

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, January 17, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, January 17, 2018 at 6:00 p.m. Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Kelley led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Pat Stack, Nancy Robb, Diane Hill, Herb Johnson (entered at 6:04), Bill Kelley, Walt Mundt, and Student Member Niki Safakas

Absent: None

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Bret Bonnsetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Brian Knetl, Associate Provost; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Maria Moten, Assistant Provost; Sheryl Otto, Assistant Provost and Dean of Student Development; Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; David Richmond, Faculty; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Ferdinand Alfajora, Veteran Center Coordinator; Michael Bates, Dean Teaching, Learning and Distance Education; Jennifer Berne, Dean Liberal Arts; Kathy Bruce, Dean Math and Science; Orlando Cabrera, Technical Support Specialist; Kim Chavis, Dean Health Careers; Meg Coney, Administrative Coordinator; Kathy Coy, Director of Institutional Research; Terese Craig, Associate Dean of Student Affairs; Sue Egan, Project Assistant; Travaris Harris, Dean Student Affairs; Mary Beth Ottinger, Dean Career and Technical Programs; Kim Pohl, Media Relations and Legislative Affairs Manager; Kathryn Rogalski, Dean Business and Social Science; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts

Guests: Melanie Carter, League for Women's Voter; Michelle Feigler, Student; Phil Gerner, Robbins Schwartz; Betty Hull, League for Women's Voter

AGENDA APPROVAL

Member Hill moved, Member Stack seconded, approval of the Agenda.

Upon roll call for approval of the Agenda, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Kelley, and Mundt.  
Nays: None.  
Motion carried. Student Member Safakas advisory vote: aye.

PRESENTATION –  
January All Campus  
Meeting Overview

Dr. Ender welcomed everyone and shared that last week was the President's All Campus meeting with the theme of "The Power of the Moments." The theme was to help the College become self-aware that anything that we do can change a student's trajectory. Everyone was asked to take a few minutes to think about an occasion in their life when someone had uttered a phrase or gave a glance that either set them into the depths of despair or told them they could do anything they wanted to do once they had set their minds to it. Ms. Michelle Feigler, a Harper student, spoke at the all campus meeting, her story was impactful. Dr. Ender invited Ms. Feigler to share moments from her experiences.

Ms. Feigler shared she is a second-year student at Harper about to earn her associates degree, president of Phi Theta Kappa, editor of the literary and art magazine *Point of View*, a member of the honors program, a finalist for the Jack Kent Cooke Scholarship, works part-time as a receptionist at a photography studio, and maintains a 4.0 GPA. She shared this to express the difference between the student and person she is now and the student and person she was when she first came to Harper in spring 2016.

In the beginning, she was a GED student. She had dropped out of high school after years of struggling with post-traumatic stress disorder as she was abused by a neighbor from a very young age that left scars far beyond the physical. She had always loved learning, writing, science, and pursuits of the mind. It was heartbreaking for her when she realized that she would have to leave school and seek the treatment that was desperately needed. She remembered high school fondly, despite her continuous battles. Dropping out of high school ultimately led her to the GED program that saved her life. Harper faculty, staff and students changed her life forever. There have been a million moments in her college career that have made her better, wiser and stronger. The power that one moment can possess and the impact that it can have on the lives of students here and beyond is sometimes forgotten.

The most powerful moment for her started with Professor Brian Cremins who taught her English 102 class last spring. Dr. Cremins has been teaching for more than 20 years. He was excited every single day of class, infatuated with literature and poetry and even music despite it being an English class. He made her love English again. He made her remember what it felt like to love to learn. After turning in her final paper, Dr. Cremins invited students to email him for a time to pick up their papers to review his comments. Students were asked to write their final about their future

career/education goals. She wrote about being undecided and how frustrating that is. She was proud of her work as it was honest and knowing it was her best work because of the time constraints and an aching hand from holding the pen too tightly. She did not want to miss the opportunity to learn from Dr. Cremins so she emailed him. He responded with a time and stated "Your final, by the way, was AWESOME. I really enjoyed reading it. In my two decades of teaching, it's one of the best written and most fun and insightful papers I've had the chance to read. Thanks for that!" She was amazed, he thanked her. To have someone that she deeply respected give her a comment on something so personal was incredibly profound for her.

She went from being a GED student with no future to the kind of student that gets inspiring comments and this gave her confidence again. She applied and received scholarships, like the HOPE scholarship, ran and became president of Phi Theta Kappa, and most importantly she realized how capable she now is.

Six months later, Dr. Cremins has written her letters of recommendation to University of Wisconsin in Madison, Northwestern University, and Columbia University in New York. She looks forward to so many more moments, including graduation day and having her whole family come to celebrate with her as she has never had this moment before.

She shared she would be nothing and nobody without Harper. She would likely still be a high school dropout, with no prospects, and no hope. Harper is the only reason she gets a second chance and to have the opportunity to tell her story as a success story.

She closed with proud past, strong future, a motto that Harper has employed so beautifully this year for the 50<sup>th</sup> Anniversary. A motto she could very easily apply to her own life. She is proud of her struggles and excited for her future. She thanked Harper for all of the moments she was given here.

Chair Dowell and all trustees thanked Ms. Feigler.

#### STUDENT TRUSTEE REPORT

Student Trustee Safakas reported students enjoyed a well-rested break and are ready to come back and learn. The last two days have been exciting with classes back in session, seeing the parking lot full, and seeing students back in the halls ready to learn.

#### FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Richmond wished the Board Happy New Year. He recognized there is a very ambitious agenda going forward this semester including the final parts of the 50<sup>th</sup> Anniversary, the Higher Learning Commission visit to reaffirm the College's accreditation, and Dr. Ender's completion agenda. He shared 13 faculty members are retiring, some of whom have been here for 20 or

more years. He acknowledged we are losing some of our heritage and that is a loss but also an opportunity. We are looking forward to saying goodbye to some old friends and welcoming some new ones.

### PRESIDENT'S REPORT

Dr. Ender began his report with an update on the Center for Student Veterans and Military-Connected Students and asked Dr. Travaris Harris to provide context.

#### Update on the Center for Student Veterans and Military-Connected Students

Dr. Harris thanked Dr. Ender and the Board for the opportunity to discuss the work that is currently happening with veteran students. He recognized Dr. Susan Harrison-Grant, Health Careers faculty, as setting the foundation needed to complete the early work in the Veterans Center. He reviewed the agenda and introduced Terese Craig, Associate Dean of Student Affairs.

Ms. Craig shared data that shows what Harper has done and speaks to the commitment and expansion of both services, resources and space on campus. From FY2015 to FY2016 there was a 69.5% increase in credentials earned across the military connected, which are typically dependents, spouses of veterans, and veterans. In 2015, 64 credentials were granted and in 2016 this increased to 92. In FY2017, 529 veteran students were enrolled in both continuing education and credit coursed, with 305 of those receiving some type of veteran benefit.

The Veterans Military-Connected Center is located in renovated Building A space. The Center was made possible through a donation from an anonymous donor, the Student Veterans of America, Vet Center Initiative grant, and a partnership with the Home Depot Foundation. The Center had a soft opening in spring and summer 2017. During summer and fall 2017 there were 500 visits to the Center, some of which could be the same person visiting multiple times on different days. The visitors included veterans, non-veterans and other interested students which we call allies. During fall, the Center was used for computer and study use along with recreational use. Ms. Craig introduced Ferdinand Alfajora, Veteran's Center coordinator.

Mr. Alfajora reported the Job Placement Resource Center conducted a resume and interview workshop to help student veterans develop their skills in job hunting and interviewing. Additionally, veterans volunteered at Habitat for Humanity where they installed insulation and framing in homes for the homeless, and at Feed My Starving Children where the group packed 198 boxes with each box feeding a family of four for 30 days. These boxes are distributed worldwide. On Veteran's Day, 400 flags were distributed in three hours, and veteran students attended the Veteran's Day breakfast at the College. Three students and Mr. Alfajora attended the Student Veterans of America National Conference, where 3,000 attendees discussed the concerns and issues for student veterans.

Ms. Craig continued to report that the College received the “Military Friendly” designation in December. Mr. Alfajora was hired in October 2017, he is a retired Marine who served 26 years in active and reserve duty. He brings the firsthand experience to Harper students.

Mr. Alfajora continued to report that in November the first information session for veterans was held in collaboration with Admissions Outreach, Enrollment Services and Marketing. Veterans are able to ask questions that are relevant to their situation. Due to the positive feedback, a decision was made to have monthly information sessions in the evening for veterans. Additionally, he will be attending a Veterans Work Job Fair in Des Plaines on January 24, 2018. At the fair, job seekers will be provided information about how they can qualify for better jobs by advancing their education and the opportunities at Harper. On February 8, 2018, the ribbon cutting ceremony will be held at the Veterans Center. One of the speakers at the ceremony will be a recent graduate currently attending the University Center here on campus. The Student Veterans Association is committed to engaging the community and advancing the transition process from veterans to being a productive citizen.

Dr. Harris concluded by sharing that Marketing, Enrollment Services and Admissions Outreach have been great partners to help identify opportunities to reach student veterans. Marketing materials now includes the top ten majors that veterans pursue. In addition, Harper is trying to brand themselves as a place where veteran students belong and a place that takes care of them. The *Daily Herald* ran a special advertisement, WGN interviewed Mr. Alfajora and highlighted the expanded services for veterans, and radio spots have aired about military-connected students. The Center looks forward to partnering with the community to provide services and education for veterans.

Trustee Kelley asked if enrollment is increased in 2017 as compared to 2016 and 2015. Dr. Harris answered there has been slight increases in enrollment, however we are not sure if the increases have been from intentionally targeting veteran students. Going forward we will be able to know if the efforts previously shared have improved enrollment.

Trustee Kelley asked about data for certificates and degrees awarded to veterans in 2017. Dr. Harris answered it depends upon the program. Some degrees have certificates embedded in the program for example the Computer Information Systems program where students earn certificates prior to earning the degree. However, many students complete transfer degrees, such as engineering, business and management. Preliminary results should be available fall 2018.

Trustee Kelley commented that veteran students could be a prime candidate for the University Center. Dr. Harris responded the student

who will be the speaker at the ribbon cutting is now attending classes through the University Center. This student also pioneered some of the efforts for the Veterans Center and worked with Susan Harrison-Grant to obtain some of the grants. His story will resonate not only with student veterans, but also highlight what Harper can do for the community.

Dr. Harris stated the Board would receive an American flag at the conclusion of the meeting.

Dr. Ender continued with the President's Report and stated in addition to what has already been shared in the report, the College met with a group of chamber leaders earlier in the week to share the proposed plans for the work to be completed in the updated Master Plan. Feedback from those who attended was positive specifically for the plans around the University Center.

Chair Dowell thanked Dr. Ender and highlighted one item in the President's Report -- the completion percentage in the Rita and John Canning Women's Program is noted at 80% in fall 2017.

HARPER EMPLOYEE  
COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Stack, Member Mundt seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

The Consent Agenda included:

The minutes for December 4, 2017 Board Financial Workshop and Special Joint Board Meeting, December 4, 2017 Committee of the Whole meeting, December 13, 2017 Board of Trustees meeting; accounts payable; student disbursements; payroll for November 20, 2017, November 24, 2017, December 8, 2017, and estimated payroll for December 22, 2017 and January 5, 2018; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; as outlined in Exhibits X-A.1 through X-B.4 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Minutes	December 4, 2017 Board Financial Workshop and Special Joint Board Meeting, December 6, 2017 Committee of the Whole meeting, December 13, 2017 Board of Trustees meeting.	
Fund Expenditures	Accounts Payable	\$12,807,503.81
	Student Disbursements	\$264,377.83
	The payroll of November 10, 2017 in the amount of \$2,056,197.50, November 24, 2017 in the amount of \$2,060,878.78, December 8, 2017 in the amount of \$2,003,618.85; estimated payroll of December 22, 2017 in the amount of \$2,044,223.16; estimated payroll of January 5, 2018 in the amount of \$2,044,223.16.	
Bid Approvals	Ex. X-A.3.a	Accept bid and award contract for the Buildings M and U Communications Cabling Project to Applied Communications, as the lowest responsible and responsive bidder, in the total amount of \$205,149.66, including a base bid of \$167,408.66, 10% construction contingency of \$16,741.00 and engineering fee of \$21,000.00, as provided in the Operations and Maintenance (Restricted) Fund, and contained in the West Campus Infrastructure Project budget.
Request for Proposals	There were no requests for proposals.	
Purchase Orders	Ex. X-A.5.a	Approve the issuance of a purchase order to Autani Corporation for wireless automated lighting controls for Facilities Management to install at various locations on campus, in the amount of \$55,117.03, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the total Indoor Lighting Control project budget.
	Ex. X-A.5.b	Approve the proposed change order for additional plumbing drain vents to M.A. Mortenson Construction for the Building M Addition and Renovation Project, in the amount of \$57,646.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Building M Addition and Renovation Project contingency.
	Ex. X-A.5.c	Approve the proposed change order for additional card readers to M.A. Mortenson Construction for the Building M Addition and Renovation Project, in the amount of \$59,998.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Building M Addition and Renovation Project contingency.

Personnel Actions

Supervisory/Management Appointment

Ryan McConville, 3rd Shift Custodial Foreman, Operations Services  
12/18/17, \$52,850/year

Professional/Technical Appointments

Terese Boland, Tutor, P/T, Academic Support Center, 01/08/18,  
\$29,986/year

David Kobler, Network Specialist, IT/Infrastructure Services,  
01/08/18, \$84,000/year

Maxine Martinez, Staff Interpreter, P/T, Access and Disability  
Services, 01/16/18, \$36,018/year

Classified Staff Appointment

Samara Tansor, Admissions Data Steward, Admissions Processing  
01/08/18, \$31,200/ year

Professional/Technical Appointments

Terese Boland, Tutor, P/T, Academic Support Center, 01/08/18,  
\$29,986/year

David Kobler, Network Specialist, IT/Infrastructure Services,  
01/08/18, \$84,000/year

Maxine Martinez, Staff Interpreter, P/T, Access and Disability  
Services, 01/16/18, \$36,018/year

Faculty Retirement

William (Bill) Hengtgen, Associate Professor, Student Development,  
07/31/18, 18 years 10 months

Professional/Technical Separations

Katherine (Katy) McGuinnis, Account Executive, Harper Business  
Solutions, 01/12/18, 3 years 9 months

John Schlitter, Support Specialist, Client Systems, 01/02/18, 2 years  
10 months

Amy Vogelgesang, Interim Manager, Harper Business Solutions,  
Harper Business Solutions, 01/19/18, 8 years 4 months

Classified Staff Separations

Employee #6844, Receptionist/Office Assistant, P/T, Center for New  
Students and Orientation, 01/05/18, 5 years

Anny (Daisy) Lara, Accommodations Assistant, P/T, Access and  
Disability Services, 01/12/18, 4 months

Harper #512 IEA-NEA Separations

Michael Youngberg, HVAC Mechanic, Utilities, 12/20/17, 1 month

Caihong (Jennifer) Zhang, Custodian, Operations Services, 01/03/18,  
2 months

Board Travel

Approval of travel related charges for the Board of Trustees, as  
presented in Exhibit X-A.7.

Travel Expense Exceptions	Approval of employee, or other individual's, College related travel expense exceptions as required by Illinois Public Act 99-0604, as presented in Exhibit X-A.8.
Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Report	<p data-bbox="573 405 1406 472">ICCTA Liaison Report: Member Kelley stated there is nothing to report.</p> <p data-bbox="573 506 1471 703">Foundation Liaison Report: Member Hill reported as of December 31, 2017 year to date the Foundation has raised \$2,972,000, which is 77% to budget. The Promise program has now raised \$10,356,283, which includes a one-month match of \$146,000. This match is from the Match My Gift Challenge. The Board will match up to 1,000,000 until June 30, 2018.</p> <p data-bbox="573 737 1471 972">The HOPE Giving Circle hosted its first event of 2018 on, January 11, with a presentation by Harper College Distinguished Alumna, Shannon Plate, who shared insights and tips from her book, Listen Up: Untangling Great Communication. Since the HOPE Giving Circle was created three years ago, \$75,000 has been donated by HOPE Giving Circle members, resulting in three scholarships to date of \$30,000, \$10,000 each, to Harper students.</p> <p data-bbox="573 1005 1458 1173">The Foundation has been working hard to cultivate prospects. The Major Gifts Committee will be hosting a prospective donor reception on Thursday, February 8, at the Barrington White House. The event is targeted to next generation prospects, 60 years and younger, who live in the Barrington area.</p> <p data-bbox="573 1207 1471 1306">The Harper Heritage Society is pleased to welcome Dick and Jean Kolze as its newest members. This Society honors donors who have included Harper College Educational Foundation in their estate plans.</p> <p data-bbox="573 1339 1471 1841">Alumni Liaison Report: Member Stack shared the Alumni Association has reported on an alumni visit to Harper. Two Harper alumni, Tom and Denise Mandik, recently visited the campus after more than 20 years to see the many changes since last attending in the early 1990's. Mr. Mandik first attended Harper in the early 1970's as a student in the former Operating Room Technology program, which is now called the Surgical Technolgy program. After receiving his certificate in 1974, he went on to become a firefighter/paramedic and worked as a surgical technician on his days off. He later came back to Harper as a student in the Exercise Physiology program, where he met his wife, Denise. They have been married for 23 years. The Mandik's enjoyed seeing how much the College has changed and shared many fond memories of their experiences at Harper and the impact the College made in their lives. They were inspired to "give back" after seeing the Foundation's GivingTuesday, "Believe" video in</p>

November. So that is at least one donation that we can attribute to that beautiful video.

The Alumni Committee will host a trivia night event for alumni and friends of the College at the end of February. The event will include appetizers, refreshments, trivia covering the last 50 years to honor the College's 50th Anniversary, and prizes. This event is part of the committee's broader plan for alumni outreach and engagement.

The annual Nursing Alumni Association is scheduled for April 25, 2018. This is the 8<sup>th</sup> annual year for the Nursing Alumni Association. The symposium brings together alumni of Harper's nursing program, current nursing students and faculty, and other nursing professionals from hospitals throughout the region for a full day of learning, nationally recognized speakers, and continuing education to advance excellence and leadership in the field of nursing. This annual event is unique in that there is not a similar program that provides opportunities for Harper nursing alumni to engage with the program and with current students after graduation. The theme for this year's event is Leading the Future of Nursing: Past, Present and Future. The symposium is a partnership between the alumni program and the nursing program and provides an excellent opportunity of alumni and student engagement through an affinity group.

The next issue of the alumni e-newsletter will be sent out in February.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

NEW BUSINESS  
Intergovernmental Agreement for the Hanover Park Education and Work Center

Member Kelley moved, Member Hill seconded, to approve an intergovernmental agreement between Harper College, Elgin Community College and the Village of Hanover Park to continue operating the Hanover Park College and Work Center, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Naming of the Surgical Technology Suite in

Chair Dowell called on Trustee Hill to share some background.

Recognition of Derrick and Joni Hamilton

Trustee Hill stated Harper is pleased to recognize Derrick and Joni Hamilton and thank them for their tremendous support. Mr. Hamilton was a long serving member of the Educational Foundation and Ms. Hamilton is a pediatrician. Their gift helped the Foundation exceed the goal of \$10,000,000 for the Promise campaign.

Member Robb moved, Student Trustee Safakas seconded, to name the Surgical Technology Suite the Derrick and Joni Hamilton Surgical Technology Suite in recognition of Derrick and Joni's contribution to Harper College, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Contract for Management Services for Health and Recreation Center

Trustee Johnson asked if the College representative that will coordinate with the CENTERS, LLC management been identified. Dr. Ender answered Dr. Harris, Dean of Student Affairs, is to be the College's liaison.

Trustee Johnson asked what guidelines will be followed for capital request related to the contract. Dr. Ender answered all request over the \$25,000 threshold will always come to the Board for approval, irrespective of who initiates the request.

Member Kelley moved, Member Johnson seconded, to award a contract to CENTERS, LLC to provide management services for the Health and Recreation Center located in Building M, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Modifications to Board Policy – Sexual Discrimination, Harassment and Misconduct (Section 09.01.00) in accordance with Public Act 100-0554

Member Mundt moved, Member Hill seconded, approval of the modifications to the Board Policy Manual, Sexual Discrimination, Harassment and Misconduct (Section 09.00.00), the Board is being asked to approve the policy change immediately, rather than proceeding with two readings, expediting the process is necessary to comply with the statutory requirements under Public Act 100-0554, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes). Note: The Board waived the requirement for a first and second reaching of the modified policy

because it is a statutory requirement. The shared governance system will be used to communicate the change.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

ANNOUNCEMENTS

BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, February 14, 2018 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, February 21, 2018 at 6:00 p.m. in W-214.

OTHER BUSINESS

Member Hill motioned, Member Kelley seconded, to enter closed session to discuss a personnel matter at 6:40 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Member Mundt motioned, Member Stack seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:15 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

ADJOURNMENT

Member Hill moved, Member Stack seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:16 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary