

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, April 29, 2015

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Hill on Wednesday, April 29, 2015 at 6:10 p.m. in the Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Student Member Andreuccetti led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Jim Gallo, Diane Hill, Bill Kelley, Walt Mundt, Laurie Stone, and Student Member Marissa Andreuccetti.

Absent: Member Rita Canning.

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Chief Advancement Officer; Phil Burdick, Chief Communications Officer; Maria Coons, Senior Executive to the President; Tom Crylen, Executive Director Facilities Management; Brian Knetl, Associate Provost; Judy Marwick, Provost; Maria Moten, Assistant Provost; Sheryl Otto, Assistant Provost; Sheila Quirk-Bailey, Chief of Staff; Michelé Robinson, Special Assistant to the President for Diversity and Inclusion; Roger Spayer, Chief Human Resources Officer; Nancy Andrews; Mariano Arellano; Kenya Ayers; Abigail Bailey; Jennifer Berne; Margaret Bilos; Dave Braunschweig; Kathy Bruce; Orlando Cabrera; Kimberly Chavis; Kathy Coy; Julie D'Agostino; Andrea Fiebig; Brett Fulkerson-Smith; Margaret Geppart; Travaris Harris; Kathy Hock; Njambi Kamoche; Maria Knuth; Paul LeBreck; Jeanne Liefheit; Margie McGowan; Bhasker Moorthy; Mark Mrozinski;Carolynn Muci; Keith O'Neill; Mary Beth Ottinger; Kelly Page; Larry Price; Kathleen Reynolds; Kathryn Rogalski; Evelyn Seiler; Doug Spiwak; Sara Stephens; Craig Stettner; Becki Suthers; Jessica Walsh.

Guests: Phil Gerner, Robbins Schwartz; Lauren Bell, student; Monica Cardenas, student; Filomena DeVito, resident; parents and family of Joseph Haynes; Ali Longbottom, student; Angie Mahieu, resident; Robert Moskwa, student; Eri Svenson, student.

STUDENT TRUSTEE REPORT

Student Member Andreuccetti reported on Student Government Association volunteer efforts with the Environmental Club to clear brush and invasive plants at Penny Road pond. The Society of Engineers recently participated in the NASA University Student Launch Initiative by developing a hexacopter. She recently represented student interests at Harper's Strategic Planning Conference, advocated for the MAP grant at the Illinois State

Capitol for Student Advocacy Day, and attended the Diversity Symposium. Harper's Track and Field teams are making their way to Utica, NY to compete in the 2015 NJCAA National Track and Field Meet at Mohawk Valley Community College. In conclusion, she took a moment to thank all of the faculty, staff, students and Board Members for making Harper College a wonderful community to be a part of. This year she unmasked her weaknesses to become a student leader to others, and has been enlightened in ways that have widened her perspective. She expressed that she feels blessed to have been a member of the Board of Trustees.

Chair Hill read and presented the following resolution to Marisa Andreuccetti:

Whereas, Marisa Andreuccetti was selected by her peers to serve as the student representative on the Harper College Board of Trustees for 2014-2015, where she always put the students' vote first and brought a sense of purpose and responsibility to her service through her hard work and dedication to the role of Student Trustee; and

Whereas, as Student Trustee, she advocated for Harper students, communicated student concerns and suggestions in an exemplary manner, and kept the Board informed about issues that affect students and participated in the 2015 Harper Strategic Planning Conference as a student representative and trustee; and

Whereas, since her arrival at Harper she served as an elected Senator, Executive-Board officer, and as Secretary of Harper's Student Government Association, and in each role she worked to advocate for student needs and interests; and

Whereas, she represented Harper College at the Illinois Community College Board (ICCB) Student Advisory Committee (SAC) in Springfield; attended the 45th Annual Association of Community College Trustees (ACCT) Leadership Congress in Chicago, IL; attended the ACCT National Legislative Summit in Washington, D.C.; and

Whereas, she was an outstanding scholar and student-athlete at Harper College, having shared her talent with the Women's Soccer, Track and Field, Cross-Country, and Basketball teams, with her commitment to leadership through athletics helping her teams earn several regional and national titles, including a national second-place team finish for Cross Country in Fall 2014, while earning recognition as Harper College Student Athlete of the Week in Fall 2013, with subsequent NCCCC All-Conference and All-American honors as a technology and engineering education major; Now, Therefore Be it

Resolved, that the Board of Trustees of Harper College honors the accomplishments of Marisa Andreuccetti as she served honorably and with distinction as a Student Trustee and friend. We thank her for her positive contributions to Harper College and its community.

Attested the Twenty-Ninth Day of April in the Year 2015.

Adjourn Sine Die to  
Organizational Meeting

Chair Hill adjourned to the Organizational Meeting at 6:16 p.m.

Certificates of Results

Member Kelley moved, Member Gallo seconded, to recognize and accept the certificates of results from Counties Cook, Kane, Lake and McHenry of the April 7, 2015 Board of Trustees Consolidated Election for District 512, as outlined in Exhibit II.

In a voice vote, the motion carried.

Oath of Office

The oath of office was administered by legal counsel to the Elected Trustees Diane Hill, William Kelley, and Nancy Robb, and Student Trustee Joseph Haynes, who then took their seats at the table.

Agenda Approval

Member Dowell moved, Member Stone seconded, approval of the Organizational Meeting Agenda.

In a voice vote, the motion carried.

Election of Officers

Member Stone nominated Gregory Dowell as Chair of the Board of Trustees for 2015-2017.

Upon roll call of the Chair nomination, the vote was as follows:

Ayes: Members Gallo, Hill, Kelley, Mundt, Robb, Stone, and Student Member Haynes.

Nays: None.

Abstain: Member Dowell

Motion carried.

Member Dowell nominated Walt Mundt as Vice Chair of the Board of Trustees for 2015-2017.

Upon roll call of the Vice Chair nomination, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Robb, Stone, and Student Member Haynes.

Nays: None.

Abstain: Member Mundt

Motion carried.

Member Kelley nominated Nancy Robb as Secretary of the Board of Trustees for 2015-2017.

Upon roll call of the Secretary nomination, the vote was as follows:  
Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Stone, and Student Member Haynes.  
Nays: None.  
Abstain: Member Robb  
Motion carried.

Attorney Phil Gerner swore in the new Officers of the Board, who then took their positions at the table.

Chair Dowell made the following appointments:  
ICCTA Representative: Member Kelley  
Foundation Liaison: Member Hill  
Alumni Liaison: Member Gallo

Harper College Board of Trustees 2015-2016 Meeting Schedule

Member Hill moved, Member Kelley seconded, approval of the Meeting Schedule for the Board of Trustees for 2015-2016, as outlined in Exhibit VIII.

In a voice vote, motion carried.

Adjournment

Member Kelley moved, Member Stone seconded, adjournment of the Organizational Meeting to resume the regular meeting of the Board of Trustees at 6:24 p.m.

Upon roll call, the vote was as follows:  
Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, Stone, and Student Member Haynes.  
Nays: None.  
Motion carried.

RESUME BOARD MEETING

Member Robb moved, Member Mundt seconded, to resume the regular meeting of the Board at 6:24 p.m.

In a voice vote, the motion carried.

AGENDA APPROVAL

Member Kelley moved, Member Mundt seconded, approval of the April 29, 2015 Board of Trustees meeting agenda.

In a voice vote, motion carried.

PRESENTATION

Dr. Ender noted that this time of year includes many ceremonies, celebrations, and graduation activities. He asked Andrea Fiebig, Director of Adult Educational Development, to update the Board on the GED program and its upcoming graduation ceremony.

## GED Graduation 2015

Fiebig commented that Harper College's investments in the Learning and Career Center and in the Education and Work Center in Hanover Park have been validated in the last year with a new Federal law under which Adult Education is funded, the Workforce Innovation and Opportunity Act (WIOA). This act pushes us beyond the GED and into college and career transitions, and Harper is ahead of the game in these college transitions. She asked Maria Knuth, faculty co-chair for the GED program, to explain Harper's role in GED preparation.

Knuth reviewed some basic facts around the GED. The GED has long been a high school equivalency credential for those hoping to make up for lost time or a lost opportunity. Every year, about 800,000 students drop out of high school across this country. In Illinois alone, there are 1.5 million adults who do not have a high school diploma. Today, more than ever, the GED is vital to employment and pursuing post-secondary education. In fact, about one in twenty students entering post-secondary education hold a high school credential by taking and passing the GED.

In January of 2014, the GED was changed drastically in order to better prepare these students for college. Significant changes to the test include alignment to common core standards, computer-based testing, and both college-readiness and career-readiness scores. The test is more rigorous, so as a result students are taking longer to prepare for this test and to take the test. Knuth then asked a recent GED graduate to share her experience.

Monica Cardenas shared a quote by Joyce Williams which reflects her personal beliefs. "You have to hold onto your dreams and never give up. You may not accomplish what you want at a certain age, that doesn't mean it will not happen. Keep on going." A second chance was all she needed and Harper gave that to her. She was born and raised in Mexico and stopped going to school after eighth grade in order to work to help her family. She came to the United States in 1995 when she got married. She went to beauty school and got her license in 1999 and started working as a hairstylist, but wasn't satisfied. She started the GED program at Harper College in 2013 and graduated with her GED in 2014. She is now attending Harper and working toward an Associates in Diagnostic Medical Sonography. After two semesters, she has a 3.5 GPA and is fighting to go for 4.0.

Having the GED program available at Harper meant a second chance for Cardenas as an adult; it meant that Harper gave her the opportunity to obtain a better job, because even though she is a hairstylist and has a job, Harper College believes in her. It also meant that Harper wanted her here. She sees Harper helping her in a challenging journey. In fact, Harper not only gained her trust, but it also gained her loyalty. When her daughter wanted to look

for colleges out of state, she told her “No, you have to come to my college.” Now she too is enrolled at Harper. Having a graduation ceremony and giving her the opportunity to wear a graduation gown was really important, because she thought she was just a GED student, not important. But she felt very important that night. Wearing the gown and walking to receive her diploma, it was something she only expected for her children, but it was real, it was for her. That day she tasted the joy of what graduating feels like and it made her want to repeat that walk again, and say “hi” to Dr. Ender again and shake his hand again. That day was the day she felt she could achieve anything, she felt confident, she believed in herself again. She believes that since Harper walked her through to that stage to receive a GED, it could walk her again to receive her Associates in Diagnostic Medical Stenography.

Knuth thanked Martha and presented a video of last year’s GED graduation highlights. She invited the Board to once again attend the GED graduation on June 19, and thanked the Board for being supportive of the AED department.

Dr. Ender made a point to acknowledge that Martha said that Harper walked with her. It is what Harper is striving to do with every student so they have that feeling of accomplishment and the desire to keep moving forward. He congratulated Martha on her accomplishments.

#### FACULTY SENATE PRESIDENT’S REPORT

Brett Fulkerson-Smith reported for Dr. Dowd. He noted that spring is the season of transition and celebration, particularly in education. Many faculty applaud the hard work of students with presentations and share fairs, leading up to the ceremonies that formally commend their accomplishments. The end of the spring semester brings faculty a little rest and relaxation, and time for professional development over the summer, so they can come back refreshed and start again in the fall.

#### PRESIDENT’S REPORT

Dr. Ender began his report with a presentation from the Harper Ethics Bowl team and their recent competition successes. He asked team advisors Dr. John Garcia and Brett Fulkerson-Smith to share their update.

#### Ethics Bowl

Dr. Garcia briefly explained the format and asked Fulkerson-Smith to explain how the Ethics Bowls are organized.

Fulkerson-Smith explained that the Ethics Bowl season mirrors the academic calendar, with a fall season and a spring season. In the fall there is a regional event, the Intercollegiate Ethics Bowl, which is traditionally a competition among four-year institutions. How a team places at this regional bowl determines if they get to participate in the spring competition, the National Championship at the Annual Conference of the Association of Practical and

Professional Ethics. Also, in the spring is a Two-year College National Ethics Bowl, which does not have a regional qualifying event. Harper participated in both those national events. Both he and Garcia do a lot of work for the organizational efforts at the national level.

Dr. Garcia explained that Harper hosted the regional competition this year in the fall, and had two teams in that competition. One of those two teams placed second in the competition and qualified for the Intercollegiate Ethics Bowl Championship held in the spring, the only community college to qualify for that championship. The National Championship includes the top 32 teams in the country, so Harper competed against schools like Villanova, Duke, and the Naval Academy, some of the elite programs in the country. This was the second time in two years that Harper qualified for Nationals.

Harper placed first in the Two-year National Championship this spring. There was a possibility that Harper could have placed first and second, but Harper's teams faced each other in the semi-finals, so only one could go on to the final. The two Harper teams combined into one team for the Intercollegiate Ethics Bowl National Championship, and in a span of 48 hours prepared for those 8 cases. The Harper team made it to the quarterfinals, finishing in the top 8 in the country. Four of the team members were in attendance and 3 of those 4 will be on the team again next year; Robert Moskwa will go on to a four-year college next year, Lauren Bell, Eri Svenson, and Ali Longbottom will all be back next year. He congratulated them on their efforts and thanked the Board for their support of the program.

Dr. Ender noted in correspondence that the Dental Hygiene program received a full re-accreditation and that Dr. Kenya Ayers has been selected as an American Council of Education (ACE) fellow for the coming year. Last week, Dr. Freeman Hrabowski, who was the speaker for the Diversity Symposium, inspired many to think boldly about how to work with students and how to walk with students as they work their way through the institution. He congratulated the Diversity Committee, the Human Resources office, and the Special Assistant for Inclusion and Diversity, who came together to host that event and did a terrific job. Lastly, he acknowledged the work being done as an institution, as colleagues to identify the new directions and goals for the next Strategic Plan. The conversations in the hallways are exactly what they ought to be about, faculty and administrators spending time in the hallways discussing things that really are important. This is the work that we are all here to think about, and that is how to work with students, how to ensure the learning outcomes of the students are achieved, how to credential those students, and how to ensure that those credentials align with expectations they and

their families have about what will happen once they leave our institution. This is all the right stuff to be talking about. That's really what Harper's brand is about: every student being successful. And it is hard at scale to do that. The Strategic Plan will be delivered to this Board early next fall.

HARPER EMPLOYEE COMMENTS

Sara Stephens, Humanities Department Adjunct Faculty - Feels very strongly that liberal arts education has a place in the curriculum of all college students, and referenced Daniel Pink's book, *A Whole New Mind: Why Right Brainers will Rule the Future*. Her second concern is the proposal on the table to give C students free tuition and that introducing a scholarship or a free tuition option to C students will further our national mediocrity. Also if funding is available for this very large program, shouldn't there also be funding for the adjunct professors, who will be at the front lines of implementing this program? It will not be easy because there will be a lot time and energy drawn away from regular students to get these other students into viable shape as scholars. So, hopefully all will remember in this context that 70 percent of all college teaching across the country is done by adjunct professors, most of whom are not able to make a livable wage. Lastly, she recommended another book for the Board to read, *The Emperor's New Clothes*.

Dr. Ender noted that he will share an article with the Board and the campus which he wrote for the *American Council of Education's President's Journal* on the importance of the liberal arts in career and technical education. He thanked Sara for her presentation.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Kelley moved, Member Mundt seconded, approval of the minutes for February 18, 2015 Committee of the Whole meeting and February 25, 2015 Board of Trustees meeting; bills payable; student disbursements; payroll for January 23, 2015, February 6, 2015, February 20, 2015, March 6, 2015, March 20, 2015, and estimated payroll for April 3, 2015; bid awards; requests for proposal; purchase orders; personnel actions; proposed credit course fee changes; student service awards – fall 2014; monthly financial statements; Board committee and liaison reports; grants and gifts status report; summary report of items purchased from state contracts, consortiums or cooperatives; faculty tenure status report (2<sup>nd</sup> year, fall hires); faculty tenure status report (1<sup>st</sup> year, fall hires); as outlined in Exhibits X-A.1 through X-B-6 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Fund Expenditures	Accounts Payable	\$ 13,453,006.13
	Student Disbursements	\$ 4,974,049.32

The payroll of January 23, 2015 in the amount of \$1,828,259.05; February 6, 2015 in the amount of \$1,941,724.67; February 20, 2015 in the amount of \$2,003,370.63; March 6, 2015 in the amount of \$1,964,528.54; March 20, 2015 in the amount of \$2,040,637.72; and the estimated payroll of April 3, 2015 in the amount of \$1,955,704.13.

#### Bid Approvals

Ex. X-A.3.a Accept bid and award contract for the restoration of the pedestrian bridge at the north side of Harper Lake to Schaeffges Brothers, in the amount of \$352,280.00, which includes bid amount of \$289,800, a construction contingency of \$28,980, and professional fees of \$25,500, project management fees of \$5,000, and reimbursables of \$3,000, as the lowest responsible and responsive bidder, as provided in the Operations and Maintenance (Restricted) Fund (Fund 3) budget.

Ex. X-A.3.b Accept bid and award contract for the 2015 Paving Maintenance Project, which will include pavement restoration behind Building B, M, S, and T to Chicagoland Paving, in the amount of \$266,840.00, which includes a bid amount of \$219,000, a construction contingency of \$21,990, architectural fees in the amount of \$24,750, and reimbursables in the amount of \$200, as the lowest responsible and responsive bidder, as provided in the Operations and Maintenance (Restricted) Fund (Fund 3) budget.

Ex. X-A.3.c Accept bid and award contract for the 2015 Sidewalk Repairs Project which include replacement of deteriorated sidewalks throughout campus to Chadwick Contracting Co., in the amount of \$392,175.00, which includes a bid amount of \$347,341, a construction contingency of \$34,734, architectural fees in the amount of \$9,900, and reimbursables in the amount of \$200, as the lowest responsible and responsive bidder, \$80,000 as provided in the Operations and Maintenance (Restricted) Fund (Fund 3) budget and \$312,341 as provided in the capital project contingency funds.

#### Request for Proposals

There were no requests for proposals.

#### Purchase Orders

Ex. X-A.5.a Approve the issuance of a purchase order to Eastman Kodak, Inc. for parts and supplies for the NexPress color imaging device located in the

Graphics Lab, in the amount of \$40,000.00, as provided in the Education Fund (Fund 1) budget.

- Ex. X-A.5.b Approve the issuance of a purchase order to retain Legat Architects for the architectural services required to prepare the Resource Allocation and Management Plan (RAMP) document for renovations to Buildings I and J, based on the Campus Master Plan, in the amount of \$86,000.00, including architectural fees of \$85,000 and reimbursables of \$1,000, as provided in the Operations and Maintenance (Restricted) Fund (Fund 3) contingency budget.
- Ex. X-A.5.c Approve the rescindment of the previous award to Power Construction and issuance of a purchase order to Mortenson Construction Company for the construction management services for the Advanced Manufacturing Lab, in the amount of \$46,418.00, which includes a base fee in the amount of \$40,000, insurance in the amount of #380, reimbursables in the amount of \$2,000 and a contingency of \$4,038, as provided in the Operations and Maintenance (Restricted) Fund (Fund 3) budget.

## Personnel Actions

### Faculty Appointments

- Paula Akialis, Instructor – Health Information Technology, Health Careers, 08/18/15, \$50,718/year
- Bradley Grossman, Instructor – Law Enforcement/Justice, Career and Technical Programs, 08/18/15, \$53,912/year
- Donna Oswald, Instructor – Phlebotomy/Program Coordinator, Health Careers, 08/18/15, \$47,714/year
- Nupur Sharma, Assistant Professor – Fashion Design/Coordinator, Career and Technical Programs, 08/18/15, \$58,565/year
- Christine Wayne, Instructor – Accounting, Business and Social Sciences, 08/18/15, \$47,714/year

### Professional Technical Appointments

- George Leddy, Lab Assistant, MFT, P/T, Career and Technical Programs, 03/30/15, \$24,143/year
- Julie Sabella, Career Programs Specialist, Career and Technical Programs, 05/04/15, \$58,058/year
- Jessica Papa-Shorts, One Million Degrees Program Specialist, P/T, Student Development, 03/24/15, \$39,585/year

### Classified Staff Appointment

- Charmaine Allen, Studio V Associate, P/T, Career and Technical Programs, 04/23/15, \$24,050/year

Harper #512 IEA-NEA Appointment

Nicholas Abbinante, Custodian, Operation Services, 04/20/15,  
\$19,136/year

Supervisory/Management Retirements

Adrienne McDay, Coordinator of Registration, Registrar's Office,  
04/30/15, 18 years 4 months

Classified Staff Retirements

Margaret (Peggy) Dahl, Receptionist/Office Assistant, P/T,  
Student Development, 06/30/15, 12 years 9 months  
Julie Dudzik, Completion Concierge, P/T, Registrar's Office,  
06/12/15, 11 years 9 months

Professional/Technical Separation

James Ciciora, Desktop Integration Analyst, P/T, Information  
Technology/Technical Services, 04/17/15, 3 years  
3 months

ICOPS Separation

Robert Farris, Community Service Officer, Patrol, P/T, Harper  
College Police, 04/17/15, 3 years 3 months

Classified Staff Separations

Marianne Bohakel, Receptionist/Office Assistant, P/T, Academic  
Advising and Counseling, 05/01/15, 4 years 7 months  
Deborah Cannistra, Accommodation Assistant, P/T, Access and  
Disability Services, 04/14/15, 11 months  
Laura Doto, Accommodation Assistant, P/T, Access and Disability  
Services, 05/15/15, 11 months

Harper #512 IEA-NEA Separation

Mary Brown, Custodian, Operation Services, 04/06/15, 2 years  
5 months

Resolution for Student  
Trustee Andreuccetti

Approve a resolution honoring Student Trustee Marisa  
Andreuccetti's service to the College, as presented in Exhibit X-  
A.7.

Resolution for Trustee  
Canning

Approve the following resolution honoring Trustee Rita Canning's  
service to the College, as presented in Exhibit X-A.8.

Whereas, Mrs. Rita J. Canning, was appointed to the Board of  
Trustees in 2007, elected in 2009 and served with distinction until  
2015; and

Whereas, she served the Board of Trustees as Vice Chair from  
2010 to 2013, as Liaison to the Educational Foundation from 2008

to 2015, and as Co-Chair of the 2009 Presidential Search committee that identified Dr. Kenneth L. Ender, Harper’s 5th President; and

Whereas, Harper College successfully reaffirmed its accreditation with the Higher Learning Commission during her term as Trustee, and with her thoughtful input developed the 2010 Campus Master Plan; and

Whereas, she has tirelessly supported the Harper College Educational Foundation by serving as Co-Chair of the 40th Anniversary Gala and Pacesetters Committees, a member of the President’s Circle, Project Tomorrow Awareness Committee, and Committee on Directors , and having been named Emeritus Board Member; and

Whereas, she has given generously when asked to support Harper College events and fundraising efforts, in particular for the Rita and John Canning Women’s Program at Harper College and through the College’s first \$1 million gift; and

Whereas, being an ambassador and advocate for Harper College, she attended annual Commencement and Convocation ceremonies, Strategic Planning Conferences, Committee Meetings of the Whole, Board Retreats, ACCT and ICCTA Meetings, Educational Foundation Galas, Golf Outings, and Receptions; Now, Therefore Be it

Resolved, that the Board of Trustees of Harper College honors the accomplishments of Mrs. Rita J. Canning as she served honorably and with distinction as a Trustee and friend. We thank her for all her positive contributions to Harper College and its community.

Attested the Twenty-ninth Day of April in the Year 2015.

Academic Calendar for 2017-2018

Approve the Academic Calendar for 2017-2018, as presented in Exhibit X-A.9.

**FIRST SEMESTER – FALL 2017**

(August 21 to December 15, 2017)

Full-time Faculty Report	Tuesday, August 15
Semester Begins*	Monday, August 21
Labor Day (College Closed)	Monday, September 4
Thanksgiving Holiday (College Closed)	Wednesday-Sunday, November 22 – 26
Final Exam Week**	Monday-Friday, December 11 – 15

**SECOND SEMESTER – SPRING 2018**

(January 16 to May 18, 2018)

Full-time Faculty Report	Wednesday, January 10
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Martin Luther King Day (College Closed)	Monday, January 15
Semester Begins*	Tuesday, January 16
Lincoln's Day Observed (College Closed)	Monday, February 12
Spring Break (classes not in session)	Monday-Sunday, March 26 – April 1
Reading Day (College Closed)	Friday, March 30
Classes Resume	Monday, April 2
Final Exam Week**	Monday-Friday, May 14 – 18
Graduation	Saturday, May 19

**SUMMER SESSION – SUMMER 2018**

(May 21 to August 10, 2018)

<i>Semester Begins*</i>	<i>Monday, May 21</i>
Memorial Day (College Closed)	Monday, May 28
Independence Day (College Closed)	Wednesday, July 4

Illinois Law Enforcement Alarm System Agreement

Approve the recommendation to enter into an agreement with the Illinois Law Enforcement Alarm System (ILEAS) to provide for mutual aid support following a critical incident occurring in a jurisdiction, as presented in Exhibit X-A.10.

Upon roll call of the Consent Agenda for Approval, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, Stone, and Student Member Haynes.

Nays: None.  
Motion carried.

Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Reports

ICCTA Liaison – Member Kelley, having just returned from Springfield for the annual ICCTA Lobby Day, reported on the three community college initiatives they called upon the legislators to support: level funding for community colleges, increased funding for the Monetary Award Program (MAP) Grants, and the recognition of community colleges as units of local government in defense of bills proposed that would impact their ability to govern. He also invited the Board to attend the ICCTA Annual Convention in Schaumburg on June 5 which will feature a panel discussion including the Illinois Community College Board's newly appointed Chair Dr. Lazaro Lopez, Dr. Tom Choice the President of Kishwaukee and Chair of the Illinois Community College Presidents' Council, the Illinois Secretary of Education Dr. Beth Purvis, and the Illinois Department of Employment Security Director Jeff Mays.

	<p>Foundation Report – Member Hill invited the Board to participate in the upcoming Educational Foundation Golf Outing on June 8. The recent Donor Appreciation Brunch was well attended by donors and the awardees of their scholarships.</p>
<p>Grants and Gifts Status Report</p>	<p>Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.</p>
<p>Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report</p>	<p>Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.</p>
<p>Student Code of Conduct Revision</p>	<p>The Student Code of Conduct has been revised by the Student Life Committee, approved by the Student Success Policy Council, and approved by the Office of the President, and is being shared with the board for informational purposes only, as outlined in Exhibit X-B.5.</p>
<p>March Consent Agenda Items Previously Approved</p>	<p>Ex. X-B.6.a Accept bid and award contract for the construction of the Advanced Manufacturing Lab Addition to Building H to Construction Solutions of Illinois, Inc., in the amount of \$1,775,545.00, which includes a bid amount of \$1,433,223, a construction management fees of \$60,000, a 10% contingency fee of \$149,322, and architectural and engineering fees of \$133,000, as the lowest responsible and responsive bidder, as provided in the Operations and Maintenance (Restricted) Fund (Fund 3) budget and from capital project contingency funds.</p>
	<p>Ex. X-B.6.b Accept bids and award contracts to the following for Bid Package #1 of the West Campus Infrastructure Project:</p> <p>02.02 – Site Utilities – Berger Excavating \$1,245,000</p> <p>23.01 – Site Mechanical – Atomic Mechanical \$491,711</p> <p>26.01 – Site Electrical – Broadway Electric \$836,500</p> <p>as the lowest responsive and responsible bidders, to be assigned to Mortenson Construction for construction management, in the amount of \$4,089,566.00, including trade bids totaling \$2,573,211, construction management fee of \$64,330, bonds and insurance of \$111,353, 10% contingency of \$274,890, construction</p>

management reimbursables not to exceed \$484,112, and general conditions not to exceed \$581,670, as provided for in the Operations and Maintenance (Restricted) Fund (Fund 3) budget.

- Ex. X-B.6.c Accept a bid and award a contract for the asbestos abatement at Building D to Universal Asbestos Removal, in the amount of \$51,780, including the base bid amount of \$36,300, professional fees of \$11,850, and a 10% contingency of \$3,630, as provided for in the Operations and Maintenance (Restricted) Fund (Fund 3) budget.
- Ex. X-B.6.d Approve the proposed change item (PC-0067) to Power Construction for the Renovations and Addition to Building D, in the amount of \$123,274 to be deducted from the 10% contingency approved for this project, as provided for in the Operations and Maintenance (Restricted) Fund (Fund 3) budget.
- Ex. X-B.6.e Personnel Actions

Supervisory/Management Appointments

Jason Altmann, Interim Director, Access and Disability Services, Access and Disability Services, 01/05/15, \$72,267/year

Duncan Mitchell, Database, Technology & Advancement Services Manager, Advancement / Foundation, 03/30/15, \$56,000/year

Professional/Technical Appointments

Takako Chen, Graphic Designer, P/T, Marketing, 03/17/15, \$35,438/year

Imran Khan, Junior SQL Server DBA, Information Technology/Enterprise Systems, 03/23/15, \$58,500/year

Yevsey Gutgarts, Lab Technician, Physical Science, P/T, Math and Science, 03/19/15, \$26,000/year

Steven Guzan, Chemical Lab Technician, P/T, Math and Science, 03/30/15, \$31,900/year

Justin Wagner, Network Specialist 5, Information Technology/Technical Services, 04/01/15, \$85,000/year

Classified Staff Appointments

Nancy DeFano, Library Assistant I – Technical Services, P/T, Library Services, 04/06/15, \$15,600/year

Kellie Florence, Office Assistant II, P/T, Facilities Management, 03/23/15, \$22,910/year

ICOPS Appointments

Brett Chidester, Community Service Officer I – Dispatch. Harper College Police, 02/23/15, \$30,347/year  
Stuart Schmidt, Community Service Officer II, Harper College Police, 03/30/15, \$34,424/year

Faculty Retirements

Geraldine (Geri) Kale-Smith, Associate Professor, Health Careers, 08/07/15, 14 years 6 months  
Wendy Mertes, Associate Professor, Business and Social Sciences, 05/31/16, 16 years 9 months

Classified Staff Retirement

Lisa Larson, Secretary, Liberal Arts, 06/30/15, 32 years 9 months

Harper #512 IEA-NEA Retirement

Richard Cowan, Groundskeeper III, Roads and Grounds, 03/31/15, 31 years 11 months

Professional/Technical Separations

Michael Mokodanski, Jr., Desktop Integration Analyst, P/T, 02/21/15, 10 months  
Susan Schory, Lab Assistant, P/T, Health Careers, 02/13/15, 1 year 3 months

ICOPS Separation

Employee #7558, Police Officer, P/T, Harper College Police, 02/26/15, 4 months

Classified Staff Separations

Donna Carrion, System Coordinator, Office of Student Financial Assistance, 04/12/15, 5 years 10 months  
Dimitrios Bouroutzoglou, Information Receptionist, P/T, Workforce and Economic Development, 02/12/15, 10 months  
Kimberly Eck, Office Assistant II, P/T, Facilities Management, 03/03/15, 2 days  
Esu Seohyun, ISO Assistant, P/T, Interdisciplinary Student Success, 03/13/15, 5 years 7 months  
Edin Veljacic, Technical Support Technician, P/T, Information Technology/ Client Services, 03/13/15, 1 year 2 months

NEW BUSINESS

Awarding of Faculty Promotions for the 2015-2016 Academic Year

Member Hill moved, Member Kelley seconded, to approve the recommendation to award faculty promotions to individuals who have met the performance characteristics of excellence in teaching, service, and professional development expected for early promotion or for promotion to professor, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Early Promotion to Assistant Professor:  
 Mariano Tovias Arellano Mathematics  
 Malathy Chandrasekar Economics  
 Jeanne Leifheit Nursing  
 Mukila Maitha Geography  
 Kathleen Reynolds English As A Second Language/  
 Linguistics  
 Charles Roderick Art

Early Promotion to Associate Professor:  
 Nancy Andrews Dental Hygiene  
 Abigail Bailey Mathematics  
 Margaret Bilos Speech  
 Brett Fulkerson-Smith Philosophy  
 Margaret Geppert Physical Sciences  
 Kevin Long Speech/ Theater  
 DuBoi McCarthy Student Development  
 Alina Pajtek English As A Second Language/  
 Linguistics

Promotion to Professor:  
 Dave Braunschweig Computer Information Systems  
 Travaris Harris Student Development  
 Bhasker Moorthy Physical Sciences  
 Kelly Page Physical Sciences  
 Craig Stettner Biology  
 Jessica Walsh English

Upon roll call, the vote was as follows:  
 Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, Stone,  
 and Student Member Haynes.  
 Nays: None.  
 Motion carried.

Dr. Ender acknowledged the work of Provost Dr. Judy Marwick and all the faculty teams involved in the promotions process. Dr. Marwick briefly introduced the promoted faculty to the Board.

Trustee Emerita Designation

Member Stone moved, Member Mundt seconded, to approve the recommendation to designate Rita Canning as Trustee Emerita, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, motion carried.

Honorary Degree for Trustee Laurel H. Stone

Member Hill moved, Member Kelley seconded, to approve the recommendation to grant an honorary Associate of Arts degree to Trustee Laurel H. Stone, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chair Dowell read the recommendation and commented that each Board member values Member Stone's knowledge, history, and depth of experience, and have appreciated on more than one occasion her advice and counsel.

Dr. Ender stated that Laurie Stone exemplifies what an Associate of Arts degree from this institution represents, that being a willingness to work through to completion, to learn about themselves and take that out into the world, who exhibits a sense of self and a capacity to engage folks who are different from themselves, a capacity to lead, solve problems, to reflect and sometimes change their mind, and a capacity to be critical in their thinking yet amenable to other folks thinking. He added it will be an honor to award her this degree at graduation.

In a voice vote, motion carried. Member Stone abstained.

Administrative  
Employment Contracts

Member Gallo moved, Member Kelley seconded, to approve the recommendation that Administrative staff members, excluding the President, in good standing and employed prior to April 1, 2015, receive a two-percent (2.0%) salary increase for Fiscal Year 2016, with salary schedule being increased one-percent (1.0%) for the Fiscal Year 2016, and employees who are within less than one-percent (1.0%) of the maximum of their salary grade range will receive the percentage difference between his/her current salary and the Fiscal Year 2016 salary grade level maximum, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, Stone, and Student Member Haynes.

Nays: None.

Motion carried.

Supervisor and Manager  
Salary Increases

Student Member Haynes moved, Member Kelley seconded, to approve the recommendation that Supervisors and Managers receive a two-and-one-half-percent (2.5%) salary increase for Fiscal Year 2016 for all individuals in good standing and employed prior to April 1, 2015, with salary schedule being increased one-and one quarter percent (1.25%) for all salary grade levels, and employees who are within less than one-and-one-quarter-percent (1.25%) of the maximum of their salary grade range will receive the percentage difference between his/her current salary and their salary grade level maximum, as outlined in Exhibit XI-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, Stone, and Student Member Haynes.

Nays: None.

Motion carried.

Classified Staff Wage  
Rate Increases

Member Hill moved, Member Robb seconded, to approve the recommendation that Classified Staff receive a two-and-one-half-percent (2.5%) salary increase for Fiscal Year 2016 for all individuals in good standing and employed prior to April 1, 2015, with salary schedule being increased one-and one quarter percent (1.25%) for all salary grade levels, and employees who are within less than one-and-one-quarter-percent (1.25%) of the maximum of their salary grade range will receive the percentage difference between his/her current salary and their salary grade level maximum, as outlined in Exhibit XI-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, Stone, and Student Member Haynes.

Nays: None.

Motion carried.

ANNOUNCEMENTS  
BY CHAIR

Communications

Dr. Ender acknowledge the work of Sheryl Otto and her colleagues for the work they've done in implementing Harper's Early Alert program, which has received a Models of Excellence Award. He announced that Chief of Staff Sheila Quirk-Bailey has successfully defended her dissertation and will be awarded a Doctoral Degree in Community College Administration from University of Maryland on May 16, the same day Harper has its graduation ceremony.

Member Stone briefly announced her resignation from the board of Trustees. She expressed her great confidence in the direction Harper is going and in the current Board and President. She will continue to be involved at Harper by assisting with the Promise Program which she very much believes in. She thanked the Board for their understanding and well wishes.

Student Member Haynes took a moment to thank the students and the community for this opportunity to serve as the Student Member of the Harper Board of Trustees. He also thanked his family for their unwavering support.

Member Hill expressed the Board's gratitude to Member Stone for the way in which she has shared wisdom, offered support, and provided steadiness in helping guide this Board. Member Hill

thanked Member Stone for all that she has meant to this Board and acknowledged that she will be missed.

Member Kelley added what an incredible inspiration and mentor Member Stone has been to him as a trustee and as a true friend all these years.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The Committee of the Whole Meeting will be Wednesday, May 13, 2015 at 5:00 p.m. in W216. The next Board of Trustees Meeting will be Wednesday, May 20, 2015 at 6:00 p.m. in W214 of Wojcik Conference Center.

OTHER BUSINESS

Member Kelley moved, Member Hill seconded, to adjourn to closed session at 7:32 p.m. to discuss a collective bargaining agreements.

In a voice vote, the motion carried.

ADJOURNMENT

Member Stone moved, Member Kelley seconded, to adjourn to adjourn the meeting.

In a voice vote, the motion carried at 8:00 p.m.

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Chair

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Secretary