

WILLIAM RAINEY HARPER COLLEGE  
 BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
 COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, October 18, 2017

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| <p><u>CALL TO ORDER</u></p> | <p>The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, October 18, 2017 at 6:02 p.m. in the Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.</p> <p>Member Robb led the Pledge of Allegiance.</p>  |
| <p><u>ROLL CALL</u></p>     | <p>Present: Members Greg Dowell, Pat Stack, Nancy Robb, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, and Student Member Niki Safakas.</p> <p>Absent: none.</p>  |
|                             | <p>Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Brian Knetl, Associate Provost; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Maria Moten, Assistant Provost; Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Sheryl Otto, Assistant Provost and Dean of Student Development; Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; David Richmond, Faculty; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; David Antonides, Faculty; Vicki Atkinson, Associate Dean, New Student Programs, Career Development and Women’s Program; Jennifer Berne, Dean Liberal Arts; Orlando Cabrera, Technical Support Specialist; Kim Chavis, Dean Health Careers; Meg Coney, Administrative Coordinator; Kathy Coy, Director of Institutional Research; Michele Decanio, Faculty; Sue Egan, Project Assistant; Travaris Harris, Dean Student Affairs; Kris Hoffhines, Associate Dean, Advising and Counseling Services; Carolynn Muci, Internal Communications Manager; Mary Beth Ottinger, Dean Career and Technical Programs; Kim Pohl, Media Relations and Legislative Affairs Manager; Anita Rehberg, Academic Advisor; Kathryn Rogalski, Dean Business and Social Science; LaVonya Williams, Faculty.</p> <p>Guests: Rodney Craig, Mayor, Hanover Park; Kimberlee Dean-Jackson, Student; Phil Gerner, Robbins Schwartz; Betty Hull, League for Women’s Voter; Rebecca Walker, Elgin Community College.</p> |

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| <p><u>AGENDA APPROVAL</u></p>                 | <p><u>Member Hill moved</u>, Member Johnson seconded, approval of the Agenda.</p> <p>Upon roll call for approval of the Agenda, the vote was as follows:<br/>                 Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, Mundt.<br/>                 Nays: None.<br/>                 Motion carried. Student Member Safakas advisory vote: aye.</p>   |
| <p><u>PRESENTATION</u></p>                    | <p>Dr. Ender acknowledged that Hanover Park Mayor, Rodney Craig who is also a distinguished alumnus of Harper College was present to share his perspective on the developments at the Education and Work Center, which is a joint effort between Elgin Community College (ECC) and Harper.</p>  |
| <p>Hanover Park Education and Work Center</p> | <p>Mayor Craig shared he completed an associate degree at Harper College and continued at Concordia University to complete a bachelor's degree. Shortly after Dr. Ender became President, he attended a Mayor's meeting to express a need to raise the graduation levels in our communities, fill the gaps for individuals that had dropped out of school, shifted jobs, or came from another country and required help with the English language. Mayor Craig indicated we hit a home run when the Education and Work Center opened. The goal to engage 200 guests the first night was surpassed, evidenced by a waiting list of 200. One obstacle shared was that the PACE bus did not serve the Center, therefore Mayor Craig engaged with PACE to ensure the service would be available. He also shared his appreciation and thanked everyone sincerely for helping Hanover Park and beyond. He asked Ms. Walker to continue the presentation, and mentioned she works at the Center daily.</p> <p>Ms. Walker thanked Mayor Craig for his introduction and echoed his appreciation for the support of the Center from both the Harper and ECC Boards. The Center is making a big difference in the Hanover Park community, evidenced by the crime rate dropping for seven years in a row. A student shared his story at the ECC Board of Trustees meeting; he shared that he has lived his entire life in Hanover Park and he reflected that it used to be dirty, dark and dangerous and that is not what he sees anymore. The young man covered in tattoos, said he used to sit in the back of the class and let his tattoos speak for him and let people judge him based on what they could see. That night at the ECC Board meeting, he had the courage to stand up in front of the group after receiving his GED through the Education and Work Center. Ms. Walker introduced a video with two students from the Education and Work Center. In 2014, during the first semester, these two students came to the Center for ESL classes. One student was highly skilled in his home country but did not have the English skills necessary to succeed and the other student was a mother who came because she was embarrassed to go to a restaurant with her children and order from a</p> |

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|   | <p>menu. The video played. The Board expressed their thanks to Mayor Craig and Ms. Walker.</p>   |
| <p><u>STUDENT TRUSTEE REPORT</u></p>            | <p>Student Trustee Safakas reported she attended the Association of Community College Trustees (ACCT) Leadership Congress with other trustees and Dr. Ender on September 25 -28, 2017, where she met other student trustees across the nation to discuss their rolls as student trustees at their respective schools. The ACCT Board recently approved the creation of a student advisory committee to provide input to the Association, all present were excited to help and brainstorm some ideas.</p> <p>Secondly, last week an outside organization called HOME came to campus. Harper’s PRIDE club resisted their negative message and received overwhelming support from both students and clubs. One way they responded was to create a wall with post-it notes saying “Love you,” “You’re welcome here,” “Hate has no home here,” and “Be true to yourself.” This is one example of how Harper students rise to a challenge and are supportive in a very positive way.</p> <p>The Diversity and Inclusion Shared Governance Committee will be hosting the Diversity Symposium Friday, October 20, 2017 and asked the student government to reach out to clubs and organizations to create posters about their experiences at Harper. The Latinos Unidos, International Club, Access and Disabilities Services, Success Club, PRIDE Club, Student Veterans Association, and the One Million Degrees Students created posters about their transition to college and their experiences. Student Member Safakas encouraged everyone to attend and to view the posters.</p> <p>Lastly, today the Hospitality Services Club and Student Veteran’s Association had a cook off with Palatine High School culinary students and the Illinois National Guard. They prepared a meal that used the Illinois National Guard ready to eat meals as well as fresh ingredients to create a lovely edible cuisine. Palatine High School students won the competition by one point. This is just one way students are reaching out to our community to participate in activities here at Harper.</p> |
| <p><u>FACULTY SENATE PRESIDENT’S REPORT</u></p> | <p>Faculty Senate President Richmond mentioned that the midpoint of the semester has passed and despite the incredibly ambitious agenda on campus, things are going remarkably smoothly from the Senate’s perspective. He also shared it is the best semester in a long time and there are many issues that everyone is pulling together to work on. The faculty, administration and staff is geared up for the HLC accreditation visit this spring and by the time the next Board meeting occurs, the mock visit will have happened. The faculty are ready and he is confident that the Board is too.</p>   |
| <p><u>PRESIDENT’S REPORT</u></p>                | <p>Dr. Ender noted that Harper College has rolled out the new case</p>   |

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|                           | <p>management approach to student advising and counseling, and as the semester is half completed, it would be a good time to update the Board on the new advising and counseling approach. Dr. Ender asked Ms. Otto to provide the update.</p>   |
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| <p>New Advising Model</p> | <p>Ms. Otto reported that the initial goal of assigning 3,000 students to advisors or counselors has been surpassed. Currently, 5,800 students are assigned to an advisor or counselor. The Starfish software used by Early Alert has expanded to support the new case management model in other ways. One of those is to have the students complete a student intake or student questionnaire through Starfish. The questionnaire is one of the new features rolled out this semester. The questionnaire allows the advisor or counselor to get to know the goals of their students better. The information gathered includes how they plan on financing their college experience, what kind of academic supports they feel they might need to be successful, as well as providing a sense of their work, and other types of commitments that they are balancing outside of school. Thus far, 540 students have taken the questionnaire, which has proven to be a great tool for helping the assigned advisor or counselor. In support of our academic and career exploration areas of interests which are for undecided students, 13 sections of the First Year Seminar (FYS) class is being offered, called Focus on Your Future. In this FYS class, the student is guided through an intentional experience to help them narrow in on an area of interest. Focus 2 is our new career assessment tool. Thus far, 830 students have taken the assessment, which has also proven to be a great asset. The students answer questions to look at their own interests and talents and align that with possible careers and to do career exploration. The Early Alert program started in 2011 with just over 300 students being classroom monitored and now has 2,000 high risk, high stake students being classroom monitored. It is a way for faculty to not only share praise and words of encouragement to their students, but a way for students to raise concerns so that corrective actions can be taken early in the semester.</p> <p>During the month of October, academic advisors have been conducting educational planning Workshops. These workshops are the first step in helping new students to develop a more thorough educational plan. Each of the Start Smart classes has an academic advisor coming to present the workshop. Additionally, 30 workshops are being offered outside of Start Smart classes. The Frontier Set Grant funds are being used to offer the workshops in an online format too, allowing students access 24/7. The online workshop includes information about Harper's degrees and certificates, prerequisites, information a new student needs to know about building class schedules, and going forward.</p> <p>Another area of focus has been the training with the advisors and counselors on how to use the technology at their disposal to</p> |

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|  | <p>complement their work and moving into the more complex critical phase, which is to ensure a high touch experience for the students and build the relationship with the student, which is critical to their persistence.</p> <p>Associate Deans Kris Hoffhines and Dr. Vicki Atkinson have been leading bi-weekly case management meetings that all academic advisors and counselors attend. The meetings have been a forum for professional development for talking through expectations, and clarifying processes and procedures.</p> <p>The focus of the second half of the semester will be creating individualized semester-by-semester educational plans for our new students, assisting all students to be ready for spring registration, creating advising teams around the areas of interest, and offering new student orientation around the areas of interest. Additionally, students will be surveyed.</p> <p>Connect, part of the Starfish suite of products, is a feature that allows for completion of electronic plans along with creating action plans for students. Inspire for Advisors, one of the Civitas products, will provide advisors and counselors access to a student persistence score, which will allow advisors and counselors to prioritize their caseloads.</p> <p>Ms. Otto asked David Antonides a counselor and associate professor, Anita Rehberg an academic advisor and Kymberlee Dean-Jackson, a student working with Anita to share their experiences.</p> <p>Mr. Antonides shared the new advising model is where advisors work with students needing basic academic guidance and support, while clinically trained counselors work with students who have issues that are more complex. Students who are more likely to need counseling support are ones on academic probation, have financial aid issues, are underrepresented or undecided students who need career counseling and assessment.</p> <p>Many students come to Harper with complex issues; national mental health data alone tells us that 30% of college students report problems with schoolwork because of a mental health issue. Other challenges include addiction, trauma, financial stress, disabilities, suicidal thoughts and ideas, relationship problems, chronic and serious illnesses, intercultural issues, and family dysfunction. When a counselor meets with an at-risk student, a safe relationship is established. The counselor also builds a bridge to resources and consults with faculty and others who interact with the student.</p> <p>Mr. Antonides share a quote from a student referred by a faculty member. At the time, the student had stopped going to class, was questioning their career choice, depressed, homeless and dealing with trauma from both physical and sexual abuse. The letter received</p> |
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from her came after graduating from Harper and many interventions. "...When we first started talking, I was fairly hopeless. I mean sure-I-would-die-soon, utterly nihilistic hopeless. I could not imagine graduating, or transferring to a four-year, or getting any scholarship. What you did was you gave me hope back. This is not an easy thing to do."

After graduating from Harper, the student earned a full-tuition scholarship and acceptance to the four-year institution of their choice.

Ms. Rehberg stated she met student Kymberlee Dean-Jackson during the summer orientation in the Center for New Students. During the first meeting they spoke about classes, previous college experience, and how determined she was to complete her degree. Additionally, Kymberlee asked Ms. Rehberg to continue to be her advisor during this first meeting. Under the previous advising model, Kymberlee would have been referred to an advising and counseling center on campus, but during this meeting, Ms. Rehberg was able to make a note to add Kymberlee to her caseload, which has allowed her to have an ongoing advising relationship to support and encourage Kymberlee in her studies.

Student Dean-Jackson thanked Ms. Rehberg for being her advisor and not only caring on an academic level but on a personal level, as well. She stated she is a single parent of two young boys as well as being one of the first to finish college, coming from two immigrant parents. As an adult student, there are plenty of odds to face. As far as Harper, she appreciates having one advisor who is the point of entry for everything college-related. Student Dean-Jackson shared that early in the semester she found her chemistry class was challenging and thus sought out Ms. Rehberg for help and advice. Ms. Rehberg provided a plan on how to succeed and guided her to the Tutoring Center. Additionally, she appreciates Ms. Rehberg connecting with her on a personal level as well as checking in at least once a week.

Trustee Kelley commented the ACCT is highly aware of mental health issues facing students. Additionally, Trustee Kelley asked if Harper offers health insurance or is there is any talk about providing insurance to students in the future. Ms. Otto responded that at this time Harper does not offer health insurance plans, although, one hallmark of our counselors is the continuum of care. Harper also has psychological services available for students. There are also community resources that offer services on a sliding scale.

Trustee Kelley expressed a major factor that contributes to the success of students is the degree to which counselors care, and the presentation reflects that Harper's counselors care about the students.

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|  | <p>Trustee Robb thanked everyone and recognized the tremendous amount of work that it has taken to get to this point by Ms. Otto and her entire staff. She also believes this is the right direction for the College to take. Additionally, with this new model there will be increased student success when students connect with one person like Ms. Rehberg and Mr. Antonides.</p> <p>Dr. Ender noted the presentation was great and called for student Dean-Jackson to bring up her two patient sons and introduce them to the Board. Dean-Jackson introduced her sons Jaycieon, seven years old and Shamar, four years old to the Board.</p> <p>Dr. Ender continued with the President's report sharing that last week there was a high school open house and more than 1,000 people were in attendance.</p> <p>Dr. Ender called attention to the Higher Learning Commission binders at the table. These binders include preparatory information and sample questions that the Board could be asked.</p> <p>Last week he visited the fall sports teams, which he finds important and has done for the past nine years. The young people do not have to compete on behalf of Harper College and what they are provided is hopefully a good team experience, perhaps a few additional incites on how to live their lives, and how to conduct themselves, both on and off the field. Dr. Ender called out the women's volleyball and both men's and women's cross-country teams. The women's soccer team is competing in the regional quarterfinals. Dr. Ender commended Dr. Harris for the work he doing in the division.</p> <p>Lastly, he highlighted one piece of correspondence from the Higher Learning Commission approving the Quality Initiative submitted earlier this year.</p> |
| <p><u>HARPER EMPLOYEE COMMENTS</u></p> | <p>There were no employee comments.</p>  |
| <p><u>PUBLIC COMMENTS</u></p>          | <p>There were no public comments.</p>  |
| <p><u>CONSENT AGENDA</u></p>           | <p><u>Member Robb moved</u>, Member Kelley seconded, approval of the Consent Agenda.</p> <p>Upon roll call for approval of the Consent Agenda, the vote was as follows:<br/> Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, Mundt.<br/> Nays: None.<br/> Motion carried. Student Member Safakas advisory vote: aye.</p> <p>The Consent Agenda included:</p>   |

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|                       | The minutes for September 13, 2017 Committee of the Whole meeting, September 20, 2017 Board of Trustees meeting; accounts payable; student disbursements; payroll for September 1, 2017, September 15, 2017, and estimated payroll for September 29, 2017 and October 13, 2017; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; as outlined in Exhibits X-A.1 through X-B.4 (attached to the minutes in the Board of Trustees Official Book of Minutes). |                  |                 |                       |                 |
| Minutes               | September 13, 2017 Committee of the Whole meeting and September 20, 2017 Board of Trustees meeting.  |                  |                 |                       |                 |
| Fund Expenditures     | <table border="0"> <tr> <td>Accounts Payable</td> <td style="text-align: right;">\$ 8,162,923.26</td> </tr> <tr> <td>Student Disbursements</td> <td style="text-align: right;">\$ 3,370,116.65</td> </tr> </table> <p>The payroll of September 1, 2017 in the amount of \$1,901,558.15; September 15, 2017 in the amount of \$1,983,619.92; estimated payroll of September 29, 2017 in the amount of \$1,942,589.04; and estimated payroll of October 13, 2017 in the amount of \$1,942,589.04.</p>  | Accounts Payable | \$ 8,162,923.26 | Student Disbursements | \$ 3,370,116.65 |
| Accounts Payable      | \$ 8,162,923.26  |                  |                 |                       |                 |
| Student Disbursements | \$ 3,370,116.65  |                  |                 |                       |                 |
| Bid Approvals         | <p>Ex. X-A.3.a Accept bid and award contract for the five year lease and maintenance of a new bookletmaker for the College's Publishing Services/Print Shop to Tompkins Printing Equipment Company, as the lowest responsible and responsive bidder, total monthly lease and maintenance payments will be \$2,841.31 with \$2,007.98 in lease payments and \$833.33 in maintenance payments, Tompkins Printing Equipment Company will be assigning collections of the lease payments to KS State Bank in the total amount of \$170,478.60, as provided in the Education Fund budget.</p>   |                  |                 |                       |                 |
| Request for Proposals | There were no request for proposals.   |                  |                 |                       |                 |
| Purchase Orders       | <p>Ex. X-A.5.a Approve the issuance of a purchase order to Legat Architects for professional services for the 2018 Summer Improvement Projects, in the amount of \$105,933.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the total project budget.</p>  |                  |                 |                       |                 |
|                       | <p>Ex. X-A.5.b Approve the issuance of a purchase order to Cannon Design for professional services for the Building B Boiler Room Tunnel Project, in the amount of \$51,500.00, as provided in the Operations and</p>  |                  |                 |                       |                 |



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|                   | Maintenance (Restricted) Fund, and provided in the Building B Boiler room improvement project budget.  |
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|                   | Ex. X-A.5.c Approve to authorize a purchase order to Legat Architects to reconcile their fees for architectural and engineering services, in the amount of \$125,044.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the total Building F Renovation Project budget.  |
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|                   | Ex. X-A.5.d Approve the proposed change order for floor leveling to Pepper Construction for the Building F Renovation Project, in the amount of \$68,533.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and provided in the Building F Renovation Project contingency.  |
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|                   | Ex. X-A.5.e Approve the proposed change order for security gates to Pepper Construction for the Building F Renovation Project, in the amount of \$56,298.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and provided in the Building F Renovation Project contingency.  |
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|                   | Ex. X-A.5.f Approve the proposed change order for the Creation Lab to Pepper Construction for the Building F Renovation Project, in the amount of \$74,115.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and provided in the Building F Renovation Project contingency.  |
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|                   | Ex. X-A.5.g Approve the issuance of a purchase order to Ketchmark & Associates, Inc. for project management services for the Building Automation System (BAS) Upgrade Projects, in the amount of \$59,722.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and provided in the Building Automation System (BAS) Upgrade Projects budget.  |
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|                   | Ex. X-A.5.h Approve an increase in the amount of the lease extension payment to Northbrook Properties, Inc. for storage and maintenance of motorcycles at 406 Diens Drive, Wheeling, in the amount of \$19,772.00, as provided in the Auxiliary Enterprises Fund budget, and the total cost of the lease extension will be reimbursed by the Illinois Department of Transportation under the Motorcycle Safety Training Agreement. |
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| Personnel Actions | <u>Supervisory/Management Appointment</u><br>Kristyn Meyer, Manager of Annual Giving and Events, Advancement/  |

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|  | <p>Foundation, 10/16/17, \$65,000/year</p> <p><u>Professional/Technical Appointments</u><br/>                 Maria Lopez, Technical Support Specialist, Client Systems, 10/09/17, \$56,000/year<br/>                 Tatyana Plaza, One Stop Center Advocate, One Stop Center, 09/25/17, \$47,931/yr.</p> <p><u>Classified Staff Appointments</u><br/>                 Karen Barry, Student Account Representative II, Student Accounts and Receivables, 10/09/17, \$26,707/year<br/>                 Lisa Mola, Secretary, P/T, President's Office, 10/16/17, \$24,050/year<br/>                 Jillian Serapin, Administrative Secretary, Health Careers, 10/02/17, \$38,025/year</p> <p><u>ICOPS Appointments</u><br/>                 Antonio Rivota, Community Service Officer I-Patrol, P/T, Harper College Police, 10/02/17, \$21,504/year<br/>                 Giulia Sarigu, Community Service Officer I-Patrol, P/T, Harper College Police, 10/02/17, \$21,504/year</p> <p><u>Harper #512 IEA-NEA Appointment</u><br/>                 Ryan Mikell, Custodian, Operations Services, 10/16/17, \$25,376/year</p> <p><u>ICOPS Retirement</u><br/>                 Paul LeBreck, Chief of Police, Harper College Police, 12/31/17, 12 years 10 months</p> <p><u>Harper #512 IEA-NEA Retirements</u><br/>                 Christopher Prebe, HVAC Mechanic, Utilities, 10/31/17, 13 years 6 months<br/>                 Richard Willis, HVAC Mechanic, Utilities, 12/31/17, 35 years 6 months</p> <p><u>Supervisory/Management Separations</u><br/>                 Employee #9286, Manager, Academic Support Centers, Academic Support Center, 10/09/17, 9 months<br/>                 Harold (Brian) Page, Director of Community Engagement, Communications and Legislative Affairs, Communications, 09/29/17, 7 months</p> <p><u>Classified Staff Separations</u><br/>                 Employee #7596, Receptionist/Office Assistant, Liberal Arts, 11/08/17, 3 years 7 months<br/>                 Jordan Hickey, Financial Aid Specialist, Office of Student Financial Assistance, 09/29/17, 2 years 2 months</p> <p><u>Harper #512 IEA-NEA Separation</u><br/>                 Employee #9651, Custodian, Operations Services, 09/15/17, 1 month</p> |
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| Board Travel                       | Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7. There were no charges for approval this month.   |
| Travel Expense Exceptions          | Approval of employee, or other individual's, College related travel expense exceptions as required by Illinois Public Act 99-0604, as presented in Exhibit X-A.8. There were no travel exceptions this month.   |
| Financial Statements               | Review of monthly financial statement as outlined in Exhibit X-B.1.   |
| Board Committee and Liaison Report | <p>ICCTA Liaison Report: Member Kelley reported he attended the Pre-Congress Symposium at the ACCT Leadership Congress. The theme this year was pathways to prosperity. Discussion on how to move the needle significantly for advancement rates, persistence rates, and completion rates. Even though Harper remains in the forefront, there are hurdles to overcome. The report by Ms. Otto highlighted what is working well. The areas where there are still concern are mental health issues, food insecurity, transportation issues, other life issues, and economic issues. Much of these are out of our control but with the open source educational resources that Faculty Senate Richmond is working towards will help students. Financial literacy and financial aid literacy is also a concern, many student do not take full advantage of the financial resources available to them. A number of colleges work with their foundations to fill the gaps.</p>   |
|                                    | <p>Foundation Liaison Report: Member Hill observed how blessed to have a work with a fantastic Board that are committed to carrying the message of the College to our communities.</p> <p>A few highlights, first from the National Council for Marketing and Public Relations this organization provides awards to recognize achievement in design and communication at community and technical colleges in District 3. This is the only regional competition of its kind that honors excellence exclusively among marketing and public relations professionals at two-year colleges. This year the Harper Marketing and Educational Foundation received the Gold medal recognition for the Specialty Publication for the <i>Realizing Dreams</i> publication from April 2017. The <i>Realizing Dreams</i> book given to scholarship donors as a commemorative item from the Realizing Dreams Breakfast. At the annual stewardship breakfast, donors and students are able to socialize and get to know one other. This truly is a rewarding and uplifting event. It is an honor to receive this award.</p> <p>Secondly, coming up there will be a Harper Foundation, Harper for Professional Advisors event. The Professional Advisors Committee is hosting the Succession Planning Workshop entitled <i>Succession Planning: Critical Transitions and Transactions</i> on November 1<sup>st</sup>. This session will be a networking breakfast and a presentation on</p> |

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|                                       | <p>Succession Planning for Family-Owned and Closely Held Businesses and the presenter is H. Barry Goodman. The presenter will address: challenges facing most family businesses; what and who is involved in a successful business transition; and why certain companies are worth more than others are.</p> <p>The workshop is hosted by the Harper College Professional Advisors Committee and it is sponsored by Wintrust Commercial Banking and Wintrust Wealth Management.</p> <p>Finally, another wonderful 50<sup>th</sup> anniversary event is coming up. This year's annual donor recognition event will coincide with both our anniversary and the world premiere of the Broadway production of <i>Hair</i>. The Educational Foundation is recognizing invited guests from the past year who have contributed \$100 or more to the foundation for an opening night of <i>Hair</i> on November 10. Donors will enjoy a private reception prior to the show. Special highlight will be the performance of a walk-on part from Gala auction winner Melissa Canning.</p>   |
|                                       | <p>Alumni Liaison Report: Member Stack shared a distinguished alumnus, Paolo Cascio, is speaking to students at the Honors Program today Wednesday, October 18<sup>th</sup>. He is an award winning cinematographer and will share his story of how he got his start here at Harper and talk about his career in Hollywood. More than 30 years later, Paolo has accrued more than 120 credits on feature films, television shows and commercials as a cinematographer. He was a 2016 recipient of the Distinguished Alumni Award. The speaking engagement is part of the College's 50<sup>th</sup> Anniversary calendar of activities.</p> <p>Harper alumni along with current students are invited to attend a workshop on how to create or improve their professional profile on LinkedIn. The workshop is being presented by the College's Job Placement Resource Center on two different dates Wednesday, November 8 from 3:00-4:00 p.m. and Thursday, November 9 from 5:30-6:30 p.m. Alumni who are interested in attending the workshop should contact the Job Placement Resource Center directly to register.</p> <p>A Distinguished Alumni Reception and Awards Ceremony will be held on Thursday, November 2 from 6:00-8:00 p.m. in the Wojcik Conference Center. Harper faculty, staff, alumni, students and community members are invited to attend, but must register in advance by October 26<sup>th</sup>. Visit the alumni webpage at <a href="http://harpercollege.edu/alumni">harpercollege.edu/alumni</a> to register, or call the Foundation. The event is powerful and keeps us focused on the future.</p> |
| <p>Grants and Gifts Status Report</p> | <p>Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.</p>   |

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| Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report | Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.  |
| <u>NEW BUSINESS</u>  | There were no new business items.   |
| <u>ANNOUNCEMENTS BY CHAIR</u>  |   |
| Communications   | There were no communications  |
| Calendar Dates   | Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, November 8, 2017 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, November 15, 2017 at 6:00 p.m. in W-214.   |
| <u>OTHER BUSINESS</u>  | <p><u>Member Hill motioned</u>, Member Mundt seconded, to enter closed session to discuss probable or imminent litigation at 6:55 p.m.</p> <p>Upon roll call, the vote was as follows:<br/> Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, Mundt.<br/> Nays: None.<br/> Motion carried. Student Member Safakas advisory vote: aye.</p> <p><u>Member Stack motioned</u>, Member Hill seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:53 p.m.</p> <p>Upon roll call, the vote was as follows:<br/> Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, Mundt.<br/> Nays: None.<br/> Motion carried. Student Member Safakas advisory vote: aye.</p> |
| <u>ADJOURNMENT</u>   | <p><u>Member Stack moved</u>, Student Member Safakas seconded, to adjourn the meeting.</p> <p>In a voice vote, the motion carried at 7:54 p.m.</p>  |

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Chair

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Secretary