

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, August 8, 2018

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, August 8, 2018 at 5:00 p.m. in Room W216 of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Herb Johnson, Nancy Robb, Pat Stack, and Student Member Lavleen Mal

Absent: Members Bill Kelley, Walt Mundt

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer, Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Brian Knetl, Associate Provost; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Claudia Mercado, Assistant Provost; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Meg Coney, Administrative Coordinator; Sue Egan, Project Assistant; Kathy Coy, Director of Institutional Research; Kim Pohl, Media Relations & Legislative Affairs Manager; Carolynn Muci, Internal Communications Manager; Donna Harwood, Associate Director, Marketing.

Guests: Samuel B. Cavnar, Robbins Schwartz

FORMAL ACTIONS

There were no formal actions.

PUBLIC COMMENTS

None.

DISCUSSION OF
FOLLOW UP ITEMS

Dr. Ender introduced Samuel B. Cavnar from Robbins Schwartz who reviewed the modifications to the Lease and Capital Agreements with Northwest Community Healthcare.

Mike Barzacchini and Donna Harwood presented on how Harper Marketing Communications identifies and connects with students and potential students across all generations, using statistics and effectiveness tracking to select appropriate media and tactics to reach those specific audiences.

Darlene Schlenbecker presented on the FY2018 Accountability Report – the overall accomplishment of targets and those not yet completed. FY2018 saw Harper attain continued accreditation from the Higher Learning Commission, a 28.8% graduation rate--the highest in Harper's history, and conferring of 3,522 degrees and certificates.

Darlene and Bret Bonnstetter reviewed the Financial IEM - Cost per Credit Hour. There is a pass-through expense that affects the operational costs of the College. The expense is related to pension costs that the State allocates to each College. The funds are given to Harper and then removed. In recent years, the State has substantially increased the amount going in and out of this account and these funds impact this IEM. The College has no control over this transaction. Thus, the Cost per Credit Hour IEM will be monitored with and without the pension pass through.

Bret Bonnstetter presented on the FY2018 unaudited budget results, and the FY2019 Budget. The audit results will be presented at the September Board meeting.

Dr. Ender stated that Harper has asked Pearson for a new business model to review for their Distance Education partnership.

Trustee Pat Stack provided an update on the Presidential Search and distributed the search timeline. The consultant RH Perry will conduct on campus meetings with Harper's constituencies on September 5-6, 2018. The Board will meet with RH Perry before the September 12 Committee of the Whole meeting. The outcome will produce a College Profile and a Presidential Profile for prospective applicants. Trustee Stack will provide an update on the search at the August 14 All Campus Meeting.

Dr. Coons reviewed the August Board meeting packet.

ADJOURNMENT

Member Stack moved, Member Hill seconded adjournment at 6:50 p.m.

In a voice vote, motion carried.

Chair

Secretary