

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, December 17, 2014

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Hill on Wednesday, December 17, 2014 at 6:04 p.m. in the Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Kelley led the Pledge of Allegiance.

ROLL CALL

Present: Members Rita Canning, Greg Dowell, Jim Gallo, Diane Hill, Bill Kelley, Walt Mundt, and Student Member Marissa Andreuccetti

Absent: Member Laurie Stone

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Chief Advancement Officer; Phil Burdick, Chief Communications Officer; Maria Coons, Senior Executive to the President; Tom Crylen, Executive Director Facilities Management; Brian Knetl, Associate Provost; Judith Marwick, Provost; Maria Moten, Assistant Provost; Sheryl Otto, Assistant Provost; Michelé Robinson, Special Assistant to the President for Diversity and Inclusion and Assistant Provost; Kenya Ayers; Kathy Bruce; Orlando Cabrera; Kathy Coy; Tom Dowd; Margaret Geppert; Amie Grainger; Ashley Knight; David Lavan; Paul LeBreck; Jim Macnider; Mark Mrozinski;Carolynn Muci; Keith O'Neill; Mary Beth Ottinger; Kim Pohl; Jeff Przybylo; Darlene Schlenbecker; Evelyn Seiler; Doug Spiwak; Eric Wallor; Darnell Windmon.

Guests: Phil Gerner, Robbins Schwartz; Brennan Albuck, student; Juan Barajas, student; Maria Barajas, student; Mary Boudlin, citizen; Constantine Bovalis, student; Adam Brauer, student; Silvia Catalan, student; Melissa Cayer, citizen; Stephanie Chaires, student; Adam Coonich, student; Lori Delfin, student; Liam Edelman, student; Neil Hanna, student; Emil Kozakiewicz, student; Daniel Legut, student; Gregg Lugo, student; John Majerus, student; Angel Nieves, student; T.J. Paton, student; Sebastian Ramirez, student; Cynthia Siddiqui, student; Will Troman, student; Colin Weber, citizen.

AGENDA APPROVAL

Member Dowell moved, Member Kelley seconded, approval of the Agenda.

Upon roll call of the Consent Agenda, the vote was as follows:

Ayes: Members Canning, Dowell, Gallo, Hill, Kelley, Mundt, and Student Member Andreuccetti.

Nays: None.

Motion carried.

PRESENTATION

Chair Hill advised the presentation and pinning will be done in the new year since the honoree is ill tonight.

STUDENT TRUSTEE REPORT

Student Member Andreuccetti shared that Student Government Association (SGA) has been hosting weekly meetings with the Deans and Directors across College divisions, which have proved informative. SGA has also approved a new water polo sports club, and funding for the Black Student Union and Latinos Unidos. And students are very pleased to be almost done with finals.

FACULTY SENATE PRESIDENT'S REPORT

Dr. Tom Dowd announced that Faculty Senate has chosen WINGS as the charity their fundraising will support this holiday season. With final exams finishing out the semester this week, faculty look forward to a couple weeks off and then coming back in January ready to start again. He wished the Board a Happy Holiday season and was looking forward to seeing them in the New Year.

PRESIDENT'S REPORT

Dr. Ender asked Dean Ashley Knight to give a brief introduction for the Cross Country Teams.

Cross Country Teams

Dean Knight praised the work Coach Macnider, Coach Wallor and all of the athletes put into this season, and asked Athletic Director Doug Spiwak to talk briefly about the program.

Spiwak acknowledged the four years Macnider has been the Head Cross Country Coach, during which he took a strong team and made them even stronger. This year the team won its fourth National Men's Championship in a row, establishing Harper as the dominant program in the country. The Women's team had it's highest finish, placing second in the national meet. This year Harper earned the Pepsi Cup, the Gary Moore award for the best overall program, determined by combining the Men's and Women's team scores. He presented the award to Dr. Ender and the Board, and invited Coach Macnider to present the team.

Macnider began by expanding on the progress the Women's program has made over his four years at Harper. The goal for next year is to bring both championships home. There were nine women on the Harper team with more than 120 runners competing. Two earned All-American by placing in the top 15, Marisa Andreuccetti placed 11th and Sylvia Catalan placed 14th. Close behind was Stephanie Chaires who placed 16th, just out of All-American standing. Lori Delfin placed 18th, Itzel Sotelo placed 31st, Maria Barajas finished 46th, and Cynthia Siddiqui was 73rd.

The Women's team won the regional meet and the D-III title, beating all of the D-I schools, making for an impressive and exciting year.

Macnider took a moment to introduce Assistant Coach Eric Wallor, noting that they both have come full circle having both graduated from Harper College and competing in cross country. Wallor still competes and is up for a Chicago runner of the month award by a Chicago area runners association. He has been a great addition for Harper, running with and inspiring the teams.

The Men's team has taken the National title for the fourth year in a row. Each year the goal is to do better than the last, and this year Harper ran seven runners, 6 of whom placed All-American, with a team score of 28 points. All-Americans attending the meeting included National Champion Juan Barajas, Brennan Albuck who placed second, John Majerus finished 9th, Emil Kozakiewicz was 10th, Adam Brauer, a freshman, is another All-American, he was 15th, and Will Troman finished 20th. Also attending the meeting were team members Neil Hanna, TJ Patton, and Sebastian Ramirez. Harper had all seven of its runners place in the top 20 out of a field of 140 runners, which is quite impressive. All the runners demonstrate excellence in the classroom as well as on the track. He thanked the Board for the opportunity to be a part of this success.

Engineering Club

Dr. Ender asked Kathy Bruce, Dean of Math and Science, to introduce Harper's Engineering Club. .

Dr. Bruce explained how the club started in 2006 with a couple of Engineering students who were interested in studying robotics. It has grown over the years along with the opportunities for Engineering students, including the Pathways Program with University of Illinois. The club is now called Harper Society of Engineers and has about 20 members. She invited club advisors David Lavan and Maggie Geppert to give a little more detail about the club and introduce the students.

Lavan stated the mission of the club to be "striving to support and guide students in pursuit of engineering projects of their choosing." They have found that the projects that get the most traction and are most successful are the ones that come from the students themselves. He emphasized the diversity in the projects and the initiative the students take to improve on their own ideas.

Geppert noted that the NASA University Student Launch Initiative generated a lot of interest in the club, and the students involved are dedicated and serious in their commitment to the organization. The students are learning how to design, learning how to build things, learning how to present their ideas to other people. This

sort of opportunity, presenting their projects to the Board, is another great way they learn about being professional engineers. She introduced the club members present, president Dan Legut, treasurer Angel Nieves, Adam Coonich, events and materials manager Constantine Bovalis, Gregg Lugo, and Liam Edelman.

Legut briefly discussed one of the club's bigger projects, the hexacopter, a remotely operated multi-rotor vehicle, which will map terrain and create digital elevation models. This is an interdisciplinary project with the geography department. Currently, they are working on the fail-safe system to prevent damage in case of a crash which would tear the copter apart. It is stored in the Nanotech Lab and a small group of students work on it every weekend. Other projects are smaller and more individual, and include robotics projects.

Bovalis thanked a few the professors for their support and encouragement and presented two of his projects. The first was for a Battle Bot competition for ant-weight (one pound) and beetle-weight (three pound) bots. He emphasized the challenge of creating a small, one-pound robot and fitting electronics and a weapon on it. Using his resources, he figured he could create his on his 3-D printer in order to make it light enough and strong enough to include a weapon. His current bot seems to have too thick of a shell, so he has taped the Bluetooth module to the outside. He created the app to control his robot through Bluetooth on his phone. His second project is a reverse engineering project. Bovalis had received a Chuck Hoberman created ball called a switch pitch, and out of curiosity had to figure out how it flipped its sides when tossed. So he redesigned it and 3-D printed it and it was one of the projects the club showed to Dr. Ender when they met with him. He then presented Dr. Ender with one he made with Harper colors and a Harper logo etched in one of the wings.

Dr. Ender thanked Bovalis and commented that the students that attended the meeting today are experiencing what the best of higher education can be, because not only do they attend classes, but they live in a community with other scholars and inventors and share the camaraderie of a team.

In response to Member Gallo, Bovalis explained he has two 3-D printers, one resin. Gallo related that his company recently utilized a 3-D print company to make a part in one day that would have taken weeks to get from the overseas source, acknowledging the cutting edge technology that these students get to work with.

Chair Hill acknowledged former Student Trustee Colin Weber who is visiting from his four-year college.

Dr. Ender continued his report noting that a lot is being accomplished at Harper in spite of the innovative disruption that is occurring in higher education. He wanted to make everyone aware, particularly this time of year when it's the time to celebrate everything good in life, that this is a very special group of men and women making this progress happen at Harper College. He didn't want to let this particular December go by without acknowledging all the effort being made amid the pressures to succeed. He thanked the faculty and staff for all they do, and thanked the Board for their continued support.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Dowell moved, Member Canning seconded, approval of the minutes for November 13, 2014 Committee of the Whole meeting, November 20, 2014 Board of Trustees meeting, and December 1, 2014 Joint Boards meeting; bills payable; payroll for October 31, 2014, November 14, 2014; estimated payroll for November 28, 2014; bid awards; requests for proposal; purchase orders; personnel actions; monthly financial statements; Board committee and liaison reports; grants and gifts status report; summary report of items purchased from state contracts, consortiums or cooperatives; as outlined in Exhibits X-A.1 through X-B-4 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Fund Expenditures

Accounts Payable & Tuition Refunds \$6,170,835.20

The payroll of October 31, 2014 in the amount of \$2,090,308.40; November 14, 2014 in the amount of \$2,065,264.13; and the estimated payroll of November 28, 2014 in the amount of \$2,077,786.27.

Bid Approvals

Ex. X-A.3.a Accept bids and award construction contracts for the Building Improvement Project at the Learning and Career Center (LCC):

- 04.1 – Masonry – Jimmy’s Masonry Corp \$44,000
- 05.1 – Steel – SG Krauss Co. \$78,000
- 07.4 – Roofing – (allowance) \$18,000
- 08.1 – Storefront and Glazing – Des Plaines Glass Co. \$59,780
- 09.1 – General Trades/Demolition – Hargrave Builders Inc. \$67,800
- 09.2 – Carpet – Libertyville Tile and Carpet \$11,668
- 09.3 – Painting – All-Tech Decorating Co. \$15,900

22.1 – Plumbing – Jensen’s Plumbing & Heating
\$69,700
23.1 – HVAC/Controls – MG Mechanical Services
\$25,700
26.1 – Electrical – McWilliams Electric Co.
\$42,989
31.1 – Excavation – Schaeffges Brothers, Inc.
\$19,900
32.1 – CIP Concrete, Site Concrete and Asphalt -
Schaeffges Brothers, Inc. \$33,800

as the lowest responsible and responsive bidders, in the total amount of \$711,480.00, inclusive of total bid amount of \$487,237, construction management fees of \$143,814, bonds and insurance of \$15,749, 10% contingency of \$64,680, \$675,000 as provided in the Operations and Maintenance (Restricted) Fund (Fund 3) budget and \$36,480 in Operations and Maintenance (Restricted) Fund contingency.

Ex. X-A.3.b Accept bids and award construction contracts for the Starbucks build out at Building D:

09.1 – General Trades – Manusos General Contracting \$117,500
09.2 – Floor Finishes – Mr. David’s Flooring
\$23,123
09.3 – Finishes – Ascher Brothers \$6,750
21.1 – Fire Suppression – Nelson Fire Protection
\$9,363
22.1 – Plumbing – DeFranco Plumbing \$49,295
23.1 – Mechanical – MG Mechanical \$49,300
26.1 – Electrical – Argon Electric \$52,700

as the lowest responsible and responsive bidders, in the total amount of \$ 389,541.00, inclusive of total bid amount of \$308,031, construction management fees of \$40,343, bonds and insurance of \$5,754, 10% contingency of \$35,413, as provided in the Operations and Maintenance (Restricted) Fund (Fund 3) budget of the Building D Renovations and Additions project budget.

Request for Proposals

Ex. X-A.4.a Accept a proposal and award a contract to Maher & Maher for education workforce and strategic planning consulting, in the amount not to exceed \$71,500.00, as provided in the Restricted Purposes Fund (Fund 6) budget. (Amount is reduced from

that noted in Exhibit X-A.4.b on November 21, 2014 due to decreased grant funding.)

Purchase Orders

- Ex. X-A.5.a Approve the purchase order to Studio GC for architectural and engineering services for the interior improvements at the Learning and Career Center (LCC), in the amount of \$37,500.00, as provided in the Operations and Maintenance (Restricted) Fund (Fund 3) budget.
- Ex. X-A.5.b Approve issuance of a purchase order to Cannon Design for way finding for the Canning Center project, in the amount of \$99,600.00, as provided for in the Operations and Maintenance (Restricted) Fund (Fund 3) budget from the Building D project budget, as part of the Canning Center budget.
- Ex. X-A.5.c Approve issuance of a purchase order to Legat Architects for architectural and engineering services for the programming and feasibility study for Building F, in the amount of \$101,820.00, as provided for in the Operations and Maintenance (Restricted) Fund (Fund 3) budget through budgeted contingency funds.
- Ex. X-A.5.d Approve issuance of a purchase order to Cannon Design for architectural and engineering services for the programming and feasibility study for Building M, in the amount of \$171,024.00, as provided for in the Operations and Maintenance (Restricted) Fund (Fund 3) budget, \$100,000 through project budget and the remainder through capital project contingency funds.
- Ex. X-A.5.e Approve issuance of a purchase order to Mortenson Construction Company for construction management services for the west campus infrastructure project, in the amount of \$831,670.00, as provided for in the Operations and Maintenance (Restricted) Fund (Fund 3) budget.
- Ex. X-A.5.f Approve issuance of a purchase order to Philips Healthcare for a new EPIQ7G Ultrasound System to be used for instruction in the Diagnostic Medical and Cardiac Sonography imaging courses, in the amount of \$133,061.40, as provided for in the Restricted Purposes Fund (Fund 6) budget.

Personnel Actions

Supervisory/Management Appointment

Theresa Horwath, Academic Division Operations Manager, Health Careers, 12/01/14, \$56,500/year

Professional/Technical Appointments

Arlene Koszyk, Coordinator, Chemistry Technologies/Chemical Hygiene Officer, 11/24/2014, \$60,905/year

James Vitullo, Writing Center Specialist, Academic Support Center, 12/01/14, \$50,000/year

Classified Staff Appointments

Steve Hayes, Student Athlete Success Center Coordinator/Program Assistant, P/T, Student Affairs, 12/01/14, \$27,898/ year

Laurence Matthews, Recruiting Assistant, P/T, Student Recruitment and Outreach, 12/01/14, \$20,358/year

Pamela Mitsch, Morning Receptionist, P/T, Registrar's Office, 12/08/14, \$18,525/year

Claudine Voltolina, Preschool Teacher, P/T, 11/17/2014, \$25,935/year

Harper #512 IEA-NEA Appointments

Hermelinda Fierro, Custodian, Operations Services, 12/15/14, \$19,136/year

James Myles, Custodian, Operations Services, 11/17/14, \$19,136/year

Zachary Wielontek, Custodian, Operations Services, 12/01/14, \$19,136/year

Administrator Separation

Scott Friedman, Director, Disability Services & 504/ADA Coordinator, Access and Disability Services, 01/02/15, 5 years 1 month

Faculty Separation

Allison Minicz, Instructor, Health Services, 12/19/14, 4 months

Professional/Technical Separations

Lisa Coder, Staff Interpreter, P/T, Access and Disability Services, 12/19/14, 2 years 11 months

Carol Ujwary, Staff Interpreter, P/T, Access and Disability Services, 12/19/14, 2 years 11 months

ICOPS Separation

Lousin Yousefyan, Community Service Officer I, P/T, Harper College Police, 11/20/14, 2 months

Classified Staff Separations

Celeste Dieden, Office Assistant III, Math and Science, 12/19/14, 2 years 4 months

Javier Padilla Jr., Financial Aid Assistant, Office of Student, N/A,
Declined

Upon roll call of the Consent Agenda for Approval, the vote was as follows:

Ayes: Members Canning, Dowell, Gallo, Hill, Kelley, Mundt, and Student Member Andreuccetti.

Nays: None.

Motion carried.

Financial Statements Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and
Liaison Reports Foundation Report: Member Canning reported that as of November 30, the Foundation has received \$380,374.00 in contributions year-to-date. The Foundation recognized and celebrated members of the Harper Heritage Society on Sunday December 7 at Chicago Prime Steak House. The Harper Heritage Society is a giving club that honors those who have made provisions for Harper College in their estate plans. The Foundation is aware of 35 planned gifts that designate the Harper College Educational Foundation . These 35 gifts are valued at more than \$7.5 million. Of these gifts, 31 individuals or families have elected to become members of the Harper Heritage Society and be publicly recognized for their gifts. The Foundation Board welcomed a new Board member in December, Bill Prevan, the group senior vice president at American Chartered Bank in Schaumburg.

ICCTA Liaison: There was nothing to report this month.

Grants and Gifts Status
Report Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative
and State of Illinois
Contracts Purchasing
Status Report Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

NEW BUSINESS

Adoption of Levy Resolution Member Dowell moved, Student Member Andreuccetti seconded, adoption of the Levy resolution for 2014, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Canning, Dowell, Gallo, Hill, Kelley, Mundt, and Student Member Andreuccetti.

Nays:

Motion carried.

Resolution calling a public hearing concerning the intent of the Board of Trustees of the District to sell not to exceed \$5,200,000 Funding Bonds

Member Canning moved, Member Mundt seconded, to adopt the resolution providing for the establishment of a Funding Bond hearing date of January 21, 2015 and the publication of the required public notice, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Canning, Dowell, Gallo, Hill, Kelley, Mundt, and Student Member Andreuccetti.

Nays: None.

Motion carried.

Resolution setting forth and describing claims against the District and declaring the intention of the District to issue bonds for the purpose of funding and paying such claims, and directing that notice of such intention be published as provided by law

Student Member Andreuccetti moved, Member Dowell seconded, to adopt the resolution as prepared by Bond counsel to identify claims against the District and declare the intent to issue bonds for the purpose of paying such claims, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Canning, Dowell, Gallo, Hill, Kelley, Mundt, and Student Member Andreuccetti.

Nays: None.

Motion carried.

Approval of Service Providers

Member Canning moved, Member Kelley seconded, approval of the updated list of service providers for the remainder of Fiscal Year 2015, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Canning, Dowell, Gallo, Hill, Kelley, Mundt, and Student Member Andreuccetti.

Nays: None.

Motion carried.

Naming of Manufacturing Lab

Member Gallo moved, Member Mundt seconded, approval of placing the name of the Fabricators and Manufacturers Association (FMA) on the new manufacturing lab, for which FMA donated \$500,000 to the College through the Educational Foundation for these naming rights, as outlined in Exhibit XI-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Canning, Dowell, Gallo, Hill, Kelley, Mundt, and Student Member Andreuccetti.

Nays: None.

Motion carried.

Chair Hill and Dr. Ender acknowledged FMA President and CEO Ed Youdell and the Senior Director for Membership and Director of the Education Foundation Jim Warren.

Youdell stated that FMA is delighted to be able to make the donation as part of their strategic initiative to represent their industry and create an educated, skilled workforce of manufacturing professionals. The opportunity to partner with Harper on this is the first of many things we can do together to help grow each other and help each other meet our objectives.

Dr. Ender took a moment to introduce and welcome Darnell Windmon, Faculty Fellow in the Math Department. He is one of two fellows from Chicago State University who will be teaching at Harper for a year.

ANNOUNCEMENTS BY CHAIR

Communications

Chair Hill wished all a happy and healthy holiday season. She noted the Board is looking forward to the opening of our Career and Technical Building Spring semester, with an open house January 6, and the ribbon cutting January 23. Dr. Ender added that it is confirmed that Governor-Elect Rauner will be attending January 23 as Harper officially cuts the ribbon and celebrates the building for the public. The details for his time on campus are still being worked out. More information will be forthcoming.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The Committee of the Whole Meeting will be Wednesday, January 14, 2015 at 5:00 p.m. in W216. The next Board of Trustees Meeting will be Wednesday, January 21, 2015 at 6:00 p.m. in W214 of Wojcik Conference Center.

OTHER BUSINESS

Member Kelley moved, Member Dowell seconded, to adjourn to closed session at 6:49 p.m. to discuss a real estate matter.

Upon roll call, the vote was as follows:

Ayes: Members Canning, Dowell, Gallo, Hill, Kelley, Mundt, and Student Member Andreuccetti.

Nays:

Motion carried.

ADJOURNMENT

Member Canning moved, Member Dowell seconded, to adjourn to adjourn the meeting.

In a voice vote, the motion carried at 7:52 p.m.

Chair

Secretary