded the **Motorola Distinguished Faculty Award** to Dr. Joanne Leski, Director of, and Professor in, the Nursing Program.

The **Resource for Excellence Committee** awarded \$95,300 in funding awards for 2010/2011 to:

- Choice Scholars Institute
- The Tribute to Leaders Symposium: Engaging African American School Students
- Computer Skills Jump Start
- College Access for Special Populations
- Entrepreneurial Success: The Fuel for Economic Growth and Development
- Career Stimulus
- Students First Discretionary Funds

Art Collection

Organized and installed twelve art works throughout Buildings D, L, W and X.

Acquired **six new pieces for the Art Collection** that include an oil painting by Kariann Fuqua, a collage by Gordon Young, a watercolor by Charlotte Sasser, a digital collage by Jared Raglund, a sculpture by Ed Angell and a mixed media sculpture by Sandy Tramel.

Installed the Andreas Kuhnlein sculpture set on metal bases on the second floor of Building D and installed a mixed media piece and a ceramic sculpture by Dan Lane and a sculpture by Marc Arctander on pedestals in the Performing Arts Center.

Hosted the annual **Small Works Art Exhibition and Reception** attended by approximately 70 guests including artists Charlotte Sasser, Guy Benson, Karen Murphy and Kasia Stachowiak. Two art works by two Harper students were juried into the exhibition.

Updated the Foundation's current **Art Acquisition Policy** and **Art Collection Program Policy** (last revised in 2004) to address in more detail the acquisition process, committee composition, accessioning process, loans and de-accessioning.

Community Relations

Engagement Week

During the week of November 9, the College hosted a series of events designed to engage business and policy leaders, elected officials, educators, students and other members of the community in thinking collectively about the community college of the 21st century. Through the symposia and other events held during the week, the College studied carefully the nexus of educational systems and credentialing, workforce development and economic development, and the appropriate role of the community college. These conversations led to the development of an academic white paper and began a community-based, strategic planning process that has resulted in a new set of strategic directions for the institution.

- **Preparing the Global Workforce Symposium** - November 9. Jane Oates, Assistant Secretary of the U.S. Dept. of Labor, Employment and Training Administration was the keynote speaker. **217 individuals attended.**
- **Nexus of Student Success Symposium** - November 10. Dr. Debra Bragg, Professor of Educational Organization and Leadership, College of Education, University of Illinois was the keynote speaker. **216 individuals attended.**
- **Superintendents and Principals and Roundtable** - November 10. **Attended by about 25 individuals**, including three principals and representatives from each of the 12 high schools.
- **Distinguished Alumni Reception** - November 10. Five distinguished alumni were honored. **77 attendees.**
- **Presidential Installation Luncheon, Ceremony, & Community Reception** - November 12. Attended by **more than 500 individuals.**
- **From Service to Success Veterans Event** – November 12. **60 attendees.**
- **Student Leaders Breakfast with the President** - November 13. **27 student leaders participated.**
- **“Diary of Anne Frank” Theatre Performance & Reception** - November 13. **106 attendees.**

Coordinated the **institution’s strategic representation in area chambers of commerce and community organizations.** This effort resulted in the College’s participation in or sponsorship of **more than 100 community events and chamber meetings**, promoting goodwill and increasing Harper’s visibility in the community.

Hosted **five elementary and middle school field trips to campus** attended by a total of **438 students** and **more than 30 teachers and parents.** These field trips are part of a larger, long-term systemic strategy, which emphasizes college readiness, i.e. the “No Excuses University” program. This national program aggressively promotes college readiness for all students, including those who are most at risk and face academic challenges due to socioeconomic status and language barriers. Field trip activities included:

- An interactive program designed to educate younger students about college and inspire them to be successful in school
- Harper student panel – this is an opportunity for the younger students to ask questions of Harper students about college life, student experiences, etc.
- Career awareness of potential career fields
- Campus tour
- Lunch on campus

Coordinated **9 speaking engagements** in the community through the Harper College Speakers Bureau.

Hosted the **American Heart Association Heart Walk** on September 27, 2009 which drew **approximately 4,000 visitors** to the campus.

Assisted the College with planning and support of the following institutional events:

- Forty-second Annual Commencement Ceremony and President's Reception on May 23, 2010
- 2010 Academic Honors Convocation on May 13, 2010
- Hospital Simulation Dedication and Open House on May 5, 2010
- Strategic Planning Conference on March 2-4, 2010

Sent letters - signed by Sam Oliver, Chair of the Community Outreach Committee - to **more than 235 board members of area chambers of commerce and to community organizations** encouraging their participation in the President's Ball.

Convened a subgroup of the Community Outreach Committee to learn about the College's diversity and multicultural programs. The subcommittee is looking at how they might support and advance the College's initiatives in these key areas:

- The first meeting, held in October 2009, highlighted programs through the Center for Multicultural Learning.
- The second meeting was held at the Palatine Opportunity Center in January 2010 and included a tour of the center.

GOVERNANCE

Cathy Brod, Ken Ender, Lane Moyer and Jack Lloyd attended the **14th Annual AGB Conference** and attended optional seminars and workshops including *Endowment Management, Campaigns: The Board's Role in Planning, Execution, and Post-Campaign Transition* and *Strategically Planning Your Way to a New Normal*.

Volunteers and staff prepared for and actively participated in more than **50 committee meetings** in order to accomplish fund raising, programmatic, board development and fiduciary goals.

Board orientations were conducted in **September 2009** for new members Luz Canino Baker, Keith Sanders, Mary Jo Willis and Tom Wischhusen and in **May 2010** for Mark Cleary, Kathy Gilmer, Tom Pyra, Jim Schwantz and Bob Stanojev.

The **full Board met four times** throughout the year.

Board members will again be asked to complete an online **annual board self-assessment survey** in 2010, but at a later date at the end of July or early August after the Foundation Retreat.

Recruited **ten new members** to the Board: **Mark Cleary**, Director Business Management with Northrop Grumman Corporation, **Kathy Gilmer**, retired from Harper College for Businesses and as Director Outreach Centers for Northern Illinois University,

George Powers, Senior VP Human Resources and Administration with Square D/Schneider Electric, **Thomas Pyra**, President Aberdeen Partners Inc., **Jim Schwantz**, Mayor of Village of Palatine and National Account Sales Manager for Von Sydow's Moving and Storage, Inc., **Jerry Smoller**, Principal with Kovitz Shifrin Nesbit, **Bob Stanojev**, retired Senior Partner with Ernst & Young Consulting, **Mary Jo Willis**, retired Professor Speech and Theatre with Harper College and current Adjunct Faculty member, **Richard Wilson**, VP Food Service Midwest Business Unit with Pepsi Beverages Company and **Tom Wischhusen**, Senior VP and Managing Director with Northern Trust.

Board members **Martha Bell**, **Mike Bohn** and **Jeff Bowden**, whose terms expired in June 2010, agreed to renew for another three year term.

Retiring Board member, **Bob Fiorani**, agreed to serve as Emeritus Director.

INFRASTRUCTURE

The Foundation received an **unqualified audit** opinion.

As of April 30, 2010 the Foundation's **net asset balance** is \$5,900,457.

As of April 30, 2010 the **investment income** (Commonfund, Harris Bank, Northern Trust and Cornerstone Bank) total is \$611,821.

As of April 30, 2010, the **Commonfund Investment Portfolio performance** rate reported an investment return of 23.45%.

Tax forms and other government reports were completed accurately and met all deadlines.

Form 990 was reviewed and approved by the Audit Committee before it was filed with the IRS. A copy of the Form 990 was sent to the Foundation Board for information. All Board members were apprised of the updates to the New Form 990 and implications for Harper's Foundation, Board members and volunteers.

The **FY11 Foundation Budget** was developed by staff, approved by the Treasurer and put forward for approval at the June Foundation Board meeting.

In process of implementing a **moves management system** for the continual identification, qualification and development of major donor prospects.

Completed constituent code cleanup project for the Foundation's **Raiser's Edge constituent relationship database**, refining and defining the coding structure to be used moving forward.

Created job descriptions for two new Foundation positions, **Director of Annual Giving and Alumni** and **Manager of Advancement Services and Assistant to the VP for Advancement/Executive Director**, and posted them on Harper's website.

Moved the Foundation office and staff in Building A to the third floor of Building W.

Subject: Grants and Gifts Status Report

Recommended by:

Sheila Quirk-Bailey
Strategic Planning and Alliances

Cathy Brod
Community Relations/Foundation

Description

Monthly update of grants and gifts.

Information

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

Rationale

Not applicable to this exhibit.

Funding Source

Not applicable to this exhibit.

**HARPER COLLEGE
GRANTS REPORT FY2010
JULY 1, 2009 - JUNE 30, 2010**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
COMPETITIVE GRANTS								
IL Clean Energy Community Foundation	LED Lighting in high use areas	Facilities	Jim Ma	State	\$52,042	5/1/10	4/30/11	Funds to be used for LED lighting upgrades in high use areas on campus.
Secretary of State	Secretary of State Literacy Grant	Harper College for Businesses	Maria Coons	State	\$12,200	7/1/09	6/30/10	Incumbent worker training.
DCEO *	Illinois Small Business Development Grant	Harper College for Businesses	Maria Coons	State	\$0	7/1/09	6/30/10	Funding for Illinois Small Business Development Center.
Homeland Security	Illinois Terrorism Force Task	Harper Police	Mike Alsup	Federal \$19,920/5 yrs	\$3,985	9/13/07	9/13/12	Four Motorola radios for crisis situations with STARCOMM accessibility.
COMPETITIVE GRANTS								
					\$68,227			
AGENCY ALLOCATED GRANTS								
ICCB * Illinois Community College Board	Adult Bridge Education Grant	Academic Enrichment & Language Studies	Keiko Kimura	State	\$20,000	11/1/09	6/30/10	Adult Education Bridge into Healthcare/Nursing
ICCB * Illinois Community College Board	Innovations Grant	Career Programs	Sally Griffith	State	\$47,594	7/1/09	6/30/10	Support career and technical education.
ICCB * Illinois Community College Board	FY10 Adult Education & Family Literacy Grant	Academic Enrichment & Language Studies	Keiko Kimura	Federal/State	\$483,009	7/1/09	6/30/10	Supports Adult Education Development Education programs
ICCB * Illinois Community College Board	Program Improvement	Career Programs	Sally Griffith	State	\$34,913	7/1/09	6/30/10	Supports career and technical education.
ICCB Illinois Community College Board	Perkins	Career Programs	Sally Griffith	State	\$9,766	7/1/09	6/30/10	Additional funds received for FY 2010
ICCB * Illinois Community College Board	Business and Industry Grant	Harper College for Businesses	Maria Coons	State	\$72,000	7/1/09	6/30/10	Incumbent worker training.
AGENCY ALLOCATED GRANTS					\$1,214,483			

**HARPER COLLEGE
GRANTS REPORT FY2010
JULY 1, 2009 - JUNE 30, 2010**

SUBCONTRACTOR / PARTNER in GRANT

Granting Agency	Title	Department	Grant Manager	Agency	Amount	StartDate	EndDate	Description
Department of Education	Foreign Language Assistance Program (FLAP)	Liberal Arts	Sheila Quirk-Bailey/ Dennis Weeks	Federal	\$16,500	9/1/2009	8/31/2014	Partnership between Harper College, township High School District 214, Arlington Heights District #25, Michigan State University Mandarin Chinese Language Program for \$1.3 million.
Northern Cook County Workforce Board	Community Colleges - Targeted WIA Customers	Career and Technical Programs	Sally Griffith	State	\$120,000	1/1/2010	12/1/2010	Veteran Services position, Career Counseling Coach, materials, workshops that assist WIA clients
Northern Cook County Workforce Board	Incumbent Worker Training	Harper College for Businesses	Maria Coons	State	\$34,986	2/1/09	9/15/09	Additional money approved for Incumbent worker training.
DCEO	ETIP	Harper College for Businesses	Maria Coons	State	\$155,570	7/1/09	9/30/09	Supports workplace instruction.
DCEO	Federal Disaster Grant	Harper College for Businesses	Maria Coons	State	\$48,500			Additional money awarded for exceptional work with small businesses
NSF National Science Foundation	Impact of FT-NMR in Early Coursework and Research at a Two-year College	Chemistry	Julie Ellefson-Kuehn/ Tom Dowd/Dan Stanford	Federal	\$4,601	4/30/09	4/30/10	Follow-up data following purchase of major instrumentation.
NSF National Science Foundation	Exploring New Models for Authentic Undergraduate Research w/Two-year College	Chemistry	Sally Griffith/Yvonne Harris	Federal	\$79,321	pending continued approval	10/1/10	City Colleges of Chicago-Harold Washington College (lead institution)
NSF National Science Foundation, through Dakota County Technical College	Midwest Regional Center for Nanotechnology Education (Nano-Link)	Career and Technical Programs	Sally Griffith	Federal	\$45,500	10/1/08	9/30/12	For the development of nanotechnology program and partnership.
Northern Cook County Workforce Board	Ready4Work Summer Youth Employment	Career and Technical Programs	Sally Griffith	Federal	\$64,655	5/1/09	9/30/09	Provide work experience for youth up to age 25.
SUBCONTRACTOR/PARTNER IN GRANT					\$569,633			

**HARPER COLLEGE
GRANTS REPORT FY2010
JULY 1, 2009 - JUNE 30, 2010**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	StartDate	EndDate	Description
* Pending State budget	allocation							
* Bold = New money awarded this month								
FY10 Total All Grants:	as of May 25, 2010				\$1,852,343			
		Funded	Not Funded	Pending				
GRANTS SUBMITTED FY10	17	3	6	8				
Dept of Education Emergency Management for Higher Education	HarpeReady Emergency Management			X				
Motorola Foundation Innovation Generation	Collaborative for Innovative Teaching and Learning (CITL)			X				
Motorola Foundation	DoIT Technology Program			X				
Blue Cross Blue Shield	Nursing Scholarships			X				
Dr. Scholl Foundation	Endowed Nursing Scholarship			X				
Dollar General Literacy Grant	Family Literacy Program at PNRC		X					
Small Business Development Center	Veterans Business Outreach Center		X					
DCEO Digital Divide Grant	NEC Community Technology Center			X				
ICCB * Illinois Community College Board	Adult Bridge Education Grant	(\$20,000) X						
Northern Cook County Workforce Board	Community Colleges - Targeted WIA Customers	(\$120,000) X						

Illinois Board of Higher Education	Improvement Grant		X					
		Funded	Not Funded	Pending				
Department of Labor OSHA	OSHA #24 Recordkeeping Process Incumbent worker Training		X					
Higher Learning Commission	Research partnership with Oakton Community College regarding College Choice			X				
Environmental Protection Agency	Math and Science Division - Program on Collaborative for Environmental Responsibility and Civic Engagement (CERCE)			X				
IL Clean Energy Community Foundation	LED Lighting Efficiency (Application)	(\$52,042) X						
Department of Education	Community College Consortia to Educate Health IT Professionals (University of Cincinnati Partnership)		X					
Department of Education	Health IT Curriculum Development Centers Grant (University of Cincinnati Partnership)		X					
Funds Awarded to Date		\$192,042						

**Harper College Educational Foundation
Monthly Progress Report for period
4/23/10-05/21/10**

ANNUAL GIVING

GROSS INCOME

Direct Mail Appeals	\$0.00
Pacesetters	\$0.00
Scholarship Stewardship	\$3,000.00
Gala 2010	\$0.00
Golf Open 2010	\$19,100.00
Employee Campaign (RFE)	\$30,021.10
Tribute/Memorial	\$350.00
Annual Events	\$1,500.00
Affinity/Alumni	\$0.00
Unsolicited	\$157.50

Annual Giving Subtotal **\$54,128.60**

MAJOR GIFTS

GROSS INCOME

Individual Gifts

Employee Major Gifts	\$0.00
Community/Alumni Gifts	\$18,150.00
In-Kind Gifts	\$1,020.00

Planned Gifts

Leadership Gifts	\$0.00
Employee Major Gifts	\$0.00
Community/Alumni Gifts	\$0.00

Individual-Major Gifts

Gift Sub-Total **\$19,170.00**

Corporate and Foundation Gifts

Community, Organizations & Assns	\$0.00
Corporate & Foundation Grants	\$0.00
In-Kind Gifts	\$0.00

Corporate & Foundation Major Gifts

Gift Sub-Total **\$0.00**

Major Gifts Sub-Total **\$19,170.00**

TOTAL **\$73,298.60**

**Harper College Educational Foundation
FY10 Year to Date Progress Report as of May 21, 2010**

ANNUAL GIVING

	GROSS INCOME	% to GOAL
Direct Mail Appeals	\$6,489.00	65%
Pacesetters	\$21,984.87	73%
Scholarship Stewardship	\$31,395.00	90%
Gala 2010	\$160,025.00	71%
Golf Open 2010	\$68,277.00	91%
Employee Campaign (RFE)	\$33,852.52	68%
Tribute/Memorial	\$7,150.00	48%
Annual Events	\$39,485.00	73%
Affinity/Alumni	\$450.00	45%
Unsolicited	\$8,793.92	176%
Annual Giving Subtotal	\$377,902.31	76%

MAJOR GIFTS

		% to GOAL
Individual Gifts		
Employee Major Gifts	\$3,000.00	6%
Community/Alumni Gifts	\$112,150.00	22%
In-Kind Gifts	\$29,009.45	58%
Planned Gifts		
Leadership Gifts	\$0.00	0%
Employee Major Gifts	\$0.00	0%
Community/Alumni Gifts	\$0.00	0%
Individual-Major Gifts		
Gift Sub-Total	\$144,159.45	14%
Corporate and Foundation Gifts		
Community, Organizations & Assns	\$7,912.22	16%
Corporate & Foundation Grants	\$70,500.00	28%
In-Kind Gifts	\$136,514.06	68%
Corporate & Foundation Major Gifts		
Gift Sub-Total	\$214,926.28	43%
Major Gifts Sub-Total	\$359,085.73	24%

TOTAL	\$736,988.04	37%
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	CURRENT YEAR TO DATE
Number of donors this year	661
Number of new donors	176

Subject: Approval of the Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Recommended by:
Bret Bonnsetter, Interim Controller
Accounting Services

Approved by:
Tammy Rust, Interim Vice President
Administrative Services

Description

A recommendation is being made to approve the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report.

Note: National Intergovernmental Purchasing Alliance Company (National IPA) is a cooperative purchasing organization, established through a collaborative effort of public agencies across the United States with the specific purpose of reducing procurement costs by leveraging group volume. The Illinois Public Higher Education Consortium (IPHEC) is the consortium formed by state universities in Illinois to purchase goods and services used by all of the universities. As a necessity arises one of the universities works to poll the needs of the other members of the consortium and then bids for the entire group. On April 13, 2004 the Illinois Board of Higher Education (IBHE) adopted the recommendation of a Best Practices Committee to expand participation in the IPHEC purchase awards to community colleges. As a result of this resolution, most of the IPHEC contracts are now available for use by community colleges for purchase of the various goods and services.

The Educational & Institutional Cooperative Service, Inc. (E&I) is a not-for-profit buying cooperative that provides goods and services to its members at the best possible value. The Cooperative is owned by its membership of more than 1,500 tax-exempt colleges, universities, prep schools, hospitals, medical research institutions, and hospital purchasing organizations located throughout the United States.

The Midwestern Higher Education Compact (MHEC) is an interstate compact of ten Midwestern states dedicated to advancing Higher Education through interstate cooperation. As of 2005, the member states of MHEC are Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio and Wisconsin.

Information

Regular monthly approval of consortium purchases.

Rationale

Not applicable to this exhibit.

Funding Source

Funded through the 2009/2010 budget.

Summary of Items Purchased from State Contracts, Consortiums, or Cooperatives

Source	Vendor	Purchase Date	Items Purchased	Dollar Amount of Purchase	Assessment Attached?*
National IPA Tech Solutions	Reinders Inc.	April-10	Grounds Equipment	\$7,546.51	yes
National IPA Tech Solutions	*CDW-G	April-10	Computer Peripheral Equipment	\$89,500.48	yes
IPHEC	*CDW-G	April-10	Computer Peripheral Equipment	\$138,898.22	yes
IPHEC	KI	April-10	Classroom Furniture	\$31,301.68	yes
IPHEC	Office Concepts	April-10	Office Furniture	\$15,285.18	yes
NASPO	Fujitsu America	April-10	Computer Peripheral Equipment	\$149,352.72	yes
E & I	VWR International Inc.	April-10	Biology & Chemistry Instructional Supplies	\$1,022.80	yes
E & I	Hewlett Packard Corp.	April-10	Computer Peripheral Equipment	\$108,091.00	yes
E & I	Grainger	April-10	Maintenance, Repair and Operations Supplies	\$5,417.89	yes
E & I	Victorin Business Machines	April-10	Computer Peripheral Equipment	\$17,826.00	yes
US Communities	Graybar Electric	April-10	Electrical Supplies	\$1,693.62	yes
State of Illinois Contract	Unisource	April-10	Paper Stock and Envelopes	\$23,058.00	yes
				\$588,994.10	

*Multiple consortiums are utilized to take advantage of best pricing available.

XI. New Business

- A. Annual Review and Approval of Financial Institutions**
- B. Appointment of College Treasurer**
- C. Preliminary Budget FY2010-11**
- D. Resolution to Establish 2010-2011 Budget Hearing Date**
- E. Resolution Designating a Person or Persons to Prepare a Tentative Budget for 2011-2012**
- F. First Reading Modification to Board Policy Manual - Board of Trustees**
- G. First Reading Modification to Board Policy Manual - Human Resources**
- H. Second Reading Modification to Board Policy Manual - Student Programs**
- I. Second Reading Modification to Board Policy Manual - Information Technology**

- J. Faculty Tenure Recommendation
- Mid-Year/Third Year Hires**
- K. Administrative Service Providers**
- L. Educational Service Providers**
- M. The Resource Allocation and
Management Plan for Community
Colleges (RAMP) Document**
- N. Administrative Employment Contracts**

Subject: Approval of Depository, Financial Services Providers and Investment Brokers for College Funds

Recommended by:

Tammy J. Rust, Interim Vice President
Administrative Services

Description

A recommendation is being made to approve the depositories, financial service providers, and investment brokers to be used by the College.

Information

Annually, the Board of Trustees approves the list of financial institutions with which the College will maintain deposits of College funds. The Resolution Approving Financial Institutions and list of Depositories/Financial Service Providers follows.

Rationale

Approval of the financial institutions will allow the College to continue investing funds in accordance with the College's investment procedures.

Funding Source

Not applicable to this exhibit.

RESOLUTION APPROVING FINANCIAL INSTITUTIONS

WHEREAS, it is prudent cash management for William Rainey Harper College (College) to maintain substantial deposits of the College funds in certain banks; and

WHEREAS, it is also prudent to assure that the College funds will at all times be fully protected from any loss.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Harper College, that the following financial institutions, investment services companies and financial services providers are hereby designated as depositories for Community College District No. 512, State of Illinois provided that each institution complies with the terms of the College's investment policy provisions applicable to financial institutions.

ABN AMRO Chicago Corporation
Bank of America NA
Fifth Third Bank
RBS Citizens NA (Charter One)
Harris Bank, Palatine
Illinois School District Liquid Asset Fund Plus
JPMorgan Chase & Co.
Northern Trust
PMA Financial Network, Inc.
The Illinois Funds

Dated this 16th day of June, 2010

Diane Hill
Chair
Board of Trustees

William Kelley
Secretary
Board of Trustees

WILLIAM RAINEY HARPER COLLEGE
DEPOSITORIES/FINANCIAL SERVICES PROVIDERS

**Indicating Total Capital Stock and
Surplus or Net Worth**

DEPOSITORY BANKS/PROVIDERS	TOTAL
Bank of America NA	\$ 167,719,209,000
Fifth Third Bank	\$ 6,025,886,000
Harris NA (Harris Bank, Palatine)	\$ 4,104,408,000
JPMorgan Chase & Co.	\$ 127,370,000,000
Northern Trust	\$ 4,928,441,000
Amalgamated Bank of Chicago	\$ 53,731,000
RBS Citizens NA (Charter One)	\$ 16,664,799,000

**FINANCIAL INVESTMENT SERVICE COMPANIES
AND U.S. TREASURY BROKERS**

ABN AMRO Chicago Corporation
Illinois School District Liquid Asset Fund Plus
PMA Financial Network, Inc.
The Illinois Funds

Subject: Appointment of the College Treasurer

Recommended by:

Tammy J. Rust, Interim Vice President
Administrative Services

Description

The Community College Act 110ILCS805/3-18 states that “community college boards shall appoint a treasurer to serve at the pleasure of the board.” The current Board appointed Treasurer is resigning at the end of June, 2010. Therefore, a new Treasurer, Dr. Ronald Ally, will be appointed effective July 1, 2010.

Information

The Community College Act 110ILCS805/3-19 also requires the Treasurer to hold a Treasurer's Bond equal to 25% of the funds they control. The issuance of a Bond for the Treasurer entails an application to sureties and then a vetting of the application before they issue the Bond. Once the bonds are issued, the College will begin the process of officially changing the signature on all Treasurer related documents from one Treasurer to the other.

Rationale

The Board must approve new appointments for the position of Treasurer.

Funding Source

Not applicable to this exhibit.

Subject: Approval of the Preliminary Budget for FY 2010-2011

Recommended by:

Tammy J. Rust,
Interim V.P. Administrative Services

Description

The administration recommends that the Board of Trustees accept the preliminary budget as presented and authorize the Administration to begin spending from the budget as presented and authorize continuing expenditures until adoption of the budget.

Information

Each year the College prepares an annual budget of all College funds for presentation to the Board. The administration recommends that the Board of Trustees accept the preliminary budget as presented and authorize continuing expenditures until the adoption of the budget.

Rationale

State law requires that the College submit a preliminary budget to the Board for review. The final budget will be presented to the Board on August 18, 2010, which will allow for a minimum of 30 days for public review.

Funding Source

Not applicable to this exhibit.

STATE OF ILLINOIS
COMMUNITY COLLEGE DISTRICT #512

Preliminary
Annual Budget for the Fiscal Year 2011

William Rainey Harper College
1200 W. Algonquin Road
Palatine, IL 60067

William Rainey Harper College
SUMMARY OF FISCAL YEAR 2011 BUDGET BY FUND

	General		Special Revenue		
	Education Fund	Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection & Settlement Fund
Beginning Balance	36,200,000	14,100,000	7,700,000	270,000	1,320,000
Budgeted Revenues	83,700,925	17,641,641	30,804,862	104,187	1,489,544
Budgeted Expenditures	81,322,349	17,641,641	39,144,931	155,000	2,129,712
Budgeted Net Transfers from (to) Other Funds	(2,378,576)		1,643,886		
Budgeted Ending Balance	<u>36,200,000</u>	<u>14,100,000</u>	<u>1,003,817</u>	<u>219,187</u>	<u>679,832</u>
Net Change: Increase/(Decrease)	<u>-</u>	<u>-</u>	<u>(6,696,183)</u> ¹	<u>(50,813)</u> ²	<u>(640,168)</u> ³
	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Proprietary</u>		
	Bond and Interest Fund	Operations & Maintenance Fund (Restricted)	Auxiliary Enterprises Fund		
Beginning Balance	6,470,000	169,100,000	4,170,000		
Budgeted Revenues	15,244,003	4,616,600	13,573,349		
Budgeted Expenditures	14,972,507	171,490,300	14,299,039		
Budgeted Net Transfers from (to) Other Funds			734,690		
Budgeted Ending Balance	<u>6,741,496</u>	<u>2,226,300</u>	<u>4,179,000</u>		
Net Change: Increase/(Decrease)	<u>271,496</u>	<u>(166,873,700)</u> ⁴	<u>9,000</u>		

The Official Budget which is accurately summarized in this document was approved by the Board of Trustees on _____.

ATTEST: _____
Secretary, Board of Trustees

NOTE:

All decreases in fund balance were planned and the money reserved in prior years . The following footnotes indicate the designated use of the money in the current year.

- 1: Planned use of fund balance: \$1,542,000 for retirement services; \$420,000 for strategic initiatives; \$350,000 for academic capital equipment; \$4,037,642 for Tech plan and ERP; \$346,541 for projects budgeted in prior year but not expended
- 2: Planned use of fund balance
- 3: Planned use of fund balance
- 4: Planned use of fund balance: \$166,838,400 for Referendum and life safety projects; \$35.300 for projects budgeted in prior year but not expended

William Rainey Harper College
SUMMARY OF FISCAL YEAR 2011 OPERATING BUDGETED REVENUES

	Education Fund	Operations & Maintenance Fund	Total Operating Funds
<u>OPERATING REVENUE BY SOURCE</u>			
Local Government:			
Current Taxes	\$33,059,820	\$14,724,411	\$47,784,231
Corporate Personal Property Replacement Tax	540,000	290,000	830,000
Chargeback Revenue	210,000		210,000
TOTAL LOCAL GOVERNMENT	<u>33,809,820</u>	<u>15,014,411</u>	<u>48,824,231</u>
State Government:			
ICCB Base Operating Grants	3,387,875		3,387,875
ICCB-Career & Technical Education	124,000		124,000
TOTAL STATE GOVERNMENT	<u>3,511,875</u>		<u>3,511,875</u>
Federal Government:			
Dept. of Education	20,000		20,000
TOTAL FEDERAL GOVERNMENT	<u>20,000</u>		<u>20,000</u>
Student Tuition & Fees			
Tuition	37,216,000		37,216,000
Fees	8,748,230	2,507,230	11,255,460
TOTAL TUITION & FEES	<u>45,964,230</u>	<u>2,507,230</u>	<u>48,471,460</u>
Other Sources:			
Sales and Service Fees	45,000		45,000
Investment Revenue	340,000	120,000	460,000
Other Revenue	10,000		
TOTAL OTHER SOURCES	<u>395,000</u>	<u>120,000</u>	<u>515,000</u>
TRANSFERS FROM OTHER FUNDS			
TOTAL FY 2011 REVENUE	<u>83,700,925</u>	<u>17,641,641</u>	<u>101,342,566</u>
Less Non-operating items*:			
Tuition Chargeback Revenue	210,000		210,000
Instructional Service Contracts Revenue			
ADJUSTED REVENUE	<u><u>\$83,490,925</u></u>	<u><u>\$17,641,641</u></u>	<u><u>\$101,132,566</u></u>

*Interdistrict revenues that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

William Rainey Harper College
SUMMARY OF FISCAL YEAR 2011 OPERATING BUDGETED EXPENDITURES

	Education Fund	Operations & Maintenance Fund	Total Operating Funds
	<u> </u>	<u> </u>	<u> </u>
<u>BY PROGRAM</u>			
Instruction	\$31,606,915		\$31,606,915
Academic Support	7,633,788		7,633,788
Student Services	9,029,801		9,029,801
Public Service/ Continuing Education			
Operation & Maint. of Plant		\$13,017,050	13,017,050
Institutional Support	28,704,882	4,624,591	33,329,473
Scholarships, Student Grants and Waivers	4,346,963		4,346,963
TRANSFERS TO OTHER FUNDS	<u>2,378,576</u>		<u>2,378,576</u>
TOTAL 2011 BUDGETED EXPENDITURES	<u>83,700,925</u>	<u>17,641,641</u>	<u>101,342,566</u>
Less Non-operating items*:			
Tuition Chargeback	170,000		170,000
Instructional Service Contracts			
ADJUSTED EXPENDITURES	<u><u>\$83,530,925</u></u>	<u><u>\$17,641,641</u></u>	<u><u>\$101,172,566</u></u>
<u>BY OBJECT</u>			
Salaries	\$58,017,250	\$6,979,698	\$64,996,948
Employee Benefits	7,751,766	1,953,528	9,705,294
Contractual Services	2,935,568	1,923,844	4,859,412
General Materials & Supplies	4,113,171	1,285,033	5,398,204
Conference & Meeting Expense	1,010,396	26,800	1,037,196
Fixed Charges	508,551	231,838	740,389
Utilities	2,640	3,988,400	3,991,040
Capital Outlay	990,331	1,152,500	2,142,831
Other	5,218,682		5,218,682
Provision for Contingency	773,994	100,000	873,994
TRANSFERS TO OTHER FUNDS	<u>2,378,576</u>		<u>2,378,576</u>
TOTAL 2011 BUDGETED EXPENDITURES	<u>83,700,925</u>	<u>17,641,641</u>	<u>101,342,566</u>
Less Non-operating items*:			
Tuition Chargeback	170,000		170,000
Instructional Service Contracts			
ADJUSTED EXPENDITURES	<u><u>\$83,530,925</u></u>	<u><u>\$17,641,641</u></u>	<u><u>\$101,172,566</u></u>

*Interdistrict expenses that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

William Rainey Harper College
FISCAL YEAR 2011 BUDGETED EXPENDITURES

<u>EDUCATION FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTRUCTION		
Salaries	\$30,107,512	
Contractual Services	449,192	
General Materials & Supplies	776,533	
Conference & Meeting Expense	40,484	
Fixed Charges	23,029	
Capital Outlay	210,165	
Other		
	<hr/>	31,606,915
ACADEMIC SUPPORT		
Salaries	6,502,256	
Contractual Services	171,525	
General Materials & Supplies	772,062	
Conference & Meeting Expense	121,325	
Fixed Charges	26,200	
Utilities	2,640	
Capital Outlay	29,915	
Other	7,865	
	<hr/>	7,633,788
STUDENT SERVICES		
Salaries	8,126,077	
Contractual Services	156,557	
General Materials & Supplies	284,967	
Conference & Meeting Expense	237,533	
Fixed Charges	6,546	
Capital Outlay	14,500	
Other	203,621	
	<hr/>	9,029,801
INSTITUTIONAL SUPPORT		
Salaries	13,281,405	
Employee Benefits	7,751,766	
Contractual Services	2,158,294	
General Materials & Supplies	2,279,609	
Conference & Meeting Expense	611,054	
Fixed Charges	452,776	
Capital Outlay	735,751	
Other	660,233	
Provision for Contingency	773,994	
	<hr/>	28,704,882
SCHOLARSHIPS, STUDENT GRANTS AND WAIVERS		
Other	4,346,963	
	<hr/>	4,346,963
TRANSFERS		
		<hr/>
		2,378,576
GRAND TOTAL		
		<hr/> <hr/>
		\$83,700,925

William Rainey Harper College
FISCAL YEAR 2011 BUDGETED EXPENDITURES

<u>OPERATIONS AND MAINTENANCE FUND</u>	<u>Appropriations</u>	<u>Totals</u>
OPERATION & MAINTENANCE OF PLANT		
Salaries	\$6,434,151	
Employee Benefits	32,500	
Contractual Services	1,236,103	
General Materials & Supplies	1,210,903	
Conference & Meeting Expense	17,800	
Fixed Charges	20,693	
Utilities	3,742,400	
Capital Outlay	322,500	
Other		13,017,050
INSTITUTIONAL SUPPORT		
Salaries	545,547	
Employee Benefits	1,921,028	
Contractual Services	687,741	
General Materials & Supplies	74,130	
Conference & Meeting Expense	9,000	
Fixed Charges	211,145	
Utilities	246,000	
Capital Outlay	830,000	
Other		
Provision for Contingency	100,000	4,624,591
GRAND TOTAL		<u><u>\$ 17,641,641</u></u>

William Rainey Harper College
FISCAL YEAR 2011 BUDGETED REVENUES

<u>OPERATIONS AND MAINTENANCE FUND (Restricted)</u>	<u>Revenues</u>	<u>Totals</u>
Other Sources		
Investment Revenue		<u>\$4,616,600</u>
GRAND TOTAL		<u><u>\$4,616,600</u></u>

FISCAL YEAR 2011 BUDGETED EXPENDITURES

<u>OPERATIONS AND MAINTENANCE FUND (Restricted)</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Contractual Services	\$5,496,850	
Capital Outlay	<u>165,993,450</u>	<u>171,490,300</u>
GRAND TOTAL		<u><u>\$171,490,300</u></u>

William Rainey Harper College
FISCAL YEAR 2011 BUDGETED REVENUES

<u>BOND AND INTEREST FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Current Taxes		\$15,190,003
Other Sources		
Investment Revenue		<u>54,000</u>
GRAND TOTAL		<u><u>\$15,244,003</u></u>

FISCAL YEAR 2011 BUDGETED EXPENDITURES

<u>BOND AND INTEREST FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Bond Principal Retired	\$6,145,000	
Interest on Bonds	<u>8,827,507</u>	<u>14,972,507</u>
GRAND TOTAL		<u><u>\$14,972,507</u></u>

William Rainey Harper College
FISCAL YEAR 2011 BUDGETED REVENUES

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Revenues</u>	<u>Totals</u>
Student Tuition and Fees	3,444,100	
Sales and Service Fees	8,809,872	
Facilities Revenue	820,877	
Investment Revenue	25,000	
Other Sources	<u>473,500</u>	13,573,349
Transfers		<u>734,690</u>
GRAND TOTAL		<u><u>\$14,308,039</u></u>

FISCAL YEAR 2011 BUDGETED EXPENDITURES

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Appropriations</u>	<u>Totals</u>
STUDENT SERVICES		
Salaries	482,700	
Employee Benefits	101,910	
Contractual Services	289,148	
General Materials & Supplies	135,478	
Conference & Meeting Expense	53,479	
Capital Outlay	25,905	
Other	<u>48,973</u>	1,137,593
PUBLIC SERVICE		
Salaries	\$2,811,485	
Employee Benefits	247,959	
Contractual Services	390,500	
General Materials & Supplies	514,350	
Conference & Meeting Expense	29,500	
Fixed Charges	15,000	
Capital Outlay	57,550	
Other	<u>269,000</u>	4,335,344

William Rainey Harper College
FISCAL YEAR 2011 BUDGETED EXPENDITURES

AUXILIARY SERVICES

Salaries	1,773,674	
Employee Benefits	346,404	
Contractual Services	305,347	
General Materials & Supplies	5,099,421	
Conference & Meeting Expense	10,780	
Fixed Charges	52,470	
Utilities	1,000	
Capital Outlay	196,076	
Other	274,520	
Provision for Contingency	<u>460,000</u>	8,519,692

OPERATION & MAINTENANCE OF PLANT

Contractual Services	2,500	
General Materials & Supplies	2,000	
Capital Outlay	<u>8,000</u>	12,500

INSTITUTIONAL SUPPORT

Employee Benefits	155,000	
Conference & Meeting Expense	<u>40,000</u>	195,000

SCHOLARSHIPS, STUDENT GRANTS AND WAIVERS

Other	<u>98,910</u>	98,910
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TRANSFERS

GRAND TOTAL		<u><u>\$14,299,039</u></u>
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William Rainey Harper College
FISCAL YEAR 2011 BUDGETED REVENUES

<u>RESTRICTED PURPOSES FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources	\$ 4,200,000	\$4,200,000
State Governmental Sources		
ICCB Workforce Development Grants	\$90,000	
ICCB Adult Ed	298,951	
ICCB CTE Innovation	16,658	
ICCB Program Improvement	34,913	
Other ICCB Grants	350,000	
ISBE Grants	10,000	
Department of Veterans Affairs	1,010,000	
Illinois Student Assistance Commission	2,748,000	
Other IL Governmental Sources	8,800,000	13,358,522
Federal Governmental Sources		
Department of Education	10,900,000	
Department of Ed-ICCB Pass-Through	583,302	
Department of Labor-Pass-Through	61,954	
Department of Health & Human Srvcs-Pass-Thrc	200,000	
U. S. Department of Veterans Affairs	550,000	
National Science Foundation	114,281	
Small Business Administration-DCEO Pass-Thrc	90,000	
Other Federal Governmental Sources	33,000	12,532,537
Other Sources		
Other Tuition and Fees	270,500	
Sales and Service Fees	32,900	
Investment Revenue	93,000	
Nongovernmental Gifts, Grants & Bequests	317,403	
Other Revenue		713,803
Transfers		1,643,886
GRAND TOTAL		<u><u>\$32,448,748</u></u>

William Rainey Harper College
FISCAL YEAR 2011 BUDGETED EXPENDITURES

<u>RESTRICTED PURPOSES FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTRUCTION		
Salaries	\$726,507	
Employee Benefits	44,554	
Contractual Services	212,375	
General Materials & Supplies	121,402	
Conference & Meeting Expense	33,834	
Capital Outlay	250,000	
Other	145,421	
	<hr/>	1,534,093
ACADEMIC SUPPORT		
Salaries	58,754	
Employee Benefits	9,571	
Contractual Services	23,500	
General Materials & Supplies	40,313	
Conference & Meeting Expense	12,500	
Capital Outlay	26,844	
Other	59,425	
	<hr/>	230,907
STUDENT SERVICES		
Salaries	191,046	
Employee Benefits	37,954	
Contractual Services	33,403	
General Materials & Supplies	1,000	
Other	(75,000)	
	<hr/>	188,403
PUBLIC SERVICE		
Salaries	145,913	
Employee Benefits	13,235	
Contractual Services	30,472	
General Materials & Supplies	26,580	
Conference & Meeting Expense	22,300	
Other	23,500	
	<hr/>	262,000
INSTITUTIONAL SUPPORT		
Salaries	654,459	
Benefits	9,590,000	
Contractual Services	4,869,237	
General Materials & Supplies	807,399	
Conference & Meeting Expense	100,000	
Capital Outlay	5,065,433	
Other	700,000	
	<hr/>	21,786,528
SCHOLARSHIPS, STUDENT GRANTS AND WAIVERS		
Salaries	250,000	
Other	14,893,000	
	<hr/>	15,143,000
GRAND TOTAL		<u><u>\$39,144,931</u></u>

William Rainey Harper College
FISCAL YEAR 2011 BUDGETED REVENUES

<u>AUDIT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Current Taxes		\$101,687
Other Sources		
Investment Revenue		<u>2,500</u>
GRAND TOTAL		<u><u>\$104,187</u></u>

FISCAL YEAR 2011 BUDGETED EXPENDITURES

<u>AUDIT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Audit Services		<u>\$155,000</u>
GRAND TOTAL		<u><u>\$155,000</u></u>

William Rainey Harper College
FISCAL YEAR 2011 BUDGETED REVENUES

<u>LIABILITY, PROTECTION AND SETTLEMENT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Current Taxes		\$1,481,744
Other Sources		
Investment Revenue		<u>7,800</u>
GRAND TOTAL		<u><u>\$1,489,544</u></u>

FISCAL YEAR 2011 BUDGETED EXPENDITURES

<u>LIABILITY, PROTECTION AND SETTLEMENT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Employee Benefits	1,604,000	
Contractual Services	35,000	
Fixed Charges	490,712	
		<u>2,129,712</u>
GRAND TOTAL		<u><u>\$2,129,712</u></u>

Subject: Resolution to Establish the 2010-2011 Budget Hearing Date

Recommended by:

Tammy J. Rust, Interim Vice President
Administrative Services

Description

In accordance with Illinois Community College Act, a Budget Hearing must be held annually. The Budget Hearing date that is established allows for at least thirty days of inspection of the annual Harper College legal budget. At the end of this thirty-day period, a Budget Hearing is held and the budget is reviewed.

Information

A public hearing on the tentative budget is being set for the fiscal year beginning July 1, 2010 and ending on June 30, 2011. This public hearing is being scheduled for 6:00 p.m. in the Conference Center – W-214 on August 18, 2010. The Resolution and Public Notice are provided below.

Rationale

It is a legal requirement that a Budget Hearing be held and that proper notice is given.

Funding Source

Not applicable to this exhibit.

RESOLUTION

BE IT RESOLVED: That the fiscal year for Community College District 512, Counties of Cook, Kane, Lake and McHenry, and State of Illinois, be and hereby is established as commencing on July 1, 2010 and ending on June 30, 2011.

BE IT FURTHER RESOLVED: That the public hearing on the tentative budget for the fiscal year beginning July 1, 2010 and ending on June 30, 2011 be set for 6:00 p.m. in the Conference Center – W-214 on August 18, 2010, of said College at 1200 W. Algonquin Road, Palatine, Illinois, and that proper notice of said hearing and of the availability of the budget for public inspection be given by the Secretary of this Board of Trustees by publishing notice thereof at least **thirty days prior to August 18, 2010** in the Arlington Heights Herald, Barrington Herald, Buffalo Grove Herald, Des Plaines Herald, Elk Grove Herald, Hanover Park Herald, Hoffman Estates Herald, Mount Prospect Herald, Palatine Herald, Rolling Meadows Herald, Schaumburg Herald, Streamwood Herald, Wheeling Herald, being newspapers published in this College District, which notice shall be in substantially the following form:

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9 a.m. on July 7, 2010 a tentative budget for said College district for the fiscal year beginning July 1, 2010, and ending June 30, 2011, will be on file and conveniently available to public inspection at the Business Office of said College District at 1200 W. Algonquin Road, Palatine, Illinois, during usual and customary business hours.

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 6:00 p.m. on the 18th day of August 2010, in the Conference Center, Room W-214 of said College at 1200 W. Algonquin Road, Palatine, Illinois.

DATED at Palatine, Illinois this 16th day of June, 2010.

Board of Trustees of Community
College District No. 512
Counties of Cook, Kane, Lake &
McHenry, State of Illinois

William Kelley
Secretary

Subject: Resolution Designating a Person or Persons to Prepare a Tentative Budget for 2011-2012

Recommended by:

Tammy J. Rust, Interim Vice President
Administrative Services

Description

The Illinois Public Community College Act requires that a person or persons be designated by the Board of Trustees to prepare a budget in tentative form.

Information

The administration recommends that the Board of Trustees adopt the resolution that follows which designates that Kenneth L. Ender and Ronald Ally will be responsible for developing a budget for Fiscal Year 2011-2012.

Rationale

This action is a legal requirement per the Illinois Public Community College Act.

Funding Source

Not applicable to this exhibit.

RESOLUTION DESIGNATING A PERSON OR PERSONS
TO PREPARE TENTATIVE BUDGET

BE IT RESOLVED by the Board of Trustees of Community College District No. 512, in the Counties of Cook, Kane, Lake and McHenry, State of Illinois, that Kenneth L. Ender, and Ronald Ally be and are hereby appointed to prepare a tentative budget for said College district for the fiscal year beginning July 1, 2011 and ending June 30, 2012, which tentative budget shall be filed with the Secretary of this Board and notice of public inspection shall be timely published in accordance with the law.

Subject: First Reading of the Modifications to the Board of Trustees Section (01.00.00) of the Board Policy Manual

Recommended by:
Joan Kindle Vice President
Student Affairs

Approved by:
Senior Staff

Description

This represents the first reading of modifications to the Board of Trustees Section of the Board Policy Manual.

Information

The first reading of modifications to the Board of Trustees Section of the Board Policy Manual.

Rationale

As part of the 2010 annual goals, the William Rainey Harper College Board Policy Manual is under review for clarity, accuracy and alignment with current Illinois statutes.

Funding Source

Not applicable to this exhibit.

POLICY MANUAL

Board of Trustees
William Rainey Harper College

Illinois Community College District No. 512
Counties of Cook, Kane, Lake and McHenry

Adopted by the Board of Trustees on January 27, 1983

Amended February 27, 1986

Amended January 31, 1989

Amended October 24, 1996

Amended July 25, 2001

Amended January 23, 2002

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES
POLICY MANUAL

FOREWORD

MISSION STATEMENT

CORE VALUES

01.00.00 BOARD OF TRUSTEES

03.00.00 EDUCATIONAL PROGRAMS

05.00.00 STUDENT PROGRAMS

07.00.00 ADMINISTRATIVE SERVICES

09.00.00 INFORMATION TECHNOLOGY

11.00.00 HUMAN RESOURCES

Administrative
Faculty
Professional-Technical
Classified
Service
Security
General Human Resources Policies

13.00.00 GENERAL POLICIES

This Board Policy Manual sets forth the policies adopted by the Board of Trustees of Community College District No. 512. The Manual is to be used by trustees, College personnel, students, and community members for the conduct of relationships and responsibilities relative to the operation of the College.

Board policies shall become effective immediately upon adoption. The Official Minutes of meetings of the Board are considered an extension of this Manual, and subsequent actions of record shall, in case of conflict, take precedence over the policies contained herein.

Any laws now existing, or hereafter enacted, amended, or supplemented, where applicable, will take precedence over Board policy.

In interpreting the language within this Manual, the pronouns and relative words used shall be read as if written in the plural, feminine, or neuter, respectively.

Suggestions for changes should be submitted in writing to the office of the President for consideration. Recommendations which require the adoption of a new policy or the revision of existing policy will be brought to the Board by the President.

The following College documents support the Board Policy Manual by providing information and delineating specific policies, procedures, rules and regulations required for the operation of the institution. The College community should be guided by these documents in matters concerning the different areas of operation of Harper College.

- Academic Affairs Procedure Manual
- Adjunct Faculty Handbook
- Administrative Employment Contract
- Administrative Services Procedure Manual
- Bylaws, Harper College Educational Foundation
- Bylaws, Friends of Harper
- Classified Employee Procedure Manual
- Collective Bargaining Agreements
- College Catalog
- Copyrights and Patents Manual
- Environmental Health & Safety Procedure Manual
- Guide to Trusteeship
- Facilities Coordination Manual
- Faculty Handbook
- Information Technology Procedure Manual
- Statement of Faculty Credentials
- Student Handbook/Date book
- Credit Course Schedule
- Non-Credit Course Schedule
- Registration Office Procedure Manual

William Rainey Harper College is a comprehensive community college dedicated to providing excellent education at an affordable cost, promoting personal growth, enriching the local community and meeting the challenges of a global society. The specific purposes of the College are:

1. To provide the first two years of baccalaureate education in the liberal and fine arts, the natural and social sciences and pre-professional curricula designed to prepare students to transfer to four-year colleges and universities;
2. To provide educational opportunities that enable students to acquire the knowledge and skills necessary to enter a specific career;
3. To provide continuing educational opportunities for professional job training, retraining and upgrading of skills and for personal enrichment and wellness;
4. To provide developmental instruction for underprepared students and educational opportunities for those who wish to improve their academic abilities and skills;
5. To provide co-curricular opportunities that enhance the learning environment and develop the whole person.

Essential to achieving these purposes are all the College's resources, support programs and services.

Consistent with its philosophy, mission and vision, we - the employees and public servants of William Rainey Harper College, have chosen values by which we will live. These values are as follows:

1) INTEGRITY

RESULT: An environment where relationships and practices are based on trust

Key Actions:

- 1) Demonstrate behavior and make decisions which are consistent with the highest ethical standards.
- 2) Be responsible and accountable for our own actions.
- 3) Respect confidentiality.

2) RESPECT

RESULT: Interactions which add dignity to ourselves, our relationships with others and our organization

Key Actions:

- 1) Continuously seek to build and maintain positive internal and external relationships.
- 2) Express appreciation and recognize people for their positive efforts and contributions.
- 3) Value and celebrate the uniqueness of individuals.

3) EXCELLENCE

RESULT: Student, employee and organizational success through a creative and responsive work environment by meeting the needs and exceeding the expectations of all

Key Actions:

- 1) Effectively anticipate, identify, and respond to learner, employee and organizational needs.
- 2) Continually seek learning opportunities for growth & development which improve personal and institutional performance.
- 3) Encourage and empower all to achieve their personal best.
- 4) Be resourceful and fiscally sound.
- 5) Deliver exceptional service which benefits all.

4) COLLABORATION

RESULT: Accomplishment of better results by working together than otherwise likely to occur by working alone

Key Actions:

- 1) Demonstrate consistent commitment to our mission and vision in order to unite the efforts of all.
- 2) Address issues as they arise and take necessary actions to productively resolve them.
- 3) Openly listen and respond to others with empathy.
- 4) Use positive humor to affirm a healthy and enjoyable work and learning environment.

- All of our values are the basis for the ongoing achievement of Harper's mission and vision.
- These values are intended for use in making decisions and performing in ways that benefit all of our constituencies.
- The key actions listed above are the foundation for accomplishing the result for each of our shared core values.
- Our values and their key actions are prioritized to enable the optimal achievement of our organization's mission and vision

TABLE OF CONTENTS

01.01.00	Legal Basis <u>Bases for Establishment and Operation of College</u>
	01.01.01 Referendum
	01.01.04 <u>Applicable</u> Statutes
01.04.00	Membership <u>of Board</u>
	<u>01.04.01 Elected Members</u>
	01.04.0 <u>4</u> Trustee Emeritus
01.07.00	Qualifications - Modified as of Feb. 27, 2007
01.10.00	Duties of the Board
01.13.00	Powers of the Board
01.16.0	Authority of Members of the Board
01.19.0	Authority to Conduct Business
01.19.02	E-Mail Communication Among Board Members
01.22.00	Student Trustee
01.25.00	Board of Trustees Elections
	01.25.01 Nominations
	01.25.04 Petition Requirements
	01.25.07 Canvassing - Modified 3-29-05
	01.25.10 Organizational Meeting - Modified 3-29-05
01.28.00	Term of Office
01.31.00	Officers of the Board
	01.31.01 Term
	01.31.04 Duties
01.34.00	Vacancies

- 01.37.00 Meetings
 - 01.37.01 Regular Meetings
 - ~~01.37.04~~ ~~Special, Rescheduled and Reconvened Meetings~~
 - ~~01.37.07~~ ~~Emergency Meetings~~
 - ~~01.37.0210~~ ~~Electronic Attendance at Meetings —New as of November 14, 2006~~
 - ~~01.37.04~~ ~~Special, Rescheduled and Reconvened Meetings~~
 - ~~01.37.07~~ ~~Emergency Meetings~~
 - ~~01/37.13~~ ~~E-mail Communications Among Board Members~~
 - ~~01.37.4016~~ ~~Executive Sessions~~~~Closed Meetings~~
 - ~~01.37.4319~~ Minutes of Meetings
 - ~~01.37.4422~~ Recording of Closed ~~Sessions~~~~Meetings~~
 - ~~01.37.4625~~ Quorum
 - ~~01.37.4928~~ Recording of Proceedings
 - ~~01.37.2231~~ ~~Areas of Business~~~~Agenda Format ; - Order to be Determined by Chair~~
 - ~~01.37.2534~~ Parliamentary Authority
 - ~~01.37.2637~~ Faculty Representation —New as of April 30, 2009
 - ~~01.37.2840~~ ~~Citizen Participation~~~~Public Comment~~
 - ~~01.37.3443~~ Preparation for Meetings
- 01.40.00 Committees
- 01.41.00 Specific Requests by Board Members
- 01.42.00 Board Member Conduct to Model Core Values of College
- 01.43.00 Resource Specialists to the Board
- 01.46.00 Suspension of Policy or Procedure
- 01.49.00 Amendment or Repeal
- 01.52.00 Policy Dissemination

01.01.00 LEGAL ~~BASIS~~BASES FOR ESTABLISHMENT AND OPERATION OF COLLEGE

The 1964 Illinois Master Plan for Higher Education enabled the establishment of a Class I junior college under Illinois Community College District No. 512 (William Rainey Harper College), serving the counties of Cook, Kane, Lake, and McHenry, and State of Illinois.

The Board of Trustees derives its authority from the Illinois Public Community College Act approved by the 74th Illinois General Assembly on July 15, 1965, and is subsequently amended.

01.01.01 Referendum

Community College District No. 512 was created by a referendum held on March 27, 1965. Its first Board members were ~~subsequently~~ elected on ~~the first day of~~ May 1, 1965, as provided by law.

The College is ~~controlled-governed~~ by a seven-member Board elected by ~~and from the residents the voters~~ of ~~the above-mentioned regional Community eCollege d~~District No. 512.

01.01.04 Applicable Statutes

~~The s~~Statutory provisions applicable to Community College District No. 512 and all Illinois community college districts are contained, ~~for the most part, primarily~~ in the ~~Illinois Compiled Statutes, (ILCS) Public Community College Act, found in~~ Chapter 110, Act 805 ~~Public Community College Act of the Illinois Compiled Statutes, 110 ILCS 805/1-1 et seq.~~ Various aspects of College governance and operation are also subject to provisions of other state and federal laws.

01.04.0 MEMBERSHIP OF BOARD01.04.01 Elected Members

The College Board of Trustees shall consist of seven members elected by the ~~qualified~~-voters of District No. 512 and of one non-voting member, ~~who is a student enrolled at William Rainey Harper College and~~ elected by the student body, who is enrolled at the College.

01.04.014 Trustee Emeritus

A trustee who leaves the Board of Trustees after serving ~~the College in~~ that capacity for six or more years may be considered for Trustee Emeritus status upon the request of any member of the Board. Non-voting Trustee Emeritus ~~S~~status will be granted upon a majority approving vote of the Board.

01.07.00 QUALIFICATIONS ~~—Modified as of Feb. 27, 2007~~

Each Board member shall, on the date of ~~his~~ election, be a citizen of the United States ~~and~~ of the age of 18 years or over, ~~and~~ a resident of the ~~s~~State and ~~of Community College e~~District ~~No. 512~~ for at least one year preceding his ~~or her~~ election.

The qualifications for the student representative shall be ~~those as stated in 01.04.00 above and as additionally~~ determined by the Student Senate.

01.10.00 DUTIES OF THE BOARD

The Board shall serve as the policy-making body for the College, and shall have the duties described in Public Community College Act Sections 3-20 and 3-21 (110 ILCS 850/3-20 and -/3-21), and ensuing pertinent sections of the Act, including

- A. To maintain records to substantiate all claims for state apportionment in accordance with regulations prescribed by the Illinois Community College Board and to retain such records for a period of three years.
- B. To cause an audit to be made as of the end of each fiscal year by an accountant licensed to practice public accounting in Illinois and appointed by the Board.
- C. To publish annually, in a newspaper of general circulation in the district, a financial statement developed in accordance with rules and regulations issued by the Illinois Community College Board.
- D. To provide for the revenue necessary to maintain the College.
- E. To designate the treasurer who is to receive the taxes of the district and to notify the collectors in writing accordingly. The Board shall fix the compensation of the treasurer.
- F. To pay orders and bills in accordance with ~~the provisions of the Illinois Compiled Statutes~~ 110 ILCS 805/3-27, and the regulations ~~prescribed or approved by of~~ the Illinois Community College Board.

- G. To let all contracts for equipment supplies, materials or work involving an expenditure in excess of \$25,000 to the lowest responsible bidder after due advertisement in accordance with ~~the requirements of the Illinois Compiled Statutes, 110 ILCS 8035/3-27.1~~, except contracts specifically exempt by statute from said bidding requirements.
- H. To adopt an annual budget within the first quarter of the fiscal year, to certify the amount of the tax levy on or before the last Tuesday in December each year, and to comply with all other requirements of law respecting the financial management of the ~~d~~District.
- I. To make appointments and approve the salaries all regular employees without discrimination on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, sexual orientation, physical or mental disability, or unfavorable discharge from military service.
- J. To authorize application to the Illinois Community College Board for the approval of new units of instruction, research or public service and to establish such new units following approval in accordance with the provisions of ~~this the Public Community College~~ Act and the rules of the Illinois Community College Board.
- K. To adopt and enforce all necessary rules for the management and government of the College.
- ~~L. To adopt regulations for the admission of students, which do not conflict, with the provisions of Illinois Compiled Statutes, 110 ILCS 805/3-17, and to admit all qualified students, except if space is not available. In such a case, those best qualified will be admitted, giving preference to residents of the district, as is authorized or required by the Illinois Compiled Statutes, 110 ILCS 805/3-17, except when we are following the requirements for a multi-district agreement.~~

~~M.L.~~ To indemnify and protect Board members and employees against death, bodily injury and property damage claims and suits, including defense thereof, when damages are sought for alleged negligent or wrongful acts while such Board member or employee is acting within the scope of employment or under the direction of the College Board of Trustees.

~~N.M.~~ To provide, on an equal basis, access to the campus to the official representatives of the armed forces of Illinois and the United States if such access is provided to other persons or groups for the purpose of apprising students of educational or occupational opportunities.

~~O.N.~~ To take such action as is currently, or in the future may be, required by the laws of Illinois or of the United States and to refrain from taking such action as is currently, or in the future may be, proscribed by the laws of Illinois or the United States.

01.13.00 POWERS OF THE BOARD

The Board may exercise the powers set forth in ~~Illinois Compiled Statutes~~, 110 ILCS 805/331 to ~~-/3-43~~, and all other powers that are not inconsistent with the ~~Illinois Public~~ Community College Act and may be requisite or proper for the maintenance, operation and development of William Rainey Harper College.

The Board shall exercise the power to manage and control the College, its properties, facilities, educational program and College-related activities of students and employees. The Board shall exercise the power to assign, transfer and promote administrators, faculty members and all other employees.

The Board shall facilitate compliance with ~~Illinois Compiled Statutes~~ 110 ILCS 805/3**B**-1 to 3B-6, by specifying the requirements for employment and qualifications of "full-time" faculty members and academic support service personnel.

01.16.00 AUTHORITY OF MEMBERS OF THE BOARD

Trustees have authority as such only when acting as the Board of Trustees legally in session.

01.19.00 AUTHORITY TO CONDUCT BUSINESS

No business shall be conducted by the Board except at a regular meeting or adjourned thereof, or at a duly called special meeting.

~~01.19.02 — Email Communication Among Board Members — New as of 11-13-03~~

- ~~1. Communications among board members, including e-mail communications, are governed by the Illinois Open Meetings Act. E-mail communications between administrators and board members, or between board members, can and do efficiently exchange information needed for the effective governance of the College.~~
- ~~2. Board members and administrators may use e-mail to send messages or forward information to each other, either on an individual or group basis. The permitted transmission of "messages" or "information" does not include activity which is intended to, or has the effect of, expressing opinions on college policy issues between board members; nor to be a substitute for discussion on college policy issues which should take place among board members at a properly noticed meeting.~~
- ~~3. Board members and administrators shall not discuss college business in a "chat room" setting unless fewer than three board members participate in the chat room.~~
- ~~4. Board members and administrators shall not use e-mail communications to discuss college business in a manner which duplicates or mimics a face-to-face discussion, if three or more board members are sent or receive the e-mail communications. In determining whether the communications mimic a face-to-face discussion, the frequency and timing of the e-mails should be considered. The knowledge of one participant that three or more board members are "on line" ready to receive message at the time the message is sent shall also be considered. The closer together the e-mails are sent and read, the more likely it is that the communications may violate the Open Meetings Act. This prohibition also applies to "news group" or "list-serve" settings.~~
- ~~5. Board members and administrators should refrain from using a "reply to all" option or similar feature which can potentially engage three or more board members into a communication stream.~~
- ~~6. Board members and administrators should refrain from summarizing e-mailed responses received from board members and relaying that summary back in a manner which results in three or more board members receiving either the summary or the original response(s).~~
- ~~7. Board members and administrators shall refrain from using e-mail in a manner which violates the Open Meetings Act.~~

~~8. Nothing in this policy requires a board member to have access to e-mail technology. However, the College encourages board members to have such access.~~

01.22.00 STUDENT TRUSTEE

A student trustee serves as a member of the Board of Trustees for a one-year term beginning April 15 of each year, as provided by law. The student assumes all the rights and responsibilities of a ~~d~~District-elected Board member with the exception of his non-voting status. The student trustee:

- A. is allowed to make or second motions;
- B. is admitted to all sessions of the Board;
- C. receives all materials ~~elected~~ which voting Board members ~~do receive~~; and
- D. has an advisory vote.

01.25.00 BOARD OF TRUSTEES ELECTIONS

Election for members of the Board of Trustees shall be held at the consolidated election held on the Tuesday in April of odd-numbered years as set by State law.

Election of Board members shall conform with ~~the consolidated election law as provided in Illinois Compiled Statutes pertinent provisions of the Election code,~~ 10 ILCS 5/1-1 *et seq.*, and related provisions of the Public Community College Act at 110 ILCS 805/3-7 and -/3-7.1.

01.25.01 Nominations

Nominations for members of the Board shall be made by a petition signed by at least 50 voters, or ~~ten-10~~ percent of the voters, whichever is less, residing within the ~~d~~District. Petitions shall be filed with the ~~s~~Secretary of the Board not more than 78 days nor less than 71 days prior to the election.

01.25.04 Petition Requirements

The nomination papers of each candidate shall include petition signature sheets and a Statement of Candidacy and shall be prepared in the manner required by law. During the filing period, the candidate must also file with the Secretary of the Board the receipt for his/her filing of a Statement of Economic Interests with the appropriate County Clerk. The Statement of Economic Interests must be filed during the same calendar year as the nomination papers are filed.

01.25.07 Canvassing ~~—Modified 3-29-05~~

Within 21 days after the election, the ~~Board~~county clerks as the election authorities shall canvass the results of the election, proclaim the winners, and transmit ~~its the~~ abstract of votes to ~~the election authority, and~~ the State Board of Elections.

01.25.10 Organizational Meeting ~~—Modified 3-29-05~~

On or before the 28th day after the election, the chair of the Board shall convene the new Board and conduct the election for chair, vice-chair, and secretary.

01.28.00 TERM OF OFFICE

Members of the Board are elected to six-year terms on the basis set forth in the ~~Illinois Compiled Statues~~ 110 ILCS 805/3-7.

01.31.00 OFFICERS OF THE BOARD

Officers of the Board shall be a chair and a vice-chair who shall be members of the Board, and a secretary who may be a member of the Board.

01.31.01 Term

Each officer of the Board shall be elected for a term of one year. In election years, officers shall be elected at the organizational meeting of the Board and in non-election years, the officers shall be elected at the meeting which is nearest to the calendar date of the previous year's organizational meeting. ~~However, in 2004, the organizational meeting shall be held at the first meeting in April.~~ Terms of office shall commence following election of officers and end upon the next succeeding election of officers.

01.31.04 Duties

Chair

It shall be the duty of the chair of the Board to preside at all meetings and to perform such other duties as are imposed ~~upon him~~ by law or by action of the Board.

Vice-chair

It is the duty of the vice-chair to serve in the absence of the chair of the Board. In the absence of the chair and vice chair, the Board shall appoint a chair pro tempore.

Secretary

The secretary of the Board shall perform the duties usually pertaining to the office and such other duties as are imposed by law or by action of the Board. In the absence of the secretary, the Board chair shall appoint a secretary pro tempore who shall be a member of the Board.

01.34.00 VACANCIES

Whenever a vacancy occurs, the remaining members shall fill the vacancy until the next regular election of Board members. The appointee shall have the same legal qualifications as ~~his-the~~ predecessor. Should the Board fail so to act within 60 days after the vacancy occurs, the Chair of the Illinois Community College Board shall appoint a trustee to fill such vacancy until the next regular election for Board trustees.

01.37.00 MEETINGS

The provisions of this Section 01.37.00 and its included subsections shall apply to meetings of the Board of Trustees and to any subsidiary committee or subcommittee of the Board which constitutes a "public body" as defined in the Illinois Open Meeting Act.

All meetings shall be open to the public except as provided by law. Public notification ~~is provided~~ of all meetings held by the Board of Trustees shall be provided in accordance with the requirements of the Open Meetings Act, 5 ILCS 120/1 et seq.

01.37.01 Regular Meetings

The regular meetings of the Board shall be held one or more times a month at such times, dates and places as are fixed by the Board for the next calendar year at its organizational meeting ~~of an-in~~ election years, and at the regular May meeting of the Board in non-election years. Public notice of such schedule of regular meetings shall be given by posting same in the principal office of the College and by sending a copy of same to any news medium ~~having an address or telephone number within the district~~ that has filed a request for such notice. If a change is made in regular meeting dates, at least ~~ten-10~~ days notice of the change must be given by publication in a newspaper of general circulation in the College ~~d~~District.

The agenda for regular meetings must be posted and provided to the media at least 48 hours before the meetings.

01.37.04 Special, Rescheduled and Reconvened Meetings

Public notice must be given at least 48 hours prior to a special meeting, a rescheduled regular meeting or a reconvened meeting, which notice must include the agenda of the meeting. Public notice of a reconvened meeting need not be given if (a) there is no change in the agenda; (b) the original meeting was public; and (c) the reconvened meeting will be held within 24 hours or an announcement of the time and place of the reconvened meeting was made at the original meeting.

A. Special meetings of the Board may be called by the chair or by any three members of the Board by giving notice thereof in writing stating the time, place and purpose of the meeting. Such notice may be served by

mail 48 hours before the meeting or by personal service 24 hours before the meeting.

01.37.07 Emergency Meetings

In the event of a bona fide emergency, a meeting may be called without formal notice so long as notice is given as soon as practicable but at least prior to the holding of the meeting, by posting in the principal office of the College and contacting any news medium which has filed requests for notice.

01.37.~~02~~10 Electronic Attendance at Meetings ~~— New as of 11-14-06~~

- A. A quorum of members must be physically present at the location of an open or closed meeting of the Board of Education Trustees.
- B. Minutes of all meetings shall specify if a member was physically present or present by means of a video or audio conference. Lack of such a specification shall be deemed to indicate that the member in question was physically present.
- C. Subject to the requirement of a quorum of members being physically present in the meeting location, ~~M~~members who are not physically present may participate in open or closed meetings by means of a video or audio conference as provided in this policy. Such electronic participation may be allowed only ~~occur~~ if the member is prevented from physically attending by (1) personal illness or disability, (2) employment purposes, (3) business of the public body, (4) a family emergency, or (5) another emergency.
- D. If a member wishes to attend a meeting electronically, the member must notify the Board Secretary ~~at least 48 hours~~ before the meeting, unless advance notice is impractical. The Secretary to the President of the College is hereby designated as the agent of the Board Secretary for purposes of receiving such notice. The notice may be given in person or in writing, or by phone, facsimile transmission, or e-mail, and shall include an explanation of explain why the member cannot attend, with reference to one of the five categories specified in paragraph C above. ~~Copies of the request shall be provided to all board members promptly, but in no event later than the meeting in question. The Board allows electronic attendance for qualifying reasons, as a matter of standing policy.~~
- E. Upon receiving notice of a member's intent to participate electronically, the President's Secretary or his/her designee shall make appropriate arrangements for the Board member to participate electronically, by obtaining contact information and arranging a speaker phone or other suitable device for the meeting room. The equipment shall be such as to enable persons attending the meeting (including those in the audience) to hear the member speak, and shall also allow the member

who is attending electronically to hear other Board members and any person who addresses the Board.

~~F. The Board allows electronic attendance for qualifying reasons listed in the Open Meetings Act, as a matter of standing policy.~~ The audio or video equipment shall be activated at the beginning of the meeting, or at the time requested by the member, so that the member can participate. If there is no quorum physically present at the meeting, the Board shall designate a person to contact the member and notify him/her of that fact.

~~G.F.~~ If the member who is attending electronically would normally chair the meeting, a president pro tempore who is physically present may be appointed.

~~H.G.~~ When a member attends a meeting electronically, all votes shall be by roll call vote. A member who is attending electronically must identify him/her self by name and be recognized by the President Chair before speaking.

~~I. A member who is attending electronically shall be entitled to attend the meeting in question and any closed sessions called during that meeting.~~

~~J.H.~~ This policy shall apply to any subsidiary committee, subcommittee or other agency of the Board which is a “public body” under the Illinois Open Meetings Act, and shall constitute the Board’s “rules” regarding electronic attendance as permitted by 5 ILCS 120/7(c).

01.37.13 E-mail Communications Among Board Members

The Illinois Open Meetings Act defines “meeting” to include any gathering “by...electronic means (such as, without limitation, electronic mail, electronic chat, and instant messaging), or other means of contemporaneous interactive communication”, of a majority of a quorum of the members of a public body held for the purpose of discussing public business. 5 ILCS 120/1.02. Moreover, the use of electronic communications to transmit confidential information is a matter of concern, due to the potential for receipt or interception of the confidential communications by unintended parties.

Accordingly, in the interest of complying with Open Meetings Act requirements and lawfully protecting confidential information pertaining to the College, it shall be the policy of the Board of Trustees to limit e-mail communications to, from and among Board members concerning the business of Harper College and District 512 as set forth below.

A. Permitted Electronic Communications

- An electronic message between only two Board members who do not discuss any confidential information;

- A message sent to all Board members with the designation “No response required”;
- A message soliciting a response but directing that the response be made only to the original sender, and not copied to other Board members; and
- Communications for purposes other than discussing public business (such as to confirm the location of a board retreat, or to consult on the feasibility of a date for a special meeting).

B. Prohibited Electronic Communications

- Three or more Board members discussing public business via e-mail or in an online chat room;
- Messages sent to all Board members to discuss public business and which solicit responses; and
- Discussion of any confidential information.

~~01.37.04~~ Special, Rescheduled and Reconvened Meetings

~~Public notice must be given at least 48 hours prior to a special meeting, a rescheduled regular meeting or a reconvened meeting which notice must include the agenda of the meeting. Public notice of a reconvened meeting need not be given if (a) there is no change in the agenda; (b) the original meeting was public; and (c) the reconvened meeting will be held within 24 hours or an announcement of the time and place of the reconvened meeting was made at the original meeting.~~

~~01.37.07~~ Emergency Meetings

~~In the event of a bona fide emergency, a meeting may be called without formal notice so long as notice is given as soon as practicable but at least prior to the holding of the meeting by posting in the principal office of the College and contacting any news medium filing requests for notice.~~

~~01.37.4016~~ Executive Sessions Closed Meetings

At any meeting for which proper notice has been given, the Board may close all or part of the meeting by a majority vote of a quorum present, for any of the reasons listed below or otherwise permitted by ~~law, Illinois Compiled Statutes 5 ILCS 120~~ the Open Meetings Act, 5 ILCS 120/1 et seq. The specific authorized reason must be stated in the motion, recorded in the minutes and approved by a roll call vote.

A single vote may be taken to close a series of meetings provided they are scheduled to be held within three months of the vote and all involve the same matter. The following subjects may be discussed ~~at executive sessions~~ in closed meetings:

- A. Collective bargaining negotiations matters;
- B. Information regarding the appointment, employment, compensation, discipline, performance or dismissal of an specific employees of the College, or of legal counsel, including testimony on a complaint lodged against an employee;
- C. Appointment of a member to fill a vacancy on the Board;
- D. ~~Acquisition~~ The purchase or lease of real property for the use of the College, including discussion of whether a particular parcel should be acquired;
- E. The setting of a price for sale or lease of property owned by the College;
- F. The sale or purchase of securities, investments, or investment contracts;
- G. ~~Campus s~~Security measures procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff the public, or public property;

- H. Student disciplinary cases;
- I. Other matters involving individual students in special programs;
- J. Litigation, when an action against or on behalf of the College has been filed and is pending in court or an administrative tribunal or when the Board finds a suit that an action is probable or imminent; and, in which case the basis for the finding shall be recorded in the minutes of the closed meeting; and
- K. Other matters permitted by law.

No final action may be taken in ~~executive session~~ a closed meeting.

All persons entitled to or invited to attend ~~executive sessions~~ closed meetings, and all persons consulted or directed to prepare materials or render services for such meetings, shall consider all topics, discussions, instructions, and materials pertinent thereto to be confidential, and shall not release to any party information concerning such meetings; provided however, that the information may be released upon authorization of the Board following discussion and a majority vote by a quorum of the voting Board members.

01.37.~~1309~~ Minutes of Meetings

Minutes must be kept for all Board meetings whether open or closed, and for all committee meetings. Minutes must record: (a) date, time and place of meeting; (b) members present and absent; (c) general description of a summary of discussion on all matters proposed, discussed, deliberated, or decided; and (d) any votes taken.

Minutes of open meetings shall be made available for public inspection within seven days after approval by the Board. Minutes of closed meetings held within the previous six months shall be reviewed in April and October of each year to determine whether the minutes may be, in whole or in part, made part of the available for public record inspection. All meeting minutes shall be maintained as permanent records.

01.37.~~1422~~ Recording of Closed ~~Sessions~~ — New as of June 24, 2003 Meetings

- A. A verbatim record shall be kept of all meetings of the Board of Trustees or any subsidiary "public body" (as defined by the Illinois Open Meetings Act) of the college which are closed to the public. The verbatim record shall be in the form of an audio or video recording. In addition, minutes shall be kept of all closed meetings in the manner required by the Illinois Open Meetings Act. Minutes of closed meetings shall be placed before the Board of Trustees or the subsidiary body, as the case may be, for approval as to form and content as soon as practicable following the closed meeting. The ~~S~~secretary of the Board of Trustees, or his/her

designee, shall maintain the verbatim recordings and minutes of all closed sessions of the Board and all subsidiary public bodies of the eCollege.

- B. At the beginning of each closed ~~session~~ meeting, those present shall identify themselves by voice for the audio recording. If the meeting is videotaped, at the beginning of the meeting, those present shall individually appear on camera and identify themselves by voice. The chair of the meeting shall also announce the times the meeting commences and ends at the appropriate points on the recording.
- C. At the first regular board meeting in ~~February-April~~ and ~~August-October~~, the agenda shall include the following item: "Review of the minutes of all closed ~~sessions-meetings~~ that have not yet been released for public review, and determination of which, if any, may then be released." Minutes or recordings shall not be released unless the ~~b~~Board finds that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential. As to any minutes or recordings not released, the ~~b~~Board shall find that the "need for confidentiality still exists" as to those minutes or recordings. The ~~a~~Administration shall prepare a recommendation for the ~~b~~Board regarding the release and non-release of the respective recordings and minutes. ~~Minutes of closed sessions shall be kept indefinitely.~~
- D. At the first regular board meeting in ~~February-April~~ and ~~August-October~~, the agenda shall include the following item: "Authorization for destruction of verbatim recordings of closed sessions." The administration shall present a list to the Board of Trustees of the dates of closed ~~sessions~~ where meetings as to which:
- A verbatim recording exists;
 - The Board of Trustees has approved the minutes of the closed meeting as to form, regardless of whether the minutes have been released for public review; and
 - ~~There have been m~~More than 18 months have passed since the date of the closed meeting. The Board of Trustees shall consider whether to authorize destruction of the verbatim recordings of those meetings. When ordered by the Board of Trustees, the ~~S~~secretary of the Board ~~of Trustees~~ shall destroy the recording of that closed meeting in a suitable manner.
 - Minutes of closed meetings shall be made available to the public only after the Board determines that it is no longer necessary to keep them confidential in order to protect the public interest or the privacy of an individual, or upon court order.

01.37.~~1625~~ Quorum

A majority of the full voting members~~hip~~ of the Board shall constitute a quorum for the transaction of business. When a vote is taken on any measure before the Board, a quorum being present, A majority of those voting on ~~an issue the measure~~ shall determine the outcome thereof. If ~~less than~~ a quorum is available of members is not physically present at the location of the meeting, the Board must adjourn ~~any and reschedule the~~ meeting to a future date.

01.37.~~1928~~ Recording the Proceedings

Any person may record the proceedings of a public meeting by tape, film or other means if (a) such recording does not disrupt the meeting; (b) a witness required to testify does not object; and (c) if there is compliance the person recording the proceedings complies with the media access procedures of the Board.

01.37.~~2231~~ ~~Areas of Business Agenda Format~~ – Order to be ~~d~~Determined by Board Chair

The Board chair in consultation with the President or designee shall determine the agenda for Board meetings, which may follow the format set out below:

- I. Call to Order
- II. Roll Call
- III. Approval of ~~Consent~~ Agenda
- IV. ~~Approval of Bid Awards/Purchase Orders~~ Presentations
- V. ~~New Business~~ Student Trustee Report
- VI. ~~Other Business~~ Faculty Senate President's Report
- VII. ~~Citizen Participation~~ President's Report
- VIII. ~~President's Report~~ Harper College Employee Comments
- IX. ~~Communications~~ Public Comments
- X. ~~Adjournment~~ Consent Agenda
- XI. New Business
- XII. Announcements by Chair
- XIII. Other Business
- XIV. Adjournment

~~Addition of items may be added~~ to the published agenda ~~can for a meeting only be done~~ with approval of a majority vote of the Board members attending, and no new items requiring Board action may be added to the agenda for that meeting.

01.37.~~2534~~ Parliamentary Authority

Unless in conflict with these rules of procedure, the laws of the State of Illinois or the rules and regulations of the Illinois Community College Board, Robert's Rules of Order, Newly Revised (10th Edition) Scott

~~Foresman 2000 edition as revised~~ shall govern the procedure of all Board meetings.

01.37.26 Faculty Representation

The Board of Trustees recognizes the President of the Faculty Senate or his/her designee as the official representative of the faculty to attend meetings of the Board. The purpose of the representation is to provide the Board with regular faculty perspective regarding discussion of matters coming before the Board which might have an impact upon the welfare of the faculty.

Recognition of this representation does not supersede the responsibility of the College President to act as chief spokesperson to the Board on behalf of faculty, all other employees and students. Therefore, concerns expressed by the Faculty Senate President or designated representative to the Board will should previously have been ~~previously~~ presented to the College President.

The Faculty Senate President or designee is expected to attend all regular meetings of the Board and will be recognized for comments by the Board Chair at the appropriate time on the Board Agenda.

01.37.~~28~~40 ~~Citizen Participation~~Public Comment

Individuals or groups who wish to speak to the Board during the Public Comment portion of the meeting will be asked to identify themselves, ~~by a process defined by the Chair. After recognition, the spokesperson must identify themselves.~~ Upon being recognized, each speaker will also be asked to identify the topic on which he or she wishes to speak, ~~and limit the presentation~~ s will be limited to five minutes in length. The chair reserves the right to limit the number of individuals or groups who will be recognized to speak, and to terminate public comment which is abusive or disruptive.

~~Meetings of the Board are conducted for the purpose of carrying on the business of the schools. The Board may limit the discussion of citizens at the meeting and if the department of the participating public becomes disruptive to the orderly conduct of the Board business, the chair, at his/her discretion, may adjourn the meeting.~~

In order to move productively through matters on its agenda, the Board does not ordinarily engage in dialogue with speakers during the Public Comment period. Individuals or groups ~~recognized under citizen participation~~ who ~~wish a reply, desire~~ discussion, ~~data~~ or study of a subject ~~must~~ may file such a request in writing to the chair of the Board or the President of the College prior to the meeting, ~~This request must state the purpose and the topic, which the individual or public group wishes to present. The Board typically will not come to a decision regarding issues brought to the Board at the time of the meeting, but reserves the right to act on the issue at the meeting.~~ The Board will take questions and concerns under advisement and issue responses after due deliberations, usually at the next meeting.

01.37.~~31~~40 Preparation for Meetings

In consultation with the President, the Board may establish procedures for the preparation of documents for Board meetings to ensure that there is adequate time for Board members to review and prepare for the business to be conducted.

01.40.~~00~~43 COMMITTEES

The chair of the Board shall appoint committees as are deemed necessary by the Board. A committee shall report recommendations to the Board for appropriate action and may be dissolved when its report is complete and accepted by the Board.

Any committee of three or more members or any committee supported by the Board may be deemed a public body and shall comply with the notice and other requirements of the Illinois Open Meetings s Act.

01.41.00 SPECIFIC REQUESTS BY BOARD MEMBERS

Any request by a Board member for information which requires extensive staff research or possible future Board action ~~needs~~ requires approval of the majority of the Board ~~prior~~ to initiate administrative action on the request.

01.42.00 CORE VALUES

All Board Members will strive to adhere to Core Values of the College as set out in the Foreward to this Policy Manual and to structure ~~all their~~ behavior to be consistent with these Core Values.

01.43.00 RESOURCE SPECIALISTS TO THE BOARD

Attorney

The Board shall ~~employ~~ engage the services of an attorney(s) to act as its counsel on legal matters by direction of the Board.

Auditors

The Board will employ a public accounting firm to audit the financial records and status of the ~~community college d~~istrict ~~in accordance with the Illinois Compiled Statutes as~~ required by law.

01.46.00 SUSPENSION OF POLICY OR PROCEDURE

Any policy or procedure not required by law may be suspended by majority vote of a quorum of the Board, but such suspension shall be in effect only during the meeting at which ~~such suspension was voted~~ it was approved.

01.49.00 AMENDMENT OR REPEAL

The Policy Manual of the Board may be amended, repealed or added to upon motion made in writing for that purpose by any member of the Board. Any such motion shall not be voted upon until the next regularly scheduled meeting after it has been formally presented to the Board in writing. The approving vote of a majority of A-a quorum of the Board shall be required for the adoption of any amendment, alteration, repeal or addition to these policies.

01.52.00 POLICY DISSEMINATION

The President shall establish and maintain an orderly plan for preserving and making ~~accessible~~ the policies adopted by the Board of Trustees available to members of the public.

~~Accessibility is to extend at least to all employees of the College, to members of the Board and to persons in the community.~~

Subject: First Reading of the Modifications to the Human Resources Section (11.00.00) of the Board Policy Manual

Recommended by:
Joan Kindle Vice President
Student Affairs

Approved by:
Senior Staff

Description

A recommendation is being made for approval of the first reading of the modifications to the Human Resources section (11.00.00) of the Board Policy Manual. As part of the 2010 annual goals, the William Rainey Harper College Board Policy Manual is under review for clarity, accuracy and alignment with current Illinois statutes.

Information

The first reading of modifications to the Human Resources Section of the Board Policy Manual.

Rationale

As part of the 2010 annual goals, the William Rainey Harper College Board Policy Manual is under review for clarity, accuracy and alignment with current Illinois statutes.

Funding Source

Not applicable to this exhibit.

TABLE OF CONTENTS

11.01.00 ADMINISTRATIVE

11.01.01 President

11.01.03 President's Evaluation

11.01.05 ~~President's Executive~~ Council

11.01.07 Administrative Personnel

11.01.09 Terms of Employment

11.01.11 Duties and Responsibilities

11.01.13 Administrative Rank ~~and Promotion~~11.01.15 Administrative Classification ~~and Promotion~~~~11.01.17 Administrative Evaluation~~

11.01.197 Employment Outside of the College

11.01.2419 Developmental Leave

11.01.231 Administrative Salary and Benefits Program

11.01.253 Early Retirement Program

11.01.275 Termination

11.01.00 ADMINISTRATIVE

11.01.01 President

The President is the chief executive officer of the College. The President derives his authority from and is directly responsible to the Board. It is the President's function to recommend policies requiring Board approval. Other functions are the implementation of Board policies and Board actions, and the authorization of administrative procedures and practices. The President also serves as chief representative of the College in the community.

In accordance with the Illinois Public Community College Act and the President's employment contract, the President executes directly or by delegation to members of his staff all executive and administrative duties necessary for the efficient operation of the College.

11.01.03 President's Evaluation

The Board shall, prior to the end of each fiscal year, evaluate the President in accordance with procedures and criteria established by the Board and the President.

11.01.05 ~~President's Executive~~ Council

Those administrators reporting directly to the President are considered members of the ~~senior Executive Council~~ management team and are responsible for administering all departments of the College.

11.01.07 Administrative Personnel

Administrators are employees whose responsibilities include:

- A. The authority to submit recommendations with regard to hiring, ~~evaluating, disciplining,~~ or terminating the employment of employees reporting to them;
- B. The authority to make significant decisions in their area of responsibility; and
- C. The supervision and direction of the work ~~of more than one full-time employee within their function area of responsibility, including Normally, persons in administrative positions have~~ responsibility for the development and administration of their area's budget.

11.01.09 Terms of Employment

Administrative appointments are to specific positions and service in any such position is at the exclusive discretion of the Board upon recommendation of the President of the College.

In accordance with the Illinois Public Community College Act, administrators do not accrue ~~or retain~~ tenure. However, a person from the faculty assigned to an administrative position shall not forfeit tenure or service credit accrued toward tenure, or the highest academic rank attained as a faculty member.

Administrators are issued an employment contract and the terms of the contract shall be in writing and provided to the administrators.

11.01.11 Duties and Responsibilities

~~Administrators of the College are expected to:~~

- ~~A. Plan, organize and administer the operation of their areas of responsibility efficiently in accordance with policies and regulations set by the Board of Trustees;~~
- ~~B. Demonstrate initiative and good judgment within the limits of their authority;~~
- ~~C. Keep abreast of changes related to their functions and to adopt those innovations that lead to improvement of the College;~~
- ~~D. Efficiently staff their units in accordance with the organizational structure;~~
- ~~E. Foster the development, retention, and morale of personnel in their areas and to maintain an effective channel of communication with their superiors and subordinates;~~
- ~~F. Promote coordinated effort in the administration of the College by cooperating and coordinating with other administrators and staff;~~
- ~~G. Relate effectively to faculty, students, community and other educational institutions, effectively interpreting College policies and programs;~~
- ~~H. Recommend the budget for their area and administer the budget approved by the Board;~~

~~I. Serve on committees and councils as appropriate and attend appropriate professional meetings; and~~

~~J. Perform other appropriate duties assigned or delegated by their supervisors.~~

The specific duties of administrators shall be defined in their respective job descriptions.

11.01.13 Academic/Administrative Rank ~~and Promotion~~

Academic/Administrative rank will be granted to administrators. ~~The same criteria will be applied as for the teaching faculty except that administrators may substitute successful college administrative experience for college teaching experience.~~

~~Administrators who believe they are eligible for promotion in rank may inquire through their supervisors if they are being considered for promotion. If not, an administrator may initiate his own recommendation for promotion by submitting it to the appropriate Vice President.~~

11.01.15 Administrative Classification ~~and Promotion~~

The administrative classification program sets forth salary levels and ranges for each administrative position and includes job descriptions for each position.

~~Administrators who believe they are eligible for promotion in level may inquire through their supervisors if they are being considered for promotion. If not, an administrator may initiate his own recommendation for promotion by submitting it to the appropriate Vice President.~~

~~11.01.17 Administrative Evaluation~~

~~An administrator's performance will be evaluated annually in accordance with an administrative evaluation system approved by the College President.~~

11.01.197 Employment Outside of the College

Administrators are not to ~~engage in a regular business or~~ be regularly employed for remuneration by other agencies during their contractual period of full-time service to the College except with the prior written approval of the President of the College.

11.01.~~24~~19 Developmental Leave

The College may grant, upon recommendation of the President, a developmental leave to eligible administrators provided that in the judgment of the Board, such a leave will be of benefit to the College, and the individual's absence will not adversely affect either the budget or operational efficiency of the College.

11.01.~~23~~21 Administrative Salary and Benefits Program

~~The President and Vice Presidents in consultation with administrative representatives will review the administrative salary and benefits program on an annual basis and may recommend changes to the Board of Trustees for approval. The benefits program will be part of the Administrative Employment Contract. Annually, the President will recommend to the Board of Trustees any changes to pay and benefits for Administrators. Any changes will be reflected in the Administrative Employment Contract and the Administrator Benefits Program.~~

11.01.~~25~~3 Early Retirement Program

An early retirement program may be made available to administrators. The conditions for eligibility and participation in the program will be part of the Administrative Employment Contract.

11.01.~~25~~5 Termination

~~An administrator's employment may be terminated or the administrator not reappointed by:~~

~~A. Mutual agreement of the parties;~~

~~B. Retirement or resignation of the administrator;~~

~~C. Death, or mental or physical disability of the administrator which renders the employee unable to perform his essential job duties with or without reasonable accommodations;~~

~~D. A decision by the Board that financial exigency of the College requires a reduction in staff or in programs; or~~

~~E. An unsatisfactory performance rating of the employee made prior to the start of the contract year on the official administrative evaluation instrument, together with the recommendation of the President.~~

~~F. For cause, including, but not limited to, violation of College policy, rules or regulations or commission of any unlawful act or other inappropriate or unprofessional conduct~~

~~The conditions~~ Reasons for termination of an administrator shall be part of the Administrative Employment Contract. The College reserves the right to determine on an annual basis whether or not to reappoint an administrator upon expiration of the employment contract term.

TABLE OF CONTENTS

11.02.00	FACULTY
11.02.01	Full-Time Faculty
11.02.03	Terms of Employment and Qualifications
11.02.05	English Proficiency Requirement
11.02.07	Duties and Responsibilities
11.02.09	Faculty Evaluation
11.02.11	Promotion
11.02.13	Employment Outside of the College
11.02.15	Collective Bargaining Agreement
11.02.17	Faculty Handbook
11.02.19	Adjunct Faculty
11.02.21	Professor Emeritus

11.02.00 FACULTY

11.02.01 Full-Time Faculty

Full-time faculty members are employees with academic rank whose primary duties are the direct instruction and counseling of students, or whom have library service responsibilities connected with instruction.

Full-time faculty are faculty members who have a workload of 24 contact hours or more per academic year, or equivalent workload.

11.02.03 Terms of Employment and Qualifications

Faculty members must meet minimum qualifications for teaching at Harper College. A ~~s~~Statement of ~~t~~Teaching ~~e~~Credentials shall be prepared jointly by the administration and the Faculty Senate for the purpose of establishing minimum guidelines for teaching qualifications. The statement of teaching credentials is contained in the Statement of Faculty Credentials.

After recommendation of full-time faculty appointment by the College President, the Board of Trustees has final approval of all full-time faculty appointments.

Tenured faculty members are entitled to continued maintain continuous employment subject to provisions of the Illinois Community College Tenure Act and need not be given annual employment agreements, except as the College deems necessary or desirable in specific situations. ~~Written employment agreements specifying the terms and conditions of employment will be tendered to all other faculty members the College proposes to employ, said agreements to be executed prior to the effective date of employment.~~

11.02.05 English Proficiency Requirement

The Board of Trustees declares its intention to comply with the statute (Illinois Compiled Statutes, 110 ~~(ILCS)~~ 805/3-29.2) which requires the College to establish a program to assess the English language proficiency of all persons providing classroom instruction to students, and to ensure that the English language is used in the instruction of students except those enrolled in foreign language courses. Procedures for the implementation of this Policy program are published in the Faculty Handbook.

11.02.07 Duties and Responsibilities

The general duties and responsibilities of each faculty member are:

- A. To ~~operate within the framework of~~perform their duties consistent with applicable College policies, procedures, and practices;
- B. To represent the College professionally and creditably on all occasions;
- C. To continually improve ~~continually~~ his/her education and experience;
- D. To devote his/her best efforts to the educational program of Harper College; and
- E. To fulfill the terms of his/her contract.

11.02.09 Faculty Evaluation

Harper College is committed to the development of a superior faculty who aspire to high levels of excellence in instruction and service to the students, the College, ~~and~~ the community, and their profession. Harper College shall, therefore, continuously and systematically assess and evaluate faculty members' performance and seek evidence of a faculty member's effectiveness in the attainment of excellence. In order to encourage such excellence and to provide criteria, standards, and procedures for evaluating faculty members' performance, a performance evaluation system is essential.

The faculty evaluation process is delineated in the Faculty Handbook.

11.02.11 Promotion

Final approval of full-time faculty promotions is made by the Board of Trustees in accordance with procedures in the Full-Time Faculty either by eCollective bBargaining aAgreement and the Faculty Handbook. -or by a system of promotion described as follows: The process and system for promotion in academic rank is based upon the recommendation of faculty and administrative staff ~~with approval of~~ the President and upon approval by the President, the promotion recommendation is forwarded to the Board of Trustees for final approval.

~~The following criteria shall be used in determining promotions:~~

~~A. Mastery of subject matter~~

~~B. Effectiveness in teaching and professional service responsibilities~~

~~C. Scholarly ability~~

~~D. Effectiveness of College Service~~

The procedures for promotion are listed on the Academic Affairs website.
~~delineated in the Faculty Handbook.~~

11.02.13 Employment Outside of the College

No full-time faculty member~~(s)~~ employed by the College during the terms stated in their contract shall undertake, contract for or accept anything of value in return for research or consulting services to any other parties (including agencies that have a professional relationship to the College) unless ~~said the~~ faculty member (a) estimates time to be spent on such endeavor and requests and receives prior written approval of the President or his designee; and (b) submits to the President or his designee an annual statement of the time spent on such endeavor. No faculty member employed by the College shall engage in any other regular business or employment for remuneration unless ~~said the~~ faculty member secures the prior written approval of the President of the College or designee.

11.02.15 Collective Bargaining Agreement

~~The Board recognizes the Faculty Senate as the bargaining representative of the College faculty members and agrees to enter into exclusive agreements with the Senate to provide for an appropriate salary schedule, fringe benefits, an orderly and expeditious grievance procedure, and certain conditions of employment of faculty members.~~

~~All matters agreed upon between the Board of Trustees and the Faculty Senate are contained in the written agreement executed by the parties. The employee covered by the collective bargaining agreements are full-time faculty members (including department chair and coordinators) as defined in 11.02.01. This group does not include adjunct faculty members.~~

Faculty members' salaries and other terms and conditions of employment agreed to between the Board of Trustees and the faculty members' exclusive bargaining representative are set forth in the Full-Time Faculty Collective Bargaining Agreement. Additional employment provisions and procedures are set forth in the Faculty Handbook.

11.02.17 Faculty Handbook

A Faculty Handbook containing pertinent information, procedures, rules and regulations will be provided to all full-time faculty.

11.02.19 Adjunct Faculty

Adjunct faculty are part-time faculty who have a work load of less than 24 contact hours or equivalent work load per academic year, i.e. fall and spring semesters.

Appointment as an adjunct faculty member is covered by a letter of intent, ~~and subject to the following conditions:~~ Adjunct faculty members' salaries and other terms and conditions of employment agreed to between the Board of Trustees and the adjunct faculty members' exclusive bargaining representative are set forth in the Adjunct Faculty Collective Bargaining Agreements.

~~A. Adjunct faculty members have the title of "Lecturer," which does not carry academic rank.~~

~~B.A.~~ Employment as an adjunct faculty member at Harper College shall not count toward completion of the probationary period for consideration of tenure.

~~C.B.~~ The appointment imposes no obligation on the College for renewal or reappointment of the adjunct faculty member or to specify cause for non-renewal or non-reappointment and does not create a right to full-time employment.

~~D. Adjunct faculty members will be compensated on a separate schedule as determined by the Board of Trustees. In certain areas requiring special qualifications, exceptions to the schedule of compensation may be made by the Board on recommendation of the Vice President of Academic Affairs.~~

~~E.C.~~ Adjunct faculty members will be given a written notice of class assignment statement of conditions and the period of their appointment.

An Adjunct Faculty Handbook containing pertinent information, procedures, rules and regulations will be provided to all adjunct faculty members.

11.02.21 Professor Emeritus ~~—New as of 8-26-03~~

A full-time Associate Professor or Professor or an administrator who holds either academic rank may apply for Professor Emeritus status upon

retirement. Applicants must meet minimum years of service criteria and be able to demonstrate significant accomplishments as delineated in the application procedure and selection guidelines. Professor Emeritus status is recommended by the President and approved by the Board. ~~that are available in the Academic Affairs Procedure Manual.~~

TABLE OF CONTENTS

11.03.00	PROFESSIONAL-TECHNICAL EMPLOYEES
11.03.01	Definition
11.03.03	Qualifications
11.03.05	Duties and Responsibilities
11.03.07	Collective Bargaining Agreement

11.03.00 PROFESSIONAL-TECHNICAL EMPLOYEES

11.03.01 Definition

Professional-technical employees are employees in the job titles listed in the Agreement between the Board of Trustees and the Professional/Technical Union ~~and. Professional-technical employees are personnel~~ who are regularly employed 19 hours per week or more and 32 weeks per year or more. ~~Specific job titles are identified in the written agreement between the Union and the College.~~

11.03.03 Qualifications

A professional-technical employee must meet the minimum qualifications for a particular job ~~titles~~ as listed in the Position Description. The administration reserves the right to waive minimum ~~standards~~ qualifications if it will best serve the interests of the College. Such waiver shall be non-precedential.

11.03.05 Duties and Responsibilities

The duties and responsibilities of professional-technical employees are determined by the particular requirements of the position. These requirements shall be defined in the job descriptions provided by the Human Resources department. The Human Resources department and the appropriate supervisor shall be responsible for informing and orienting professional-technical employees regarding their job duties and responsibilities.

11.03.07 Collective Bargaining Agreement

~~The Board of Trustees recognizes the Professional/Technical Union, a Chapter of the Cook County College Teachers Union, Local 1600, AFT, as the exclusive bargaining representative for professional-technical employees.~~

Professional-technical employees' salaries and other terms and conditions of employment agreed to between the Board of Trustees and the professional-technical employees' exclusive bargaining representative are set forth in the Professional-Technical Employees' Collective Bargaining Agreement.

TABLE OF CONTENTS

11.04.00	SUPERVISORY/MANAGEMENT EMPLOYEES
11.04.01	Supervisory/Management Employees
11.04.03	Duties and Responsibilities
11.04.05	Terms of Employment and Qualifications
11.04.07	Evaluation
11.04.0 <u>97</u>	Supervisory/ Mgmt. <u>Management</u> Employee Classification and Promotion
11.04. 1409	Reclassification
11.04.1 <u>31</u>	Appeal
11.04.1 <u>53</u>	Salary Program
11.04.1 <u>75</u>	Reduction in Force
11.04.19	Retirement
11.04. 24 <u>17</u>	Termination
11.04. 25 <u>19</u>	Supervisory/Management Employee Handbook

11.04.00 SUPERVISORY/MANAGEMENT EMPLOYEES

11.04.01 Supervisory/Management Employees

Supervisory/Management employees are non-instructional personnel, excluding administrators, who perform mid-level management functions for the College.

11.04.03 Duties and Responsibilities

The duties and responsibilities of supervisory/management employees are determined by the particular requirements of the position. These requirements shall be defined in the job descriptions provided by the Human Resources department. The Human Resources department and the appropriate supervisor shall be responsible for informing and orienting supervisory/management employees regarding their job duties and responsibilities.

11.04.05 Terms of Employment and Qualifications

An employee must meet the minimum standards for a particular job classification. The administration reserves the right to waive minimum qualifications if it will best serve the interests of the College. Such waiver shall be non-precedential.

Introductory periods shall be established for all supervisory/management employees.

~~11.04.07 Evaluation~~

~~Supervisors shall be responsible to evaluate the performance of employees under their supervision annually, or more frequently as the supervisor deems necessary.~~

11.04.097 Supervisory/~~Mgmt~~Management Employee Classification and Promotion

The supervisory/management employee classification program sets forth salary levels and ranges for each supervisory/management position and includes job descriptions for each position.

Promotion or transfer from one position to another shall be based on ability, performance, service, and the needs of the College.

11.04.~~1409~~ Reclassification

Reclassification is granted based on findings and recommendations by appropriate administrative personnel and approval by the President.

11.04.131 Appeal Procedures

An appeal procedure shall be made available to an employee or a group of employees. The procedure shall be outlined in the Supervisory/Management Handbook.

11.04.153 Salary Program

The administration shall annually conduct a review of the salary program based on the needs of the College and the prevailing salaries in the local employment area.

Revisions to salary programs are approved by the Board of Trustees upon the recommendation of the President.

11.04.175 Reduction in Force

The Board of Trustees may approve an administrative recommendation for a reduction in force of supervisory/management employees in the event the Board determines that reduction in staff is necessary for cost savings purposes, program reduction, or other reasons. Reduction in force and layoff procedures shall be set forth in the Supervisory/Management Handbook.

~~11.04.19 Retirement~~

~~Harper College participates in the State University Retirement System (SURS). Eligible supervisory/management employees can apply for SURS retirement benefits in accordance with SURS requirements and procedures. Provisions of the plan are available through SURS.~~

11.04.~~24~~17 Termination

The procedure for termination of employment shall be delineated in the Supervisory/Management Handbook.

11.04.~~25~~19 Supervisory/~~Mgmt-Management~~ Employee Handbook

Administrative practices and procedures which pertain to supervisory/management personnel during their employment at Harper College are contained in the Supervisory/Management Employee Handbook.

TABLE OF CONTENTS

11.05.00 CLASSIFIED EMPLOYEES

11.05.01 Classified Employees

11.05.03 Duties and Responsibilities

11.05.05 Terms of Employment and Qualifications

~~11.05.07 Evaluation~~

11.05.097 Classified Employee Classification and Promotion

11.05.1409 Reclassification

11.05.131 ~~Grievance~~Appeals Procedure

11.05.153 Salary Program

11.05.175 Reduction in Force

~~11.05.19 Retirement~~

11.05.2417 Termination

11.05.2519 Classified Employee ~~Procedure Manual~~Handbook

11.05.00 CLASSIFIED EMPLOYEES

11.05.01 Classified Employees

Classified employees are non-instructional personnel, excluding administrators, who perform support functions for the College.

11.05.03 Duties and Responsibilities

The duties and responsibilities of classified employees are determined by the particular requirements of the position. These requirements shall be defined in the job descriptions provided by the Human Resources department. The Human Resources department and the appropriate supervisor shall be responsible for informing and orienting classified employees regarding their job duties and responsibilities.

11.05.05 Terms of Employment and Qualifications

An employee must meet the minimum standards for a particular job classification. The administration reserves the right to waive minimum ~~standards-qualifications~~ if it will best serve the interests of the College. Such waiver shall be non-precedential.

~~Probationary-Introductory~~ periods shall be established for all classified employees.

~~11.05.07 — Evaluation~~

~~Harper College is committed to the development of an employee's abilities and potential, and his well-being as a productive member of the organization. The College, therefore, continuously and systematically seeks evidence of an employee's effectiveness through an appropriate system of performance evaluation. The evaluation should serve to enhance the employee's productivity and provide him with a sense of direction in his career aspirations within the organization. The evaluation may also serve as a guide for administrative decisions on changes in conditions of employment.~~

~~Supervisors shall be responsible to evaluate the performance of employees under their supervision annually, or more frequently as the supervisor deems necessary.~~

11.05.09 Classified Employee Classification and Promotion

The Classified employee classification program sets forth salary levels and ranges for each classified position and includes job descriptions for each position.

Promotion or transfer from one position to another shall be based on ability, performance, service, and the needs of the College.

11.05.11 Reclassification

Reclassification is permitted based on findings and recommendations by appropriate administrative personnel and approval by the President.

11.05.13 ~~Grievance~~Appeals Procedure

~~An appeals-grievance~~ procedure shall be made available to an employee or a group of employees. The procedure shall be outlined in the Classified Employee ~~Procedure Manual~~ Handbook.

11.05.15 Salary Program

The administration shall annually conduct a review of the salary program based on the needs of the College and the prevailing salaries in the local employment area.

Revisions to salary programs are approved by the Board of Trustees upon the recommendation of the President.

11.05.17 Reduction in Force

The Board of Trustees may ~~terminate employment~~approve an administrative recommendation for a reduction in force of classified employees in the event the Board determines that reduction in staff is necessary for cost savings purposes, program reduction, or other reasons.

~~11.05.19 Retirement~~

~~Under the State University Retirement System (SURS) provision, an employee may elect early retirement beginning at age 55. Group insurance shall be made available to early retirees as provided for in the group insurance contract.~~

11.05.~~24~~19 Termination

The procedure for termination of employment shall be delineated in the Classified Employee Procedure Manual.

11.05.~~25~~21 Classified Employee ~~Procedure Manual~~Handbook

~~The a~~AAdministrative practices and procedures, which pertain to classified personnel during their employment at Harper College, are contained in the Classified Employee ~~Procedure Manual~~ Handbook. ~~Substantial changes to the Classified Employee Procedure Manual shall be approved by the Board.~~

TABLE OF CONTENTS

11.07.00	<u>SERVICE-CUSTODIAL/MAINTENANCE</u>	EMPLOYEES
	11.07.01	Definition
	11.07.03	Duties and Responsibilities
	11.07.05	Qualifications
	11.07.07	Collective Bargaining <u>Agreement</u>

11.07.00 CUSTODIAL/MAINTENANCE SERVICE EMPLOYEES

11.07.01 Definition

Service-Custodial/Maintenance employees are employees whose job titles are listed in the Agreement between the Board of Trustees and the Harper 512 Association.

11.07.03 Duties and Responsibilities

The duties and responsibilities of Custodial/Maintenanceservice employees are determined by the particular requirements of the position. These requirements shall be defined in the job descriptions provided by the Human Resources department. The Human Resources department and the appropriate supervisor shall be responsible for informing and orienting service employees regarding their job duties and responsibilities.

11.07.05 Qualifications

A Custodial/Maintenanceservice employee must meet the minimum standards-qualifications for a particular job classification. The administration reserves the right to waive minimum standards-qualifications if it will best serve the interest of the College. Such waiver shall be non-presidentialprecedential.

11.07.07 Collective Bargaining Agreement

~~The Board recognizes the Harper 512 Association, Illinois Education Association/National Education Association (IEA/NEA), as the collective bargaining representative for the group of employees as defined in 11.07.01.~~

~~Where not otherwise mandated by statutes, the Board shall enter into an agreement with the union for the purpose of providing for the salary structure, fringe benefits, and other employment conditions of the employees, to promote the maximum productivity of such employees, to prevent interruptions of work and interference with the efficient operation of the College, and to provide an orderly and prompt method for handling and processing grievances.~~

Custodial/Maintenance employees' salaries and other terms and conditions of employment agreed to between the Board of Trustees and the custodial/maintenance employees' exclusive bargaining representative are set forth in the Custodial/Maintenance Employees' Collective Bargaining Agreement. Additional employment provisions and procedures are set forth in the Custodial/Maintenance Employees' Handbook.

TABLE OF CONTENTS

11.09.00	<u>SECURITY EMPLOYEES POLICE OFFICERS AND COMMUNITY SERVICE OFFICERS</u>
11.09.01	Definition
11.09.03	Duties and Responsibilities
11.09.05	Qualifications
11.09.07	Collective Bargaining <u>Agreement</u>

11.09.00 POLICE OFFICERS AND COMMUNITY SERVICE OFFICERS SECURITY EMPLOYEES

11.09.01 Definition

~~Security employees~~ Police officers and community service officers are employees whose job titles are listed in the Agreement between the Board of Trustees and the Illinois Council of Police and Sheriffs, Local 7, International Union of Police Associations, AFL/CIO.

11.09.03 Duties and Responsibilities

The duties and responsibilities of police officers and community service officers ~~security employees~~ are determined by the particular requirements of the position. These requirements shall be defined in the job descriptions provided by the Human Resources department. The Human Resources department and the appropriate supervisor shall be responsible for informing and orienting police officers and community service officers ~~service employees~~ regarding their job duties and responsibilities.

11.09.05 Qualifications

A police officer and community service officer ~~security employee~~ must meet the minimum standards qualifications for a particular job classification. The administration reserves the right to waive minimum standards qualifications if it will best serve the interest of the College. Such waiver shall be non-~~Presidential~~ precedential.

11.09.07 Collective Bargaining Agreement

~~The Board recognizes the Illinois Council of Police and Sheriffs, Local 7, International Union of Police Associations, AFL/CIO, as the collective bargaining representative for the group of employees as defined in 11.09.01.~~

~~Where not otherwise mandated by statutes, the Board shall enter into an agreement with the union for the purpose of providing for the salary structure, fringe benefits, and other employment conditions of the employees, to promote the maximum productivity of such employees, to prevent interruptions of work and interference with the efficient operation of the College, and to provide an orderly and prompt method for handling and processing grievances.~~

Police officers and community service officers' salaries and other terms and conditions of employment agreed to between the Board of Trustees and the police officers and community service officers' exclusive bargaining representative are set forth in the Police Officers and Community Service Officers' Collective Bargaining Agreement.

TABLE OF CONTENTS

| 11.11.00 GENERAL HUMAN RESOURCES POLICIES

| [11.11.01 Non-Discrimination](#)

11.11.03 Insurance Benefits

11.11.05 Vacation

11.11.07 Leaves of Absence

11.11.09 Fringe Benefits

11.11.11 Tuition Waiver

11.11.13 Tax-Sheltered Annuities and Deferred Compensation Plan

| [11.11.15 ~~Travel Accident Program~~ Retirement](#)| [11.11.19](#) Access to Personnel Records[11.11.19 Employee Background Checks](#)

11.11.21 Family and Medical Leave Policy

11.11.23 School Visitation Rights Policy

11.11.25 Hirings / Reports

| 11.11.27 Incentive Compensation

[11.11.29 Evaluation](#)

11.11.00 GENERAL HUMAN RESOURCES POLICIES

11.11.01 Non-Discrimination

It is the intent of the Board of Trustees to comply with all applicable local, state, and federal statutes, regulations, and ordinances regarding non-discrimination in employment, including hiring of employees and provision of employee benefits.

11.11.03 Insurance Benefits

The College desires to provide a program of insurance coverage for eligible employees. (The term "eligible" is defined in accordance with the respective employee's position.) ~~Such a program may be continued indefinitely, but t~~The Board of Trustees reserves the right to modify or change ~~provisions if necessary,~~ insurance benefits or coverage as necessary or appropriate based upon budgetary or cost considerations or other factors, consistent with any applicable limitations in collective bargaining agreements covering the College's eligible employees.

Specific insurance coverage and benefits provisions are contained in benefit plan documents.

11.11.05 Vacation

The College shall provide paid vacation leave from assigned College duties for eligible employees. Eligibility criteria and procedural requirements for approval of this benefit are contained in employee contracts and pertinent handbooks, procedure manuals or benefit plan documents.

11.11.07 Leaves of Absence

~~Subject to its determination, the~~The Board of Trustees may provide employees with a program of leaves of absence from assigned College duties as described in applicable employee handbooks and contracts.

11.11.09 Fringe Benefits

A program of fringe benefits shall be made available to groups of eligible employees. Eligibility criteria and procedural requirements for approval of such benefits are contained in employee contracts and pertinent handbooks, procedure manuals or benefit plan documents.

~~It is the intent of the Board of Trustees to comply with appropriate federal statutes and regulations regarding non-discrimination in the provision of employee fringe benefits.~~

11.11.11 Tuition Waiver

A tuition waiver program shall be made available to eligible groups of employees. Eligibility Criteria for the program are contained in employee contracts and pertinent handbooks and procedure manuals.

The participation of the employee, spouse, or child in any ~~non-reimbursable~~ course shall not permit such course to be conducted if it would otherwise be terminated for lack of sufficient enrollment. Tuition-free enrollment limits may be placed on selected courses.

11.11.13 Tax Sheltered Annuities and Deferred Compensation Plan

Salary reductions for tax-sheltered annuities shall be available to all eligible employees, ~~except student employees~~. The plans are administered in accordance with IRC Section 403(b) and 457(b). The College does not act as a financial advisor and shall not be responsible or liable for any financial ~~has no liability for any~~ losses arising from depreciation or other decline in the value of any investments employees acquire under these tax-sheltered annuity plans.

~~11.11.15 Travel Accident Program~~

~~A travel accident insurance program, renewed annually, shall be provided for employees and members of the Board of Trustees of Harper College required to travel on College business. The amount of the benefit is based on employee classification.~~

11.11.15 Retirement

Harper College participates in the State University Retirement System (SURS). Eligible employees can apply for SURS retirement benefits in accordance with SURS requirements and procedures. Provisions of the plan are available through SURS.

11.11.197 Access to Personnel Records

~~The Board of Trustees acknowledges that the maintenance, inspection and dissemination of personnel records must reflect an appropriate balance between the needs of the Board for administrative effectiveness, the employee's confidentiality and privacy, and third parties who have a legitimately verified interest in such information.~~

The Board of Trustees ~~hereby states its intention to~~ shall comply with the Illinois Personnel Records Review Act. Employee personnel files and records shall be subject to review, inspection, and disclosure as provided in the Act and any applicable collective bargaining agreement. ~~laws of Illinois concerning personnel records. All personnel records shall be maintained, inspected and disseminated in accordance with this Policy and regulations for implementation of the Policy, and any applicable collective bargaining agreement provisions.~~

11.11.19 Employee Background Checks

The College shall comply with the provisions of the Illinois Campus Security Act. The College shall require criminal background investigations prior to the employment of regular full-time and part-time employees and other employees as determined by the College. Each applicant for regular full-time or part-time employment shall authorize the College to initiate a criminal background investigation as a pre-condition of employment.

11.11.21 ~~Family and Medical Leave Policy of William Rainey Harper College District 512~~

~~It is the policy of the Board of Trustees of William Rainey Harper College District 512 to shall comply with the provisions of the federal Family and Medical Leave Act of 1993 and the FMLA Rules and Regulations, promulgated there under. Employees are to be able to participate in early childrearing of their children and to care for family members with serious illness without being forced to choose between such family obligations and their job security. Accordingly, all eligible Harper employees shall be entitled to family and medical leave, on a gender-neutral basis, provided the leave is taken in accordance with the procedures established in the Administrative Services Procedure Manual.~~

11.11.23 ~~School Visitation Rights Policy of William Rainey Harper College District 512~~

~~It is the policy of the Board of Trustees of William Rainey Harper College District 512 to shall comply with the provisions of the State of Illinois School Visitation Rights Act of 1993 and the applicable regulations, promulgated there under. Employees who are unable to meet with their children's educators due to a work conflict will be otherwise permitted to take unpaid leave during the school year to attend necessary education or behavioral conferences at the school their children attend. Accordingly, all eligible Harper College employees shall be entitled to the leave provided under the School Visitation Rights Act, provided the leave is taken in accordance with the procedures established in the Administrative Services Procedure Manual.~~

11.11.25 Hirings / Reports Appointment of Administrators and Faculty

The Board shall appoint the President, other administrative personnel, and faculty in accordance with its statutory obligations under Section 805/3-26 of the Illinois Public Community College Act (110 ILCS 805/3-26).

~~The President will recommend all new hires to the Board of Trustees for approval. The President can authorize the hiring of the employee, with the exception of new administrators and faculty, pending Board of Trustee approval at the next regularly scheduled meeting.~~

~~New positions approved and budgeted for by the Board will be added to the organizational chart.~~

~~The President will provide the Board of Trustees with a listing of the number of permanent employees, by employee group and administrative unit, two times a year – in July and in January.~~

11.11.27 Incentive Compensation

The ~~Board of Trustees~~ College supports the concept of incentive compensation for employees when deemed appropriate by the President. Incentive compensation shall be governed by written plan(s) approved by the President. The recommendations for incentive compensation will be presented to the Board of Trustees before payment.

11.~~05.07~~11.29 Evaluation

Harper College is committed to the development of an employee's abilities, potential, and well-being as a productive member of the organization. The College will evaluate regular employees at least annually to assess their performance and to assist in their growth and development. Applicable evaluation criteria and procedures are available in the Human Resources office.

Subject: Second Reading and Final Approval of the Modifications to the Student Programs Section (05.00.00) of the Board Policy Manual

Recommended by:
Joan Kindle Vice President
Student Affairs

Approved by:
Senior Staff

Description

This represents the second reading and final approval of the modifications to the Student Programs section (05.00.00) of the Board Policy Manual. The first reading was approved at the May 19, 2010 Regular Board Meeting.

Information

The second and final reading of modifications to the Student Programs Section of the Board Policy Manual.

Rationale

As part of the 2010 annual goals, the William Rainey Harper College Board Policy Manual is under review for clarity, accuracy and alignment with current Illinois statutes.

Funding Source

Not applicable to this exhibit.

TABLE OF CONTENTS

05.01.00	Admission
05.03.00	Residency Status
05.05.00	Credit Tuition and Fees
05.05.01	Senior Citizen Tuition
05.05.03	Tuition for Employer-Based Programs
05.05.05	Tuition for Attendance at Other Illinois Public Community Colleges: Joint Agreements and Chargebacks
05.05.07	Variable Tuition Rates and Fees
05.06.00	Non-Credit Tuition and Fees
05.07.00	Tuition Refunds
05.07.01	Tuition Adjustments and Re-enrollment Preferences for Students Called to Active Military Service
05.09.00	Academic Standards
05.11.00	Academic Honesty
05.13.00	College Credit
05.13.01	Proficiency Credit
05.13.03	Transfer Credit
05.15.00	Evaluation of Student Academic Performance
05.17.00	Student Records Policy
05.19.00	Student Service Awards
05.21.00	Honors Student Merit Awards
05.23.00	Student Code of Conduct
05.25.00	Academic and Non-academic Complaints

- 05.27.0 Student Development Program
 - 05.27.01 Assessment
- 05.29.00 Student Activities Program
- 05.31.00 Health Services
- 05.33.00 Financial Assistance Program
- 05.35.00 Other Services
- 05.37.00 Display and Posting of Materials
- 05.39.00 Accommodation of Religious Observances

05.01.00 ADMISSION

Harper College shall admit students in accordance with all requirements respecting qualifications and preferences set forth in Sections 3-17 and 3-28 of the Public Community College Act, 110 ILCS 805/3-17 and 805/3-28, and Administrative Rules of the Illinois Community College Board.

Information about eligibility for admission, and requirements, procedures, and options available to students enrolled in Limited Enrollment and other programs are published in the Catalog /Student Handbook.

05.03.00 RESIDENCY STATUS

Students enrolling at Harper College shall be classified as in-district resident, out-of-district resident, out-of-state resident, or out-of-country resident for tuition and fee purposes.

The Registrar's Office and the Admissions Processing Office shall maintain documentation verifying State or district residency of students and are authorized to require such written documents, affidavits, verifications or other evidence as are deemed necessary to determine the classification of the student.

05.05.00 CREDIT TUITION AND FEES

Credit tuition and fees for students may be charged as permitted by Sections 6-2, 6-4, 6-4A and 6-1 of the Public Community College Act and implementing Section 1501.505 of ICCB Rules, and as established by action of the Board of Trustees. Other fees may be required depending on the status of the student, the program in which the student is enrolled, and the requirements of the College.

05.05.01 Senior Citizen Tuition

In-district residents who are age 65 or older, are eligible to enroll in credit courses on a tuition-free basis during the three-day period prior to the first day of the class section in which enrollment is desired, provided that the class section has sufficient minimum enrollments at the regular tuition rate to meet the cost to the College of delivering the course.

05.05.03 Tuition for Employer-Based Programs

Students in courses offered as Employer-Based Programs or pursuant to Business EdVantage (Educational Service Agreements), who are not in-district residents, are eligible to

enroll in these courses at in-district tuition rates, provided they meet all other eligibility requirements for enrollment.

05.05.05 Tuition for Attendance at Other Illinois Public Community Colleges: Joint Agreements and Chargebacks

Eligibility of in-district students to attend another Illinois public community college under a joint agreement or on a chargeback tuition basis as described below will be determined by the Registrar's Office, which is authorized by the Board to promulgate rules and procedures governing applications and arrangements for such attendance.

Joint Agreements: Students who reside in the Harper College district and who wish to pursue a certificate or degree program offered by another Illinois public community college which is not offered by Harper College, may be eligible to enroll in and attend that program at the in-district resident tuition rates charged by the community college district of attendance, if that college district and the Harper College Board of Trustees have approved a joint agreement with one another for the provision of such educational services as authorized by Section 3-40 of the Public Community College Act.

Chargebacks: A student who resides in the Harper College district, and who wishes to pursue a certificate or degree program not offered by Harper College but which is offered by another Illinois public community college with which Harper College does not have a joint agreement, may attend such other community college and have Harper College pay "chargeback" tuition for his or her attendance. Students approved for chargeback will pay the in-district tuition rate of the receiving institution, and Harper College will reimburse that college for the balance of its tuition charge for out-of-district residents while the student is enrolled there in a program not offered by Harper.

Out-of-district residents who wish to pursue a certificate or degree program at Harper College which is not available at the community college serving the college district in which they reside may apply for joint agreement or chargeback attendance at Harper through their local community college.

05.05.07 Variable Tuition Rates and Fees

The tuition and fees charged for courses and programs may vary as approved by the Board of Trustees in accordance with Section 6-4 of the Public Community College Act and applicable regulations of the Illinois Community College Board. Programs approved for variable tuition can be found in the Catalog/Student Handbook.

05.06.00 NON-CREDIT TUITION AND FEES

Tuition and fees for non-credit courses are set on a course-by-course basis, and are generally intended to generate income in excess of the direct costs of course delivery.

05.07.00 TUITION REFUNDS

The schedule for tuition refunds shall be published in the Catalog/Student Handbook.

The President or designee shall make the final decision on tuition refund requests involving extraordinary circumstances.

05.07.01 Tuition Adjustments and Re-enrollment Preferences for Students Called to Active Military Service

In accordance with Section 3-26.5 of the Public Community College Act (110 ILCS 805/3-26.5), the College shall allow a currently enrolled student who is called to active military service to complete any unfinished courses at a later date at no additional charge, unless course credit has already been given or the student received a full refund upon withdrawing from the course, in which case the student's record shall reflect that the withdrawal is due to active military service. Such a student shall be given priority over other students in reenrolling in the course or courses. The President or designee is authorized to promulgate rules as may be needed to implement this policy, and any such rules shall be published in the Catalog/Student Handbook.

05.09.00 ACADEMIC STANDARDS

Students enrolled in credit courses must maintain minimum academic achievement standards. A student is in good standing if he or she has a cumulative GPA of 2.0 or higher, or has attempted (*i.e.*, completed with a grade of A, B, C, D, or F) fewer than seven credit hours. Standards of

Academic Performance are also published in the Catalog/Student Handbook.

Standards of Academic Performance at Harper College have been established to guide students in pursuing academic success; to maintain an academic environment that clearly defines expectations for progress; to clarify the roles and responsibilities of students, faculty and administrators; and to uphold academic integrity.

05.11.00 ACADEMIC HONESTY

Harper College is committed to the promotion of high ethical standards, which are best attained in an environment in which individuals practice honesty and integrity. As members of the College community, students are expected to refrain from academic dishonesty in all forms including cheating, plagiarism or other improper appropriation of another's work as one's own, and falsifying records to advance one's academic standing, all as further defined in the Catalog/Student Handbook which also sets out procedures which will be followed to address and impose consequences for academic dishonesty when it is determined to have occurred.

05.13.00 COLLEGE CREDIT

Students are granted college credit by meeting course objectives for courses offered and conducted by Harper College.

05.13.01 Proficiency Credit

Students may be permitted to convert proficiencies acquired through varied past educational experience into college credit on the basis of evaluations and standards set by the College in those areas and courses deemed appropriate.

05.13.03 Transfer Credit

A student who has been officially accepted as a Harper student may apply for and receive college credit for courses taken at an accredited postsecondary institution, and which meet the Harper College course objectives, for up to three-quarters of the credit hours required for completion of the student's degree, or up to one-half of the credit hours required to complete a certificate program. Guidelines for acceptance of transfer credit are published in the Catalog/Student Handbook. Exceptions to this policy shall be determined by the President or designee.

05.15.00 EVALUATION OF STUDENT ACADEMIC PERFORMANCE

The College shall maintain a system of evaluating and recording student performance in courses. Grading and evaluation standards, and procedures regarding the auditing or repeating of courses and attendance requirements are published in the Catalog/Student Handbook.

05.17.00 STUDENT RECORDS POLICY

The federal Family Educational Rights and Privacy Act of 1974 protects certain rights of students pertaining to their education records. The policies, procedures, and notices required by the Act are set forth in the Catalog/Student Handbook.

05.19.00 STUDENT SERVICE AWARDS

Student Service Awards are provided for outstanding contributions in the area of student activities. Criteria and eligibility for these awards are published in the Catalog/Student Handbook. Students eligible for these awards are recommended by the President or designee and approved by the Board of Trustees.

05.21.00 HONORS STUDENT MERIT AWARDS

Honors Student Merit Awards are provided for outstanding contributions within the framework of the William Rainey Harper College Honors Program. Criteria and eligibility for these awards are available through the Honors Program. Students eligible for these awards are recommended by the President or designee and approved by the Board of Trustees.

05.23.00 STUDENT CODE OF CONDUCT

The College shall establish a Student Code of Conduct and disciplinary procedures for addressing violations of the Code. Details of the procedures shall be delineated in the Catalog/Student Handbook.

05.25.00 ACADEMIC AND NON-ACADEMIC COMPLAINTS

The College shall establish procedures for addressing academic and non-academic student complaints. The procedures shall be published in the Catalog/Student Handbook.

05.27.00 STUDENT DEVELOPMENT PROGRAM

The College shall maintain a comprehensive student development program, which may include orientation, assessment, educational

planning, personal counseling, career counseling, testing, psychological referral, and special services for specific populations including reasonable accommodations and/or support services for students with disabilities in accord with Section 504 of the Rehabilitation Act of 1974 and the Americans with Disabilities Act.

05.27.01 Assessment

The College shall assess the abilities of students in reading, writing and mathematics to assist with course placement in an effort to provide competencies for student success. Details of the mandatory assessment and placement policy are available in the Assessment Center.

05.29.00 STUDENT ACTIVITIES PROGRAM

The College shall establish a student government, student publications, social activities, athletics, clubs, cultural and fine arts programs, forensics, and other extracurricular activities. These programs are subject to financial policies and procedures of the College and to budget approval by the Board of Trustees.

The student activities program is described in the Catalog/Student Handbook.

05.31.00 HEALTH SERVICES

The College shall provide health service for the students, staff and faculty. Services provided by the professional staff include on-campus medical care for emergencies and minor illnesses as well as support for academic programs and clinical activities. The health services office coordinates campus wellness activities including on-going health related programs and a College-wide drug education program and ensures compliance with the Drug Free Schools and Communities Act of 1989, the Drug Free Workplace Act of 1988 and the Bloodborne Pathogens Standard.

05.33.00 FINANCIAL ASSISTANCE PROGRAM

The College shall provide a financial assistance program as further described in the Catalog/Student Handbook. This program may include loans, grants-in-aid, scholarships, college work opportunities, and such other assistance as may be available.

05.35.00 OTHER SERVICES

The College may, with the approval of the Board of Trustees, offer other services to benefit or support students in their pursuit of educational advancement at Harper, as further described in the Catalog/Student Handbook.

05.37.00 DISPLAY AND POSTING OF MATERIALS

Posting and display of materials on campus shall be governed by the procedures and regulations established by the Office of Student Activities and published in the Catalog/Student Handbook.

05.39.00 ACCOMMODATION OF RELIGIOUS OBSERVANCES

It is the policy of Harper College to reasonably accommodate individual students' religious observances in accordance with the Higher Education Religious Observances Act (110 ILCS 110/0.01), in regard to admissions, class attendance, and the scheduling of examinations and work requirements. Students faced with schedule conflicts related to religious observance should make prior arrangements with the instructor five school days* in advance of the examination or other activity involved. A student who believes that he or she has been unreasonably denied an educational benefit due to his or her religious beliefs or practices may appeal the decision in accordance with the College's Student Academic and Non-Academic Complaint Procedures.

* School days are defined as those weekdays (Monday through Friday) when classes are in session.

Subject: Second Reading and Final Approval of the Modifications to the Information Technology Section (09.00.00) of the Board Policy Manual

Recommended by:
Joan Kindle Vice President
Student Affairs

Approved by:
Senior Staff

Description

This represents the second reading and final approval of the modifications to the Information Technology section (09.00.00) of the Board Policy Manual. The first reading was approved at the May 19, 2010 Regular Board Meeting.

Information

The second and final reading of modifications to the Information Technology Section of the Board Policy Manual.

Rationale

As part of the 2010 annual goals, the William Rainey Harper College Board Policy Manual is under review for clarity, accuracy and alignment with current Illinois statutes.

Funding Source

Not applicable to this exhibit.

TABLE OF CONTENTS

09.01.00 INFORMATION TECHNOLOGY

- 09.01.01 Purposes of and Access to Information Technology Resources
- 09.01.02 Acceptable Use
- 09.01.03 Enforcement of Acceptable Use Rules

09.01.00 INFORMATION TECHNOLOGY

09.01.01 Purposes of and Access to Information Technology Resources

Harper College provides for the use of technology and information equipment, software, networks and facilities to further the College's mission of instruction, communication, research, and public service.

Access to the College's information technology resources is granted to its students, employees and other authorized users as a privilege and must be treated as such. The College reserves the right, at its discretion and at any time, to extend, limit, restrict or deny network and computing privileges and access to its information technology resources to any student, employee, department or division.

09.01.02 Acceptable Use

Administrative rules and procedures governing acceptable use of information technology shall be published in such areas as the William Rainey Harper portal and website and in the Catalog/Student Handbook. The Board reserves the right to define acceptable use of information technology by students, employees and other authorized users.

09.01.03 Enforcement of Acceptable Use Rules

Failure to adhere to acceptable use of information technology rules and procedures may result in sanctions including but not limited to loss of privileges, equipment and services, legal action and suspension or termination of enrollment or employment.

Subject: Faculty Tenure Recommendation (Mid-Year Hires)

Recommended by:

Dr. Marge Skold, Vice President
Academic Affairs

Description

The administration informs the Board of Trustees of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff. Faculty hired mid-year who are eligible for tenure in Spring 2011 are being presented to the Board.

Information

Following are the name(s) of faculty hired mid-year who are recommended for tenure starting spring semester, 2011:

<u>First Year Employed</u>	<u>First Year Eligible for Tenure</u>
<u>Spring 2008</u>	<u>Spring 2011</u>
Dominique Svarc (<i>hired Spring 2007</i>) ¹	Accounting

Rationale

Article III.M.2 of the 2006-2012 Agreement with the faculty requires that the College President notify all faculty "who shall enter upon tenure at the onset of the subsequent academic year." The President is therefore also notifying the Board.

Funding Source

Not applicable to this exhibit.

¹ By mutual agreement, due to leave, tenure process began anew spring 2008.

Subject: Administrative Service Providers

Recommended by:

Tammy J. Rust, Interim Vice President
Administrative Services

Description

The Community College Act, Section 805/3-40 stipulates that the Board may enter into contracts with any person, organization, association, educational institution, or governmental agency for providing or securing educational services. The attached list represents the Administrative Service Providers we anticipate will provide services in Fiscal Year 2010-11.

Information

The College has a number of providers it is using to deliver services throughout the College. The list that follows represents the Administrative Service Providers we anticipate will provide services in Fiscal Year 2010-11.

Rationale

It is the recommendation of the administration that the Board approve the attached list of Administrative Service Providers for Fiscal Year 2010-11.

Funding Source

Each unit that secures services from these providers will be responsible for ensuring funds are available in their budgets.

**Administrative Service Providers
 June 2010**

<u>Organization</u>	<u>Services Provided</u>	<u>No.</u>	<u>Dollars</u> 7/1/09 – 6/10/10
Campus Works, Inc. (CWI)	Information technology (IT) management and strategic planning services firm dedicated exclusively to technology support to higher education.	-	-
David Newton, Elm Advisors	Facilities Management Consultation	5	\$22,350.00
Robert Half Management Resources	Accounting & Information Technology	50	\$311,503.50
New Paul T. Bucci, PhD LLC	Federal Grants Consultant	-	-
New Woods Event Management	Event Planning and Support	8	\$15,273.63
New Heller Consulting	Constituency Data Base Consulting	4	\$2,189.00
New Lisa M. Dietlin and Associates	Alumni and Fundraising Consulting	3	\$9,000.00

Subject: Educational Service Providers

Recommended by:

Dr. Marge Skold, Vice President
Academic Affairs

Description

The Community College Act, Section 805/3-40 stipulates that the Board may enter into contracts with any person, organization, association, educational institution, or governmental agency for providing or securing educational services.

Information

The College has a number of educational service providers it is using to deliver educational programs in both credit and continuing education programs. The list that follows represents the Educational Service Providers we anticipate will provide services in Fiscal Year 2010-11.

Rationale

It is the recommendation of the administration that the Board approve the attached list of Educational Service Providers for Fiscal Year 2010-11.

Funding Source

Each unit that secures services from these providers will be responsible for ensuring funds are available in their budgets.

**Educational Services Providers
 June 2010**

<u>Organization</u>	<u>Training Curriculum/Service</u>	<u>No.</u>	<u>Dollars</u> 7/1/09 – 6/10/10
ABC Bartending School	Licensing ordinances require exam completion	-	-
ACT Testing Corporation	Tests that assess general education outcomes	2	\$1,110.00
Amazon.com	Unix Training, A+/PC Support Technician, Cisco Router Training, Lotus Training, Microsoft (MCSE, MCSD, MCDBA), Oracle (DBA, Developer), Network +	34	\$118,471.73
Apple	Apple Certified Software Training	4	\$12,270.00
Arlington Academy Cosmetology Career Center	Cosmetology Program through Continuing Education	3	\$22,550.00
Ascendant Learning	IT Security Certified Professional Program	-	-
Ascent (A division of Rand Technologies)	Autodesk Books Solaris Unix Training	5	\$3,322.50
Autodesk	Autodesk Training	1	\$6,950.00
CDWG	Course Materials & Supplies	46	\$185,957.96
Certiport, Inc	Certiport Testing Vouchers for Microsoft Office Specialist exams	13	\$4,693.30
CompTIA	PC Support Technician/Networking + Training Curriculum & Licensing	1	\$1,390.00
Comprehensive Therapeutics, Ltd	Activity Director/AL/IL Training	1	\$4,309.20
<i>NEW</i> Dallas Telelearning	Digital Resource Repository	-	-
<i>NEW</i> Disney Institute	Professional Career Training	2	\$41,555.00

	Ebsco	Periodical clearing house	8	\$74,494.62
	Element K Press	Microsoft Office Software Training Manuals CompTIA Courseware Linux Courseware Computer Security Courseware Online Training	45	\$47,841.80
	Elsevier	Provides the Nursing HESI RN Exit Exam, which is the outcomes validation tool for assessment of student completers of the Nursing program.	21	\$80,447.44
	Elluminate Live!	Web-based synchronous communication tool	1	\$10,735.00
<i>NEW</i>	EMC	Information Storage and Management	-	-
	Gallup Organization	Sole provider of Strengthquests codes	-	-
<i>NEW</i>	Geek Storage, LLC	Web Hosting for students in CE E-Marketing and Web Developer Programs	-	-
	HealthStream	Provides on-line clinical educational modules for nursing and allied health students.	-	-
	Illinois Community College Online (ILCCO)	Lakeland College is fiscal agent for this state-wide organization that offers shared online course access	-	-
<i>NEW</i>	Intelecom	Video Clip Repository	-	-
	IT Courseware	Java Course Materials	-	-
<i>NEW</i>	JLicense, Inc.	Web Developer Course Materials	-	-
	Lotus	Lotus Training, Domino Training	-	-
	Maxim Entertainment Group	Sound Record Engineering	9	\$7,725.00
	MeasureUp	Certification practice exams	2	\$1,050.00
<i>NEW</i>	Medical Basix	Medical Billing and Coding Training	-	-

	Microsoft	Microsoft Solution Developer (MCSD) Microsoft Server Administrator Certified Training (MCSE) Microsoft Certified Database Administrator (MCDBA)	1	\$1,593.76
	National League for Nursing	Produces entrance exams for our limited enrollment programs (the initial purchase costs are recovered when students pay Test/Assessment Center to take these tests)	7	\$17,945.00
<i>NEW</i>	NILRC	Consortium telecourse and teleweb video course material	10	\$32,730.97
	NOCTI	Written and performance assessment for career programs	1	\$1,512.00
	Northwest Community Healthcare	Emergency Medical Technician Paramedic Program	4	\$3,070.00
	Novell	Novell Certified Linux Administrator program	-	-
	OCLC	Bibliographic Utility	-	-
	Oracle	Oracle Database Administrator Oracle Developer	4	\$7,093.00
	Pearson Education	Cisco Course Materials	36	\$527,100.69
	Prentice Hall	Unix Training, Cisco Router Training, Lotus Training, Domino Training	-	-
	Pro-Act Options (Susan Goodale)	Leadership / Teaching & Learning Consultant	-	-
	Proquest Information/Learning	Periodicals microfilm subscriptions	-	-
<i>NEW</i>	Softley Inc.	Learn Six Sigma Green Belt Certificate Training	-	-
	Sun Microsystems	Java Training	-	-
<i>NEW</i>	Sylvan	ACT Test Preparation	-	-
	Thomson Learning	Linux Course Materials	-	-

<i>NEW</i>	Webucator	Web Developer Course Materials	-	-
	Woodcrafters	Woodcrafting instruction & facilities	-	-
	<u>Research Office entries:</u>			
	Clarus Corporation	Specialized research and planning services	-	-
	Comiskey Research, Inc.	Graduate Student Survey & student survey data collection	1	\$13,046.25
	Scientific Verdicts	Assessments of special focus program needs	2	\$34,000.00
	<u>Harper College for Businesses & Continuing Education</u> (Grouped by training)			
	Autodesk The Source	Autodesk Courseware Provider	9	\$4,575.03
	Gwen Blakely-Kinsler	Communication & Spanish Consultant	-	-
	LearnKey	Computer Courseware	-	-
	Shadow Box Learning Systems	Computer Courseware	-	-
	Michael Shugarman	Consulting & Training	-	-
	TEC Services, Inc.	Consulting & Training	-	-
<i>NEW</i>	Chuck Nemer	Continuous Process Improvement	-	-
	Cathy Horwitz	Desktop Application Consulting & Training	2	\$515.00
	Pam McGinty	Desktop Application Consulting & Training	-	-
<i>NEW</i>	Janelle Brown	English	-	-
	Bill Kmiecik	Financial Consulting & Training	-	-
	Ana Trbojevich	Foreign Language; Management Consulting	8	\$4,585.00
<i>NEW</i>	Phillis Talbot	Geography	-	-

	Lynne Brooks	Instructional Design & Training	-	-
	Brock Stout	IT Consulting & Training	-	-
	Chip Rose (Bright Insight)	IT Consulting & Training	24	\$22,942.50
	LTW	IT Consulting & Training	-	-
<i>NEW</i>	Jenny Johns	IT Consulting & Training	-	-
<i>NEW</i>	Chip Laugal	Maintenance Training		
	Diane Decker	Management Consulting & Training	7	\$4,925.00
	Marianne Rowe-Dimas	Management Consulting & Training	-	-
	Tom Paradzinski	Management Consulting & Training	-	-
	Steve Tornatore (Belleair Consulting, Inc.)	Management Consulting & Training	4	\$2,349.00
	Cynthia Aaronson	Management/OD Consulting & Training	43	\$71,168.00
	Rick DeJohn	PMI Exam Prep and MS Project Training	-	-
	Prometric	Prometric Testing Vouchers	9	\$18,521.00
	Bob Squires	Quality Consulting & Training	3	\$3,850.00
<i>NEW</i>	Chuck Armstrong	Safety Training	3	\$511.40
<i>NEW</i>	Nancy Bleeke & Lynn Zimmer (Sales Pro Insider)	Sales Training & Consulting	8	\$72,278.34
	Kaplan IT	Self Test Exam Prep Software	-	-
	Spherion Technology	Software Quality Assurance Program	2	\$2,444.13
<i>NEW</i>	Stacey Watson	Special Populations / Students with Disabilities	-	-
	Jane Melevin	TeleMagic Consulting	-	-
	Achieve Global	Training Programs & Courseware	-	-
	Development Dimensions Int'l	Training Programs & Courseware	-	-
	Eagle Training Services	Truck Driver Training	5	\$53,750.00
	Gina Taglia	Workforce English as Second Language Consultant	-	-
	Judy Oswald	Workforce English as Second Language Consultant	-	-

Subject: The Resource Allocation and Management Plan for Community Colleges (RAMP)

Recommended by:

Tammy J. Rust, Interim Vice President
Administrative Services

Description

RAMP is a planning document that is submitted each year to the Illinois Community College Board (ICCB) and the Illinois Board of Higher Education. RAMP is required as the basis for requests to the legislature for capital funding. It contains the official requests for Harper College's capital funding needs.

Information

The administration recommends the approval of the capital request section of the RAMP document for submission to the Illinois Community College Board. The administration also recommends that the Board approve the dollars set aside in the various funds to provide the necessary match. The RAMP document follows.

Rationale

The RAMP document has become more comprehensive. The rationale is that the ICCB would like to see fewer projects that are more thoroughly planned, therefore producing a better quality project. Legat Architects has been identified as producing a quality RAMP submission for other community colleges. The College has retained Legat Architects to assist College staff in producing the RAMP document for submission. The College has three projects which need completed or updated RAMP documents. They are 1) Classroom and Laboratory Renovations (G & H Buildings), 2) Campus Life/One Stop Admissions Center, and 3) Wellness and Sports Center/Building M Renovations.

The current RAMP document reflects very few changes from last year. The ICCB allows budget increases each year which have been incorporated. Also, dates have been modified, accordingly.

Funding Source

The Board of Trustees must make a commitment that local dollars are available to match the State funding. The College has set aside various fund balances for this match.

HARPER COLLEGE

Resource Allocation Management Program 2012

- Buildings G & H
- Campus Life/One Stop Center and One Stop/Admissions Center
- Wellness and Sports Center/Building M Renovation

RAMP 2012

BUILDINGS G & H

Classroom & Laboratory Renovations

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Harper Community College, District # 512, meeting in their regular session on _____, with a quorum present, officially authorized the submission of the attached Fiscal Year 2012 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Classroom and Laboratory Renovation - Bldgs G & H

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ _____
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ _____
5. State Certified Construction Credits (remaining from 1987)	\$ _____
6. Other (Please specify) <u>Referendum 2000 & 2008</u>	\$ <u>8,236,000</u>
TOTAL LOCAL MATCH	\$ <u>8,236,000</u>

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

**TABLE 1
FISCAL YEAR 2012 CAPITAL PROJECT REQUEST**

DISTRICT/COLLEGE: Dist. 512 William Rainey Harper College

PROJECT NAME AND/OR DESCRIPTION Classroom And Laboratory Renovations - Bldgs. G & H
 Check one:
 NEW FACILITIES CONSTRUCTION/ACQUISITION _____ (Complete Table 2)
 REMODELING/REHABILITATION PROJECT X (Complete Table 2)
 OTHER _____ (Complete Table 2 or provide additional information per instructions)

DISTRICT PRIORITY NUMBER 1 OUT OF 3
 Check one:
 NEW REQUEST _____
 REQUESTED PREVIOUSLY X

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES												
LAND												
EQUIPMENT				8,821.3	2,940.4	11,761.7				8,821.3	2,940.4	11,761.7
UTILITIES												
REMODELING & REHABILITATION				15,885.1	5,295.0	21,180.1				15,885.1	5,295.0	21,180.1
SITE IMPROVEMENTS												
PLANNING												
TOTAL				24,706.4	8,235.5	32,941.8				24,706.4	8,235.5	32,941.8

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.
 State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 32,941.8
 TOTAL COMPLETED PROJECT COST \$ 32,941.8
 DESIRED PROJECT START DATE Jul-11
 ESTIMATED COMPLETION DATE Jan-13
 ESTIMATED OCCUPANCY DATE Jan-13
 ESTIMATED ANNUAL OPERATING COST \$ _____

MATCHING CONTRIBUTION \$ _____
 (See item 10 in Section I of this Manual)
LOCAL FINANCING SOURCE
 AVAILABLE FUND BALANCE \$ _____
 ICCB CONSTRUCTION CREDITS \$ _____
 (if any)
 DEBT ISSUE \$ _____
 DATE OF APPROVAL: _____
 OTHER - Referendum 2000 & 2008 \$8,236
 TOTAL \$8,236

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

PROGRAMMATIC JUSTIFICATION NARRATIVE

DISTRICT/COLLEGE: William Rainey Harper College [District 512]

PROJECT NAME: Classroom and Lab Renovation-Buildings G and H

Objectives of Proposed Renovation

Proposed renovations will allow spaces to be reconfigured to allow for accessibility, offices, storage, instructional areas, and future needs.

Instructional Areas Affected by Proposed Renovation

The proposed renovation would create adequate instructional, office and storage space in buildings G & H to accommodate the following offices, programs and general instructional space:

- Architecture
- Fashion Design/Merchandising
- Interior Design
- Refrigeration and Air Conditioning
- Division Offices
- General Classrooms and Computer Labs
- Faculty and Staff Office and Storage Space

Condition of Present Facilities

Buildings G & H have not had major renovation since their original construction 20 years ago in 1977. In these two buildings there is a need for additional laboratories and spaces which accommodate new technology and provide an adequate acoustical design to conduct a class. Needed computers cannot be plugged in without fear of blowing circuit breakers. Heating and cooling spaces are not adequately zoned. Access by disabled to classrooms and other facilities is inadequate. Washrooms are difficult to enter, and once inside, a person in a wheelchair has no privacy because stalls are too small to allow doors to close. Minor remodeling projects to enhance HVAC circulation and to adapt classrooms and storage space for office use have been limited and have been employed as "stop-gap" measures only. The significant needs of the instructional programs in this space require the major renovation of the type outlined in this proposal in order to provide more adequate laboratories, storage, instructional support, and offices.

Rationale for Renovation

Changes in instructional delivery, an estimated 20% growth in area high school graduates from Fall 1998 to Fall 2008, and increased use of technology contribute significantly to a greater need for more appropriate space. In addition, the Chicago metropolitan area has the fourth largest technology economy in the United States behind California's Silicon Valley, metropolitan New York, and Austin, Texas, and is the fastest growing technology market in the country. Experts agree, however, that the region struggles with two major problems: a severe shortage of trained workers and a severe shortage of programs to train those workers. A February 1999, article in the Daily Herald stated that a lack of trained workers has left thousands of jobs in the Chicago area unfilled. The danger to the local economy is that these shortages could cost the area jobs by forcing employers to move to areas that have higher trained labor forces.

Future needs and growth are an integral part of the 1997 Harper College Facilities Study and Master Plan. The campus community, in their responses through extensive surveys, indicated that solutions are required now to meet current program needs. Much of the proposed renovation and new construction outlined in the Master Plan is geared to meet inadequacies of today. Over the last decade space needs have intensified in number and scope, even creating significant space irregularities inappropriate for instruction. Many of the existing buildings have remained physically unchanged since their original construction. Technology has increased the need for electrical power, communication lines, computer network infrastructure, and has increased the need to cool the buildings. New pedagogical methods have changed room arrangement needs to allow instructors and students to work in teams and to utilize technology. Recognition of the needs of the disabled and aging populations require facilities that can accommodate our diverse community.

Harper staff members have done their best to accommodate College needs within available space. However, this practice has reduced the quality of the spaces. Many of the spaces currently serving as offices were originally designed as storage areas. As offices, these spaces have inadequate lighting, ventilation, acoustical privacy, and power supplies. The College can no longer "make do" as there is no room for additional classrooms. Offices are at capacity and there are no spaces to store thousands of dollars worth of specialized equipment. Many of the mechanical systems will not survive another Band-Aid form of repair. The College must expand and renovate many areas.

Advancements in technology have greatly impacted the classroom and laboratory instructional experience for students. To stay instructionally current and competitive, the College must continue to plan flexible and

adaptable classrooms and laboratories to take advantage of new technologies and pedagogies.

In addition, the College has been both proactive and responsive in establishing partnerships with local businesses to provide the training they required to maintain a technically competent workforce. Changes in instructional methods and technology have greatly impacted programs such as Architecture, Interior Design and Fashion Design, as well as other general classrooms and computer labs.

Benefits of Renovation to Instruction

The renovation will allow the College to reconfigure the existing space to better meet the expanded space requirements of the programs, classrooms and labs identified. The current configuration is inadequate to accommodate the new equipment necessary to remain current in the various program fields, and the electrical, HVAC and communication infrastructure is inadequate to handle the associated needs of this new equipment. Additional office space is also required to meet even the most basic of the needs of faculty and staff associated with these programs. Additional storage space is also required since much of the original storage space has been given over for use as makeshift office space.

Relationship of This Project to Overall College Space Plan

Since William Rainey Harper College was founded in 1965, the number of students and programs has increased substantially. However, instructional space has not expanded at the same rate. The College community realizes that growth and expansion in already crowded spaces is educationally unsound and unfeasible without major renovation. A facility study was begun in the Spring of 1996 as a comprehensive review of program need and space utilization, as well as a solution plan of prioritized projects, which responds to the growth issues facing the College. It is the most comprehensive space study undertaken since the College was established 30 years ago. The renovation of Buildings G & H is listed as one of the nine major campus projects prioritized by the College as a result of the 1997 Facilities Study and Master Plan which identified over 203 separate needs.

Relationship of This Project to College Long-Range Goals

The renovation of Buildings G & H is directly related to the College's Strategic Long-Range Plan covering the years 1998-2001. In particular, the renovation would support the following goals:

- The College will determine the need for space by carefully examining its enrollment projection, utilization of facilities and instructional plan.

- The College will evaluate and modify instructional facilities to support present and expanded delivery options.
- The College will develop and implement a monitoring process that identifies and corrects unsafe spaces.
- The College will assess all major components of the facilities and develop preventive maintenance plans to keep the facilities up to standard.
- The College will respond to the 1997 Facilities Study and Master Plan to adapt and expand spaces as needs change.
- The College will continue to promote accessibility for persons with disabilities.
- The College will develop new programs in response to identified community needs.
- The College will strengthen and expand existing relationships with business and industry and seek new partnerships.
- The College will continually monitor the needs of instruction at all levels of technological use and delivery in an effort to provide appropriate media and technology in the classroom.
- The College will submit appropriate and fundable projects to the state of Illinois through the RAMP process.

Summary of Need

Buildings G & H have not had major renovation since their original construction 20 years ago in 1977. Technological advances related to the instructional programs occupying these buildings now place demands on the electrical, HVAC and communications systems which cannot accommodate them. The future instructional, office and storage space needs of existing as well as planned new programs will only compound the problem. This proposed renovation is consistent with the College's Strategic Long-Range Plan and the 1997 Facilities Study and Master Plan. The proposed renovation will address the current space shortage and infrastructure requirements, as well as accommodating the anticipated requirements of new career programs and the demand for more general classroom and lab space.

Perhaps a recent (April, 1999) editorial in the Daily Herald sums up the need for renovated facilities best, "The current space being utilized by these programs is 25-30 years old. . . These buildings show the wear and tear of constant use by hundreds of thousands of students. Science labs that were adequate in the early 1970's are neither large enough nor configured properly to accommodate computers and other technology that are now an integral part of instruction and learning. . . By freeing up conventional classroom space in existing buildings (the College) prepares itself to serve the larger student population now moving through elementary and secondary schools

and to meet the increased enrollment that inevitably accompanies any economic downturn."

The Pioneer Press has also recognized the need for new and renovated facilities when it wrote in an April 1999 editorial, "Harper College needs more classrooms and better facilities. . . At peak hours, the Palatine-based community college's buildings are filled almost to capacity. Science rooms that were considered state-of-the-art when they were built 25 to 30 years ago are now crowded and outdated. These dilapidated facilities could be gutted and remodeled with better wiring for today's technology. But the resulting space would be too small for even the number of students enrolled now, let alone the larger classes foreseen for the future....."

**TABLE 2
FY 2012 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		PART A		PART B	
		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		ACREAGE SUMMARY (Land Acquisition)	
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE		Number of Acres Requested in Budget Year
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>	<u>Space After Remodeling</u>	
Classrooms	110 thru 115		12,355	15,014	1 Landscaped Ground
Laboratory	210 thru 255		38,964	31,855	2 Physical Education and Athletic Fields
Office	310 thru 355		5,750		3 Buildings and Attached Structures
Study	410 thru 455				4 Experimental Plots
Special Use	510 thru 590				
<i>General Use:</i>					8 Pond Retention and Drainage
Assembly and Exhibition	610 thru 625		1,600	1,600	9 Other (specify)
Other General Use	630 thru 685				
Support Facilities	710 thru 765		2,103	2,103	Total Assigned Area
Health Care	810 thru 895				Currently Unassigned
Unclassified					Total Acres
TOTAL NASF #			<u>60,772</u>	<u>50,572</u>	
TOTAL GSF* #			<u>82,157</u>	<u>82,157</u>	

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 3
FY 2012 BUILDING BUDGET ESTIMATION FORM**

District/College Dist. 512 William Rainey Harper College
Location Palatine, Illinois
Project Name Buildings G & H

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
Architectural Technology	7,720	1.36	10,499	\$177.63	\$1,864,925
Fashion Design & Merchandising	7,995	1.36	10,873	\$177.63	\$1,931,357
Instructional Computer Labs (ICL)	22,427	1.36	30,501	\$193.75	\$5,909,402
Interior Design	7,394	1.36	10,056	\$177.63	\$1,786,173
Refrigeration/Air Conditioning	7,833		9,897	\$219.04	\$2,167,798
Lecture Hall	1,800		2,448	\$223.25	\$546,507
Two Tele/Electronic Satellite Towers					\$726,196
Division Office	3,500				\$845,497
Penthouse and Lower Level	2,103				
1. Base Total	60,772		82,157		\$15,777,855
2. Added Costs (sum of added cost components identified separately below)					
LEED design cost up to 6% of line 1					\$946,671
Green Building Design/LEED Certification Level Silver					
Other added costs:					
3. Base Cost	60,772		82,157		\$16,724,526
4. Escalation (Use 4.0 percent per year)					\$836,226
Expected Bid Date: <u>Oct. 2011</u> Number of Months to Bid Date: <u>15 mon.</u>					
5. Escalated Building Budget (Line 3 plus Line 4)					\$17,560,752
6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10)					\$19,316,827
7. Adds:					
a. A/E Fees <u>7.5</u> %					<u>\$1,448,762</u>
b. On-Site Observation					<u>\$115,608</u>
Number of Months <u>12 mon.</u> Days per Week <u>2 days</u>					
c. Reimbursable Expenses					<u>\$67,310</u>
d. Art in Architecture					
one-half of one percent (Multiply Line 6 by .005)					<u>\$96,584</u>
e. Other Adds Abatement (ADA, Asbestos, etc. specify)					<u>\$135,058</u>
f. Sub-total Adds (Lines 7a through 7e)					<u>\$1,863,322</u>
8. Total Building Budget (Line 6 plus Line 7f)					\$21,180,149
					<u>Rounded to \$19,383,300</u>
OTHER:					
Estimate of Annual State Supported Operations and Maintenance Expense					
Source of Cost Estimate: <u>Legat Architects</u>					
Date of Cost Estimate: <u>#####</u>					

TABLE 3A

Summary of Requested Space

Architectural Technology

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
ATE1	Gen. Class	1,500	1.36	2,040	\$177.63	\$362,356
ATE2	Gen. Class	1,500	1.36	2,040	\$177.63	\$362,356
ATE3	Gen. Class	1,520	1.36	2,067	\$177.63	\$367,187
ATE4	Office	150	1.36	204	\$177.63	\$36,236
ATE5	Office	150	1.36	204	\$177.63	\$36,236
ATE6	Office	150	1.36	204	\$177.63	\$36,236
ATE7	Adj. Faculty Office	250	1.36	340	\$177.63	\$60,393
ATE8	Print Room	150	1.36	204	\$177.63	\$36,236
ATE9	Storage	100	1.36	136	\$177.63	\$24,157
ATE10	Model Shop	900	1.36	1,224	\$177.63	\$217,414
ATE11	Computer Lab	900	1.36	1,224	\$177.63	\$217,414
ATE12	Computer Printer Area	300	1.36	408	\$177.63	\$72,471
ATE13	Sample Storage	150	1.36	204	\$177.63	\$36,236
TOTAL		7,720	1.36	10,499	\$162.56	\$1,706,713

Fashion Design & Merchandising

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
1	Special Classroom	1,200	1.36	1,632	\$177.63	\$289,885
2	Equipment Room	1,200	1.36	1,632	\$177.63	\$289,885
3	Computer Lab	1,100	1.36	1,496	\$177.63	\$265,728
4	Wet Laboratory	400	1.36	544	\$177.63	\$96,628
5	Resource Room	500	1.36	680	\$177.63	\$120,785
6	Display Window	0	1.36	0	\$177.63	\$0
7	Wet Lab Storage	100	1.36	136	\$177.63	\$24,157
7a	Visual Display Storage	200	1.36	272	\$177.63	\$48,314
7b	Equipment Storage	200	1.36	272	\$177.63	\$48,314
8	Adj. Faculty Office	195	1.36	265	\$177.63	\$47,106
9	Full-Time Faculty Office	100	1.36	136	\$177.63	\$24,157
10	Full-Time Faculty Office	100	1.36	136	\$177.63	\$24,157
11	Department Office	700	1.36	952	\$177.63	\$169,099
12	Special Classroom	800	1.36	1,088	\$177.63	\$193,256
13	Special Classroom	1,200	1.36	1,632	\$177.63	\$289,885
TOTAL		7,995	1.36	10,873	\$162.56	\$1,767,509

TABLE 3A

Summary of Requested Space

Instructional Computer Labs (ICL)

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
1	Computer/Network/Storage & Repair	500	1.36	680	\$193.75	\$131,747
2	Computer Lab	1,000	1.36	1,360	\$193.75	\$263,495
3	Computer Lab	1,000	1.36	1,360	\$193.75	\$263,495
4	Computer Lab	1,000	1.36	1,360	\$193.75	\$263,495
5	Computer Lab	1,000	1.36	1,360	\$193.75	\$263,495
6	Full-Time Faculty Office	100	1.36	136	\$193.75	\$26,349
7	Adj. Faculty Office	200	1.36	272	\$193.75	\$52,699
8	Storage	400	1.36	544	\$193.75	\$105,398
9	Storage	400	1.36	544	\$193.75	\$105,398
10	Storage	400	1.36	544	\$193.75	\$105,398
1	Laboratory-Metrology Lab	1,800	1.36	2,448	\$193.75	\$474,291
2	Laboratory-Computer Lab for CAD	1,500	1.36	2,040	\$193.75	\$395,242
3	Laboratory-Drafting Lab	1,352	1.36	1,839	\$193.75	\$356,245
4	Departmental Storage	300	1.36	408	\$193.75	\$79,048
5	Adj. Faculty Office	200	1.36	272	\$193.75	\$52,699
6	Full-Time Faculty Office	100	1.36	136	\$193.75	\$26,349
7	Full-Time Faculty Office	100	1.36	136	\$193.75	\$26,349
8	Department Office	700	1.36	952	\$193.75	\$184,446
9	Coordinators Office	150	1.36	204	\$193.75	\$39,524
1	Laboratory	725	1.36	986	\$193.75	\$191,034
2	Laboratory	660	1.36	898	\$193.75	\$173,907
3	Laboratory	660	1.36	898	\$193.75	\$173,907
4	Office	100	1.36	136	\$193.75	\$26,349
5	Office Complex	580	1.36	789	\$193.75	\$152,827
1	Laboratory	1,200	1.36	1,632	\$193.75	\$316,194
2	Laboratory	1,200	1.36	1,632	\$193.75	\$316,194
3	Laboratory	1,200	1.36	1,632	\$193.75	\$316,194
4	Computer Lab	1,000	1.36	1,360	\$193.75	\$263,495
5	Computer Lab	1,000	1.36	1,360	\$193.75	\$263,495
6	Storage	400	1.36	544	\$193.75	\$105,398
7	Adj. Faculty Office	200	1.36	272	\$193.75	\$52,699
8	Full-Time Faculty Office	100	1.36	136	\$193.75	\$26,349
9	Storage	600	1.36	816	\$193.75	\$158,097
10	Storage	600	1.36	816	\$193.75	\$158,097
TOTAL		22,427	1.36	30,501	\$193.75	\$5,909,402

TABLE 3A

Summary of Requested Space

Interior Design

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
IND001	Special Classroom	1,800	1.36	2,448	\$177.63	\$434,827
IND002	Special Classroom	1,794	1.36	2,440	\$177.63	\$433,378
IND017	Computer Lab	1,000	1.36	1,360	\$177.63	\$241,571
IND018	Sample Room	1,200	1.36	1,632	\$177.63	\$289,885
IND019	Work Area-Drafting Lab/Lighting Lab	600	1.36	816	\$177.63	\$144,942
IND020	Storage	400	1.36	544	\$177.63	\$96,628
IND028	Office	300	1.36	408	\$177.63	\$72,471
IND029	Office	300	1.36	408	\$177.63	\$72,471
TOTAL		7,394	1.36	10,056	\$177.63	\$1,786,173

Refrigeration/Air Conditioning Technology

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
1	Laboratory	4,160	1.36	5,658	\$280.14	\$1,584,923
2	Mezzanine Classroom (1,000 in Lab.)	0	1.36	0	\$186.23	\$0
3	Mezzanine Classroom (1,100 in Lab.)	0	1.36	0	\$186.23	\$0
4	Storage/Work Area	598	1.36	813	\$186.23	\$151,458
5	Storage Repair	600	1.36	816	\$186.23	\$151,964
6	Computer/AV Laboratory	300	1.36	408	\$186.23	\$75,982
7	Coordinator Area	75	1.36	102	\$186.23	\$18,996
TOTAL	Total w/NSF = 7,833	5,733	1.36	7,797		\$2,167,798
		(7,833)		(10,653)	\$186.23	

Lecture Hall

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
1	Lecture Hall	1,600	1.36	2,176	\$223.25	\$485,784
2	Storage & Display	200	1.36	272	\$223.25	\$60,723
TOTAL		1,800	1.36	2,448	\$204.31	\$546,507

TABLE 3A

5/16/2010

Summary of Requested Space

Telecommunication and Electronics Satellite Towers

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
1	Satellite Tower	0	0.00	0		\$363,098
2	Satellite Tower	0	0.00	0		\$363,098
TOTAL						\$726,196

Division Office

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
A1	Office	650	1.36	884	\$177.63	\$157,021
A2	Kitchen	150	1.36	204	\$162.56	\$33,162
A3	Workroom/Printing Area	200	1.36	272	\$162.56	\$44,215
A4	Mailroom	100	1.36	136	\$162.56	\$22,108
A5	Office-Administrative Assistant	100	1.36	136	\$162.56	\$22,108
A6	Office-Dean	200	1.36	272	\$162.56	\$44,215
A7	Division/Program Conference Room	600	1.36	816	\$162.56	\$132,646
A8	Storage	300	1.36	408	\$162.56	\$66,323
A9	Faculty Computer Reception Area	200	1.36	272	\$162.56	\$44,215
A10	Program Meeting Room	400	1.36	544	\$162.56	\$88,431
A11	Program Meeting Room	400	1.36	544	\$162.56	\$88,431
A12	Program Storage	200	1.36	272	\$162.56	\$44,215
TOTAL		3,500	1.36	4,760	\$162.56	\$773,769

**TABLE 4
FY 2012 MOVEABLE EQUIPMENT LIST**

District/College: Dist. 512 William Rainey Harper College
Project Name: Classroom and Laboratory Renovations - Bldgs. G & H

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
Total Architectural Program		(Refer to Worksheet)	1	\$930,103	930,103
Total Fashion Design & Merchandising			1	\$621,659	621,659
Total Instructional Computer Labs (ICL)			1	\$6,237,011	6,237,011
Total Interior Design			1	\$441,694	441,694
Total Refrigeration/Air Conditioning			1	\$489,792	489,792
Total Lecture Hall			1	\$838,043	838,043
Total Division Office			1	\$528,907	528,907
Total for Penthouse and Lower Level					
Escalation for 18 Months			1	605,232	605,232
Contingency at 10%			1	1,069,244	1,069,244

Grand Total Equipment Costs (this number should be included on the equipment line of table 1) \$11,761,685
Rounded to \$11,761,700

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT

**TABLE 4A
SUMMARY PAGE**

5/16/2010

EQUIPMENT BUDGET ESTIMATION FORM

District/College William Rainey Harper College Dist. 512

Location Palatine, Illinois

Project Name Classroom and Laboratory Renovations - Buildings G & H

Space Type	NASF				Cost
Total Architectural Program	7,720				\$930,103
Total Fashion Design & Merchandising	7,995				\$621,659
Total Instructional Computer Labs (ICL)	22,427				\$6,237,011
Total Interior Design	7,394				\$441,694
Total Refrigeration/Air Conditioning	7,833				\$489,792
Total Lecture Hall	1,800				\$838,043
Total Division Office	3,500				\$528,907
Penthouse and Lower Level	2,103				\$0
Total	60,772				\$10,087,208

Escalation (4.0% total to Oct 2011)

Expected Bid Date	41,183	\$605,232
Number of months to Bid Date	<u>18 mon.</u>	

Escalated Equipment Budget	<u>\$10,692,441</u>
Escalated Equipment Budget Plus 10% Contingency	<u>\$11,761,685</u>
Total Equipment Budget	<u>\$11,761,685</u>

Source of Cost Estimate: Legat Architects

Date of Cost Estimate: May 17, 2010

TABLE 4b

5/16/2010

MOVEABLE EQUIPMENT WORKSHEET

Architectural Program

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
ATE1	General Classroom	1,500	110	20/room	3'x5' drafting tables w	20	\$1,500	\$30,000
					adjustable drafting stools	20	\$200	\$4,000
					computer workstations	3	\$12,500	\$37,500
					3'x5' tables for mat./sample display	4	\$110	\$440
					rolling drawing file	1	\$400	\$400
					projector w/ high output LCD	1	\$12,868	\$12,868
ATE2	General Classroom	1,500	110	20/room	3'x5' drafting tables w	20	\$1,500	\$30,000
					adjustable drafting stools	20	\$200	\$4,000
					computer workstations	3	\$12,500	\$37,500
					3'x5' tables for mat./sample display	4	\$110	\$440
					rolling drawing file	1	\$400	\$400
					projector w/ high output LCD	1	\$12,868	\$12,868
ATE3	General Classroom	1,520	110	20	3'x5' drafting tables w	20	\$1,500	\$30,000
					adjustable drafting stools	20	\$200	\$4,000
					3'x5' tables for mat./sample display	4	\$110	\$440
					rolling drawing file	1	\$300	\$300
					overhead projector	1	\$200	\$200
ATE4	Office	150	310	1/room	desk	1	\$368	\$368
					desk chair	1	\$250	\$250
					side chair	1	\$175	\$175
					computer workstation	1	\$5,000	\$5,000
					39"x50" flat file	1	\$500	\$500
					file cabinet	1	\$200	\$200
ATE5	Office	150	310	1/room	desk	1	\$368	\$368
					desk chair	1	\$250	\$250
					side chair	1	\$175	\$175
					computer workstation	1	\$5,000	\$5,000
					39"x50" flat file	1	\$500	\$500
					file cabinet	1	\$200	\$200
ATE6	Office	150	310	1/room	desk	1	\$368	\$368
					desk chair	1	\$250	\$250
					side chair	1	\$175	\$175
					computer workstation	1	\$5,000	\$5,000
					39"x50" flat file	1	\$500	\$500
					file cabinet	1	\$200	\$200
					bookshelf	1	\$195	\$195

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
ATE7	Faculty Office	250	310	2	desks	2	\$368	\$736
					desk chair	2	\$250	\$500
					side chair	2	\$175	\$350
					computer workstation	1	\$5,000	\$5,000
					39"x50" flat file	1	\$500	\$500
					file cabinet	2	\$200	\$400
					bookshelf	1	\$195	\$195
ATE8	Print Room	150	115	N/A	large format engineering copier	1	\$15,000	\$15,000
					light table	1	\$500	\$500
					3'x5' work table	1	\$110	\$110
ATE9	Storage	100		N/A	lockable cabinets	1	\$350	\$350
ATE10	Model Shop	900	110	10	desk w/ chair	1	\$618	\$618
					file cabinet	1	\$200	\$200
					table saw	1	\$500	\$500
					drill press	1	\$600	\$600
					heavy duty work tables	10	\$500	\$5,000
					36"x72"x24" deep shelving	1	\$300	\$300
					48" deep vertical storage for sheet goods	1	\$450	\$450
					lockable storage cabinets	3	\$100	\$300
ATE11	Computer Lab	900	210	20	networked computer workstations	20	\$10,000	\$200,000
					Workstations	20	\$600	\$12,000
					Chairs	20	\$250	\$5,000
					projector w/ high output LCD	1	\$12,868	\$12,868
					work tables	4	\$500	\$2,000
ATE12	Computer Printer Area	300	215	N/A	large format color plotter	1	\$5,000	\$5,000
					laser printer	1	\$1,200	\$1,200
					work tables	3	\$500	\$1,500
					desk w/ chair	1	\$618	\$618
					file cabinet	1	\$200	\$200
ATE13	Sample Storage	150		N/A	lockable cabinets	1	\$350	\$350
					file cabinet	1	\$200	\$200
					rolling cart	1	\$200	\$200
					work tables	1	\$500	\$500

Escalation update to July 2001	\$40,640
Escalation update to July 2002	\$26,965
Escalation update to July 2003	\$16,988
Escalation update to July 2004	\$20,414
Escalation update to July 2005	\$30,184
Escalation update to July 2006	\$50,708
Escalation update to July 2007	\$23,960
Escalation update to July 2008	\$27,632
Escalation update to July 2009	\$29,446
Escalation update to July 2010	\$85,594
Escalation update to July 2011	\$78,906

TOTAL

7,720

\$930,103

TABLE 4b

5/16/2010

MOVEABLE EQUIPMENT WORKSHEET

Fashion Design & Merchandising

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
1	Special Classroom	1,200	220	24	Movable Mirrors	8	\$250	\$2,000
					large worktables-96"wx60"d	8	\$850	\$6,800
					stools-unholstered	25	\$200	\$5,000
					storage cabinets on long wall for garments	8	\$250	\$2,000
					student lockers	50	\$150	\$7,500
					dress forms	50	\$250	\$12,500
					ironing boards	4	\$125	\$500
					paper cutter for 45" roll	1	\$125	\$125
					overhead projector	1	\$170	\$170
					TV-36"min-VCR-total multimedia functioning	1	\$2,500	\$2,500
2	Equipment Room	1,200	220	24	floor looms	2	\$1,000	\$2,000
					20"d shelving to house 30 table looms	1	\$2,000	\$2,000
					light table-4'x5'	1	\$350	\$350
					ironing boards/irons	8	\$175	\$1,400
					quilting machine-12'1x6'w	1	\$1,000	\$1,000
					dress forms	20	\$250	\$5,000
					50"x20" sewing mach./table/thread/holders/lg	24	\$2,500	\$60,000
					3-way mirror	2	\$350	\$700
					worktables-96"wx60"d	2	\$850	\$1,700
					paper cutter for 45" roll	1	\$125	\$125
					chairs for machines	24	\$250	\$6,000
					TV/VCR	1	\$2,500	\$2,500
					audio equipment	1	\$800	\$800
					bookcases	1	\$215	\$215
					lateral files	1	\$350	\$350
					storage equipment cabinets	1	\$250	\$250
computer, multimedia	1	\$2,500	\$2,500					
3	Computer Lab	1,100	220	24	computers, multimedia	26	\$2,500	\$65,000
					chairs, upholstered w/arms & casters	26	\$250	\$6,500
					tables, computer	13	\$600	\$7,800
					storage cabinets	5	\$250	\$1,250
					lateral files	1	\$350	\$350
					hi-density LCD projection sys., ceiling mtd.	1	\$12,868	\$12,868
4	Wet Laboratory	400	220	N/A	washer, dryer, stove , refrigerator	1 each	\$2,000	\$2,000
					work tables, 60x30	2	\$500	\$1,000
					chairs	4	\$120	\$480

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
5	Resource Room	500	115	N/A	computers, multimedia	2	\$2,500	\$5,000
					computer workstations	2	\$600	\$1,200
					desks	2	\$368	\$736
					chairs	2	\$250	\$500
					storage cabinets for garments	15	\$250	\$3,750
					deep shelving on 2 walls	2	\$100	\$200
7	Wet Lab Storage	100	115	N/A	shelving on 2 walls	2	\$100	\$200
					built-in storage cabinets w/locking doors	1	\$250	\$250
7a	Visual Display Storage	200	225	N/A	shelving on 2 walls	2	\$100	\$200
7b	Equipment Storage	200		N/A	shelving on 3 walls	3	\$600	\$1,800
					storage cabinets	1	\$200	\$200
8	Adj. Faculty Office	195	310	10	desks	4	\$368	\$1,472
					chairs	4	\$250	\$1,000
					computer workstations	4	\$600	\$2,400
					computer chairs	4	\$250	\$1,000
					computers, multimedia	4	\$2,500	\$10,000
					printer	1	\$400	\$400
					work table	1	\$300	\$300
					lateral file	2	\$350	\$700
9	Full-Time Faculty Office	100	310	1	computer, multimedia	1	\$2,500	\$2,500
					desk	1	\$368	\$368
					chair	1	\$250	\$250
					credenza	1	\$725	\$725
					lateral file	1	\$350	\$350
					bookcase	2	\$215	\$430
10	Full-Time Faculty Office	100	310	1	computer, multimedia	1	\$2,500	\$2,500
					desk	1	\$368	\$368
					chair	1	\$250	\$250
					credenza	1	\$725	\$725
					lateral file	1	\$350	\$350
					bookcase	2	\$215	\$430
11	Department Office	700	310	3	desks	3	\$368	\$1,104
					computer workstations	3	\$600	\$1,800
					computers, multimedia	3	\$2,500	\$7,500
					printer	1	\$400	\$400
					lateral files	3	\$350	\$1,050
					storage cabinets	3	\$200	\$600
					work table	1	\$300	\$300
					chairs	4	\$250	\$1,000
					computer chairs	4	\$250	\$1,000

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
12	Special Classroom	800	220	24	tables-15'wx4'd	16	\$500	\$8,000
					chairs	28	\$250	\$7,000
					drying rack	1	\$200	\$200
					storage cabinets w/locked doors	6	\$200	\$1,200
					bookcases	6	\$215	\$1,290
					overhead projector	1	\$170	\$170
					TV-36"min-VCR-total multimedia functioning	1	\$2,500	\$2,500
13	Special Classroom	1,200	220	24	Movable Mirrors	8	\$250	\$2,000
					large worktables-96"wx60"d	8	\$500	\$4,000
					stools-upholstered	25	\$200	\$5,000
					storage cabinets on long wall for garments	8	\$200	\$1,600
					student lockers	50	\$150	\$7,500
					dress forms	50	\$250	\$12,500
					ironing boards, irons	4	\$175	\$700
					paper cutter for 45" roll	1	\$125	\$125
					overhead projector	1	\$170	\$170
					TV-36"min-VCR-total multimedia functioning	1	\$2,500	\$2,500

Escalation update to July 2001	\$27,302
Escalation update to July 2002	\$18,115
Escalation update to July 2003	\$11,412
Escalation update to July 2004	\$13,714
Escalation update to July 2005	\$18,115
Escalation update to July 2006	\$33,892
Escalation update to July 2007	\$16,014
Escalation update to July 2008	\$18,469
Escalation update to July 2009	\$19,681
Escalation update to July 2010	\$57,209
Escalation update to July 2011	\$52,739

TOTAL **7,995**

\$621,659

TABLE 4b

5/16/2010

MOVEABLE EQUIPMENT WORKSHEET

Instructional Computer Labs (ICL)

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
1	Computer/Network/ Storage & Repair	500	210		computers, MAC 9600, multimedia plus, (64m RAM/8 VRAM, 300 mh), peripherals	8	\$13,100	\$104,800
					digital cameras	2	\$2,000	\$4,000
					image setters	2	\$15,500	\$31,000
					computer workstations/desks	6	\$600	\$3,600
					chairs	6	\$250	\$1,500
					color laser printer	1	\$800	\$800
					printer stand	1	\$450	\$450
					color copier	1	\$15,000	\$15,000
					copier stand	1	\$450	\$450
					plotter	1	\$4,000	\$4,000
2	Computer Lab	1,000	210	20	computers, MAC 9600, multimedia plus, (64m RAM/8 VRAM, 300m), peripherals	22	\$13,100	\$288,200
					digital cameras	2	\$2,000	\$4,000
					image setters	2	\$15,500	\$31,000
					computer tables	11	\$600	\$6,600
					comp. chairs, upholstered w/arms & casters	22	\$250	\$5,500
					work tables-60x30	6	\$500	\$3,000
					chairs	12	\$250	\$3,000
					printer-color	1	\$10,000	\$10,000
					plotter-color	1	\$5,000	\$5,000
					photocopier-color	1	\$10,000	\$10,000
					hi-density LCD projection sys., ceiling mtd.	1	\$12,868	\$12,868
					media-equipped-AV/TV/VCR	1each	\$1,500	
					lateral files	4	\$350	\$1,400
					storage cabinets	4	\$100	\$400
3	Computer Lab	1,000	210	20	computers, MAC 9600, multimedia plus, (64m RAM/8 VRAM, 300mh), peripherals	22	\$13,100	\$288,200
					digital cameras	2	\$2,000	\$4,000
					image setter	2	\$15,500	\$31,000
					computer tables	11	\$600	\$6,600
					comp. chairs, upholstered w/arms & casters	22	\$250	\$5,500
					work tables-60x30	6	\$500	\$3,000
					chairs	12	\$250	\$3,000
					printer-color	1	\$10,000	\$10,000
					plotter-color	1	\$5,000	\$5,000
					photocopier-color	1	\$10,000	\$10,000
					hi-density LCD projection sys., ceiling mtd.	1	\$12,868	\$12,868
					media equipped-AV/TV/VCR	1each	\$1,500	\$1,500
					lateral files	4	\$350	\$1,400
					storage cabinets	4	\$100	\$400

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
4	Computer Lab	1,000	210	20	computers, MAC 9600, multimedia plus, (64m RAM/8 VRAM, 300mh), peripherals	22	\$13,100	\$288,200
					digital cameras	1	\$2,000	\$2,000
					image setter	1	\$15,500	\$15,500
					computer tables	11	\$600	\$6,600
					comp. chairs, upholstered w/arms & casters	22	\$250	\$5,500
					work tables-60x30	6	\$500	\$3,000
					chairs	12	\$250	\$3,000
					printer-color	1	\$10,000	\$10,000
					plotter-color	1	\$5,000	\$5,000
					photocopier-color	1	\$10,000	\$10,000
					hi-density LCD projection sys., ceiling mtd.	1	\$12,868	\$12,868
					media-equipped-AV/TV/VCR	1 each	\$1,500	\$1,500
					lateral files	4	\$350	\$1,400
					storage cabinets	4	\$100	\$400
5	Computer Lab	1,000	210	20	computers, MAC 9600, multimedia plus, (64m RAM/8 VRAM, 300mh), peripherals	22	\$13,100	\$288,200
					digital cameras	1	\$2,000	\$2,000
					image setter	1	\$15,500	\$15,500
					computer tables	11	\$600	\$6,600
					comp. chairs, upholstered w/arms & casters	22	\$250	\$5,500
					work tables-60x30	6	\$500	\$3,000
					chairs	12	\$250	\$3,000
					printer-color	1	\$10,000	\$10,000
					plotter-color	1	\$5,000	\$5,000
					photocopier-color	1	\$10,000	\$10,000
					hi-density LCD projection system, ceiling mounted	1	\$12,868	\$12,868
					media-equipped-AV/TV/VCR	1 each	\$1,500	\$1,500
					lateral files	4	\$350	\$1,400
					storage cabinets	4	\$200	\$800
6	Full-Time Faculty Office	100	310	1	computer, MAC 9600, multimedia plus	1	\$3,500	\$3,500
					computer workstation/desk	1	\$600	\$600
					credenza	1	\$725	\$725
					chair, upholstered w/arms & casters	1	\$250	\$250
					side chair	2	\$175	\$350
					printer	1	\$400	\$400
					printer stand	1	\$450	\$450
					bookcase	1	\$215	\$215
					lateral file	1	\$350	\$350
					telephone	1	\$200	\$200

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
7	Adj. Faculty Office	200	310	2	computer, high-end MAC, multimedia plus	3	\$2,500	\$7,500
					computer workstation/desk	3	\$600	\$1,800
					chairs, upholstered w/arms & casters	3	\$250	\$750
					side chairs	3	\$175	\$525
					printer	1	\$400	\$400
					printer stand	1	\$450	\$450
					bookcase	3	\$215	\$645
					lateral file	3	\$350	\$1,050
					telephones	3	\$200	\$600
8	Storage	400		N/A	large worktable	1	\$500	\$500
					task chairs	4	\$200	\$800
					storage cabinets	2	\$200	\$400
					media-equipped-TV monitors, VCR, etc.	1	\$1,500	\$1,500
					shelving on 3 walls	3	\$100	\$300
9	Storage	400		N/A	large worktable	1	\$500	\$500
					task chairs	4	\$200	\$800
					storage cabinets	2	\$200	\$400
					media-equipped-TV monitor, VCR, etc.	1	\$1,500	\$1,500
					shelving on 3 walls	3	\$600	\$1,800
10	Storage	400		N/A	large worktable	1	\$500	\$500
					task chairs	4	\$200	\$800
					storage cabinets	2	\$200	\$400
					media-equipped-TV monitors, VCR, etc.	1	\$1,500	\$1,500
					shelving on 3 walls	3	\$600	\$1,800
11	Laboratory-Metrology Lab	1,800	220	24	coordinate measuring machine	1	\$20,000	\$20,000
					handtools	1/station	\$2,000	\$2,000
					CMM stand	1	\$500	\$500
					work tables-72x30	12	\$500	\$6,000
					chairs	24	\$250	\$6,000
					storage cabinets	2	\$100	\$200
12	Laboratory-Drafting Lab for CAD	1,500	220	22	computer tables-72x30	13	\$600	\$7,800
					computer chairs	26	\$250	\$6,500
					CAD software and CAD specialty software	1	\$4,000	\$4,000
					hi-density LCD projection sys., ceiling mtd.	1	\$12,868	\$12,868
					bookcases	2	\$215	\$430
					storage cabinets	2	\$200	\$400
					TV/VCR/overhead projector	1 each	\$1,500	
13	Laboratory-Drafting Lab	1,352	220	35	drafting tables-72x30	35	\$1,500	\$52,500
					drafting stools w/backs	35	\$175	\$6,125
					bookcases	1	\$215	\$215
					storage cabinets	1	\$200	\$200

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
14	Departmental Storage	300	115	N/A	shelving on 3 walls	3	\$200	\$600
					worktable/desk	1	\$400	\$400
					chairs	2	\$250	\$500
15	Adj. Faculty Office	200	310	10	workstations/desks	5	\$1,200	\$6,000
					chairs, upholstered w/arms & casters	5	\$250	\$1,250
					computers, multimedia	5	\$2,500	\$12,500
					printer	1	\$400	\$400
					printer stand	1	\$450	\$450
					storage cabinets	2	\$100	\$200
					bookcases	2	\$215	\$430
					phones, extension	3	\$250	\$750
16	Full-Time Faculty Office	100	310	1	computer workstation/desk	1	\$2,400	\$2,400
					chair, upholstered w/arms & casters	1	\$250	\$250
					side chairs	2	\$175	\$350
					computer, multimedia, high-end	1	\$4,000	\$4,000
					printer	1	\$400	\$400
					printer stand	1	\$450	\$450
					lateral file	1	\$350	\$350
					shelving on 2 walls	2	\$200	\$400
					telephone	1	\$200	\$200
17	Full-Time Faculty Office	100	310	1	computer workstation/desk	1	\$2,400	\$2,400
					chair, upholstered w/arms & casters	1	\$250	\$250
					side chairs	2	\$175	\$350
					computer, multimedia, high-end	1	\$4,000	\$4,000
					printer	1	\$400	\$400
					printer stand	1	\$450	\$450
					lateral file	1	\$350	\$350
					shelving on 2 walls	2	\$200	\$400
					telephone	1	\$200	\$200
18	Department Office	700	310	3	computers, multimedia	3	\$2,500	\$7,500
					computer workstations/desks	3	\$2,400	\$7,200
					chairs, upholstered w/arms & casters	3	\$250	\$750
					side chairs	6	\$175	\$1,050
					lateral files	2	\$350	\$700
					work table	1	\$500	\$500
					bookcases	2	\$215	\$430
					telephone, extension	3	\$250	\$750

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
19	Coordinators Office	150	310	1	computer workstation/desk	1	\$2,400	\$2,400
					chair, upholstered w/arms & casters	1	\$250	\$250
					credenza	1	\$725	\$725
					side chairs	2	\$175	\$350
					computer, multimedia, high-end	1	\$4,000	\$4,000
					printer	1	\$400	\$400
					printer stand	1	\$450	\$450
					lateral file	1	\$350	\$350
					shelving on 2 walls	2	\$200	\$400
					telephone	1	\$200	\$200
					20	Computer Lab	725	210
comp. chairs, upholstered w/arms & casters	14	\$250	\$3,500					
surface mount technology machine	1	\$10,000	\$10,000					
computers, multimedia	7	\$5,000	\$35,000					
network server	1	\$10,000	\$10,000					
work tables	2	\$200	\$400					
task chairs	4	\$250	\$1,000					
desk	1	\$600	\$600					
chair, upholstered w/arms & casters	1	\$250	\$250					
21	Computer Lab	660	210	18				
					comp. chairs, upholstered w/arms & casters	14	\$250	\$3,500
					surface mount technology machine	1	\$10,000	\$10,000
					computers, multimedia	7	\$5,000	\$35,000
					network server	1	\$10,000	\$10,000
					work tables	2	\$200	\$400
					task chairs	4	\$250	\$1,000
					desk	1	\$600	\$600
					chair, upholstered w/arms & casters	1	\$250	\$250
					22	Computer Lab	660	210
comp. chairs, upholstered w/arms & casters	14	\$250	\$3,500					
surface mount technology machine	1	\$10,000	\$10,000					
computers, multimedia	7	\$5,000	\$35,000					
network server	1	\$10,000	\$10,000					
work tables	2	\$200	\$400					
task chairs	4	\$250	\$1,000					
desk	1	\$600	\$600					
chair, upholstered w/arms & casters	1	\$250	\$250					
23	Office	100	310	1				
					computer workstation/desk	1	\$2,400	\$2,400
					credenza	1	\$725	\$725
					chair, upholstered w/arms & casters	1	\$250	\$250
					side chair	2	\$175	\$350
					printer	1	\$400	\$400
					printer stand	1	\$450	\$450
					bookcase	1	\$215	\$215
					lateral file	1	\$350	\$350
					telephone	1	\$200	\$200

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
								\$0
24	Office Complex	580	310		computers, multimedia	6	\$2,500	\$15,000
					cubicle workstations	6	\$1,800	\$10,800
					comp. chairs, upholstered w/arms & casters	12	\$250	\$3,000
					printer	1	\$400	\$400
					printer stand	1	\$450	\$450
					storage cabinets	8	\$100	\$800
					lateral files	8	\$350	\$2,800
					bookcases	8	\$215	\$1,720
25	Computer Lab	1,200	210	20	electronics equipment	12	\$1	\$12
					telecomm. eq-stations & misc. port	12	\$15,000	\$180,000
					computers, multimedia	14	\$5,000	\$70,000
					printers, laser	2	\$8,000	\$16,000
					computer tables	7	\$600	\$4,200
					computer chairs	28	\$250	\$7,000
					storage cabinets	4	\$200	\$800
					bookcases	2	\$200	\$400
					lateral files	2	\$350	\$700
					hi-density LCD projection sys., ceiling mtd.	1	\$12,868	\$12,868
					work tables	6	\$200	\$1,200
					chairs	12	\$150	\$1,800
					TV/VCR	1	\$1,500	\$1,500
					overhead projector	1	\$200	\$200
					radio frequency units	12	\$1,000	\$12,000
26	Computer Lab	1,200	210	20	computers, multimedia	22	\$2,500	\$55,000
					computer workstations	11	\$600	\$6,600
					work tables	10	\$500	\$5,000
					chairs	20	\$250	\$5,000
					computer chairs	22	\$250	\$5,500
					telephony equipment	22	\$1,000	\$22,000
					storage equipment	1	\$100	\$100
					lateral files	2	\$350	\$700
					bookcases	2	\$215	\$430
					TV/VCR	1	\$1,500	\$1,500
					overhead projector	1	\$200	\$200
					hi-density LCD projection sys., ceiling mtd.	1	\$12,868	\$12,868
					telephony/electronics eq. station & misc.pts	12	\$15,000	\$180,000
					printers, laser	2	\$1,000	\$2,000
27	Computer Lab	1,200	210	20	computers, multimedia	22	\$2,500	\$55,000
					computer workstations	11	\$600	\$6,600
					work tables	10	\$500	\$5,000
					chairs	20	\$250	\$5,000
					computer chairs	22	\$250	\$5,500
					telephony equipment	22	\$1,000	\$22,000
					lateral files	2	\$350	\$700
					bookcases	2	\$215	\$430
					TV/VCR	1	\$1,500	\$1,500
					overhead projector	1	\$200	\$200

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
					hi-density LCD projection sys., ceiling mtd.	1	\$12,868	\$12,868
					telephony/electronics eq. station & misc.pts	12	\$15,000	\$180,000
					printers, laser	2	\$1,000	\$2,000
28	Computer Lab	1,000	220	20	computers, multimedia	22	\$2,500	\$55,000
					software engineering equipment stations	12	\$600	\$7,200
					laser color printers	2	\$1,000	\$2,000
					computer tables, double	11	\$1,500	\$16,500
					computer chairs	22	\$250	\$5,500
					desks	2	\$600	\$1,200
					lateral files	2	\$350	\$700
					bookcases	2	\$200	\$400
					storage cabinets	2	\$200	\$400
					work tables	4	\$500	\$2,000
					task chairs	8	\$200	\$1,600
					overhead projector	1	\$200	\$200
					TV/VCR	1	\$1,500	\$1,500
					hi-density LCD projection sys., ceiling mtd.	1	\$12,868	\$12,868
29	Computer Lab	1,000	220	20	computers, multimedia	22	\$2,500	\$55,000
					software engineering equipment stations	12	\$1,000	\$12,000
					laser color printers	2	\$1,000	\$2,000
					computer tables, double	11	\$1,200	\$13,200
					computer chairs	22	\$250	\$5,500
					desks	2	\$368	\$736
					lateral files	2	\$350	\$700
					bookcases	2	\$215	\$430
					storage cabinets	2	\$200	\$400
					work tables	4	\$500	\$2,000
					task chairs	8	\$200	\$1,600
					overhead projector	1	\$170	\$170
					TV/VCR	1	\$1,500	\$1,500
					hi-density LCD projection sys., ceiling mtd.	1	\$12,868	\$12,868
30	Storage	400		N/A	work tables	2	\$500	\$1,000
					task chairs	4	\$200	\$800
					storage cabinets	4	\$200	\$800
					bookcases	4	\$215	\$860
					lateral files	2	\$350	\$700
					shelving on 1 wall	1	\$100	\$100
31	Adj. Faculty Office	200	310	2	computers, multimedia	2	\$2,500	\$5,000
					workstations	2	\$600	\$1,200
					comp. chairs, upholstered w/arms & casters	4	\$250	\$1,000
					printer	1	\$400	\$400
					printer stand	1	\$450	\$450
					storage cabinets	2	\$200	\$400
					lateral files	2	\$350	\$700
					bookcases	2	\$200	\$400

TABLE 4b

5/16/2010

MOVEABLE EQUIPMENT WORKSHEET

Interior Design

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
ID1	Special Classroom	1,800	210	18-24	drafting tables; drafting storage carts	18	\$1,500	\$27,000
					chairs around	24	\$250	\$6,000
					TV/VCR	1	\$1,500	\$1,500
					multimedia equipment	1	\$5,000	\$5,000
					instruction table; podium	1	\$500	\$500
					slide projector/screen	1	\$400	\$400
					flat file	1	\$500	\$500
					Storage Cabinets	6	\$200	
ID1-2	Special Classroom	1,794	210	18-24	drafting tables; drafting storage carts	18	\$1,500	\$27,000
					chairs around	24	\$250	\$6,000
					TV/VCR	1	\$1,500	\$1,500
					multimedia equipment	1	\$5,000	\$5,000
					instruction table; podium	1	\$500	\$500
					slide projector/screen	1	\$400	\$400
					flat file	1	\$500	\$500
					Storage Cabinets	6	\$200	
ID17	Computer Lab	1000	210	18	computer workstations NT computers	18	\$600	\$10,800
					Computers	18	\$5,000	\$90,000
					chairs	18	\$250	\$4,500
					color plotter	1	\$5,000	\$5,000
					B/W laser printer	1	\$800	\$800
					instructor's table	1	\$600	\$600
					vertical file	1	\$200	\$200
					paper storage cabinet	1	\$200	\$200
					overhead/LCD	1	\$12,868	\$12,868
ID18	Sample Room	1200	215	24	specialized storage cabinets	8	\$300	\$2,400
					large tables for working on projects	4	\$500	\$2,000
					large storage cabinets for projects	2	\$200	\$400
ID19	Work Area-Drafting Lab/ Lighting Lab	600	210	10	drafting tables, carts	8	\$1,500	\$12,000
					stools	8	\$150	\$1,200
					storage cabinets	2	\$100	\$200
					table w/ light box	1	\$500	\$500
ID20	Storage	400		20	tall storage cabinets	6	\$200	\$1,200
					shelving of various heights	4	\$200	\$800

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
ID28	Office	300	310	1/rm	computer desk	2	\$600	\$1,200
					chairs	2	\$250	
					credenza	1	\$725	\$725
					overhead storage compartments	5	\$200	\$1,000
					bookshelve cabinets	3	\$200	\$600
					4-high vertical files	5	\$200	\$1,000
					table for project storage	1	\$200	\$200
					side chairs	2	\$175	\$350
					tall storage unit	1	\$200	\$200
ID29	Office	300	310	1/rm	computer desk	2	\$600	\$1,200
					chairs	2	\$250	
					credenza	1	\$725	\$725
					overhead storage compartments	5	\$200	\$1,000
					bookshelve cabinets	3	\$200	\$600
					4-high vertical files	5	\$200	\$1,000
					table for project storage	1	\$200	\$200
					side chairs	2	\$175	\$350
					tall storage unit	1	\$200	\$200

Escalation update to July 2001	\$19,398
Escalation update to July 2002	\$12,871
Escalation update to July 2003	\$8,109
Escalation update to July 2004	\$9,744
Escalation update to July 2005	\$12,871
Escalation update to July 2006	\$24,081
Escalation update to July 2007	\$11,378
Escalation update to July 2008	\$13,122
Escalation update to July 2009	\$13,984
Escalation update to July 2010	\$40,648
Escalation update to July 2011	\$37,471
TOTAL	\$441,694

7,394

TABLE 4b

5/16/2010

MOVEABLE EQUIPMENT WORKSHEET

Refrigeration/Air Conditioning Technology

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
1	Laboratory	4,160	210	80	telephone, extension line	1	\$250	\$250
					soldering stations	1	\$500	\$500
					test benches-4x8	1	\$600	\$600
					work tables-4x8, w/bench storage shelves underneath for sheet metal	5	\$2,000	\$10,000
					storage for misc. equipment (oil burners, gas valves, electrical parts, compressors, etc.)	1	\$400	\$400
					media equipped (TV monitors, overhead projector, 16 mm film projector and screen)	1	\$15,000	\$15,000
					demonstration units	6	\$4,500	\$27,000
					various handtools	1	\$10,000	\$10,000
					roof top units	1	\$25,000	\$25,000
					small heat pumps	1	\$7,500	\$7,500
					furnaces	1	\$8,000	\$8,000
					pipes, sheetmetal, copper	1	\$8,500	\$8,500
					pipe threader	1	\$5,000	\$5,000
2	Mezzanine Classroom	1,000	110	20	display cabinet-4x8	1	\$2,000	\$2,000
					tables-60x24	17	\$500	\$8,500
					chairs	34	\$150	\$5,100
					overhead projector	1	\$200	\$200
					TV monitors, VCR	1 each	\$1,500	\$1,500
3	Mezzanine Classroom	1,100	110	20	display cabinet-4x8	1	\$2,000	\$2,000
					tables-60x24	17	\$500	\$8,500
					chairs	34	\$150	\$5,100
					overhead projector	1	\$200	\$200
					TV monitors, VCR	1 each	\$1,500	\$1,500
4	Storage/Work Area	598	115	N/A	shelving on all 4 walls (30x30 room)	8	\$200	\$1,600
					desks	2	\$368	\$736
					chairs, upholstered task	2	\$200	\$400
5	Storage Repair	600	115	N/A	shelving on all 4 walls	4	\$200	\$800
					desks	2	\$368	\$736
					chairs, upholstered w/arms & casters	2	\$250	\$500
					computers, multimedia	2	\$2,500	\$5,000
					printer	1	\$400	\$400
					printer stand	1	\$450	\$450
					closed circuit TV	1	\$1,500	\$1,500
					work tables	2	\$600	\$1,200

TABLE 4b

5/16/2010

MOVEABLE EQUIPMENT WORKSHEET

Division Office Suite

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
A1	Office	650	310		workstations, to include computer table,	8	\$2,400	\$19,200
					mounted storage bins, task lights,	8	\$300	\$2,400
					lateral files, bookshelves	1	\$350	\$350
					chairs, upholstered w/arms & casters	8	\$250	\$2,000
					telephones, multi-line	6	\$250	\$1,500
					telephones, direct line	2	\$200	\$400
					bookcases	2	\$200	\$400
					printer stands	2	\$450	\$900
					computers, multimedia	6	\$2,500	\$15,000
					printers: 1 laser, 1 color	2	\$1,400	\$2,800
					scanner	1	\$400	\$400
					video camara	1	\$500	\$500
					side chairs	4	\$175	\$700
lateral files	8	\$350	\$2,800					
A2	Kitchen	150	315		stove, refrigerator, microwave, dishwasher	1 each	\$2,000	\$2,000
					round table	1	\$500	\$500
					chairs	6	\$175	\$1,050
A3	Workroom/Printing Area	200	315		copy machines-fast copiers	2	\$10,000	\$20,000
					color photocopier	1	\$10,000	\$10,000
					B&W photocopier	1	\$5,000	\$5,000
					work table	1	\$500	\$500
					desks	2	\$600	\$1,200
					computer, multimedia	1	\$2,500	\$2,500
					telephone	1	\$200	\$200
					color printer	1	\$400	\$400
					thermofax machine	1	\$300	\$300
					scantron machine	1	\$5,000	\$5,000
overhead projector	1	\$200	\$200					
A4	Mailroom	100	315		mailbox system	200	\$300	\$60,000
					desks	2	\$368	\$736
					computers, multimedia	2	\$2,500	\$5,000
					chairs, computer	2	\$250	\$500
					worktable	1	\$500	\$500
					chairs, upholstered w/arms & casters	2	\$250	\$500
					lateral files	2	\$350	\$700
A5	Office-Administrative Assistant	100	310		computer workstation, (to include desk,	1	\$2,400	\$2,400
					bookshelves	1	\$215	\$215
					chair, upholstered w/arms & casters	1	\$250	\$250
					chairs, side	2	\$175	\$350
					telephone, multiline	1	\$250	\$250

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
A6	Office-Dean	200	310		desk	1	\$368	\$368
					computer workstation	1	\$2,400	\$2,400
					chair, upholstered w/arms & casters	1	\$250	\$250
					computer, multimedia (high end)	1	\$4,000	\$4,000
					credenza	1	\$725	\$725
					bookcase	1	\$215	\$215
					lateral file	2	\$350	\$700
					table, round conference 48"	1	\$350	\$350
					chairs, upholstered	4	\$250	\$1,000
					printer, laser-color	1	\$1,000	\$1,000
					printer stand	1	\$450	\$450
					conference table	1	\$600	\$600
					A7	Division/Program	600	315
Conference Room	chairs, conference w/arms & casters	16	\$250	\$4,000				
	task chair w/ casters	4	\$175	\$700				
	computers, multimedia	4	\$2,500	\$10,000				
	storage bin, wall-mounted	8	\$200	\$1,600				
	wall channels	4 pr.	\$100	\$400				
	lateral files	2	\$350	\$700				
	podium	1	\$5,000	\$5,000				
	LCD projection system, ceiling mounted	1	\$12,868	\$12,868				
	A8	Storage	300					
storage cabinets					4		\$200	\$800
work table					1		\$500	\$500
chairs, task					2		\$175	\$350
shelving on 1 wall					1		\$100	\$100
A9					Faculty Computer		200	315
	Reception Area	computer workstations	4	\$1,200	\$4,800			
		chairs, computer	4	\$250	\$1,000			
		work table	1	\$500	\$500			
		storage cabinets	2	\$200	\$400			
		lateral files	2	\$350	\$700			
		A10	Program Meeting Room	400	315			
chairs, upholstered w/arms & casters	18						\$250	\$4,500
hi-density LCD projection sys., ceiling mtd.	1						\$12,868	\$12,868
lateral files	2						\$350	\$700
storage cabinets	2						\$200	\$400
A11	Program Meeting Room	400	315		tables-60x30	6	\$500	\$3,000
					chairs, upholstered w/arms & casters	18	\$250	\$4,500
					hi-density LCD projection sys., ceiling mtd.	1	\$12,868	\$12,868
					lateral files	2	\$350	\$700
					storage cabinets	2	\$200	\$400

RAMP 2012

**ONE STOP ADMISSIONS AND
CAMPUS LIFE CENTER**

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Harper Community College, District # 512, meeting in their regular session on _____, with a quorum present, officially authorized the submission of the attached Fiscal Year 2012 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: One Stop Admissions & Campus Life Center

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ _____
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ _____
5. State Certified Construction Credits (remaining from 1987)	\$ <u>3,015,700</u>
6. Other (Please specify) <u>Referendum 2000 & 2008</u>	\$ <u>12,226,070</u>
TOTAL LOCAL MATCH	\$ <u>15,241,770</u>

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

**TABLE 1
FISCAL YEAR 2012 CAPITAL PROJECT REQUEST**

DISTRICT/COLLEGE: Dist. 512 William Rainey Harper College

PROJECT NAME AND/OR DESCRIPTION One Stop Admissions & Campus Life Center
 Check one:
 NEW FACILITIES CONSTRUCTION/ACQUISITION X (Complete Table 2)
 REMODELING/REHABILITATION PROJECT _____ (Complete Table 2)
 OTHER _____ (Complete Table 2 or provide additional information per instructions)

DISTRICT PRIORITY NUMBER 2 OUT OF 3
 Check one:
 NEW REQUEST _____
 REQUESTED PREVIOUSLY X

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS. ADDITIONS, AND/OR STRUCTURES				40,918.23	13,639.41	54,557.64				40,918.2	13,639.4	54,557.6
LAND												
EQUIPMENT				4,807.04	1,602.36	6,409.45				4,807.0	1,602.4	6,409.5
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS												
PLANNING												
TOTAL				45,725.27	15,241.77	60,967.1				45,725.27	15,241.77	60,967.1

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.
 State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 60,967
 TOTAL COMPLETED PROJECT COST \$ 60,967
 DESIRED PROJECT START DATE 7/1/2011
 ESTIMATED COMPLETION DATE 4/1/2014
 ESTIMATED OCCUPANCY DATE 4/1/2014
 ESTIMATED ANNUAL OPERATING COST \$ _____

MATCHING CONTRIBUTION \$ _____
 (See Item 10 in Section I of this Manual)
LOCAL FINANCING SOURCE
 AVAILABLE FUND BALANCE \$ _____
 ICCB CONSTRUCTION CREDIT \$3,015,700
 (if any)
 DEBT ISSUE \$ _____
 DATE OF APPROVAL: _____
 OTHER - Referendum 2000 & 20 \$12,226,070
 TOTAL \$15,241,770

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

PROGRAMMATIC JUSTIFICATION NARRATIVE

DISTRICT/COLLEGE: William Rainey Harper College (District 512)

PROJECT NAME: Campus Life Center/One Stop

Objectives of Proposed Building Plan

- To create a centralized hub for ease of access to campus services and activities
- To create a one-stop for all student services
- To create a Welcome Center for new and prospective students

Areas Affected by Proposed Building Plan

- Academic Advising
- Access and Disability Services
- Admissions/Records
- Assessment and Testing
- Career Services
- Cashier's Office
- Center for New Students and Orientation
- Food Service
- Health and Psychological Services
- Multicultural Learning
- Outreach/Information Center
- Registration Services
- Scholarships/Financial Aid
- Student Activities
- Student Center
- Student Development Division Office
- Women's Program

Condition of Present Facilities

Due to an original decentralized design, access to student services is difficult on the 200-acre campus with offices distributed randomly across 5 of its 18 buildings. This fragmentation causes prospective students to search for needed services, such as the Admissions Office located in an inner campus building without ease of access to parking. Consequently, the same students must find registration and scholarship/financial aid services in yet another facility. Currently enrolled students must locate 4 different buildings for Advising, Multicultural Affairs, Student Activities, Disability Services, Career Services, etc. The ability to assist students with one-stop

convenience is severely hindered due to the lack of proximity for easy referral and the lack of space for integration of services.

Growth and change in student populations over the years has given rise to needed services without additional space. In today's highly competitive educational market, students expect high levels of service, convenience and accessibility. But, because of a lack of space, key services at Harper have been relegated to divided classrooms, displaced storage areas and enclosed hallways. For example, the College has experienced a large growth in ethnic minority students now representing 33% of the student population. Important retention services such as Multicultural Affairs and Scholarships/Financial Aid, which both began with a few hundred square feet, have long outgrown their current space. Harper staff members have done their best to accommodate student needs within available facilities. However, this practice has reduced the quality of the spaces. The many spaces currently serving as offices that were originally designed as lounges, hallways and storage spaces have inadequate lighting, ventilation, acoustical privacy and power supplies. Such services are not only at capacity, they also do little to provide a welcoming, attractive and comfortable physical environment for students.

With the growth of the campus in accordance with its master plan, the center/heart of campus is shifting to the east. Presently, this shift is causing needed student lounging spaces to encroach upon quiet study areas in the library and in instructional buildings located more centrally. Such encroachment disturbs learning, meetings and office functions. The campus has tried to adjust the current physical plant by adding sound barriers and limiting student activity in certain areas but such adjustments negatively impact community building and student acclimation to the campus leaving students feeling excluded or beleaguered. The space constraints are also having a negative impact on attracting new students. Currently, admissions recruiters and outreach personnel have no designated space to conduct information sessions with prospective students and there is limited space in the current Admissions office reception area to pick up admissions materials and fill out application forms.

Rationale for New Construction

The campus has long recognized the need for a more centralized student service facility to assist with recruiting, student acclimation and retention as well as one-stop convenience for needed assistance. The pervading noise issues and lack of centralized facilities of the current environment were noted in the College's North Central Association Self Study and Accreditation Report. These same issues were articulated through many space studies conducted on campus over the last ten years, including the 1997 Facility and Master Plan and the most recent study completed in 2000.

With the current plans for implementing additional phases of the College's Master Plan over the next four years, it becomes even more critical that the campus provide for an active and vibrant heart of campus as well as a prominent, accessible area to make a favorable impression on new and prospective students. As new instructional facilities totaling more than 250,000 square feet are built on the east side of campus, it has been noted that the density of student traffic at that end of campus will cause an accentuated need for accessible services as well as comfortable

lounging and meeting spaces. Such adjacencies would compliment the classroom environment by naturally drawing students out of the instructional spaces and into appropriate lounging and activity areas. Additionally with the growth of more integrated curricular approaches such as learning communities and small group learning experiences, the need for nearby flexible learning spaces arises in order to compliment a more active learning environment. An adjacent student center would provide group rooms and appropriate activity areas for these purposes.

Demographic information gathered from district secondary schools project a 20% increase in traditional age students through 2008. In addition to that increase, Harper has been experiencing changes in campus utilization. Membership in clubs and organizations has been increasing with more than 50 active clubs. Large clubs such as Latinos Unidos and Indian Pakistani Student Association have membership of 200 students. Such examples of this trend toward increasing group membership require larger and more accommodating spaces for gathering and associated noise levels. The aforementioned increase in minority student populations over the last ten years has also increased the number of students remaining on campus longer during the day, often in group activities. Such shifts further require a new approach to campus life allowing for ease of access to campus services, activities and social spaces that are appealing and welcoming. With increased competition for traditional and adult students from new public and private/corporate learning institutions, it becomes imperative that Harper College offer outstanding facilities - not only to enhance the educational experience, but to accommodate increased expectations of diverse prospective student populations. Strategic location, accessibility and service are the keys to successfully competing in a new, highly competitive education market.

Benefits of Construction to Campus

As stated in the Master Plan of 2000, the natural traffic flow shifted on campus after the Liberal Arts Center was completed (1994) primarily due to the close proximity of the building to the parking lots and the relocation of the Bookstore. This resulted in the Liberal Arts Center becoming a major lounging and gathering area for students interfering with instruction and overcrowding hallways. Due to the shift of the main entrance, as well as the current building projects, the Student and Administration Center and other areas housing key services for current and prospective students are no longer easily accessible. The plan indicates that Harper should capitalize on the shift toward the middle of campus to foster an inviting collegiate environment and make services more accessible to both prospective and continuing students. Some benefits include:

- One-stop conveniences for prospective and new students with close-in access to parking will enhance first impressions, image and ease of services.
- Moving and centralizing services to locations of greater density in student traffic will alleviate current noise and space limitations.
- Locating updated food service operations within the centralized operations will further enhance the community feeling and attract students to the student center.
- Offering appropriate gathering spaces for student groups as well as prominently displaying available activities and organizations will improve visibility and usage.
- Using the Campus Life/One Stop to connect other buildings will assist in improving access to a sprawling campus.
- Centralizing services for current students will afford efficiencies in both delivery and access.

Relationship of This Project to the College Long Range Plans

The construction of a Campus Life Center/One Stop addresses identified areas in the Harper SWOT analysis for 2001-2004:

- (W-5) Insufficient facilities to adequately receive and host visitors to the College.
- (W-23) Lack of convenient centralized services.
- (W-26) Lack of centralized campus life center.
- (W-29) Campus layout and signage confusing to students and visitors.
- (W-30) Inconvenient parking.
- (W-21) Insufficient office and meeting space.
- (T-13) External demand for program and service response to meet community demand.
- (T-3) Competition for students from both public and private educational/corporate providers.
- (O-1) Initiatives to support facility expansion and improvement.
- (O-10) Projected increase in the number of high school seniors.
- (O-20) Harper perceived as sensitive to the needs of adults.
- (O-24) Availability of land on the main campus for future development.

A Campus Life Center /One Stop also specifically addresses Institutional Priorities #3 and #4:

- (IP-3) Complete development of and implementation of a comprehensive strategic enrollment plan that addresses new student recruitment, program, retention and diversity initiatives.
- (IP-4) Continue development of planned/prioritized learner-centered campus facilities and infrastructure to optimize learning, access and service delivery.

The Strategic Long Range Plan articulates the need for centralized student facilities as well:

- (SA-1) Promote and further develop student centered campus facilities and infrastructure that optimizes access, service delivery and student life.
- (SA-1.2) The College will implement a comprehensive student center in the middle of campus as noted in the Site and Facility Master Plan.

- (SA-1.5) The College will develop student friendly facilities in all new construction.
- (MA- 4) Increase enrollment through the implementation of initiatives that will attract additional students.

Summary of Need

This project will allow Harper to address a long established need to centralize all student services, offer one-stop convenience for both prospective and continuing students and design an active and attractive heart of campus for out-of-class learning and student retention. The current campus ecology of Harper College can be confusing and even alienating to prospective and current students alike. In an Illinois Community College Student Activities Association survey, Harper alumni indicated that 91% felt that as much or more learning occurs outside of the classroom. This points to the value of assuring that the campus addresses both the curricular and as well as co-curricular needs of students. Centralization of important student services for convenience and ease of access adjacent to centralized student activities can contribute to a new and important shift toward a campus ecology- one that welcomes prospective students as well as encourages and supports student life and creates a vibrant and vital heart of the Harper College campus.

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Harper Community College, District # 512, meeting in their regular session on June 23, 2010, with a quorum present, officially authorized the submission of the attached Fiscal Year 2012 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: One Stop Admissions & Campus Life Center

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ _____
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ _____
5. State Certified Construction Credits (remaining from 1987)	\$ 3,015,700
6. Other (Please specify) <u>Referendum 2000 & 2008</u>	\$ 12,226,070
TOTAL LOCAL MATCH	\$ 15,241,770

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

**TABLE 1
FISCAL YEAR 2012 CAPITAL PROJECT REQUEST**

DISTRICT/COLLEGE: Dist. 512 William Rainey Harper College

PROJECT NAME AND/OR DESCRIPTION One Stop Admissions & Campus Life Center
 Check one:
 NEW FACILITIES CONSTRUCTION/ACQUISITION X (Complete Table 2)
 REMODELING/REHABILITATION PROJECT _____ (Complete Table 2)
 OTHER _____ (Complete Table 2 or provide additional information per instructions)

DISTRICT PRIORITY NUMBER 2 OUT OF 3
 Check one:
 NEW REQUEST _____
 REQUESTED PREVIOUSLY X

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS. ADDITIONS. AND/OR STRUCTURES				40,918.23	13,639.41	54,557.64				40,918.2	13,639.4	54,557.6
LAND												
EQUIPMENT				4,807.04	1,602.36	6,409.45				4,807.0	1,602.4	6,409.5
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS												
PLANNING												
TOTAL				45,725.27	15,241.77	60,967.1				45,725.27	15,241.77	60,967.1

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.
 State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 60,967
 TOTAL COMPLETED PROJECT COST \$ 60,967
 DESIRED PROJECT START DATE 7/1/2011
 ESTIMATED COMPLETION DATE 4/1/2014
 ESTIMATED OCCUPANCY DATE 4/1/2014
 ESTIMATED ANNUAL OPERATING COST \$ _____

MATCHING CONTRIBUTION \$ _____
 (See Item 10 in Section I of this Manual)
LOCAL FINANCING SOURCE
 AVAILABLE FUND BALANCE \$ _____
 ICCB CONSTRUCTION CREDIT \$3,015,700
 (if any)
 DEBT ISSUE \$ _____
 DATE OF APPROVAL: _____
 OTHER - Referendum 2000 & 20 \$12,226,070
 TOTAL \$15,241,770

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 2
FY 2012 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		PART A		PART B	
		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		ACREAGE SUMMARY (Land Acquisition)	
		REQUEST FOR NEW FACILITIES		Number of Acres Requested in Budget Year	
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>	<u>Space After Remodeling</u>	
Classrooms	110 thru 115	1,800			1 Landscaped Ground
Laboratory	210 thru 255	3,160			2 Physical Education and Athletic Fields
Office	310 thru 355	11,656			3 Buildings and Attached Structures
Study	410 thru 455				4 Experimental Plots
Special Use	510 thru 590				5 Other Instructional Areas
<i>General Use:</i>					6 Parking Lots
Assembly and Exhibition	610 thru 625	5,259			7 Roadways
Other General Use	630 thru 685	270			8 Pond Retention and Drainage
Support Facilities	710 thru 765	5,434			9 Other (specify)
Health Care	810 thru 895				Total Assigned Area
Unclassified		30			Currently Unassigned
TOTAL NASF #		27,609			Total Acres
TOTAL GSF* #		44,174			

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 3
FY 2012 BUILDING BUDGET ESTIMATION FORM**

District/College Dist. 512 William Rainey Harper College
Location Palatine, Illinois
Project Name One Stop / Admission Center

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier		\$/GSF	Dollars
		Factor	GSF		
Classrooms	1,800	1.6	2,880	357.41	1,029,334
Laboratory	3,160	1.6	5,056	357.41	1,807,053
Office	11,656	1.6	18,650	357.41	6,665,510
Assembly and Exhibition	5,259	1.6	8,414	357.41	3,007,371
Other General Use	270	1.6	432	357.41	154,400
Support Facilities	5,434	1.6	8,694	357.41	3,107,445
Unclassified	30	1.6	48	357.41	17,156
1. Base Total	27609		44,174		\$15,788,270
2. Added Costs (sum of added cost components identified separately below)					
LEED design cost up to 6% of line 1					\$947,296
Green Building Design/LEED Certification Level Silver					
Other added costs:					
3. Base Cost	27609		44,174		\$16,735,566

4. Escalation (Use 4.0 percent per year)
 Expected Bid Date: Oct. 2012_ Number of Months to Bid Date: 15 836,778

5. Escalated Building Budget (Line 3 plus Line 4) 17,572,345

6. Escalated Building Budget
 Plus 10% Contingency (Line 5 multiplied by 1.10) 19,329,579

7. Adds:

a. A/E Fees _____ 7.50% 1,449,718

b. On-Site Observation
 Number of Months 14, Days per Week 5 197,997

c. Reimbursable Expenses 184,120

d. Art in Architecture
 one-half of one percent (Multiply Line 6 by .005) 96,648

e. Other Adds Testing and Cleaning 70,056

f. Sub-total Adds (Lines 7a through 7e) 1,998,540

8. Total Building Budget (Line 6 plus Line 7f) 21,328,119

OTHER:
 Estimate of Annual State Supported Operations and Maintenance Expense _____

Source of Cost Estimate: Legat Architects
 Date of Cost Estimate: 17-May-10

TABLE 3A

5/16/2010

BUILDING BUDGET ESTIMATION FORM

TABLE 3A

District/College William Rainey Harper College Dist. 512

Location Palatine, Illinois

Project Name One Stop/Admission Center

Space Type Refer to Table 2 for breakdown	NASF	Multiplier Factor	GSF	\$/GSF	Cost
ADMISSIONS OFFICE	3,979	1.60	6,366	357.41	\$2,275,400
ASSESSMENT CENTER	3,830	1.60	6,128	357.41	\$2,190,194
CASHIER'S OFFICE	1,365	1.60	2,184	357.41	\$780,578
FINANCIAL AID OFFICE	2,458	1.60	3,933	357.41	\$1,405,613
CENTER FOR NEW STUDENTS AND ORIENT	2,713	1.60	4,341	357.41	\$1,551,435
REGISTRAR'S OFFICE	7,479	1.60	11,966	357.41	\$4,276,883
INFORMATION CENTER	1,000	1.60	1,600	357.41	\$571,852
LOBBY	1,000	1.60	1,600	357.41	\$571,852
PHYSICAL PLANT	3,785	1.60	6,056	357.41	\$2,164,461
1. Base Total	27,609	1.60	44,174	357.41	\$15,788,270
2. Added Costs -LEED					\$947,296
3. Base Cost					\$16,735,566

4. Escalation	Expected Bid Date	Oct. 2012	836,778
	Number of months to Bid Date	15 mon.	
5. Escalated Building Budget			\$17,572,345
6. Escalated Building Budget Plus 10% Contingency			\$19,329,579
7. Adds:			
a. A/E Fees 7.5%		\$1,449,718	
b. On-Site Observation			
Number of Months <u>12mon.</u> Days Per Week <u>5 days</u>		197,997	
c. Reimbursable Expenses		184,120	
d. Art in Architecture one-half of one percent		\$96,648	
e. Other Adds: Testing and cleaning		70,056	
	f. Subtotal Adds:	\$1,998,540	\$1,998,540
8. Total Building Budget			\$21,328,119
OTHER:			
Estimate of Annual State Supported Operations and Maintenance Expense			\$0

Source of Cost Estimate: Legat Architects

Date of Cost Estimate: May 16, 2010

TABLE 3B

5/16/2010

Summary of Requested Space

ADMISSIONS OFFICE

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
A 1	Office	300	1.60	480	357.41	171,556
A 2	Office	229	1.60	366	357.41	130,954
A 3	Office	150	1.60	240	357.41	85,778
A 4	Office	150	1.60	240	357.41	85,778
A 5	Office	150	1.60	240	357.41	85,778
A 6	Office	100	1.60	160	357.41	57,185
A 7	Wk Sta	80	1.60	128	357.41	45,748
A 8	Wk Sta	80	1.60	128	357.41	45,748
A 9	Wk Sta	80	1.60	128	357.41	45,748
A 10	Wk Sta	80	1.60	128	357.41	45,748
A 11	Wk Sta	80	1.60	128	357.41	45,748
A 12	Wk Sta	80	1.60	128	357.41	45,748
A 13	Wk Sta	80	1.60	128	357.41	45,748
A 14		400	1.60	640	357.41	228,741
A 15		900	1.60	1,440	357.41	514,667
A 16		200	1.60	320	357.41	114,370
A 17		200	1.60	320	357.41	114,370
A 18		340	1.60	544	357.41	194,430
A 19	Wk Sta	100	1.60	160	357.41	57,185
A 20		200	1.60	320	357.41	114,370
TOTAL		3,979	1.60	6,366	357.41	2,275,400

TABLE 3B

5/16/2010

ASSESSMENT CENTER

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
ASM 1*	Lab	1,960	1.60	3,136	357.41	1,120,831
ASM 2*	Classroom	900	1.60	1,440	357.41	514,667
ASM 3*	Office	100	1.60	160	357.41	57,185
ASM 4*	Office	150	1.60	240	357.41	85,778
ASM 5	Work Area	100	1.60	160	357.41	57,185
ASM 6	Work Area	80	1.60	128	357.41	45,748
ASM 7	Work Area	80	1.60	128	357.41	45,748
ASM 8	Work Area	80	1.60	128	357.41	45,748
ASM 9	Work Area	80	1.60	128	357.41	45,748
ASM 10*	Storage	100	1.60	160	357.41	57,185
ASM 11	Reception	100	1.60	160	357.41	57,185
ASM 12	Resources	100	1.60	160	357.41	57,185
TOTAL		3,830	1.60	6,128	357.41	2,190,194

CASHIER'S OFFICE

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
B 1	Office	150	1.60	240	357.41	85,778
B 2	Office	560	1.60	896	357.41	320,237
B 3	Storage	75	1.60	120	357.41	42,889
B 4	Other/Safe	30	1.60	48	357.41	17,156
B 5	Work Area	150	1.60	240	357.41	85,778
B 6	Reception Area	400	1.60	640	357.41	228,741
TOTAL		1,365	1.60	2,184	357.41	780,578

TABLE 3B

5/16/2010

FINANCIAL AID OFFICE

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
FA 1	Office	229	1.60	366	357.41	130,954
FA 2	Office	100	1.60	160	357.41	57,185
FA 3	Office	80	1.60	128	357.41	45,748
FA 4	Office	80	1.60	128	357.41	45,748
FA 5	Office	80	1.60	128	357.41	45,748
FA 6	Office	80	1.60	128	357.41	45,748
FA 7	Office	80	1.60	128	357.41	45,748
FA 8	Office	80	1.60	128	357.41	45,748
FA 9	Office	80	1.60	128	357.41	45,748
FA 10	Reception	430	1.60	688	357.41	245,896
FA 11	Storage	160	1.60	256	357.41	91,496
FA 12	File Room	229	1.60	366	357.41	130,954
FA 13	Meeting Room	270	1.60	432	357.41	154,400
FA 14	Work Station	160	1.60	256	357.41	91,496
FA 15	Work Area	320	1.60	512	357.41	182,993
TOTAL		2,458	1.60	3,933	357.41	1,405,613

CENTER FOR NEW STUDENTS AND ORIENTATION

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
CNSO 1	Office	100	1.60	160	357.41	57,185
CNSO 2	Office	100	1.60	160	357.41	57,185
CNSO 3	Office	150	1.60	240	357.41	85,778
CNSO 4	Office	150	1.60	240	357.41	85,778
CNSO 5	Office	100	1.60	160	357.41	57,185
CNSO 6	Office	100	1.60	160	357.41	57,185
CNSO 7	Reception	229	1.60	366	357.41	130,954
CNSO 8	Secretarial	229	1.60	366	357.41	130,954
CNSO 9	Conference Room	300	1.60	480	357.41	171,556
CNSO 10	Storage/Work	255	1.60	408	357.41	145,822
CNSO 11	Classroom	900	1.60	1,440	357.41	514,667
CNSO 12	Office	100	1.60	160	357.41	57,185
TOTAL		2,713	1.60	4,341	357.41	1,551,435

TABLE 3B

5/16/2010

REGISTRAR'S OFFICE

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
R 1	Reception Area	600	1.60	960	357.41	343,111
R 2	Office	229	1.60	366	357.41	130,954
R 3	Office	100	1.60	160	357.41	57,185
R 4	Office	100	1.60	160	357.41	57,185
R 5	Office	100	1.60	160	357.41	57,185
R 6	Gen. Office	560	1.60	896	357.41	320,237
R 7	Gen. Office	800	1.60	1,280	357.41	457,482
R 8	Gen. Office	200	1.60	320	357.41	114,370
R 9	Lab	1,200	1.60	1,920	357.41	686,223
R 10	Work Area	560	1.60	896	357.41	320,237
R 11	Work Area	800	1.60	1,280	357.41	457,482
R 12	Storage/Files	365	1.60	584	357.41	208,726
R 13	Meeting		1.60	0	357.41	0
R 14	Storage	365	1.60	584	357.41	208,726
R 15	Reception Area	1,500	1.60	2,400	357.41	857,778
TOTAL		7,479	1.60	11,966	357.41	4,276,883

INFORMATION CENTER

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
		1,000	1.60	1,600	357.41	571,852
TOTAL	Information Desk	1,000	1.60	1,600	357.41	571,852

LOBBY

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
		1,000	1.60	1,600	357.41	571,852
TOTAL	Reception Lobby (1Story)	1,000	1.60	1,600	357.41	571,852

TABLE 3B

5/16/2010

PHYSICAL PLANT

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
	Receiving Dock	1,000	1.60	1,600	357.41	571,852
	Dock Storage	100	1.60	160	357.41	57,185
	Building Storage	140	1.60	224	357.41	80,059
	Custodial Locker Room	800	1.60	1,280	357.41	457,482
	Custodial Building Storage	800	1.60	1,280	357.41	457,482
	It Closet	100	1.60	160	357.41	57,185
DPS-1	Public Safety Office	225	1.60	360	357.41	128,667
DPS-2	Public Safety Office	200	1.60	320	357.41	114,370
DPS-3	Public Safety Conference	240	1.60	384	357.41	137,245
DPS-4	Public Safety File Room	180	1.60	288	357.41	102,933
TOTAL		3,785	1.60	6,056	357.41	2,164,461

**TABLE 4
FY 2012 MOVEABLE EQUIPMENT LIST**

District/College: Dist. 512 William Rainey Harper College
Project Name: One Stop / Admissions Center

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

<u>Programmatic Unit</u>	<u>Room Use Classification</u>	<u>Name of Equipment</u>	<u>Number of Units</u>	<u>Cost per Unit</u>	<u>Estimated Total Cost</u>
Total Summarized amounts					
Furniture	All Spaces		1	1,925,483	1,925,483
IT			1	318,934	318,934
Physical Plant			1	159,467	159,467
Escalation		2,484,529	1	80645	80,645
10% Contingency			1	248453	248,453
A/E Fees			1	162618	162,618
On-site Observation			1	52445	52,445
Reimbursible Expenses			1	27853	27,853
Art in Architecture			1	10753	10,753
Grand Total Equipment Costs (this number should be included on the equipment line of table 1)					\$2,986,651

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT

**WILLIAM RAINEY HARPER COLLEGE
ONE STOP / ADMISSIONS CENTER**

**FY2012
RAMP**

UTILITY and SITEWORK BUDGET ESTIMATION FORM

District/College William Rainey Harper College Dist. 512

Location Palatine, Illinois

Project Name One Stop/ Admission Center

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
	N/A				\$0
All Utility and Sitework costs carried within separate Capital Projects	N/A				\$0
Request Grant	N/A				\$0
	N/A				\$0
	N/A				\$0
1. Base Total					\$0
2. Added Costs					\$0
3. Base Cost					\$0

4. Escalation (4.0% per year/.25% per month) from July 2010 - Oct. 2011					
	Expected Bid Date		<u>Oct . 2012</u>		\$0
	Number of months to Bid Date		<u>15 mon.</u>		
5. Escalated Building Budget					\$0
6. Escalated Building Budget Plus 10% Contingency					\$0
7. Adds:					
a. A/E Fees 6.5%				<u>0</u>	
b. On-Site Observation					
Number of Months <u>3mon.</u> Days Per Week <u>5 days</u>				<u>0</u>	
c. Reimbursable Expenses				<u>0</u>	
d. Art in Architecture one-half of one percent				<u>0</u>	
e. Other Adds _____				<u>0</u>	
f. Subtotal Adds:				<u>0</u>	\$0
8. Total Building Budget					\$0
OTHER:					
Estimate of Annual State Supported Operations and Maintenance Expense					\$0

Source of Cost Estimate: Legat Architects

Date of Cost Estimate: May 17, 2010

RAMP 2012

WELLNESS AND SPORTS CENTER

BUILDING M RENOVATION

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Harper Community College, District # 512, meeting in their regular session on _____, with a quorum present, officially authorized the submission of the attached Fiscal Year 2012 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Wellness and Sports Center/Building M Renovation

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ _____
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ _____
5. State Certified Construction Credits (remaining from 1987)	\$ _____
6. Other (Please specify) <u>Referendum 2000 & 2008</u>	\$ <u>11,916.2</u>
TOTAL LOCAL MATCH	\$ <u>11,916.2</u>

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

**TABLE 1
FISCAL YEAR 2012 CAPITAL PROJECT REQUEST**

DISTRICT/COLLEGE: Dist. 512 William Rainey Harper College

PROJECT NAME AND/OR DESCRIPTION Wellness and Sports Center / Bldg M Renovation and Additions
 Check one:
 NEW FACILITIES CONSTRUCTION/ACQUISITION X (Complete Table 2)
 REMODELING/REHABILITATION PROJECT X (Complete Table 2)
 OTHER _____ (Complete Table 2 or provide additional information per instructions)

DISTRICT PRIORITY NUMBER 3 OUT OF 3
 Check one:
 NEW REQUEST _____
 REQUESTED PREVIOUSLY X

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES				11,715.2	3,905.1	15,620.2				11,715.2	3,905.1	15,620.2
LAND												
EQUIPMENT				2,750.3	916.8	3,667.1				2,750.3	916.8	3,667.1
UTILITIES				1,679.1	559.7	2,238.8				1,679.1	559.7	2,238.8
REMODELING & REHABILITATION				16,191.2	5,397.1	21,588.3				16,191.2	5,397.1	21,588.3
SITE IMPROVEMENTS				3,412.8	1,137.6	4,550.4				3,412.8	1,137.6	4,550.4
PLANNING												
TOTAL				35,748.6	11,916.2	47,664.8				35,748.6	11,916.2	47,664.8

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.
 State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 47,664.8
 TOTAL COMPLETED PROJECT COST \$ 47,664.8
 DESIRED PROJECT START DATE 7/1/2012
 ESTIMATED COMPLETION DATE 10/1/2015
 ESTIMATED OCCUPANCY DATE 10/1/2015
 ESTIMATED ANNUAL OPERATING COST \$ _____

MATCHING CONTRIBUTION \$ _____
 (See item 10 in Section I of this Manual)
LOCAL FINANCING SOURCE
 AVAILABLE FUND BALANCE \$ _____
 ICCB CONSTRUCTION CREDITS \$ _____
 (if any)
 DEBT ISSUE \$ _____
 DATE OF APPROVAL: _____
 OTHER -Referendum 2000 & 2004 \$11,916,200
TOTAL \$11,916,200

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

**William Rainey Harper College
Wellness and Sports Center
Building M Renovation and Additions
Legat Architects
RAMP Document
June 2010**

Scope of Work:

The Wellness and Sports Renovation and Additions (building M) project consists of renovation of 90,201 gross sf and a new addition of 38,410 gross sf. This project includes new classrooms, laboratory space and support facilities, as well as renovation of all those existing. The project also incorporates new locker rooms, support facilities, and exterior bleachers located at the campus stadium, as well as, work to extensive work to existing ball fields. Building M is two stories with an area of 70,299 nsf. The existing building includes a swimming pool, gymnasium, labs, classrooms, offices and other support facilities.

Site Utilities The existing site utilities are inadequate to support the renovations and additions proposed. The college has a chilled water loop project in planning. Valves, pumps, and internal additional piping are included within this project for connection to chilled water loop.

Site Improvements Site improvements include work to entrances and stairs to better allow large crowds to flow into building and to gymnasium. Adjacent landscaping will be improved to match other improved areas around campus. Irrigation will be added to ball fields. The stadium will have artificial turf and outdoor lighting. The project also includes exterior bleachers located at the campus stadium, as well as, extensive work to existing ball fields.. Site improvements consist of repair and replacement of loading area pavement to the north of the building, replacement of perimeter stairs and sidewalks at perimeter entrances.

Interior Improvements Remodeling and renovation shall consist of demolition and renovation of the entire building interior, including: replace majority non-bearing partitions, ceilings, lighting, mechanical systems, building controls, fire alarm, data/telecommunications, flooring, finishes, doors, hardware, washroom renovations, elevator upgrades, casework, and other miscellaneous accessories. This project includes laboratories, classrooms, offices, conference rooms, and other support spaces. The program spaces and uses are further described in the program statement and supporting program data. Building complex requirements for circulation, communications, security, disabled accessibility, utilities, mechanical systems, electrical systems, and interior finishes will, in most instances, be similar to those occurring in the existing campus facilities.

Construction Type The new wall construction is planned to be face brick with concrete block back-up with aluminum windows. The structure is likely to be metal deck, steel beams/columns,

and concrete foundations. The project may require special engineering to deal with poor soil conditions.

Schedule of Work The completion date established is based upon a phased construction schedule which starts construction in October 2007 and completes the renovation in August of 2009. The phases would be developed with user input. The majority of the interior work and overall construction would not be affected by weather conditions. The additions would be scheduled to work around weather and site constraints.

Relationships to other Projects Currently the College has other projects in planning which have overall relationships to the programs. However, the proposed work is renovations to several existing programs. There is no physical dependant relationship between this project and other projects.

Federal Rules and Regulations This project will bring the entire building into ADA compliance, and all other current code requirements of the State of Illinois.

PROGRAMMATIC JUSTIFICATION NARRATIVE

DISTRICT/COLLEGE: William Rainey Harper College

PROJECT NAME: Wellness & Sports Center / Building M

Objectives of Proposed Building Renovation Plan

- To renovate and update the 1979 Wellness & Sports Center building
- To create new classrooms and labs responsive to students' current and future needs
- To create solutions for outdoor classroom/lab spaces

Rationale for Renovation, and Condition of Present Facilities

The College has long recognized the need for major renovation and redesign of the Wellness & Sports Center (Building M). As one of the most-trafficked and multi-use buildings on Harper's campus, Building M is the site of credit and continuing education classes from 5:30 am to 11:00 pm. Concurrently, it provides space for student and community recreation and athletic programs, as well as numerous large community and campus assemblies.

Building M was funded 100% through a local community Referendum which passed on September 27, 1975. At that time, although the CDB approved its specifications, no ICCB funding was provided to help underwrite the building's original cost of \$5.6 million. Classes were first held in Building M in Fall 1979.

Building M is now 30 years old and has had no major updating. Having deteriorated significantly over time, it is in serious need of renovation and repair. Because so many people visit it each month, Building M presents the "first impression" of Harper College's campus.

Despite its deterioration, Building M space is vital to serving large numbers of students and community members interested in Wellness & Sports Center classes and programs, and their interest is clearly growing. Using academic year 2003-04 (Summer, Fall, Spring) as a benchmark:

- Student seatcount in Building M and outdoor classrooms for Physical Education, Continuing Education, and Cardiac Rehab students was 9,223. Few, if any, other buildings accommodate that many students per year.
- Credit FTE in Building M's offerings has continued to increase for many consecutive semesters. Physical Education credit FTE enrollment was up 7.5% compared to 2001-02; and from Fall '03 to Fall '04, Physical Education's FTE grew by 19%!
- Hosted 135,764 visitors in Building M for community and campus assemblies. This number is in addition to Athletics and classes, and

breaks down to an average of 11,314 visitors per month. Building M is the only building on campus capable of holding large assemblies.

- Served as home base for Harper's 13 men's and women's Intercollegiate Athletic sports teams. Harper student participation in Athletics has been on the rise, growing 25.4% from 2001-02 to 2003-04. For Harper's six Fall '04 Intercollegiate sports (the latest data available), involvement has grown another 46% from Fall '03! In Fall '04 alone, 244 student athletes tried out for the six Fall teams.
- Provided spaces for a full spectrum of student Intramural and community recreation programs in Building M and outdoor classrooms/fields.
- Increased members/use of Harper's Fitness Center, growing 41% from 2002-03 to 2003-04, to 529 members/users in 2003-04.

The growth in interest for wellness and fitness courses and programs at Harper College is obvious.

Assumptions

The development of the Educational Specifications for the redesign of Building M and associated outdoor areas has been based on the following assumptions:

1. The building will be gutted and redesigned. However, the locations of Gym 1 (Lab 2.5) and the Swimming Pool (Lab 2.8) will remain the same.
2. The current net and gross square footage in the building is 70,669 net (60,582 first floor; 10,117 second floor), 90,200 gross. Any net instructional/service space gained could only come from:
 - a. Adding a second floor in some parts of the building.
 - b. Expanding the building's footprint to include spaces to the west and/or south.
 - c. Efficiencies in use of space for HVAC.
3. A Fitness Center and appropriately-sized locker rooms will be built in the proposed Campus Life / One-Stop Center, and are not included in these Ed Specs.

Goals for the Redesign of Building M

In recommending redesign of the Wellness & Sports Center, the Ed Specs Team sought to achieve the following goals:

1. Create a building that meets future needs for teaching and learning, as well as for co-instructional space.
2. Create better "flow" to maximize use of space and increase student access to resources.
3. Resolve student/customer confusion about where to enter building and where to go upon entering building.
4. Address outdoor classrooms/fields and their substandard composition.

5. Preserve and modernize the viable functions of Building M, while adding some updated features (i.e. additional aerobics studio, additional classrooms, rock-climbing wall, a water feature, sauna/steam rooms, public whirlpool, auxiliary gym, larger storage, better safety and security).

Summary of Need

Harper's 2004-05 Institutional Planning Committee "SWOT" (Strengths, Weaknesses, Opportunities, Threats) Analysis documents that a major weakness facing Harper College is the condition of Building M's physical plant and infrastructure "...as a result of age and lack of renovation since original construction."

Paramount in Harper's 2004-07 Strategic Long Range Plan are the following two Institutional Goals:

Goal 3: Student Life. Continue to build a community by providing programs and services that develop the whole student and promote participation and a sense of belonging in the collegiate environment.

Goal 7: Facilities. Ensure appropriate facilities to meet the instructional and non-instructional needs of the College community.

These two Institutional Goals are largely addressed through the programs and classes conducted in Building M.

For all the reasons above and because Building M is a key point of entry to the campus, the renovation of the Wellness & Sports Center and related outdoor classrooms/fields is a high priority for Harper College.

**TABLE 2
FY 2012 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		PART A			PART B	
		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY			ACREAGE SUMMARY (Land Acquisition)	Number of Acres Requested in Budget Year
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE			
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>	<u>Space After Remodeling</u>		
Classrooms	110 thru 115	2,000	4,319	4,150	1 Landscaped Ground	_____
Laboratory	210 thru 255	22,500	2,219	51,487	2 Physical Education and Athletic Fields	_____
Office	310 thru 355	375	3,990	3,510	3 Buildings and Attached Structures	_____
Study	410 thru 455				4 Experimental Plots	_____
Special Use	510 thru 590	5,825	59,873	11,152	5 Other Instructional Areas	_____
<i>General Use:</i>					6 Parking Lots	_____
Assembly and Exhibition	610 thru 625				7 Roadways	_____
Other General Use	630 thru 685				8 Pond Retention and Drainage	_____
Support Facilities	710 thru 765				9 Other (specify)	_____
Health Care	810 thru 895				Total Assigned Area	_____
Unclassified					Currently Unassigned	_____
TOTAL NASF #		30,700	70,401	70,299	Total Acres	=====
TOTAL GSF* #		38,410	90,201	90,201		

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 3
FY 2012 BUILDING BUDGET ESTIMATION FORM**

District/College Dist. 512 William Rainey Harper College
Location Palatine, Illinois
Project Name Wellness and Sports Center / Bldg M Renovation & Additions

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
Classrooms renovated	4,150	1.28	5,325	\$176.63	\$940,522
Laboratories renovated	51,487	1.28	66,063	\$176.63	\$11,668,588
Offices renovated	3,510	1.28	4,504	\$176.63	\$795,477
Special Use renovated	11,152	1.28	14,309	\$176.63	\$2,527,397
Classrooms new	2,000	1.30	2,600	\$360.05	\$936,130
Laboratories new	22,500	1.30	27,750	\$278.53	\$7,729,185
Offices new	375	1.30	488	\$278.53	\$135,783
Special Use new	5,825	1.30	7,573	\$360.05	\$2,726,478
1. Base Total	100,999		128,611		\$27,459,559
2. Added Costs (sum of added cost components identified separately below)					
LEED design cost up to 6% of line 1					\$1,647,574
Green Building Design/LEED Certification Level Silver					
Other added costs:					
3. Base Cost	100,999		128,611		\$29,107,133
4. Escalation (Use 4.0 percent per year)					\$1,746,428
Expected Bid Date: <u>Oct. 2013</u> Number of Months to Bid Date: <u>18 mon.</u>					
5. Escalated Building Budget (Line 3 plus Line 4)					\$30,853,561
6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10)					\$33,938,917
7. Adds:					
a. A/E Fees <u>7.5</u> %					<u>\$2,545,419</u>
b. On-Site Observation					<u>\$297,870</u>
Number of Months <u>12 mon.</u> Days per Week <u>5 days</u>					
c. Reimbursable Expenses					<u>\$72,118</u>
d. Art in Architecture					
one-half of one percent (Multiply Line 6 by .005)					<u>\$169,695</u>
e. Other Adds Abatement (ADA, Asbestos, etc. specify)					<u>\$184,491</u>
f. Sub-total Adds (Lines 7a through 7e)					<u>\$3,269,593</u>
8. Total Building Budget (Line 6 plus Line 7f)					\$37,208,510
OTHER: NEW - 15,620,200 RENOVIATION- \$21,588,310					
Estimate of Annual State Supported Operations and Maintenance Expense					

Source of Cost Estimate: Legat Architects
 Date of Cost Estimate: May 17, 2010

TABLE 3A

5/16/2010

Summary of Requested Space

Classrooms Renovated

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
CLRM 1	Classroom + Kinesiology	1,450	1.28	1,860	\$176.63	\$328,616
CLRM 2	Classroom	900	1.28	1,155	\$176.63	\$203,969
CLRM 3	Classroom	900	1.28	1,155	\$176.63	\$203,969
CLRM 4	Classroom	900	1.28	1,155	\$176.63	\$203,969
TOTAL		4,150	1.28	5,325	\$176.63	\$940,522

Laboratories Renovated

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
LAB 2.1	Dance Studio	2,600	1.28	3,336	\$176.63	\$589,242
LAB 2.2	Aerobics	2,500	1.28	3,208	\$176.63	\$566,579
LAB 2.3	Martial Arts	3,000	1.28	3,849	\$176.63	\$679,895
LAB 2.4	Telemetry/Cardiac Rehab/Cardiac Fitr	1,000	1.28	1,283	\$176.63	\$226,632
LAB 2.5	Gymnasium/Classroom	29,988	1.28	38,478	\$176.63	\$6,796,232
LAB2.7	Strength Training Lab	2,250	1.28	2,887	\$176.63	\$509,921
LAB 2.8	Swimming Pool / Whirlpool	9,249	1.28	11,867	\$176.63	\$2,096,117
LAB 2.9	Computer Lab & Study/Resource Area	900	1.28	1,155	\$176.63	\$203,969
TOTAL		51,487	1.28	66,063	\$176.63	\$11,668,588

TABLE 3A

5/16/2010

Summary of Requested Space

Offices Renovated

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
OFF3.11	Office-Dean	250	1.28	321	\$176.63	\$56,658
OFF3.12	Conf. Room	200	1.28	257	\$176.63	\$45,326
OFF3.13	Office Admin Asst	100	1.28	128	\$176.63	\$22,663
OFF3.14	Recp Area (4 Work Stations)	400	1.28	513	\$176.63	\$90,653
OFF3.21	Office Faculty	120	1.28	154	\$176.63	\$27,196
OFF3.22	Office Faculty	100	1.28	128	\$176.63	\$22,663
OFF3.23	Office Faculty	100	1.28	128	\$176.63	\$22,663
OFF3.24	Office Faculty	100	1.28	128	\$176.63	\$22,663
OFF3.25	Office Counselor	100	1.28	128	\$176.63	\$22,663
OFF3.26	Office Adj. Faculty (3 Work Stations)	160	1.28	205	\$176.63	\$36,261
OFF3.27	Office Staff (8 Work Stations)	320	1.28	411	\$176.63	\$72,522
OFF3.31	Office Staff(AD)	200	1.28	257	\$176.63	\$45,326
OFF3.32	Office Staff (Facility)	100	1.28	128	\$176.63	\$22,663
OFF3.33	Office Staff (Fit. Assessment)	100	1.28	128	\$176.63	\$22,663
OFF3.34	Office Staff (Intramural)	100	1.28	128	\$176.63	\$22,663
OFF3.35	Office Staff (Cardiac Rehab 2 Wkst)	160	1.28	205	\$176.63	\$36,261
OFF3.41	Office (Shell Space)	100	1.28	128	\$176.63	\$22,663
OFF3.42	Office (Shell Space)	100	1.28	128	\$176.63	\$22,663
OFF3.51	Conf. Room Staff	80	1.28	103	\$176.63	\$18,131
OFF3.52	Archive/Storage Room	120	1.28	154	\$176.63	\$27,196
OFF3.53	Work Room Staff	350	1.28	449	\$176.63	\$79,321
OFF3.54	Kitchen Division	150	1.28	192	\$176.63	\$33,995
TOTAL		3,510	1.28	4,504	\$176.63	\$795,477

TABLE 3A

5/16/2010

Summary of Requested Space

Offices New

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
5.1-13	Office	150	1.30	195	\$278.53	\$54,313
5.1-14	Office	225	1.30	293	\$278.53	\$81,470
TOTAL		375	1.30	488	\$278.53	\$135,783

Special Use New

Room #	Room Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
SS4.9	Storage (athletic equip)	1,200	1.30	1,560	\$360.05	\$561,678
5.1-1	Taping Room - Stadium	300	1.30	390	\$360.05	\$140,419
5.1-2	Taping Room- Stadium	300	1.30	390	\$360.05	\$140,419
5.1-3	Equipment Room- Stadium	300	1.30	390	\$360.05	\$140,419
5.1-4	Large Locker Room- Stadium 100L	1,000	1.30	1,300	\$360.05	\$468,065
5.1-5	Shower Room- Stadium 10S	150	1.30	195	\$360.05	\$70,210
5.1-6	Large Locker Room- Stadium 60L	800	1.30	1,040	\$360.05	\$374,452
5.1-7	Shower Room- Stadium 10S	150	1.30	195	\$360.05	\$70,210
5.1-8	Small Locker Room- Stadium 30L	300	1.30	390	\$360.05	\$140,419
5.1-9	Shower Room- Stadium 5S	75	1.30	98	\$360.05	\$35,105
5.1-10	Small Locker Room- Stadium 30L	300	1.30	390	\$360.05	\$140,419
5.1-11	Shower Room- Stadium 5S	100	1.30	130	\$360.05	\$46,806
5.1-12	Concessions- Stadium	250	1.30	325	\$360.05	\$117,016
5.1-15	Press Box- Stadium	600	1.30	780	\$360.05	\$280,839
5.1-15b	Bleacher Structure (in SF cost)					
TOTAL		5,825	1.30	7,573	\$360.05	\$2,726,478

**TABLE 4
FY 2012 MOVEABLE EQUIPMENT LIST**

District/College: Dist. 512 William Rainey Harper College
Project Name: Wellness and Sports Center / Bldg M Renovation

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
Classrooms Renovated/New		(Refer to Worksheet)	1	\$216,900	216,900
Laboratories Renovated/New			1	\$1,319,908	1,319,908
Offices Renovated/New			1	\$410,767	410,767
Special Use Renovated/New			1	\$1,197,469	1,197,469
Escalation for 18 Months @ 4% per Year			1	188,703	188,703
Contingency at 10%			1	333,375	333,375
Grand Total Equipment Costs (this number should be included on the equipment line of table 1)					<hr/> \$3,667,120 Round to \$3,667.1

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT

**WILLIAM RAINEY HARPER COLLEGE
WELLNESS AND SPORTS CENTER BUILDING M**

FY2012 RAMP

**TABLE 4A
SUMMARY PAGE**

5/16/2010

EQUIPMENT BUDGET ESTIMATION FORM

District/College William Rainey Harper College Dist. 512

Location Palatine, Illinois

Project Name Wellness and Sports Center Building M

Space Type	NASF				Cost
Classrooms new and Renovated	6,150				\$216,900
Laboratories New and Renovated	73,987				\$1,319,908
Offices New and Renovated	3,885				\$410,767
Special Use New and Renovated	16,977				\$1,197,469
Total	100,999				\$3,145,043

Escalation (4.0% total from July 2011 to Oct. 2013)

Expected Bid Date	<u>Oct. 2013</u>	<u>\$188,703</u>
Number of months to Bid Date	<u>18 mon.</u>	

Escalated Equipment Budget \$3,333,745

Escalated Equipment Budget \$3,667,120
 Plus 10% Contingency

Total Equipment Budget \$3,667,120

Source of Cost Estimate: Legat Architects

Date of Cost Estimate: May 17,2010

MOVEABLE EQUIPMENT WORKSHEET

Laboratories

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
LAB 2.1	Dance Studio	2,600	210	50	None			\$0
LAB 2.2	Aerobics	2,500	210	50	None			\$0
LAB 2.3	Martial Arts	3,000	210	40	None			\$0
LAB 2.4	Telemetry/Cardiac Rehab	1,000	210	20	Life Fitness Treadmills	6	\$5,000	\$30,000
					Eliptical Trainer	5	\$4,000	\$20,000
					Total Body Elipitcal Trainers	2	\$4,000	\$8,000
					Total Body Elipitcal Trainers	2	existing	\$0
					Life Fitness Recumbent Bikes	4	\$2,500	\$10,000
					Life Fittnes Upright Bikes	4	\$2,500	\$10,000
					Rowing Machines	2	\$2,000	\$4,000
					NuStepTotal Body Trainers	2	\$2,000	\$4,000
					Arm Ergometer	1	\$2,000	\$2,000
					Air Dyne Bikes	2	\$1,000	\$2,000
					Cybox Bench Press	1	\$2,500	\$2,500
					Cybox Shoulder Press	1	\$2,500	\$2,500
					Cybox Low Row	1	\$3,000	\$3,000
					Cybox Lat Pulldown	1	\$3,000	\$3,000
					Life Fitness Pro2 Chin/Dip Asist	1	\$2,500	\$2,500
					Cybox Leg Extension	1	\$2,500	\$2,500
					Cybox Leg Curl	1	\$2,500	\$2,500
					Cybox Seated Calf Raise	1	\$2,500	\$2,500
					Life Fitness Chest/Fly/Shoulder Machine	1	\$3,000	\$3,000
					Precor Leg Raise	1	\$1,000	\$1,000
					Cybox Back Extension	1	\$2,500	\$2,500
					Cybox Abdominal Machine	1	\$2,000	\$2,000
					Cybox Lower Back Raise	1	\$2,000	\$2,000
					Flat Screen TV/Wall Mount/Wireless headpho	4	\$1,250	\$5,000
					Radio/CD Player	1	\$500	\$500
					3'x6' Table	2	\$450	\$900
					4 Drawer File Cabinets	3	\$400	\$1,200
					Chairs	2	\$300	\$600
					Stool	1	\$250	\$250
					Closed Circuit Video Camera	4	\$2,500	\$10,000
					Emergency Call Boxes	2	\$1,500	\$3,000

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
LAB 2.5	Gymnasium/Classroom	29,988	115	100-1000	Ceiling Baskets, Plexi, key controls	10	\$5,300	\$53,000
					In floor Volleyball Recepticles	10	\$300	\$3,000
					Volleyball Standards/Nets (sets)	4	\$625	\$2,500
					Volley Ball official Stands (sets)	4	\$2,375	\$9,500
					2 sets of 1,000 seat bleachers	1	\$250,000	\$250,000
					deep shelving on 2 walls	2	\$5,000	\$10,000
					Balanced Sound System	1	\$30,000	\$30,000
					Ceiling Mounted Wrestling Matts	2	\$8,000	\$16,000
					Wall mtd Wireless Multisport scoreboards	4	\$8,000	\$32,000
					Cediling Mounted Movable Curtains	5	\$16,400	\$82,000
					Retractable Batting Cages	2	\$8,500	\$17,000
					Closed Circuit Video Camera System	4	\$2,500	\$10,000
					Emergency Call Box	1	\$1,500	\$1,500
Automatic External Defibrillator	1	\$3,500	\$3,500					
LAB2.7	Strength Training Lab	2,250	210	35	Flat Weight Bench	2	\$375	\$750
					Double Tier Dumbbell bench	2	\$750	\$1,500
					Set of Dumbbells, weights 10-120lbs	1	\$6,000	\$6,000
					Flat Dumbbell Bench	1	\$500	\$500
					Adjustable Dumbbell Bench	1	\$1,000	\$1,000
					Upright Dumbbell Bench	1	\$500	\$500
					Barbell Rack w/ Weights 20-120lbs	1	\$3,000	\$3,000
					Olympic Squat Rack	2	\$1,500	\$3,000
					Leg Press	1	\$3,000	\$3,000
					Leg Curl	1	\$2,500	\$2,500
					Leg Extension	1	\$2,500	\$2,500
					Seated Calf Raise	1	\$2,000	\$2,000
					Hammer ISO-Lateral Wide pulldown	1	\$2,000	\$2,000
					Hammer Rowing	1	\$2,000	\$2,000
					Plat Racks	2	\$1,000	\$2,000
					Set-Rubber Coated Plates, 12x2.5-45lbs	1	\$5,000	\$5,000
					Straight Bars	2	\$500	\$1,000
Bar Locking Collars	6	\$50	\$300					
LAB 2.8	Swimming Poll / Whirlpool	9,249	211	100	None	0		\$0
LAB 2.8	Swim Pool 2 offices?	?			Typical Office	2	\$8,350	\$16,700
LAB 2.9	Computer Lab & Study/Re	900	110	25	Computers	8	\$2,000	\$16,000
					Chairs	8	\$300	\$2,400
					Computer Printer	1	\$1,000	\$1,000
					Desk	8	\$2,400	\$19,200
					Round Table	5	\$500	\$2,500
					Chairs with Casters	20	\$250	\$5,000
					Bookcase	4	\$300	\$1,200
					Desk with Return	1	\$2,400	\$2,400
					Desk chair	1	\$300	\$300
					Binder Bins	2	\$250	\$500
LAB 2.6	Classroom/Gymnasium	15,000	310	75-575	Tackboards		In building	\$0
					Security system /Card Access Reader	1	\$10,000	\$10,000
LAB 2.6	Classroom/Gymnasium	15,000	310	75-575	Ceiling Baskets, Plexi, key controls	6	\$5,300	\$31,800

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
					In floor Volleyball Recepticles	2	\$300	\$600
					Volleyball Standards/Nets (sets)	1	\$1,000	\$1,000
					Volley Ball official Stands (sets)	1	\$2,000	\$2,000
					1 set of 500 seat bleachers	1	\$50,000	\$50,000
					Balanced Sound System	1	\$25,000	\$25,000
					Wall mtd Wireless Multisport scoreboards	4	\$8,000	\$32,000
					Closed Circuit Video Camera System	4	\$2,000	\$8,000
					Emergency Call Box	1	\$1,500	\$1,500
					Automatic External Defribulator	1	\$3,500	\$3,500
LAB 2.5a	Gym/Classroom Upper track(new) (at existing gymnasium)	7,500	310		None	0	\$0	\$0
					Escalation Update to July 2007			\$32,694
					Escalation Update to July 2008			\$37,705
					Escalation Update to July 2009			\$50,766
					Escalation Update to July 2010			\$132,727
					Escalation Update to July 2011			\$111,975
TOTAL		73,987						\$1,319,908

MOVEABLE EQUIPMENT WORKSHEET

Offices

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
OFF3.11	Office-Dean	250	310		desk	1	\$4,500	\$4,500
					return	1	\$300	\$300
					chair w/arms & casters	1	\$300	\$300
					side chair	1	\$250	\$250
					credenza	1	\$400	\$400
					bookcase	2	\$300	\$600
					lateral file	1	\$400	\$400
					table, round conference 48"	1	\$450	\$450
					chairs	4	\$250	\$1,000
					Tackboards	2	\$100	\$200
					Light	1	\$100	\$100
					Computer	1	\$2,000	\$2,000
OFF3.12	Conf. Room	200	310		Chairs	10	\$2,000	\$2,000
					Conference Table	1	\$500	\$500
					Storage Unit	1	\$400	\$400
					Projector and Screen	1	\$8,000	
OFF3.13	Office Admin Asst	100	310		desk w return	2	\$4,000	\$8,000
					chair w/arms & casters	1	\$300	\$300
					side chair	1	\$250	\$250
					credenza	2	\$400	\$800
					bookcase	1	\$300	\$300
					lateral file	1	\$400	\$400
					Tackboards	2	\$100	\$200
					Light	1	\$200	\$200
					Computer		\$2,000	
OFF3.14	Recp Area (4 Work Station)	400	310		Modular workstations	4	\$4,000	\$16,000
					Chairs	4	\$300	\$1,200
					computers	2	\$2,000	\$4,000
					4 chairs	4	\$250	\$1,000
					Card Access/contacts/security system	1	\$15,000	\$15,000
					Shelves	2	\$300	\$600
					4 Binder Binns	4	\$250	\$1,000
					Light	1	\$100	\$250
					lateral files	3	\$400	\$1,200
OFF3.21	Office Faculty (Typical)	120	310		Total cost	each	\$8,350	
					desk	1	\$4,000	\$4,000
					return	1	\$250	\$250
					chair w/arms & casters	1	\$300	\$300
					side chair	2	\$250	\$500
					credenza	1	\$400	\$400
					bookcase		\$300	\$300

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
					lateral file	1	\$400	\$400
					Tackboards	1	\$100	\$100
					Light	1	\$100	\$100
					Computer	1	\$2,000	\$2,000
OFF3.22	Office Faculty	100	310		Total Cost (see typical)	1	\$8,350	\$8,350
OFF3.23	Office Faculty	100	310		Total Cost (see typical)	1	\$8,350	\$8,350
OFF3.24	Office Faculty	100	310		Total Cost (see typical)	1	\$8,350	\$8,350
OFF3.25	Office Counselor	100	310		Total Cost (see typical)	1	\$8,350	\$8,350
OFF3.26	Office Adj. Faculty (3 Work Stations)	160	310		Modular workstations	3	\$4,000	\$12,000
					Desk chairs	3	\$300	\$900
					computers	3	\$2,000	\$6,000
					lateral files	3	\$350	\$1,050
					Binder Binns	3	\$250	\$750
					Light	3	\$100	\$250
OFF3.27	Coaches Office (8 Work Stations)	320	310		Modular workstations	8	\$4,000	\$32,000
					Desk chairs	8	\$300	\$2,400
					computers	8	\$2,000	\$16,000
					Lateral Files	4	\$400	\$1,600
					Binder Binns	8	\$250	\$2,000
					Light	8	\$100	\$250
OFF3.31	Office Staff(AD)	200	310		Total Cost (see typical)	1	\$8,350	\$8,350
OFF3.32	Office Staff (Facility)	100	310		Total Cost (see typical)	1	\$8,350	\$8,350
OFF3.33	Office Staff (Fit. Assessme	100	310		Total Cost (see typical)	1	\$8,350	\$8,350
OFF3.34	Office Staff (Intramural)	100	310		Total Cost (see typical)	1	\$8,350	\$8,350
OFF3.35	Office Staff (Cardiac Reha	160	310		Total Cost (see typical)	2	\$8,350	\$16,700
OFF3.41	Office (Shell Space)	100	310		Total Cost (see typical)	1	\$8,350	\$8,350
OFF3.42	Office (Shell Space)	100	310		Total Cost (see typical)	1	\$8,350	\$8,350
OFF3.51	Conf. Room Staff	80	310		desk	1	\$2,400	\$2,400
					Desk chair	1	\$300	\$300
					side chair	3	\$250	\$750
OFF3.52	Archive/Storage Room	120	524		Storage Cabinets	3	\$400	\$1,200
					Wall Mounted Storage binns	3	\$250	\$750
OFF3.53	Work Room Staff	350	315		Copier	1	\$2,500	\$2,500
					Fax Machine	1	\$400	\$400
					Mailboxes 3-20 unit	3	\$200	\$600
					Counters/Cabinets	In building	\$0	\$0

TABLE 4b

5/16/2010

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
					Binder Binns	2	\$250	\$500
OFF3.54	Kitchen Division	150	315		Refridgerator	1	\$1,000	\$1,000
					Microwave	1	\$200	\$200
					Counters, Cabinets, sink	In building	\$0	\$0
					Table	2	\$450	\$900
					Chairs	8	\$250	\$2,000
					Fire Extinguisher	1	\$50	\$50
5.1-13	Office	150	310	1	Total Cost (see typical)	1	\$8,350	\$8,350
5.1-14	Office	225	310	3	Modular workstations	3	\$4,000	\$12,000
					Desk chairs	3	\$300	\$900
					computers	3	\$2,000	\$6,000
					lateral files	3	\$350	\$1,050
					Binder Binns	3	\$250	\$750
					Light	3	\$100	\$250
					Escalation Update to July 2007			\$10,175
					Escalation Update to July 2008			\$11,734
					Escalation Update to July 2009			\$15,799
					Escalation Update to July 2010			\$41,306
					Escalation Update to July 2011			\$34,848
TOTAL		3,885						\$410,767

TABLE 4b

5/16/2010

MOVEABLE EQUIPMENT WORKSHEET

Special Use

Room #	Room Description	NASF	Room Use Classification	Capacity	Fixed and Movable Equipment	No. of Units	Estimated Unit Cost	Estimated Total Cost
SS 4.1	Video/Telecourse Viewing	250	210	20	AV Projection System	1	\$15,000	\$15,000
					Conf Table	1	\$450	\$450
					Chairs	10	\$300	\$3,000
					Stool	1	\$250	\$250
					Security System/Card reader	1	\$10,000	\$10,000
					Chairs	15	\$300	\$4,500
SS4.2	Equipment Room	1,100	115	0	Chairs	4	\$300	\$1,200
					Lateral File Cabinet 4 drawer	2	\$400	\$800
					Lateral File Cabinet 2 drawer	1	\$350	\$350
					desk w/ return	4	\$2,650	\$10,600
					Washer/Extractor 35lb Cap.	1	\$2,500	\$2,500
					Washer/Extractor 55lb Cap.	1	\$3,500	\$3,500
					Dryer w/ 55lb Cap.	2	\$3,500	\$7,000
					Binder Bins	4	\$250	\$1,000
					Lights (under cab)	8	\$100	\$800
					Security System/Card reader	1	\$10,000	\$10,000
SS4.3	Training Room Athletics/P	925	525	25	desk	2	\$2,400	\$4,800
					chair w/arms & casters	2	\$300	\$600
					Adj. Stool	1	\$250	\$250
					Ice Machine (Crushed)	1	\$2,000	\$2,000
					Large Whirlpool(wd casing, seating)	2	\$15,000	\$30,000
					Small Whirlpool, height adj	1	\$10,000	\$10,000
					Modality cabinet	1	\$1,000	\$1,000
					Mobile cart	1	\$500	\$500
					Stationary Bike	2	\$2,500	\$5,000
					Treadmill	1	\$5,000	\$5,000
					Treatment Table	3	\$1,500	\$4,500
					Taping Stations Dual	4	\$1,000	\$4,000
					File Cabinet	2	\$400	\$800
					Storage Shelves	2	\$300	\$600
					Ultrasound/Stim Combo	1	\$10,000	\$10,000
					Trtreatment/Whirlpool chair	2	\$500	\$1,000
					Bulletin board	2	\$100	\$200
SS4.4	IT Telecommunications R	162			Security System/Card reader	1	\$10,000	\$10,000
					Racks/Equipment	1	\$5,000	\$5,000
					Fire extinguisher	1	\$50	\$50
					Closed circuit Video camera	1	\$2,500	\$2,500

TABLE 4b

5/16/2010

SS4.5	Locker Rooms	6,540		350	Precision Scale	6	\$1,000	\$6,000
	M-SS4.5.1 locker		525		None			
	M-SS4.5.2 locker		525		None			
	M-SS4.5.3 locker		525		None			
	M-SS4.5.4 sauna		525		None			
	M-SS4.5.5 steam		525		None			
	W-SS4.5.6 locker		525		None			
	W-SS4.5.7 locker		525		None			
	W-SS4.5.8 locker		525		None			
	W-SS4.5.6 sauna		525		None			
	W-SS4.5.6 steam		525		None			
SS4.5a	Shower Rooms	1,425			None			\$0
	M-SS4.5a.1 shower		525	25	None			
	M-SS4.5a.2 shower		525		None			
	S-SS4.5a.3 shower		525		None			
	W-SS4.5a.4 shower		525	25	None			
	W-SS4.5a.5 shower		525		None			
SS4.6	Hallways & Student Lounc	0			30' of 48" display cases 3" deep	1	\$12,000	\$12,000
					30' flr mtd 72" trophy cases 12" deep	1	\$45,000	\$45,000
					12' wall mtd 48" trophy cases 12"deep	1	\$25,000	\$25,000
					Couches (3 person) w/arms	8	\$1,500	\$12,000
					Coffee table	6	\$500	\$3,000
					Settees (2 person) w/ arms	4	\$1,500	\$6,000
					Closed circuit Video camera	3	\$2,500	\$7,500
					Wall display cases 48"x48"x3"	8	\$1,500	\$12,000
SS4.7	Storage (PE Equip)	450	525		None			\$0
SS4.8	Concessions	300			Walk-in Cooler	1	\$25,000	\$25,000
					Walk-in Freezer	1	\$25,000	\$25,000
					Refridgerator	1	\$5,000	\$5,000
					3 compartment sink w/ disposal	in building	\$0	\$0
					Hand sink	in building	\$0	\$0
					Microwave	1	\$800	\$800
					Electric convection oven	2	\$1,500	\$3,000
					Tall food warmer (holding cabinet)	1	\$5,000	\$5,000
					Ice machine w/ holding cabinet	1	\$2,000	\$2,000
					Dry goods shelving (overhead)	1	\$2,500	\$2,500
					Soup Pots	2	\$200	\$400
					Cash Register	1	\$1,500	\$1,500
					Pop Corn Machine	1	\$1,500	\$1,500
					Pretzel Warmer	1	\$300	\$300
					Nacho Maker	1	\$300	\$300
					Coffee Brewers	3	\$300	\$900
					Roll a grill	1	\$400	\$400
					soft drink dispenser (6)w/ rack for boxes	1	\$1,500	\$1,500
					Safe	1	\$2,000	\$2,000
					Heating lamps	3	\$500	\$1,500
					Work counter for serving	in building		
					Security System/Card reader	1	\$10,000	\$10,000

TABLE 4b

5/16/2010

SS4.9	Storage (athletic equip)	1,200	0	None				\$0
5.1-1	Taping Room	300	10	Taping Table	3	\$1,000		\$3,000
				Arm Chair	1	\$350		\$350
				Metal Storage Cabinets	2	\$400		\$800
				Treatment table	2	\$1,500		\$3,000
				Ice Machine				
5.1-2	Taping Room	300	10	Taping Table	4	\$1,500		\$6,000
				Arm Chair	1	\$350		\$350
5.1-3	Equipment Room	300	4	Cabinets			In building	\$0
5.1-4	Large Locker Room	1,000	100	Oversized Lockers	100	\$350		\$35,000
5.1-5	Shower Room	150	10	None				\$0
5.1-6	Large Locker Room	800	80	Lockers	80	\$350		\$28,000
5.1-7	Shower Room	150	10	None				\$0
5.1-8	Small Locker Room	300	30	Lockers	30	\$350		\$10,500
5.1-9	Shower Room	75	5	None				\$0
5.1-10	Small Locker Room	300	30	Lockers	30	\$350		\$10,500
5.1-11	Shower Room	100	5	None				\$0
5.1-12	Concessions	250	1	Refridgerator	5	\$5,000		\$25,000
5.1-15	2 Level Press Box	600	5	Furniture/Equipment	1	\$30,000		\$30,000
5.1-15b	Bleachers		2500	Bleacher Seats 2,500	1	\$300,000		\$300,000
U-1	Mechanical Room			Vacuum	1	\$1,200		\$1,200
				Rodding Machine	1	\$2,500		\$2,500
				Storage Desk	1	\$1,000		\$1,000
				Storage Cabinet	1	\$400		\$400
				Ladder	2	\$500		\$1,000
				Tool Cabinet	1	\$1,000		\$1,000
				MSDS Cabinet	1	\$1,000		\$1,000
				Chemical Station	1	\$1,000		\$1,000

Escalation Update to July 2007 \$29,661
 Escalation Update to July 2008 \$34,207
 Escalation Update to July 2009 \$46,056
 Escalation Update to July 2010 \$120,415
 Escalation Update to July 2011 \$111,005

TOTAL 16,977

\$1,197,469

UTILITY and SITEWORK BUDGET ESTIMATION FORM

District/College William Rainey Harper College Dist. 512

Location Palatine, Illinois

Project Name: Wellness and Sports Center / Building M Renovation and Additions

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
	N/A				\$0
Softball field field/dugouts					\$679,339
Baseball field/dugouts					\$679,339
Stadium					\$1,630,415
Utilities Water/Gas/Sewer					\$516,298
Stormwater					\$203,802
Utilities Electrical					\$339,670
Grading/earthwork					\$407,604
					\$0
					\$0
Utilities at Stadium/Bleachers					\$611,406
1. Base Total					\$5,067,873
2. Added Costs (sum of added cost components identified separately below)					
LEED design cost up to 6% of line 1					\$304,072
Green Building Design/LEED Certification Level Silver					
Other added costs:					
3. Base Cost					\$5,371,945
4. Escalation					
				Expected Bid Date: <u>Oct. 2013</u>	\$322,317
				Number of months to Bid Date	<u>18 mon</u>
5. Escalated Building Budget					\$5,694,262
6. Escalated Building Budget					\$6,263,688
Plus 10% Contingency					
7. Adds:					
a. A/E Fees 6.5%					<u>469,777</u>
b. On-Site Observation					
Number of Months <u>3mon.</u> Days Per Week <u>5 days</u>					<u>24,419</u>
c. Reimbursable Expenses					
d. Art in Architecture					
one-half of one percent					<u>31,318</u>
e. Other Adds _____					<u>0</u>
f. Subtotal Adds:				525,514	\$525,514
8. Total Building Budget					\$6,789,201
OTHER:					
Estimate of Annual State Supported Operations and Maintenance Expense					\$0
Source of Cost Estimate: Legat Architects					
Date of Cost Estimate: May 17, 2010		Utilities	2,238,800	Site	4,550,401
Round to			2,238.8		\$4,550.4

Subject: Administrative Employment Contracts

Recommended by:

Kenneth L. Ender, President

Description

The President recently announced the reorganization of Administrators to better align with our Student Success agenda. The new structure resulted in changes in positions, titles and/or reporting relationships. The attached chart reflects Administrator titles and length of 2010/11 contracts.

The reorganization resulted in a reduction of \$280,000 in base salaries for administrative personnel in the 2009/10 base budget. The 2010/11 base salary budget for Administrators (reflecting a general increase of 2.7%) is \$5,808,000, which is a decrease of \$167,000 compared to the 2009/10 base salary budget of \$5,975,000. No changes are recommended for 2010/11 Administrator benefits. The Board authorizes the President to execute the Administrative Employment Contracts.

Information

The President recommends that the Board of Trustees approve the sum of \$5,808,000 for Administrator base salaries and that the President execute the Administrative Employment Contracts for the 2010/2011 fiscal year.

Rationale

Approval by the Board of Trustees is necessary to authorize the President to execute new Administrative Employment Contracts.

Funding Source

Funding is provided within the Education and Auxiliary Funds.

2010/2011 ADMINISTRATOR CONTRACT SUMMARY

ADMINISTRATOR		TITLE	CONTRACT TERM
ALLEN	DELLA	DIRECTOR CLIENT SERVICES	1
ALLY	RONALD	EVP OF FINANCE & ADMINISTRATIVE SERVICES	3
ATKINSON	VICTORIA	DIRECTOR NEW STUD PROGRAMS & RETENTION	1
BABB	MICHAEL	DIRECTOR, IT ENTERPRISE SYSTEMS	1
BAILEY	SHEILA	CHIEF OF STAFF	2
BARZACCHINI	MICHAEL	DIRECTOR MKTG SERVICES	1
BROD	CATHERINE	CHIEF ADVANCEMENT OFFICER	2
BURDICK	PHILLIP	CHIEF COMMUNICATIONS OFFICER	2
CANFIELD	KATHLEEN	DIRECTOR CAR SERV & WOM PROG	1
COONS	MARIA	SENIOR EXECUTIVE TO THE PRESIDENT	2
DOWLING	EARL	DIRECTOR STUDENT FINANCIAL ASSISTANCE	1
EASTERLING	DOUGLAS	DIRECTOR OF INSTITUTIONAL RESEARCH	1
GRIFFITH	SARAH	ASST PROVOST/DEAN CAREER TECH PROG	1
HARRIS	YVONNE	DEAN MATHEMATICS & SCIENCE	1
IGYARTO	MIA	CHIEF HUMAN RESOURCVES OFFICER	1
KAMOCHÉ	NJAMBI	DEAN RESOURCES FOR LRNG	1
KIMURA	KEIKO	DEAN AE/LS	1
KINDLE	JOAN	ASSOCIATE PROVOST	1
KNETL	BRIAN	ASSOCIATE DEAN, LIB ARTS	1
KNIGHT	ASHLEY	DEAN STUDENT AFFAIRS AND WCA	1
LaBAUVE-MAHER	LAURA	ASSOC DEAN MULTICULTURAL LRNG	1
LENGERICH	SHANNON	ASSOC DEAN WELLNESS/DIR OF HEALTH SERVICES	1
MA	JIM	DIRECTOR PHYSICAL PLANT	1
MARWICK	JUDITH	PROVOST	3
MOTEN	MARIA	DEAN, ENROLLMENT SERVICES	1
MROZINSKI	MARK	DEAN CONTINUING EDUCATION	1
MYERS	REGAN	DIRECTOR TECHNICAL SERVICES	1
NEJMAN	MICHAEL	DIRECTOR STUDENT ACTIVITIES	1
OTTO	SHERYL	DEAN, STUDENT SUPPORT SERVICES	1
PARZY	ROBERT	DIRECTOR STUD RECRUIT & OUTREACH	1
PETERSEN	STEPHEN	CAMPUS ARCHITECT	1
ROBINSON	MICHELE	DEAN BUS/SS	1
ROSENTHAL	ERIC	DIRECTOR ACADEMIC ADVISING & COUNSELING	1
SAWYER	KATHERINE	ASSOC EXEC DIR FNDTN/DIR MAJOR GIFTS	1
SCHLENBECKER	DARLENE	DIRECTOR INST EFFECTVNESS/OUTCOMES ASSMT	1
SHARP	DIANA	ASSISTANT PROVOST	1
SKOLD	MARGARET	CONSULTANT TO PRESIDENT	3 mo
SMALL	BARBARA	ASSOCIATE DEAN, HC	1
SMITH	JOHN	ASSOCIATE DEAN	1
SPIWAK	DOUGLAS	DIRECTOR OF ATHLETICS & FITNESS	1
STARK	SARAH	DIRECTOR CNTR FOR INNOVATIVE INSTR	1
THOMPSON	TOM	DIRECTOR DISAB SVCS & ADA OFFICER	6 mo* (RETIRE)
TROUT	DARICE	ASSOCIATE DEAN, AE/LS	1

WAJLER	NANCY	ADULT LEARNING DIRECTOR	1
WEEKS	DENNIS	DEAN LIBERAL ARTS	1
LIMITED TERM APPT (BAUER)		INTERIM CHIEF INFORMATION OFFICER	1
LIMITED TERM APPT (BONSTETTER)		INTERIM CONTROLLER	1

XII. Announcements by Chair

- A. Communications
- B. Calendar Dates

On-Campus Events

(Note: * =
Required)

July 14	5:00 p.m.	Board Advisory Committee Meeting	W216
*July 21	6:00 p.m.	Regular Board Meeting	W214-215
August 11	5:00 p.m.	Board Advisory Committee Meeting	W216
*August 18	6:00 p.m.	Regular Board Meeting	W214-215
September 8	5:00 p.m.	Board Advisory Committee Meeting	W216
*September 15	6:00 p.m.	Regular Board Meeting	W214-215

Off-Campus Events

XIII. Other Business
(including closed session,
if necessary)

XIV. Adjournment