

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, August 16, 2017

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, August 16, 2017 at 6:00 p.m. in the Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Stack led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Niki Safakas

Absent: none

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Brian Knetl, Associate Provost; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Maria Moten, Assistant Provost; Sheryl Otto, Assistant Provost and Dean of Student Development; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Jennifer Berne; Kathy Bruce; Orlando Cabrera; Kim Chavis; Meg Coney; Kathy Coy; Sue Egan; Travaris Harris; Njambi Kamoche;Carolynn Muci; Mary Beth Ottinger; Brian Page; Kim Pohl; David Richmond; Kathryn Rogalski; Stuart Templeton

Guests: Melissa Cayer; Crystal Estrada, student; Phil Gerner, Robbins Schwarz; Betty Hull; Bob Susnjara

Chair Dowell acknowledged the dedication of Secretary Robb who attended the Board meeting after having hip replacement surgery last Wednesday.

AGENDA APPROVAL

Member Stack moved, Member Johnson seconded, approval of the Agenda.

Upon roll call for approval of the Agenda, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

PRESENTATION –
Opening Session Fall 2017

Dr. Ender recognized retired professor Betty Hull who was in the audience. Betty is one of Harper's founding faculty members and she is now very involved with the League of Women's Voters. In addition, we have a new individual who will be preparing the formal Board minutes, Sue Egan who is also a member of our Institutional Effectiveness staff.

Orientation Week for staff begins with the President's All Campus meeting as the formal launch of the academic year. The President hosts this meeting in the Performing Arts Center. Yesterday's session was focused on the 50th year anniversary and in particular the first two decades of our proud past. The President normally serves as master of ceremonies; however, we were very fortunate that John Muchmore who was a founding faculty in Harper's Speech Department agreed to serve in this role. He was able to tell stories and set a tone for the event that was superb. Dr. Ender then referenced the book written in honor of Harper's 50th anniversary, written by Dr. Trygve Thoreson, *Harper College the First 50 Years*. Thoreson spoke at the All Campus meeting, introducing some of the book with the audience. His presentation included two clips from interviews he conducted as part of his research for the book. This gave us a glimpse of our first two Presidents: Bob Lahti and Jim McGrath. Dr. Ender then showed one of the clips titled "Are You Security." The All Campus meeting is usually scheduled for two hours and this one went for the entire length. However, many individuals mentioned after the meeting that they could have been there longer because there was so much richness in the presentations. We finished the session with a big celebration to get the 50th anniversary "party started" and then blew confetti onto the audience. It was a memorable start to the semester. We ended the session by inviting all to attend an employee lunch where a band played, and other activities surrounding the 50th were on display.

STUDENT TRUSTEE
REPORT

Student Trustee Safakas mentioned that as school begins on Monday, August 21, students are very excited. She mentioned that she worked in the Admissions Outreach Office over the summer and had the honor to see new faces who will be joining the College this fall. The Center for Student Involvement has many things planned for the first week of school including bingo in the quad as well as a free movie: Guardians of the Galaxy 2 at the Pavilion. The Student Government Association is welcoming their new advisor Terese Craig who is now the new associate dean for Student Affairs. The president and vice-president of student government and new advisor have been working diligently over the summer to make some changes to the organizations hoping that it will become more accessible and more encouraging for students to join and participate for this year.

FACULTY SENATE
PRESIDENT'S REPORT

Faculty Senate President Richmond echoed Dr. Ender's remarks. He mentioned that there is a very positive vibe on campus this week and everyone is very excited not just for the 50th anniversary but also the

HLC visit and that faculty negotiations are complete. The faculty has been working very closely with the Human Resources Department and the Provost's office to implement the changes that are called for under the new contract. He also mentioned a specific concern that Trustee Kelley brought up at the May meeting about open resources for educational content to reduce textbook costs. This issue is already being addressed in that a Community of Practice has been established through the Academy to get information on open resource materials out to faculty. The faculty are looking forward to working with Dr. Ender, the administration and the Board.

Member Kelley thanked David for his comments regarding open sourced materials and addressing his concerns.

PRESIDENT'S REPORT

We will begin tonight with an update from Brian Knetl on our Start Smart initiative, which provides all credential-seeking students the opportunity to enroll in a special course that assists them in launching their college experience.

Start Smart Update

Knetl stated as we have heard previously, thousands of students will be starting classes at Harper next week and many of those students will be new students. A large portion of those students will be enrolled in a Start Smart course. This update will build on the information provided at the December Board meeting. Knetl explained that Start Smart is a Presidential Priority; it is a first year class or experience that results in the development of an educational and career plan that will guide students to completion. Start Smart classes have three common features: 1) educational planning or a personalized degree plan to completion, 2) information literacy and library research, which involves knowing how to conduct responsible research, and 3) knowing when to seek help. In December, the update included year one targets, which were to offer 50 sections of Start Smart offerings and enroll 750 students. We exceeded our target last year by enrolling 785 students in these courses. We offered 55 sections and ended up running 46. However, it is more important to involve more students than we had intended to involve. We set very ambitious goals for our second year, which is to offer 90 sections and serve 1,500 students. We are not quite there yet; thus far, we are offering 66 sections and have 811 students currently enrolled, but are confident that with continued enrollment in the fall and spring we will reach that target. For the first time since the Start Smart programs have evolved, we will be offering a significant number of classes in the spring. Thus, we should be much closer to our target at the next update.

We are starting to see encouraging results from Start Smart and that it is making a difference for our students. We are tracking a cohort of students who started in 2015 and are monitoring their persistence, graduation rate and overall satisfaction. Thank you to Kathy Coy and Julie Lamping in Institutional Research for gathering these data. We

are seeing consistently higher persistence rates; from fall to spring it is 6.5% higher and from fall to fall 9.6% higher and from their first fall to their last spring 6.5% higher than a control group made up of students who were eligible to take one of these courses and did not. This represents 645 students who were enrolled in the cohort in 2015 while the control group was 1,600 students. Start Smart students earned 4.1 more credits than the control group and had a 1.5% higher graduation rate. Knetl asked Crystal Estrada to explain how Start Smart affected her educational experience at Harper.

Student Crystal Estrada, wanting to pursue nursing, took a Start Smart course in fall 2016 where she learned about all the choices in nursing that were available. The course helped her to determine what type of nurse she wanted to be, helped guide her to be more successful in classes, and assisted her in meeting classmates who had a lot in common with her. Estrada encourages other students to take a Start Smart class because it helps freshman like her know what to expect in college.

Knetl then put the Start Smart program in context with some of the other initiatives such as the assigned counselor/advisor model, which was piloted last year. Start Smart students were part of that pilot and those with an assigned point person had a 3% higher persistence rate than students in Start Smart without an assigned advisor. For students placed in developmental classes it was 7% higher. Also students who finished their educational plan as part of their Start Smart coursework had a 28% higher persistence rate and 15% higher pass rates than students that did not complete that educational plan. So, the program truly makes a difference. The College is committed to scaling this program for fall 2018 and that means that all first time in college credential-seeking students will have one of these experiences. We will continue to align our offerings with our areas of interest. The Start Smart leadership team is drafting a recommendation to require all first time in college credential-seeking students to participate in Start Smart. This draft will be vetted and hopefully approved through the appropriate institutional processes. We hope to have that in place by fall 2018.

Trustee Johnson asked about the length of time for the sessions and how they are communicated to the first-year students. Knetl responded that the communication process starts with the website and includes outreach to students when they are coming in for orientation. The primary method of delivery for this course right now in terms of length of time is a three-credit hour transferable stand-alone class. There are some other options, but our primary offering right now is a three-credit hour course.

Trustee Kelley asked how many of the first time in college students are taking a Start Smart class. Knetl responded that a little more than half are taking a Start Smart class. The following year when we are at

scale, all credential-seeking first time in college students will take the class. The number of sections for approximately 2500 students will vary depending on class size.

Trustee Robb asked if there were also one-credit courses in Start Smart. Knetl responded that yes there are some one-credit classes that are linked to discipline-specific courses especially in our math and science areas because those programs tend to be very credit heavy.

Trustee Stack asked how this program is integrated with the students in the One Million Degrees (OMD) Program. Knetl responded that Start Smart was part of the OMD curriculum.

Chair Dowell thanked Crystal for her comments.

Dr. Ender continued that it is worth noting that this course aligned with a case manager with respect to an advisor/counselor supported by a new student portal and a set of dashboards with the predictive analytics is helping make intervention more effective. All of the pieces that we have been rolling out over the past few years will come to scale in the fall. He affirmed that making the Start Smart course a requirement is paramount.

Another item Dr. Ender noted in his President's Report was that we are beginning this year with a state budget for the first time in almost three years. The Board will thus consider a recommendation to move funds to several needed areas. The budget was a great lift to the College psyche as we go into the fall.

We had a great kick-off and look forward to a wonderful semester.

HARPER EMPLOYEE
COMMENTS

There were no employee comments.

PUBLIC COMMENTS

Melissa Cayer, community member, asked: How do you notify the public of special Board meetings?

Chair Dowell responded that 48 hours in advance of the meeting the College posts a notice outside the room where the meeting will be conducted. The notice is also posted on the College's website and we send it to the media, as well. These actions are taken in compliance with the Open Meetings Act. Cayer thanked the Board Chair.

CONSENT AGENDA

Member Stack moved, Member Hill seconded approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

The Consent Agenda included:

The minutes for June 14, 2017 Committee of the Whole meeting, June 21, 2017 Board of Trustees meeting and July 26, 2017 Board Workshop; accounts payable; student disbursements; payroll for April 28, 2017, May 12, 2017, May 26, 2017, June 9, 2017, June 23, 2017, July 7, 2017, and estimated payroll for July 21, 2017 and August 4, 2017; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; First Reading of Modifications to Board Policy – Alcohol and Drug Testing; Simulation Hospital Patient Room Naming in Recognition of Thomas and Karen Wischhusen; Funds Transfer to Promise Program; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; July consent agenda items previously approved; as outlined in Exhibits X-A.1 through X-B-5 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Minutes June 14, 2017 Committee of the Whole meeting, June 21, 2017 Board of Trustees meeting and July 26, 2017 Board Workshop.

Fund Expenditures	Accounts Payable	\$ 11,772,146.26
	Student Disbursements	\$ 812,072.60

The payroll of April 28, 2017 in the amount of \$1,995,850.78; May 12, 2017 in the amount of \$2,161,853.46; May 26, 2017 in the amount of \$2,223,627.54; June 9, 2017 in the amount of \$1,927,452.28; June 23, 2017 in the amount of \$2,005,393.77; July 7, 2017 in the amount of \$1,971,864.60; estimated payroll of July 21, 2017 in the amount of \$2,047,673.74; and estimated payroll of August 4, 2017 in the amount of \$2,047,673.74.

Bid Approvals There were no bid awards.

Request for Proposals There were no request for proposals.

Purchase Orders

- Ex. X-A.5.a Approve the proposed change order for the Emergency Generator to Pepper Construction for the Building F Renovation Project, in the amount of \$222,986.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Building F Renovation Project budget.
- Ex. X-A.5.b Approve the proposed change order for electrical changes to Pepper Construction for the Building F Renovation Project, in the amount of 100,900.00, as

provided in the Operations and Maintenance (Restricted) Fund, and provided in the Building F Renovation Project contingency.

- Ex. X-A.5.c Approve the proposed change order for the award of the Alternate Bids for gymnasium improvements to M.A. Mortenson Construction for the Building M Addition and Renovation Project, in the amount of \$179,769.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Building M Addition and Renovation Project contingency.
- Ex. X-A.5.d Approve the issuance of a purchase order to Grumman/Butkus Associates for professional services for Phase I of the Utility Tunnel Infrastructure Upgrade project, in the amount of \$34,000.00, as provided in the Operations and Maintenance (Restricted) Fund budget and included in the project budgeted of \$237,000.
- Ex. X-A.5.e Approve the issuance of a purchase order to Eriksson Engineering Associates Ltd. for design and engineering services required for the Parking Lot 1 Reconstruction Project, in the amount of \$123,500.00, as provided in the Operations and Maintenance (Restricted) Fund and within the project budgeted of \$180,000.
- Ex. X-A.5.f Approve the renewal of current insurance program and to change the Flexible Spending vendor from WageWorks to Better Business Planning, and the issuance of a purchase order to Cigna Group Insurance, Better Business Planning, Delta Dental, Blue Cross/Blue Shield of Illinois, and HMO Illinois, as provided in the FY2017 and FY2018 budgets.
- Ex. X-A.5.g Approve the lease extension agreement between Northbrook Properties, Inc. and the College for storage and maintenance of motorcycles at 406 Diens Drive, Wheeling through December 31, 2017, in the amount of \$10,684.00, as provided in the Auxiliary Enterprise Fund for the purpose of executing the lease extension.

Personnel Actions

Faculty Appointments

Kendra Uhe, Instructor - Medical Office Administration, Health Careers, 08/15/17, \$58,433/year

Professional/Technical Appointments

Chris Candelas, Academic Advisor, Student Development, 08/21/17, \$50,983/year

Classified Appointments

Melissa Gawron, Safety Technician, Facilities Management,
08/14/17, \$39,000/year

ICOPS Appointments

Wojciech Siepierski, Community Service Officer I – Patrol, Harper
College Police, 08/07/17, \$29,952/year

Administrator Separation

Bridget Cahill, Director of Health Services, Health Services, 08/30/17,
8 years 1 month

- Board Travel Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.
- First Reading of Modifications to Board Policy – Alcohol and Drug Testing (Section 09.03.05) Approve the recommended first reading of modifications to Board Policy Manual, adding the policy (09.03.05) on Alcohol and Drug testing, as presented in Exhibit X-A.8.
- Simulation Hospital Patient Room Naming in Recognition of Thomas and Karen Wischhusen Approve the recommended to name a patient room in the Simulation Hospital in Building X (X251A) in recognition of the Thomas G. and Karen M. Wischhusen Scholarship for Excellence in Nursing. This naming is in recognition of Thomas and Karen Wischhusen's donations to Harper College, which total more than \$30,000, as presented in Exhibit X-A.9.
- Promise Program Approve the transfer of \$25,000 to the Harper College Educational Foundation in support of the Promise Scholarship Program in recognition of Dr. Ender's past efforts in establishing the Promise Program at Harper College and in appreciation for his continuing personal and professional commitment to the Program, as presented in Exhibit X-A.10.
- Upon roll call, the vote was as follows:
Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.
Nays: None.
Motion carried. Student Member Safakas advisory vote: aye.
- Financial Statements Review of monthly financial statement as outlined in Exhibit X-B.1.
- Board Committee and Liaison Report Foundation Liaison Report: Member Hill reported that the Foundation ended its fiscal year as of June 30, having raised 2.9 million dollars in revenue the Promise campaign to date has raised \$8,601,000 thus far and many enjoyed the golf outing whether you played or attended the dinner. It was a wonderful event with 115 golfers playing at the Inverness Golf Club. Gross proceeds were \$150,000, net proceeds from the event totaled \$106,000, and \$9,600 was raised for the

Promise Scholarship Program. The number was a little lower than 2016 but this was to be expected given the fact that we have our gala coming up. Proceeds from the golf outing benefited the Resource for Excellence Fund and the Promise Scholarship Program.

The paver program is really a wonderful way to engage students, faculty, staff and the community in honoring someone or giving a congratulatory note. So far, 46 large pavers and 30 small pavers have been purchased resulting in a profit to the Promise Program of \$16,000. Please tell people about this great opportunity to leave a lasting legacy.

Alumni Liaison Report: Member Stack mentioned that the Alumni Association has been busy these past few months. In July, an email was sent to the May 2017 graduates, welcoming them to the Harper College Alumni Community. The email encouraged them to stay connected with the College and outlined various resources they have access to as alumni and opportunities for them to remain involved. Graduates were also invited to save the date for the College's 50th Anniversary Alumni Reunion that will be held on April 14, 2018. The email is the first touch-point of a broader alumni communications plan to keep alumni engaged with the College.

Also being planned is an alumni virtual 5k race, which will be held this fall. This event will encourage alumni participation, as part of the 50th Anniversary, no matter where they live. Participants may walk, run or bike during the month of October and will be invited to submit photos of themselves during the race. All participants will receive a Harper College t-shirt, and fun prizes will be given out in various categories.

The Alumni Association has been gathering stories that have been received from alumni describing the impact that the College has made in their lives over the years, as part of the 50th celebration.

ICCTA Liaison Report: Member Kelley stated that two weeks ago there was an executive planning session for the ICCTA Executive Committee. The first board of representatives meeting will be in September and Trustee Johnson has agreed to attend as our representative. Trustee Kelley also mentioned that he had the privilege of attending the ACCT executive planning session, which dovetails very well with Harper's student success agenda. Harper seems to be on the vanguard of the student success movement. ACCT hopes to bring the three most promising student success strategies to scale which include a freshman orientation, intrusive advising and the pathways much like our ten areas of interest.

Trustee Kelley will be attending the ACCT Congress in September and is invited to the Pre-Congress symposium. He also mentioned how please he was with Professor Richmond's comments about open source materials because the cost of college textbooks is a challenge

for many students.

Grants and Gifts Status Report	Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.
Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report	Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.
Approved July Consent Agenda Items	<p>Ex. X-B.5.a Approve proposed change order for the additional drain tile and soil stabilization to Chadwick Contracting Company for the 2017 Paving Maintenance project, in the amount of \$45,005.00, as provided in the Operations and Maintenance (Restricted) Fund, provided in the 2017 Paving Maintenance Project budget.</p> <p>Ex. X-B.5.b Approve a lease payment for the month of August 2017 for the use of the storage and maintenance property located at 406 Diens Drive, Wheeling, which is currently leased by the College, the space accommodates the storage and maintenance of motorcycles for the motorcycle safety training program sponsored by the Illinois Department of Transportation, in the amount of \$2,671.00, as provided in the Auxiliary Enterprise Fund</p> <p>Ex. X-B.5.c Personnel Actions <u>Faculty Appointments</u> Theresa Piekarski, Instructor - Practical Nursing, Health Careers, 08/15/17, \$50,434/year</p> <p><u>Supervisory/Management Appointments</u> Terese Tann Craig, Associate Dean of Student Affairs/Deputy Title IX Coordinator, Student Affairs, 07/26/17, \$90,000/year</p> <p><u>Professional/Technical Appointments</u> Robert Fancsalszki, Programmer/Analyst, Client Systems, 07/24/17, \$60,168/year Esmeralda Guerrero, Admissions Specialist, Admissions Outreach, 07/31/17, \$51,000/year Jalen Little, Admissions Specialist, Admissions Outreach, 07/31/17, \$46,500/year Sara Lucas, Scheduling Coordinator, PT, Access and Disability Services, 07/10/17, \$57,795/year Amelia Ortiz, Academic Advisor, One Million Degrees, Student Development, 08/07/17, \$56,453/year</p>

Samantha Schenk Research Analyst, Office of Institutional Research, 07/31/17, \$50,000/year

Classified Staff Appointments

Maxwell Bisailon, University Center Assistant, P/T, Admissions Outreach, 07/24/17, \$22,620/year

Kimberly Eck, Receptionist/Office Assistant, P/T, Student Development, 07/10/17, \$22,997/year

Scott Plaza, Sports Communications/Athletics Assistant, P/T, Student Affairs, 08/07/17, \$25,724/year

Harper #512 IEA-NEA Appointments

Dmitry Bruhn, Custodian, Operations Services, 07/10/17, \$25,376/year

Raul Mata, Custodian, Operations Services, 07/31/17, \$25,376/year

Martha Vargas, Custodian, Operations Services, 07/17/17, \$25,376/year

Andrew Vlha, Custodian, Operations Services, 07/31/17, \$25,376/year

Classified Staff Retirements

Diane McDonnell, Administrative Secretary, Liberal Arts, 09/30/17, 13 years 1 month

Harper #512 IEA-NEA Retirements

Andrea Guynes, Custodian, Operations Services, 07/31/17, 13 years

Faculty Separations

Mariano Arellano, Assistant Professor, Math and Science, 08/11/17, 6 years 2 months

Supervisory/Management Separations

Nora Jacob, Evening/Weekend Supervisor, P/T, Academic Support Center, 07/31/17, 2 years 4 months

Brenda Stiff, Manager, Annual Giving and Events, Advancement/Foundation, 07/14/17, 9 months

Professional/Technical Separations

Stephen Love, Academic Advisor, Academic and Counseling Services, 07/27/17, 2 years 3 months

Classified Staff Separations

Kristin Allen, Library Assistant, Library Services, 08/18/17, 4 years 2 months

Employee #1571, Executive Assistant, Advancement/Foundation 07/07/17, 9 years 7 months

Employee #9440, Student Account Representative, P/T, Student Accounts and Receivables, 07/07/17, 4 months.

Joseph Kabbes, Astronomy Outreach Coordinator, P/T, Math and Science, 07/28/17, 5 years

Karenina Thomas, Admissions Data Steward, P/T, Admissions Processing, 08/18/17, 3 years

NEW BUSINESS
Public Hearing of the Budget for Fiscal Year 2017-2018 and Budget Adoption.

Chair Dowell closed the regular session and opened the public hearing for the Budget for Fiscal Year 2017-2018 at 6:47 p.m.

Chair Dowell asked Dr. Ender to present the proposed budget for Fiscal Year 2017-2018. Dr. Ender called on Dr. Ally to make the budget presentation for the College.

Dr. Ally presented the proposed budget for Harper College's 2017-2018 fiscal year. Dr. Ally explained that our budget has been on public display in the Business Office since June 15 and we advertised this public hearing in the *Daily Herald* on June 27. No one viewed the budget while it was on display.

Dr. Ally reviewed the tax-capped funds, which represent the main operating funds of the College. He also reviewed all other funds,

He pointed out the three main sources of revenue, local government (property taxes) and tuition and fees represent 95% of the budget, and state government is only 4%, which has been declining steadily over time.

On the expenditure side, this is relatively consistent with what has been presented in the past; salaries and benefits combined are about 78% of the budget and that leaves 22% for everything else such as supplies and materials, capital outlay, utilities, etc.

The budget for capital projects was also reviewed.

At the conclusion of Dr. Ally's budget presentation, Chair Dowell asked if there were any persons who wished to speak regarding the budget. There were no public comments; Chair Dowell closed the Budget Hearing and re-convened the Board meeting at 6:51 p.m.

Member Mundt moved, Member Stack seconded, to approve the budget for Fiscal Year 2017-2018, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Approval of Board Goals for 2017-2018

Member Hill moved, Member Kelley seconded, to approve the Board Goals for 2017-2018, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Approval of President's
Priorities 2017-2018

Member Johnson moved, Member Robb seconded, to approve the President's Priorities Goals for 2017-2018, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Transfer Funds for Capital
Projects, the Promise
Program and Hanover
Park's Education and Work
Center Student Success
Initiatives

Member Kelley moved, Member Safakas seconded, to approve the transfer of funds from the Education Fund and Operations and Maintenance Fund to the Operations and Maintenance (Restricted) Fund to meet future capital project needs of the College, and to transfer funds from the Education Fund to the Restricted Purposes Fund for the Promise Program and Hanover Park's Education and Work Center student success initiatives, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

ANNOUNCEMENTS
BY CHAIR

Communications
Calendar Dates

There were no communications.

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, September 13, 2017 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, September 20, 2017 at 6:00 p.m. at the Harper Professional Center in Schaumburg.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Stack moved, Member Hill seconded, to adjourn the meeting.

In a voice vote, the motion carried at 6:53 p.m.

Chair

Secretary