

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, November 14, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, November 14, 2018 at 6:00 p.m. in the Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Johnson led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Pat Stack, Nancy Robb, Diane Hill, Herb Johnson, Bill Kelley, and Walt Mundt,

Absent: Student Member Lavleen Mal

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Judy Marwick, Provost; Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Pearl Ratonil, Special Assistant to the President for Diversity and Inclusion; David Richmond, Faculty; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Roger Spayer, Chief Human Resources Officer; Meg Coney, Administrative Coordinator; Sue Egan, Project Assistant; Richard Johnson, Faculty; Jamie Long, Dean Liberal Arts; Matt McLaughlin, Associate Dean, Student Success Initiatives, Director of Title III;Carolynn Muci, Internal Communications Manager; Mary Beth Ottinger, Dean Career and Technical Programs; Kim Pohl, Media Relations and Legislative Affairs Manager; Jairo Viales, Faculty; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts

Guests: Melanie Carter, League for Women's Voter; Phil Gerner, Robbins Schwartz; Betty Hull, League for Women's Voter; Lydia Schiller, Student; Alexander Valladares, Student; Tom von Schaumburg, Servpro

AGENDA APPROVAL

Member Hill moved, Member Robb seconded, approval of the Agenda.

Upon roll call for approval of the Agenda, the vote was as follows:
Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried.

PRESENTATION

Dr. Ender asked Mr. McLaughlin, Director of Title III, to update the Board on the Title III Grant activities as the College enters the fifth year of the Grant. He acknowledged the work of Mr. McLaughlin and the team for being able to bring some of the activities to scale.

Title III Update

Mr. McLaughlin began by thanking Dr. Ender and the Board. He stated the Title III Grant is in its fifth and final year and that this is the fourth time he has provided an update on Grant activities. The work this past year has been to assure the implementation of the new student portal and case management approach to advising. Both have been successful through continuous improvement and assuring all grant activities are strategically integrated.

Results shared included the number of students who begin Harper with college-level skills in English and math has improved. Additionally, there has been a 10-percentage point increase for students who place below college-level but have attained college-level status within their first year of enrollment. These students also have an 80% fall to fall retention rate; if a student does not attain college-level status in their first year the retention rate is 52%.

This past summer, the Student Intake Survey added an open-ended growth mindset question to the survey. The major themes that emerged included: many students reflected on the connection of how being successful in college is linked to achieving their goals; some students wrote about specific skills or traits they possess that will help them be successful; and others acknowledged the importance of their support systems. Additionally, at the annual Hullabaloo event at the beginning of the semester where a team of advisors hosted a table called "Seeing is Believing," students had their picture taken holding motivation messages such as "future grad" or "soaring to success."

During the past 15 months, the advisors have been working with the new case management model with their assigned students and have already experienced tremendous growth and impact. In one year, the number of enrolled, degree and certificate-seeking students assigned an advisor has expanded by 23 percentage points. At the beginning of the fall 2018 semester, 60% of degree and certificate-seeking students had their own point person.

Since the implementation of the new model last year there has been a 14 percentage point increase in the number of students being seen by an advisor during their first semester and almost triple the amount of students that now have an electronic education plan to guide them beyond their first semester. Additionally, new at-risk students who begin in a spring semester are now included in the Early Alert program. Lastly, there is now a communication protocol for advisors to stay in touch with their continuing students over the summer.

During spring 2018, faculty impressions were gathered about the Starfish system. As a result, enhancements were made including a faculty how to guide, integration with Blackboard, and developing expectations as to how and when advisors should follow up with faculty about a student. Additionally, the Starfish system supporting case management made over 35 enhancements.

In spring 2018, four student focus groups were conducted to determine the impact of the new advising model. Students reported the most valuable improvements are Degree Works for building an education plan and building a relationship with one person. Overall, students felt more connected to the College, and more confident in achieving their goals because of receiving personalized attention.

Case management has also increased the College's capacity in collecting and leveraging student data. Advisors are now recording the reason for students' leaving, adding clarity or insight to retention reports. Students who stop-out and return to Harper complete a reapplication process to update contact and academic goal information before registering for classes, at no cost.

Data collected has provided insights to inform the College's practices. Through predictive analytics, the College discovered that not all students are taking 15 credits per semester due to the large part-time student population. The data revealed that, students taking six or more credits a term are more likely to persist than those who do not. Predictive analytics assisted in determining which students are included in an Early Alert faculty feedback survey. In addition, predictive analytics looks at a variety of variables to identify students who have an overall persistence probability of either low or moderate.

Last year at this time, the new MyHarper Portal was launch for students that included the academic planning software and now over 87% of students surveyed agreed or strongly agreed that they can easily find what they are looking for in their portal. During the last year, the College implemented several enhancements to increase student personalization and access to information such as targeted announcements displaying student-specific registration dates, single sign on capability making it easier for students to access the career assessment software, the orientation preview and their personalized placement outcomes. For incoming Promise Scholarship students, we created a new web display to show a student's status in maintaining their eligibility criteria after matriculating to Harper.

The Title III Grant tracks new, first time in college, credential-seeking students. Approximately, 2,200 students each fall semester meet these criteria. The majority of these students are full time, almost one third receive the Pell Grant, and 58% are considered first generation college students. Since tracking began in 2013, the fall to spring and fall to fall persistence rates for these students has attained its highest

percentage this past year. The College has also seen that persistence rates are even higher for those students who meet with their assigned advisor during their first semester. For those students, 92% persisted into their second semester and 78% persisted a year later. These persistence rates are 20 percentage points higher as compared to students who do not engage with their advisor.

Mr. McLaughlin closed by acknowledging the Title III leads and their team. He further shared that when communicating with the Title III evaluators he mentioned Dr. Davis Jenkins, a senior research scholar at the Community College Research Center, had recently visited Harper. The evaluator reached out to Dr. Jenkins to seek his impressions and found that he had only complementary information to share about Harper and reassured the evaluator that Harper is on the right track. With only ten months, remaining on a five-year grant, Mr. McLaughlin hopes the words of community college scholar along with the accomplishments and outcomes that Harper has collectively achieved will affirm the Department of Education's decision that investing in Harper College has been a wise and impactful choice.

Chair Dowell acknowledge the hard work of the entire Title III Grant committee.

In response to Member Kelley, McLaughlin explained that a student portal account is created as soon as a student applies to Harper or indicates on the FAFSA that they are considering Harper. The student is then able to view any financial aid information and take action.

In response to Member Stack, Dr. Ender stated the College is integrating the Title III initiatives into the day-to-day operations of the College. The Promise scholars will be supported with the same technologies and support systems that have been put in place because of the Title III Grant.

In response to Member Johnson, McLaughlin explained at this time there is no system in place to reach out to students who do not register for the next semester, but there is conversation about implementing a systematic approach to reaching out. When advisors do contact a student that has not completed a degree, the student is encouraged to complete. Although if a student has reason for not continuing to enroll, 11 categorical reasons have been identified in tandem with both the Student Development area and the Office of Institutional Research. If a student leaves because of being called into active duty in the military, this will be included in the student record and that allows the Office of Institutional Research to not count this student in any persistence measures.

In response to Member Johnson, McLaughlin explained case management guidelines and expectations have advisors reach out to students who are not currently enrolled with either a phone call or an

email at least once a semester for up to three to four semester before removing them from their caseload.

STUDENT TRUSTEE
REPORT

There was no student trustee report.

FACULTY SENATE
PRESIDENT'S REPORT

Faculty Senate President Richmond wished everyone a Happy Thanksgiving. The voters gave the College one more thing to be thankful for and that is the outcome of the Harper College General Obligation Community College Bond referendum that was on the November 6 ballot. The passing of the referendum shows the confidence the voters have in Harper and speaks to the leadership at the College. He thanked both Trustee Emerita Laurie Stone and Dr. Maria Coons for their work on the referendum.

Member Robb stated a close friend of hers Dan Miller, a retiree and lifelong learner, shared with her that he enjoyed Professor Richmond's class and that professor Richmond is better than any instructor he has ever had.

PRESIDENT'S REPORT

Dr. Ender asked Dr. Johnson, Faculty Senate President Richmond, and Professor Viales to provide an overview of the International Program. He also shared Dr. Johnson, Faculty Senate President Richmond and he were presented with the Senator Paul Simon Spotlight Award for Campus Internationalization in Washington DC from the National Association for Foreign Student Advisors (NAFSA): Association of International Educators. Harper College was the only community college to receive an award at the event. He received many compliments from those in attendance.

International Education

Dr. Johnson thanked Dr. Ender for his support of the International Program and he was honored to attend the awards ceremony with Dr. Ender. Dr. Johnson reflected that while at the awards ceremony Dr. Ender advocated for Harper College and for all community colleges. In total, there were eight awards and Harper College was the only community college to receive an award; it is uncommon for a community college to be recognized. He also thanked Dr. Marwick for the faith and support she has provided. He acknowledged without the leadership and vision that Dr. Ender and Dr. Marwick have provided, the program would not be where it is today. He then asked Faculty Senate President Richmond to share more about the award.

Mr. Richmond shared that the award is named after the late Senator Paul Simon from Illinois who sponsored a program for international education late in his career. NAFSA honored him and his granddaughter presented Dr. Johnson with the awards. The organization has over 10,000 members from all 50 states and over 150 countries. The annual report produced by NAFSA is included an article about Harper College, which was distributed to the Board.

Dr. Johnson continued to explain the award is based on the success of an initiative called the global region of focus. The global region of focus is a coordinated approach to educate all students to have the necessary knowledge, skills, cultural competencies, and global perspectives that are necessary to succeed in a global market place and workforce that is marked by interdependence, diversity, and rapid change. The program is a three-year program of coordinated programming that includes faculty development, curriculum infusion, campus events and a study abroad program all organized around a specific region of the world. The College supports the faculty development and Dr. Johnson applauded the College for this support. The program begins by having globally competent faculty and this is accomplished during the first year where faculty attend the faculty international field seminar that involves a 15 hour graduate equivalency course taught by an area disciplinary expert followed by 16 days of travel to a particular region of the world. All faculty are required to create a curriculum infusion project at either the unit level or the semester level with an assessment plan that is then executed during the first year of the global region of focus and carries on throughout all three years. Dr. Ender and Dr. Marwick receive program update reports periodically.

During the second year, faculty from the global region of focus visits the College. In 2015, Harper hosted the Fulbright Scholar-in-Residence, Jimrex Byamugisha from the Makerere University in Uganda and this year the College is hosting Jairo Viales from the National University of Costa Rica. During both the second and third year, the goal is to have student visit the region of focus through a faculty lead transferable, credit-bearing courses that include a travel portion.

Dr. Johnson shared he was the area of expert for East Africa from 2014-2017. During this time nine faculty from seven different departments were able to infuse 101 sections of 34 discrete classes reaching 2,474 students over three years. During the time the Mr. Byamugisha visited from Uganda, he gave 22 campus workshops, presentations, and classroom visits impacting approximately 600 students. Service programs abroad included two to East Africa, one to Zimbabwe, and one to Uganda. In total, 3,000 students were impacted over three years.

Mr. Richmond shared he is the area of expert for Latin America and the area of focus runs from 2017-2020. During the first year and half, 14 faculty from both career and transfer programs from 13 different departments and 4 division have infused 61 section of 33 discrete classes reaching 1,101 students. Study abroad programs developed include two to Costa Rica, one to Guatemala, one to Panama and one to Nicaragua. Additionally, Mr. Viales, Fulbright Scholar-in-Residence, is at Harper for the 2018-2019 academic year. The program will grow over the next year and half.

Dr. Johnson continued by explaining the program strives to reach all students through a comprehensive approach to globalizing the curricula and co-curricular programs through a three-pronged integrated approach. There are five global learning outcomes in addition to the College's general education learning outcomes. The program success is measured on an annual basis using the global learning outcomes.

Dr. Johnson expressed his gratitude to the Educational Foundation for the support provided to students who want to study abroad. Study abroad scholarships totaling approximately \$8,000 per year are available to students. These scholarships are from two community members, and one alumnus in the form of an endowment.

The Office of International Education has a five-year strategic plan tied to the College's three strategic directions of inclusion, engagement and achievement. Support from all across campus helps with the success of the program and most importantly, data proves the achievements accomplished.

Dr. Johnson introduced Jairo Viales, Fulbright Scholar-in-Residence who will be at Harper for a full year with Harper supporting one semester and Fulbright supporting the second semester.

Mr. Viales thanked the Board and expressed he is honored to be at Harper and be part of the family. He stated he is an English Professor in Costa Rica teaching English as a foreign language at the University National of Costa Rica which is a public university. Additionally, he works for a Humanistic High School that is a feeder high school for the University National of Costa Rica. He earned his tenured position in 2004 from the Ministry of Public Education.

At Harper Mr. Viales is assisting the English as a Second Language department and helping different faculty from across the College. He has been assisting in both the Sociology and Biology departments where he trains students twice a week. Additionally, he has presented at different conferences. His main goal is to help both students and faculty in any way he can.

Dr. Ender continued with the President's Report and noted on Tuesday, November 13 he and three other presidents participated in the NAFSA Senator Paul Simon Campus Internationalization Presidential Panel, the video is on [YouTube](#) and posted to the Harper intranet.

Enrollment is close to being flat and the College is still looking to add more dual credit hours. The cross-country men's team won their eighth consecutive national championship and the women's team won their third consecutive national championship.

Dr. Ender concluded by expressing his thanks to everyone who worked hard to ensure the Harper College General Obligation Community College Bond referendum was successful and that he now knows his successor will be able to continue to provide support for the employees and the infrastructure.

In response to Member Johnson, Dr. Ender explained the partnership with District 214 and Eastern Illinois University is subject to renegotiation and Harper continues to capture some dual credit from District 214 in career programs.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Johnson moved, Member Stack seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried.

The Consent Agenda included:

The minutes for October 10, 2018 Committee of the Whole meeting, October 17, 2018 Board of Trustees meeting; accounts payable; student disbursements; payroll for September 28, 2018 and October 12, 2018; estimated payroll for October 26, 2018 and November 9, 2018; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; review of closed meeting minutes; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; as outlined in Exhibits X-A.1 through X-B.4 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Minutes

October 10, 2018 Committee of the Whole meeting and October 17, 2018 Board of Trustees meeting.

Fund Expenditures

Accounts Payable	\$4,993,251.19
Student Disbursements	\$663,782.88

The payroll of September 28, 2018 in the amount of \$2,043,233.56, and October 12, 2018 in the amount of \$2,109,632.34; estimated

payroll of October 26, 2018 in the amount of \$2,065,366.49, and November 9, 2018 in the amount of \$2,065,366.49.

- Bid Approvals
- Ex. X-A.3.a Accept bid and award contract for the remodeling of the former Health Services area in Building A for the Student Development Division to Stuckey Construction, as the lowest responsible and responsive bidder, in the total amount of \$110,550.00, including a base bid of \$78,500.00, 10% contingency of \$7,850.00, base fee of \$22,200.00 and reimbursables (estimate) of \$2,000.00, as provided in the Operations and Maintenance (Restricted) Fund, and contained in the Student Development Division Remodeling Project budget.
- Ex. X-A.3.b Accept bid and award contract for custodial services at Harper Professional Center (HPC) and Learning and Career Center (LCC) to Perfect Cleaning Service, Inc., as the lowest responsible and responsive bidder, in the total amount of \$45,240.00, as provided in the Operations and Maintenance Fund.
- Request for Proposals
- Ex. X-A.4.a Accept a proposal and renew a contract with ACR Inc. for the emergency restoration service, as provided through the Maintenance and Operations Fund.
- Purchase Orders
- Ex. X-A.5.a Approve the issuance of a purchase order to Key Code Media Inc. for equipment required for the new Mass Communication Lab in Building D, in the amount of \$107,403.00, as provided in the Operations and Maintenance (Restricted) Fund, and contained in the Building D Mass Communication Lab budget.
- Ex. X-A.5.b Approve the issuance of a purchase order to Grand Appliance for electric induction ranges in the Nutrition Lab in Building X, in the amount of \$31,470.00, as provided in the Operations and Maintenance (Restricted) Fund, and contained in the Nutrition Lab Equipment budget.
- Ex. X-A.5.c Approve the issuance of a purchase order to Legat Architects for professional services for Phase I of the Occupational Safety and Health Administration (OSHA) Roof Safety Project, in the amount of \$27,400.00, as provided in the Operations and Maintenance (Restricted) Fund, and contained in the OSHA Roof Safety Project budget.
- Ex. X-A.5.d Approve the issuance of a purchase order to Assurance Agency, Ltd. to renew the Motorcycle

Safety Program insurance policy, in the amount of \$117,079.00, as provided in the Restricted Purposes Fund budget.

- Ex. X-A.5.e Approve the issuance of a purchase order to Hilltop Condominium Association for Harper Professional Center's portion of the annual condominium association dues for common area maintenance, in the amount of \$184,569.37, as provided in the Operations and Maintenance Fund budget.

Personnel Actions

Administrator Appointment

Vicki Atkinson, Dean of Student Development, Student Development, 11/1/2018, \$122,000/year

Supervisory/Management Appointments

Erin Morettes, Interim Associate Dean, Center for Student Involvement, Center for Student Involvement, 10/1/2018, \$67,759/year

Charles Mulvey, Technical Manager, Infrastructure Services, 11/12/2018, \$78,966/year

Michael Shaw, Student Services Director, One-Stop Center, 11/5/2018, \$85,000/year

Lauren Walker, Manager, OSFA Operations, Office of Student Financial Assistance, 10/29/2018, \$72,000/year

Professional/Technical Appointments

Keith Goode, Academic Advisor, Student Development, 10/29/2018, \$48,925/year

Aaron Posey, Academic Advisor, Student Development, 10/29/2018, \$58,098/year

Classified Staff Appointments

Lisa Beres, Offer Rescinded, 10/12/2018, Administrative Secretary, P/T, Career and Technical Programs, 10/15/2018, \$28,652/year

Lauren Cheeks, Customer Service Representative, P/T, Marketing Services, 10/29/2018, \$25,636/year

Daisy Guzman, OSFA Systems Coordinator, Office of Student Financial Aid, 10/15/2018, \$50,427/year

Danielle Hong, Administrative Secretary, P/T, Career and Technical Programs, 11/7/2018, \$28,652/year

Patti Salerno, Information Receptionist, P/T, Student Development, 11/26/2018, \$22,243/year

ICOPS Appointments

Alven Georges, Community Service Officer, P/T, Harper College Police, 10/29/2018, \$13,488/year

Brooke Paez, Community Service Officer, P/T, Harper College Police, 10/29/2018, \$13,488/year

Harper #512 IEA-NEA Appointment

Randy Chappell, Groundskeeper, Facilities Management, Buildings and Grounds, 11/5/2018, \$37,440/year

Professional/Technical Separation

Lisett Nevarez-Hauptman, Technical Support Specialist, Client Systems, 11/1/2018, 6 months

Classified Staff Separation

Christina Flores, Accounts Payable Clerk, Accounting Services, 11/2/2018, 9 year 7 months

Board Travel

Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

Travel Expense Exceptions

There were no travel exceptions for approval this month.

Review of the minutes of all closed meetings that have not yet been released for public review, and determination of which, if any, may then be released; and Authorization for destruction of verbatim recordings of closed sessions

Approve the recommendation that minutes of closed sessions under review remain closed as the need for confidentiality still exists and that the verbatim recordings prior to May 2017 that do not involve pending litigation be destroyed, as presented in Exhibit X-A.9.

Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Report

Alumni Report

Member Stack shared the 2018 Distinguished Alumni Reception was held in October with nearly 150 guests, including alumni, donors, friends, students, and college leaders, celebrated five outstanding alumni for leadership in their careers and community. This year's class included Dr. Victoria Atkinson, Dean, Student Development, Harper College; Jim Gallo, CEO, Specialty Finishing Group and former Harper College Board of Trustee; Donald Grant, Major, US Army, Retired; John O'Halloran, Loyal Harper College Volunteer and ComEd Manager, Retired; Jordan Sadoff, CEO, Restore Hair.

The Distinguished Alumni Scholarship Fund provides students with needed support and recognition, inspiration to begin an education at Harper College, and encouragement to stay through completion. After graduation, the recipients of this scholarship will become the next

generation of Distinguished Alumni, change makers, innovators and global citizens.

At the event in October, Susana Reza was announced as the first-ever Distinguished Alumni Scholarship Recipient. Susana has completed the CNA program, received her Associates in Applied Science in Dietetics at Harper, and is now pursuing a Nursing degree. She balances her studies along with parenting her four-year-old son and working. Her dream is to become a pediatric nurse and with the support of the Distinguished Alumni Scholarship, she will continue to pursue that dream.

The 2nd Alumni and Friends Virtual 5K took place from October 1 - November 1. The month long virtual event invited alumni, community members and friends of Harper to run a 5K on their own time and at their own pace and then share results and photos on social media using #harperalumni. A total of 30 individuals participated in this virtual engagement event. Participants registered for \$25 and all the proceeds benefited the Promise Program.

Foundation Report

Member Hill reported year to date fundraising for the Foundation is \$974,129. Total net assets are slightly over \$23 million.

On November 27, 2018 the Harper College Educational Foundation will participate in Giving Tuesday, a national initiative emphasizing the importance of philanthropy in our community. Harper is harnessing the power of social media. Throughout the month of November, the Foundation will share stories about the impact of gifts, and recognize those making a difference.

Harper College will be sharing information about Giving Tuesday throughout the month of November via LinkedIn, Facebook, Instagram, and Twitter. Anyone who uses social media is asked to please share these posts with your network.

Emails regarding Giving Tuesday will be sent throughout the month. Forward these "eBlasts" with a personal message to those you know have a personal connection to Harper College. Often, something as simple as adding a personal touch can be the encouragement someone needs to get involved.

If someone is not able to contribute a gift on Giving Tuesday, please know that gifts made through the Giving Tuesday link count toward the overall goal regardless of when it is made.

Watch and sing along with our signature Believe video. Pass it along to anyone who enjoys a catchy tune or who believes in Harper College students.

For more information, please contact Kristyn Meyer at 847 925-6468.

Rotary International awarded The Schaumburg-Hoffman Estates Rotary Club a Global Grant in which the Harper College Educational Foundation is a partner. The Global Grant is titled Advancing Community Economics (ACE). The primary goal of ACE is to strengthen the quality of the local workforce, especially in the areas of healthcare, manufacturing, maintenance technology and food service management. ACE will select adult students 24 years and older referred from partnering social service agencies and Harper College. ACE will award \$72,000 total over the next four semesters to cover the cost of tuition, books and associated fees to qualifying students.

In response to Member Johnson, Dr. Ender confirmed the students who have enrolled in the Promise Program as freshmen and now graduating in 2019 was 65%, in 2020 it was at 83%, and 2021 it was at 88%. The success of the program will be narrowing the gap between those who start the program those that complete with all criteria met.

ICCTA/ACCT Liaison Report

Member Kelley shared that he attended the Association for Community College Trustees (ACCT) Leadership Congress in New York City. At the Congress, he learned the results of a recent survey showing that improving student success and completion is a priority for all community colleges.

The Equity Action Agenda for Community College Governance, a guide based on the responsibilities of community college trustees and the college's leadership to promote policies that support access, affordability, equity and completion for all community college students, was adopted at the Congress. Further, he shared information about the average cost of attendance for an associate's degree is \$17,582 at the over 1,100 community colleges throughout the country that are teaching 41% of the students in higher education. The average tuition and fees are \$3,500, books and supplies are \$1,400 and transportation and other costs are \$4,190, annually.

At the recent ICCTA meeting, the members celebrated the retirement of a Karen Hunter Anderson, the Director of the Illinois Community College Board. Mike Monahan, the Executive Director of the ICCTA is retiring June 30, 2019 and Member Kelley is on the search committee to replace Mr. Monahan. The ICCTA is optimistic about the legislative opportunities with the newly elected administration. Member Kelley invited all to go to Washington D.C. to lobby for DACA students and Pell Grants for the incarcerated. He noted when a person leaves prison with a credential they are less likely to return to prison compared to those who do not have a credential when leaving.

In response to Member Johnson, Member Kelley stated at this time Illinois does not plan to discuss community colleges having the ability to grant bachelorette degrees in nursing. The ACCT may take a

position on community colleges offering bachelorette degrees in nursing and applied technologies.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

NEW BUSINESS

Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and authorizing and providing for the issue of \$4,675,000 General Obligation Debt Certificates (Limited Tax), Series 2018, of said Community College District evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and Certificates, and providing for the security for and means of payment under the Agreement and the Certificates

Chair Dowell stated that a proposal has been received from Barrington Bank & Trust Company, N.A., Barrington, Illinois, for the purchase of the District's General Obligation Debt Certificates (Limited Tax), Series 2018, to be issued by the District pursuant to Section 17(b) of the Local Government Debt Reform Act, and that the Board of Trustees would consider the adoption of a resolution providing for an Installment Purchase Agreement in order to build, equip, alter, construct additions to and improve the sites of community college buildings, authorizing the issuance of said Certificates evidencing the rights to payment under said Agreement and providing for the sale of said Certificates. The interest rate on these debt certificates is 2.694%.

I need a motion to approve the Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and authorizing and providing for the issue of \$4,675,000 General Obligation Debt Certificates (Limited Tax), Series 2018, of said Community College District evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and Certificates, and providing for the security for and means of payment under the Agreement and the Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

Member Hill moved, Member Stack seconded, to adopt the Debt Certification Resolution as prepared by Bond Counsel and award a contract for purchasing debt certificates as a result of a competitive RFP process to Barrington Bank & Trust Company, N.A., Barrington, Illinois, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried.

Resolution for Estimated Tax Levies Member Kelley moved, Member Stack seconded, to adopt the resolution providing for the 2018 estimated tax levies, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.
Nays: None.
Motion carried.

Resolution Designating a Person or Persons to Prepare a Tentative Budget for Fiscal Year 2020 Member Robb moved, Member Hill seconded, to adopt the resolution that designates Kenneth L. Ender and Ronald N. Ally as responsible for developing a budget for Fiscal Year 2020, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.
Nays: None.
Motion carried.

Designation of Election Official for the April 2, 2019 Consolidated Election Member Robb moved, Member Kelley seconded, to designation of Dr. Maria Coons, Chief of Staff and Board Liaison, to serve as the election official to accept filings of nominating papers and objections to nominating papers on behalf of the Board Secretary for the April 2, 2019 Consolidated Election, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.
Nays: None.
Motion carried.

ANNOUNCEMENTS

BY CHAIR

Communications

Chair Dowell mentioned an article was in both the [Chicago Tribune](#) and the [Daily Herald](#) about a veteran and lifelong art student at Harper College, Bernie Bluestein. Dr. Ender added, Mr. Bluestein is an icon at the College and the story is remarkable.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, December 5, 2018 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, December 12, 2018 at 6:00 p.m. in W-214.

OTHER BUSINESS

Member Kelley motioned, Member Stack seconded, to enter closed session to discuss a personnel matter at 7:10 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, Mundt.

Nays: None.

Motion carried.

Member Robb motioned, Member Johnson seconded, to adjourn the closed session and re-enter the regular Board meeting at 8:40 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

ADJOURNMENT

Member Kelley moved, Member Stack seconded, to adjourn the meeting.

In a voice vote, the motion carried at 8:41 p.m.

Chair

Secretary